Managing Photo Galleries

From the **Post & Manage** section of the Moderator Control Panel, select ‘**post**’ **Photo Galleries**:

**Step 1: Title your Gallery Name**

- Name *
  - Spring Conference

[Save and continue]
Step 2: Upload or “drag & drop” your photos. Add captions / descriptions (optional):
Step 3: Publish immediately or at a later date:

You will now be able to view Photo Galleries from the navigation screen: