



# Neonatal Therapy National Certification Applicant Checklist

This checklist was developed for applicants to understand the requirements for Neonatal Therapy National Certification. Requirements 1-4 must be satisfied to be eligible to take the Neonatal Therapy Certification Examination. **All required documentation must be uploaded to the applicant portal at [www.NTNCB.com](http://www.NTNCB.com).** In addition to the requirements below, you will need to upload a recent photo of yourself and a copy of your resume/CV.

## 1. Professional Credentialing:

The applicant must be an occupational therapist, physical therapist or speech-language pathologist who has held a professional credential in one of these disciplines for a minimum of three years. This credential must be current. **A copy of a current license or credential is required.**

- The professional credential may consist of a license or registration, depending on the legal requirements in the location the applicant practices.
- If the applicant practices in a country that does not issue a professional credential to practice, the applicant must provide information about what is required to practice in that location and evidence of being in compliance with that requirement.
- Credentialing will need to be verified by the NTNCB

## 2. Documentation of NICU Clinical Experience:

A minimum of 3500 hours of direct clinical practice hours as an OT, PT or SLP in the NICU setting must be accrued prior to applying for certification.



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## □ 3. Documentation of Professional Education:

40 hours of continuing education related to neonatal care must be completed within three years prior to applying for certification. **Documentation of continuing education is required.**

- Documentation of continuing education may include an attendance certificate, receipt of attendance, or evidence of attendance/ participation in an online or in-person educational experience.

## □ 4. Mentoring:

Acknowledgment of completing a minimum of 40 hours of mentoring provided by an experienced NICU provider (i.e. neonatologist, neonatal nurse practitioner, neonatal nurse, and/or a neonatal therapist) who has assisted the applicant to develop clinical skills and knowledge important to the delivery of neonatal therapy services. During the application process, you will indicate that you have received 40 hours of mentoring. No specific documentation of mentoring is needed.

Mentoring ensures that experience is derived through collaboration and feedback given by others who are experienced in the NICU setting.

- May have occurred recently or could date back to when the applicant began practicing in the NICU.
- Includes in-person mentoring and/or online mentoring experiences (i.e. special topic calls).

## □ 5. Neonatal Therapy National Certification Examination

**A passing score must be achieved on the Neonatal Therapy National Certification Examination administered by the NTNCB and is required to earn credentialing as a Certified Neonatal Therapist (CNT).**