Instructions for GoToWebinar remote participation

NEFMC Advisory Panel and Committee meetings, March-April 2020
NOTE:

In order to participate in the meeting you must register for the webinar. Those that call in without registering will not receive an access code or audio pin, meaning there will be no way for us to “unmute” you.

If you do not register for the webinar, you will not be able to comment or participate in the meeting.
Webinar Instructions

Register for the Webinar:

- After clicking the link, you should see a screen like this.
- Fill in your name and e-mail, and click register.
Webinar Instructions

Register for the Webinar:

- After you click register, you should see a page saying you are registered (example below).

You're Registered!

AP/Committee meetings-

This webinar meets 2 times.

Wed, 8:00 AM - 9:00 PM EDT
Thu, 8:00 AM - 9:00 PM EDT

Add to Calendar

At the time above, join the webinar.

Before joining, be sure to check system requirements to avoid any connection issues.

A confirmation email with information on how to join the webinar has been sent to you.

Questions or Comments? Contact: meetings@nefmc.org

To Cancel this Registration

You may cancel your registration at any time.
Webinar Instructions

Next, Check your e-mail (the one you registered with)

• You should see an e-mail from “New England Fishery Management Council”.

• Click “Join Webinar”
Webinar Instructions

Next, you will have to choose how you want to listen/participate in the meeting.

Choices:

1) Computer Audio
2) Phone Audio
Webinar Instructions

Using Computer Audio
(Once you have joined the webinar)

- Select the microphone and speaker options that correspond with your computer
Webinar Instructions

Using Phone Audio
(Once you have joined the webinar)

- In Audio Settings box, select “Phone call”
- Then, using your phone, call the number provided here and enter the Access Code/Audio PIN numbers when prompted
Webinar Instructions

How to participate:
(Once you have joined the webinar)

- If you would like to take part in discussion/ask question, click the “Raise hand” button, here.

- You can also let us know if you’d like to speak by stating so in the “Questions” box, here.
Webinar Instructions

How to participate:
(Once you have joined the webinar)

- Before speaking, make sure you are unmuted. If you are unmuted, the microphone symbol will be green like this.
- We will tell you when you are clear to speak.
Webinar
Instructions

How to participate:
(Once you have joined the webinar)

- If you are muted, the microphone will look like this
- To unmute yourself, click the microphone symbol.