

KWStudio INFORMATION AND POLICY

SCHEDULING

Lessons are scheduled on a month to month basis. Regular weekly lessons are expected, but if you know you will be absent, you may elect not to pay for that lesson or reschedule ahead of time. Students who elect to take fewer than weekly sessions will be required to take a minimum of two 60 minute lessons per month. Two week notice of termination is expected.

PAYMENT

Payment for the month is due on or before the first lesson of the month, or you may pay for the semester in full at the beginning of the semester. See me for rates. Payments should be made to Northminster Presbyterian Church. You may use the link to the automated service on www.Northminster-Indy.org, or turn in cash or a check with my name in the memo line to me at your lesson. If your payment is late (after the second week of the month), please add \$5 to the total, and use Venmo to pay me directly at KWStudioNPC.

ABSENCES AND MAKE UPS

A make up lesson will be offered if a student must miss a lesson that has been reserved. 24-hour notice of cancelation is required for a make up. Students are financially responsible for the missed lesson. Missed make up lessons will not be rescheduled. No exceptions for any reason.

STUDIO CLASSES AND MASTER CLASSES

Group classes are offered several times per year for no additional charge. Attendance is highly recommended. Classes count as one lesson and may be used as a make up or banked as a lesson credit to be applied to a future absence.

RECITAL

Public student recitals are offered each Spring at NPC.

INCLEMENT WEATHER

Lessons will go on as scheduled unless NPC closes. I will always confirm via text or email.

FEES PER LESSON

30 minutes = \$35

45 minutes = \$50 (recommended)

60 minutes = \$65 (professional voice and voice/theory combo)

75 minutes = \$80 (voice/piano combo)

TEACHING HOURS

Monday 4:00 - 8:00

Tuesday 2:30 - 8:00

Wednesday 2:00 - 6:00

Thursday 2:30 - 8:00

Other Hours by Special Arrangement

COMMUNICATION

Krista cell 317.331.7841

Studio email KWStudioNPC@gmail.com

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