NATIONAL CHRISTIAN COLLEGE ATHLETIC ASSOCIATION

Men's & Women's
Outdoor Track and Field

Men's & Women's Outdoor Track and Field

I. GENERAL ADMINISTRATION

A. The NCCAA Outdoor Track and Field Season, National Championship, and all events related thereto are under the control and supervision of the NCCAA Outdoor Track and Field coaches and are subject to standards developed by these coaches and subsequent approval of the NCCAA Board of Directors. These standards shall receive annual review and approval by the sport leadership.

B. National Outdoor Track and Field Committee

1. Composition and Term of Office
   a. The National Outdoor Track and Field Committee shall consist of the National Outdoor Track and Field Chair (who serves as chair of the committee) and the National Outdoor Track and Field Vice-Chair. An NCCAA National Office representative shall serve as a non-voting member.
   b. The National Outdoor Track and Field Chair shall serve a three-year term of office and shall be succeeded by the National Outdoor Track and Field Vice-Chair.
2. Duties of the National Outdoor Track and Field Committee (see Bylaws section)
   a. Represent the interests of coaches and student-athletes.
   b. Propose revisions of the National Championship operating policies and procedures to the Board of Directors.
   c. Assist in solicitation of bids for future championship sites.
3. Duties of the National Outdoor Track and Field Chair (see National Sport Chair Job Description in Forms & Procedures section)
   a. Initiate, direct, and control the work of the National Outdoor Track and Field Committee.
   b. Communicate with the National Outdoor Track and Field Committee on issues requiring their input.
   c. Conduct meetings of the coaches and the committee at the National Championship to provide opportunities for questions, suggestions, and recommendations regarding the conduct of the championships.
   d. Supervise and assist the Meet Director of the National Championship with planning and conducting the National Championship.
   e. Invite coaches of all NCCAA participating institutions to the coaches' meeting and request agenda items.
   f. Submit proposed revisions of the operating procedures (Outdoor Track & Field section of the NCCAA Handbook) to the NCCAA Director of Membership by the deadlines listed in the National Handbook Proposal Process.

C. Outdoor Track and Field National Championship Committee

The Championship Committee shall be appointed and approved annually. This committee shall have the responsibility to administer the Outdoor Track and Field National Championship.

1. Membership
   a. The committee shall be composed of the Meet Director of the National Championship, the National Outdoor Track and Field Chair (who shall serve as Chair of the Championship Committee), or his/her appointee from the National Outdoor Track and Field Committee, the NCCAA National Outdoor Track and Field Vice-Chair or Past Chair, and an NCCAA National Office representative.
   b. If a member of the Championship Committee is directly or indirectly involved in a protest submitted, this individual shall be replaced by an appointee of the National Outdoor Track and Field Chair.
   c. Three members must be present for action to be taken.
2. Responsibilities
   a. Ethical Behavior
      1.) Observe the behavior of the student-athletes, coaches, and other team personnel for the duration of the National Championship.
      2.) Promote standards of ethical behavior during competitive events and throughout the championship. This can be accomplished by general reminders to individuals and teams during the championship and reinforced by more specific communication. If unacceptable behavior occurs, this committee has the right and obligation to act on the issue. This may include a reprimand with official notice to the institution with/via the NCCAA Director of Membership.
   b. Write a report of all cases on which this committee acts.
   c. Make on-site decisions concerning extenuating circumstances that affect the conduct of the championship (e.g., extreme weather conditions).
   d. Make sure all teams follow the NCCAA #KingChasing Code of Ethics signed by coaches and the NCCAA #KingChasing Commitment by student-athletes (on file in the National Office).

3. Protests
   a. Ensure that protest procedures, as indicated in the National Collegiate Athletic Association Rulebook, have been followed.
   b. Act on all appropriate protests.

D. A Meet Management/Jury of Appeals shall be appointed by the National Outdoor Track and Field Chair. The Meet/Management/Jury of Appeals shall consist of five experienced coaches. The primary responsibility of the Meet Management/Jury of Appeals is to give specialized assistance to the Meet Director of the National Championship. Major responsibilities include:
   1. Approve time schedule and order of events.
   2. Formation of heats and assignment of lanes.
   3. Qualifying for next round (places versus time).
   4. Judicate appeals, protest, and other issues which may arise during the meet.

E. Officers
   Chair: Justin Carver, Columbia International University
   Vice-Chair: TBA

F. Election of Sport Chair and Vice-Chair
   A National Track and Field Chair and a Vice-Chair are elected to serve three-year terms. The Vice-Chair replaces the National Track and Field Chair after three years to serve as the National Track and Field Chair. Selection must be by more than 50% of the total number of coaches in the NCCAA and shall be conducted by email vote.

II. ELIGIBILITY

A. Institution Eligibility
Only teams that are in good standing with the NCCAA shall be eligible. Good standing shall include all dues paid in full and free from any sanctions imposed by the NCCAA restricting institutional eligibility.

B. Team Eligibility
All NCCAA member institutions must file a completed Declaration of Intent to Participate form by August 15 for all varsity sports with the National Office (see Forms & Procedures section).

C. Individual Eligibility
NCCAA-only member institutions must file an affidavit of eligibility (see Eligibility section) to the NCCAA Director of Membership no later than the date of their first contest (including scrimmage). Dual members with CCAA, NAIA, NCAA II, and NCAA III must confirm eligibility is being filed for all sports in compliance with their primary affiliation on the Membership Directory & Dues Form.

III. GENERAL RULES AND REGULATIONS FOR NCCAA OUTDOOR TRACK AND FIELD NATIONAL CHAMPIONSHIPS

A. Official Rule Book
Both the men's and women's NCCAA Track and Field National Championships shall be conducted under the NCAA Track and Field rules, except as modified by this document and other NCCAA guidelines.

Official National Collegiate Athletic Association (NCAA) Track and Field/Cross Country Rules. To obtain rules, visit www.ncaapublications.com.

B. The NCCAA Men's and Women's Track and Field National Championships shall be held two weeks before the NAIA, NCAA II, and NCAA III Outdoor Track and Field National Meets.

National Championship Dates and Sites:

May 12-14, 2027	Asbury University
May 10-12, 2028	TBA
May 9-11, 2029	TBA
May 8-10, 2030	TBA
May 7-9, 2031	TBA

C. Frequency of Play and Practice Guidelines
Each sport in the NCCAA has 24 weeks between August 1 and May 15 to conduct practices and competitions. Each sport has a maximum and minimum number of contests in the regular season. Outdoor Track and Field has a maximum of 10 total meets (or 12 meets if indoor track is not sponsored). Each sport has a specified date to begin practice and to conduct their first contest. Outdoor Track and Field start date for practice is September 1. The first allowable meet is September 1. More details can be found in the Sport Policies and Procedures section of the NCCAA Handbook.

D. Rules Education
All coaches, new and returning, must complete an annual online rules education training program. For NCCAA-only members, this includes all paid and voluntary head, associate, assistant, and graduate assistant coaches. For dually affiliated members, this includes all head coaches. New coaches must complete the required training within the first 60 days of hire or prior to the coach's first competition, whichever is earlier. Returning coaches and staff members must complete the required training prior to the earliest start date for competition for any sport sponsored by the institution. More details can be found online at the NCCAA Member Help Center.

E. Required Functions to Attend
Teams that advance to the Outdoor Track & Field National Championship are required to attend and participate in the Christian Service Project, the Coaches Meeting, and the Meet. Arriving late to the championship or not attending/participating in these required functions shall be considered failure to comply with its Declaration of Intent to Participate. The sanction for failure to comply with the Declaration of Intent to Participate is the sport being placed on Restrictive Probation for the following academic year with the potential for additional penalties up to all sports at that institution being placed on Restrictive Probation.

IV. HOST INSTITUTION FOR THE NATIONAL CHAMPIONSHIP

A. The host institution shall be required to submit an official Bid Contract to the National Office one year prior to hosting the event. (See Forms and Procedures section.)

B. The Tournament Director of the National Championship shall have the pertinent information about the championship posted online by April 1.

C. Qualifier Packet and Qualifier Call the NCCAA Director of Championships, in concert with the Meet Director of the National Championship and the National Sport Leadership, shall prepare a Qualifier Packet detailing key information about the championship event, such as lodging information, schedule, CSP, and other important information. The Qualifier Packet shall be made available on the NCCAA website and sent to each qualifier. Additionally, a mandatory Qualifier Call shall be scheduled once all teams have qualified and before teams travel to the championship site.

D. National Championship entries:
1. Entries are due on the Monday prior to the championship no later than 3:00 p.m. ET via Direct Athletics. Coaches shall enter all participating athletes, including their right of membership entries, on Direct Athletics using the Track and Field Results Reporting System (TFRRS) performances from the NCCAA Outdoor List. Teams that do not appear on the list shall not be able to participate.
2. Coaches shall email the Meet Director of the National Championship and/or the National Track and Field Chair their list of right of entries.
3. Coaches should print out a confirmation email from Direct Athletics after the close of entries. This shall serve as proof of entries if any discrepancies arise.
4. After the close of entries, no additions shall be allowed. Only scratches and spelling errors are correctable. If a student-athlete is inadvertently not entered into the meet and his/her coach catches the error prior to the scratch deadline (12:00 p.m. ET on Tuesday), the coach may enter the student-athlete by emailing the National Track and Field Chair and shall be charged a $50 penalty, per mistake, to be paid to the host institution Christian Service Project (CSP).
5. A performance list shall be published by 3:00 p.m. ET on Wednesday.
6. Communication shall be sent by 10:00 a.m. ET Tuesday concerning entries in the decathlon/heptathlon. It is advised that if you enter a student-athlete in the decathlon/heptathlon with no mark or a low score that you also enter them in other events. They can be scratched by Tuesday before 10:00 p.m. ET. This shall help with meet management.

7. If any part of a scheduled outdoor meet during the outdoor season must be moved indoors because of weather, the indoor mark shall be allowed for qualifying.
8. Christian Service Project (CSP): Each school shall pay $50 for the Christian Service Project (CSP) which shall be organized and selected by the host institution.

E. Qualifying standards
1. The qualifying standards shall be established by the standards committee.
2. The standards committee shall consist of four individuals of which the National Chair and Vice-Chair are included. The National Chair shall appoint the other two individuals, who must be from different regions and not from the regions of the National Chair or Vice-Chair. The standards committee shall post the standards by the end of February to the NCCAA. The standards committee shall strike a balance between meet management, participation, and meet integrity.
3. The standards shall not be more demanding than the average eighth place finish of the preceding three years. (The next highest place finisher or eighth place finisher in the prelims may be used under extenuating circumstances. Example: A student-athlete pulls a muscle in the 100M; student-athlete false starts in the finals or sprints leaving only seven runners; student-athlete falls in hurdles but finishes with very slow time.)
4. There is no qualifying standard for relays, thus a right of entry is not charged in relay events.

F. Shoe Compliance
Shoe brand and model shall be checked only for individuals or coaches of individuals who request it for verification. The student-athlete shall take his/her shoes to the check-in table and the student-athlete's name, shoe brand, and model shall be recorded and kept on file. The current list of approved shoes can be found at www.certcheck.worldathletics.org/FullList.

G. Entry Limit
A student-athlete is permitted to compete in the National Championship only if properly entered and confirmed by his/her coach or representative. Each institution may have six men individual and six women individual right of membership entries who do not meet the national qualifying standards.

H. The annual Track and Field coaches' meeting shall be held at a time determined by the Championship Host and National Track and Field Chair.

I. The Decathlon and Heptathlon entries shall be treated like all other national events where a coach may use a right-of-entry without a person having established a performance mark. However, if the field has more than 12 student-athletes, all "No Mark" student-athletes shall be deleted from the event. Marks for the Decathlon and Heptathlon competition may be maintained by one of the following ways:
1. Student-athletes who competed in the multi-event format as defined by the NCAA Rule Book in the current season;
2. Student-athlete competes in all of the events over the course of one meet during the current season; or
3. Student-athlete competed at the previous year's NCCAA meet or subsequent conference or national meet in the Decathlon or Heptathlon.

Preference shall be given in the order listed above. No more than 16 student-athletes shall be allowed to compete in the Decathlon or Heptathlon at the NCCAA Outdoor Track & Field Championships.

J. Pictures
A high resolution color photograph shall be taken of any NCCAA championship team. The photo shall be emailed to the NCCAA Director of Communications at the NCCAA National Office immediately following the championship. Arrangements for these photographs shall be made by the Tournament Director of the National Championship.

K. The official results and championship photos shall be sent to the National Office immediately following the championship.

L. National Championship Broadcasting
The NCCAA owns exclusive rights for all broadcasts (television, webcast, radio, etc.). When the NCCAA produces a webcast, no institution or entity is allowed to produce a webcast. All institutions interested in producing a broadcast of any kind must first obtain written approval from the NCCAA Director of Communications. Approval is not guaranteed. More information, including rights fees, is found in the Sports Policies and Procedures section.

V. APPROVED EVENTS

A. Men's Track and Field National Championship

Shot-Put	Long Jump	100 M Dash	4 x 800 M Relay	1,500 M Run
Discus Throw	Pole Vault	200 M Dash	10,000 M Run	5,000 M Run
Hammer Throw	High Jump	400 M Dash	4 x 100 M Relay	4 x 400 M Relay
Javelin Throw	Decathlon	110 M Hurdles	800 M Run	
Triple Jump		400 M Hurdles	3,000 M Steeplechase	

B. Women's Track and Field National Championship

Shot-Put	Long Jump	100 M Dash	4 x 800 M Relay	1,500 M Run
Discus Throw	Pole Vault	200 M Dash	10,000 M Run	5,000 M Run
Hammer Throw	High Jump	400 M Dash	4 x 100 M Relay	4 x 400 M Relay
Javelin Throw	Heptathlon	100 M Hurdles	800 M Run	
Triple Jump		400 M Hurdles	3,000 M Steeplechase	

VI. NCCAA TRACK AND FIELD NATIONAL CHAMPIONSHIP POLICY AND PROCEDURE

A. Preliminaries and Heats
100 M Dash, 200 M Dash, 100/110 M Hurdles, 400 M Hurdles
1. Preliminaries and semifinals shall be conducted in accordance with the NCAA Rule Book as needed. The order of events for both men and women in the semifinals shall be as follows: 100/110 M Hurdles, 100 M Dash, and 200 M Dash.
2. Lane assignments within preliminary heats of preliminaries shall be seeded by performance and not random draw.
3. The following are guidelines for the maximum participants in a "final" race only, before a second heat is to be run. This is subject to change by a decision of the Meet Management/Jury of Appeals, pending the actual number of contestants, but should be used as a guide for the Meet Director of the National Championship in setting up sections to be run against time.
   a. In the 5,000 M Run, there shall be a maximum of 24 athletes per heat.
   b. In the 3,000 M Steeplechase, there shall be a maximum of 18 athletes per heat.
   c. In the 1,500 M Run, there shall be a maximum of 16 athletes per heat.
   d. In the 800 M Run, there shall be a maximum of 12 athletes per heat.
4. Field events shall be "hot seeded" based on entry performance from the least to the best performance.

B. Competitors must wear assigned numbers during the competition with an exception made in the pole vault and high jump. Competitors in the pole vault and high jump must have their numbers with them to show the field judge.

C. The starting height for the pole vault shall be one increment of 8 centimeters below the qualifying standard (exception allowed for extenuating circumstances).

D. The starting height for the high jump shall be one increment of 5 centimeters below the qualifying standard (exception allowed for extenuating circumstances).

E. Proof of Performance: The qualifying performance of any individual must be verifiable by the coach of the individual's institution. The NAIA Proof of Performance system shall be followed. A coach who challenges the performance must pay a $25 challenge fee to the Meet Director of the National Championship prior to the first event at the National Championship. The challenged coach must then provide acceptable documentation that verifies the qualified student-athlete's performance as entered on the official entry. The fee shall be refunded if the appeal is upheld. If the challenge fails, the $25 fee shall go to the Meet Director of the National Championship to help cover championship expenses. A successful challenge shall be reported to the NCCAA National Office and shall result in supervisory probation. A coach who submits an inaccurate entry shall be assessed a fee of $100 per team that goes toward the benefit of the charity of that year's championship.

F. A $25 (cash only) fee shall apply for protest, appeal of referee decision, and photo review. An additional $25 fee shall apply if the coach wants to see the photo. The fee shall be refunded if the appeal is upheld. Only a Head Coach may file an official protest.

G. Field events shall be measured using the metric system.

H. The Meet Management/Jury of Appeals shall determine if starting blocks shall be limited to those provided by the host or if institutions may provide their own starting blocks. The committee shall also determine if starting blocks shall be required in any specific race. See NCAA Rule Book for more details.

VII. OFFICIALS

A. The host school institution shall provide enough certified officials to ensure a fair and well run meet. The minimum requirements are as follows:
   1. Certified Starter.
   2. Certified Assistant Starter.
   3. The high jump and pole vault shall have at least one certified official at the event.
   4. The long jump, triple jump, shot put, discus, and hammer shall have at least two certified officials.
   5. The javelin shall have at least three certified officials at the event.

B. Starter and Assistant Starter
   1. The starter shall be responsible to see that all contestants have an equal start according to the rule specifications.
   2. The start shall follow the time schedule according to the regular schedule of the events.
   3. The starter shall be stationed ahead of and to one side of the track when giving the commands for starting races, such as the 100 M Dash and the 100/110 M Hurdles.
   4. In races around the curve with the staggered starts, the starter shall be stationed either in front of (preferable) or behind the row of contestants.
   5. The assistant starter shall be stationed on the opposite side of the runners relative to the starter.
   6. In races using a waterfall start, the starter and assistant starter shall follow the contestants for a few meters to ensure a fair start. In the event of an infraction, they may recall the race.
   7. The starter shall give a signal by pistol or bell at the beginning of the last lap of all distance races. Finish line officials shall be very careful in the counting of laps in the distance events.

C. Clerk of Course
   1. A clerk shall be appointed to assist the starter.
   2. The clerk shall be responsible for giving all necessary instructions concerning the race (number to qualify, lane number, heat number, etc.).

D. Timers
   Fully Automatic Time (FAT.) must be used. Proper backup timing shall be available in case of malfunction.

E. Inspectors
   There shall be enough inspectors to judge proper lane observance and to judge relay exchanges. The head inspector shall be responsible for placing inspectors at the proper points for each race.

F. Field Event Judges
   Current coaches shall be elected referees for the National Championship. The Meet Director of the National Championship and the National Chair shall select coaches to serve. This enables more coaches to become involved in the leadership of the NCCAA and leads to better championship management. Positions to be filled are as follows:
   1. Field event referee.
   2. Running event referee.
   3. Multi-event referee assigned from schools sending multi-event athletes.

G. Scorer
   Computer software shall be used to score the championship. A backup system shall be available in case of computer malfunction.

H. The Meet Management/Jury of Appeals, Championship Referee, and FAT personnel shall remain 15 minutes after the championship results are available in the event there should be any disputes.

VIII. AWARDS

The NCCAA maintains a standardized awards program for all National Championships. Team, Men's & Women's Track Athlete of the Meet, Men's & Women's Field Athlete of the Week, National Coach of the Year, and All-American awards are ordered and paid for by the National Office.

A. Awards
   1. Team championship banner and a championship trophy shall be awarded for first place (see Awards section).
   2. Team plaques for second, third, and fourth places shall be awarded (see Awards section).
   3. Scholar-Athlete certificates shall be mailed to each qualified recipient. The ballot found in the Forms and Procedures section of the Handbook must be sent via Teamworks to the National Office four weeks prior to the National Championship meet.
   4. A medallion shall be presented to each member on the championship team (up to 35 total) as well as National Championship t-shirts. Teams may purchase additional awards if needed.

B. Wheeler Track and Field Awards (due April 20)
   1. Sponsorship
      John and Jody Wheeler were involved in supporting athletic activities of Christian high schools and colleges throughout their lives. John served on the NCCAA Board for over 35 years, and he and Jody founded the NCCAA Pro-Am event that has provided millions of dollars in support for the NCCAA since 1988. A Taylor University graduate who knew the benefit of a Christian worldview and a lifelong pursuit for God's truth, John was inducted into the NCCAA Hall of Fame in 2002.
   2. Purpose of the Awards
      The awards were established to enhance excellence in Christian track and field competition and to perpetuate the Christian philosophy and faith as exemplified through Christ-like track and field participation in NCCAA member institutions.
   3. Selection Procedure and Committee
      a. Student-athletes must be nominated by the head coach, Athletics Director, or Sports Information Director (SID) on the Wheeler Track and Field Nomination Form (see Appendix A), which is to be sent with national entry materials. Completed forms must be submitted to the National Office by the entry deadline date (with national entry materials). Only one nominee allowed per institution per gender.
      b. Final selection shall be made by a selection committee composed of the National Track and Field Chair, Vice-Chair, and a National Office Representative.
      c. Presentation of the awards shall be made prior to the National Championship by a selection committee comprised of the National Chair, National Vice-Chair, the namesake of the award (if they so choose), and a representative of the National Office. It is the responsibility of each committee member to recuse themselves from the vote and find a replacement voter if they have a direct bias toward a nominee. If there are three or more nominees, voters shall rank their top three with points allocated to athletes from highest to lowest (e.g., top athlete receives three points, second two, third one). All ties in voting shall be broken by the National Chair (or National Vice-Chair or his/her appointee pending recusals).
   4. Recipients of this award must:
      a. Have a clear Christian testimony both on and off the track, including Christian service activities.
      b. Be an excellent/highly skilled student-athlete.
      c. Be a junior, senior, or graduate student academically and a varsity team member.
      d. Demonstrate leadership ability.
      e. Possess a cumulative GPA of 3.00 or higher on a 4.00 scale.
   5. The recipient of the Wheeler award shall subsequently be a nominee for the year-end NCCAA GP4L Student-Athlete Character Award. It is encouraged that one letter of recommendation from an Athletic Director, opponent coach, or member of the institution faculty or staff be included with the nomination.
   6. Award
      An award descriptive of the honor shall be given to each recipient recognizing the honor.

C. All-American
   The first three finishers in each individual event and the first three relay teams shall be named NCCAA All-Americans. Medals shall be presented to the first three finishers in each event.

D. Outstanding Track and Outstanding Field Athlete of the Meet
   These awards, for both men and women, shall be selected by a vote of the respective coaches following the championship.

E. Coaching Staff of the Year
   The men's and women's Coaching Staff of the Year awards shall be decided by a vote of the respective coaches following the championship. A plaque shall be provided to the Coaching Staff.

F. Scholar-Athlete Award

The purpose of the Scholar-Athlete Award is to recognize outstanding scholar-athletes among NCCAA member institutions, emphasize the place of academics in our national organization, and publicize and promote the NCCAA by recognizing institutions individually and collectively through this medium.

1. Criteria for nomination
   a. Be of junior, senior, or graduate student academic standing making normal progress toward a degree.
   b. Have completed at least one term (semester or quarter) at the nominating institution.
   c. Be a competing student-athlete in the sport for which nominated.
   d. Have maintained a minimum cumulative grade point average of 3.40 on a 4.00 scale at the nominating institution. Transfer students must have a cumulative grade point average of 3.40 on a 4.00 scale based on all grades at all institutions attended, regardless of whether a course grade is accepted at the nominating institution. GPA cannot be rounded up.
2. Procedure for nomination

   The nominating institution must submit a completed nomination form on Teamworks to the National Office four weeks prior to the National Championship. The institution's registrar's office or compliance officer must verify the nominee's GPA on the Teamworks form with a signature. Forms shall not be complete until signatures are acquired.

G. Scholar Team Award

The purpose of the Scholar Team Award is to honor NCCAA athletic teams that demonstrate academic success in the classroom, emphasize the importance of academics within our national organization, and promote individual student-athlete scholarship on the team.

1. Criteria for nomination
   a. An institution must be a current NCCAA member in good standing. The team must be a varsity team.
   b. Have a minimum grade point average (GPA) of 3.40 on a 4.00 scale. Please do NOT round up to 3.4 or 3.40.
   c. Fall teams use fall term(s) GPA's only and spring teams use spring term(s) GPA's only.
   d. Teams that overlap terms and have countable games or matches in each term must use GPA's from all terms in which the sport participates. (Note: tennis is a spring only sport, golf is a fall only sport.)
   e. Include all varsity student-athletes who competed in the sport with the institution for any portion of the academic year.
   f. Meet the minimum number or greater on the team as the number of student-athletes required to field a team in the sport to be recognized. (Note: track and field minimum is eight student-athletes.)
2. Nomination and Selection process
   a. The NCCAA Scholar Team Award Nomination Form must be completed on Teamworks and sent to the NCCAA National Office by January 31 for all eligible fall sports and May 31 for all eligible winter/spring sports of each academic year.
   b. The institution's registrar's office or compliance officer must verify the nominee's GPA on the Teamworks form with a signature. Forms shall not be complete until signatures are acquired.

H. Student-Athlete of the Week

The NCCAA Student-Athlete of the Week award shall be given to two student-athletes (one field and one track) in Outdoor Track and Field during the regular season, chosen from the list of nominees submitted by institutions. Only one student-athlete per school per award may be nominated. See the full procedures and instructions in the Forms & Procedures section of the handbook.

IX. FINANCES

A. The entry fee for the Track and Field National Championship shall be $375 per team (per gender) or $45 per individual (up to eight). All funds collected shall go toward paying expenses of conducting the championship. Money for the CSP donation may be added and included in the entry amount.

B. The championship banner, All-American awards, the special awards for outstanding student-athletes, and Coaching Staff of the Year awards shall be supplied by the National Office (see Awards section).

C. Any loss shall be absorbed by the host institution.

X. MISCELLANEOUS

A. NCCAA Certified Athletic Trainer Policy
Certified Athletic Trainers (ATC) are required at each hosted NCCAA Member home event, NCCAA Regional Championship, and National Championship. For hosted contest in cross country, and golf, institutions may have a trainer able to respond within three to five minutes. The ATC must be certified by the National Athletic Trainers' Association Board of Certification (NATABOC), or an equivalent affiliation, and maintain a current license in the state of practice. Please reference the policy in the Sports Policies and Procedures section.

B. Code of Conduct
Conduct in competition policy found in Infractions and Penalties section IV.A. shall be followed by all NCCAA-only institutions during regular season and postseason competition. It shall be followed by all NCCAA institutions for Regional and National Championship competition. Any coach or student-athlete ejected from play shall be subject to penalties found in this policy. It is the responsibility of the offending institution to provide a report to the NCCAA Director of Membership and its Regional Coordinator within 48 hours of the incident. Please see the Infractions and Penalties section noted above for more details related to the Conduct in Competition Policy.

C. National Handbook Proposal Process
Should changes to a sport specific section or the Sports Policies and Procedures section of the NCCAA Handbook be desired, the following process shall be followed:

1. Coaching group may propose changes to their sport handbook.
2. Coaching group votes to present proposal(s) to the appropriate committee within the National Administrative Council (NAC), if needed, or directly to the Administration Committee, as determined with the Director of Membership.
3. The appropriate committee within NAC votes whether to advance it to the Administration Committee who then votes to accept or reject the proposal.
4. Proposals for change may also come from regions and subcommittees of the Administration Committee such as the National Administrative Council (Sports Information Committee, Competition Experience Committee, and Regional Experience Committee), Eligibility Committee, or Handbook Committee.
5. All proposals must come in written form and identify which section of handbook is being addressed.
6. All proposals must have a vote of support.
7. All proposals must be submitted for consideration to the Administration Committee by May 1 for possible inclusion for the upcoming academic year. If the proposal requires a review of a committee within NAC, it must be submitted by March 15.

Appendix A
Outdoor Track and Field Wheeler Award Nomination Form
Game Plan 4 LIFE Award Series

Student-Athlete's Name: First _____ Last _____

Student-Athlete's Hometown and State _____ Year: ___JR ___SR ___G

Gender: ___M ___F Institution _____ Coach _____

Christian Character
Describe student-athlete's faith story and character on/off the track.

_____

_____

_____

_____

Christian Service
List student-athlete's specific activities in Christian service and outreach.

_____

_____

_____

_____

Current Indoor Season Best Marks

Event	Height/Distance/Time	Finish (e.g., 1st)	NCCAA TFRRS RANK	NAIA/NCAA TFRRS RANK
Event	Height/Distance/Time	Finish (e.g., 1st)	NCCAA TFRRS RANK	NAIA/NCAA TFRRS RANK
Event	Height/Distance/Time	Finish (e.g., 1st)	NCCAA TFRRS RANK	NAIA/NCAA TFRRS RANK

Career Indoor Personal Records

Event	Height/Distance/Time	Finish (e.g., 1st)	Date
Event	Height/Distance/Time	Finish (e.g., 1st)	Date
Event	Height/Distance/Time	Finish (e.g., 1st)	Date

Other Performance Notes
Past NCCAA Championship results, school records, conference records, etc.

_____

_____

_____

continued

SAMPLE

Appendix A, Page Two
Outdoor Track and Field Wheeler Award Nomination Form
Game Plan 4 LIFE Award Series

Athletic Honors Received (Individual and/or Team)
List athletic awards/honors from the institution, conference, regional, and national level.

_____

_____

_____

Academic Honors Received (Major _____ GPA _____)
List academic honors.

_____

_____

_____

Leadership
Describe student-athlete's leadership characteristics and qualities.

_____

_____

_____

Additional Comments
Share any other information on why student-athlete is deserving of this award.

_____

_____

_____

Required with Nomination Form
- Include a high-resolution headshot AND action photo of student-athlete.

Nominee Eligibility Requirements
- Have a clear Christian testimony both on and off the track, including Christian service activities.
- Be an excellent/highly skilled student-athlete.
- Be a junior, senior, or graduate student academically and a varsity team member.
- Demonstrate leadership ability.
- Possess a cumulative GPA of 3.00 or higher on a 4.00 scale.

I attest that the nominee meets the eligibility requirements and nomination data is accurate.

_____ _____
Nominator Signature (Coach, SID, or AD) Date

Due by April 20 to jcampbell@thenccaa.org.

SAMPLE