

**Monitor Information 2017-2018**

**Submission Dates of Educational Board Educational**

**Deadline Distribution Meetings Mtgs\_\_ Board Mtgs\_\_**

August 24th August 31st Sept. 21st Aug 7 Sept 12th

October 26th Nov 2nd Nov. 16th Oct 10

Jan 25th Feb 1st Feb. 13th Jan 9

Mar 22nd Mar 29th April 10th Mar 13

May 24th May 31st May 8

Submit all articles to:

The following articles should be included in every edition of the Monitor

**President** – President message; **SEPT only** – Chapter goals

**Outreach Chairperson** – Outreach information

**VP elect** – upcoming educational meeting information and recap of last meeting

**Educational chair** – AACN education opportunities, regional opportunities, GMAC sponsored education events, vendor exhibit information

**Treasurer** – Finance updates, fundraising opportunities, **SEPT only** – End of year Audit

**Secretary** – board minutes

**Membership chair** – any relevant information

**Member of the month profile** – every issue

All members are welcome to submit an article of interest but are subject to the same deadlines