



MacHall Tables and Courtyards are now booked by the University of Calgary

Students' Union Registered Clubs have always had access to a number of free table and courtyard bookings in MacHall. These bookings were administered by the Clubs Office through ClubHub. Given that the SU's [injunction to retain management of MacHall has failed](#), this booking process has changed.

The University of Calgary has [assumed control of common spaces in MacHall](#). As of Monday, October 17, at 4:00pm all club table and courtyard requests should be directed to the University of Calgary. The clubs website, suclubs.orgsync.com/spaces, will be updated with direct booking links once more information is made available.

The University of Calgary has indicated all confirmed bookings will be honoured.

- All club events should still be approved on ClubHub.
- The University of Calgary will reach out to all clubs with confirmed bookings with additional information, including any cost of space and equipment rental.
- Any reservations that have not yet been confirmed will need to be re-done. **If you do not have a PDF contract from the Students' Union you will need to contact mcsbookings@ucalgary.ca to book space.**
- If you do have a confirmed space and the University of Calgary does not contact your club, please email mcsbookings@ucalgary.ca to confirm your reservation.
- Booking processes for SU-managed spaces, including the Clubs Workrooms, That Empty Space, and MCEC conference rooms have not changed.
- For more information on the ownership and management of MacHall and how this change will affect students and clubs, please visit MyMacHall.com

Costs and booking conditions (including maximum allowances) for Tables and MacHall Courtyards are not yet known, but should remain the same.

Students' Union managed spaces, including the MacEwan Conference and Events Centre conference rooms, the Executive Council Chambers, the East and West Clubs Spaces, the Den & Black Lounge, and That Empty Space will still be booked through ClubHub. All club events still require ClubHub event approval regardless of where they are being booked.

We will continue to keep clubs updated as more information becomes available. Thank you for your patience and understanding while we transition the responsibilities for booking these spaces.