

**SWALLOW HILL CONDOMINIUM ASSOCIATION
EXECUTIVE BOARD MEETING MINUTES
April 23, 2020 @ 7 PM Swallow Hill Clubhouse**

**MINUTES & MESSAGES ARE POSTED ON
THE SWALLOW HILL WEBSITE
PLEASE CHECK PERIODICALLY FOR CHANGES TO MEETING DATES
AND ANY URGENT NOTICES
The next meeting is Thursday, May 21**

<http://swallowhill.neighborhoodnotices.com/>

Call to Order

The meeting was conducted via ZOOM and called to order by board president Marcy Grupp at 7:00.

Roll Call

Board members: Marcy Grupp, Brian McCahill, Howard Daniels, Lucille Minnetti (absent – Aaron Hirak)

Management representatives: Tracy Homer, Acri Realty

Financial report – April 23, 2020

- Total assets, liabilities and equity were \$44,558.
- Total in the Reserve Account was \$17,629.
- Delinquency Report – A request will be made to the accounting department at Acri to remove all debit balances less than \$5.00.

Site Visit

- No site visit conducted.

Business

- Pool:
 - A tentative date for the pool opening is July 1st due to the ongoing COVID-19 pandemic.
 - A proposal from Allegheny Pools will be signed and sent for the automated chemical system.

- Acri will procure quotes for the AED system to fulfill the Allegheny County requirement. The deadline for compliance is August 5th.
- Acri will follow-up with Avacoll regarding all open work orders from the work order report.
- A new company will be contacted to replace and/or clean dryer vents in all buildings.
- People's Gas will be contacted by Acri regarding the potential purchase of a plan to insure/replace gas lines on the property.

Adjournment

The meeting was adjourned at 7:53 pm. The next board meeting is Thursday, May 21 at 7:00 pm.

Respectfully submitted,

Tracy Homer, Property Manager