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| **Meeting Information –Central Virginia ENA Chapter #118** |
| **Date/Time:** December 15, 20201730-1820 | **Location:** WebEx Virtual Meeting  | **Speaker:** N/A |
| **Attendees**  |
| President:  | Donna Talbot | Lynn Howard |  |
| President Elect:  | Alexus Moore | Anna Otey |  |
| Treasurer:  |  |  |  |
| Secretary:  | Julie McLeod |  |  |
| Treasurer Elect:  |  |  |  |



**Quorum Verified: \_5\_ Voting Members Present**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Agenda Item** | **Discussion** | **Action Items** | **Responsible Party** | **Target Date** |
| ***Call to Order*** |  |  |  |  |
| **Education Presentation** |  |  |  |  |
| ***Approval of Previous Meeting Minutes*** | * Reviewed – no edits suggested
 | * Motion made to delay approval of meeting minutes due to attendance until February meeting. Motion passed.
 | Julie McLeod | February 2021 |
| **President’s Report** | * Meeting agenda provided.
 |  | Donna Talbot  | 12.15.20 |
| **Treasurer’s Report** | * $25,623.87 as of 11.30.20
 |  | Lisa Dickson as reported by Donna Talbot  | 12.15.20 |
| ***Old Business*** |
|  |  |  |  |  |
| ***New Business*** |
|  | * Checks issued from Virginia State Council to chapters and to individuals are delayed due to an issue with printing from the check company (VistaPrint)
* Town Hall Meeting by held; updates will follow. Repeat Town Hall planned for January. **(???)**
* Discussion of allocation of funds out of budget of 2021 for sympathy gifts, approximately $250 proposed.
* CVENA’s 2021 Executive Board was installed virtually

(.) President for 2021: Alexus Moore(.) President-Elect for 2022: Lynn Howard(.) Treasurer for 2021: Lisa Dickson(.) Secretary for 2021: Julie McLeod(.) Immediate Past President for 2020: Donna Talbot | * Discussions will continue when more members are in attendance
 | Alexus Moore  Alexus Moore | Winter 20202020 & 20212021 2021 |
| ***Committee Reports*** |
| **Membership** | * 382 members
* 1 new member
* 7 expiring

(-) National ENA extended membership renewal grace period from 60 to 90 days due to Covid |  | Donna Talbot  | 12.15.20 |
| **Government Affairs** |  |  |  |  |
| **Education** | * ENA’s Leadership Orientation 2021 for all state and local chapter leaders is fully virtual
* EN20X on Demand is available through the ena.org website.
 | * EN20X can be completed virtually until 12.31.20
 |  | 1.22.21-1.24.2112.15.20 |
| **Injury Prevention** |  |  |  |  |
| **Trauma/TNCC** |   |  |  |  |
| **Pediatric/ENPC** | * ENPC cancelled for December
 |  |  |  |
| **Fundraising** |  |  |  |  |
|  |
| **Member Recognition** |  |  |  |  |
| ***Next Meeting Date/Time*** ***and Host*** |  **February 2021**  |  |  |  |
| ***Meeting Adjourned*** |  |  |  |  |
| **Submitted by and Date** | **Julie McLeod, 12.15.20**  |  |  |  |
| ***Meeting Minutes Finalized*** |  |  |  |  |