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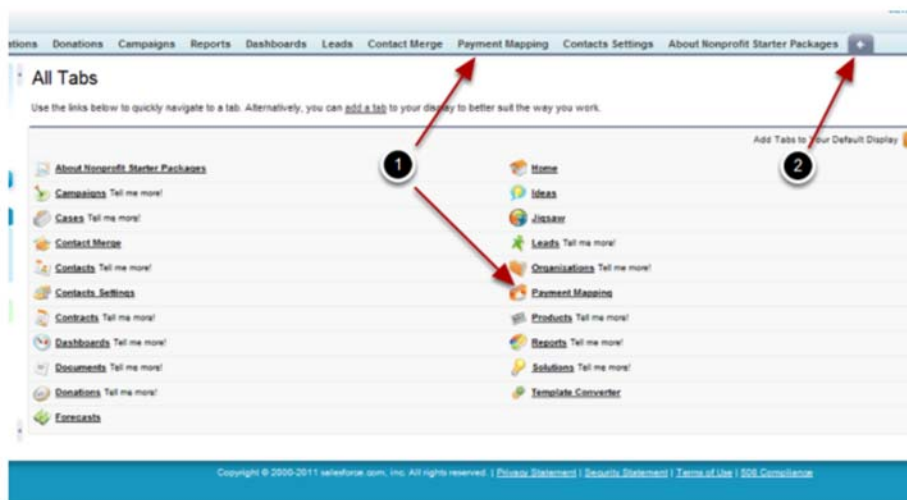
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## NPSP: Mapping Opportunity Fields to Payments

The Payment Mappings tab allows you to select values from the Opportunity record fields to be automatically copied to Payment fields when the Payment is created. The mapping occurs in both automatically added Payments, as well as Payments created through the Payment scheduler. Manually created single Payments will not use the mappings defined here. Payment mappings requires that you have two fields (one on Opportunity, one on Payment) of a matching type in order to create a mapping between them.

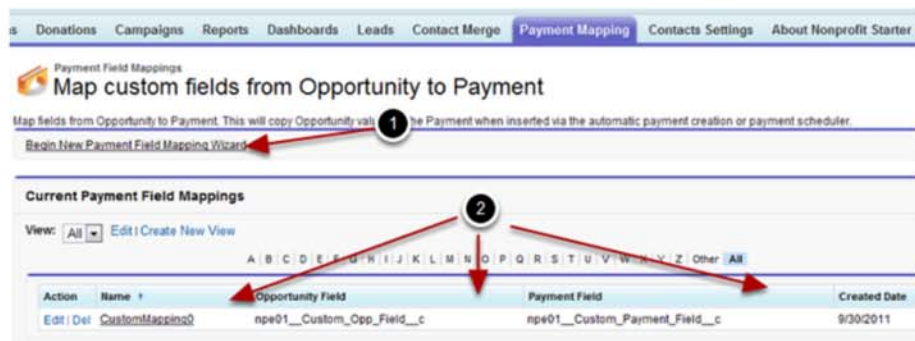
## Open the Payment Mapping Wizard



Select the Payment Mapping tab or link. (1) If the Payment Mapping tab is not visible in your org, you may need to click the

'+' sign to view your available tabs. (2)

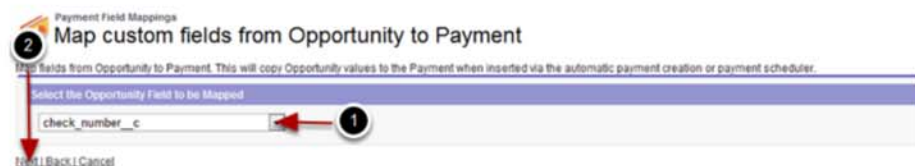
## Start the Wizard



From the main screen, click on 'Begin New Payment Field Mapping Wizard' to start the process. (1) Any existing Payment Mappings will be listed in the list view section below. (2)

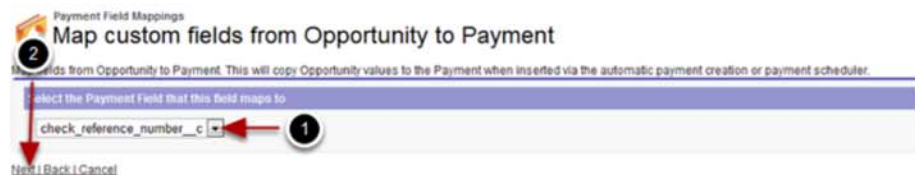
Although you can access the Mapping directly from the listview, it is highly recommended you only delete Mapping and create them using the Wizard, as this will help maintain the integrity of your NPSP.

## Select the Opportunity Field



Select from the list of available fields in the pulldown menu (1). Not all fields may be available for mapping. Click 'Next' to continue. (2)

## Select Payment Field to Map



Select from the list of available Payment fields. (1) Only fields that can be written to and match the type of the Donation (Opportunity) field selected in the previous step will be available. Click 'Next' to continue (2)

## Confirm Mapping

**Payment Field Mappings**  
**Map custom fields from Opportunity to Payment**

Map fields from Opportunity to Payment. This will copy Opportunity values to the Payment when inserted via the automatic payment creation or payment scheduler.

Confirm

Map the npe01\_\_Check\_Number\_\_c field on Opportunity to the npe01\_\_Check\_Reference\_Number\_\_c field on Payment?

Confirm & Create Mapping

Back | Cancel

Confirm the mapping based on the text provided (1) and click 'Confirm & Create Mapping' when complete (2). You can click 'Back' to make changes to this mapping, or 'Cancel' to exit. (3)

## Finish

**Payment Field Mappings**  
**Map custom fields from Opportunity to Payment**

Map fields from Opportunity to Payment. This will copy Opportunity values to the Payment when inserted via the automatic payment creation or payment scheduler.

[Begin New Payment Field Mapping Wizard](#)

**Current Payment Field Mappings**

View: All Edit Create New View

Action	Name	Opportunity Field	Payment Field	Created Date
Edit   Del	CustomMapping0	npe01__Custom_Pay_Field__c	npe01__Custom_Payment_Field__c	9/30/2011
Edit   Del	CustomMapping1	npe01__Check_Number__c	npe01__Check_Reference_Number__c	10/2/2011

Once complete, your new mapping will appear in the list view on the main Payment Mapping page (1). From there, you can start a new mapping (2), or delete existing mappings by clicking on 'Del' next to the record in your list view. (3)



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