



NEW BEDFORD COMMUNITY PRESERVATION COMMITTEE

STEP II

COMMUNITY PRESERVATION ACT PROJECT APPLICATION

FY21

Project Application Deadline:

November 13, 2020 by Noon

No late submissions will be accepted.

Applicants must submit this application no later than Noon on Friday, November 13, 2020. Please review the entire application packet before completing the application.

Applications will not be accepted--regardless of project eligibility--unless the STEP I Project Eligibility Determination Form was submitted and approved by the Community Preservation Committee.

COMMUNITY PRESERVATION COMMITTEE
City Hall Room 303 133 William Street
(508)979-1488 cpa@newbedford-ma.gov

INTENTIONAL BLANK PAGE





CITY OF NEW BEDFORD
**COMMUNITY PRESERVATION ACT FY21
PROJECT APPLICATION**

PROJECT INFORMATION			
PROJECT TITLE			WARD
PROJECT LOCATION			
LEGAL PROPERTY OWNER OF RECORD			
CPA PROGRAM CATEGORY (Select relevant categories for your project)	<input type="checkbox"/> OPEN SPACE	<input type="checkbox"/> HISTORIC PRESERVATION	
	<input type="checkbox"/> RECREATION	<input type="checkbox"/> HOUSING	
ESTIMATED START DATE		ESTIMATED COMPLETION DATE	
ONE SENTENCE DESCRIPTION OF PROJECT			

APPLICANT INFORMATION			
APPLICANT IS (Check only one)	<input type="checkbox"/> CITY DEPARTMENT	<input type="checkbox"/> NON-PROFIT 501c3	<input type="checkbox"/> PRIVATE GROUP/CITIZEN
APPLICANT / ORGANIZATION			
CO-APPLICANT NAME/ORGANIZATION (If applicable)			
CO-APPLICANT IS (Check only one)	<input type="checkbox"/> CITY DEPARTMENT	<input type="checkbox"/> NON-PROFIT 501c3	<input type="checkbox"/> PRIVATE GROUP/CITIZEN
CONTACT PERSON			
MAILING ADDRESS			
TELEPHONE #		EMAIL:	

BUDGET SUMMARY	
CPA FUNDING REQUEST (must match CPA request-line 1 of Project Budget on page 8)	\$
TOTAL BUDGET FOR PROJECT	\$

SIGNATURES		
I/we attest that all information provided in this entire submission is true and correct to the best of my/our knowledge and that no information has been excluded, which might reasonably affect funding. I/we authorize the Community Preservation Committee and/or the City of New Bedford to obtain verification from any source provided. I/we acknowledge and agree that a permanent restriction may be placed on the property as a condition of funding.		
APPLICANT NAME (printed)	SIGNATURE 	DATE:
CO-APPLICANT NAME (printed)	SIGNATURE 	DATE:

Submission Checklist

The following items should be organized on your submitted flash drive in folders for each applicable section below (e.g., Application, Financial, etc.). Please check off each item on this list if it is included in your submission packet. **Note: not all items will apply to each project.**

APPLICATION	
<input type="checkbox"/>	Application Cover Page (form provided)
<input type="checkbox"/>	Submission Checklist (this form)
<input type="checkbox"/>	Narratives (form provided)
<input type="checkbox"/>	Project Schedule – Project Budget – Funding Sources Summary (form provided)
FINANCIAL	
<input type="checkbox"/>	Construction Budget Summary – to be completed for construction projects ONLY (form provided)
<input type="checkbox"/>	1 written quote from a contractor and 1 cost estimate from an architect OR 2 written quotes from a contractor
<input type="checkbox"/>	Proof of secured funding (commitment letters or bank statements), if applicable. Please redact account numbers and any sensitive information.
OWNERSHIP/OPERATION (NON-CITY)	
<input type="checkbox"/>	If the applicant is not the owner, attach documentation of site control or written consent of owner to undertake the project. Applications will not be reviewed without this documentation.
<input type="checkbox"/>	Certificate of Good Standing (if operating as a corporation)
<input type="checkbox"/>	501(c)(3) certification (if operating as a non-profit)
<input type="checkbox"/>	Purchase & Sale agreement or copy of current recorded deed, if applicable.
COMMUNITY SUPPORT	
<input type="checkbox"/>	Letters of support from residents, community groups, city departments, boards or commissions, etc.
PLANS & REPORTS	
<i>The following plans and reports, if available, will strength your application. <u>Submit in digital format only.</u> Applicants are encouraged to submit as much detail as possible.</i>	
<input type="checkbox"/>	Renderings, site plans, engineering plans, design/bidding plans, specifications, and any MAAB variance requests.
<input type="checkbox"/>	Applicable reports (21E, Historic Structure Report, appraisals, survey plan, feasibility studies, etc.)
VISUAL	
<input type="checkbox"/>	Map of the property location (if applicable, show wetlands and wetland buffers, flood plain, water bodies, parks, open spaces, rails, and other features pertinent to the project). Applicants may use the City's interactive mapping website.
<input type="checkbox"/>	Photos of the project site (not more than four views per site) Digital copies <u>only</u> .
<input type="checkbox"/>	Catalog cuts (i.e. recreation equipment) if applicable.
FOR HISTORIC RESOURCES PROJECTS ONLY	
<input type="checkbox"/>	Documentation stating the project is listed on the State Register of Historic Places or a written determination from the New Bedford Historical Commission that the resource is significant in the history, archeology, architecture, or culture of New Bedford.
<input type="checkbox"/>	Photos documenting the condition of the property. Digital copies <u>only</u> .
<input type="checkbox"/>	Report or condition assessment by a qualified professional describing the current condition of the property, if available.
<input type="checkbox"/>	I/We have read the <i>U.S. Secretary of the Interior's Standards for the Treatment of Historic Properties</i> and understand that planning for and execution of this project must meet these standards.

PROJECT NARRATIVE

1 GENERAL NARRATIVE (1000 Character Maximum)

- Describe the project's location, the property involved and its proposed use.
- Describe the proposed scope of work.

2 COMMUNITY NEED (1000 Character Maximum)

- What community need(s) will this project address? How does the project benefit the public and what populations(s) will it serve? If it serves a population currently underserved, please describe.
- How does the project preserve and enhance the character New Bedford?

3 GOALS & OBJECTIVES (1000 Character Maximum)

- Describe the project's goals and objectives. The objectives must be specific, measurable, achievable and realistic.
- How does the project meet the general and category-specific priorities outlined in the Community Preservation Plan or other current relevant planning documents?

4 MEASURING SUCCESS (1000 Character Maximum)

- *How will the success of this project be measured?*

5 COMMUNITY SUPPORT (1000 Character Maximum)

- *Explain the level of community support this project has received. If possible, please include letters of support from any groups or individuals who have endorsed this project.*

6 CRITICAL NEED (1000 Character Maximum)

- *Is this project of an urgent nature?*
- *Is there a deadline or factors not controlled by the applicant (i.e. opportunity for immediate acquisition, opportunity to leverage available non-CPA grant or other financial opportunity)?*
- *For historic resource applications only, is the property at risk for irreparable loss? If so, please include a condition assessment from a qualified professional.*

PROJECT MANAGEMENT

1 APPLICANT INFORMATION (1000 Character Maximum)

- Describe applicant. Is applicant a public, private non-profit, private for-profit, an individual, a partnership, or another type of entity? What is their history and background?
- Identify and describe the roles of all participants (applicants, architects, contractors, etc.), including the project manager.
- Describe any past projects of similar type and scale, or experience that demonstrates the applicant's ability to carry out this project.

2 PROJECT FEASIBILITY (1000 Character Maximum)

- List and explain further actions or steps required for completion of the project, such as environmental assessments, zoning or other permits and approvals, agreement on terms of any required conservation, affordability or historic preservation agreements, subordination agreements, and any known or potential barriers or impediments to project implementation.

3 PROJECT MAINTENANCE (1000 Character Maximum)

- Please explain the long-term maintenance plan for the completed project.

COMPLETE FOR HISTORIC RESOURCES PROJECTS ONLY

CPA Compliance (1000 Character Maximum)

- Describe how the proposed project complies with the [U.S. Secretary of the Interior's Standards for Rehabilitation](#), as required by the CPA legislation under the definition of rehabilitation.
- Describe how the applicant will ensure compliance with these standards as the project is ongoing, including an identification of who will make historic preservation determinations.

COMPLETE FOR PROJECTS WITH ACCESSIBILITY REQUIREMENTS ONLY

CPA Compliance (500 Character Maximum)

- Describe how the proposed project complies with the all [ADA/MAAB Regulations](#).

COMPLETE FOR COMMUNITY HOUSING PROJECTS ONLY

CPA Compliance (500 Character Maximum)

- Describe how the proposed project complies with CPA affordability requirements. (100% of AMI for New Bedford)
- Describe the number and types of units (e.g.: 1br, 2br).
- Provide a complete Development Budget and an Operating Budget (for rental properties).

PROJECT FINANCIAL INFORMATION

1 FINANCIAL INFORMATION (2000 Character Maximum)

- Describe all successful and unsuccessful attempts to secure funding and/or in-kind contributions, donations, or volunteer labor for the project. A bullet point list is acceptable.
- Will the project require funding over multiple years? If so, provide annual funding requirements.
- What is the basis for the total CPA request?
- How will the project be affected if it does not receive CPA funds or a reduced amount?

PROJECT SCHEDULE – PROJECT BUDGET – FUNDING SOURCE SUMMARY

PROJECT SCHEDULE

Please provide a project timeline below, noting all project milestones. Please note that because the City Council must approve all appropriations, CPA funds, if awarded, may not be available until up to two months following CPC approval.

	ACTIVITY	ESTIMATED DATE
PROJECT START DATE:		
PROJECT MILESTONE:		
50% COMPLETION STAGE:		
PROJECT MILESTONE:		
PROJECT COMPLETION DATE:		

PROJECT BUDGET

Please include a **complete itemized budget** of all project expenses, including the proposed funding source for each expense, with your application. Note: CPA funds cannot be used for maintenance. If the project received CPA funds in another fiscal year, please include this amount on a separate line, not on line 1.

*****New Bedford CPA (Line 1) amount should match the amount requested on the application cover page.**

FUNDING SOURCES		EXPENSES				
		STUDY	SOFT COSTS*	ACQUISITION	CONSTRUCTION**	TOTAL
1		\$	\$	\$	\$	\$
2		\$	\$	\$	\$	\$
3		\$	\$	\$	\$	\$
4		\$	\$	\$	\$	\$
4		\$	\$	\$	\$	\$
5		\$	\$	\$	\$	\$
6		\$	\$	\$	\$	\$
TOTAL PROJECT COSTS		\$	\$	\$	\$	\$

* Soft costs include design, professional services, permitting fees, closing costs, legal, etc.

** Construction refers to new construction, rehabilitation, preservation, restoration work, and/or accessibility related expenses.

FUNDING SOURCE SUMMARY

Please explain the status of each funding source (i.e., submitting application on X date, applied on X date, received award notification on X date, funds on hand, etc.). For sources where funding has been awarded or funds are on hand, please include documentation from the funding source (e.g., commitment letter, bank statement) in application packet.

FUNDING SOURCE		STATUS OF FUNDING
1		
2		
3		
4		
5		

A **Construction Budget Form** is provided on the following page. Additionally, if you have developed a more detailed Pro-Forma/Capital Budget, please include with your application.

CONSTRUCTION BUDGET
To be completed for construction projects only

ACTIVITY	CPA FUNDS	OTHER FUNDS	TOTAL
Acquisition Costs			
Land	\$	\$	\$
Existing Structures	\$	\$	\$
Other acquisition costs	\$	\$	\$
Site Work (not in construction contract)			
Demolition/clearance	\$	\$	\$
Other site costs	\$	\$	\$
Construction/Project Improvement Costs			
New Construction	\$	\$	\$
Rehabilitation	\$	\$	\$
Performance bond premium	\$	\$	\$
Construction contingency (30%)	\$	\$	\$
Other	\$	\$	\$
Architectural and Engineering (See Designer Fee Schedule for guidance): https://www.mass.gov/files/design_fee_schedule-dsb_2015_2007.pdf			
Architect fees	\$	\$	\$
Engineering fees	\$	\$	\$
Other A & E fees	\$	\$	\$
Other Owner Costs			
Appraisal fees	\$	\$	\$
Survey	\$	\$	\$
Soil boring/environmental/LBP	\$	\$	\$
Tap fees and impact fees	\$	\$	\$
Permitting fees	\$	\$	\$
Legal fees	\$	\$	\$
Other	\$	\$	\$
Miscellaneous Costs			
Developer fees	\$	\$	\$
Project reserves	\$	\$	\$
Relocation costs	\$	\$	\$
Project Administration & Management Costs			
Marketing/management	\$	\$	\$
Operating/Maintenance	\$	\$	\$
Taxes	\$	\$	\$
Insurance	\$	\$	\$
Other	\$	\$	\$
TOTAL	\$	\$	\$



November, 4 2020

Community Preservation Committee
133 William Street Room 303
New Bedford, Massachusetts 02740

To the Community Preservation Committee:

I am writing to support Groundwork Southcoast and the City of New Bedford's Department of Parks Recreation and Beaches application to the Community Preservation Committee to activate and steward a portion of Riverside Park. This park is an important center for recreation, community engagement, and open space access in the Acushnet Avenue neighborhood. This park is beautiful and has many recreation areas, but there is also a need to continue to have the park space further utilized and the partnership of Groundwork Southcoast in with the Department of Parks, Recreation, and Beaches is key to have a partner on the ground caring for and stewarding the space in key ways.

Groundwork Southcoast employs low-income youth from our community and they do much of the hands-on work including some installation and all of the stewardship of this proposed project. The activation of the old ice rink in the park to increase food access is an important step forward through other funding sources and CPA funding to support the restoration of the river embankment on the North Side of the Park that will restore the native flora and fauna as well as to increase that area of the Park's ability to absorb storm-water.

Moreover, we see these activation projects as key next steps to transform Riverside Park for the benefit of the community and that this restoration will work in tandem with the outreach and educational efforts that Groundwork Southcoast's Green Team have in process to engage and connect with the community in understanding these stewardship efforts, provide affordable produce to our residents through a mix of resident gardening and Groundwork Southcoast's Green Team growing and donating produce, to create a more resilient future for our community, as well as to have a beautiful and engaging space at the future site of the Riverwalk.

Sincerely,

Corinn Williams
Executive Director



MAYOR
JON MITCHELL

City of New Bedford Conservation Commission • Department of Environmental Stewardship

133 William Street • Room 304 • New Bedford, Massachusetts 02740

Telephone: (508) 991.6188

Conservation • Environmental Stewardship • Resilience

November, 4 2020

Community Preservation Committee
133 William Street Room 303
New Bedford, Massachusetts 02740

To the Community Preservation Committee:

I am writing in support of the application of Groundwork Southcoast and the City of New Bedford's Department of Parks Recreation and Beaches to activate and steward a portion of Riverside Park. We have partnered with GWSC to steward open spaces in the city of New Bedford while simultaneously engaging youth and other members of the public in our efforts to increase public use and awareness. GWSC is a valued partner who will aid our work toward constructing River Walk along the Upper Acushnet River. Riverside Park is an important center for recreation, community engagement, and open space access in the Acushnet Avenue neighborhood. This park is beautiful and has many recreation areas, but there is also a need to continue to have the park space further utilized and the partnership of Groundwork Southcoast in with the Department of Parks, Recreation, and Beaches is key to have a partner on the ground caring for and stewarding the space in key ways. Riverside Park will be a key element of River Walk and this project by Groundwork Southcoast and the Department of Parks, Recreation, and Beaches will provide a strong foundation for this stretch of River Walk.

Groundwork Southcoast employs low-income youth from our community and they do much of the hands-on work including some installation and all of the stewardship of this proposed project. This project is an amazing opportunity for New Bedford youth to invest their time and passion toward expanding the utilization of this community asset. The activation of the old ice rink in the park to increase food access is an important step forward through other funding sources and CPA funding to support the restoration of the river embankment on the North Side of the Park that will restore the native flora and fauna as well as to increase that area of the Park's ability to absorb storm-water.

Moreover, we see these activation projects as key next steps to transform Riverside Park for the benefit of the community and that this restoration will work in tandem with the outreach and educational efforts that Groundwork Southcoast's Green Team have in process to engage and connect with the community in understanding these stewardship efforts, provide affordable produce to our residents through a mix of resident gardening and Groundwork Southcoast's Green Team growing and donating produce, to create a more resilient future for our community, as well as to have a beautiful and engaging space at the future site of the River Walk.



133 William Street-Room 304, New Bedford, MA 02740 - Telephone 508-991-6188

We look forward to continuing to work with GWSC and the Department of Parks Recreation and Beaches, and hope that they will be successful in expanding their reach and impact with this funding. Please contact me at 508-979-1487 if we can provide any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Paul', written in a cursive style.

Michele Paul, LSP

Director, Resilience and Environmental Stewardship, City of New Bedford



November 5, 2020

Community Preservation Committee
133 William Street Room 303
New Bedford, Massachusetts 02740

RE: CPA Application for Riverside Park

Dear Community Preservation Committee Members:

On behalf of the New Bedford Economic Development Council (NBEDC), I am writing this letter in support of Groundwork Southcoast and the City of New Bedford's Department of Parks Recreation and Beaches application to activate and steward a portion of Riverside Park.

This park is a vital element of the Love the Ave neighborhoods and is an important center for recreation, community engagement, and open space access. It has become clear that there is a current need to continue to have the park space further utilized. The partnership of Groundwork Southcoast with the Department of Parks, Recreation, and Beaches is key to having a partner on the ground caring for and stewarding the space.

Groundwork Southcoast employs low-income youth from our community, and they do much of the hands-on work, including some installation and all of the stewardship of this proposed project. CPA funding would help support the restoration of the river embankment on the North Side of the Park, restoring the native flora and fauna, and increasing the Park's ability to absorb stormwater. We also believe that the activation of the old ice rink in the park can assist in increasing food access.

We see these activation projects as critical next steps to transform Riverside Park to benefit the diverse neighborhoods in this part of the city. The restoration will work in tandem with the outreach and educational efforts of the Groundwork Southcoast's Green Team and their overall mission to grow and donate produce to create a more resilient community.

We thank you for considering Groundwork Southcoast's application.

Sincerely,



Derek Santos

Executive Director

dsantos@nbedc.org

November, 4 2020

Community Preservation Committee
133 William Street Room 303
New Bedford, Massachusetts 02740

To the Community Preservation Committee:

I am writing in support of the application of Groundwork Southcoast and the City of New Bedford's Department of Parks Recreation and Beaches to activate and steward a portion of Riverside Park. This park is an important center for recreation, community engagement, and open space access in the Acushnet Avenue neighborhood. This park is beautiful and has many recreation areas, but there is also a need to continue to have the park space further utilized and the partnership of Groundwork Southcoast and the Department of Parks, Recreation, and Beaches is key to having a partner on the ground caring for and stewarding the space in key ways.

Groundwork Southcoast employs low-income youth from our community and they do much of the hands-on work including some installation and all of the stewardship of this proposed project. The activation of the old ice rink in the park to increase food access is an important step forward through other funding sources and CPA funding to support the restoration of the river embankment on the North Side of the Park that will restore the native flora and fauna as well as to increase that area of the Park's ability to absorb storm-water.

Moreover, we see these activation projects as key next steps to transform Riverside Park for the benefit of the community and that this restoration will work in tandem with the outreach and educational efforts that Groundwork Southcoast's Green Team have in process to engage and connect with the community in understanding these stewardship efforts, provide affordable produce to our residents through a mix of resident gardening and Groundwork Southcoast's Green Team growing and donating produce, to create a more resilient future for our community, as well as to have a beautiful and engaging space at the future site of the Riverwalk.

Sincerely,



Stanley C. Brajer, MSW
Director of New Bedford Community Connections Coalition
United Way of Greater New Bedford

FY2021 CPA Grant Budget

Project Title:	Habitat Restoration and Landscape Improvements Demonstration Project at Riverside Park		
Proposed Project Start:	Nov. 10, 2020		

Budget

Staff Time

List Names	Class type/level	Work	Units	Rate	Total Cost
Maura Ramsey	Director	oversight of on the ground work	302	\$31.25	\$9,437.50
Erica Andrade	Manager	supervision of team while executing	535	19.23	\$10,288.05
1 Green Team leader	staff 2020	on the ground work	71	13	\$923.00
3 Green Team members	staff 2020	on the ground work	71	12.75	\$905.25
1 Green Team leader	staff 2021	on the ground work	288	13.75	\$3,960.00
3 Green Team members	staff 2021	on the ground work	288	13.5	\$3,888.00
Subtotal					\$29,401.80

Services and Supplies

ITEM: Please be as detailed as possible- landowner /employee services, supplies, travel, fuel, etc.	Units	Cost/Unit	Total Cost
**Silt Fence (36"x100')	95	\$ 35.68	\$3,389.60
Lowes Hanes Geo Components 25-ft x 9-in Straw Natural Biodegradable Wattle*	38	\$ 164.88	\$6,265.44
Bank seed (lb)	11.5	\$ 79.00	\$908.50
Stormwater basin seed (lb)	7.35	\$ 111.00	\$815.85
Red maples	4	\$250.00	\$1,000.00
pressure treated lumber6" x 6" x 16'	1	\$58.00	\$58.00
lumber 2" x 6" x 12'	1	\$14.57	\$14.57
lumber 2" x 6" x 10'	1	\$12.58	\$12.58
lumber 2" x 6" x 8'	2	\$5.98	\$11.96
lumber 5/4" x 6" x 12'	1	\$9.98	\$9.98
2" SS self tapping screws (45 ct)	1	\$35.71	\$35.71
Galvanized Flat Washers 3/8"	2	\$4.95	\$9.90
Galvanized Washers 3/8"	2	\$4.95	\$9.90
3/8" x 6" SS lag screws	1	\$173.00	\$173.00
8# x 3" Coated Square Drive Deck Screws	1	\$82.14	\$82.14
Galvanized Hex Bolt 1/2" x 10"	1	\$4.67	\$4.67
Galvanized Flat Washers 1/2"	1	\$7.31	\$7.31
Galvanized Fence Staples 3/4"	2	\$3.94	\$7.88
Galvanized Nails 8b	1	\$15.96	\$15.96
Galvanized Washers 3/8"	2	\$4.95	\$9.90
3' x 3' chain link mesh 1/4" ***	1	\$136.00	\$136.00
diagonal tension brackets 8" x 2" x 8"	4	\$26.82	\$107.28
Subtotal			\$13,086.13

Sub-Contracted Services

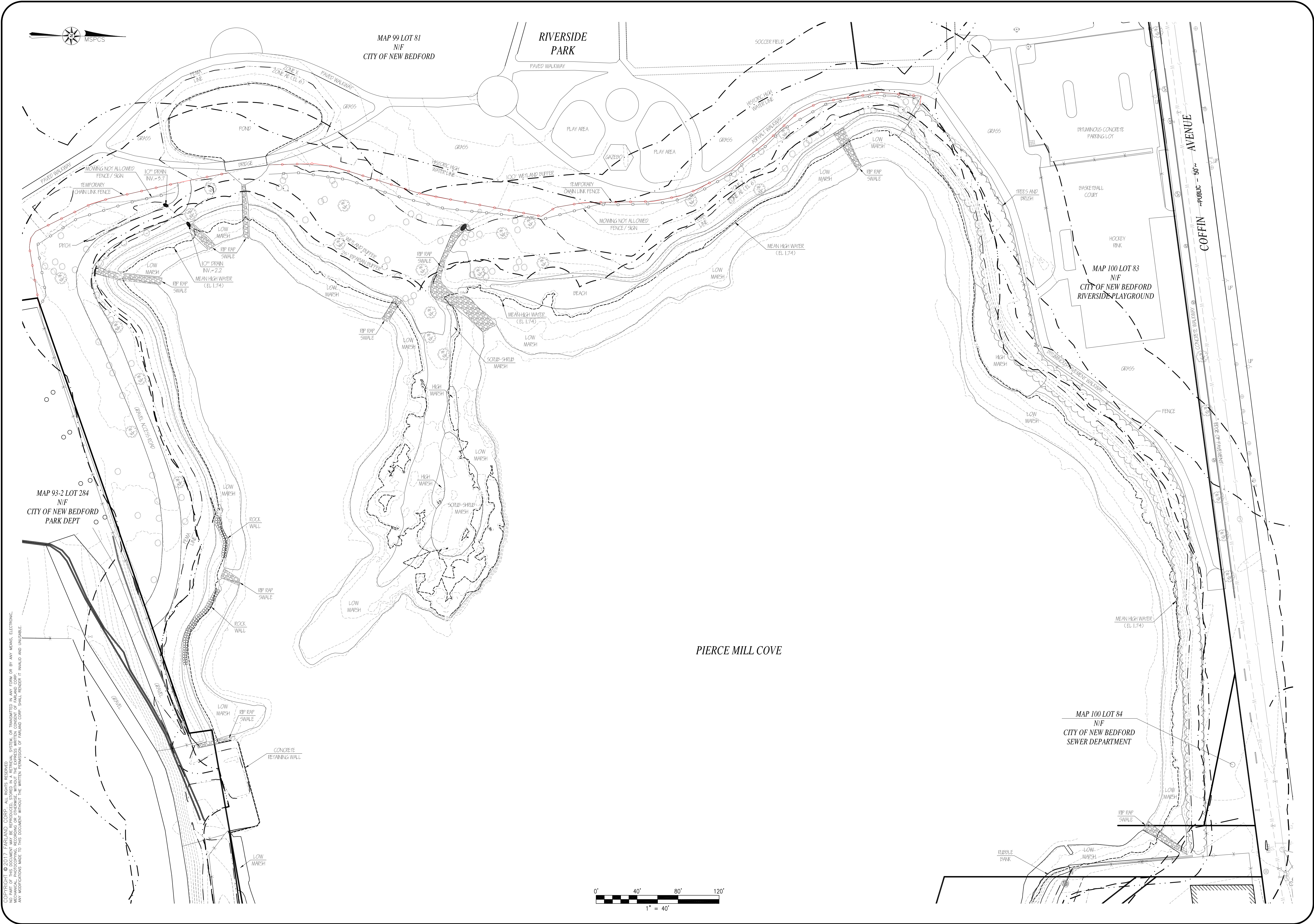
Service:	Units	Cost	Total Cost
Goats to Go at Great Rock Farm	1	\$ 7,500.00	\$7,500.00
Subtotal			\$7,500

contingency fund 20%

\$ 9,997.60

TOTAL

\$59,986



COPYRIGHT © 2017 FARLAND CORP. ALL RIGHTS RESERVED.
NO PART OF THIS DOCUMENT MAY BE REPRODUCED, STORED IN A RETRIEVAL SYSTEM, OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC, MECHANICAL, PHOTOCOPYING, RECORDING OR OTHERWISE, WITHOUT THE EXPRESS WRITTEN CONSENT OF FARLAND CORP.
ANY REVISIONS MADE TO THIS DOCUMENT WILL BE THE PROPERTY OF FARLAND CORP. SMALL LETTERS IT ROUNDED AND UNUSABLE.

REVISIONS	

www.FarlandCorp.com
401 COUNTY STREET
NEW BEDFORD, MA 02740
P.508.717.3479
OFFICES IN:
● TAUNTON
● MARLBOROUGH
● WARWICK, RI

DRAWN BY:	SC
DESIGNED BY:	SC
CHECKED BY:	CAF

RIVERWALK RESTORATION PROJECT
— ACUSHNET RIVER —
SEGMENT 3A
NEW BEDFORD, MASSACHUSETTS

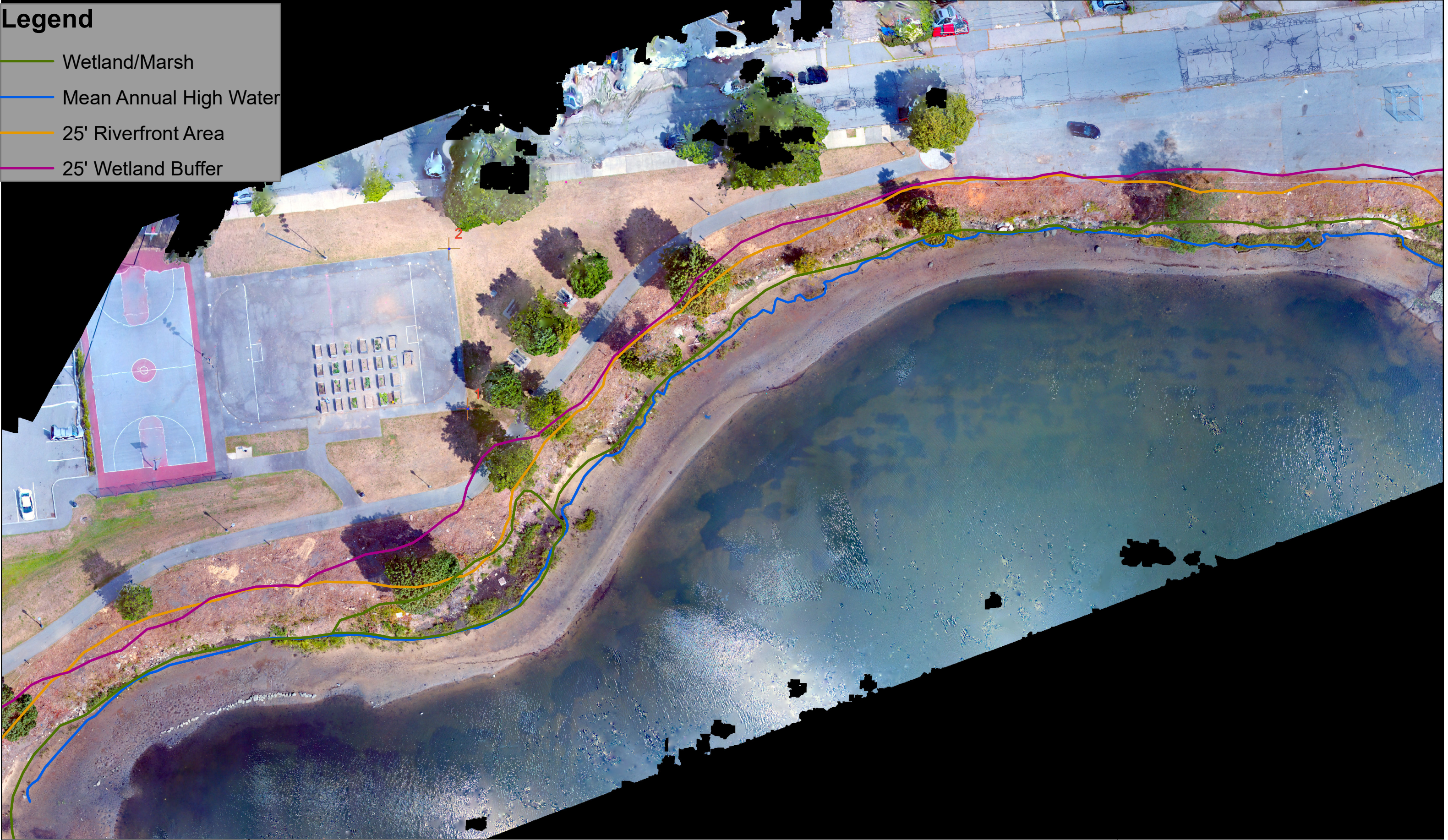
PREPARED FOR:
CITY OF NEW BEDFORD
133 WILLIAM STREET
NEW BEDFORD, MA 02740

APRIL 3, 2019
SCALE: 1"=40'
JOB NO. 10-196
LATEST REVISION:

EXISTING CONDITIONS
C-2.00

Legend

- Wetland/Marsh
- Mean Annual High Water
- 25' Riverfront Area
- 25' Wetland Buffer



Habitat Restoration and Landscape Improvements Demonstration Project

Riverside Park Existing Conditions North Bank

Nov. 2020

Showing the initial removal of invasive species

