

NCAPAN BOD MEETING

November 5, 2016

Members Present: Susan Knowles, Laura Haynes, Chris Ford, Kathy Daley, Tamara Barnett, Adam Combs, Jennifer White, Marche Tucker, Karen Baird, Sabre Thompson, Ashley Whittington, Angela McClendon, Judy Schneider, Debbie Marshall, Sonia Huff

Members Absent: Robin Davis, Donna Hutson, Ellen Marlowe

Non Member: Gerry Young

Meeting called to order: 0848

Welcome

Welcome from Susan.

Minutes

October Minutes sent via email for corrections.

Treasury Report

Chris led the discussion for the 2017 budget. Motion, second and vote to approve 2017 NCAPAN budget. Chris will email the board the final product.

Old Business

Webex

BOD agreed to do a trial webex meeting. Jennifer will get more details and email the information to the board. The BOD requested a tutorial or website to visit for education.

New Business

Removed Deb Sites from the roll since the Foothill District was dissolved.

Judy volunteered to replace the table cloth.

Adam volunteered to price a Tarheel item to give away at our component table; Susan a flashlight; Marche a NASCAR item.

Insurance discussed. Event specific or BOD bonding. Marche is to look into options and report back.

Sonia volunteered to find a place in Greensboro at Cone or like for our January 7th meeting.

Motion made and BOD voted to approve to include the Certification meal at ASPAN National Conference cost in the budget from the Educational Funds for those who receive a BOD scholarship.

New Members At Large approved by the BOD. Emily Cox and Gerry Young. Debbie volunteered to mentor Gerry and Tamara will mentor Emily. Please send me your contact information and I will disburse to the BOD.

The Triangle district has volunteered to host the 2017 NCAPAN conference.

Reminder of Ad Hoc committees for January meeting:

Finance: Chris, Marche, Laura, Cathy

P&P/Bylaws: Robin, Judy, Angela, Tamara

Research/EVP: Jennifer, Adam, Kathy D, Ashley

Education: Donna, Sabre, Karen, Debbie, Ellen

Meeting Adjourned 1028

Note: After the conference call there was an email discussion about a motion (via email) referencing confusion of the time of the meeting. The president and the secretary agreed to communicate and post the agenda, place and time of future meetings at least 48 hours in advance.