



2018 NIWI AWARD PACKET

Submit via email.
See instructions for each award for more details.

Please contact AAOHN National Office with your awards questions:

info@aaohn.org

AAOHN NURSE IN WASHINGTON INTERNSHIP (NIWI) GRANT

Purpose: To support member participation and learning about the legislative process, AAOHN is providing one grant to the next session of the Nurse in Washington Internship (NIWI). This grant is to provide assistance to offset the costs associated with attending NIWI.

The program, which provides participants the opportunity to learn from health policy experts, members of Congress and other government officials and to network with nurses from around the country, is sponsored by the [Nursing Organizations Alliance](#), an umbrella group of national nursing organizations, including AAOHN.

Eligibility: A willingness to serve or, experience in a leadership role at the local, state, regional or national level of AAOHN. Applicants must have a current active membership with AAOHN and must have been a member of AAOHN for at least one full year.

Award: One grant of \$2,500.00 toward reimbursement of usual and customary expenses related to attending the NIWI program that immediately follows the grant award.

Request to delay attendance requires timely notification to the AAOHN national office and approval from the AAOHN Board of Directors. This may result in the award being forfeited to the next applicant with the highest score or, the grant not being awarded.

Procedure

Submission must include:

1. Completion of the entry form
2. Applicant's statement
3. One page personal profile
4. Letter or recommendation from an AAOHN chapter officer, community leader or the applicant's manager/supervisor.

Additional pertinent information

- AAOHN will acknowledge receipt of completed application package by email or fax to each applicant.
- The status of the application will be communicated to each applicant prior to the registration deadline for NIWI. The 2018 NIWI will take place March 11-13, 2018. For more information visit, <http://www.nursing-alliance.org/dnn/Events/NIWI-Nurse-in-Washington-Internship>.
- The submission and evaluations may be posted on the AAOHN website or in other communications.
- The recipient will become a member on the AAOHN Legislative Affairs Committee for the following two-year term.
- Upon completion of the internship, the recipient is expected to present a poster at the following year's AAOHN National Conference or submit an article to describe and share the recipient's experience to the *Workplace Health and Safety* journal or the AAOHN newsletter during the award year.

Preparing Your Entry

Submit original entry form and supporting materials by **December 1, 2017**.

Judging Criteria

Clearly and succinctly provide a statement and personal profile in 1000 words or less on 8 ½ x 11", typewritten, double-spaced, single-sided pages with 1" margins using a 12-point font. For all acronyms, provide full name of organization or program the first time it is used.

45% Submit a personal profile with the following information:

- Previous Policy/Government Affairs Activities
 - List your involvement/activities in policy and/or governmental affairs activities within your nursing organization for the past three years OR with minimal experience clearly articulate how the NIWI experience will allow you to advance the goals of nursing practice.
- Professional Activities
 - List organizational memberships, community activities, related presentations, and other relevant professional activities for the past three years.

45% Submit a Goal Statement explaining how this experience will be used by the recipient to influence and/or support:

- How you will use the knowledge gained from NIWI and apply it to the following areas:
 - the Profession of Occupational Health Nursing,
 - your business or workforce,
 - governmental affairs, legislation or regulation
 - your local, state, regional or national AAOHN
 - other pertinent information
- Describe how you plan to disseminate this knowledge to members of your nursing organization.

10% Submit a letter of recommendation from an AAOHN chapter officer, community leader or the applicant's manager/supervisor.

AAOHN Nurse in Washington Internship (NIWI) Grant ENTRY FORM

CANDIDATE NAME: _____ MEMBER # _____

DEGREES, PERTINENT CERTIFICATES, LICENSURE:

ADDRESS:

CITY: _____ STATE: _____ ZIP: _____

TELEPHONE: _____ FAX: _____

EMAIL:

EMPLOYER:

Be sure to attach the following materials:

- ☐ Applicant's statement
- ☐ One page personal profile
- ☐ Letter or recommendation from an AAOHN chapter officer, community leader or the applicant's manager.

Please check your entry carefully. **Incomplete entries will be disqualified.**

Please remember to: **address each of the criteria for the award** (*See award description for criteria*).

***EMAIL entry by December 1 to:**

info@aaohn.org

Subject: AAOHN NIWI Grant