

NCP's EASY AND COMPLETE 8 STEPS FOR U.S. COMPANY FORMATION



NCP
Complete Business Formation

U.S. BANK ACCOUNT PROCESS

You will receive access to the banks that will open a full U.S. bank account (travel is required) and options to move money back to your country if you are not able to travel to the U.S.

RECORD BOOK COMPLETED

Your entity record book includes the corporate operating agreement/bylaws, minutes and meetings, resolutions, membership/ stock certificates and stock ledger. All documents will be shared in a folder and the physical record book (included in most packages) will be shipped to you including postage. When you access your record book documents online, follow our easy videos and written instructions to complete each section including issuing stock or membership interests.

EIN OBTAINED

Once your articles are filed and you sign the SS4 application our team will apply for the EIN with the IRS and notify you when it is obtained. If the 8832 is required to be filed, it will be shared with you to review and sign, before we file with the IRS.

FILE ARTICLES WITH THE STATE

Once we receive your return email verifying your information, our customer service team will check your name for availability at the state and federal level and file your articles. Included is the first year registered agent service and support.

SELECT A U.S. COMPLETE FORMATION PACKAGE

Our U.S. LLC or Corporate incorporating packages start with a complete formation, one that will provide real protection. Optional support for sales tax compliance and tax and bookkeeping is separate.

WATCH WHICH U.S. STATE & ENTITY VIDEO & COMPLETE WEB FORM

You will receive access to our powerful video training covering which entity and state is best followed developed by our CEO. The video training will cover the factors to consider to help you determine which state and entity is best. Includes a second video by a U.S. tax attorney covering the basics of U.S. tax treaties. You will have access to our web form with detailed video instructions on submitting your entity formation information to our team for review.

PAYMENT OF STATE FEES

After selecting which state and entity is best and submitting our web form, you will receive an email with a payment link to pay the state fees for your entity filing.

SIGN U.S. VIRTUAL ADDRESS & MAIL SERVICES

Our services including a premium U.S. address and PO box plus an optional upgrade for all your mail to be scanned. Scanning is recommended for e-commerce sellers with U.S. sales tax responsibilities.



ADDITIONAL SUPPORT, TOOLS AND RESOURCES to Help You Launch with Confidence:

- ✔ **Unlimited phone and phone support** on questions on your forms, record book or process. Separate paid strategy sessions are available with our CEO.
- ✔ **Checklists to help your transition.** Transitioning from a sole proprietorship to an entity or protecting real estate or investments our detailed checklists will simplify the process for you.
- ✔ **Step-by-step compliance resources** including record book videos are included with 12-month access to our members area.
- ✔ **Sales tax compliance overview.** Selling online in the U.S. as a foreign seller requires detailed information on the U.S. sales tax rules that keep changing. You will be provided with key updates and if support is required, we have services to help with sales tax compliance.
- ✔ **Training to help you launch your business with confidence** covering everything from capitalization to tax and accounting concerns.
- ✔ **Access to vetting professional resources.** You may need the support of an expert in the areas of tax, legal, immigration, estate planning, bookkeeping, accounting, trademarks and more. We will be happy to refer to an expert with great reviews.

*Postage of \$50-150 is separate.

* \$100 deposit for your U.S. bank account. State filing fees are separate and based upon which state and entity selected.