

I, _____ understand that as a member of the Board of the _____ Inland Empire Chapter, I have a responsibility to ensure that the organization does the best work possible in pursuit of its goals. I believe in the mission, vision, and values of AACN, and I will act responsibly and prudently as its steward.

I recognize that while other leaders may have different styles and skills than me, they share my dedication and loyalty. I know that working together magnifies many times the contributions that I can make individually.

As part of my responsibilities as a board member:

- I will attend at least 75 % Chapter Board meetings per year (July to June). (AACN recommends this number to be at least 75% of board meetings.)
- I will set an example for others to follow through the use of Healthy Work Environments within our Chapter.
- I will abide by the Board's communication norms/guidelines, including when talking with members and/or providing feedback, and will utilize the crucial conversation principles.
- I will actively participate in the activities and special events organized by our Chapter.
- I will stay informed about what is going on; if I disagree, I will speak up.
- I will participate in making decisions on issues and other board matters.
- I will support other elected and appointed Chapter leaders by praising a job well done, offering alternative solutions to problems, giving credit where due, supporting decisions made, and offering honest and healthy opinions when asked.
- I will identify potential leaders, and will mentor and support them.
- I will refer to the Chapter Bylaws to further define my responsibilities to the Chapter and will uphold them to the best of my ability.
- If I am unable to fulfill my commitments to the organization, I promise to have the courage to voice my concern to my fellow board members and ask for guidance or assistance. If I am still unable to fulfill my responsibilities, I will courageously step down to allow someone else the opportunity for leadership that will help the Chapter grow.
- If I feel that the organization does not fulfill its commitments, I can call on the Chapter board members to re-evaluate its mission, vision and goals.
- I understand that I can contact the AACN Regional Chapter Advisor at Region#@aacn.org or the AACN national office for assistance and guidance, if needed.

In turn, the _____ ***Inland Empire*** _____ ***Chapter will:***

- Offer opportunities to me to discuss the Chapter's programs, goals, activities, and status; additionally, I can request such opportunities.
- Follow the "AACN Team Norms" for each meeting:
 1. Everyone's participation is essential and valuable.
 2. No idea is too crazy.
 3. Brevity is beautiful.
 4. All group members will seek to clarify and understand another's suggestions, before reacting to the suggestion.
 5. If an idea is not clear, the group will seek clarification.
 6. The group will seek win-win solutions.
 7. If a group member disagrees, he or she will speak up.
 8. The group will be proactive, rather than reactive.
 9. Outcomes, processes and relationships are equally important in achieving results. If only one or two of these are present, the project is not a total success.
 10. The organization's Mission and Vision guides the planning process.
 11. All members of the group are accountable for the process.
 12. Above all, have FUN!

Print Name Board Member

Board Position

Signature Board Member

Date Signed

President, (chapter name) Chapter

Date Signed