

# NC ENA Meeting Minutes

Date: January 20, 2017

Time: 1000

Location: High Point Medical Center Cone Health

Blue Ridge:

Carolina Foothills: Shellie Bumgarner, David Solomon, Karen Drum

Cardinal: LeeAine Powell, Chris McGrath, Cher Durham

Coastal Carolina: Jim Holtevoit

Dogwood: Andrea Novak

Eastern Tarheel: Ernestine Williams

Heart of Carolina: Connie Lanier

Metrolina: Angie Alexander, Annette Goodwin

Nightingale:

Outer Banks:

Piedmont: Martha Gustaveson, Linda Fonshill, Ethlyn Csontos, Kelly Franzese, Charlene Kramer, Elizabeth Goodman

BOD: Angie Alexander, Karen Drum, David Solomon, Shellie Bumgarner

**Phone:** Meg Coker (**Cardinal**), Roger Pfendler (**Outer Banks**), Cathy Pfendler (**Outer Banks**), Kathy Mason (**Blue Ridge**)

Topic	Discussion	Follow-up (Items for follow-up in italics & alternate color)
1. Welcome	Minutes from November meeting not available for approval.	<i>November meeting minute approval tabled to February teleconference.</i>
2. Charity	Karen reported that NCENA will be choosing a charity to support for	<ul style="list-style-type: none"><li>• Members brought small &amp; medium sweat pants/tops for the women that</li></ul>

	<p>each face to face meeting and items the charity needs will be brought to the face to face meetings and given to a member of the chapter where the charity is located for distribution. This month, Solace/Interact was chosen.</p> <p>Names of charities were placed in a jar by members present at the meeting.</p>	<p>are served by the Solace center.</p> <ul style="list-style-type: none"> <li>• <i>Crisis Control Ministry of Winston-Salem was chosen for support. Items needed include non-perishable food items, personal hygiene items, medications and vehicles. Kelly Franzese or Charlene Kramer will deliver the items collected at the March meeting.</i></li> </ul>
3. Budget	<ul style="list-style-type: none"> <li>• David reviewed the 2017 Treasurer Succession Plan.</li> <li>• Reviewed proposed 2017 budget.</li> <li>• \$5000 added to reserves</li> <li>• Receipts are not only kept by the chapter president but also should be kept by the state treasurer.</li> <li>• Checking: \$30,411.00</li> <li>• Reserves: \$25,935.00</li> <li>• MW: \$4,760.00</li> <li>• GBO: \$11,903.00</li> </ul>	<p>See attached 2017 Treasurer Succession Plan.</p> <p><i>Angie to speak with Ryan regarding details of the GBO account and scholarship specifics – how applications are obtained, who are they received and reviewed by, how is the money distributed?</i></p>
4. Bylaw review	Bylaws were reviewed.	No changes to be brought forward.
5. 2017 Strategic Plan	Angie reported there was not a strategic plan for 2016. She has proposed some changes to the 2015 plan.	Proposed changes to the 2015 SP were approved and seconded.
6. Membership	Connie Lanier is the 2017 membership chair. She is planning a membership blitz.	<i>Connie needs to be listed as the 2017 Membership chair to gain access to the national website.</i>
7. Dissolution of Dogwood chapter	Angie/Andrea reported there has been no communication or	<i>Karen to speak with national person when in Chicago next week.</i>

	involvement of the Dogwood chapter. No members have stepped up to get the chapter back up to speed. Discussed dissolution process.	<i>Update: Karen did not have the opportunity to speak with national ENA while in Chicago. She has reached out to various national committee members and board.</i>
8. Chapter Rounding	Angie reported that one of her goals as state president is to visit each chapter.	<i>Please email Angie (angela.alexander@carolinashalthcare.org) With chapter meeting dates, education days.</i>
9. Website	Angie reported the website needs to be updated with current officers, meeting dates, etc...	<i>Angie to speak with Steve Strout regarding his level of commitment with website.</i>  <i>Angie is requesting that chapter presidents go back and seek involvement from chapter members who may be interested in assisting with upkeep of the website. Jennifer Uhlenbrock from HoC chapter has agreed to help with website upkeep.</i>
10. TNCC update	Jim Holtevoit reported that the TNCC resource packet is available and would like it to be uploaded on the website. NC held over 10 TNCC Instructor classes in 2016.	<i>Update at next meeting.</i>
11. Awards	Kelly Franzese requested that if the members have an additional requests for awards, please let her know. Otherwise, the applications will be updated and sent out in May.	<i>Update at next meeting.</i>
12. Government Affairs	Chris McGrath reported there are several federal updates. NC Night at the Legislature February 22, 2017 from 1730-1930. Cost is \$29. Talking points will be	<i>Angie and Chris to discuss guidelines for attendees for Day on the Hill.</i>

	<p>submitted. Dress code is suit and tie.</p> <p>Day on the Hill is May 2 &amp; 3.</p>	
13. Injury Prevention	<p>Linda Fonshill reported that she will be speaking with each chapter president regarding injury prevention activities within each chapter.</p>	<p><i>Update at next meeting.</i></p>
14. Education	<p>Andrea Novak reported that nine people have registered for the Nurse Leader Conference March 3<sup>rd</sup> in Cary, 3 vendors have paid.</p> <p>Fall conference: Harrah's in Cherokee is too expensive.</p> <p>Discussed Holiday Inn Wrightsville Beach.</p> <p>Andrea suggested she could look into Marriott at Carolina Beach if membership interested.</p> <p>Andrea discussed a possible Injury Prevention Day.</p>	<p><i>Andrea to negotiate parking and possibly room prices with Holiday Inn Wrightsville.</i></p> <p>Membership present voted for the 2017 Fall Conference to be held at Wrightsville Beach which will be the second Thursday and Friday of November.</p> <p><i>Discuss idea of Injury Prevention Education Day at next meeting.</i></p>
15. Fundraising	David requested fundraising ideas.	<p><i>Annette suggested stethoscope charms. Will bring more information at next meeting.</i></p>
16. Certifications	Charlene Kramer reported that she is working to contact chapter presidents regarding certification needs.	Piedmont chapter is discussing a certification review class for 2017.
17. Special Interests	Cher Durham discussed the	<p><i>Sickle Cell toolkit to be placed on website.</i></p>

	<p>morning conference call with Paula Tanabe regarding the Sickle Cell Protocol Initiative. Cher requested that each chapter have a champion to help disseminate the protocols across the state. Paula is willing to speak at any chapter meeting.</p>	
18. Chapter Reports	<ul style="list-style-type: none"> <li>• Cardinal chapter to collaborate with HoC for the October 2017 education day.</li> <li>• Foothills education day is March 10<sup>th</sup> and is FREE. Five contact hours have been requested.</li> <li>• ET education day is April 28<sup>th</sup> at the Greenville AHEC building. Fall education day is scheduled for the end of October.</li> </ul>	
Meeting adjourned at 1200	Education and lunch was provided by Elsevier.	

Minutes typed and submitted by Karen Drum, 2017 President-Elect on January 28, 2017.