CHAMPION YOUR CITY
NCAA® SITE SELECTION PROCESS
2023, 2024, 2025 & 2026

NCAA DIVISION III MEN’S AND WOMEN’S TENNIS CHAMPIONSHIPS

SPORT SPECIFIC INFORMATION
Table of Contents

Section I  Introduction..............................................................................................................4
Section II  Championship Structure......................................................................................5
Section III Facility Requirements..........................................................................................6
Section IV  Marketing ...............................................................................................................9
Section V  Lodging Specifications..........................................................................................11
Section VI  NCAA/Host Responsibility..................................................................................14
Section VII Schedule of Events ............................................................................................17
Section VIII Volunteer Needs ................................................................................................21
Section IX  Coaches Association ...........................................................................................22

IN THE EVENT OF ANY CONFLICT OR INCONSISTENCY BETWEEN THE SPECIFICATIONS THAT FOLLOW AND ANY SUCH SPECIFICATIONS IN THE GENERAL BID SPECIFICATIONS DOCUMENT, THE FORMER SHALL PREVAIL AND GOVERN THE MATTER.
SECTION I: INTRODUCTION

The National Collegiate Athletic Association (“NCAA” and/or “Association”) is pleased to provide to member institutions/conferences the opportunity to submit a proposal to host the Division III Men’s and Women’s Tennis Championships.

The information contained in this document and the accompanying attachments provides the minimum bid specifications, as well as essential information that will provide assistance in the development of a creative, comprehensive and competitive bid proposal. The NCAA awards the privilege of hosting an NCAA championship to institutions’ several years in advance so those communities may work collaboratively with the NCAA to create positive experiences for its student-athletes, participating institutions, fans and the community.

A member institution or member conference of the NCAA must be designated as the host institution/conference for the championship. The administration of the championship is under the authority of the respective sports committee subject to final authority from the NCAA DIII Championships Committee. All activities and events associated with the championship are to be approved by the sports committee.
SECTION II: CHAMPIONSHIP STRUCTURE

<table>
<thead>
<tr>
<th>DATE FORMULAS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>First/Second/Third Rounds (8)</td>
<td>Second Friday in May (Friday-Sunday) or Thursday-Saturday</td>
</tr>
<tr>
<td>Team Finals (Eight teams for the men and eight teams for the women)</td>
<td>Monday prior to Memorial Day (Monday-Wednesday)</td>
</tr>
<tr>
<td>Individual Championships Finals (32 singles players; 16 doubles teams for the men/ 32 singles players; 16 doubles teams for the women)</td>
<td>Friday prior to Memorial Day (Friday-Sunday)</td>
</tr>
<tr>
<td><em>Must be able to play on Memorial in the event that a participating institution has a no-Sunday play policy in place.</em></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DATES</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>2023</td>
<td>May 22-28</td>
</tr>
<tr>
<td>2024</td>
<td>May 20-26</td>
</tr>
<tr>
<td>2025</td>
<td>May 19-25</td>
</tr>
<tr>
<td>2026</td>
<td>May 18-24</td>
</tr>
</tbody>
</table>

The Division III Men's Championship consists of an eight-team championship (6-9 persons per team), single-elimination tournament. Teams are selected to the championships through a combined automatic qualifier and at-large process and compete at eight (8) non-predetermined sites for first-, second-, and third-round play. The singles and doubles championships consists of a bracket of 32 singles players and 16 doubles teams participating in a single-elimination tournament at the final site of the team championship.

The Division III Women's Championship consists of an eight-team championship (6-9 persons per team), single-elimination tournament. Teams are selected to the championships through a combined automatic qualifier and at-large process and compete at eight (8) non-predetermined sites for first-, second-, and third-round play. The singles and doubles championships consists of a bracket of 32 singles players and 16 doubles teams participating in a single-elimination tournament at the final site of the team championship.

All team matches shall be regulation dual matches with three (3) eight-game, pro-set doubles each valued at one team point, followed by six singles matches, each valued at one team point, played best of three sets. Regular scoring will be used and a 12 point tie-break will be played at eight games all in doubles and at six games all in singles. Matches will be played to decision. However, matches may be completed even after a team winner has been determined if both head coaches agree prior to the match and games committee approval is obtained. The #1 and #2 singles are recommended to complete the match. The games committee reserves the right to stop a match in the best interest of the administration of the tournament.

Spectator admission is not charged at the championships.
SECTION III: GENERAL FACILITY REQUIREMENTS

1. The Americans with Disabilities Act, which went into effect January 26, 1992, requires that public establishments offer equal access and services to people who are physically and mentally disabled. The facility must agree that it will be in compliance with all applicable cities, state or federal regulations concerning access and seating for people with disabilities.

2. A minimum of 12 (24 preferred) outdoor competition hard-surface courts of similar speed and surface; a minimum of eight (12 preferred) indoor courts of similar speed and surface to the outdoor competition courts, and an additional minimum of 6 outdoor practice courts (12 preferred) with the same or similar surface to the competition courts must be available for teams to practice starting at 6 a.m. one day prior to the start of the round of eight team matches through the conclusion of the final competition matches for the singles and doubles championships.

Per ITA regulations, a quality indoor tennis facility is one used exclusively for tennis. The playing surface shall be of hard court construction, designed specifically for tennis, and coated with a recognized tennis surface. The only lines on the playing surface shall be standard tennis court lines. A multi-purpose recreational facility is not acceptable.

3. The facility must be available from 6 a.m. Saturday preceding the competition through the conclusion of the final match for the purpose of preparing for, practicing for and conducting the competition (Monday-Sunday). Practice will take place on the Sunday preceding competition and Saturday would be needed for set-up. During that period of time, the facility will be clean and accessible, and court conditions must be safe and of championship caliber.

4. The NCAA specifically disclaims any responsibility to investigate the safety or code compliance of the facility and parking lots or the component products, equipment, materials, designs and constructions.

5. The facility must have a comprehensive evacuation plan in case of inclement weather conditions or emergencies.

6. The NCAA shall be provided exclusive use of meeting space at the competition tennis facility during the championships.

7. At the discretion of the NCAA, practice sessions may be open to the public at no admittance charge. Programs, merchandise and concessions may be sold.

8. The facility must provide the following additional space at its expense with all areas subject to the approval of the NCAA:

   a. A training area for 5-10 student-athletes.

   b. Media work space for 20 with appropriate lighting, heat, air-conditioning and toilet facilities.
c. Two areas of private office space, one for use of the NCAA staff and committee and one for the use of the officials no smaller than 8’ by 8’ space. *These areas must be separated.

d. A room for drug testing, with a waiting area, toilet facilities and a minimum of 500 square feet of space.

9. The facility must have quality lighting to allow for night play in the event that matches extend into the evening.

10. The facility shall provide, at its expense, proper wind screening on all competitive courts, singles sticks for all courts, scorecards for all courts, umpire chairs (one per court), chairs or bench seating for change-overs for all courts as well as tables, chairs, skirting, bunting, pipe-and-drape and platforms for all areas described herein as required by the NCAA. Such areas include merchandise and program sales, results posting, and hospitality areas.

11. The facility shall provide for proper cleaning and drying of all competition courts in case of inclement weather during practices and competition which should include an adequate number of rollers (2 per court), and blowers (1 per 4 courts), with a minimum of two people (per court) to assist with drying.

12. The host and facility shall provide on-site access to a minimum of one racket stringer beginning with the first day of practice and concluding with the final day of competition.

13. The facility shall provide complimentary parking spaces for the participating teams, NCAA representatives and officials in prime locations.

14. The facility shall be responsible for and pay the costs of the coordination and installation of decorations inside and outside the competition venue, including both indoor and outdoor courts.

15. The facility shall display leader boards showing top teams and individuals with updates as matches progress in an area of the facility that is accessible to both participants and spectators. In addition, electronic scoreboards in the competition area are preferred to display scores as matches are in progress.

16. The host shall secure sufficient facilities for hosting two required banquets (Team banquet – Sunday prior to start of team competition that will hold approximately 250 people. Individual banquet – Thursday prior to the start of individuals/doubles competition that will hold approximately 250 people).
The prospective host that is bidding on this championship agrees to all terms and conditions as outlined above in this Championship Bid Specifications Agreement. We agree to comply with all the requirements listed in this document and to administer the designated championship in accordance with the policies of the NCAA and the applicable NCAA sports committee. Prospective hosts that agree with all the requirements listed in this document for the designated championship shall signify agreement by selecting “Yes” below.

☐ YES  ☐ NO  ☐ NO with Exception

Prospective hosts who do not agree with all requirements in this document shall select either “No” or “No with Exception” and declare any issues and/or exceptions regarding the aforementioned terms. Please note: any proposed revisions to the language in this document must be specified in the bidding portal to be considered.
1. **Marketing Plans.** Upon selection, the host is required to submit a marketing plan for review and approval prior to activation by the NCAA marketing staff. Please refer to the appropriate marketing plan template as a guideline when submitting your plan for review.

2. **Budgets.** When the proposed budget is submitted, a minimum of $4,000 should be allocated for these purposes. The marketing budget should only include items needed for: marketing, advertising, printing costs, grassroots opportunities and promotions.

3. **Creative Process.** A creative marketing assistance website is available to the host for their marketing needs. This marketing website, [NCAAChampsPromotion.com](http://NCAAChampsPromotion.com), is a comprehensive tool designed to help hosts create marketing pieces which will generate awareness and/or attendance for the championships.

   Hosts should customize and download all necessary artwork to promote the championships. Every effort should be made to use the online marketing templates, produce the items locally and obtain reimbursement for production costs, up to the reimbursable allocation provided.

   All requests, for both artwork and reimbursement, must be approved by the NCAA prior to proceeding with production. Artwork requests and approvals will be managed through the website. Should you not have a local vendor, a list of preferred NCAA vendors is available on the website.

4. **Radio/TV.** Radio/TV. The NCAA will provide the following television and radio elements to assist in promoting the championships. Several formats will be provided in order to allow for use over a variety of platforms (e.g., websites, tv commercials, videoboards). All spots will be made available for download via the online marketing website [NCAAChampsPromotion.com](http://NCAAChampsPromotion.com)

5. **Support Documents.** Hosts should refer to the following support documents when developing marketing plans and budgets: NCAA Micro-Site Guidelines.
The prospective host that is bidding on this championship agrees to all terms and conditions as outlined above in this Championship Bid Specifications Agreement. We agree to comply with all the requirements listed in this document and to administer the designated championship in accordance with the policies of the NCAA and the applicable NCAA sports committee. Prospective hosts that agree with all the requirements listed in this document for the designated championship shall signify agreement by selecting “Yes” below.

☐ YES       ☐ NO       ☐ NO with Exception

Prospective hosts who do not agree with all requirements in this document shall select either “No” or “No with Exception” and declare any issues and/or exceptions regarding the aforementioned terms. Please note: any proposed revisions to the language in this document must be specified in the bidding portal to be considered.
Housing will be required for all participating teams, NCAA staff, committee members, media, game officials, and other special guests as designated by the NCAA. Separate hotels are needed for the NCAA, media, officials and participating teams unless specified otherwise by the NCAA. It may be permissible for the media or game officials to be assigned to the same property as the NCAA headquarters hotel. (Game officials and teams may not stay in the same hotel.) Efforts will be made to provide some deference to the official corporate champion/partner in the hotel category (should one exist at the time of contracting) of the NCAA. While hotels are the primary housing offerings that will be contracted, alternative options may be considered in certain situations.

Bids will be awarded contingent upon the successful negotiation of housing needs at reasonable rates. Failure to secure such reasonable rates and properties may result in rescinding of the bid award.

The host institution/conference or sponsoring agency must guarantee sufficient housing is available to meet the room block needs identified in the sport specific bid specification. Properties must meet the required service levels and be in reasonable proximity to the event venues. Rooms should not be secured or contracted nor should rates be discussed with specific properties, unless requested to do so by the NCAA.

Bid responses may highlight any recommended properties Anthony Travel should consider when contracting. Specifications should also disclose any special relationships, agreements and/or financial arrangements you may have in place with the recommended properties. Anthony Travel will take into consideration all recommendations when selecting hotels; however, guarantees cannot be made that contracts will be secured with these properties.

All hotels contracted must have experience with and understand the needs of large groups. For certain championship events, additional room blocks may be required for fan travel.

The NCAA or its designees shall have the exclusive right to sell products licensed by the Association for merchandising at the selected hotels (inside and outside the premises controlled by the hotels). The hotel will provide adequate space in its lobby for such sales.

Contracted properties will be responsible for complying with all requirements in the contract terms as presented in the sample contract.
Hotel Room Block

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Teams¹/Ind</td>
<td></td>
<td></td>
<td>90</td>
<td>100</td>
<td>110</td>
<td>120</td>
<td>120</td>
<td>130</td>
<td>90</td>
<td>70</td>
<td>30</td>
<td></td>
</tr>
<tr>
<td>Headquarters</td>
<td></td>
<td></td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>Officials</td>
<td></td>
<td></td>
<td>0</td>
<td>10</td>
<td>20</td>
<td>20</td>
<td>20</td>
<td>20</td>
<td>10</td>
<td>6</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Media</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Evaluators</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Association</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td>100</td>
<td>120</td>
<td>140</td>
<td>150</td>
<td>150</td>
<td>160</td>
<td>110</td>
<td>86</td>
<td>46</td>
<td></td>
</tr>
</tbody>
</table>

¹ Room Types: ___ Doubles, ___ Kings, ___Suites, ___Other (please explain)

All hotels shall be in close proximity (ideally within walking distance) from the event venue. The team hotels must be of comparable quality and distance from the playing venue.

The host institution is financially responsible for the official accommodations to be reimbursed by the NCAA.

Please note that it is highly likely that a number of the participants in the individual portion of the championships also will have participated in the team portion of the championships. The figures indicated below are approximate numbers, particularly on the days that the team departures and individual arrivals overlap (Wed-Friday).
The prospective host that is bidding on this championship agrees to all terms and conditions as outlined above in this Championship Bid Specifications Agreement. We agree to comply with all the requirements listed in this document and to administer the designated championship in accordance with the policies of the NCAA and the applicable NCAA sports committee. Prospective hosts that agree with all the requirements listed in this document for the designated championship shall signify agreement by selecting “Yes” below.

[ ] YES  [ ] NO  [ ] NO with Exception

Prospective hosts who do not agree with all requirements in this document shall select either “No” or “No with Exception” and declare any issues and/or exceptions regarding the aforementioned terms. Please note: any proposed revisions to the language in this document must be specified in the bidding portal to be considered.
SECTION VI: NCAA/HOST RESPONSIBILITY

NCAA PROVIDES:

1. Transportation and per diem reimbursement for the participating teams and individuals.
2. Transportation, lodging (room and tax), per diem and match fees for all officials.
3. Transportation, lodging (room and tax) and per diem for the NCAA sport committee.
4. Awards for the participating teams.
5. Official souvenir program. Programs will be issued digitally for the foreseeable future.
6. Credentials.
7. Funding for the host to provide mementos to the official traveling parties of the participating institutions.
8. Funding for promotional efforts.
9. Funding for a head official to be selected from a national pool. The Division III Men’s and Women’s Tennis Committees will appoint this individual.
10. Funding for the selection of a local officials coordinator to be determined by the host.

HOST INSTITUTION/CONFERENCE AND/OR SPONSORING AGENCY PROVIDES:

1. Facilities/court maintenance.
2. Volunteers.
3. Public relations coordination.
4. First aid/medical services/AED on-site/ambulance on-site.
5. Championships hospitality.
6. Food/beverage concessions.
7. Public address system.
8. Support personnel – ushers, media runners, etc.


10. Media room (fully equipped).

11. Media seating/work area with constant refreshments.

12. All computers, printers, video equipment, photocopy machines, telephone lines, LAN lines, etc. necessary to administer the championships, and as may be required by the NCAA.

13. Appropriate directional signage within and outside the venue.

14. Other items as later requested by the NCAA.

15. Secure public address announcers (recommended non-student, non-intern adult), results personnel, etc.

Recent hosts:

2015 – Ohio Northern University and the Warren County Convention and Visitors Bureau (Mason, Ohio)
2016- Kalamazoo College (Kalamazoo, Michigan)
2017- University of the South and Chattanooga Sports Commission (Chattanooga, Tennessee)
2018- Claremont McKenna-Harvey Mudd-Scripps Colleges (Claremont, California)

Future host:

2020- Washington University at St. Louis (St. Louis, Missouri)
2021- Claremont McKenna-Harvey Mudd-Scripps Colleges (Claremont, California)
2022- Oglethorpe University and Greater Orlando Sports Commission (Orlando, Florida)
The prospective host that is bidding on this championship agrees to all terms and conditions as outlined above in this Championship Bid Specifications Agreement. We agree to comply with all the requirements listed in this document and to administer the designated championship in accordance with the policies of the NCAA and the applicable NCAA sports committee. Prospective hosts that agree with all the requirements listed in this document for the designated championship shall signify agreement by selecting “Yes” below.

☐ YES  ☐ NO  ☐ NO with Exception

Prospective hosts who do not agree with all requirements in this document shall select either “No” or “No with Exception” and declare any issues and/or exceptions regarding the aforementioned terms. Please note: any proposed revisions to the language in this document must be specified in the bidding portal to be considered.
SECTION VII: SCHEDULE OF EVENTS

24 COURT SCHEDULE

Sunday
9 a.m. – 5 p.m. Registration
9 a.m. – 5 p.m. Practice Times
6 p.m. Mandatory Coaches Meeting
6:30 p.m. Team Banquet
7:30 Officials Meeting

Monday
10 a.m. Quarterfinal Matches (Top Half of the Draw) – Men or Women
10 a.m. Quarterfinal Matches (Bottom Half of the Draw) – Men or Women
2 p.m. Quarterfinal Matches (Top Half of the Draw) – Women or Men
2 p.m. Quarterfinal Matches (Bottom Half of the Draw) – Women or Men

Tuesday
10 a.m. Semifinal Match (Top Half of Draw) – Men or Women
10 a.m. Semifinal Match (Bottom Half of Draw) – Men or Women
2 p.m. Semifinal Match (Top Half of Draw) – Women or Men
2 p.m. Semifinal Match (Bottom Half of Draw) – Women or Men

Wednesday
10 a.m. Team Championship (Final match) – Men or Women
       Awards Presentation - Immediately following the match.
1 p.m. Team Championship (Finals match) – Women or Men
       Awards Presentation - Immediately following the match.

Thursday
9 a.m. – 5 p.m. Registration
9 a.m. – 5 p.m. Practice Times
6:30 p.m. Coaches Meeting
7 p.m. Banquet/ Awards Presentation

Friday
9 a.m. Round of 32 Singles – Men or Women
9 a.m. Round of 32 Singles – Women or Men
1 p.m. Round of 16 Singles – Men or Women
1 p.m. Round of 16 Singles – Women or Men
3 p.m. Round of 16 Doubles – Men or Women
3 p.m. Round of 16 Doubles – Women or Men
<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Gender</th>
</tr>
</thead>
<tbody>
<tr>
<td>9 a.m.</td>
<td>Singles Quarterfinals – Men or Women</td>
<td></td>
</tr>
<tr>
<td>9 a.m.</td>
<td>Singles Quarterfinals – Women or Men</td>
<td></td>
</tr>
<tr>
<td>1 p.m.</td>
<td>Singles Semifinals – Men or Women</td>
<td></td>
</tr>
<tr>
<td>1 p.m.</td>
<td>Singles Semifinals – Women or Men</td>
<td></td>
</tr>
<tr>
<td>2 p.m.</td>
<td>Doubles Quarterfinals – Men or Women</td>
<td></td>
</tr>
<tr>
<td>2 p.m.</td>
<td>Doubles Quarterfinals – Women or Men</td>
<td></td>
</tr>
<tr>
<td>Noon</td>
<td>Singles Finals – Men/Women</td>
<td></td>
</tr>
<tr>
<td>2 p.m.</td>
<td>Doubles Semifinals – Men/Women</td>
<td></td>
</tr>
<tr>
<td>5 p.m.</td>
<td>Doubles Finals - Men/Women</td>
<td></td>
</tr>
</tbody>
</table>

Awards Presentation - Immediately following the match.
12 COURT SCHEDULE

Sunday
9 a.m. – 5 p.m.  Registration
9 a.m. – 5 p.m.  Practice Times
6 p.m.  Mandatory Coaches Meeting
6:30 p.m.  Team Banquet
7:30 p.m.  Officials Meeting

Monday
9 a.m.  Quarterfinal Matches (Top Half of the Draw) - Men or Women
noon  Quarterfinal Matches (Bottom Half of the Draw) - Men or Women
3 p.m.  Quarterfinal Matches (Top Half of the Draw) – Women or Men
6 p.m.  Quarterfinal Matches (Bottom Half of the Draw) – Women or Men

Tuesday
11 a.m.  Semifinal Match (Top Half of Draw) - Men or Women
11 a.m.  Semifinal Match (Bottom Half of Draw) – Men or Women
3 p.m.  Semifinal Match (Top Half of Draw) – Women or Men
3 p.m.  Semifinal Match (Bottom Half of Draw) - Women or Men

Wednesday
10 a.m.  Team Championship (Final match) – Men or Women
1 p.m.  Team Championship (Final match) – Women or Men

Thursday
9 a.m. – 5 p.m.  Registration
9 a.m. – 5 p.m.  Practice Times
6 p.m.  Mandatory Coaches Meeting
6:30 p.m.  Individuals Banquet
7:30 p.m.  Officials Meeting

Friday
9 a.m.  Round of 32 Singles - Men or Women
Noon  Round of 16 Singles - Men or Women
3 p.m.  Round of 32 Singles – Women or Men
6 p.m.  Round of 16 Singles – Women or Men
6 p.m.  Round of 16 Doubles – Men or Women
9 p.m.  Round of 16 Doubles - Women or Men
Saturday
11 a.m.  Singles Quarterfinals Men/Women
2 p.m.  Singles Semifinals Men/Women
5 p.m.  Doubles Quarterfinals Men/Women

Sunday
Noon  Singles Finals – Men/Women
       Awards Presentation - Immediately following the match.
2 p.m.  Doubles Semifinals – Men/Women
5 p.m.  Doubles Finals – Men/Women
       Awards Presentation - Immediately following the match.

*Schedules are based on availability of 12 and/or 24 outdoor competition courts and is subject to change.
**If your layout consists of any number besides 12 or 24 courts you must submit a proposed schedule of events.
Approximately 30-45 volunteers per day will be needed for various assignments, including results updating, hospitality, concessions, team/officials liaisons and merchandise sales. Anticipated time demands for volunteers would range from Sunday through Sunday the week prior to memorial day.

The prospective host that is bidding on this championship agrees to all terms and conditions as outlined above in this Championship Bid Specifications Agreement. We agree to comply with all the requirements listed in this document and to administer the designated championship in accordance with the policies of the NCAA and the applicable NCAA sports committee. Prospective hosts that agree with all the requirements listed in this document for the designated championship shall signify agreement by selecting “Yes” below.

☐ YES  ☐ NO  ☐ NO with Exception

Prospective hosts who do not agree with all requirements in this document shall select either “No” or “No with Exception” and declare any issues and/or exceptions regarding the aforementioned terms. Please note: any proposed revisions to the language in this document must be specified in the bidding portal to be considered.
SECTION IX: COACHES ASSOCIATION

The Intercollegiate Tennis Association (ITA) is will conduct one business meeting during the championships week. In addition, the ITA presents awards during the individual championships banquet. The host institution agrees if contacted by a representative of the ITA to provide assistance with arrangements for the meeting and the awards presentation. All coaches association activities held in conjunction with the championship are conducted at the discretion of the NCAA and are subject to NCAA approval. Please note, however, that the coaches association does not sponsor its annual convention in conjunction with the championships.