Baton Rouge District Nurses Association

**Board Meeting Minutes**

January 17, 2024

**X = Present**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **X** | **Members** |  |  |  |  |
| **X** | Heather Runnels, President | **X** | Jennifer Manale, Professional Practice (Elected) |  |  |
| X | Sheralyn Long, Immediate Past President | **X** | Wendy Singleton – President-Elect |  |  |
| **X** | Staci Sullivan, VP |  |  |  |  |
| **X** | Pattie Jackson, Treasurer | **X** | Clara Earl |  |  |
| **X** | Janice Hall, Recording Secretary |  |  |  |  |
|  | Charla Johnson, Corresponding Secretary- Elected | **X** | Samantha Summers |  |  |
|  | Yvonne Pellerin, Past President |  |  |  |  |
| **X** | Allison Rone, Public Relations |  |  |  |  |
|  | Carla Harmon, Health Policy |  |  |  |  |
| **X** | Lisa Deaton, Nominating Chair - Elected |  |  |  |  |
|  | Rachel Tidwell, Membership Chair (Elected) |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| **Topic** | **Activity/Recommendation/Discussion** | **Action/Follow-Up** |
| 1. **Call to Order** | S. Long called the meeting to order at 6:15 pm |  |
| 1. **Minutes** | 1. **Meeting Minutes Approvals: None during this meeting**   **Motion:**  **Second:**  **Carries:** | **Follow Up**: |
| 1. **President’s Report** 2. **Vice-President** 3. **Treasurer** 4. **Committee Reports** 5. **Announcements/Other** 6. **Adjourn** | * **The following New BOD officers were inducted to the listed positions:** * **Heather Runnels – President** * **Wendy Singleton – President-Elect** * **Charla Johnson – Corresponding Secretary** * **Jennifer Manale – Professional Practice** * **Rachel Tidwell – Membership** * **Lisa Deaton, Denise Hart, and Valerie Schluter – Nominating Committee** * **S. Long reported that BRDBA continues to partner with the Baton Rouge General** to conduct the Nursing Network event. The next event will be held on 01/25/24 at Solara at 5:30 pm. Interested attendees may use the link on the BRDNA website to register. * **Notification of Celebrate Nursing Excellence Award**   S. Long discussed a need to review the criteria for the electronic CNE nomination form. The revisions should require the applicants to include the nominee’s personal email, since facility emails are often blocking the external emails preventing the notifications from being received by the award recipients in a timely manner. The BOD members agreed that when the nominee is employed at a facility, the Nursing Officer should be notified of the award(s) via email as well.  **S. Sullivan reported on the upcoming CE topics from February 2024 through May 2024** as follows: February 8th will be a virtual CE. Dr. Bell will present the findings from her research study; March 14th will be a hybrid presentation held at Woman’s Hospital on the Patient’s Experience; and the last CE presentation will be on April 11th**.** There will be no CE meetings in May since Nurse’s Day at the Capitol will be on May 1st and the CNB will  be on May 6th.   * **P. Jackson Provided a copy of the Treasurer’s Report**   As of 12/29/23, the checking account ending balance was $26,452.12; one of the CDs (which matured on 01/04/24) is for $12,160.71 and the second CD (which will mature on 10/21/25) is for $11,465.10, which equals a total of $50,077.93. The LSNA Membership dues were received for December. P. Jackson also requested three people to assist with the Annual Financial Review. L. Deaton, A. Rone, and C. Earl agreed to participate in the Annual Financial Review.   * **No Report** * **Health Policy** – No Report * **Public Relations** – No Report * **Membership** – No Report * **Nominating –** * **Finance** – Upcoming Review for the 01/01/23-12/31/23 Period * **Bylaws –** No Report * **Professional Practice** – No Report   **C. Johnson advised there will be a Virtual Information Symposium on 02/02/24 titled, “AI in Healthcare/Cyber Security.”**  **A. The meeting adjourned at 7:26 pm.** | **Follow Up:**  **Follow Up**:  **Follow Up**: |

Respectfully Submitted,

Recorder’s Name: Janice W. Hall, Recording Secretary

|  |  |
| --- | --- |
| **Attachment** | **None** |
|  |  |