

# RAY O'CONNOR PHOTOGRAPHY

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Please do not call/email the East Northport studio. Only use the contact info above – Thank you

## RETAKE REQUEST FORM

### KMHS Class of 2024 Retake Day - Tuesday November 7, 2023

If you would like to schedule a RETAKE of your Senior Portraits, please complete this form and mail it to our studio, postmarked by October 25, 2023. Fill in your credit card info or include a check for the \$50 retake fee, payable to Ray O'Connor.

If you opted for the cap & gown at your original sitting, you may retake it, along with the uniform & formal. If you did not, you may add \$20 to the Retake fee payment and take the optional cap & gown pose on Nov 7<sup>th</sup>. Please inform our staff member at check-in on Retake Day that you added the cap & gown pose.

An email will be sent to you with your appointment time. Please provide an email address that is checked often. A Retake Order form with the new December 1<sup>st</sup> deadline for YB and Portrait Orders will be emailed to you when you are scheduled. This is the **only way** to schedule a Retake appointment at KMHS. You must have received an email with your appointment confirmation in order to attend Retake Day at KMHS on Nov 7th. **No walk-ins. No exceptions.** Thank you.

Name \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

**Current Yearbook Selection (from October sitting)** \_\_\_\_\_ (complete image #)  
YB image can be changed after Retake. If a new selection is not received by deadline, this image will be used.

### MASTER CARD or VISA CREDIT CARD ONLY (for \$50 Retake fee)

Card # \_\_\_\_\_

Credit Card Signature: \_\_\_\_\_

Exp date: \_\_\_\_\_ Sec code \_\_\_\_\_ Billing Zip Code \_\_\_\_\_

**OR**

**PERSONAL CHECK #** \_\_\_\_\_ \$50 payable to Ray O'Connor (must be mailed with form) (\$35 returned check fee)