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| **Meeting Information –Central Virginia ENA Chapter #118** | | | | | |
| **Date/Time:** April 13, 2021  1733-1900 | | **Location:** WebEx Virtual Meeting  Henrico Doctor’s Jamestown Room | | **Speaker:** N/A | |
| **Attendees** | | | | | |
| President: | Alexus Moore | | Emily Pope | | Kelly Schmidt |
| President Elect: | Lynn Howard | | Anna Otey | | Donna Talbot |
| Treasurer: | Lisa Dickson | |  | | Kathy Ingersoll |
| Secretary: | Julie McLeod | |  | |  |
| Treasurer Elect: |  | |  | |  |



**Quorum Verified: \_5\_ Voting Members Present**

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| **Agenda Item** | **Discussion** | **Action Items** | **Responsible Party** | **Target Date** |
| ***Call to Order*** |  |  |  |  |
| **Education Presentation** |  |  |  |  |
| ***Approval of Previous Meeting Minutes*** | * Reviewed – fundraising chair and membership numbers addended from 2.16.21 | * Motion made to approve Meeting Minutes for 2.16.21. Motion passed. | Julie McLeod | 4.13.21 |
| **President’s Report** | * Meeting agenda provided.   ~ President’s Goal for 2021 is to increase CVENA Chapter membership and transition to in-person meetings. | * First IN-PERSON Meeting option {since 2.11.20} held this month | Alexus Moore | 4.13.21 |
| **Treasurer’s Report** | * Approximately $27,000 as of 4.13.21 |  | Lisa Dickson | 4.13.21 |
| ***Old Business*** | | | | |
|  | * CEN Review for education & fundraising, revisited from 2020. There is CVENA Chapter interest in hiring Pam Bartley to provide CEN Review.      * Teddy Bear Clinic, revisited from 2020. There is CVENA Chapter interest in providing Community Service by means of a Teddy Bear Clinic at a local school. | * Price for 12 hours of education and 14 CEUs per attendee provided by Pam Bartley is approximately $5760. In 2015, the cost was approximately $5000. Chapter discussions revolve around continued interest for the class and cost versus revenue. Discussions will continue in June. * Hanover Schools must approve the Teddy Bear Clinics through the School Board. Henrico County may approve next month (May) for 2021-2022 school year. Discussions will continue in June. | Alexus Moore  Kelly Schmidt | 2021  2021 |
| ***New Business*** | | | | |
|  | * Virginia Department of Health is accepting volunteers to provide Covid vaccines. * Members would like to provide donuts on behalf of CVENA as “Thank You” for Nurse’s Week versus ER Nurse’s Week. Discussions will continue in June. * Members {D. Talbot, K. Ingersoll, L. Howard, A. Moore} would like to send out handwritten “Thank You” cards to ER Nurses (planning to include CVENA meeting schedule and invitation to participate in meetings). * Discussion about generating additional revenue for CVENA by hosting TNCC courses directly through CVENA. Members could become instructors. Discussions will continue in June. | * Motion to add $50 to budget for postage and $50 for Thank You cards ($100 total). Motion approved. | Alexus Moore  Alexus Moore  Kathy Ingersoll | 2021  2021  Spring 2021 |
| ***Committee Reports*** | | | | |
| **Membership** | * 397 members * 2 new members |  | Anna Otey | 4.13.21 |
| **Government Affairs** | * Day on the Hill |  |  | 5.11.21 |
| **Education** | * Rao Ivatury Trauma Symposium (Virtual) through VCUHS * Save the Date! National ENA Conference will be a hybrid experience in Orlando, FL * Save the Date! Virginia ENA Conference will be held in person in Midlothian, VA! |  |  | 7.8.21-7.9.21  9.22.21-9.25.21  10.29.21 |
| **Injury Prevention** |  |  |  |  |
| **Trauma/TNCC** |  |  |  |  |
| **Pediatric/ENPC** |  |  |  |  |
| **Fundraising** | * TNCC/ENPC classes around Central Virginia will generate funds for CVENA |  |  | 2021 |
|  | | | | |
| **Member Recognition** |  |  |  |  |
| ***Next Meeting Date/Time***  ***and Host*** | **August 17th, 2021** |  |  |  |
| ***Meeting Adjourned*** |  |  |  |  |
| **Submitted by and Date** | **Julie McLeod, 6.15.21** |  |  |  |
| ***Meeting Minutes Finalized*** |  |  |  |  |