**MINUTES OF MEETING**

**MEETING TITLE:**  MASPAN Spring Board of Directors **ATTENDANCE**: Maureen M, Melissa L. Suzanne R, Donna C.H, Christine H,

Anne H, Meg B, Kathy M, Erin C

**DATE: 03/20/2021**

**TIME: 1300**

**PLACE: ZOOM forum**

**GUESTS: Stephanie Johnson and Patricia Faron**

**Meeting called to order by Chair: Maureen and Melissa**

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| **TOPIC** | **DISCUSSION/RECOMMENDATIONS** | **ACTION/ASSIGNMENT** | **FOLLOW- UP/RESOLUTION/DATE** |
| **MINUTES** | November 2020 Minutes accepted as read. | None |  |
| **Introductions** | Welcomed new members Stephanie and Patricia |  |  |
| **Conference Wrap up** | Overall feeling that it went well, discussed all the behind the scene work that is required to run a virtual conference, i.e. Coordination of CEU documents and evaluations, trouble shooting ZOOM and navigating members during the conference.   * 97 registered for conference * 6 out 8 waitlist folks registered * 1 refund of $25 * 84 Members= $4,067 * 8 Non-members= $792. * 1 student = $25 * 4 Wisdom Diff=$100 | Don is ramping up his ZOOM skills by taking classes to enhance MASPAN ZOOM account.  Positive turnout and positive comments throughout the conference  Kathy recommended Survey Monkey Annually for Educational Topics. |  |
| **Membership Updates** | Donna has transitioned out of this position and has graciously mentored Erin Cole to this role.   * 416 Members * 10 New in January * 16 New in February * 17 Renewed this March | Thanks to Donna for all her hard work, and thanks to Erin for taking it on.  Moving forward, Christine Hill will send renewal and new membership information directly to Erin. |  |
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| **Website Updates** | A request was made to all Components to open up all conferences to all members of ASPAN via Nursing Network.  This was discussed and voted on that this not something MASPAN wants to participate in at this time.  MASPAN is eligible for a free facelift (thanks to Donna for negotiating this) | This came from Ursula Mellinger  This is on hold for now, will relook at it soon. |  |
|  | Purple Umbrella Jewelry is hosting a virtual Mother’s Day Promotion. This company supports MASPAN and other Nursing organizations. | Board voted to unanimously to approve this. Donna will send out a blast to all members. |  |
| **Finance Report** | See above Conference Summary  Current Funds Available $51,537.45  Waltham Woods waived the conference contract fee for March Conference | Christine Hill will present formal report at June Meeting |  |
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| **Governmental Affairs** | Anne presented updates   * 1/06/2021 APRN’s can practice independently (Unclear to status of CRNA) * St. Vincent’s in Striking * 2 Nurses in Governmental Positions in MA, 1 State Rep and 1 Senator * 5 Nurses in Maine * ANA virtual Events-Medicare for All/Health and Human Services * GA SWT was March 16 * Virtual NIWI in 2021 |  |  |
| **Leadership Updates:**  **Representative Assembly: (RA)**  **National Conference**  **Important Dates**  **Future Conferences** | Melissa Lewis -MASPAN President  Suzanne Russell - VP  Christine Hill -Treasurer  Secretary position is vacant  Date is April 11. Virtual Event. Suzanne and Melissa will represent MASPAN, Kathy is the alternate.  Virtual Forum. MASPAN will Fund Board Members to attend. Early Bird Fee $500. Ea. Suzanne, Melissa, Chris, Meg and Kathy are attending.  June 5, 2021 Board Meeting  June 12, 2021 Virtual Conference  Fall Certification Review TBD (potentially in September)  Fall MASPAN Strategic Planning Retreat TBD (once we know the date of LDI)  LDI TBD   * 4 ½ day conferences virtually * 2 post conference meetings * Total of 4 meetings per year | Meet the Candidates is March 21.  Kathy and Maureen will look at calendar to determine dates for future conferences |  |

**Next Meeting**: June 5, 2021

**Respectfully submitted: Suzanne M. Russell BSN RN CAPA**