**MASPAN MINUTES OF MEETING**

**MEETING TITLE: MASPAN SPRING BOARD OF DIRECTORS MEETING**

**ATTENDANCE**: Maureen McLaughlin, Melissa Lewis, Christine Hill, Suzanne Russell, Donna Constant-Haley, Erin Cole, Kathy McCarraher, Alison Keir, Stephanie Johnson

**DATE: March 18, 2023**

**TIME: 12:54**

**PLACE: Virtual Meeting via ZOOM**

**Meeting called to order by President: Suzanne Russell, BSN, RN, CAPA**

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| **TOPIC** | **DISCUSSION/RECOMMENDATIONS** | **ACTION/ASSIGNMENT** | **FOLLOW- UP/RESOLUTION/DATE** |
| **National Conference Updates** | Suzanne and Stephanie will represent MASPAN at National Conference and the Representative Assembly. Alison Keir will be the alternate. BOD attending NC:MelissaChrisMaureenKathyErinConversation about MASPAN signage for component night.Suzanne and Stephanie will attend one or maybe both of the First Timers Orientation (Thursday 1715-1815 & Friday 0715-0815) | Suzanne will secure a list of the certified NC attendees and coordinate the grant check mailings.No need for signage as we will not be separated by component. “The Happening” will take place on Thursday 1900-2100. |  |
| **Silent Auction Item****Get together for MASPAN/Region 4 members** | Chris will handle the silent auction item.Conversation about MASPAN joining Region 4 and holding a Region 4 get together. Not a lot of down time as conference offerings happening into the early evening. | Remember to take pictures of the item at the auction.Suzanne will research to see if there was a meeting place for possibly Sunday prior to the Presidents Reception. When a solidified this will need to be communicated out to the daily happenings flyer and added to the message board. | Region 4 President, Ursula, ultimately decided that a Region 4 get together was not feasible at this time. |
| **Post Conference** | All agreed – fantastic conference. Kathy reported that what she saw of the surveys was positive. | Maureen will donate her honorarium to ASPAN as well as Kathy – her check for recruiter of the year.Chris to cut checks to ASPAN and Maureen will take care of the letter to MASPAN. |  |
| **Fall Conference** | All hands on deck needed to pull the in person event.Some possible topics:InspireTransgenderPanel CPCTerri and Maureen to speak | Everyone to think about speakers, posters and exhibitors. |  |
| **Miscellaneous** |  Marge Watro and possibly Chris Bell interested in joining the BODASPAN Spring Seminar Series: **Perianesthesia Pathophysiology and Assessment: A Systems Approach** on May 20th in Waltham, MA with Myrna Mamaril. | Suzanne to reach out to both – maybe tap Chris to help with poster presentation at Fall Conference.Melissa to host. | Posted on FB/Blast sent to membership |
| **June Meeting** | Alison has graciously offered to host the meeting at her home in Westford. Time TBD | Possible offer ZOOM for BOD members that might not be able to attend in person. |  |

**Next Meeting: June 3rd, 2023**

**Respectfully submitted: at 13:45 by Melissa Lewis, BSN, RN, CPAN, CAPA**