

Iowa Emergency Nurses Association

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Guests:												
Janet Houtz, Trauma System Coordinator			p									

TOPIC	DISCUSSION / OUTCOMES	FOLLOW UP/ACTION
1. Welcome/Establishment of a quorum	Meeting called to order at 1404 by S. Carzoli	
2. Secretary report	K. Heldt pointed out typo in May meeting. Under section 9 it previously read : "According to Greenbook, physicians may have RTTDC in lie of ATLS. ", it will be corrected to "According to Greenbook, physicians in Level IV institutions may have RTTDC in lieu of ATLS". Rosie Adams will be corrected to Rosie Adam. S. Carzoli made a motion to approve minutes as corrected, motion passed.	Minutes passed as corrected.
3. Treasurers Report		
4. Education Committee	J. Thornton shared good attendance (specific numbers not available). Open discussion on conference evaluations, negative evaluations received about food, positive feedback about on-line registration process. Vendors are requesting having all attendees sign-off on booths. Joni shared that attendance at ENPC courses has been low.	
5. IQSIP	Karen Jones no news to report. Karen stated she is not receiving emails from national office.	Susan will follow-up with nat'l office.
6. Trauma/Pediatric Committee	Next Trauma Conference call is August 10, at 3pm.	

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7. Government Affairs	Kara Greenlee shared information about email updates for pending legislation. Currently there is a lot of talk about possible funding cuts for Medicare/Medicaid. She encouraged those concerned to contact your Congressman or Senator. Government affairs work shop will be held January 28-30 2012. There is a travel grant available for next year and those interested should email Susan. The grant deadline is September 16 th .	
8. Membership	Lynn Tschiggfrie reported currently 448 members. As agreed, a membership was given away to a member present at today's meeting. Joni Thornton was the lucky recipient! Recent conference call focused on recruitment/retention of members and how information is communicated, especially states websites. Lynn shared example of Iowa ENA magnet which is mailed out to new members. Some states focusing on recruitment of graduate nurses.	
9. Trauma/TSAC/SEQIC 10. Presented in joint by Janet Houtz, Trauma System Coordinator and Katie Heldt	Trauma Conference Call at 8/10 at 1500. SEQUIC 9/1/2011 At Ankeny DMACC 1230-1500 (MEs office) TSAC October 18, 2011 Janet Houtz introduced herself as Trauma System Coordinator. Spoke about meeting on 7/20 regarding verification for Level II-III and current conflicts in State vs ACS rules concerning qualifications of providers and ATLS status, hospitals which have multiple campuses and discussed updating criteria for state. Open discussion about Level IV hospitals and ATLS requirements for a physician, must they be current? Also discussed merits of RTTDC vs ATLS. There was an open discussion about requirements for Mid-level providers and ATLS verification. Janet shared she was distributing the Guidelines for C-spine Clearance (developed by ITC) to community hospitals. Janet reported we are close to being caught up with verifications and all 91 community hospitals should be verified by the end of this year and the trauma centers should be finished by February 2012. 2010 Trauma Registry is now available on-line. ITC have submitted power points (3) available through the Bureau of EMS website. To access go to http://www.idph.state.ia.us/ems/trauma.asp (Bureau of EMS website, click programs, click link for trauma) Current budget looks "good", per Janet. State is hiring a new Bureau chief if any one knows of interested parties. State does expect cuts in budget for next year. Handouts circulated, please see attached: Iowa's Trauma Care Facilities January 2011 and Public Health excerpt from state with General Requirements for Initial Trauma Education (Chapter 37, p.3)	
11. Cookbook fundraiser	Cook books- Still plenty to sell. Susan will advertise on website. Shipping cost, approximately \$3 per book. Discussed having books for sale at our upcoming classes (TNCC/ENPC,etc) contact Susan for supplies. S.Pike made a motion to sell books for \$10 in person and \$13 on website. Deb C. seconded.	Motion Passed. Susan will update website.

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12. Other: Certification Committee	Deb C. reported she has had difficulty accessing on-line materials, she mentioned there are changes to CEU needs for CEN renewal and CENs should be receiving either email or postal mail regarding changes.	Susan will follow up on email.
IBON Newsletter	Open discussion of options for advertising in IBON newsletter and prices, no decision made at this time.	
Officer Nominations	Susan taking nominations for President Elect (2-year term), Treasurer (2-year term), Secretary, and 4 Members-at-large. Voting will occur at next meeting.	
Holiday Meeting	Open discussion about location of holiday meeting, last years set-up was not ideal. Karen Jones volunteered to check into new sites and will update at next meeting.	K.Jones
Meeting Attendance	Open discussion about what defines "excused" from attendance. Motion made to be "excused" if miss meeting for state or Nat'l ENA business, Motion tabled until we have reviewed SOPs and Sarah and Susan will draft revisions if necessary after reviewing Nat'l bylaws and SOPs and then present to group for input/acceptance.	SarahT/Susan
National Election Results	Susan shared response rates from Nat'l elections and named elected persons. Please see attached hand-out with results and participation rates.	
General Assembly	<p>Susan announced this year's state delegates (Kathy D., Susan, Sarah T., J. Babb, Joni T., Jeff J., Sarah P., Kara G., Lynn T., and Heather M.)</p> <p>Resolutions/Bylaw discussion.</p> <p>Here are the resolutions we assigned to each person so that we can have an informed discussion at our meeting before going to the general assembly:</p> <p>Kathy D. GA11011 & GA11022 Sarah Pike GA11012 Jeff Jarding GA 11013 Lynn T GA11014 Kara G GA 11015 & Ga11021 Sarah Tripp GA11016 Joni GA11017 Susan GA11018 Heather M. GA11019 Jeri GA11020</p> <p>We also decided that each member would write a short article about their resolution and its outcome at the general assembly and submit to Jeri for our newsletter.</p>	

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	<p>Lynn T. will investigate options for shirts for the general assembly, we decided on black bottoms (pants, Capri, skirt).</p> <p>ENAF Jewelry Auction. Ellen Mann volunteered to research local jewelry store for item. Sarah T. made a motion for a \$250 limit, seconded by S. Pike.</p> <p>Memorial Presentation. Susan shared that this year's memorial presentation will be available to the members at large on the website. If you have someone you would like to honor in the memorial presentation information needs to be submitted by Sep. 2, 2011.</p> <p>Nat'l will be accepting mail to forward on to Judy Kelleher, please send messages to: execoffice@ena.org</p>	Motion passed.
13. Follow-up	Await report from Krystal W. on investigation of needed supplies for computer related expenses. Sarah Tripp received email from Crystal with approximate pricing. Open discussion regarding options for telecommunication opportunity. K. Dolan mentioned using an 800 number and will investigate options for conference calls, also discussed "Go TO Meeting".	K. Dolan
14. Next Meeting/Upcoming Events	<p>Next Meeting September 14th at Montana Mikes</p> <p>7/31 Deadline to submit application for nat'l committee/work teams</p> <p>8/18 President's Conference call</p> <p>9/20-9/24 National General/Scientific Assembly Tampa FL6</p> <p>IA ENA Meeting Dates 9/14, 12/7</p>	
15. Adjournment	By S. Carzoli at 1534, seconded by K. Dolan	
16.		

Submitted by Sarah Pike, RN, BSN, CEN