

KWStudio INFORMATION AND POLICY

SCHEDULING

Lessons are scheduled on a month to month basis. Regular weekly or bi-weekly lessons are expected. It is recommended that bi-weekly lessons be for an extended time period, i.e. 30 minutes weekly extends to 45 minutes biweekly, etc. In months with less than four teaching weeks, bi-weekly students will still be expected to take two lessons. Two week notice of termination is expected.

PAYMENT

Payment for the month is due on or before the first lesson of the month, or you may pay for the semester in full at the beginning of the semester. See me for rates. Payments should be made to Northminster Presbyterian Church. You may use the link to the automated service at <https://www.northminster-indy.org/community/music-lessons/>, or turn in cash or a check with my name in the memo line at your lesson. If your payment is late (after the second week of the month), please add \$5 to the total, and use Venmo to pay me directly at KWStudioNPC.

ABSENCES AND MAKE UPS

Make up lessons will not be offered for any reason. Please schedule thoughtfully at the beginning of each month. Extended leaves of absence for show choir season, sports, shows, etc. may result in the permanent loss of your lesson time.

STUDIO CLASSES AND MASTER CLASSES

Group classes may be offered during the year. Attendance is highly recommended. Classes count as one lesson and may be used in lieu of that week's lesson or "banked" as a lesson credit to be used at a future time.

RECITAL

Public student recitals are offered each Spring at NPC.

INCLEMENT WEATHER

Lessons will go on as scheduled unless NPC closes. I will always confirm via text or email.

FEES PER LESSON

30 minutes = \$35

45 minutes = \$50 (recommended)

60 minutes = \$65

75 minutes = \$80 (voice/piano combo)

TEACHING HOURS

Monday 2:00 - 8:00

Tuesday 2:00 - 6:45

Wednesday 2:00 - 6:00

Thursday 2:00 - 8:00

COMMUNICATION

Krista cell 317.331.7841

Studio email KWStudioNPC@gmail.com

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