



Championship Operations Packet

2024 Boys Basketball Championship Operations Packet

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Contact Information

Boys Basketball Committee

State Coordinator	Bob Mayo	bmayo32@optonline.com
Tournament Director	Chip Corlew	acorlew@hfcasd.org
Section I	Rob Barrett	rbarrett@yorktown.org
	Steve Luciana	lucianas@mahopac.org
Section 2	Will Ferguson	will56@nycap.rr.com
Section III	Fred Kent	fkent@westgenesee.org
Section IV	Jeff Baier	jbaier607@gmail.com
Section V	Ed Stores	estores2@warsawcsd.org
Section VI	Larry Jones	ljones@depewschools.org
Section VII	Brian Cross	bcross@moriahk12.org
Section VIII	Wally Bachman	wcoach34@aol.com
Section IX	JJ Gass	ggass@pjschools.org
Section X	Bill Merna	bmerna30@hotmail.com
Section XI	Todd Gulluscio	tg@shelterisland.k12.ny.us
Officials	Bill Varno	wvarno@nycap.rr.com
	Don Landrio	dlandrio@nycap.rr.com
Modified	Bob Hummel	humbob80@gmail.com

NYSPHSAA Staff

Executive Director	Dr. Robert Zayas	rzayas@nysphsaa.org
Assistant Director	Todd Nelson	tnelson@nysphsaa.org
Assistant Director	Joe Altieri	altieri@nysphsaa.org
Assistant Director	Kristen Jadin	kjadin@nysphsaa.org
Director of Foundation & Marketing	Chris Joyce	cjoyce@nysphsaa.org
Director of Sports Information & Digital Content	Lexi Swatt	lswatt@nysphsaa.org
Director of Finance	Lisa Hand	larnold@nysphsaa.org
Distribution Coordinator	Jill Gregorius	jgregorius@nysphsaa.org
General Manager - TPG	Joe deGuzman	Joe.deguzman@teallpropertiesgroup.com

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Tournament Information

Championship Dates

Thursday, March 14 – Sunday, March 17, 2024

Championship Sites

Cool Insuring Arena
1 Civic Center
Glens Falls, NY 12801

Admission & Ticket Sales

Tickets are managed by the Cool Insuring Arena and are available on-site at the ticket window (\$10) or online through SeatGeek (additional fees apply). **No re-entry is permitted.**

For event details and online tickets, visit

<https://nysphsaa.org/sports/2022/12/12/BoysBasketballTickets.aspx>.

Tickets are general admission. Bus drivers with proper ID will be admitted to regionals, semifinals and finals free of charge. There are no discounts for senior citizens or students. Children age 5 and under are free. Only NYSPHSAA passes will be honored at the championship site. No Section Lifetime, Service or other passes will be accepted. Regional ticket prices are determined by the host section.

CP Sportswear – Official NYSPHSAA Merchandiser

CP Sportswear, NYSPHSAA Official Merchandiser, will be selling T-shirts, and other products throughout the tournament. Championship Programs will be available for digital download on the NYSPHSAA website.

Tournament Basketball

The Spalding TF-1000 Legacy is the official ball of the New York State Public High School Athletic Association State Tournament.

Coaches' ZOOM Meeting

There will be a mandatory Coaches' ZOOM Meeting on Tuesday, March 12th @ 7:00pm. ZOOM information and call-in information is below.

<https://us06web.zoom.us/j/88997957649?pwd=OFEZ51RBobbq6rBaYWUcNd6DKamZxV.1>

+1 929 436 2866

Meeting ID: 889 9795 7649

Passcode: 367007

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Submitting Team Roster/Photo

Coaches must submit the team photo via email to programs@nysphsaa.org.

In the SUBJECT LINE, please indicate the SCHOOL and SPORT.

Additionally, please include names of the students in a line with the photo submitted from left to right. (Ex: In a yearbook photo; "First row from left to right; etc."). If you have any questions, please contact Lexi Swatt at lswatt@nysphsaa.org

Submit the team roster on the NYSPHSAA website - be sure to select Basketball (M).

Link: <https://nysphsaa.org/ADs-Coaches/roster.aspx>

Roster & Photo submissions should be submitted after sectional championships.

The last possible date to submit is **Sunday, March 10.**

Directions:

- Enter School Name (this will be the name of the HIGH SCHOOL, not necessarily the district) and be sure to click on the school name when it pops up beneath the tab
- Select Basketball (M)
- Enter your name, email, and title.
- Select "Next" and fill in the rest of the information
- **Enter athlete first name, last name, grade number, and athlete number**
- Select "Save & Add Another Student"
- When finished entering last athlete, click "Save & Finish"

Contact Todd Nelson for questions pertaining to the photo/roster submission at tnelson@nysphsaa.org.

School Gate Lists/ID Badges

ID badges will be provided for participants, coaches and support staff. A *maximum* of sixteen participants (16) and five (5) team personnel (coaches, statisticians, managers, athletic trainer etc.) will comprise the traveling squad and will be admitted to the tournament site. **The number and type of badges will be distributed based off the roster submitted and the Team Personnel list included in this packet.** Athletic Trainers will be provided a medical badge. Bus drivers are provided entrance free to the facility with proper ID.

Each championship team is required to submit a School Gate List ([link](#)) to the NYSPHSAA office prior to the championship event. Athletic Directors and school administrators should be listed on the School Gate List. Keep in mind, this list ONLY provides entry into the facility. **It does NOT provide floor access.**

Athletic Directors should submit the School Gate List to Kristen Jadin at the NYSPHSAA office by **Tuesday, March 12.** Individuals listed on the School Gate List must **check in at the pass gate on Church Street, upstairs from the box office, for admittance to the tournament.**

Team Personnel List

Please submit the team personnel list located in this packet to Lexi Swatt at lswatt@nysphsaa.org by **Tuesday, March 12th at noon.** This list should include any coaches, managers, scorekeepers, athletic directors, athletic trainers, etc. These are the only individuals, along with the athletes, that will be allowed floor/bench access.

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Team Entrance/ID Badge Pick-Up

All staff and players will be provided credentials to be picked up at the arena's back door (on Oakland Ave) from a Cool Insuring Arena employee. These credentials should be worn at all times during the tournament. Teams shall enter at this location throughout the entire tournament.

Uniform and Home Team

Team appearing on the bottom of the bracket will be designated the "home" team and wear the white uniform. "Visiting" teams will be the teams appearing on the top half of the bracket and wear the **DARK** uniforms.

- Teams are limited to twenty-one (21) individuals (16 players, 5 bench personnel).
- Teams should bring both sets of uniforms since a team may play two (2) games.
- Each team's basket for practice and to shoot at for the first half shall be the one furthest from its team bench. The site committee will determine the location of the "Home" and "Visiting" bench.
- For all games, teams shall have a maximum of fifteen (15) minutes for pre-game warm-up. No team will be allowed on the court more than fifteen (15) minutes prior to game time.

All brackets can be found here:

<https://nysphsaa.org/sports/2022/1/5/Boys%20Basketball%20Brackets.aspx>

Team Hotel

Teams will be housed at the following hotel:

The Queensbury (\$107/night – a breakfast buffet is included in this rate)
88 Ridge Street
Glens Falls, NY 12801
518-792-1121

Please be ready to provide the following to the hotel by NOON on Tuesday, March 12.

1. Team name and classification
2. Tentative rooming list
3. Date and approximate time of arrival
4. A tax-exempt form to be faxed with the rooming list

Upon checking in, please inform the hotel of your plans. REMEMBER, the hotel rooms are contracted for two nights, with the assumption if you lose you go home. If you plan on staying regardless of win or lose, you will need to make those arrangements with the hotel. **Rooms are reserved for all teams the first night and half the amount of rooms the second night.**

Contact Kevin Higgins, Housing Coordinator at nyshoopshousing@gmail.com or 518-791-6986 with questions.

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Team Supervision

We require athletes and coaches to conduct themselves in a sportsmanlike manner consistent with the principles of NYSPHSAA athletic participation. Each individual spending the night in a tournament hotel shall be responsible for any vandalism done to the room, including theft. Coaches are specifically responsible for the conduct of their respective teams throughout the tournament including when their team is not competing and when they are traveling to and from the event. **Additionally, Coaches will be required to sign The Queensbury Hotel's "Good Neighbor Code of Conduct" prior to the team's arrival.**

Transportation

Transportation expenses at the rate of \$1.35 per mile, per grid chart, for competing NYSPHSAA member schools will be paid by NYSPHSAA upon submission of a State Voucher by the participating Section Treasurer, directly to NYSPHSAA, 8 Airport Park Boulevard, Latham, New York 12110, Attn: Assistant Director.

- Regionals: All on-site expenses will be paid by the treasurer of the host section. All profit or loss at this level will be the responsibility of the competing sections.
- Semifinals and finals: All on-site expenses will be paid by NYSPHSAA after submission of approved vouchers. Travel vouchers are available at nysphsaa.org.

Player Milestones

No games will be stopped to recognize player milestones or achievements. Announcements can be made at the next dead ball and presentations may be made at the conclusion of the game. For example, if a student-athlete reaches the 1,000 point milestone during the tournament an announcement will be made at the next dead ball. The game basketball will then be presented to the student-athlete after the game concludes. Milestones and achievements will be addressed on a case by case basis. Please contact the NYSPHSAA office in advance to make arrangements.

Hotel Accommodations for Fans/Parents



NYSPHSAA is proud to announce a partnership with the IHG Hotels of Upstate New York as the Official Hotel Partner of the NYSPHSAA Championships. Tell your fans, families, and friends to contact the Holiday Inn location for their tournament accommodations. *Please note that teams have room blocks arranged at different hotels for this event.*

Holiday Inn Express
216 Corinth Road
Queensbury, NY 12804
518-320-7468

Holiday Inn Saratoga Springs
232 Broadway
Saratoga Springs, NY 12866
518-584-4550

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Parking

Parking is available at the following locations:

Oakland Ave	Parking near Burger King
Pine Street	Elm Street Parking Lot
Pearl Street	Warren Street Parking
Parking Garage on Park Street	St. Mary's Parking Lot

Bus Parking

Bus Parking is available on Oakland Avenue.

Arena Restrictions

All patrons and bags are subject to search. Prohibited Items Include:

- Weapons of any kind
- Food & Beverages
- Backpacks/shopping bags
- Noise makers or laser pointers
- Professional cameras
- Audio/visual recorders
- Flash photography
- Bags larger than 14"x14"x6"

A full list of policies can be found here: <https://www.coolinsuringarena.com/policies/>

Practice

Please contact Kevin Higgins at nys hoopshousing@gmail.com or 518-791-6986 to arrange a practice time.

Press

Lexi Swatt, NYSPHSAA Director Sports Information & Digital Content, will accept media credential requests for the tournament. She must be satisfied that the request for a credential is made by a bona fide member of the working press (daily/weekly newspaper, broadcast/community television station, and/or broadcast radio station). Bona fide members of the working press must contact Lexi (lswatt@nysphsaa.org) prior to **Tuesday, March 12 at NOON** to assure a credential(s) will be available for them and that seating arrangements can be provided. ALL MEDIA REQUESTS will be reviewed prior to the tournament.

Any requests for radio coverage of the state quarterfinals, semifinals or championship game must be handled through the NYSPHSAA office one week prior to the contest. For radio contracts, visit nysphsaa.org and click on Media to download a tournament contract. Print and complete the contract and then fax (518-690-0775) or email to Lexi Swatt at lswatt@nysphsaa.org. She will approve all radio requests and forward an approved contract back to you with site information. The radio broadcasting fee is \$250 per contest for semifinals and finals. A radio broadcasting agreement must be completed for EACH game. For any questions, contact Lexi at 518-690-0771.

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Broadcasting/Streaming

The NFHS Network has exclusive rights to stream NYSPHSAA Regional and Championship events. No other streamed broadcast, including through social media platforms, of a NYSPHSAA Regional and/or Championship event will be permitted without prior permission.

Schools who wish to have a school photographer or videographer attend a NYSPHSAA Regional or Championship, must contact Lexi Swatt, NYSPHSAA Director of Sports Information & Digital Content.

Videotaping, for instructional purposes only, by the two schools playing in each contest will be permitted with approval by the NYSPHSAA office. Such permission must be obtained at least three days prior to the contest.

Protests and Appeals

Any and all questions and/or protests related to game rules and the conduct of the game shall be heard and decided by the Games Committee established by the Basketball State Committee; and such decisions shall be final with no right of appeal. The Protest and Appeals Committee shall consist of the site chairman and any two (2) designees.

Noisemakers and Confetti

Sirens, horns, noisemakers or any other distractive devices will not be permitted at any tournament games. Drums will not be permitted at any game site unless the drum is carried by members of a school band. Drums to be used as noisemakers, however, will be prohibited. Confetti is prohibited at all game sites.

Cheerleaders

Participating schools may send cheerleading squads. Cheerleaders must be in uniform and the uniforms will serve as their pass to the tournament site. Cheerleading squads will be limited to 15 individuals and one (1) advisor. Additional cheerleaders will be allowed on the floor after payment of admission. All travel, housing, and meal expenses for cheerleading squads must be borne by the school sending the squads. No cheerleading expenses will be paid by the NYSPHSAA.

Schools are reminded that the regulations relative to pyramids and vaulting devices as established by NYSPHSAA must be strictly adhered to all regional and championship competition. Please note, cheer teams are unable to perform during the tournament.

Cheerleading squads must enter through the Oakland Ave entrance of Cool Insuring Arena.

School Bands

School bands will be permitted to perform at any tournament game. However, they must be under the direct supervision of the school's band director and all members must wear school uniforms. The school bands are responsible for their own expenses. If a school band is interested in performing the National Anthem, their school should contact the site chairman prior to the event.

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Officials

Only I.A.A.B.O. members in good standing will be assigned games. Officials selected for the NYSPHSAA regional games will be notified by the Basketball Chairman of those sections involved. Officials for the NYSPHSAA Basketball State Tournament will be selected through an objective rating system determined by each section. Each section will supply 2 officials. An additional 5 Officials will be selected on a rotating basis from all the Sections. The total number of Officials will be 27. Each official will be assigned 2 games.

Hospitality Syracuse, Inc.

NYSPHSAA partner, Hospitality Syracuse, Inc – a franchisee of Taco Bell, invites you to their nearby Taco Bell locations.

199 Corinth Road
Queensbury, NY 12804

741 Upper Glen Street
Queensbury, NY 12804

Federation Tournament of Champions

The Federation Basketball Tournament has been cancelled for the 2024 season.

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Championship Format

Thursday, March 14 (Session 1)	
6:00 PM	Class B Semifinal
7:45 PM	Class B Semifinal
Friday, March 15 (Session 2)	
9:00 AM	Class A Semifinal
10:45 AM	Class A Semifinal
12:30 PM	Class AA Semifinal
2:15 PM	Class AA Semifinal
Friday, March 15 (Session 3)	
5:15 PM	Class B Final
7:00 PM	Class C Semifinal
8:45 PM	Class C Semifinal
Saturday, March 16 (Session 4)	
9:00 AM	Class D Semifinal
10:45 AM	Class D Semifinal
12:30 PM	Class AAA Semifinal
2:15 PM	Class AAA Semifinal
Saturday, March 16 (Session 5)	
5:15 PM	Class A Final
7:00 PM	Class AA Final
8:45 PM	Class C Final
Sunday, March 17 (Session 6)	
1:00 PM	Class AAA Final
3:00 PM	Class D Final

****Each session requires a new ticket to be purchased***

Awards

For NYSPHSAA championships, champion, finalist and semifinalist plaques will be awarded to teams in all five classifications, plus individual medals to members of the champion and finalist teams. Only 16 individual awards are authorized for each team. Each state champion team will also receive 16 champion T-shirts. Awards will be presented at the conclusion of the final game in each class. Teams are to remain on the floor for the presentation of awards. If you have more than 16 athletes, a blank award will be handed out and will be collected at the conclusion of all photo opportunities. You may order additional awards & t-shirts with a form from the NYSPHSAA office.

[Participation Certificates](#) are available on the NYSPHSAA website.

Sportsmanship Award

One student-athlete from each team will be selected to receive a Sportsmanship Award and receive a T-shirt. The promotion of sportsmanship is a priority for the New York State Public High School Athletic Association. Student-athletes, coaches and fans are encouraged to give your best and be a great sport!

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Team Hotel Reservation Form

Sales Manager: Ali Strouse
Phone: 518-792-1121 ext. 159
Email: astrouse@thequeensburyhotel.com
Hotel fax: 518-745-5427

School: _____ Coach: _____
Email: _____ Work phone: _____
Fax: _____ Cell phone: _____
Class and Section: _____ Email: _____

All rooms will be booked through the Queensbury Hotel. Teams are guaranteed (4) Doubles and (3) Singles. Additional rooms may be available upon request. Please email (or fax) this completed form by NOON Tuesday, March 12th to Ali Strouse at astrouse@thequeensburyhotel.com (fax: 518-745-5427).

Please be sure to list below all individuals staying in a room and indicate whether the person listed is a coach (C), player (P), manager (M) or chaperone (CH). Also indicate whether the bus driver needs a room (he/she is part of your seven total rooms). We do not have extra rooms available for athletic directors but they may be included in your seven room allotment.

Room 1 Room 2 Room 3
1. _____ 1. _____ 1. _____
2. _____ 2. _____ 2. _____
3. _____ 3. _____ 3. _____
4. _____ 4. _____ 4. _____

Room 4 Room 5 Room 6
1. _____ 1. _____ 1. _____
2. _____ 2. _____ 2. _____
3. _____ 3. _____ 3. _____
4. _____ 4. _____ 4. _____

Room 7
1. _____
2. _____
3. _____
4. _____

The Queensbury Hotel will offer a complimentary breakfast for the teams. Please select which time your team will dine based on your game schedule:
Friday, March 15, 2024
___ 7:00AM – 8:00AM
___ 9:00AM – 10:00AM
Saturday, March 16, 2024
___ 7:00AM – 8:00AM
___ 9:00AM – 10:00AM
Sunday, March 17, 2024 – One breakfast for all teams
___ 8:00AM – 10:00AM

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Team Hotel Reservation Billing Information

Please complete and email (or fax) this form by **NOON Tuesday, March 12th** to Ali Strouse at astrouse@thequeensburyhotel.com (fax: 518-745-5427).

School: _____ Class: _____

Mailing address: _____

Coach: _____ Athletic Director: _____

On site Contact person: _____ Cell Phone: _____

Fax: _____ Email: _____

Estimated arrival time: _____

Room and Billing Information:

Number of rooms needed for team: _____

Room billing method: School voucher/P.O. _____ Check _____ Credit card _____

Billing contact person: _____ Phone: _____

Billing address: _____

If a Bus Driver Room is needed, who will pay for the driver's room? _____

Method of payment: _____

Billing contact for driver: _____ Phone: _____

Billing address: _____

Completed tax exempt form, purchase order or CC authorization form must be emailed or faxed to the hotel prior to arrival.

Team Hotel Check Out Policy Form

Please complete and email (or fax) this form by **NOON Tuesday, March 12th** to Ali Strouse at astrouse@thequeensburyhotel.com (fax: 518-745-5427).



CHECK OUT POLICY

This agreement is being entered into by The Queensbury Hotel and all qualified NYSPHSAA Boys Basketball Teams for the 2024 State Championship Weekend.

The Queensbury Hotel shall provide overnight accommodations to the team at the discounted room rate of \$107.

The hotel will assign room types based on your requests and availability with the understanding that all teams are guaranteed (4) Double Rooms and (3) Single Rooms for a total of (7) Rooms.

The Queensbury Hotel will hold rooms for all teams until 2 PM on game days.

It will be the responsibility of the team to inform the hotel if they would like us to hold or release their rooms after 2 PM.

Rooms being held after 2 PM are the responsibility of the team and will be charged for.

Rooms released by 2 PM are subject to availability and may no longer be available to the team.

The Queensbury Hotel will assist with luggage storage on game days when necessary.

Any requests to deviate from this agreement must be discussed and approved by The Queensbury Hotel.

Coach (Signature)

(Printed name and title)

(Date)

Teams may contact Ali Strouse with their decisions by 2PM on game days:
518-792-1121 ext. 159 | astrouse@thequeensburyhotel.com

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Team Personnel List (Bench/Floor Access)

Please send this to Chip Corlew at acorlew@hfcSD.org by **Tuesday, March 12 at noon.**

School	
Section	
Class	

5 Team Personnel (includes coaches, managers, scorekeepers, athletic directors)

ANYONE WHO YOU WOULD LIKE TO HAVE ACCESS TO THE FLOOR

Name	Title
1.	Head Coach
2.	
3.	
4.	
5.	

Athletic Trainer

Name
1.