

2025 Membership Assembly Standing Rules

Section 1: Membership Assembly Composition and Participation

a. The LSNA Membership Assembly shall be comprised of delegates as outlined in the LSNA Bylaws, Article IV, Section 3:

1. The number of delegates to which any DNA (District Nurses Association) shall be entitled at any biennial convention shall be based on the number of members three months preceding the Membership Assembly.
2. The number of delegates to which any DNA shall be entitled at any special meeting of the LSNA Membership Assembly shall be the number of delegates authorized for the LSNA Membership Assembly at the immediately preceding biennial convention.
3. Each DNA in good standing shall be entitled to one delegate for every ten members and one delegate-at-large.

b. Only credentialed delegates, LSNA Board Members, and LSNA Members in good standing may participate in debate and voting, unless otherwise indicated.

c. The Chair has the authority to declare a recess of up to 10 minutes without requiring a vote from the Assembly.

d. All attendees must silence electronic devices during the Assembly, except those used for voting or accessing official meeting documents.

Section 2: Rules for Debate and Speaking Privileges

a. A member may speak no more than **two (2) times** on a single issue, with each speech limited to two minutes.

b. Non-delegate LSNA members may request to speak but must first state their name and district and clearly indicate they are not LSNA Membership Assembly voting delegates. They may only speak after all voting delegates have had the opportunity to speak.

c. All speakers must address their remarks to the Chair and maintain decorum and respect during discussions.

Section 3: Motions and Voting Procedures

a. Voting on bylaws amendments and resolutions shall be conducted via **secure electronic voting** concurrent with the 2025 Membership Assembly. Voting instructions will be provided at the start of the Assembly.

b. Only the following motions shall be permitted during the Membership Assembly:

1. Motion to adopt the agenda
2. Motion to adopt the rules for the meeting

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3. Motion(s) to adopt resolutions
4. Motion(s) to adopt each proposed bylaws amendment

d. A **quorum** must be established and maintained throughout the Assembly for motions to be considered valid. The quorum shall be determined based on the number of credentialed delegates present at the start of the Assembly.

Section 4: Procedural Authority and Enforcement

- a. The Chair shall have the authority to enforce these rules and may consult with the Parliamentarian as necessary.
- b. The Chair may call to order any delegate or participant who does not comply with the rules of debate or decorum.
- c. In the event of disruption or disorder, the Chair reserves the right to pause proceedings and may impose additional time limits or restrictions to ensure order.
- d. The **current edition of Robert's Rules of Order Newly Revised** shall govern all matters not covered by these rules.