

GUIDELINES FOR THE MATH/SCIENCE AREA

Math/Science tutors assist you in achieving academic success. The following guidelines will help you get the most from your tutoring experience:

- 1. Upon arrival to the math/science area, students may have a seat and raise their hand for a tutor to come around to them. The student may also come to the coordinator's office in K164A for help to find a tutor.**
- 2. Preparation for a tutoring session is the responsibility of the student. Bring your assignment, syllabus, text, and graded papers with you to the tutoring session that may be helpful.**
- 3. At the start of the tutoring session, please provide the instructor's name and course number and title of course.**
- 4. Tutors help several students at a time in the math/science area. The math tutor can help a student with a couple of problems and then move on to the next student. Please be patient, some problems may take longer than others.**
- 5. If the student is taking a My Math Lab course on the computer or a Pearson computer course, students may receive limited help on the quizzes. The tutors cannot do all of the quiz for the student. The student may need to go back to the homework to master the material.**
- 6. Please be aware that tutors do not discuss grades with students. Grades are between students and instructors.**
- 7. Tutors will not do the work for you. Tutors will guide you to solve problems.**
- 8. Come in at least a day or so ahead of time to prepare for a class or test. It helps to Plan Ahead!**
- 9. Tutors assist with coursework. Tutors do not teach coursework. If a student has missed several classes, tutoring may not be helpful.**
- 10. Math workshops may be offered in the Learning Center to review concepts. A schedule will be posted in the Learning Center when they are offered.**
- 11. Smarthinking online tutoring is available for students. The link to Smarthinking online tutoring is in the student's D2L course shell under Resources.**