

North Carolina Association of Perianesthesia Nurses

Purpose: NCAPAN Board Meeting		Leader: R. Davis	Time Keeper: A. Whittington
Location: Moses Cone Women's Hospital Education Center - Greensboro		Date: 08/04/2017	Time: 1000-1400
Attendees: K. Baird, T. Barnett, C. Brown, A. Combs, R. Davis, C. Ford, L. Haynes, K. Holcomb, D. Hutson, S. Knowles, A. McClendon, S. Thompson, M. Tucker, J. White, A. Whittington Attending by phone: E. Cox, K. Daley Unable to attend: R. Goesswein, D. Marshall, J. Schneider, G. Young			
Agenda Item	Discussion Leader	Time	Notes
Welcome/Call to order	Robin	5 min	Started at 1000
Minutes from 5/6/2017	Laura	5 min	Minutes were approved.
Election of Officers	Susan	5 min	Newly elected officer: Jennifer White -VP, Ashley Whittington-secretary, and Kathy Sandel-Member-at-Large. Marche' Tucker agreed to continue as a Member-at-Large. Krista Holcombe was previously approved as a Member-at-Large via email. We are waiting to hear back from Debbie Marshall about continuing her Member-at-Large position
Budget Report	Chris	5 min	Audit will be presented at next BOD meeting. No further charges for Adobe. Need tax exempt information for conference purposes.
Website Report	Kathy	10 min	No further costs for website. Conversion is complete 8/11/17
Research Report	Jennifer	5 min	No report of new research. Jennifer resigning position due to new duties as VP. If anyone is interested please let a BOD member know.
Newsletter Report	Adam	5 min	Sept. 30 th due date for November newsletter. Photos submitted must has credit given to photographer. Articles need references. Kudos to Sabre's article!
Govt Affairs Report	Judy	5 min	No report. Everyone encouraged to sign up for Nurse of the day.
Public Affairs Report	Tamara	5 min	1 nomination for Nurse of the Year. Decision made to extend nominations to Sept. 1 st .
Books for nursing schools	Tamara	10 min (1hrmk)	Books given to District presidents. A letter from the president to send with books. Ashley will get book plates made to go in each book. Extra books will be given as door prizes at State Conference.
Education Report	Donna	5 min	

Gold Leaf Discussion	Angela/Susan	10 min	Susan will speak at State Conference.
Strategic Plan Review	Robin	10 min	Reviewed and updated. Susan will work on goal #6. See attached.
State Conference 2017	Triangle	10 min	Progressing. Website registration. \$3.00 processing fee to sign up online. Door prizes are needed from each district.
Break for lunch		15 min	
Scholarships	Group	5 min	Marche', Donna, and Cathy will work on a membership special.
Community Service	Group	5 min (2hrmk)	Judy's proposal for assisting nurse in Uganda was discussed at length. A motion to reject the proposal was made and was seconded.
ASPAN seminar	Robin	5 min	June 2, 2018 in Wilmington. Topic and Venue TBA.
State Conference 2018	Karen/Cathy	10 min	Oct. 19-21, 2018 in Concord, NC at Embassy Suites. Rooms \$159.00 per night with breakfast included. Possibly meet with Dan from Nurse Network at this time.
Review of bylaws	Group	10 min	Changes made. See attachment.
LDI attendees	Robin	10 min	Kathy Sandel and Nancy Lochary will attend LDI in Kansas City
NCAPAN BOD structure	Robin	10 min	Discussion of Term Limits of 2 years, maximum of 4 years, with 2 years of ineligibility.

District Reports

****All district reports to be submitted and will be available for review on website**

Mountain	Jennifer	5 min	
Piedmont	Karen/Cathy	5 min	**see above
Triad	Sonia	5 min	
Triangle	Angela	5 min	
Southeast	Sabre	5 min (3hrmk)	
Coastal	Roseann	5 min	
Downeast	Ashley	5 min	

AD Hoc Committees

****Will be discussed at our next meeting**

Finance	Chris, Marche, Laura, Cathy	30 minutes	
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P & P Bylaws	Robin, Judy, Angela, Tamara	30 minutes	
Research/EBP	Jennifer, Adam, Kathy, Ashley	30 minutes	
Education	Donna, Sabre, Karen, Debbie	30 minutes	
Report out from Committees	Group	15 minutes	

**** Other discussions:**

Jennifer on SWAT: ASPAN is looking for gifts with ~\$500 value for the silent auction. Online bidding will be available prior to National Conference. Gift donations goes towards “Legacy for Life”.

Laura Williams has expressed interest in getting involved with NCAPAN now that her role with ABPANC is complete.

Re-districting briefly discussed. To be continued in email discussion.

Mentors were assigned to new board members. Cathy Brown-Kathy Sandel, Donna-Krista, Laura-Ashley

Meeting adjourned at 1332.