

**AACN Chapter at UCLA**  
**Chapter meeting: December 19th, 2018**  
**5-7 pm @ Ronald Reagan UCLA Medical Center, Room B-124**



**Location:** Ronald Reagan UCLA Medical Center, Room B-124

**In-Person Attendees**

**Phone attendees:**

Professional Role	Time	Time Frame	Topics/ Description	Responsible Member	Notes	Follow Up Action Items & Deadlines
Leader	1700 – 1720	20 min	<b>Introductions</b>	Diana		
Leader	1720-1735	15 min	<b>Community Outreach Updates</b>	Theresa, Laura, Feri, Ashley H.	<p><b>Updates on LAFD Sidewalk CPR collaboration:</b></p> <p><b>March meeting - networking/resume workshop in B124:</b></p> <ul style="list-style-type: none"> <li>-Have invites been sent?</li> <li>-Nursing Network event page/updates?</li> </ul> <p><b>Stop the Bleed events:</b></p> <p><b>Certification event at MLK:</b></p>	
Leader	1735-1750	15 min	<b>Membership Update</b>	Sandra, Darrel	<p>New memberships:</p> <p>Updates to databases:</p>	
Leader	1750-1805	15 min	<b>Financial Update</b>	Eileen, Feri	<p>Check the grid: are we in the GREEN??</p> <p>-Next quarterly financial report due February 15th, 2019</p> <p>Account balances:</p> <ul style="list-style-type: none"> <li>● Savings:</li> <li>● Checking:</li> </ul>	

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					<p>-Payments from Vendors (pending &amp; received):</p> <p><b>NTI Scholarship</b> from AACN Chapter at UCLA: wait until we have more info on how much we'll be able to contribute to scholarships</p>	
<b>Leader</b>	1805-1900	55 min	<b>Program Planning Updates</b>	Jasmine, Eliza, Anna, Diana, ALL	<p><b>Attendees Registered:</b></p> <p><b>Vendor Registrations:</b></p> <p><b>Strategies for follow-up:</b></p>	
			<b>Next meeting</b>		<p><b>No February meeting. JOIN US AT OUR LEADERSHIP SYMPOSIUM!!</b></p> <p><b>WHEN: Thursday, February 21st, 2019</b></p> <p><b>LOCATION: Carnesale Commons, UCLA campus</b></p> <p><b>REGISTRATION &amp; INFORMATION @</b></p>	

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