



2021 DIVISION I MEN'S
ICE HOCKEY
CHAMPIONSHIP

PARTICIPANT
2020-21 MANUAL

Regionals



March 13, 2021

Congratulations and ***welcome*** to the 2021 NCAA Division I Men's Ice Hockey Championship. We look forward to hosting you in Albany, and we will do our best to assure your stay with us is a pleasant one.

The NCAA has provided championship information on its website, www.ncaa.org, and in this manual. Please note this manual, which will be updated with practice and game schedules throughout your tournament stay, will always be accessible via <http://www.ncaa.org/championships/division-i-mens-ice-hockey>.

This manual is designed to act as a supplement to the website and other information, but we are also here to assist. Please contact our tournament director, Steve Hagwell at 518-944-3131, or any member of the Division I men's ice hockey staff at 317-917-6558, if you have any questions related to the championship.

Please refer to the checklist on Page No. 3 of this manual, which offers a quick glance of items we are asking you to prepare in advance of your participation in the championship.

Congratulations on a successful regular season and best of luck on your Road to the Frozen Four.

Sincerely,

Steve Hagwell

Bob Belber



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Section 1 - Introduction/Welcome

On behalf of the Division I Men's Ice Hockey Committee, congratulations on your selection to the 2021 NCAA Division I Men's Ice Hockey Championship.

Administration of the NCAA Division I Men's Ice Hockey Championship is under the direction of the Division I Men's Ice Hockey Committee and the host institution.

The purpose of this manual is to outline the responsibilities of the tournament director and other host institution personnel for the NCAA Division I Men's Ice Hockey Championship. It is designed for the teams to use in conjunction with, not in place of, the NCAA Division I Men's Ice Hockey Pre-Championship Manual, which provides more general policies for the administration of the championship.

Championship Website

For more information about the Division I men's ice hockey championship please visit the following link: <http://www.ncaa.com/sports/icehockey-men/d1>.

Section 2 - NCAA Mission Statement

The Core Purpose of the NCAA is to govern competition in a fair, safe, equitable and sportsmanlike manner, and to integrate intercollegiate athletics into higher education so that the educational experience of the student-athlete is paramount.

Section 3 - NCAA Staff/Committee

NCAA Staff	NCAA Division I Men's Ice Hockey Committee Member
Kristin Fasbender Director, Championships and Alliances, Operations Phone: 317-917-6520 Cell: 317-966-6452 Email: kfasbender@ncaa.org	Michael Schafer Men's Ice Hockey Coach Cornell University Phone: 607-327-1069 Cell: 607-327-1069 Email: mcs14@cornell.edu

Section 4 - Definition of Staff Roles

Tournament Manager. The function of the tournament manager is to ensure that the policies of the committee are applied. Specific responsibilities may include direction and supervision of facility arrangements, ticket sales, and development of participant information, security, lodging, transportation, promotions, financial administration and adherence to the policies outlined in the NCAA operations manual for hosts.

Participating teams should direct site-specific questions to their tournament manager. Contact information is in Section 5.

Media Coordinator. The host media coordinator works with the NCAA media coordinator or championships manager to ensure that the committee's policies regarding media are applied. Responsibilities may include planning and supervision of media work areas, coordination of all news conferences, statistical services and communications.

Section 5 - Host Personnel

Tournament Director

Steve Hagwell
ECAC Hockey Commissioner
P: 518-944-3131
E: shagwell@ecachockey.com

Tournament Managers

Bob Belber
Times Union Center General Manager
P: 518-221-9358
E: bob.belber@asmalbany.com

Doug McClaine
Albany Capital Center General Manager/
Times Union Center Assistant General Manager
P: 518-487-2022
E: doug.mcclaine@asmalbany.com

Media Coordinator

Steve Bobarakis
ECAC Hockey Assistant Commissioner
P: 518-390-0260
E: sbobarakis@ecachockey.com

Marketing/Promotions Manager

Erin Villeneuve
Director of Marketing
Times Union Center & Albany Capital Center
P: 518-487-2018
E: erin.villeneuve@asmalbany.com

Ticket Manager

Ryan Mance
Times Union Center Ticket Manager
P: 518-487-2086
E: ryan.mance@asmalbany.com

Facilities Operations Manager

Nathan Sims
Times Union Center & Albany Capital Center
Director of Operations
P: 518-487-2092
E: nathan.sims@asmalbany.com

Equipment Managers

Dana McGuane
RPI Equipment Manager
P: 518-265-9089
E: mcguad@rpi.edu

Dave Baglio
Union Equipment Manager
P: 518-388-8364
E: bagliod@union.edu

Drug Testing Coordinator

TBD



Section 6 - Checklist

COMMUNICATION FROM THE NCAA

Selection Show. The NCAA selection show is scheduled to air on Sunday, March 21, at 7 p.m. Eastern time on ESPNU. Following selections, the championship bracket will be available on the NCAA website at www.NCAA.com.

Sunday Night Call. For this year, there will be a videoconference call for the head coach and team administrator at 9 p.m. ET Sunday, March 21st. This will be a brief call to review overarching items for this year's tournament.

A Microsoft Teams meeting link will be sent via email to participating teams prior to the meeting.

Conference Call. A conference call will be conducted on **Monday, March 22, at 10 a.m. Eastern time**, with the four participating teams as well as representatives from the NCAA and host institution/facility. Participating teams must be represented by their athletics director (or designee), head coach, sports information director and ticket manager.

A Microsoft Teams meeting link will be sent via email to participating teams prior to the meeting.



PARTICIPATING INSTITUTION CHECKLIST

This checklist is arranged in chronological order to be of assistance to those individuals who have specific institutional responsibilities for regional competition.

- _____ Complete participating team COVID-19 checklist ([ncaa.org](https://www.ncaa.org)).
- _____ Determine ticket/pass list allocations (e.g., team, official travel party).
- _____ Determine institutional policy regarding travel expenses for various groups (e.g., official travel party, student-athletes, etc.)
- _____ Make official travel party arrangements through the NCAA Travel Service (Short's Travel: 866-655-9215)
- _____ Make ground transportation arrangements for team. Travel policies are available [here](#).
- _____ Distribute copies of team manual to all staff members who may be assigned specific tournament responsibilities (e.g., coaches, athletic trainers, manager, designated administrator, sports information contact and ticket manager).
- _____ By 5 p.m. ET, Monday, March 22: Email the Team Information Form and Pass Lists you received via email to NCAACHampsOps@stratoscope.com, Kristin Fasbender (kfasbender@ncaa.org) and Steve Hagwell (shagwell@ecachockey.com).
- _____ By 5 p.m. ET, Tuesday, March 23: Deadline for members of the media to request credentials online at www.ncaa.com/media. Please contact Steve Bobarakis (sbobarakis@ecachockey.com or 518/390-0260) with any questions.
- _____ By 5 p.m. ET, Monday, March 22: Contact your assigned hotel property and provide your rooming list for the team block of 42 rooms, as well as, any catering requests or team function requirements.
- _____ Prepare an itinerary and review schedule of events, including news conferences, practice schedule, meetings, etc.
- _____ Review will-call and player guest admissions and other ticket procedures.
- _____ By Noon ET, Wednesday, March 24: Confirm with host ticket manager the number of all-session tickets your institution will be purchasing. Ryan Mance, Ticket Manager (ryan.mance@asmalbany.com; 518/487-2086).

Section 7 - Schedule of Events

Date	Time (local)	Event	Location	Notes
3/24/2021	3 - 5 p.m.	Tier 1 and 2 COVID-19 Screening	Hilton Albany - Governor A	Any event personnel designated as Tier 1 or Tier 2.
	4 - 5 p.m.	Team A/B/C/D Equipment Drop	Times Union Center	
	5 - 6 p.m.	Team A/B/C/D COVID-19 Screening	Hilton Albany - Governor A	First of two screenings for travel party members.
	5 - 6 p.m.	Team A/B/C/D Equipment Drop	Times Union Center	
	6 - 7 p.m.	Team A/B/C/D COVID-19 Screening	Hilton Albany - Governor A	First of two screenings for travel party members.
	6 - 7 p.m.	Team A/B/C/D Equipment Drop	Times Union Center	
	7 - 8 p.m.	Team A/B/C/D COVID-19 Screening	Hilton Albany - Governor A	First of two screenings for travel party members.
	7 - 8 p.m.	Team A/B/C/D Equipment Drop	Times Union Center	
	8 - 9 p.m.	Team A/B/C/D COVID-19 Screening	Hilton Albany - Governor A	First of two screenings for travel party members.
3/25/2021	2 - 3 p.m.	Tier 1 and 2 COVID-19 Screening	Hilton Albany - Governor A	Any event personnel designated as Tier 1 or Tier 2.
	3 - 4 p.m.	Team A/B/C/D COVID-19 Screening	Hilton Albany - Governor A	Second of two screenings for travel party members.
	4 - 5 p.m.	Team A/B/C/D COVID-19 Screening	Hilton Albany - Governor A	Second of two screenings for travel party members.
	5 - 6 p.m.	Team A/B/C/D COVID-19 Screening	Hilton Albany - Governor A	Second of two screenings for travel party members.
	6 - 7 p.m.	Team A/B/C/D COVID-19 Screening	Hilton Albany - Governor A	Second of two screenings for travel party members.
	7 - 9 p.m.	Tier 1 and 2 COVID-19 Screening	Hilton Albany - Governor A	Any event personnel designated as Tier 1 or Tier 2.



3/26/2021	10 a.m. – 5:15 p.m.	Practice	Times Union Center	All travel party members must be cleared through screening process before being allowed in the practice and competition areas.
	9 - 10 a.m.	Team B COVID-19 Screening	Hilton Albany - Governor A	Tier 1 designees.
	10 - 11 a.m.	Team C COVID-19 Screening	Hilton Albany - Governor A	Tier 1 designees.
	10 - 11:15 a.m.	Team A practice	Times Union Center	
	11:20 – 11:35 a.m.	Team A Virtual Press Conference	Times Union Center	
	Noon - 1:15 p.m.	Team B practice	Times Union Center	
	Noon - 1 pm.	Team D COVID-19 Screening	Hilton Albany - Governor A	Tier 1 designees.
	1- 2 p.m.	Team A COVID-19 Screening	Hilton Albany - Governor A	Tier 1 designees.
	1:20 – 1:35 p.m.	Team B Virtual Press Conference	Times Union Center	
	2 - 3:15 p.m.	Team C Practice	Times Union Center	
	3:20 – 3:35 p.m.	Team C Virtual Press Conference	Times Union Center	
	4 - 5:15 p.m.	Team D practice	Times Union Center	
	5:20 – 5:35 p.m.	Team D Virtual Press Conference	Times Union Center	
	6 p.m.	Administrative Meeting	Virtual	
	7 - 9 p.m.	Tier 1 and 2 COVID-19 Screening	Hilton Albany - Governor A	Officials and any event personnel designated as Tier 1 or 2.
3/27/2021	8 - 9 a.m.	Team A COVID-19 Screening	Hilton Albany - Governor A	Tier 1 designees.
	9 - 10 a.m.	Team B COVID-19 Screening	Hilton Albany - Governor A	Tier 1 designees.
	9 – 9:45 a.m.	Team C Pregame Skate	Times Union Center	
	10 – 10:45 a.m.	Team D Pregame Skate	Times Union Center	



	10 - 12 p.m.	Tier 1 COVID-19 Screening	Hilton Albany - Governor A	Officials and any event personnel designated as Tier 1 or 2.
	12 p.m. - 1 p.m.	Team C COVID-19 Screening	Hilton Albany - Governor A	Tier 1 designees.
	1 p.m. - 2 p.m.	Team D COVID-19 Screening	Hilton Albany - Governor A	Tier 1 designees.
	1 and 6:30 p.m.	Regional Semifinal Games	Times Union Center	
	Postgame	Virtual Press Conferences (Winning Team first)	Times Union Center	
3/28/2021	8 a.m.	Team A/B COVID-19 Screening	Hilton Albany - Governor A	Tier 1 designees.
	9 a.m.	Team C/D COVID-19 Screening	Hilton Albany - Governor A	Tier 1 designees.
	10 – 10:45 a.m.	Winner game 1 Pregame Skate	Arena	
	11 – 11:45 a.m.	Winner game 2 Pregame Skate	Arena	
	10 a.m. - 12 p.m.	Tier 1 and 2 COVID-19 Screening	Hilton Albany - Governor A	Officials and any event personnel designated as Tier 1 or 2.
	5:30 p.m.	Regional Finals	Times Union Center	
	Postgame	Virtual Press Conference (Winning Team First)	Times Union Center	

Administrative Meeting

[Reference: Misconduct in this manual and Bylaws 31.02.3 and 31.1.10 in the NCAA Division I Manual.]

It is mandatory that each institution be represented by an Administrator, Head Coach, Sports Information contact and Ticket Office contact.

The NCAA Division I Men's Ice Hockey Committee representative(s) will conduct an administrative meeting to review rules and other tournament procedures. **The administrative meeting will take place virtually. Meeting information including the meeting link and time will be sent out prior to the meeting.**

Each institution must submit its Disqualification/Game Misconduct Disclosure Form via email to Kristin Fasbender (kfasbender@ncaa.org) prior to the committee representative at the meeting.



News Conferences

Postgame Interviews. All press conferences in 2021 will be done virtually. All coaches and student-athletes must be made available for post-competition interviews after the “cooling-off” period. This not only applies to formal press conferences, but also to any interview requests made to coaches and/or student-athletes not involved in the press conference. Failure to do so may result in possible misconduct, as determined by the NCAA Division I Men's Ice Hockey Committee.

Throughout the championship, press conferences are scheduled for the convenience of the press representatives, the coaches and the student-athletes representing the participating institutions. They are designed to provide the media with tournament information required for thorough coverage, and to limit the time demands placed upon the coaches and student-athletes.

Coaches’ Obligation. Regardless of any regular-season radio or television contract(s), the coach is obligated to the entire covering media during the championship and must report to the interview room immediately after the cooling-off period. The coach cannot delay a post-competition interview with the covering media to conduct a program for a single newspaper, radio or television reporter, unless requested to remain for a short interview (not to exceed four minutes) by the television entity that has been granted television rights by the NCAA. They may, however, open their dressing rooms and/or report to the interview area before the cooling-off period ends, and make themselves available to all media representatives staffing the championship. Should a coach permit one media agency to enter the dressing room before the cooling-off period has ended, the dressing room shall be opened to all other media representatives desiring access to the area.

Cooling-Off Period. A cooling-off period has been set aside for a coach to be with the student-athletes in the locker room after the game. The period begins when the coach enters the dressing room immediately after the game or interview with ESPN or NCAA Productions. The period will be ten minutes for the winning team and twenty minutes for the losing team. A coach may shorten the cooling-off period but may not extend it.

Order of Appearance. The winning coach and players shall be scheduled in the interview room before the losing coach and players.

Team Media. Media will be on an invitation-only basis. Steve Bobarakis will work with competing institution SID’s to determine which media members will be admitted.

Practices

Teams shall be allowed to practice in the facility on the day or evening before the opening of the tournament and potentially on game days. The ice hockey committee is authorized to schedule or reassign practice times.

Pregame

Pregame timing sheets will be posted on NCAA.org and sent to participating teams post selections.



Section 8 - Championship Format

Bracket Format

The four regional winners advance to the Men's Frozen Four in Pittsburgh, which will be conducted April 8 (semifinals) and April 10 (final). The entire championship will use a single-elimination format.

Determination of Home/Away Teams

The highest-seeded team will be the home team in each contest.

Section 9 - Championship Operations

Emergency/Evacuation Plan

The tournament manager and NCAA site representative should review with the local law enforcement agencies procedures for other circumstances requiring emergency evacuation of the competition venue or interruption of the game.

Competition venue management is responsible for providing sufficient security and/or law enforcement personnel to ensure that access to the playing surface and surrounding areas is restricted to players and credentialed individuals only.

Lost and Found

All lost and found items are turned into arena security.

All items are logged into the lost and found system and could be searched for using the site <https://www.timesunioncenter-albany.com/center-info/lost-found/>

National Anthem

The national anthem will be played prior to each game by the venue for 2021.

Officiating

Officials are selected by the NCAA Division I Men's Ice Hockey Committee. Assignments will be provided to the coaches approximately one hour prior to game time. Any requests to meet with the NCAA committee and officiating representative will not occur until 10 a.m. the day after the game.

Video Replay. Please refer to video replay information in the Appendixes.

Player Introductions

During introductions, players shall continue the practice they have done throughout the 2021 season.

The introduction procedure shall be as follows: (1) upon returning to the ice, both teams shall circle their respective ends of the ice twice and assemble at their respective goal lines; (2) the "visiting team" starters will be introduced first, then the "home team" starters; (3) after being introduced, each starter shall skate to the blue line; (4) after the introduction of each respective team's starting lineup, the remaining players shall skate to the blue line; (5) the U.S. national anthem shall be played; and (6) after the national anthem, the teams may have a short huddle at their respective goals before the face-off.



Post-Championship and Competition Site Evaluations

All evaluations will be sent from the NCAA at the conclusion of play.

Team Video

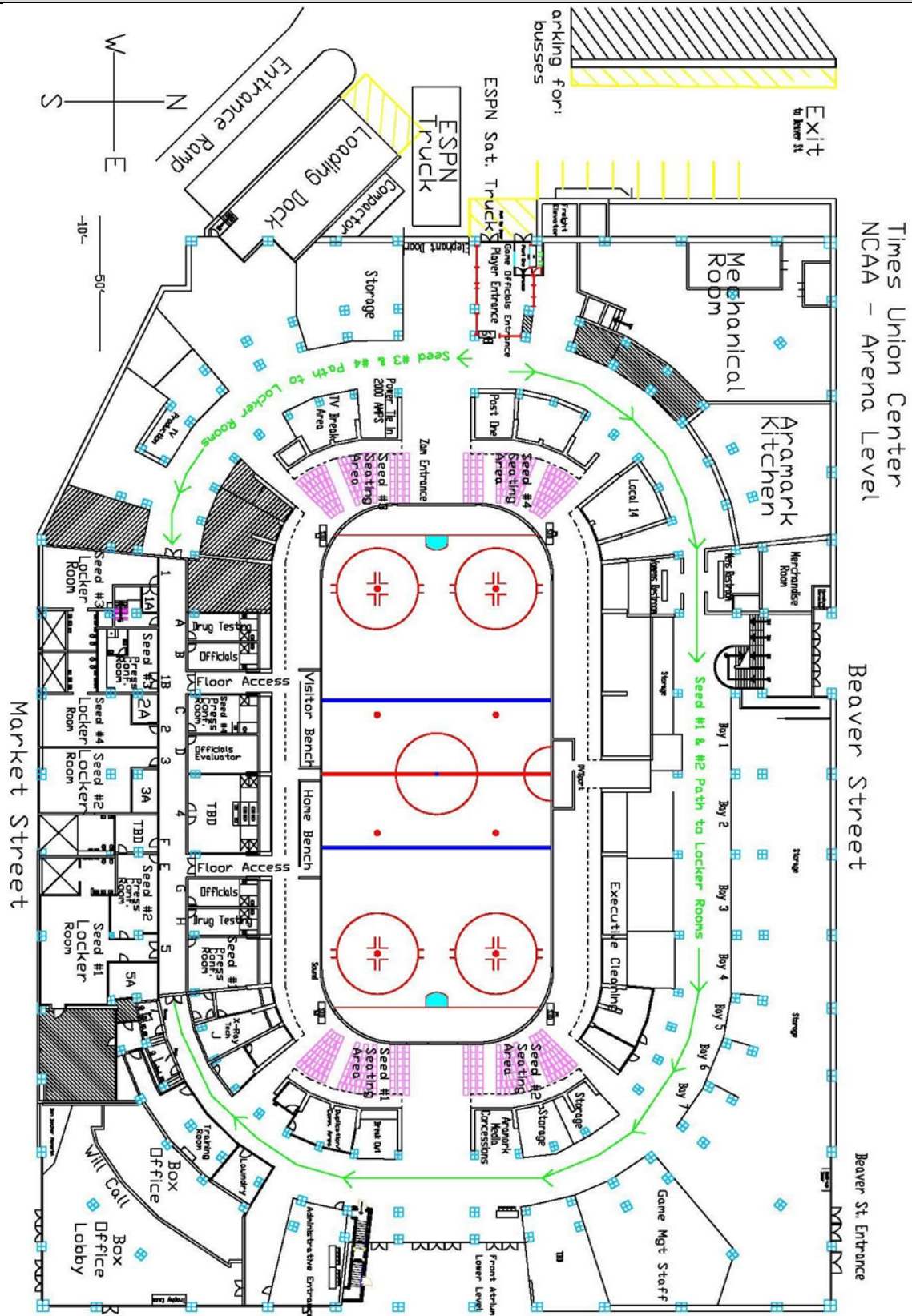
Each institution will be permitted to plug in to the mult box to record all games in the tournament.

Video Exchange

Teams participating in regional competition are required to exchange video of their most recent game to their opponent prior to noon Eastern time, Monday, March 22. Teams participating in the semifinals of the Men's Frozen Four must exchange video of their regional final game to their semifinal opponent prior to noon Eastern time, Tuesday, March 30. In all cases, the video should be of high quality and contain the complete game.

Section 10 - Competition Site

Competition Site Maps





Locker Rooms

All locker rooms will be assigned by the host and based on COVID-19 protocols.

Parking

All team buses and/or vans shall park in/at the Loading Entrance of the Times Union Center located at the rear of the arena off of Market Street.

Participant Entrance

Each team shall submit to the NCAA site rep at the pre-championship meeting a travel party form. The list must be sent to Steve Hagwell (shagwell@ecachockey.com) by Noon on Tuesday, March 23.

Each institution will receive 42 credentials. All credentials will be distributed to your team administrator at your first equipment drop off. Each day of practice and competition, only those 42 individuals with participant credentials will be admitted. The credentials must be worn at all times.

Entrance into the arena is located at the Loading Entrance of the Times Union Center at the rear of the arena off of Market Street.

Section 11 - Directions

From the North:

(Clifton Park, Saratoga, Glens Falls, Plattsburgh, etc.)

Take I-87 South (The Northway) to Exit 7.
Merge onto NY-7 East toward Troy/Cohoes.
Merge onto I-787 South toward Albany, follow this road approx. 7.5 miles.
Take Exit 3B for Madison Ave/Port of Albany.
Bear right at third light (McDonalds is on the corner) onto South Pearl St.
The Times Union Center is on the Left.

From the South:

(NYC, Poughkeepsie, Hudson, Long Island, etc.)

Take I-87 North (NY State Thruway) to Exit 23.
Merge onto I-787 North toward Downtown Albany/Rensselaer/Troy.
Take Exit 4 for US-9 N./US-20 W. Keep right at the fork in the ramp.
Turn left, then make a right turn onto Broadway.
Turn left onto Hudson Ave.
Turn right onto S. Pearl St./NY-32.



From the West:
(Schenectady, Amsterdam, Binghamton, Buffalo, etc.)

Take I-90 East (NY State Thruway) to Exit 24 (Albany).
Continue on I-90 East to I-787.
Merge onto I-787 South toward Albany/Rensselaer.
Take Exit 3B for Madison Ave/Port of Albany.
Bear right at third light (McDonalds is on the corner) onto South Pearl St.
The Center is on the left.

From the East:
(Massachusetts, Rhode Island, Connecticut, etc.)

Take I-90 West (Mass. Turnpike) to the Albany exit.
Continue on I-90 West to I-787.
Merge onto I-787 South toward Albany/Rensselaer.
Take Exit 3B for Madison Ave/Port of Albany.
Bear right at third light (McDonalds is on the corner) onto South Pearl St.
The Center is on the left.

Directions from Hotel (Hilton Albany) to Arena:

Walking

Exit main entrance of the hotel and take a left onto Lodge Street toward State Street.
Continue on Lodge Street for two (2) blocks. On your right, you will walk past the Capital Center followed by the Times Union Center parking garage.
Enter the Center via the back/Zamboni entrance.

Driving (Team Bus)

Head Southwest on Lodge Street toward State Street.
Turn left at the first cross street onto State Street.
At the light, turn right onto South Pearl Street.
Proceed on South Pearl Street.
At the second light, turn right onto Market Street.
Proceed through the light and bear to the right. At the first exit, proceed down the ramp.
Enter the Center via the back/Zamboni entrance.

Section 12 - Drug Testing

The NCAA is dedicated to fair and equitable competition throughout each round of NCAA championships and strongly supports the drug-testing program established by its membership, to safeguard the health and safety of the participating student-athletes.

Notification

Championship management staff is not permitted to make any announcement in advance or otherwise as to whether or not drug testing will be conducted at its championship site. All coaches and student-athletes should presume that post-event NCAA drug testing will occur at the championship event.



The DCO or designee will notify the participating team's representative no earlier than two hours before the start of competition that drug testing will be conducted at the site.

Media Obligations

Each team is provided a postgame cooling-off period. At the conclusion of the cooling-off period, a member of the drug-testing crew will notify the student-athletes who have been selected for testing. Notification may take place in the locker room (if applicable) or on the field of play. Any student-athlete selected to participate in any postgame news conference is required to attend the news conference prior to checking in at the drug-testing venue. The student-athlete will be escorted to the drug-testing area after all media obligations have been fulfilled.

Next Day Testing

If competition begins at 10 p.m. or later (local time), both teams will be given the option to defer testing until the next morning. If a team decides to test the next morning, that determination must be confirmed by the institution no later than immediately following the contest and all student-athletes selected for testing from that team must defer until the next morning. Once testing has begun, testing must be completed and cannot be deferred until the next morning. If deferred until the following day, the testing must begin no later than noon (local time) at the original test site. The host must arrange necessary transportation for teams that elect to test the next morning, or for individuals being tested who need to remain at the facility after other team members have departed.

Participant Notification

Championship management staff is not permitted to make any announcement in advance or otherwise as to whether drug testing will be conducted at its championship site. All coaches and student-athletes should presume that post-event NCAA drug testing will occur at the championship event.

The DCO or designee will notify the participating team's representative no earlier than two hours before the start of competition that drug testing will be conducted at the site.

Prolonged Test

If the student-athlete's team must depart the championship prior to a student-athlete completing drug testing, an institutional representative must remain with the student-athlete. If the student-athlete and/or institution incur additional expenses because of the delay (e.g., hotel, transportation back to campus, etc.), the institution may request reimbursement from the NCAA.

Testing Process

Student-athletes are drug tested through urinalysis and must provide a specimen in view of a drug-testing collector of the same gender. The length of the collection process depends on the student-athlete's ability to provide an adequate specimen. If a student-athlete provides an adequate specimen immediately upon arriving in the drug-testing area, the entire process can be completed within 20 minutes. If the student-athlete is unable to provide an adequate specimen, he/she must remain in the drug-testing area until one is provided. There is no maximum allotted time for a student-athlete to provide an adequate specimen.

Section 13 - Equipment

Pucks. The NCAA will send each host site 150 practice pucks and 300 game pucks.



Section 14 - Expenses/Reimbursement

Per Diem

Transportation expenses and per diem will be provided for an official travel party of 37.

TES System

Expense reimbursement for participation in championships must be filed through the Travel Expense System (TES), which can be found online at <http://www.ncaa.org/championships/travel/championships-travel-information?division=d1>. All competing institutions must request reimbursement through the system in order to receive the appropriate reimbursement.

If you need assistance or experience any technical difficulties, please contact the travel department at 317-917-6757 or by email at travel@ncaa.org.

Teams and/or individuals should provide themselves sufficient money to meet all expenses throughout the tournament, including ground transportation, lodging and meal expenses, and other miscellaneous expenses.

Section 15 - Lodging

Headquarters Hotel

Fairfield Inn and Suites

74 State Street

Albany, New York 12207

Phone: 203-303-5857

Contact: Joan Collins

Contact: joancollins@visionshotels.com

Team Hotels

For regional competition, hotel reservation holds for the official travel parties of the competing teams, game officials and Division I Men's Ice Hockey Committee representatives shall be made by the NCAA. The Division I Men's Ice Hockey Committee will assign teams to the respective hotel properties and they are listed below. Once teams have been determined and assigned to a hotel, the reservations should be reconfirmed in the names of the institution; and, therefore, the institutions shall then be responsible for the reservations. Each participating institution is responsible for making its own arrangements for meeting rooms, meals and other functions at the team hotel.

For the regional tournament, 42 rooms have been reserved for each participating institution. Twenty-five rooms are guaranteed for the official travel party of each team. Additionally, 16 rooms are reserved and controlled by each participating institution to use for additional members of the travel party of 42. The 16 additional rooms may be released without penalty by the institution by 5 p.m. Eastern time, Monday, March 22. Teams interested in late checkout should inquire with respective hotel about this option.

All teams will have rooms guaranteed for the day before and day of competition with the possibility of remaining until the day after the regional final.



Participating institutions are responsible for the rooms reserved by the NCAA. If an institution fails to make satisfactory arrangements for the use of rooms at the assigned hotel, it will be charged for those rooms.

For the Albany regional, all teams will be staying at the Hilton Albany. COVID-19 testing will also take place at the Hilton Albany in Governor A.

Team Hotel

Hilton Albany
40 Lodge Street
Albany, New York 12207
Phone: 518-427-3067
Contact: Ami Kokoneci
Contact: Ami.koneci@hilton.com

Testing Location

Hilton Albany – Room Governor A

Section 16 - Media Services

Credentials – Photo, TV, Participant

Media will be on an invitation-only basis. Please contact Steve Bobarakis (sbobarakis@ecachockey.com; 518/390-0260) with any questions.

The NCAA will print and distribute to host institutions/sponsoring agencies all credentials for both rounds of the men's tournament championship.

Interview Policies

All interviews will be conducted virtually via Zoom @ LINK PROVIDED BY NCAA.

Media Materials Requested

In 2021, all media materials will be available virtually. Please contact the host SID for information on how to access the documents.

Media Services

Drinks will be provided for media in press row. Media will also receive a voucher to the concession area.

Television /Webcasts

For broadcast information, please visit <http://www.ncaa.com/media>.

Section 17 - Medical

Ambulance

Mohawk Ambulance will be onsite during the games for all players.



Athletic Training

Certified athletic trainer(s) shall be available in the athletic training facility and assist the participating institutions' sports medicine staff while following the established COVID-19 protocols. Certified athletic trainer(s) shall be on site for each scheduled practice or contest. Physician(s) shall be on-call or on site for all practice and game days, depending on the sport. When applicable, the host institutions shall provide specialty physicians (e.g., dermatologists, orthopedic, ophthalmologist), dentist, x-ray technicians, emergency medical technicians (EMTs) or licensed massage therapists.

Championship Medical Contacts

Physician

Dr. Dan Phelan

Cell: 518/429-9758 Cell

E-mail: dphelan@caportho.com

Athletics Trainer

Austin Jones

Cell: 518/496-6638

E-mail: jonesa15@rpi.edu

Concussion Management

The NCAA has adopted legislation that requires each active member institution to have a concussion management plan for its student-athletes. Participating institutions shall follow their concussion management plan while participating in NCAA championships. If a participating team lacks appropriate medical staff to activate its concussion management plan, the host championship concussion management plan will be activated.

The legislation notes, in part, that a student-athlete who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions. A student-athlete diagnosed with a concussion is precluded from returning to athletics activity for at least the remainder of that calendar day; and medical clearance for return to athletics activity shall be determined by the team physician or the physician's designee from the student-athlete's institution. In the absence of a team physician or designee, the NCAA tournament physician will examine the student-athlete and will determine medical clearance.

Hospitals and Emergency Services

In the event of an emergency that requires hospitalization, the following hospital will be used:

Main Hospital

Albany Medical Center

43 New Scotland Avenue

Albany, NY 12208

518-262-3791

Directions to the hospital from the Competition Venue:

Times Union Center

<https://bit.ly/2LCVI0a>



Medical Examinations

As the event sponsor, the NCAA seeks to ensure that all student-athletes are physically fit to participate in its championships and have valid medical clearance to participate in the competition. The NCAA tournament physician, as designated by the host school, has the unchallengeable authority to determine whether a student-athlete with an injury, illness or other medical condition (e.g., skin infection) may expose others to a significantly enhanced risk of harm and, if so, to disqualify the student-athlete from continued participation. For all other instances, the student-athlete's on-site team physician can determine whether a student-athlete with an injury or illness should continue to participate or is disqualified. In the absence of a team physician, the NCAA tournament physician will examine the student-athlete and has valid medical authority to disqualify him or her if the student-athlete's injury, illness or medical condition poses a potentially life threatening risk to himself or herself. The chair of the governing sports committee (or a designated representative) shall be responsible for administrative enforcement of the medical judgment, if it involves disqualification.

Physicians

Dr. Dan Phelan
Cell: 518/429-9758 Cell
E-mail: dphelan@caportho.com

X-rays

X-rays will be conducted off-site at the host hospital.

Section 18 - Participant Expectations & Guidelines

Ethical Behavior by Coaches

Members of the coaching profession have certain inherent obligations and responsibilities to the profession, to the student-athletes and to all those with whom they come into contact in the field.

Coaches are expected to be role models who conduct themselves with integrity and high ethical standards at all times.

The words and actions of a coach carry tremendous influence, particularly on the young people under his or her direction. It is, thus, imperative that he or she demonstrate and demand high principles of sportsmanship and ethical behavior.

Therefore, coaches must:

1. Always place the safety and welfare of student-athletes above the value of a win and above any personal prestige or glory.
2. Ensure that the coaching staff and all others associated with the program treat the student-athletes under their control with fairness and respect.
3. Remember that they are on public display and that their conduct reflects upon the image of their respective institutions.
4. Teach their student-athletes strict adherence to the rules and regulations of the sport, the institution and other governing bodies to which they are responsible.
5. Firmly establish with their student-athletes the standards of acceptable conduct.



6. Treat opponents and assigned officials with respect and demand that student-athletes do the same, instilling in their student-athletes the importance of respect and sportsmanship over winning.
7. Ensure that student-athletes understand that taunting, intimidating and baiting opponents is unacceptable behavior and will not be tolerated.
8. Monitor their coaching staff and student-athletes to ensure that they do not use profane and vulgar language while representing the institution.
9. Ensure, along with institutional administration, that fans are reminded of the expectations of sportsmanship and respect for officials and opponents and their supporters.

Misconduct and Failure to Adhere to Policies

Misconduct

Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship that discredits the event or intercollegiate athletics. Each games committee shall hold an administrative meeting with the coaches of participating institutions to review and explain the policies related to misconduct.

Failure to Adhere to Policies

A governing sports committee may assess a financial penalty against an institution for failure of any of its representatives to adhere to the policies and procedures governing the administration of the competition. This includes, but is not limited to, failure to comply with the procedures and deadlines for submitting scores, score sheets, schedules, rosters and entry/ march-in forms for qualification and other materials necessary for the efficient administration of the competition. Visit http://www.ncaa.org/sites/default/files/Failure%20to%20Adhere%20to%20Policies%20and%20Procedures_09302015.pdf to see the full misconduct/failure to adhere policy and procedure and fines.

Sportsmanship

Individuals employed by (or associated with) a member institution to administer, conduct or coach intercollegiate athletics and all participating student-athletes shall act with honesty and sportsmanship at all times so that intercollegiate athletics as a whole, their institutions and they, as individuals, shall represent the honor and dignity of fair play and the generally recognized high standards associated with wholesome competitive sports.

Sports Wagering

Sports wagering includes placing, accepting or soliciting a wager (on a staff member's or student-athlete's own behalf or on the behalf of others) of any type with any individual or organization on any intercollegiate, amateur or professional team or contest. Examples of sports wagering include, but are not limited to, the use of a bookmaker or parlay card; Internet sports wagering; auctions in which bids are placed on teams, individuals or contests; and pools or fantasy leagues in which an entry fee is required and there is an opportunity to win a prize.

The prohibition against sports wagering applies to any institutional practice or any competition (intercollegiate, amateur or professional) in a sport in which the Association conducts championship competition, in bowl subdivision football and in emerging sports for women.



A wager is any agreement in which an individual or entity agrees to give up an item of value (e.g., cash, shirt, dinner) in exchange for the possibility of gaining another item of value.

Student-Athletes

A student-athlete involved in sports wagering on the student-athlete's institution permanently loses all remaining regular-season and postseason eligibility in all sports. A student-athlete who is involved in any

sports wagering activity that involves college sports or professional athletics, through Internet gambling, a bookmaker, a parlay card or any other method employed by organized gambling, will be ineligible for all regular-season and postseason competition for at least one year.

Postseason

In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions where there is both a required entry fee and an opportunity to win a prize.

Tobacco Ban

The use of tobacco products is prohibited by all game personnel (e.g., coaches, trainers, managers and game officials) in all sports during practice and competition. Uniform penalties (as determined by the applicable rules-making committees and sports committees with rules-making responsibilities) shall be established for such use.

The use of tobacco products by a student-athlete is prohibited during practice and competition. A student-athlete who uses tobacco products during a practice or competition shall be disqualified for the remainder of that practice or competition.

Section 19 - Security

Media / Interview Area

Personnel will be provided in any press areas.

Team Locker Room

Personnel will be provided outside all team locker rooms located on ice level.

Section 20 - Team Travel/Transportation

Airports

Albany International Airport (ALB)

Bus Companies

For 2020-21 championships, institutions will have the ability to work directly with bus companies and/or use their regular season providers. This team will secure ground transportation to and from the site of competition if they are a drive and if they are a fly any other transportation needs to and from the airport and while competing at NCAA championships. Institutions eligible for ground travel, per the NCAA Travel



Policies, will receive reimbursement directly from the NCAA Travel Expense System. Institutions must use bus companies that meet NCAA safety standards. These safety standards can be found [here](#).

Short's Travel Management

The participating institution shall be completely responsible for making its own travel reservations in accordance with the following:

The NCAA's official travel agency for the tournament is Short's Travel Management, which can be reached at 866-655-9215. Institutions can also enter travel manifest and other travel party information through the travel portal at www.shortstravel.com/ncaachamps.

The NCAA has adopted transportation and per diem policies with respect to the travel and expenses incurred by the competing institution. The most up-to-date Division I guide can be found at: <http://www.ncaa.org/championships/travel/championships-travel-information?division=d1>.

Section 21 - Tickets

Allotments

Each participating institution will have the option to purchase up to 84 all-session tickets. Each institution must confirm the number of tickets that it intends to purchase by noon Eastern time, Wednesday, March 24. If the number of tickets is not confirmed by the deadline, the institution will be charged for the full allocation.

If any institution does not purchase the full allocation of 84 all-session tickets, the remaining tickets will be offered equally to the other institutions that may desire additional tickets.

Each all-session ticket will include two individual tickets, one for the two regional semifinal games and one for the regional final game. Guests will be required to exit Times Union Center between semifinal games in order to facilitate COVID-19 cleaning protocols.

Single-session tickets will not be sold for the regional.

Seating Pods

Tickets will be distributed in seat blocks or pods to maintain physical distance between groups of people who are not known to one another. Pods will be grouped in sets of two (2) seats. Individuals sitting in a Pod should have a known relationship and understand who will be seated with them in the same Pod. It is the institution's responsibility to alert individuals of the Pod seating system.

Mobile Tickets

All tickets for the regional will be mobile, including those for player-guest purposes. All allocated tickets will be forwarded to the designated ticket manager and he/she will be responsible for transferring the tickets to the end user. In order to transfer tickets, each guest's first and last name, and email address, will be needed.



Entry

Anyone entering the Times Union Center will be required to present a negative PCR COVID-19 test. The test should be taken no earlier than 72 hours prior to the event day. Proof must show date of test, negative result, and name of patron. Guests will also be required to pass a temperature check at entry.

To re-enter the Times Union Center for the second semifinal game, guests will need to present their game ticket as well as proof of their negative PCR COVID-19 test.

Non-Participant Seating

For those members of the official travel party who will not be on the bench, designated seating areas will be available for use during that institution's game only. Access to the designated areas will be such that there is no contact with non-Tier 1 individuals.

Scouting Seats

Scouting seats will not be available for the 2021 regionals.

Ticker Price

Each team-allotted all-session ticket package is \$40.

Complimentary Ticket Policy

Participating institutions are not entitled to complimentary tickets. The participating institutions must first purchase tickets, which are then treated as complimentary (player-guest) tickets for the student-athletes.

Player-Guest Ticket Distribution

The NCAA strongly encourages institutions to manage their team ticket allocations from campus rather than traveling to Albany. The NCAA will not provide space at the arena for institutional ticketing personnel.

For the 2021 regionals, institutions will not be required to obtain in-person signatures from those using player-guest tickets. No special tables or entrances are needed for player-guests as they may enter through any public ticket entrance.

With the use mobile tickets, the end user of the ticket can be tracked for compliance purposes. If an institution wishes to obtain a signature for the use of player-guest tickets, it is permissible to do so through other means managed by the institution. It is the responsibility of the participating institution to ensure that all student-athletes and player-guests are aware that all tickets are mobile, and the usage of those tickets can be tracked.

Institutions are required to provide the host ticket manager with the name, cell phone number and email address of a representative who can be contacted if an issue or question should arise regarding team tickets.

Safety Protocols

Please remind your guests that masks are always required to be worn while inside Times Union Center, unless one is actively eating or drinking.



Payment

Full payment for tickets must be forwarded to the host ticket manager within 45 days of the last date of competition. Hosts are required to include their vendor identification number on each ticket invoice to allow the participating institutions to expedite payment. A \$500 fine shall be assessed for each day an institution fails to pay for its tickets subsequent to the 45-day deadline. The NCAA may waive this provision based on extenuating circumstances.

Section 22 - Travel Party

Banners and Artificial Noisemakers

Banners and Artificial Noisemakers.

No banners may be posted at the tournament other than the NCAA and approved media banners. Artificial noise makers, air horns, and electronic amplifiers are not permitted and shall be removed upon discovery.

Bench Passes/Assignments

Team benches will be determined based on locker room assignments. When possible, a team shall be placed directly in front of or across from its ticketed allotment. If each team competing in a game has its ticket allotment at the same end of the ice, the team that has tickets assigned directly behind the bench shall be assigned to it.

Bench Size

Participating teams are limited to 19 skaters plus not more than three nor less than two goalies on the bench for competition. Per NCAA rule 90.5: "Not more than 20 players and three goalkeepers may participate in the pregame warm-up." Only players in uniform and eight additional team personnel are permitted on the bench. An institution that is advised it is in violation of this regulation and does not conform promptly to it automatically shall forfeit the competition. There shall be no inordinate delay of the competition to allow the institution to conform to the rule.

Squad Size

Participating teams are limited to a squad size of 27 eligible student-athletes. Replacements are permitted up to the starting time of the game; but after the game begins, no replacements shall be permitted for any reason.

Travel Party Size

Transportation expenses and per diem will be provided for an official travel party of 37; however, a total of 42 team credentials will be allocated per institution.

Section 23 - Trophies and Awards

Additional Award Ordering

To purchase additional awards, including participant medallions, please use the following link:
<https://services.mtmrecognition.com/ncaa/>



All-Tournament Team

A six-man all-tournament team, including the most outstanding player, will be selected by the media immediately following the final game at each regional. Members of the team will be selected by position – one goalkeeper, two defenders and three forwards. The most outstanding player **MUST** be a member of the six-man all-tournament team.

Participation Award

[Reference: Awards in this manual and Bylaw 31.1.12 in the NCAA Division I Manual.]

Participant medallions will be presented to a maximum of 27 (squad size) student-athletes participating in the championship. These awards will be sent to the tournament director at each of the four regional sites for distribution.

Section 24 - Uniforms/Helmets

Each participating institution should be prepared to bring both home and away uniforms to the site of the competition. The home team shall wear light or white jerseys subject to the approval of the committee.

Player Numbers on Helmets

Each institution must have player numbers on the front and back of each helmet.

Laundry

The Times Union Center has laundry facilities at the end of the locker room hallway.

Logo Policy

[Reference: Bylaws 12.5.4, 31.1.7 and 31.1.8 in the NCAA Division I Manual.]

A student-athlete may use athletics equipment or wear athletics apparel that bears the trademark or logo of an athletics equipment or apparel manufacturer or distributor in athletics competition and pre- and postgame activities (e.g., celebrations on the court, pre- or postgame press conferences), provided the following criteria are met:

1. Athletics equipment (e.g., shoes, helmets, baseball bats and gloves, batting or golf gloves, hockey and lacrosse sticks, goggles and skis) shall bear only the manufacturer's normal label or trademark, as it is used on all such items for sale to the general public; and
2. The student-athlete's institution's official uniform (including numbered racing bibs and warm-ups) and all other items of apparel (e.g., socks, head bands, T-shirts, wrist bands, visors or hats, swim caps and towels) shall bear only a single manufacturer's or distributor's normal label or trademark (regardless of the visibility of the label or trademark), not to exceed 2 1/4 square inches in area (rectangle, square, parallelogram) including any additional material (e.g., patch) surrounding the normal trademark or logo. The student-athlete's institution's official uniform and all other items of apparel shall not bear a design element similar to the manufacturer's trademark/logo that is in addition to another trademark/logo that is contrary to the size restriction.



These restrictions apply to all apparel worn by student-athletes, and any and all credentialed personnel in the bench area during the conduct of competition, which includes any practices and pregame or postgame activities.

This bylaw will be strictly enforced at all NCAA championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the NCAA enforcement staff. Non-compliance with this legislation could result in loss of eligibility, forfeiture of points earned by those ineligible student-athletes and adjustment of team standings.

Division I Additional Requirements

The logo restriction on student-athletes' apparel set forth in 12.5.4 shall apply during the NCAA championships to all personnel (e.g., coaches, trainers, managers) who are on the team bench for practices and games or who participate in news conferences. Please note that those contracts between institutions and apparel manufacturers or distributors that include logo specifications may be honored, provided such contracts were in effect before August 11, 1998. Also, the logo restriction on student-athletes' apparel as set forth in 12.5.4 shall apply to commercial logos on uniforms worn by band members, cheerleaders, dance team members and the institution's mascot during NCAA championship events.

Section 25 – COVID-19 Testing Protocols and Code of Conduct

Testing Protocol

Ice Hockey is considered in the higher transmission risk level sports. All members of a team's travel party and game officials are classified in Tier 1. Prior to arrival for those in Tier 1 consists of a continued cadence of testing three times weekly on non-consecutive days (antigen or PCR, confirmed negative), with a negative PCR within two days of arrival.

Testing upon arrival and quarantine until two consecutive tests are confirmed negative, then daily testing while participating on site. These two consecutive tests upon arrival must occur before any practice/competition.

All Tier 2 individuals, regardless of sport, must have a negative antigen within one day of arrival, or negative PCR within two days of arrival. Tier 2 personnel will be tested upon arrival and then will not be tested thereafter unless clinical conditions warrant testing.

Tier 3 individuals, regardless of sport, will not be tested but must complete a daily health screening. For those individuals who are at least 14 days post-infection and within 90 days of the first known date of infection, COVID-19 testing and contact tracing will not be required. Masking and physical distancing will be required.

Bus drivers will not be required to be part of the tested community; however, bus drivers should always be masked. The bus driver should exit the bus prior to travel party members boarding and physically distance away from the bus while travel party members board. After all travel party members are on the bus, the bus driver shall re-board. The first row of seats closest to the bus driver shall remain open. Upon arrival at the destination, the bus driver shall exit and physically distance away from the bus, then travel party members can exit the bus.



Finally, each team must designate a team health officer. This person does not have to be a medical professional. They are a member of the team's travel party appointed as the main point of contact responsible for ensuring that each student-athlete and staff member adheres to these protocols.

Participant Code of Conduct

The NCAA's top priority is the safety of the student-athletes, coaches, officials, staff, family and fans who may attend our championships. The nature of COVID-19 is such that each of our individual actions affect not only our well-being, but also those of every other person we interact with or every person who uses the same spaces we use.

In order to keep our championships as safe as possible, it is important that every Tier 1 and Tier 2 participant is aware of, and their actions are informed by, the health and hygiene recommendations from the Centers for Disease Control and Prevention and the NCAA resocialization documents.

Therefore, the following requirements must be followed at all times when a team or individual student-athlete is selected to participate in a 2021 NCAA Championship. The applicable sport committee has full authority with respect to the administration of this championship, including the issuance of sanctions against individuals, as well as any participating team. Failure to comply with COVID-19 requirements may result in sanctions, including but not limited to, elimination from competition or participation in the championship for reckless or gregarious conduct that places others at unnecessary increased risk of exposure to COVID-19. The sport committees will be informed by medical experts in reaching their decision, which shall be immediate and final.

Requirements:

- All individuals in the official travel party will be considered Tier 1 and must be tested and provide documentation prior to traveling to a host/competition site, or meet the criteria for not undergoing COVID-19 testing*. Tier 1 individuals will complete all necessary consents and releases with respect to personal and health information.

**Criteria for COVID-19 testing exemption: Documentation of COVID-19 infection between 14 days following infection up to 90 days following infection. Documentation is either a PCR test, or antigen test with supporting medical record documenting COVID-19 infection.*

- Any Tier 1 participant who chooses not to participate in testing for COVID-19 (and does not qualify for a testing exemption) for any reason will be in violation of the protocol, removed from the COVID-19 Tested Zone (CTZ) and will not participate in the championship.
- If a Tier 1 individual tests positive prior to arrival or is determined to be in close contact, that person will be managed by the local public health authority and cannot travel to the host/competition site until their period of isolation or quarantine is completed and local health officials clear the individual to do so.
- It is each institution's responsibility to ensure that each person in the official travel party is COVID-19 negative prior to travel. All teams and individual participants under NCAA Return to Championships Guidelines 13 consideration for the championship will submit test results on previous positive COVID-19 PCR test within 90 days of the event and/or records of vaccination dates for all members of the official travel party. For individuals who tested positive by antigen only, there must be supporting medical records supporting a clinical diagnosis of COVID-19. All records must be official including the date and location of the test or vaccine.



- Upon arrival at the host/competition site, all Tier 1 individuals who are not exempt from testing will be subject to COVID-19 testing, and any additional testing as directed by the onsite COVID-19 testing coordinator and team health officers.
- When traveling or at a host/competition site, Tier 1 individuals, including student-athletes, must engage only in scheduled team activities. Individual or group trips, appointments, and activities or meetings with individuals who are not a part of the tested community are strictly prohibited. Masking and physical distancing protocols apply to all Tier 1 individuals, including those who have previously contracted COVID-19 within 90 days or already received the COVID-19 vaccine.
- Physical distancing and wearing a mask must be followed at all times when Tier 1 individuals are not within the CTZ at the competition venue, except during actual testing.
- If a Tier 1 participant has close contact (as defined as less than 6 feet of physical distance for 15 cumulative minutes or more) with someone that is not a part of the tested community, they must inform their team health officer and onsite COVID-19 testing coordinator immediately. Additional testing or quarantine may be needed before they can join team activities.
- A Tier 1 individual who believes that any other violation of protocol has occurred (whether their own or another Tier 1 individual) should report the concern immediately to their team health officer.
- Physical distancing and wearing a mask must be used when in the presence of others, including other Tier 1 individuals, except during practice competition and in designated meal areas while eating. Physical distancing and wearing a mask are also expected at all times except in the individual's hotel room or eating and drinking, provided guidelines to do so are followed.

These requirements are necessary to allow Tier 1 individuals to participate safely in the 2021 NCAA Championships. The respective sport committees reserve the right to alter these requirements based on advice of medical experts. If a need to do so arises, the committee will inform Tier 1 participants via email or text communication established prior to the championship.

Fan Code of Conduct

The following rules must be followed at all times by fans and spectators while in attendance at an NCAA Championship event. Failure to comply with these rules may result in ejection from the event and venue.

- Fans must wear a face covering or mask at all times.
- Fans must remain physically distant from other families or groups when moving throughout the venue and waiting in a line. NCAA Return to Championships Guidelines 14
- Fans must remain in their "seating pod" with their family or group and remain physically distanced from others when moving throughout the spectator seating area. Sitting with another group or family is prohibited.
- Fans are not permitted to interact with any student-athletes, coaches, team personnel, or officials (all Tier 1 or Tier 2 personnel) at any time. This also applies to family members of these individuals.
- Student-athlete or team personnel autographs are not permitted.
- Fans are encouraged to review venue health and safety guidelines prior to arrival.



Team Information Form

(Please submit this form by 5 p.m. ET, Monday, March 22

To Steve Hagwell at shagwell@ecachockey.com and Kristin Fasbender at kfasbender@ncaa.org)

Institution: _____

Reminder: Please submit team information form that was emailed separately to NCAACHampsOps@stratoscope.com and kfasbender@ncaa.org.

Designated Administrator:

Name: _____

Title: _____

Work Phone: _____ Cell Phone: _____

Fax: _____ E-mail: _____

Travel Information:

Date/Place of Arrival: _____

Airline and Flight #: _____

Bus Company: _____

Expected Arrival Time: _____

Personnel Information:

Sports Information Director: _____

Work Phone: _____ Cell Phone: _____

Fax: _____ E-mail: _____

Ticket Coordinator: _____

Work Phone: _____ Cell Phone: _____

Fax: _____ E-mail: _____

Athletic Trainer: _____

Work Phone: _____ Cell Phone: _____

Fax: _____ E-mail: _____

Travel Coordinator: _____

Work Phone: _____ Cell Phone: _____

Fax: _____ E-mail: _____

Equipment Manager: _____

Work Phone: _____ Cell Phone: _____

Fax: _____ E-mail: _____



Institution: _____

Official Team Roster

Please submit this form to the NCAA liaison on site at the administrative meeting.

Please list all eligible student-athletes up to the permissible squad size.

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A G E N D A

National Collegiate Athletic Association 2021 Division I Men's Ice Hockey Championship Regional Participant Teleconference

1. Introductions. (CHAIR)

- a. Congratulate participating institutions.
- b. Thank host institution/local organizing committee, have tournament director make introductions. (TOURNAMENT DIRECTOR)
- c. Reference pre-championship/participant manuals.
- d. Have each institution introduce the following:

Team #1: _____

Head Coach: _____

Administrator: _____ Cell: _____

Sports Information: _____

Ticket Office: _____

Team #2: _____

Head Coach: _____

Administrator: _____ Cell: _____

Sports Information: _____

Ticket Office: _____

Team #3: _____

Head Coach: _____

Administrator: _____ Cell: _____

Sports Information: _____

Ticket Office: _____

Team #4: _____

Head Coach: _____

Administrator: _____ Cell: _____

Sports Information: _____

Ticket Office: _____

e. Identify games committee:

NCAA SITE REPRESENTATIVE: _____

TOURNAMENT DIRECTOR: _____

Team #1 _____
(Institution) (Representative)

Team #2 _____
(Institution) (Representative)

Team #3 _____
(Institution) (Representative)

Team #4 _____
(Institution) (Representative)

2. Date and time of games/uniforms colors. (KEMP)

Semifinal #1: _____ (_____) vs. _____ (_____)
(Home) (Color) (Away) (Color)

Semifinal #2: _____ (_____) vs. _____ (_____)
(Home) (Color) (Away) (Color)

3. Transportation arrangements and estimated time of arrival at the site. (METCALF)

Team #1 _____
(Institution) (Day) (Time)

Team #2 _____
(Institution) (Day) (Time)

Team #3 _____
(Institution) (Day) (Time)

Team #4 _____
(Institution) (Day) (Time)

4. National Anthem. (NCAA STAFF)

5. Schedule for teams on the day before the start of competition and day of competition. (NCAA STAFF)

TEAM	COVID-19 TESTING	PRACTICE	VIRTUAL PRESS CONFERENCE	PRACTICE
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

6. Travel party size (42), per diem (\$150 for 37) and transportation. (NCAA STAFF)

7. Participant awards for squad size (27). (NCAA STAFF)

8. Tickets/Credentials. (NCAA STAFF/TOURNAMENT DIRECTOR)

a. Team ticket allotment and policies.

Team #1 _____
(Institution) (No. of Tickets)

Team #2 _____
(Institution) (No. of Tickets)

Team #3 _____
(Institution) (No. of Tickets)

Team #4 _____
(Institution) (No. of Tickets)

b. Team travel list.

- Forty-two (42) individuals.

- No additional credentials.
 - c. Seating for non-competing teams.
 - d. Under 2 policy.
 - e. Re-entry policy. (No re-entry)
 - f. Time that doors open.
 - g. COVID-19 entry procedures.
9. Television. (NCAA STAFF /ESPN)
 - a. Intermission.
 - b. TV timeouts.
 10. Radio rights/Web rights and arrangements. (NCAA STAFF)
 11. Team video arrangements. (NCAA STAFF)
 12. Video exchange policy. (NCAA STAFF)
 13. Local transportation arrangements. (TOURNAMENT DIRECTOR)
 14. Lodging arrangements. (TOURNAMENT DIRECTOR)
 15. Locker room assignments. (TOURNAMENT DIRECTOR)
 16. Medical and emergency procedures. (TOURNAMENT DIRECTOR)
 17. Security arrangements. (TOURNAMENT DIRECTOR)
 18. Requested items from institutions. (TOURNAMENT DIRECTOR)
 19. Virtual pretournament meeting. (NCAA STAFF)
 20. Media information. (SPORTS INFORMATION)
 21. Misconduct/supplemental discipline. (CHAIR)
 22. Disqualification/game misconduct disclosure form (please email to Kristin Fasbender kfasbender@ncaa.org). (CHAIR)

23. Questions.

24. Adjournment.



NCAA ICE HOCKEY RULES COMMITTEE
2021 DIVISION I MEN'S ICE HOCKEY VIDEO REPLAY
POLICIES AND PROCEDURES

Philosophy:

First and foremost, the use of video review is not intended to replace on-ice officiating. The NCAA's philosophy is that video replay is to be used as an appellate court. There must be conclusive video evidence to overturn an erroneous call on the ice. Replay is not an opportunity to officiate the play again. Before a review occurs, the assumption must be that the on-ice call is correct.

Reminders:

1. When replay is used, there must be an initial on-ice call.
2. All officials must familiarize themselves with the equipment and available angles before the game and test and understand the communication procedures.
3. There is no time restriction on the use of replay to get the call right. Referees are instructed to thoroughly scan all replays and to use the replay official as a resource to ensure the proper final decision is made.
4. The final decision rests with the on-ice referees.
5. Referees are to direct the public address announcer to make the appropriate initial announcement. Additionally, the television timeout coordinator is to relay information during a review to keep the announcers/producers informed. Once a decision is made, the referee will tell the PA announcer which final announcement to use.

During a Review:

1. Captains and teams shall go to their benches.
2. After the review, the referee will make the proper signal.
3. In most cases, an explanation is not needed at this point and the game shall be restarted promptly. If explanation is needed, the referee may go to the benches and explain the situation to the coaches directly. It is recommended to have these discussions at the end of the period if possible.

In the NCAA championships, Rule 93 of the NCAA Ice Hockey Rules book will be used:

93.1 Video Replay - Video replay is permissible in any game. In order to reverse an on-ice ruling, the replay must include conclusive video evidence.

93.2 On-Ice Official Procedure - The referee may use a video monitor located at ice level to review any of the criteria in Rule 93.4. In this procedure, only the Referee may initiate a review. If available a video replay official may assist the on-ice official with the review (See 93.3). The on-ice official makes the final decision.

93.3 Off-Ice Official Procedure - Should a monitor not be available to the referees at the ice level, a video review official may be utilized to make the determination. All goals will be reviewed by the video replay official. Play shall not resume before the on-ice official verifies the review. The video replay official may request to review a potentially non-detected goal.

93.4. Video Replay Criteria - The following criteria are subject to the use of video replay. Items 1-13 may be reviewed through either referee discretion or by a coach's challenge. Items 14-15 include a description of when review is allowed. The full criteria is below:

1. A puck crossing the goal line.
2. A puck entering the net before the goal frame is dislodged. (see Rule 83.5.)
3. A puck entering the net before or after expiration of time at the end of a period, a whistle, or referee's determination that play has stopped.
4. A puck directed into the net by a hand or a distinct kicking motion.
5. A puck deflected into the net by an official.
6. To correctly identify individuals who participated in a fight or committed an infraction.
7. To establish the correct time on the clock, or to determine the correct location of a faceoff.
8. To determine if an attacking player prevented the goalkeeper from defending the goal in accordance with Rule 73.
9. To determine if a goal was scored as the direct result of a hand pass or high stick by an attacking player to a teammate or deflection off of the goalkeeper.
10. To determine if a goal was scored before a penalty infraction occurred.
11. To allow the on-ice officials to review infractions that may result in the ejection of a student-athlete.
12. To determine if a goal was scored, as a direct result of the puck deflecting off of the protective netting above the glass, by the first team to gain possession of the deflected puck.
13. A puck directed or deflected into the net by a high stick. (See 83.6.) To determine if a goal was scored as a result of an offside play. The opportunity for review exists during the time the puck entered the
14. To determine if a goal was scored as a result of a gained advantage created by a too many players infraction. The opportunity for review exists during the time the puck entered the attacking zone illegally as a result of a gained advantage created by a too many players infraction and until the puck either:
 - a) Leaves the offending team's attacking zone; or
 - b) A stoppage of play occurs and a faceoff is conducted.
15. To determine if a goal was scored as a result of a gained advantage created by a too many players infraction. The opportunity for review exists during the time the puck entered the attacking zone illegally as a result of a gained advantage created by a too many players infraction and until the puck either:
 - a) Leaves the offending team's attacking zone; or
 - b) A stoppage of play occurs and a faceoff is conducted.

All goals will be reviewed by the video replay official. Play shall not resume before the on-ice official verifies the review. The video replay official may request to review a potentially non-detected goal. A team may use its timeout for the purpose of reviewing situations that are in the video replay criteria or a potentially non-detected goal. If the challenge is successful, the team retains its timeout. This timeout policy applies to any video replay procedure used. The on-ice official makes the final decision.

93.6 Allowable Time for Review - Any potential goal requiring video review must be reviewed prior to or during the next stoppage of play. No goal may be awarded (or disallowed) as a result of video review once the puck has been dropped and play has resumed.

93.7 Team Timeout Request - A team may use its timeout for the purpose of reviewing situations that are in the video replay criteria or a potentially non-detected goal. If the challenge is successful, the team retains its timeout. If not overturned, team loses timeout. In order for a time out to be granted a coach must:

- Identify from the onset of the request that the time out is for purpose of video review. A coach may not request a video review if the timeout is taken for another purpose. A coach may not stall in any manner prior to requesting the review.
- Identify the specific video replay criteria requested to be reviewed.

When any aspect of the video replay criteria is challenged, it allows the referee to utilize all aspects of the review criteria to be judged (e.g., high stick challenged, but video shows the puck was kicked into the goal). When a video review, due to technical issues with the video replay system, is unable to provide an adequate review, a team timeout will not be charged.

93.4-11 NCAA Championship Competition - During NCAA Championship competition, game officials may use replay during the game to review major penalties that would result in the removal of a student-athlete to ensure proper enforcement.

Reminders/Protocol for use of Rule 93.4-11:

- MUST be when a MAJOR PENALTY is being considered.
- On-ice officials will notify coaches prior to review.
- Instruct Public Address Announcer to make an announcement so fans and media are aware.
- Officials have the following three options for their final determination in situations where the game has been stopped for a penalty:
 1. Minor or Major Penalty Only;
 2. Major and Game Misconduct; or
 3. Major and Game Disqualification.
- Where there is a possible infraction that was not observed and a major penalty may be considered, officials may use video to review the incident. Should the officials

ascertain the infraction would be a minor penalty only, they may not assess this penalty by video review. However, should the officials ascertain that a major penalty, major and game misconduct or disqualification is warranted they may enforce such under this rule.

NCAA VIDEO REPLAY -- ADMINISTRATIVE PROCEDURES:

The NCAA (or tournament committee using video replay) will implement video replay during the championship in the following manner:

1. **Video Replay Official.** The committee will assign a qualified person to the duty of serving as the video replay official. *Note: This person will not serve in any other capacity during the game (i.e. backup on-ice official).*

The video replay official's duties will be:

- a. Responsible to the tournament committee.
- b. Review of all goals before play resumes.
- c. View play and, if necessary, request a stoppage of play to review replays in conjunction with on-ice officials.
- d. Review replays of disputed goals when requested to do so by the referee.
- e. Assist the referee in reviewing video, including providing rules references if needed.
- f. During the review, the video replay official may consult with the NCAA National Coordinator of Officials or the NCAA Secretary-Rules Editor, if applicable.

2. **Procedure (Goal Scored).**

- a. When a goal is scored, the video replay official shall immediately review the goal to ensure the goal was scored legally.
- b. If the goal was scored legally, the video replay official will alert the timeout coordinator that play may resume.
- c. If the video replay official believes the on-ice officials need to review the play further, the video replay official will alert the timeout coordinator and play will not resume. The on-ice referee will then review the play and issue a ruling. Use the procedure outlined in Section 3-b for this situation.

3. **Procedure (Video review).**

- a. When the Referee decides to review a play, the review will take place at ice level.
- b. When a review is taking place, the Public Address Announcer shall make the following announcement:

"The play is being reviewed."

After the decision, the referee will select the appropriate announcement and instruct the public address announcer to communicate the decision.

- c. The video replay official will use all available facilities to review the situation and assist the referee in the review. It is the responsibility of the video replay official to record the time of the disputed goal and the clock is to be reset accordingly.
- d. When the referee indicates there is to be a replay review, all players shall go to their respective benches.
- e. One referee should remain on the ice to monitor the players and coaches. If the calling referee asks the second referee to assist with the review, both may view the video at the same time.
- f. During the period of review, no replay of the situation may be shown on the arena video screen or any other public video monitor.

4. Logistics and Equipment.

- a. The video replay official must be located in a secluded area of the building with an unobstructed view of the ice surface.
- b. The location must be large enough to seat three people and have space necessary for monitors, replay and recording equipment.
- c. The video replay official will be provided with space at the scorer's bench with a high definition monitor and other equipment to be designated by the tournament committee.
- d. All potential replay angles will be made available for review. All relevant personnel shall be made aware of what angles will be available.
- e. The video replay official must be supplied with direct communication to the timer's bench. A backup communication must be available as well.
- f. For NCAA tournament competition, the NCAA will work with the television partner and the facility with wiring the replay equipment.
- g. The television producer shall "burn in" the game clock showing the time remaining in the period during the last minute of each period.

- h. The arena or television production entity shall provide overhead cameras for NCAA video replay use. This expense shall be part of the arena's championship expense budget.
- i. If available, the arena shall provide an in-house intercom system with communication between the video replay official, Engineer-In-Charge (EIC) and Replay Communicator at the scorer's table.

5. Personnel.

- a. The NCAA shall hire and pay the video replay official.
- b. The NCAA shall hire and pay a Replay Communicator to assist the video replay official.
- c. The arena shall provide technical assistance with cable runs, power issues and set-up of the equipment machines and cameras.

**NCAA Division I Men’s Ice Hockey
Disqualification/Game Misconduct Disclosure**

Institution: _____

Note: When a student-athlete accumulates three (3) game misconducts in the same season, that student-athlete is suspended for the next contest (Rule 22.2). Full procedures for disqualifications are located in Rule 23.

			Disqualification (DQ)		Game Misconduct (GM)	
Name of Student-Athlete	Date	Opponent	No. of DQs	Type of Penalty	No. of GMs	Type of Penalty

Authorized Signatures:

Head Coach

Date

Director of Athletics or Designee

Date



NCAA Tournament Supplemental Discipline

NCAA Ice Hockey Rules and championship policies allow for the use of supplemental discipline during championship competition. This document details the procedures the Division I Men's Ice Hockey Committee will follow when the use of supplemental discipline is needed.

1. NCAA Division I Men's Ice Hockey Committee Review.

The Division I Men's Ice Hockey Committee, at its discretion, may investigate any incident that occurs in connection with any tournament game and may assess additional suspensions for any offense committed during the course of a game or any aftermath thereof by a player, goalkeeper, Trainer, Equipment Manager, Coach or non-playing personnel whether or not such offense has been penalized by the on-ice officials.

2. Incident Involving a Non-Advancing Team.

If the committee, NCAA liaison or officiating liaison determines further review is needed and the team is not advancing, all pertinent details should be collected on site (e.g., referee statements, committee/liaison reports, etc.) and discussed on-site. A preliminary recommendation should be reached, if possible, to discuss with the full committee at the next opportunity (e.g., Frozen Four).

3. Incident Involving an Advancing Team.

If the committee, NCAA liaison or officiating liaison determines further review of an incident involving an advancing team is needed, it should be conducted as soon as possible. A decision on the availability of any student-athletes and/or coaches involved should take place before that team's next practice opportunity.

4. Team Request for Review.

If an investigation is requested by a team the following procedure must be followed:

- a) Team representative must contact the applicable on-site NCAA staff representative to notify him/her that a request for review will be submitted.
- b) Complete and submit the Supplementary Discipline Form **within 2 hours** of the end of the game in question, signed by the Athletic Director (or administrator on-site) of the requesting team.
- c) Submit completed form and game video queued to the incident(s) noting period and time to the applicable NCAA staff representative. The form may be e-mailed.
- d) The Committee will notify the teams involved that a request for review has been submitted.

- e) The NCAA committee member, staff representative and officiating liaison will investigate, review and document findings with the Committee and issue results.
- f) Every effort will be made to make a decision on the availability of any student-athletes and/or coaches involved before that team's next practice opportunity.
- g) The decision of the Committee will be final. Appeals, protests are not recognized or permitted.
- h) By NCAA playing rule, the Committee may not decrease any penalties assessed before, during or after the game by the on-ice officials.

NCAA Division I Men's Ice Hockey Championship
SUPPLEMENTAL DISCIPLINE POLICY

GAME: _____ **VS.** _____ **OUTCOME OF GAME:** _____

REVIEW INITIATED BY (check one): Committee member/NCAA staff _____ Officiating liaison/on-ice officials _____ Team _____

PERSON REQUESTING REVIEW (team only): _____ **Contact phone number:** _____

SIGNATURE OF TEAM ATHLETICS DIRECTOR/DESIGNEE (required for team review): _____

INCIDENT REVIEW

PERIOD: _____ **TIME OF GAME:** _____ **GAME OFFICIALS:** _____

DESCRIPTION OF INCIDENT (use additional sheets if needed): _____

NCAA Ice Hockey Media/Television (TV) Timeout Policy

1. There will be three (3) Media/Television (TV) Timeouts per period.
2. TV Timeouts will be taken at the first whistle (stoppage in play) after the following times on the game clock:

TV Timeout #1 – UNDER 15:00 (14:59 – 10:00) for a total of 2 minutes (2:00).
TV Timeout #2 – UNDER 10:00 (9:59 – 5:00) for a total of 2 minutes (2:00).
TV Timeout #3 – UNDER 5:00 (4:59 – 0:00) for a total of 2 minutes (2:00).
3. TV Timeouts are **NOT** permitted during the following situations:
 - When the game clock stops exactly at 15:00, 10:00 or 5:00.
 - During a power play.
 - After a goal.
 - When a rule requires one team to keep the same players on the ice.
Examples: A) Icing, B) defensive team causes net to be knocked out of position, C) defensive team shoots puck directly out of play from the defensive zone, or D) a hand pass by the defensive team in the defensive zone.
 - In overtime. Note, at the first stoppage under 10 minutes in overtime, the ice cleaning crew will manually clean up the ice (no resurfacing).
 - When a penalty shot is called. In this scenario, if the team elects to take the penalty shot, this process will proceed immediately; if the team elects to take a minor penalty, the TV timeout will be taken before the power play starts. Once the team elects to take the minor penalty, that decision is final and may not be switched.
4. TV Timeouts **ARE** permitted during the following situations:
 - Before a power play begins.
 - During even strength situations (e.g. 4x4 or 3x3).
 - Late in any of the first three periods (**e.g. game clock is UNDER 1:00 in each period**).
5. The only exception when a TV Timeout **WILL BE** permitted prior to UNDER 15:00, 10:00 and 5:00 on the game clock is if an extensive stoppage in play occurs (e.g. section of glass breaks or other prolonged delay). In these situations, the originally scheduled TV Timeout will be replaced. This protocol exists to keep the timing sequences of the game in tact while preventing the TV entity from having to double-up on TV Timeouts at the end of the period.
6. If there is not a stoppage in play during one of the 5-minute “TV Timeout Break Zones” (e.g. game clock between 14:59-10:00), which causes the TV Timeouts to double-up, then the TV entity will take its two allotted TV Timeouts during the next two stoppages of play regardless of how much or little time has transpired between TV Timeouts (e.g. two TV Timeouts would occur between 9:59 and 5:00).
7. The horn will sound with 15 seconds remaining in the TV Timeout (1:45), signaling both teams to return to the ice. Officials will use the normal faceoff procedure and at 2:00, the officials are free to drop the puck to begin play. This timing is controlled by the NCAA Video Replay Communicator and not by the TV entity. The TV entity will hire a Timeout Coordinator and will notify the officials and the TV Truck when 30 seconds, 15 seconds and 10 seconds remain in the TV Timeout. The TV entity must be ready to play when the officials drop the puck. There are no exceptions to this rule.
8. The NCAA Video Replay Communicator will cue the stoppage of play via the light at the Penalty/Scorer’s Box.
9. The student-athletes will go to their benches during TV Timeouts.
10. Officials will place the puck at face-off location. Both linesmen will be positioned between the benches.
11. Referee will go through normal line change procedure and begin play (e.g. drop the puck).
12. Each team is allowed a 1:00 Team Timeout during the game. If a team uses its Team Timeout, the TV entity may go to a commercial break at its own discretion. The Team Timeout does NOT replace any of the TV Timeouts and the resumption of play will not be held up for the TV entity.

ESPN MULT-BOX & PRESS BRIDGE SPECS

Input

1x 3G/HD/HS-SDI/SDI (*Audio Embedded)

Outputs

12x 3G/HD/HD-SDI/SDI re-clocked video
output copies of input signal

12x HDMI 2.0 EDID video outputs copies of
input signal

Local Monitor

7" color video and audio monitoring built in
unit. Control local volume via screen buttons. (*Does not alter input/output levels)

Supported Resolutions

SD 720x408i / 720x576i

HD 1280x720 50p/60p

1920x1080 50i/60p

1920x1080 24p/25p/30p

SDI Formats

SD-SDI (SMPTE 259M)

HD-SDI (SMPTE 292m)

3G-SDI (SMPTE 424M/SMPTE 425M)

Audio

16 channels embedded audio on
BNC outputs

2 channels of stereo @ 20 bit, 192khz audio
HDMI outputs

