

Meeting Minutes

Friday, 2/5/21

Board of Directors Present: David Solomon, Charlene Kramer, David McDonald, Kathy Mason, Chris Barnes

Members present:

Blue Ridge: MaShanda Brown

Cardinal: Chris Barnes, LeeAine Powell, Amy Barnes, Megan Coker

Carolina Dogwood: Brain Langston

Carolina Foothills: David Solomon

Coastal Carolina: Jim Holtvight, Christina Brown

Eastern Piedmont: Charlene Kramer, Cindy Reed, Adam Brown, Audrey Snyder, Crystal Atkins

Eastern Tarheel: David McDonald, Mary Lou Forester-Resch, Brenda Syers

Heart of Carolina: Kyle Smith, Shannon Kane, Cici Reyes, Connie Lanier, Margaret Carmen

Metrolina: Annette Goodwin, Kathy Mason, Nancy Reynolds, Tonya Davis

Outer Banks: Roger Pfendler, Kathy Pfendler

1. Call to Order at 0801
 - a. Establish Quorum
Discussion/Summary: Quorum Established
 - b. Welcome/Introductions.
Discussion/Summary: Charlene introduced the board.
 - c. Approval of Minutes
Discussion/Summary: approval for November and January minutes – (Jan)add roger and Kathy and Amy Barnes. Approval of November – Mary Lou and Connie
2. President's Report
Discussion/Summary: Leadership orientation in January, Kyle smith was a presenter at the Leadership conference. ENA university is starting this year – promote education. NCENA is getting a zoom account. Board to be educated, Focus for ENA – Assessment needs. Please complete. NY ENA – free virtual conference April 22nd. NCENA will have Board liaisons. Should hear from your board member soon.
3. Treasurer's Report
Discussion/Summary: checking – \$125,785, Reserves: \$ 58,805, Martha Woods \$10,760: Martha Woods will be merging into the checking account. Will continue to budget \$2000 in state budget every year. Chris will get with Chapters to get signature cards updated:

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4. Chapter Reports:

- a. Blue Ridge – ENPC class. Leaders meeting – 1st meeting 3/2/21 at 1700 – ENA 101 to increase involvement.
- b. Cardinal – 2/9/21 – vendor Omnistat, making valentines for children’s hospital.
- c. Carolina Dogwood – 1/28/21 – virtual meeting
- d. Carolina Foothills – no report – no meetings yet
- e. Coastal Carolina – meeting – TNK speaker – 8 participants, 4/15/21 next meeting – Cardiologist to speak.
- f. Eastern Piedmont – 2/9/21 at 1800 – COVID-19 update – NP to speak (Virtual) – EPENA.nursingnetwork.com
- g. Eastern Tarheel – 2/9/21 at 1900- discussion of education day in April (attended Leadership)
- h. Heart of Carolina – Shannon sent out a survey related to meeting dates, unsure of dates. Will be posted on website – beginning with March meeting.
- i. Metrolina – 2/3/21 meeting – stroke and patient experience story, next meeting is 3/3/21 – virtual.
- j. Outer Banks – Kathy and Roger attended Leadership. No other events to report.

5. Committee Reports: Charlene discussed new committee chairs.

- a. Education (**Linda F. and Martha G**) – State symposium scheduled for Nov. at MAHEC in Asheville. Reach out to speakers. Send an email to Charlene if interested in participating.
- b. Emerging Professional (**Kelsey Hartvigsen**) – Chris – reached out but have not received feedback. Kyle to touch base with Kelsey. Meg offered to help. Kyle and Meg to meet and talk about a way to reach out to nursing students.
- c. Membership (**Connie Lanier**) – see below.
- d. Government Affairs (**Tonya Davis**) – recent call with National government affairs – advocacy to speak with government officers. Working on vaccine distribution and PPE is a hot topic.
 - i. Sending letters to State Representatives (Charlene) – using EN411 – it will send a pre-typed letter to your state representatives. You will receive a response and hold onto the letter and let Charlene know. Encourage to work at State level.
 - ii. EN411 enrollment – open to everyone – subscribe and it will email you the latest in government issues related to nursing.

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- e. ISQIP (**Angie Alexander (Kyle Smith and Christina Brown)**) – Please send any activities to Angie.
 - f. Communication (**Kyle Smith**) – using social media accounts to send out meetings and update members. Flyer was sent out for meeting dates. Willing to help with any social media issues that chapters have. Notify Kyle for any changes to website. Kyle and Connie to get together to update membership list monthly. Email: communications@nc-ena.com
 - g. Awards (**Annette Goodwin**) – applications are on website (awards@nc-ena.com). Submit applications whenever you can.
 - h. Fund Raising (**Chris Barnes**) – Nothing new to report. Still have certifications pins if anyone is interested.
 - i. Certifications (**Crystal Anderson**) – NC – 1972 nurses at least 1 certification. 5 hold all 5 certifications. 1697 – CEN,
 - j. Trauma (**Jim Holtvight**) – 2020 – 1104 providers. 2020 instructors – 19. We have a lack of TNCC instructors in the state. Look at increasing faculty. Email Jim if interested. January – 55 providers – no instructor classes
 - k. Pediatric (**Tracey Gates**) – no report
 - l. Nominations (**David McDonald**) – 4 months – nominations will be due for state and chapters reps. Start mentoring to identify people interested.
6. Unfinished Business
- a. Financials: need all financials submitted by 2/14/21 -
 - i. Checking Account signature cards (Chris): Signature cards will need 3 signatures, two of which are board members. Discussion about signature cards – Treasurer does not automatically roll onto each chapter. Someone on the account must go to the bank with the treasurer. Roger to meet Chris in Greenville, NC to get to the bank.
 - ii. Nightingale checking account (David S):
 - b. General Assembly Meetings 2021 (**Charlene**) – meetings are posted on the website. Connection information is on website. Once we get our zoom account, we will probably switch to zoom. Possibly a face to face in April (1st Friday). Reach out to Charlene if want to have your meeting before the next General Assembly meeting.
7. New Business
- a. Policies (**Charlene**) – up on website by today. Chapter Operations sent to chapter presidents.
 - b. State Achievement Award (**Charlene**) – Dave and Charlene working on state achievement awards –

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- c. Chapter financials due (Chris) – 2021 budget of \$77,000 – includes ENA membership and TNCC/ENPC funds that comes into the state. 2/3 of the expense is travel expense for Delegates for National Conference.

8. Information Agenda

- a. Nurses Night at the Legislature (date TBD) – collaboration with NCNA. NCENA will share info to members as it is available. Charlene will share as she receives.
- b. Student Nurses Association Conference (date TBD) Charlene will share as she receives.
- c. Day on the Hill – in person canceled for 2021. ENA working on an alternative experience.
- d. EN21 – September 22-25 (Orlando) – think about being a delegate.
- e. NC Emergency Nurses Symposium (November 4-5 – Asheville)

9. Meeting Adjourned - 0900

Membership complete report:

Current Membership = 2021

Present chapter / membership count: 2020

Chapter # / Chapter Name

101 – Carolina Dogwood = 189

102 – Coastal Carolina = 145

104 – Heart of Carolina = 238

105 – Metrolina = 373

106 – NC Eastern Piedmont = 303

262 – Blue Ridge = 127

266 – Eastern Tarheel = 201

402 – Outer Banks = 28

405 – Carolina Foothills = 94

446 – Cardinal = 308



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NC State Council Only = 14

Expiring Members = 50

New Members = 20

Carolina Dogwood = 2 – Linda Beuckman, Gina Weigel

Coastal Carolina = 1 – Peter Seyfarth-Lechner

Heart of Carolina = 2 – Mandy Castillo, Christina Jennings

Metrolina = 2 – Alexa Melton, Catherine Reece

NC Eastern Piedmont = 2 – Jamie Bailey, Shelby Veri

Blue Ridge = 0

Eastern Tarheel = 2 – Gloria Casarez, James Williams

Outer Banks = 0

Carolina Foothills = 1 – Angel Rowe

Cardinal = 8 – Kathleen Boyette, Jill Shannon Douglas, Ashley Flynn, Beth Majernik, Breanna Ortiz, Cynthia Roy, John Sherrod III, Meredith Sutton

NC State (State Council Only)

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