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| **Meeting Information –Central Virginia ENA Chapter #118** | | | | | |
| **Date/Time:** December 15, 2020  1730-1820 | | **Location:** WebEx Virtual Meeting | | **Speaker:** N/A | |
| **Attendees** | | | | | |
| President: | Donna Talbot | | Lynn Howard | |  |
| President Elect: | Alexus Moore | | Anna Otey | |  |
| Treasurer: |  | |  | |  |
| Secretary: | Julie McLeod | |  | |  |
| Treasurer Elect: |  | |  | |  |



**Quorum Verified: \_5\_ Voting Members Present**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Agenda Item** | **Discussion** | **Action Items** | **Responsible Party** | **Target Date** |
| ***Call to Order*** |  |  |  |  |
| **Education Presentation** |  |  |  |  |
| ***Approval of Previous Meeting Minutes*** | * Reviewed – no edits suggested | * Motion made to delay approval of meeting minutes due to attendance until February meeting. Motion passed. | Julie McLeod | February 2021 |
| **President’s Report** | * Meeting agenda provided. |  | Donna Talbot | 12.15.20 |
| **Treasurer’s Report** | * $25,623.87 as of 11.30.20 |  | Lisa Dickson as reported by Donna Talbot | 12.15.20 |
| ***Old Business*** | | | | |
|  |  |  |  |  |
| ***New Business*** | | | | |
|  | * Checks issued from Virginia State Council to chapters and to individuals are delayed due to an issue with printing from the check company (VistaPrint) * Town Hall Meeting by held; updates will follow. Repeat Town Hall planned for January. **(???)** * Discussion of allocation of funds out of budget of 2021 for sympathy gifts, approximately $250 proposed. * CVENA’s 2021 Executive Board was installed virtually   (.) President for 2021: Alexus Moore  (.) President-Elect for 2022: Lynn Howard  (.) Treasurer for 2021: Lisa Dickson  (.) Secretary for 2021: Julie McLeod  (.) Immediate Past President for 2020: Donna Talbot | * Discussions will continue when more members are in attendance | Alexus Moore  Alexus Moore | Winter 2020  2020 & 2021  2021  2021 |
| ***Committee Reports*** | | | | |
| **Membership** | * 382 members * 1 new member * 7 expiring   (-) National ENA extended membership renewal grace period from 60 to 90 days due to Covid |  | Donna Talbot | 12.15.20 |
| **Government Affairs** |  |  |  |  |
| **Education** | * ENA’s Leadership Orientation 2021 for all state and local chapter leaders is fully virtual * EN20X on Demand is available through the ena.org website. | * EN20X can be completed virtually until 12.31.20 |  | 1.22.21-1.24.21  12.15.20 |
| **Injury Prevention** |  |  |  |  |
| **Trauma/TNCC** |  |  |  |  |
| **Pediatric/ENPC** | * ENPC cancelled for December |  |  |  |
| **Fundraising** |  |  |  |  |
|  | | | | |
| **Member Recognition** |  |  |  |  |
| ***Next Meeting Date/Time***  ***and Host*** | **February 2021** |  |  |  |
| ***Meeting Adjourned*** |  |  |  |  |
| **Submitted by and Date** | **Julie McLeod, 12.15.20** |  |  |  |
| ***Meeting Minutes Finalized*** |  |  |  |  |