



## MARYLAND ASSOCIATION OF SCHOOL HEALTH NURSES Proposed Bylaws Amendment Form

At the **[Meeting Name Here]** meeting of the Maryland Association of School Health Nurses, a non-profit school nursing association under the incorporation laws of the state of Maryland, prior approval of the President having received, and xxx members present discussed and voted on the below amending **Article IV Section 2** of the bylaws as follows:

Article/Section Current Language	Proposed Amendment	Revised Amendment, if Adopted
<p><u>Number of Directors Qualification.</u> The Board shall be comprised of up to seven (7) persons (the "Directors"), which shall include all persons serving on the Board in an ex-officio capacity. The number of directors may be increased, or decreased, but shall never be less than the minimum number required by the applicable provisions of the Maryland General Corporation Law.</p>	<p><u>Number of Directors Qualification.</u> The Board shall be <b>composed</b> of up to <del>seven (7)</del> <b>eleven (11)</b> persons (the "Directors"), which shall include all persons serving on the Board in an ex-officio capacity. The number of directors may be increased, or decreased, but shall never be less than the minimum number required by the applicable provisions of the Maryland General Corporation Law.</p>	<p><u>Number of Directors Qualification.</u> The Board shall be composed of up to eleven (11) persons (the "Directors"), which shall include all persons serving on the Board in an ex-officio capacity. The number of directors may be increased, or decreased, but shall never be less than the minimum number required by the applicable provisions of the Maryland General Corporation Law.</p>

**Rationale for Proposed Amendment:**

The Board recognizes the importance of discussions and decisions should be reflective of the membership it represents, thus to make sure that all members who serve students in the private/independent settings views and interests need representation. Also, recognizing the important roles that other elected persons on standing committees also need representation. Maintaining an uneven number will prevent the possibility of a tie. Thus, the necessity to increase the number of director qualification is in order to meet this change.

Is there a financial impact of the proposed amendment?  YES  NO

If yes, what is the financial impact and can the association afford the impact of this proposed amendment?

We certify that at the **[Meeting Name Here]** meeting on **[DATE HERE]** a quorum being present, the foregoing change in the bylaws was approved by a majority of the members present.

\_\_\_\_\_, Board Chair

\_\_\_\_\_, Secretary

This amendment will be noted and filed with the minutes from the aforementioned meeting.



## MARYLAND ASSOCIATION OF SCHOOL HEALTH NURSES Proposed Bylaws Amendment Form

At the **[Meeting Name Here]** meeting of the Maryland Association of School Health Nurses, a non-profit school nursing association under the incorporation laws of the state of Maryland, prior approval of the President having received, and xxx members present discussed and voted on the below **amending Article V Section 10** of the bylaws as follows:

Article/Section Current Language	Proposed Amendment	Revised Amendment, if Adopted
New (insert)	<p><b>Section 10: <u>Independent-Private School Representative</u>. Shall represent the interests and perspectives of private school nurses within MASHN, serve as a liaison between private school members and the Board of Directors, work with the Membership Committee to support membership activities and initiate in making sure that private school nurses are included, considered, and heard. Shall perform duties and responsibilities as assigned to him or by the president</b></p> <p>Section 11. <u>Immediate Past President</u>                      Section 12. <u>Compensation</u>                      Section 13. <u>Limitation of Liability</u></p>	<p>Section 10: <u>Independent-Private School Representative</u>. Shall represent the interests and perspectives of private school nurses within MASHN, serve as a liaison between private school members and the Board of Directors, work with the Membership Committee to support membership activities and initiate in making sure that private school nurses are included, considered, and heard. Shall perform duties and responsibilities as assigned to him or by the president</p> <p>Section 11. <u>Immediate Past President</u>                      Section 12. <u>Compensation</u>                      Section 13. <u>Limitation of Liability</u></p>

Rationale for Proposed Amendment: Add Independent-Private School Representative description and renumber the sections below. At the discretion of the Board, the position will be appointed with a member who meets the requirements of holding office. However, nominations will be considered in the next election cycle.

Is there a financial impact of the proposed amendment?  YES  NO

If yes, what is the financial impact and can the association afford the impact of this proposed amendment?

We certify that at the **[Meeting Name Here]** meeting on **[DATE HERE]** a quorum being present, the foregoing change in the bylaws was approved by a majority of the members present.

\_\_\_\_\_, Board Chair

\_\_\_\_\_, Secretary

This amendment will be noted and filed with the minutes from the aforementioned meeting.



## MARYLAND ASSOCIATION OF SCHOOL HEALTH NURSES Proposed Bylaws Amendment Form

At the **[Meeting Name Here]** meeting of the Maryland Association of School Health Nurses, a non-profit school nursing association under the incorporation laws of the state of Maryland, prior approval of the President having received, and xxx members present discussed and voted on the below **amending Article VI Section 3** of the bylaws as follows:

Article/Section Current Language	Proposed Amendment	Revised Amendment, if Adopted
New (insert)	<p><b>Section 3. <u>NBCSN Committee</u>. The NBCSN Committee shall consist of two (2) elected NCSNs to serve as NBCSN Liaisons and are members in good standing and certified for at least one (1) year prior to election. The individual receiving the most votes will serve as chair. The purpose of the NBCSN Liaisons and committee is to serve as the official connection between MASHN membership and the National Board for Certification of School Nurses (NBCSN). The committee shall promote national certification among members; support certification recruitment and outreach efforts, disseminate certification-related information to members. Liaisons will participate in NBCSN sponsored liaison or outreach meetings as required, provide at least one (1) written or verbal report annually to the membership; and submit at least one (1) written report annually to NBCSN regarding corporation certification activities</b></p>	<p><b>Section 3. <u>NBCSN Committee</u>. The NBCSN Committee shall consist of two (2) elected NCSNs to serve as NBCSN Liaisons and are members in good standing and certified for at least one (1) year prior to election. The individual receiving the most votes will serve as chair. The purpose of the NBCSN Liaisons and committee is to serve as the official connection between MASHN membership and the National Board for Certification of School Nurses (NBCSN). The committee shall promote national certification among members; support certification recruitment and outreach efforts, disseminate certification-related information to members. Liaisons will participate in NBCSN sponsored liaison or outreach meetings as required, provide at least one (1) written or verbal report annually to the membership; and submit at least one (1) written report annually to NBCSN regarding corporation certification activities</b></p>

**Rationale for Proposed Amendment:** Add NBCSN Committee and Liaison description and renumber the sections below. Individuals currently in this position will continue due to meeting the eligibility requirements as noted. However, nominations will be considered in the next election cycle to be in alignment with this Bylaw revision.

Is there a financial impact of the proposed amendment?  YES  NO

If yes, what is the financial impact and can the association afford the impact of this proposed amendment?

We certify that at the **[Meeting Name Here]** meeting on **[DATE HERE]** a quorum being present, the foregoing change in the bylaws was approved by a majority of the members present.

\_\_\_\_\_, Board Chair

\_\_\_\_\_, Secretary

This amendment will be noted and filed with the minutes from the aforementioned meeting.



## MARYLAND ASSOCIATION OF SCHOOL HEALTH NURSES Proposed Bylaws Amendment Form

At the [**Meeting Name Here**] meeting of the Maryland Association of School Health Nurses, a non-profit school nursing association under the incorporation laws of the state of Maryland, prior approval of the President having received, and xxx members present discussed and voted on the below **amending Article VI Section 2** of the bylaws as follows:

Article/Section Current Language	Proposed Amendment	Revised Amendment, if Adopted
Section 2. <u>Nominations Committee</u> . The Nominations Committee shall consist of at least two (2) Members elected by the Membership. Such elections may be by electronic and/or mail-in ballot. The chairperson shall be the Member who receives the majority of votes. This Committee shall provide nominations for all elected Director and Officer positions.	Section 2. <u>Nominations Committee</u> . The Nominations Committee shall consist of at least two (2) <b>and no more than five (5)</b> Members elected by the Membership. Such elections may be by electronic and/or mail-in ballot. The chairperson shall be the Member who receives the majority of votes. This Committee shall provide nominations for all elected Director and Officer positions.	Section 2. <u>Nominations Committee</u> . The Nominations Committee shall consist of at least two (2) and no more than five (5) Members elected by the Membership. Such elections may be by electronic and/or mail-in ballot. The chairperson shall be the Member who receives the majority of votes. This Committee shall provide nominations for all elected Director and Officer positions.

Rationale for Proposed Amendment: Adjustment with the number of members on this committee puts this in alignment for the number of "directors" in representation of the corporation.

Is there a financial impact of the proposed amendment? \_\_\_\_\_ YES X NO

If yes, what is the financial impact and can the association afford the impact of this proposed amendment?

We certify that at the [**Meeting Name Here**] meeting on [**DATE HERE**] a quorum being present, the foregoing change in the bylaws was approved by a majority of the members present.

\_\_\_\_\_, Board Chair

\_\_\_\_\_, Secretary

This amendment will be noted and filed with the minutes from the aforementioned meeting.



## MARYLAND ASSOCIATION OF SCHOOL HEALTH NURSES Proposed Bylaws Amendment Form

At the [Meeting Name Here] meeting of the Maryland Association of School Health Nurses, a non-profit school nursing association under the incorporation laws of the state of Maryland, prior approval of the President having received, and xxx members present discussed and voted on the below **amending Article IV Section 3** of the bylaws as follows:

Article/Section Current Language	Proposed Amendment	Revised Amendment, if Adopted
<p><b>Section 3. <u>Appointment; Term of Office.</u></b> The current President, the President-Elect, the immediate Past President, the state Director to NASN, the Secretary, and the Treasurer of the Corporation shall each serve as Directors of the Corporation, ex-officio, and shall have full voting rights as Directors. The immediate Past President will be available for transition and consultation to committee chairs. All other directors shall be elected by the Members. Each elected Director, except the State Director to NASN and immediate Past President, shall serve for a term of two (2) years or more, or until such Director's successor is duly selected and qualifies, unless removed sooner as provided under Article IV, Section 7 hereof. The State Director to NASN shall serve four (4) years and the immediate Past President shall serve one (1) year.</p>	<p>Section 3. <del>Appointment; Term of Office.</del> <b>Eligibility.</b> The current President, the President-Elect, the immediate Past President, the state Director to NASN, the Secretary, <del>and the Treasurer,</del> <b>and the Independent-Private School Representative</b> of the Corporation shall each serve as Directors of the Corporation, ex-officio, and shall have full voting rights as Directors. The immediate Past President will be available for transition and consultation to committee chairs. All other directors shall be elected by the Members. <del>Each elected Director, except the State Director to NASN and immediate Past President, shall serve for a term of two (2) years or more, or until such Director's successor is duly selected and qualifies, unless removed sooner as provided under Article IV, Section 7 hereof. The State Director to NASN shall serve four (4) years and the immediate Past President shall serve one (1) year.</del></p> <p><b>Each elected Director shall serve for a term of two (2) years or more, except the State Director to NASN (shall serve for a term of four (4) years or one (1) additional year until such success is duly selected and qualifies.</b></p> <p><b>The President-elect, Treasurer, and State Director shall be members in good standing for a minimum of two (2) consecutive years prior to election. Demonstrate active engagement in at least one (1) committee (as member, chair), elected or appointed position on</b></p>	<p><b>Section 3. <u>Term of Office, Eligibility.</u></b> The current President, the President-Elect, the immediate Past President, the state Director to NASN, the Secretary, the Treasurer, and the Independent-Private School Representative of the Corporation shall each serve as Directors of the Corporation, ex-officio, and shall have full voting rights as Directors. The immediate Past President will be available for transition and consultation to committee chairs. All other directors shall be elected by the Members. Each elected Director shall serve for a term of two (2) years or more, except the State Director to NASN (shall serve for a term of four (4) years or one (1) additional year until such success is duly selected and qualifies.</p> <p>The President-elect, Treasurer, and State Director shall be members in good standing for a minimum of two (2) consecutive years prior to election. Demonstrate active engagement in at least one (1) committee (as member, chair), elected or appointed position on the board, involved in activities sponsored by the Corporation within the previous three (3) years.</p>

	<p><b>the board, involved in activities sponsored by the Corporation within the previous three (3) years.</b></p>	
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**Rationale for Proposed Amendment:** Adds the new proposed officer positions, provides clarity to the term limits and eligibility of roles. Along with the removal of the one (1) year term of the immediate Past President, preserves the integrity and operations of MASHN, adding eligibility requirements is needed to ensure that members desiring to hold key officer roles (President-elect, Treasurer, and State Director) meet a vital minimum understanding, participation, and decision making regarding the business operations of the corporation.

Is there a financial impact of the proposed amendment? \_\_\_\_\_ YES \_\_\_\_\_ NO  
 If yes, what is the financial impact and can the association afford the impact of this proposed amendment?

We certify that at the **[Meeting Name Here]** meeting on **[DATE HERE]** a quorum being present, the foregoing change in the bylaws was approved by a majority of the members present.

\_\_\_\_\_, Board Chair  
 \_\_\_\_\_, Secretary

This amendment will be noted and filed with the minutes from the aforementioned meeting.



## MARYLAND ASSOCIATION OF SCHOOL HEALTH NURSES Proposed Bylaws Amendment Form

At the **[Meeting Name Here]** meeting of the Maryland Association of School Health Nurses, a non-profit school nursing association under the incorporation laws of the state of Maryland, prior approval of the President having received, and xxx members present discussed and voted on the below **amending Article IV Section 4** of the bylaws as follows:

Article/Section Current Language	Proposed Amendment	Revised Amendment, if Adopted
<p><b>Section 4. <u>Vacancies.</u></b> Vacancies on the Board shall exist in the case of the happening of any of the following events: (1) the death or resignation of an elected Director; (2) the removal of any elected Director in accordance with Article IV, Section 5 of these Bylaws; or (3) the authorized number of Directors is increase</p>	<p><b>Section 4. <u>Vacancies.</u></b> Vacancies on the Board shall exist in the case of the happening of any of the following events: (1) the death or resignation of an elected Director; (2) the removal of any elected Director in accordance with Article IV, Section 5 of these Bylaws; <del>or</del> (3) the authorized number of Directors <del>is</del> increased; <b>or (4) failure of elected Director to renew membership.</b></p> <p><b>Directors of the Corporation in the event of a vacancy will appoint a successor who shall hold such office for the unexpired term and until his or her successor is duly elected and qualified.</b></p>	<p>Section 4. <u>Vacancies.</u> Vacancies on the Board shall exist in the case of the happening of any of the following events: (1) the death or resignation of an elected Director; (2) the removal of any elected Director in accordance with Article IV, Section 5 of these Bylaws; (3) the authorized number of Directors increase; or (4) failure of elected Director to renew membership.</p> <p>Directors of the Corporation in the event of a vacancy will appoint a successor who shall hold such office for the unexpired term and until his or her successor is duly elected and qualified.</p>

**Rationale for Proposed Amendment:** In maintaining the governing principles and fiduciary responsibilities to MASHN members, Directors should be in good standing to serve in their roles as elected by the membership by maintaining financial. And anyone appointed to any position should also be in good financial standing with the corporation.

Is there a financial impact of the proposed amendment? \_\_\_\_ YES \_\_\_\_ NO

If yes, what is the financial impact and can the association afford the impact of this proposed amendment?

We certify that at the **[Meeting Name Here]** meeting on **[DATE HERE]** a quorum being present, the foregoing change in the bylaws was approved by a majority of the members present.

\_\_\_\_\_, Board Chair

\_\_\_\_\_, Secretary

This amendment will be noted and filed with the minutes from the aforementioned meeting.



# MARYLAND ASSOCIATION OF SCHOOL HEALTH NURSES

## Proposed Bylaws Amendment Form

At the **[Meeting Name Here]** meeting of the Maryland Association of School Health Nurses, a non-profit school nursing association under the incorporation laws of the state of Maryland, prior approval of the President having received, and xxx members present discussed and voted on the below **amending Article V Section 1** of the bylaws as follows:

Article/Section Current Language	Proposed Amendment	Revised Amendment, if Adopted
<p><b>Section 1. <u>Number and Title.</u></b> The officers of the Corporation shall be a President, President-Elect, immediate Past President, Secretary, Treasurer and the State Director to NASN. A person may hold more than one office in the Corporation, but may not serve concurrently as both President and President-Elect.</p>	<p><b>Section 1. <u>Number and Title.</u></b> The officers of the Corporation shall be a President, President-Elect, immediate Past President, Secretary, Treasurer, <b>and</b> the State Director to NASN, <b>and Independent-Private School Representative</b>. A person may hold more than one office in the Corporation, but may not serve concurrently as both President and President-Elect.</p>	<p><b>Section 1. <u>Number and Title.</u></b> The officers of the Corporation shall be a President, President-Elect, immediate Past President, Secretary, Treasurer, the State Director to NASN, and Independent-Private School Representative. A person may hold more than one office in the Corporation, but may not serve concurrently as both President and President-Elect.</p>

**Rationale for Proposed Amendment:** Add adopted role of Independent-Private School Representative as indicated to provide representation to the interest and perspective of private/independent membership.

Is there a financial impact of the proposed amendment?  YES  NO

If yes, what is the financial impact and can the association afford the impact of this proposed amendment?

We certify that at the **[Meeting Name Here]** meeting on **[DATE HERE]** a quorum being present, the foregoing change in the bylaws was approved by a majority of the members present.

\_\_\_\_\_, Board Chair

\_\_\_\_\_, Secretary

This amendment will be noted and filed with the minutes from the aforementioned meeting.



## MARYLAND ASSOCIATION OF SCHOOL HEALTH NURSES Proposed Bylaws Amendment Form

At the [Meeting Name Here] meeting of the Maryland Association of School Health Nurses, a non-profit school nursing association under the incorporation laws of the state of Maryland, prior approval of the President having received, and xxx members present discussed and voted on the below **amending Article V Section 2** of the bylaws as follows:

Article/Section Current Language	Proposed Amendment	Revised Amendment, if Adopted
<p><b>Section 2. Election: Term of Office .</b> All officers of the Corporation shall be elected by the Members annually by ballot. Unless otherwise provided or determined by the Membership, officers of the Corporation shall be elected for terms of two (2) years. The State Director to NASN shall be elected for terms of four (4) years. The immediate Past President will serve one (1) year. A person may serve an unlimited number of terms as an officer of the Corporation. Each officer of the Corporation shall hold office until he or she shall resign, be removed or otherwise disqualified to serve, or until his or her successor shall be duly elected and qualifies.</p>	<p><b>Section 2. Election: Term of Office .</b> All officers of the Corporation shall be <b>a member in good standing</b> elected by the Members annually by ballot. Unless otherwise provided or determined by the Membership, officers of the Corporation shall be elected for terms of two (2) years. The State Director to NASN shall be elected for terms of four (4) years <b>and may fill one (1) additional year until such success is duly selected and qualified. The immediate Past President will serve one (1) year.</b> A person may serve an unlimited number of terms as an officer of the Corporation. Each officer of the Corporation shall hold office until he or she shall resign, be removed or otherwise disqualified to serve, or until his or her successor shall be duly elected and qualifies.</p>	<p><b>Section 2. Election: Term of Office .</b> All officers of the Corporation shall be a member in good standing elected by the Members annually by ballot. Unless otherwise provided or determined by the Membership, officers of the Corporation shall be elected for terms of two (2) years. The State Director to NASN shall be elected for terms of four (4) years and may fill one (1) additional year until such success is duly selected and qualified. A person may serve an unlimited number of terms as an officer of the Corporation. Each officer of the Corporation shall hold office until he or she shall resign, be removed or otherwise disqualified to serve, or until his or her successor shall be duly elected and qualified.</p>

**Rationale for Proposed Amendment:** Individuals desiring to represent the membership of MASHN must be a representative of the group and understand the importance of being a financially active and responsible member prior to deciding to run and why serving in leadership positions. Additional wording regarding the term of the State Director is language in alignment with NASN.

Is there a financial impact of the proposed amendment?  YES  NO

If yes, what is the financial impact and can the association afford the impact of this proposed amendment?

We certify that at the [Meeting Name Here] meeting on [DATE HERE] a quorum being present, the foregoing change in the bylaws was approved by a majority of the members present.

\_\_\_\_\_, Board Chair

\_\_\_\_\_, Secretary

This amendment will be noted and filed with the minutes from the aforementioned meeting.