

NCAPAN

BOD Meeting

March 12, 2016

Members present: Susan Knowles, Robin Davis, Laura Haynes, Adam Combs, Donna Hutson, Jennifer White, Marche' Tucker, Sabre Thompson, Deb Sites, Sonia Huff, Ashley Whittington, Cathy Brown, Karen Baird

Members absent: Chris Ford, Angela McClendon, Judy Schneider, Tamara Barnett, Kathy Daley, Debbie Marshall, Ellen Marlowe

Meeting called to order at 0942

Welcome

Minutes from January 2016 were reviewed. Susan needs to update them and then we will approve them.

Treasurer's Report

See report. Hail, Honor, Salute sent in honor of Barb Walls' years of service. All districts need to send their reports to Chris Ford for 2015.

EIN 581533866 Please let Chris know when you use the nonprofit ID.

2015 tax information has been submitted.

Website

The website needs to be updated with the new member information.

District reports also need to be updated. Please remember to send that to Kathy.

Reminder to send bio information to Kathy —where are now, BOD position, years RN, interests, etc.

Research

March 19th research conference in Asheville/Fletcher by Elizabeth Card and Vallire Hooper.

Newsletter

Reminder we are posting 2 newsletters a year—May and November. April 30th is the deadline.

March special edition coming out. Deadline for submissions is March 18.

Newsletter sent in for competition at ASPAN.

Governmental Affairs

Judy submitted the Shining Star application on Feb. 1st. She has not been notified of results. Robin Davis agreed to be present, willing, and able to pick up the award at the CPAN/CAPA luncheon at national conference if we are awarded.

Judy is attending the ASPAN Governmental Affairs SWT meeting on April 11th in Philadelphia. She is also registered for NCNA's Nurses Night at the Legislature on May 17th. The member registration rate for this event is \$29. Receipt submitted to Chris for reimbursement.

Public Affairs

No report.

Education

The 2 scholarships that were awarded in August and October have been declined due to work obligations.

Have received 2 new applications—both for national conference; one for a poster presentation at ASPAN. One for renewal of certification, Mary Beth Cardwell. Angela McClendon approved. Elizabeth Rhodes approved. Cathy Brown and Karen Baird approved for national conference registration at this BOD meeting. Application to follow.

ASPAN has increased the allotment for scholarships to increase applications. See ASPAN.org

Old Business

Sonia spoke about the Triad District challenges. Discussion on involvement and participation.

New Business

ASPAN standards are changing. Need to highlight the standards in the newsletter.

Discussion of who is going to ASPAN this year. April 10-14, 2016. Very good representation noted.

Component night—famous Philly personality; what do you love about music, dance, politics, theater, movie stars, sport stars or food.

Roll up jeans with white socks and white T shirt, poodle skirt...

Table set up—1700? Karen, Cathy; Robin has raffle tickets; wooden wine boxes with a bottle of wine and bottle opener. Robin offered to get cute hand painted glasses. Robin offered to contact Duplin Winery for donations and let Susan know by Thursday. \$100 flower money—Karen to get. Cathy to get money change bag. See Susan for time to staff component table.

Auction item—pottery; Susan to pick up something for around \$100

Dream Walk—Sunday morning

NCAPAN Happy Hour—Tuesday evening 1730-1900 location TBD

Chris please send donation for foundation to Doug Hanish for budgeted amount.

NCAPAN conference

Topics were mentioned. "Going Coastal on PeriAnesthesia"

\$150-175 with \$75 for students and retirees

Courtyard Carolina Beach Marriott 800-231-2211 NPNR Carolina \$159? Save the Date cards/email going out soon. Can book your room now.

The Southeast District plans to have a conference next March 2017.

Send Susan district meetings planned for the year.

Read over Gold Leaf document.

Ballot reviewed with Susan for RA.

MAPAN District Report

Celebration of PANAW week took place at Tupelo Honey on February 2, 2016. We had nine members celebrate over dinner and MAPAN decorated cake. Donations of \$10 per person were taken up to be distributed to a charity and offset dinner costs.

Discussion took place over our upcoming research seminar to be held in Arden on March 19, 2016.

Elizabeth Card and Vallire Hooper will be speaking on the research process and will offer 6.5 CE hours.

Registrations will also be taken at the door.

It was agreed upon that a \$250.00 donation will be given to the Veterans Restoration Quarters in Asheville in honor of Andrea Martin who designed and created our MAPAN logo. An additional donation will be made to a charitable organization after our May meeting.

Everyone was reminded to go back to their facilities and think of a person that they could nominate for NCAPAN Nurse of the year.

Meetings for 2016:

May 10, 2016- VA Hospital @ 6:30

August 2016- Park Ridge or MMH

November 7th- Pardee Hospital @ 6:30

Southeast District Report

The Southeast District met Monday March 14 at 6pm in the Education Building at Cape Fear Valley Hospital in Fayetteville, NC. We had 14 attendees. January minutes were reviewed and approved.

Guest speaker Respiratory Therapist Steve Pottenger

presented Post Operative Respiratory Management: Ventilator Modalities, Bipap, CPAP and High Flow Nasal Cannula.

Sandra Lindsey presented the Treasury report. We discussed the lowering of the Federal mileage reimbursement rate to \$0.54/mile and decided to use the Federal rate for district mileage reimbursements.

Margy Priddy RN representative from the Cape Fear Valley Training and Development Department was present for a discussion about the Southeast District sponsoring a full day education seminar in March 2017. The members reviewed the requirements required in organizing and sponsoring such an event. The officers discussed the importance of having commitment from members before taking on such a big task. It was decided President Sabre Thompson would send out letters to members asking for a yes or no response regarding willingness to serve. A two week time period will be allowed for responses. The response will determine if the Southeast District will go forward with this event.

Sabre reported on the NCAPAN Board of Directors meeting held March 12 in Winston-Salem. Members were reminded that ASPAN and NCAPAN have scholarships and everyone was encouraged to apply.

Our ongoing community service project "CoveRNup" was discussed and members were reminded they can bring items anytime during the year.

Several members will be volunteering at Operation Medicine Drop and members were encouraged to spread the word to people that they can bring in their old medicines.

Sabre and Christa Faour will be attending National Conference in Philadelphia in April and will report back at the May meeting.

The next meeting will be May 9, 2016 at 6pm in the Magnolia Room of the Cape Fear Valley Training and Development Department.

Meeting adjourned 1230.
Respectfully submitted,
Laura Haynes BSN, RN
Secretary NCAPAN