SePA Board Meeting

Minutes

April 9 , 2017

Dial In # +1 605-475-2875

Access Code 222 6037

Moderator PIN 465 6149

Place: Zahav Restaurant, Philadelphia, Pennsylvania (before Education Dinner/Presentation)

Presiding: Deborah Paschal

Recording:Cathye Foran

Present K. Durning, Donna Barto

Call - in attendance: Conference line not available

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| **TOPIC** | **DISCUSSION** | **ACTION** |
| Welcome and Call to Order | * Meeting called to order by Deborah Paschal at 7:00pm * Deborah introduced herself, as SEPA President, and described the goals and objectives of the SEPA Chapter to attendees who were not members. * Non-members were encouraged to join and process was described. * Attendance at TRENDS was encouraged. |  |
| Review of Minutes | * Deborah made a correction to the April minutes. C. Tack did not transfer $25,000 from Merrill Lynch Account to SePA checking to cover anticipated TRENDS expenses,   as it was determined there are sufficient funds in the checking account to cover such expenses.   * Revised minutes approved by C. Foran and D. Barto | Posted on Nursing Network and sent to members. |
| Update TRENDS 2017 | * Please review final version of TRENDS Brochure that was sent by Deborah. Provide feedback by Friday, 5/12 if possible. * TRENDS registration will open the first week of June. Integress will handle all registration materials, including checks. Information will be printed on brochure. |  |
| Strategic Planning Meeting  Officer's Reports  Committee Reports | * Scheduled for Saturday June 24, 2017 from 9am - 1pm at the Center for Learning (CFL)   Brunch will be available   * Please try and attend - OPEN TO ALL MEMBERS * Will arrange for a Call-In Line   Treasurer /Clare Marie Tack (deferred)  Deborah stated:   * C. Tack sent C. Foran the the Monthly Financial Report for May (as of April 28th, 2017). Report will be posted with the minutes on NN.   Secretary/Cathye Foran   * No report   Education/ Sam Delaney (deferred)  Deborah stated:   * Next Education Meeting is scheduled for September. Place to be determined. * Education dinner scheduled for Tuesday, June 13 at Cafe Aldo Lamberti in Cherry Hill. See NN for registration and details. * BOD meetings are scheduled to take place after monthly educational offerings. Several members were not aware. Further discussion to follow.   Engagement / Holly Rodgers (deferred)  Deborah stated:   * Nominations for vacant Board positions were due by April 1st. Members may nominate themselves. * Candidates will be announced April 20th at Annual Research Committee Dinner * Voting closed by mid-May. Vote using Survey Monkey. * Winners announce in June.   Research/ B. Leyden (deferred)   * K. Durning stated the Research Planning Meeting - June 8th at the Restaurant School   Awards Committee/Dot Malloy  Deborah stated:   * D. Malloy is extending the deadline for nomination of Critical Care Excellence Award. Details on NN and will be sent to members via email.   . | * Please RSVP via Nursing Network if you will be attending. * Monthly financial report posted on Nursing network * Survey Monkey for voting to be sent to members and available on NN. * Research Planning Meeting rescheduled |

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| Announcements | No Announcements |  |
| Adjourn | Motion to adjourn made by Deborah and seconded by C. Foran. **Next meeting June 13th 2017** at Cafe Aldo Lamberti, Cherry Hill at 6:30.  UPDATE TO AVOID CONFUSION: As of 5/19: Next meeting will be a conference call. May 31st at 7:00pm.  Call in Number will be emailed to Board members. |  |