**SNOI BOARD POSITIONS NEEDED:**

**President-Elect**

B. The president-elect shall:

1. In the absence or disability of the president, perform the duties of the president.
2. Succeed the president for the unexpired term; serve the term of president elected.
3. Serve as the Chairperson of the Education Committee.
4. Assist the Coordinator of the Annual Conference.
5. Perform such other duties as may be required or assigned

**Treasurer and Secretary** (may be 1 or 2 people)

C. The secretary/treasurer shall:

1. Keep minutes of the proceedings of all meetings of the Corporation.
2. Have general supervision of the financial affairs of the Corporation.
3. Serve as Chairperson of the Finance Committee. May also chair Membership Committee.
4. Dispose of funds as may be ordered by the Board of Directors.
5. Perform such other duties as may be assigned by the president

**Region Representatives:**

 1 (Panhandle) \*

 2 (North Central) –

 4A (Central) –

 4B (Central) –

 6 (Southeastern) –

 7 (Eastern) –

E. The district representative shall:

1. Each year, by the annual meeting, a report will be due to the secretary/treasurer that includes number of nurses in that area, names, addresses, school served, phone numbers, and e-mail address.
2. Collect information from you school district and health department and forward to a member of the executive committee and newsletter editor.
3. Disseminate information from the executive committee to your area.
4. Perform such other duties as may be assigned by the president