



State Championship Bid

BOYS ICE HOCKEY CHAMPIONSHIPS

2025, 2026, 2027

LECOM Harborcenter

Venue Name

Buffalo, NY

Location

**RFP INFORMATION:**

RFP RELEASE DATE: **August 7, 2023**

BID SUBMISSION DUE: **September 19, 2023**

All bids must be emailed as one complete PDF file to Joe Altieri, NYSPHSAA Assistant Director, at altieri@nysphsaa.org.

BID REVIEW: **September 22, 2023**

EXECUTIVE/CENTRAL COMMITTEE APPROVAL: **October 18, 2023**

POLICIES AND PROCEDURES:

- All NYSPHSAA State Championship sites are open for bid by any community in New York State. The NYSPHSAA retains sole control over the administration of State Championship events and is the sole rights holder of those events. All revenues and expenses are collected and dispersed by the NYSPHSAA.
- Once bids are submitted, no revisions, modifications or adjustments will be permitted. Bidders will be informed at each step of the process. The NYSPHSAA Central/Executive Committee has final approval of all bids, with recommendations from the NYSPHSAA staff and sport committee.
- Bidders are highly encouraged to work in conjunction with their local section office and sport coordinator. A section endorsement signature is required for submission.
- A venue contract must be presented to NYSPHSAA within 60 days of the bid being awarded. If at any point a hosting venue is unable to fulfill the terms during their contract, NYSPHSAA reserves the right to revoke and rebid the event. The breaching party is responsible for any additional costs incurred as a result.

CHECKLIST:

A bid must contain the following items in order to be accepted. Incomplete bids will be disqualified from consideration. Please verify to make sure each of these is included before submitting:

- ☒ **Attachment A** - Facility Photos and Diagrams (See pg. 6)
- ☒ **Attachment B** - Contributions/Donation Commitment Letters (If applicable, see pg. 7)
- ☒ **Attachment C** - Hotel Commitment Letters (See pg. 8)
- ☒ **Endorsement signatures** by Section Executive Director (if applicable) and Facility Manager (pg. 9)



PROPOSAL DATES:

The **NYSPHSAA Boys Ice Hockey Championships** are scheduled for the following dates:

NYSPHSAA Calendar Week #36	March 15-16, 2025
	March 14-15, 2026
	March 13-14, 2027

The approximate start/end times are as follows:

Friday

Event setup	Afternoon/evening
-------------	-------------------

Saturday

Semifinal	9:30am
Semifinal	11:45am
Semifinal	2:15pm
Semifinal	4:30pm

Sunday

Final	12:00pm
Final	3:00pm

PAST EVENT DETAILS:

Year	Location	Attendance - Day 1	Attendance - Day 2
2019	LECOM Harborcenter - Buffalo	2,079	913
2022	LECOM Harborcenter - Buffalo	2,138	1,310
2023	LECOM Harborcenter - Buffalo	1,831	1,170

Approximate Number of:

Teams: 8

Athletes: 200

Officials: 15

Staff/Committee: 20

**EVENT REQUIREMENTS:**

- Regulation ice hockey rink
- Zamboni and necessary staff for cleaning ice
- Seating to accommodate 1,500 spectators
- Ability to secure site and charge admission
- Sufficient concessions and restroom facilities for anticipated crowd
- Water provided at each team bench area
- Minimum of four team locker rooms
- Officials locker room
- Public address system for event announcements and awards
- Parking plan for team buses and fans
- Tables and chairs in high traffic area for merchandise sales and vendors
- The Americans with Disabilities Act requires that public establishments offer equal access and services to people who are physically and mentally disabled. The NYSPHSAA will rely on host sites to confirm compliance with the act by their facilities.
- NYSPHSAA Championships are alcohol- and tobacco-free environments. All alcohol, tobacco, and gambling advertisements visible from the competition or seating areas must be removed or covered at the expense of the venue.
- Permission for NYSPHSAA to hang sponsor and partner signage. Locations may be determined in conjunction with host venue.

PREFERRED:

- Video board
- Training room for medical treatments
- Press box or media work area with access to power
- Video review capabilities for replay
- Ice availability for team practice

PAYMENT PROCEDURE:

The NYSPHSAA will process one check to the bidder to cover all costs. Prospective hosts should include all facility and miscellaneous costs in their bid proposal. If the bidder chooses to include staffing as a part of their bid, payment of staff and personnel is the responsibility of the bidding party. The NYSPHSAA will not pay rates that differ from its standard rates. If a venue requires different labor rates by contract, these must be covered by the venue and included in the bid.

PROPOSED STAFFING NEEDS:

- Admissions
- Game operations (scoreboard, clock, etc)
- Security sufficient to manage anticipated crowds



PAY RATES:

The following pay rates are standard for all NYSPHSAA Championship events and must be used when calculating labor costs. The NYSPHSAA will not pay negotiated rates. Any rates differing from those below must be covered by the venue and included in total cost on page 9.

Event Staff: \$15 Per Hour/\$30 Per Game

Athletic Trainer: \$45 Per hour

TICKETING INFORMATION:

- The NYSPHSAA shall control all ticket sales for the championship. The venue must cooperate fully with the NYSPHSAA's official online ticketing partners (e.g. GoFan). The NYSPHSAA shall not be responsible for securing an exemption to any exclusive contracts with the host venue, nor will the NYSPHSAA be responsible for any buyout or other means necessary to secure such an exemption.
- At the time of the bid, the venue shall stipulate a quantity of private suites available for the sole use of the NYSPHSAA or its designees. All revenue from such suites will belong to the NYSPHSAA.
- For suites retained by the venue or owners, NYSPHSAA is entitled to face value of ticket price.

AGREEMENT

The prospective host that is bidding on this championship agrees to all terms and conditions as outlined in this Championship RFP. We agree to comply with all the requirements listed in this document and to administer the designated championship in accordance with the policies of the NYSPHSAA. Prospective hosts that agree with all the requirements listed in this document for the designated championship shall signify agreement by selecting "Yes" below. Prospective hosts who agree to most requirements in this document but are unable to fulfill one or more elements shall select "Yes with Exceptions" and declare any issues and/or exceptions regarding the aforementioned terms. Please note that any proposed revisions to the language in this document must be specified in this bid to be considered.

YES ☒ YES WITH EXCEPTIONS ☐

Exceptions:



VENUE INFORMATION

If proposing the use of multiple facilities, please complete pg 6-7 for each facility. Attach any photos or diagrams of the sites/facilities as **Attachment A**.

Facility:

Facility Name: LECOM Harborcenter Total Capacity: 1800
Video board: Yes ☒ No ☐

Parking:

Number of public parking spaces available on site: 750
VIP parking spaces: _____
Team Bus parking spaces onsite: 20
Designated team bus parking area off site: _____ parking spots located _____ miles away

Broadcast elements:

Hardline internet connection: ☒ In-house broadcast staff: ☐
Please describe the broadcast location and setup:
Center of press box has riser with plenty of power and ethernet connections

Wireless internet:

Free Public Wi-Fi ☒ Private Media Wi-Fi ☒ Private Staff Wi-Fi ☒

Locker rooms:

Number of locker rooms or team rooms available for use: 8
Do all locker rooms have showers and restroom facilities? Yes ☒ No ☐
Number of officials/referee locker rooms available for use: 2
Do all locker rooms have showers and restroom facilities? Yes ☒ No ☐

Emergency Action Plan:

Does the facility have a written emergency action plan? Yes ☒ No ☐
Number of AEDs available on site: 3

Catering & Concessions:

Onsite catering available: ☒ Outside catering permitted: ☒ Onsite concessions: ☒

Proposed Event/Tournament Director: (subject to approval by NYSPHSAA)

Name: Rick Brooks
Position (i.e. coach, athletic director, facility manager, etc.) Section VI Boys Ice Hockey Chair
Phone Number: 716-407-9043 E-Mail: rbrooks@clarenceschools.org



PROPOSED CHAMPIONSHIP COST:

Event requirements are outlined on page 4. Please complete the information below:

Facility rental and amenities: \$ 5520
Staffing: \$ 2160
Other (please describe) \$ 480 Video replay and video board operator
\$ _____
\$ _____
Total Cost to NYSPHSAA \$ 8160 **One check will be processed in this amount**

Does the Facility/Venue have a Per-ticket sold fee? Yes ☐ No ☒ If yes, amount \$ _____

CONTRIBUTIONS/DONATIONS:

Please list any contributions or donations associated with this event. Each must include a letter of guarantee (**Attachment B**). No recognitions, deliverables, or benefits will be associated with contributions or donations. As the official marketing partner of the NYSPHSAA, the Teall Properties Group shall handle all sponsorships associated with NYSPHSAA Championship events after the bid has been awarded.

Source*	Amount	Purpose
Section VI	\$ 2160	staffing costs above
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
TOTAL	\$	

Is the host willing to donate a portion of concession sales? Yes ☐ No ☒
If "Yes" what percentage or amount? _____ % OR \$ _____

*Commitment letters are required in **Attachment B**. Letters should include the amount, duration, and purpose of the funding.



LODGING NEEDS:

Hotel Room Nights Needed:

	Thursday	Friday	Saturday
Teams	20 - doubles	80 - doubles	40 - doubles
Officials*		10 - doubles	10 - doubles
Staff/Committee		10 - any	10 - any

*The NYSPHSAA prefers using a separate hotel for officials, but it is not required if unavailable

HOTEL COMMITMENTS:

Hotel Name	Rate Per Night	Total # Rooms	# Single Rooms	# Double Rooms
Marriott Buffalo LHC	\$ 178-188	205	see	attached
Courtyard Buffalo Downto	\$ 199-211		see	attached
	\$			
	\$			
	\$			

*Commitment letters covering at least the minimum number of rooms shown above are required in **Attachment C**. Letters should include a firm rate commitment for the length of the bid and any added value or concessions (e.g. complimentary breakfast, Wifi, banquet space, etc). The NYSPHSAA reserves the right to make short-term contracts. For assistance, contact your local Convention and Visitors Bureau.

ADDITIONAL INFORMATION:

Please include any additional information you wish to be considered as part of your bid. (E.g. marketing plans, volunteerism, past event successes, etc). Attach additional pages if necessary.

The success of past State Championships hosted here at LECOM Harborcenter show th



ENDORSEMENT SIGNATURES:

The following officials/representatives have reviewed this bid and provide endorsement, support, and approval. We are confident our site/facility meets all outlined requirements to host a successful State Championship event.

Section Executive Director

Section: 6

Name: Mark DiFilippo

Signature: 

Date: 9/6/23

Facility Manager

Name: Ryan Vinz

Phone: 716-480-9842

Signature: 

Date: 9/5/23

Application Completed by:

Section:

Name: Ryan Vinz

Organization/Section/School: LECOM Harborcenter

Signature: 

Date: 9/5/23

Section: 6

Name: Rick Brooks

Organization/Section/School: Ice Hockey Chairman

Signature: 

Date: 9/6/23

Contact person available to answer questions during bid review on **Friday, September 22 at 10am**. This individual should be prepared to answer questions related to the venue, finances, and hotels:

Name: Ryan Vinz/Mark DiFilippo

Phone #: 716-480-9842/716-713-0193

Please direct any questions or concerns pertaining to this bid to:

Joe Altieri

Chris Joyce

518-690-0771 ext 304

518-690-0771 ext 303

altieri@nysphsaa.org

cjoyce@nysphsaa.org



LEC|OM
HARBORCENTER™
Official practice facility of the Buffalo Sabres

LEVEL SIX MAP





LECOM
HARBORCENTER™
Official practice facility of the Buffalo Sabres

LEVEL SEVEN MAP

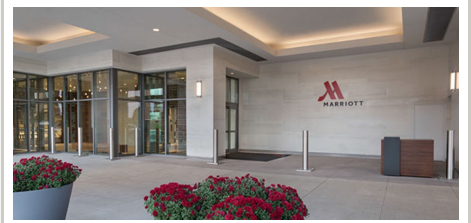
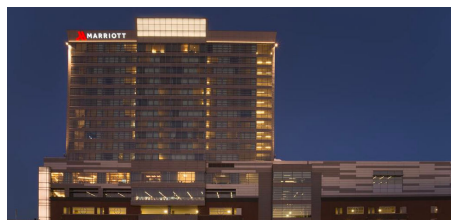
Main Street



- Concessions
- Staff Only
- Stairs
- Stairs (Emergency Only)
- Restroom
- Elevator
- Accessible Seating

Please Note:
Visitors cannot access the Washington Street elevators from Level 6.

Visitors entering from Washington street should proceed to Level 7.



NYSPHSAA Ice Hockey Championships STAFF/OFFICIALS/VIP 2025

Presented By



MARRIOTT
BUFFALO
LECOM HARBORCENTER



Deanna Wach
Sales Manager
95 Main St.
Buffalo, NY 14203
Phone: 716-768-7346
dwach@shanercorp.com



Buffalo Marriott at LECOM HARBORCENTER

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Buffalo, NY 14203

Phone: 716-768-7346

dwach@shanercorp.com

NYSPHSAA Ice Hockey Championships STAFF/OFFICIALS/VIP 2025

James Adler

Thursday, August 17, 2023

NYSPHSAA Ice Hockey Championships 2025

Thank you for the opportunity to bid! We are thrilled that you have expressed interest in the Buffalo Marriott LECOM HARBORCENTER.

You came to Marriott because you want the very best, a direct reflection on your company. Allowing us to host clearly articulates that message and we are committed to delivering an outstanding experience for you and your attendees as well as placing you and your company in the best light.

We do have availability for the dates you have requested and are pleased to present the following:

Room Block

Thursday, March 13, 2025 – Sunday, March 16, 2025

Room	Rate	Thu Mar 13	Fri Mar 14	Sat Mar 15	Sun Mar 16
General Standard King	\$178.00	–	5	5	–
General Standard Double Double	\$178.00	5	15	15	–
Totals		5	20	20	–

Total Room Nights: 45

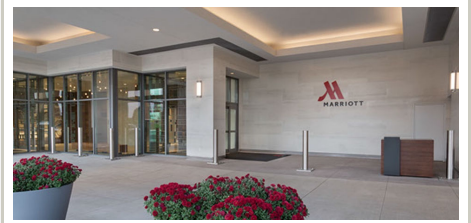
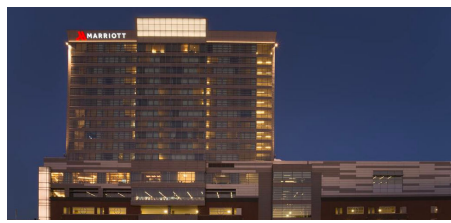
How do we stand out from other venues? We strive to make every experience brilliant and to make personal connections with our guests.

At Buffalo Marriott LECOM HARBORCENTER it's all about guest experience and we can't wait to be your host.

Please let me know what it will take to earn your business.

I will follow up with you within 48 business hours to see what I can do to help make your planning easier.

Yours in Hospitality,



NYSPHSAA Ice Hockey Championships STAFF/OFFICIALS/VIP 2026

Presented By



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BUFFALO
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NYSPHSAA Ice Hockey Championships STAFF/OFFICIALS/VIP 2026

James Adler

Thursday, August 17, 2023

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We do have availability for the dates you have requested and are pleased to present the following:

Room Block

Sunday, March 15, 2026 – Wednesday, March 18, 2026

Room	Rate	Sun Mar 15	Mon Mar 16	Tue Mar 17	Wed Mar 18
General Standard King	\$183.00	–	5	5	–
General Standard Double Double	\$183.00	5	15	15	–
Totals		5	20	20	–

Total Room Nights: 45

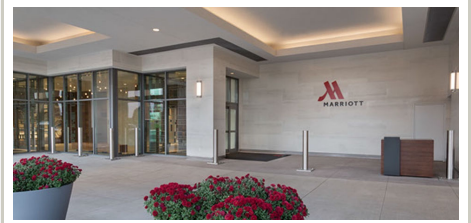
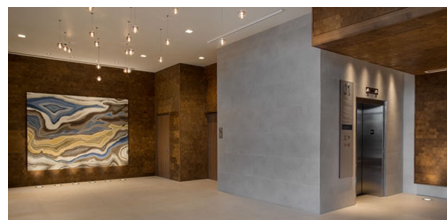
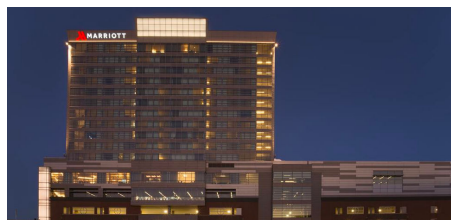
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NYSPHSAA Ice Hockey Championships STAFF/OFFICIALS/VIP 2027

Presented By



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BUFFALO
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NYSPHSAA Ice Hockey Championships STAFF/OFFICIALS/VIP 2027**James Adler****Thursday, August 17, 2023****NYSPHSAA Ice Hockey Championships 2027**

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We do have availability for the dates you have requested and are pleased to present the following:

Room Block**Sunday, March 14, 2027 – Wednesday, March 17, 2027**

Room	Rate	Sun Mar 14	Mon Mar 15	Tue Mar 16	Wed Mar 17
General Standard King	\$188.00	–	5	5	–
General Standard Double Double	\$188.00	5	15	15	–
Totals		5	20	20	–

Total Room Nights: 45

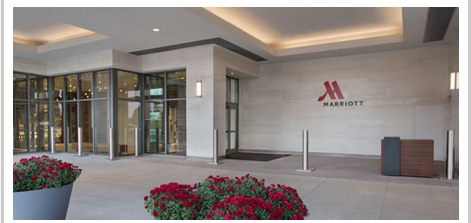
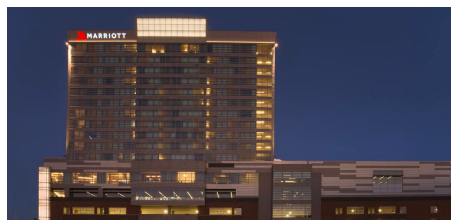
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Yours in Hospitality,



NYSPPHSAA Ice Hockey Championships 2025

Presented By



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NYSPHSAA Ice Hockey Championships 2025

James Adler

Tuesday, August 15, 2023

NYSPHSAA Ice Hockey Championships 2025

Thank you for the opportunity to bid! We are thrilled that you have expressed interest in the Buffalo Marriott LECOM HARBORCENTER.

You came to Marriott because you want the very best, a direct reflection on your company. Allowing us to host clearly articulates that message and we are committed to delivering an outstanding experience for you and your attendees as well as placing you and your company in the best light.

We do have availability for the dates you have requested and are pleased to present the following:

Room Block

Thursday, March 13, 2025 – Sunday, March 16, 2025

Room	Rate	Thu Mar 13	Fri Mar 14	Sat Mar 15	Sun Mar 16
General Standard King	\$178.00	–	30	8	–
General Standard Double Double	\$178.00	20	60	40	–
Totals		20	90	48	–

Total Room Nights: 158

Minimum One Night Stay Required

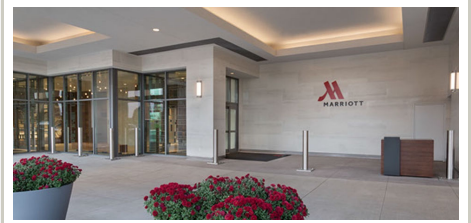
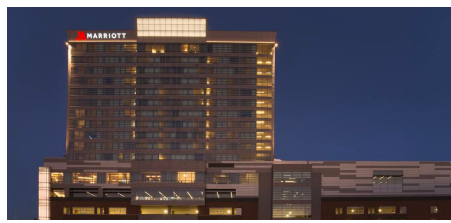
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NYSPHSAA Ice Hockey Championships 2026

Presented By



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NYSPHSAA Ice Hockey Championships 2026

James Adler

Tuesday, August 15, 2023

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We do have availability for the dates you have requested and are pleased to present the following:

Room Block

Thursday, March 12, 2026 – Sunday, March 15, 2026

Room	Rate	Thu Mar 12	Fri Mar 13	Sat Mar 14	Sun Mar 15
General Standard King	\$183.00	–	30	8	–
General Standard Double Double	\$183.00	20	60	40	–
Totals		20	90	48	–

Total Room Nights: 158

Minimum One Night Stay Required

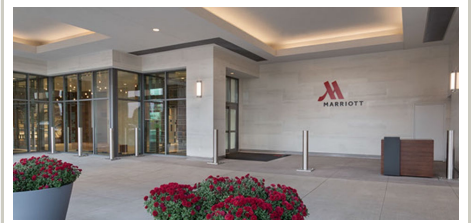
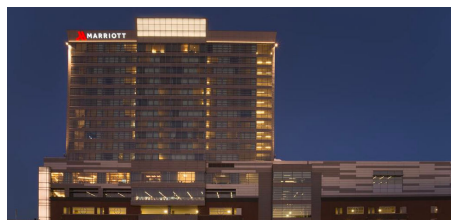
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NYSPHSAA Ice Hockey Championships 2027

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NYSPHSAA Ice Hockey Championships 2027

James Adler

Tuesday, August 15, 2023

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We do have availability for the dates you have requested and are pleased to present the following:

Room Block

Thursday, March 11, 2027 – Sunday, March 14, 2027

Room	Rate	Thu Mar 11	Fri Mar 12	Sat Mar 13	Sun Mar 14
General Standard King	\$188.00	–	30	8	–
General Standard Double Double	\$188.00	20	60	40	–
Totals		20	90	48	–

Total Room Nights: 158

Minimum One Night Stay Required

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Yours in Hospitality,



best brands | superior service | award-winning hotels

08/16/2023

NYSPHSAA
8 Airport Park Boulevard
Latham, NY 12110

Thank you for considering Buffalo Lodging Associates for your hotel needs for the Boys Ice Hockey Championships. We would like the opportunity to welcome the group to the Buffalo area.

At this time we have availability at the following hotel for a group block, over each requested range of dates.

Valid Dates: March 13-16, 2025

Courtyard by Marriott Downtown Buffalo/Canalside

125 Main Street, Buffalo NY 14203

- 15 queen/queen rooms
- 5 king rooms with pullout sofa
- Onsite Bistro open for breakfast (not included in group rate)
- \$15 self-parking, per night
- Complimentary WiFi
- Indoor pool and fitness center
- \$199 group rate

Valid Dates: March 12-15, 2026

Courtyard by Marriott Downtown Buffalo/Canalside

125 Main Street, Buffalo NY 14203

- 15 queen/queen rooms
- 5 king rooms with pullout sofa
- Onsite Bistro open for breakfast (not included in group rate)
- \$15 self-parking, per night
- Complimentary WiFi
- Indoor pool and fitness center
- \$205 group rate

Buffalo Lodging Associates | Buffalo Market Area Hotels | 570 Delaware Avenue | Buffalo, NY 14202 | www.buffalolodging.com





best brands | superior service | award-winning hotels

Valid Dates: March 11-14, 2027

Courtyard by Marriott Downtown Buffalo/Canalside
125 Main Street, Buffalo NY 14203

- 15 queen/queen rooms
- 5 king rooms with pullout sofa
- Onsite Bistro open for breakfast (not included in group rate)
- \$15 self-parking, per night
- Complimentary WiFi
- Indoor pool and fitness center
- \$211 group rate

RESERVATIONS: Guest room reservations must be made no later than 7 days prior to group start date. Reservations may be accepted either via rooming list, or a special link can be provided for individual reservations. Method of reservations to be determined by group contact ahead of contracting. Group rate may be honored one day prior and one day post group dates, pending room availability.

GUARANTEE: Courtesy room block (no attrition) but all reservations must be guaranteed with a credit card. In the event a guaranteed reservation is held for arrival and the guest "no-shows", the appropriate room charges will be charged against the form of payment used to guarantee the room. Reservations may be cancelled without a charge prior to 48 hours of the arrival date. Early departures are subject to fees. Late cancellations or early departures will be charged one room night's rate and tax.

We appreciate your interest in Buffalo Lodging Associates. A group contract is required to hold room block(s) and guarantee the bid(s) above. I may be reached directly at (716) 566-5116 or by email at kclancy@buffalolodging.com.

Sincerely,

Karissa Clancy

Karissa Clancy
Director of Sales
Buffalo Lodging Associates

Buffalo Lodging Associates | Buffalo Market Area Hotels | 570 Delaware Avenue | Buffalo, NY 14202 | www.buffalolodging.com

