SPONSORED ACCESS REQUEST FORM

This form must be completed to request access to Bobst Library for any visitor or researcher, not otherwise granted access to Bobst Library, who will need to enter the library repeatedly over a period of up to six weeks.

Sponsored Access is nonrenewable; for entrance to Bobst Library longer than six weeks, the visitor may join the Friends of Bobst Library: library.nyu.edu/about/friends.html

This form must be signed by a New York University department Head, Chair, Director or Dean, or by a Bobst Library faculty member or Archivist.

For access to any collections or resources other than the general stacks, please attach a letter describing access requirements.

By signing this form, the visitor agrees to abide by Bobst Library and NYU rules and regulations. The sponsoring department is ultimately responsible for its visitors.

The visitor should present the completed form at the Library Privileges service window, located in the entrance of Bobst Library. A pass will be issued for the dates indicated. No borrowing privileges will be granted.

Visitor’s Name ___________________________ Institutional Affiliation (if applicable)

Visitor’s Signature ________________________

Date Valid Through (cannot be longer than six weeks, and is non-renewable)

Name of NYU Sponsor, and Title of Sponsor ___________________________
(Must be signed by Head, Chair, Director or Dean)

NYU Department ___________________________

NYU Sponsor’s Signature ________________________ Date ________________________

Pass created by (Library Privileges staff) ________________________ Date ________________________