|  |
| --- |
| **Meeting Information –Central Virginia ENA Chapter #118** |
| **Date/Time:** February 18, 2020 1730-1930 | **Location:** St. Mary’s Hospital, Room#163  | **Speaker:** Tasha, Recruiter for University of Texas |
| **Attendees**  |
| President:  | Donna Talbot | Kathy Ingersoll | Kara Stevenson |
| President Elect:  | Alexus Moore | Karmon Hu | Lynn Howard |
| Treasurer:  |  | Kelly Schmidt | Anna Otey |
| Secretary:  | Julie McLeod | Michelle Thorp |  |
| Treasurer Elect:  |  | Page Buehren |  |



**Quorum Verified: \_11\_ Voting Members Present**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Agenda Item** | **Discussion** | **Action Items** | **Responsible Party** | **Target Date** |
| ***Call to Order*** |  |  |  |  |
| **Education Presentation** |  |  |  |  |
| ***Approval of Previous Meeting Minutes*** | * Completed—December 2019
 |  | Julie McLeod |  |
| **President’s Report** | * Meeting agenda provided.
 |  | Donna Talbot  |  |
| **Treasurer’s Report** | * Information not available.
 |  | Lisa Dickson |  |
| ***Old Business*** |
|  | * Teddy Bear Clinic Update:

~ Julie McLeod has been in discussion with Ashley Hinson, VP of Service for APO @ Bon Secours Memorial College of Nursing, to have nursing students volunteer to help during the Clinics~Kelly Schmidt has secured several items for goodie bags to distribute~Dates Proposed: Wesley Preschool, 3.26.20; Canterbury Community Nursery School, 4.16.20 | ~ Create Sign Up Genius for two dates~ Secure additional items for goodie bags to distribute from HCA and Bon Secours | Julie McLeod | Spring 2020 |
| ***New Business*** |
|  | * Discussion about and filling of vacant chairs:

~Anna Otey = Membership Chair~Kelly Schmidt = Education Chair~Michelle Thorp= Fundraising Chair~*vacant=*Government Affairs Chair* Discussion about State Council’s adoption of revised bylaws. Motion made to eliminate CVENA bylaws.
* Discussion about Fundraising

~Proposed CEN Review Class by Pam Bartley @ Shrader Road in Fall 2020 to generate funds for CVENA~Treasurer’s personal home address will receive physical check from all donations generated * Discussion of how to motivate new member participation

~ Possible offering of contact hours * LifeNet possibility
* Revive Program possibility
* Palliative Care possibility

~ Possible Stop The Bleed Program offering~ Restaurant Fundraisers x2 | * Motion unanimously approved.

Kathy Ingersoll to investigateKelly Schmidt to investigateKelly Schmidt to investigateKathy Ingersoll to investigate | Donna Talbot Kathy IngersollDonna TalbotDonna Talbot | 2.18.202.18.20Fall 20202.18.202020 CVENA MeetingsApril 2020August 2020June & December 2020 |
| ***Committee Reports*** |
| **Membership** | * 346 members
* 4 new
* 14 expiring members

*Discussion about sending letters on behalf of CVENA to all expiring members.*  | * Anna Otey will take over as Membership Chair.
* Julie McLeod will make and send CVENA letter template to Anna for the letter to be written using
 | Donna Talbot  | 2.18.20February 2020 |
| **Government Affairs** | * Day on the Hill

*Discussion of State Council sending their selected appointees to Day on the Hill* |  | Donna TalbotAlexus Moore | 4.28.20204.29.2020 |
| **Education** | * Save the Date! National ENA’s 2020 Conference will be Las Vegas
* Save the Date! Virginia State’s Conference will be in Richmond, VA
* SouthEastern Seaboard Emergency Nursing Symposium (SESS) will be in Myrtle Beach
* 21st Annual Rao R. Ivatury Trauma Symposium will be in Richmond, VA
* 8th Annual Jewell and Carl F. Emswiller Interprofessional Symposium will be in Richmond, VA
 | * Kelly Schmidt will continue as Education Chair.
 | Donna TalbotDonna TalbotKelly SchmidtKelly Schmidt | September 8-11, 2020 10.9.203.30.2020-4.1.20203.20.20202.29.2020 |
| **Injury Prevention** |  |  |  |  |
| **Trauma/TNCC** |  |  |  |  |
| **Pediatric/ENPC** |  |  |  |  |
| **Fundraising** | * Donations to CVENA will be accepted again

~ Amazon Smiles~ Restaurant donations~Kroger Rewards~Goods/items* TNCC/ENPC classes around Central Virginia will generate funds for CVENA
* Motion made to appropriate $6000 worth of funds for CEN Review Class to be hosted by CVENA.
* State Council will likely be spearheading a fundraiser by selling ENA jackets in 2020
 | * Michelle Thorp will take over as Fundraising Chair.
* Motion unanimously approved.
 | Donna TalbotAlexus MooreState Council | 2020Fall 20202020 |
|  |
| **Member Recognition** |  |  |  |  |
| ***Next Meeting Date/Time*** ***and Host*** |  **4.7.20 @** **St. Francis Medical Center**  |  |  |  |
| ***Meeting Adjourned*** |  |  |  |  |
| **Submitted by and Date** | **Julie McLeod, 2.18.20** |  |  |  |
| ***Meeting Minutes Finalized*** |  |  |  |  |