

<b>Job Title:</b>	Winter Instructor – Credentialed
<b>Location:</b>	Winter Park Resort, Winter Park, CO
<b>Reports to:</b>	Program Supervisors
<b>Supervises:</b>	Volunteers
<b>FLSA Status:</b>	<input checked="" type="checkbox"/> Non-Exempt <input type="checkbox"/> Exempt
<b>Classification:</b>	<b>Seasonal / Winter</b>

**About the NSCD:**

NSCD is one of the largest outdoor therapeutic recreation agencies in the world. Each year more than 3,000 children and adults with disabilities participate in our programs to learn more about sports and themselves. With specially trained staff, a custom adaptive equipment lab, and over 800 volunteers, the NSCD teaches a variety of year round sports and activities to individuals with almost any physical, cognitive, emotional or behavioral diagnosis. Year round programming is based out of Winter Park Resort and Broncos Stadium at Mile High.

**Position Overview:**

Under supervision of the Program Supervisor and Program Coordinator, the Credentialed Instructor teaches skiing and/or snowboarding lessons, as well as other winter activities, to individuals with disabilities. This seasonal winter position includes instructing daily private lessons, group lessons, and custom programming. Credentialed Instructors may determine usage of adaptive equipment such as sit skis, mono skis and outriggers. Credentialed Instructors may also teach instructor and volunteer training clinics.

Must possess a level of relevant credentials to the position such as CTRS, PSIA or other recognized certifications.

**Job Duties:**

- Instructs individual or group lessons using appropriate teaching progressions and exercises.
- Performs student assessments and determines adaptive equipment and modifications.
- Selects appropriate teaching system and sets goals and plans lesson according to therapeutic recreation concepts.
- Documents student progress, maintains accurate records and makes recommendations for future lessons.
- Assists with coordination and operation of weekly programs.
- Participates in mentorship program for instructors and volunteers.
- Attends NSCD training sessions.
- Assists with NSCD volunteer and special events.
- Actively participates with NSCD fundraising efforts.
- Follows consistently safety procedures and utilizes appropriate safety equipment.
- Creates and maintains a friendly, congenial and helpful attitude while effectively dealing with guests and other employees.

**Professional Performance:**

- Adhere to all Personnel Policies and Procedures for the Agency.
- Maintain professional standards of performance, demeanor, and appearance at all times; act as a “role model” both at and away from the Agency.

- Maintain a creative, team-building approach to job performance and seek to bring a constructive, problem solving orientation to all tasks.
- Performs all tasks and responsibilities with attention to detail and in a complete and timely manner, complying with agency policies and standards and conforming to the scheduling requirements of the job and program.
- Maintain an awareness of the agency's mission and work to promote the positive individual and social change goals it embodies.
- Exercise discretion and professional judgment at all times keeping with the responsibilities carried personally and by the agency for the care and welfare of the clients.
- Act with honesty and integrity in all aspects of Agency business.
- Actively strive to upgrade professional skills through engaging in appropriate professional training and experience.
- Actively strive to create and maintain a culturally sensitive environment through communication and interaction that demonstrates respect for diversity, socio-economic and cultural differences.

***Other duties may be assigned***

**Education and Experience:**

- High school diploma or GED required.
- Minimum Level 7 skiing ability required.
- Current First Aid and CPR required within first month of hire.
- Current PSIA/AASI Certification in any of the following areas: Alpine, Adaptive (DD, Blind, 3 Track, 4 Track, Mono ski, or bi ski), Snowboard, Nordic; current CTRS, current USSA credentials required.
- Minimum one year experience working with individuals with disabilities required.
- Minimum one year experience teaching skiing or snowboarding required.
- College degree in Therapeutic Recreation, Special Education, or related field preferred.
- Certified Therapeutic Recreation Specialist (CTRS) preferred.

**Physical Requirements:**

- Able to work a majority of the time outside at high altitude in varying conditions including uneven and slick terrain and unpredictable weather and situations.
- Physically able to assist participants with adaptive recreation equipment, position adjustments, transfers, and movement during activities
- Able to lift a minimum of 75 lbs. with assistance.
- Dexterity, auditory and visual acuity to operate computers and phones or mobile devices.
- Auditory and visual acuity to interact with guests, students, clients on a daily basis
- Able to successfully manage multiple, high priority tasks in a fast-paced and often times crowded and noisy environment.
- Possess a valid Colorado driver's license and meet criteria to drive company vehicles including 16 passenger vans and vehicles with large towing capacity, snowmobiles, surface and aerial lifts.

**Work Schedule**

This position supports seven day a week operations and weekend and holiday work shifts are required. Schedules and start locations are based on business need.

**ACKNOWLEDGEMENT :**

This job description is intended to describe the general nature and level of work performed. It is not intended to be a complete list of all responsibilities, duties and skills required of employees performing this job. Furthermore, this job description does not establish a contract of employment. NSCD may change job descriptions at any time, with or without notice as service needs require.

I have read and understand this job description.

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Employee Name

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Employee Signature

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Date

### **Equal Employment Opportunity (EEO) Policy**

NSCD is dedicated to the principles of equal employment opportunity. We prohibit unlawful discrimination against applicants or employees on the basis of age 40 and over, race, sex, color, creed, religion, national origin, disability, sexual orientation, ancestry, citizenship, veteran status, genetic information, or any other applicable status protected by state or local law.

NSCD will consider providing reasonable workplace accommodations if needed.

#### **To apply:**

<http://www.nscd.org/nscd-career-opportunities.php> for application information or submit resume, application and cover letter with answers to the following questions to [jobs@nscd.org](mailto:jobs@nscd.org).

- What experiences or interactions have you had with people with disabilities?
- Why do you want to work for the NSCD?
- Describe your current ski / snowboard ability and where you typically ski.
- Tell us something about yourself that others have told you is interesting.
- Describe your experience in PSIA, AASI or Ski and Ride School, ATRA or USSA training you have attended.