

High School Minister

Student Ministry Team | Updated January 2020



This is a full-time position at Sherwood Oaks East campus. The supervisor for this position is the Director of Next Gen (students).

1. DEVELOP A CULTURE OF INTEGRITY & DISCIPLESHIP

As the High School Minister at Sherwood Oaks East, this position is responsible for ...

- 1. Exhibiting and pursuing a humble, surrendered relationship with Christ**
 - Setting aside consistent daily devotional time with God
 - Seeking integrity in every interaction and form of communication
 - Understanding the importance of being a direct representation of Christ's love and adhering to the student ministry covenant and SOCC's staff values as a whole.
- 2. Build a culture that excels in discipling through teams.**
- 3. Passionately Pursue Partnering with Parents**
- 4. Help equip and challenge our High School Students to grow in their reliance on the Holy Spirit**
- 5. Strive to create environments that reveal and emanate the Love of Jesus Christ**

2. MAXIMIZING THIS PURSUIT THROUGH THE FILTER OF OUR FIXED DIRECTIVES

This position is responsible for influencing our high school community through the following fixed directives...

1. **Prayer – authentic communication with God**
 - Ensuring prayer is a foundational component of all aspects of high school ministry
 - Encouraging and providing the opportunity for it on an individual, family and church community level.
2. **Study – analysis that leads to revelation about God**
 - Offer biblically grounded, Jesus focused teaching opportunities with all levels of spiritual maturity in mind
 - Encouraging and providing the opportunity for it on an individual, family and church community level.
3. **Service – lifestyle of humble self-sacrifice**
 - Encourage, promote and provide internal and external service opportunities within middle school ministry.
 - Seeking to provide these opportunities on an individual, family and church community level.
4. **Worship – response to God's holiness**
 - Offer consistent opportunity and encouragement for students to seek out and experience worship.
 - Seeking to provide these opportunities on an individual, family and church community level.

ROLE RESPONSIBILITIES

3. GENERAL & UNIQUE RESPONSIBILITIES

All staff have general and unique responsibilities for which we are accountable.

1. **ENSURE ADMINISTRATIVE TASKS ARE COMPLETED APPROPRIATELY**
 - Approve PTO, credit card statements, and check requests.
 - Hold team accountable for completing their administrative tasks on time.
 - Promote Catalyst through all High School Ministry online platforms
2. **MANAGE BUDGET RESPONSIBLY**
 - Create an annual budget that prioritizes and advances the Sherwood Oaks mission and vision.
 - Hold your teams accountable for spending without overspending (\$10 per meal on church budget).
3. **CONTRIBUTE TO A POSITIVE RELATIONAL ENVIRONMENT**
 - Lead regular one-on-ones with your direct reports
 - Fully engage direct reports with your supervisor
 - Lead regular team meetings and ministry meetings
 - Personally lead through an uplifting and encouraging demeanor