



**AACN Sacramento Chapter  
Continuing Education Provider Event Policies**

The American Association of Critical Care Nurses, Sacramento Area Chapter, is a professional nursing organization approved by the California Board of Registered Nursing to award continuing education contact hours under provider name "AMERICAN ASSN/CR CARE NUR SACTO AREA CH", license number 592.

**Refund Policy**

Requests for refunds and cancellation of registration must be made within 3 days of the event date unless otherwise stated on the event registration page. Refunds will be processed within 7 business days to the original payment method, minus a \$25.00 processing fee for symposiums and certification review courses. Unfortunately, we cannot offer refunds for cancellations made within three days of the event start time. If you have extenuating circumstances (e.g., medical emergencies, natural disasters), please contact us directly at [sacaacn@gmail.com](mailto:sacaacn@gmail.com) to discuss possible accommodations.

Tickets are transferable with organization approval. Please contact us directly with the name of the desired ticket recipient to inquire about the possibility of transferring your ticket.

**Nonattendance Policy**

Registered persons who do not attend the event or do not attend the entirety of the event will not receive continuing education contact hours, as applicable to the event.

**Event Cancellation Policy**

In the event that the American Association of Critical Care Nurses, Sacramento Chapter, cancels the event, registered attendees will receive a full refund of the ticket price. Refunds will be processed within 7 business days to the original payment method.

**Content Changes Policy**

The American Association of Critical Care Nurses, Sacramento Area Chapter, reserves the right to offer alternative content or speakers due to unforeseen personal emergencies of presenters prior to events or conferences.