CITY OF NEW BEDFORD

Department of Public Infrastructure

ADDENDUM #3

The City of New Bedford issues the following Addendum #3 for

RFP # 20439047 Contract Operation, Maintenance, & Management Services of the Wastewater Treatment Facility

To: All Bidders of Record

This addendum is issued to advise Bidders of the below questions and answers as well as a time extension to the RFP closing date. The new date for proposals has been extended to February 3, 2020 at 3:00 p.m. The closing date for the submission of questions is January 10, 2020 at 5:00 p.m. Additional files will also be uploaded to the City’s website per request of interested bidders.

1. On page 26, the RFP lists Proposal Section 2.E as “Emergency Operations.” Later, on page 31, the RFP provides a description of the required proposal content and Emergency Operations is not included. Please advise if should be included in the Proposal.

Answer: See Answer to question #3.

2. On page 26, the RFP lists Proposal Section 3.D as “Incentive Saving Programs.” Later, on page 33, the RFP provides a description of the required proposal content and Incentive Savings Programs is not included. Please advise if should be included in the Proposal.

Answer: Please make the following changes in Section 6.4.3 that starts on or about page 31:

Current Paragraph D Change to Paragraph E and insert the new Paragraph D

D Incentive Savings Programs

The Proposal shall describe any incentive savings programs that the Proposer would like the City to consider. The proposals shall clearly set forth:
• The events that would trigger some shared savings including the types of actions that the Proposer or the City would undertake to trigger a savings opportunity

• The anticipated savings allocation and how that might vary according to the respective parties’ actions

• Any immediate actions that would be covered by the program that the Proposer is proposing as part of this proposal.

3. On page 26, the RFP lists Proposal Section 3.C as “Proposal Bond or Other Form of Security.” Later, on page 33, the RFP provides a description of the required proposal content and 3.C is named “Employee Transition Plan and Compensation Package.” Please advise which Section 3.0 subsections should be included in the Proposal and in which order.

Answer: Please replace the proposal outline that is found on page 24 (Section 6.2.1) with the following:

**Project Proposal Outline**

1.0 Executive Summary (5 pages or less)

2.0 Technical Proposal (50 pages or less)

A Company/Team Information

B Facility Operations and Performance Standards

C Staffing Plan

D Relevant Project Experience

E Emergency Operations Plan

F Environmental Protection and Mitigation

G Process Monitoring, QA/QC Reporting to City and Regulatory Agencies

H Licenses, Permits, and Approvals
3.0 Business Arrangement/Proposer Financials (5 pages or less)
A Project Guarantor Commitment
B Performance Bond/Letter of Credit Requirements
C Employee Transition Plan and Compensation Package
D Incentive Savings Programs
E Proposal Bond or Other Form of Security

4.0 Confidential Information (if applicable) (Excluded from page count)

5.0 Proposal Forms (Excluded from page count)
Proposer Qualification Form (Evidence of Minimum Qualifications)
Proposal Form 1 - non-Collusion Affidavit and Pricing Commitment
Proposal Form 2 - Guarantee
Proposal Form 5 - Key Project Staff

6.0 Supplemental Information

4. Page 64 states “The City will remain responsible for obtaining sludge hauling and disposal services” Please clarify whether the contractor will be responsible for treatment and disposal costs for biosolids.

Answer: The contractor will be responsible for treating sludge and making ready for haul. The City will be responsible for contract of sludge removal and hauling.

5. Will the contractor be responsible for maintaining force main air relief valves?
Answer: No, the City will remain responsible for force main air relief valves.
6. Will the contractor have possession of the portable equipment currently being used to support PS O&M such as portable generators and portable pumps? If so, please list the available equipment.

Answer: Yes, upon availability.

7. Also, will the contractor have access to the city vacuum truck and crew?

Answer: Yes, upon availability.

8. What type of maintenance is currently being performed on the pumping station electrical distribution equipment (preventive, predictive and corrective)? Can the contractor be provided with access to maintenance records on electrical work performed at the pump stations?

Answer: Minimal maintenance is being performed on PS electrical distribution equipment other than stations with generators. Generators are serviced by annually through subcontractor and this will remain as a pass-through cost to the city.

9. Please provide the number of pump station odor complaints received for the past 3 years. Also please provide the corresponding investigative reports and findings associated with these complaints.

Answer: Over the last two years the city has only logged one complaint regarding pump station odors and that was for the Front Street Pump station in May of 2019 which is currently under construction.

10. Has the City obtained a waiver for the MADEP requirement of checking pump stations daily with daily flows in excess of 100,000 gpd? If so, can a copy be shared?

Answer: No waiver has been obtained.

11. Please provide the staffing plan for the pumping stations.

Answer: Unavailable.
12. Please provide the annual budget for the pumping stations.

Answer: FY17- $78,000 labor services, $44,000
FY18- $86,000 labor services, $89,000
FY19- $108,000 labor services, $105,000

13. Please provide the staffing plan for the wastewater plant.

Answer: Attached to DMR.

14. Please provide a copy of the current agreement between the City of New Bedford and Veolia.

Answer: Added to online files.

15. Page 47 of the RFP states “Form 3a provides the proposed costs for producing liquid sludge with 2 percent solids content.” Is 2 percent the basis the City would like vendors to use for liquid hauling costs?

Answer - 6 to 8 % is the number we use for liquid hauling

16. Please provide the CDM report assessing the evaluation of the extended aeration operation.

Answer: Document added but no full evaluation was done.

17. Please provide the following:

Comprehensive Asset list to include but not limited
   a. Asset type/category
   b. Asset description
   c. Parent location, sub-locations
   d. Replacement value
   e. Attributes such as Horsepower, GPM, Size,
   f. Age (Installation year)

Answer: What is available has been posted.
18. Please provide copies of: the most recent Asset Condition Assessment report

Criticality Analysis

3 year of work order history

g. Work order types
h. Asset Description
i. Labor hours
j. Contractor costs
k. Parts costs
Answer: Unavailable

19. Please provide copies of List of city-owned inventory/spare parts/vehicles/rolling stock.

Answer : What is available has been posted.

20. Please provide copies of the following critical facility data for at least the past two years.

i. Discharge Monitoring Reports (past two years)
ii. Influent Data (Daily data on flow, BOD, TSS) Also available data on COD, Ammonia, alkalinity and pH.
iii. Effluent Data (BOD, TSS, bacteria and effluent chlorine residual) Also available nitrogen monitoring data
iv. Sludge Data gallons and % Total Solids of the liquid sludge hauled
v. Sewer Data
vi. WWTP monthly Electric Bills including the use (kWh), demand (kW), Power Factor, generation and transmission costs, supplier and tariff rate
vii. WWTP monthly Gas Bills including the use (therms or ccf), demand, use and distribution costs, supplier and tariff rate
Answer : What is available has been posted.

21. Please provide copies of the following facility permit and regulatory information.

viii. Consent Decree and the pending Administrative Order
ix. NPDES Discharge Permit
x. Massachusetts Air Discharge Permit
xi. Shellfish Management Plan (MOU, Division Marine Fisheries)
Answer: All provided.
22. Please provide preventative maintenance/exercising history for the following solids processing equipment as follows:
   
   b. sludge dewatering centrifuges and associated supporting auxiliary equipment,
   c. dewatered sludge cake materials handling and transport equipment
   d. Dewatered sludge truck loading equipment materials handling equipment

   Answer: Unavailable.

23. Please provide copies of the plant PFD.

   Answer: Document provided

24. Please provide copies of the plant monthly operating reports for last two years. It will be desirable if they are in excel spread sheets.

   Answer: Unavailable.

25. Please provide copies of the plant influent and effluent ammonia, NO2-N, NO3-N, TKN and TN for last two years.

   Answer: Unavailable.

26. Please provide copies of current plant sludge processing plan, configuration, flows and concentrations.

   Answer: Unavailable.

27. Please provide copies of the blower performance curves and scrubber maintenance data/unit specifications/max-min-avg flow for each scrubber

   Answer: O & M provided.

28. Can you please clarify the following:
If you compare the Proposal Outline on pages 24-25 to Proposal Content (beginning on page 27), a couple of items were omitted. In particular, Emergency Response was not included in the Proposal Content for Section 2.0, but it’s listed in the outline. Same thing with Incentive Savings Programs, which is listed in Section 3.0, but omitted from Proposal Content.

However, in Section 3.0, Employee Transition Plan and Compensation Package is included in the Proposal Content, but not listed in the outline.

Answer:

*Please replace the proposal outline that is found on page 24 (Section 6.2.1) with the following:*

**Project Proposal Outline**

7.0 Executive Summary (5 pages or less)
8.0 Technical Proposal (50 pages or less)
   A Company/Team Information
   B Facility Operations and Performance Standards
   C Staffing Plan
   D Relevant Project Experience
   E Emergency Operations Plan
   F Environmental Protection and Mitigation
   G Process Monitoring, QA/QC Reporting to City and Regulatory Agencies
   H Licenses, Permits, and Approvals

9.0 Business Arrangement/Proposer Financials (5 pages or less)
   A Project Guarantor Commitment
   B Performance Bond/Letter of Credit Requirements
   C Employee Transition Plan and Compensation Package
   D Incentive Savings Programs
   E Proposal Bond or Other Form of Security

10.0 Confidential Information (if applicable) (Excluded from page count)

11.0 Proposal Forms (Excluded from page count)
   Proposal Qualification Form (Evidence of Minimum Qualifications)
   Proposal Form 1 - non-Collusion Affidavit and Pricing Commitment
Addendum No. 3 becomes part of the Contract Documents.

Acknowledge receipt of this addendum by inserting its number on the Bid form. Failure to acknowledge receipt of the Addendum may subject the Bidder to disqualification.

End of Addendum
I HEREBY CERTIFY THAT I HAVE RECEIVED THE FOLLOWING ADDENDUM

ADDENDUM #’S________________________________________________________

________________________________________
Person submitting bid

________________________________________
Company Name

Please include this form with your bid if applicable.