

Indication of Willingness to Serve the Rochester AACN Chapter

*Please check the position for which you are willing to serve.*

*I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* am willing to serve in the following position for June 2014- July 2015:

*□* Treasurer

Treasurer, also the Chief Financial Officer, shall supervise the maintenance of all funds and securities of the Chapter and perform such other duties as may be prescribed by the Board of Directors.

**Rochester Treasurer Duties**

* Collect all financials for maintaining/updating/retaining all memberships every month
* Purchasing and distributing vouchers related to new members and renewing members
* Submit quarterly financial reports, utilizing bank statements and Excel spreadsheets, to the national office
* Attend each monthly meeting and present a treasurer’s report
* Collaborate with all board members in developing a financial plan to make the chapter self-sustaining
* You are one of 2 board members who have access to the bank accounts and can deposit or withdraw money

\* Please answer the following six questions and be prepared to present at our next AACN meeting on Monday April 21, 2014

1. Why would you like to become an officer for the Rochester AACN Chapter?
2. How are you currently involved in our chapter?
3. List your nursing and/or community leadership experiences.
4. What strengths will you bring to the Rochester AACN Board of Officers?
5. What is your vision for the Rochester AACN Chapter?
6. As an AACN Officer, it is an expectation to attend every meeting (Meetings are the third Monday of the month from 1800-2000) and any additional officer/committee meetings. Are you able to commit to this?

SUBMISSION DIRECTIONS

We appreciate your interest in becoming more involved in the local AACN chapter and look forward to receiving your application!

APPLICATOIN DEADLINE:

Please note that your completed application must be submitted by

Friday April 18, 2014 11:59pm

Where to submit your application:

Please email your completed application to [RochesterMnAACN@gmail.com](mailto:RochesterMnAACN@gmail.com)

E-mail Confirmation:

You will receive confirmation e-mail that your application has been received.

If you do not receive confirmation e-mail within 24 hours of submission, please contact Eden Sonn at [sonnx001@umn.edu](mailto:sonnx001@umn.edu)

Thank you for your willingness to serve the Rochester AACN Chapter!