MINUTES OF THE

NATIONAL COLLEGIATE ATHLETIC ASSOCIATION

DIVISION III MEMBERSHIP COMMITTEE

Teleconference November 11, 2010

Participants:
Chris Graham, Midwest Conference
Charles Harris, Averett University
Mark Majeski, Willamette University
Christopher Ragsdale, Heartland Collegiate Athletic Conference
Charlyn Robert, Nichols College
Diana Schwartz, Westfield State College
Rubin Stevenson, Frostburg State University
Stefanie Baker-Watson, North Central College
Kristin Nesbitt, NCAA
Katie Willett, NCAA, recording secretary

Dale Knobel, Denison University and Shana Levine, Washington and Lee University were unable to participate on the teleconference.

[Note: These minutes contain only actions taken (formal votes or stated "sense of the meeting") in accordance with NCAA policy regarding minutes of all Association entities. While certain items on the committee's agenda were acted on at various times throughout the meeting, all final actions within a given topic are combined in these minutes for convenience of reference.]

The NCAA Division III Membership Committee teleconference was called to order at 1:03 p.m. Eastern time by Mr. Graham. All members were present as noted above.

1. Review October 14 Teleconference Minutes. The committee reviewed minutes from the October 14 teleconference.

   It was VOTED

   "That the October 14 minutes be approved as written."

2. Sports-Sponsorship Audit Update. The committee was provided an update on the sports-sponsorship audit. It was noted that M & S Consulting was requested to conduct audits on a total of 13 Division III institutions for the 2009-10 academic year. Of the institutions on

the audit list, 12 were randomly selected and one was referred to the audit process "for cause." Of the thirteen institutions subject to review, ten were found to be in compliance. Three institutions were not verified as compliant initially. Staff shared that letters requesting additional information were sent to the three institutions that could not be verified and to date one has responded and the auditors found them to be in compliance.

3. Men's Volleyball Conference Application Due Date. Staff noted that the legislative deadline for submitting conference applications to the committee is January 15 each year. However, the vote on NCAA Division III Proposal No. 2011-5 which would establish a Division III men's volleyball championship will not occur until Saturday, January 15, 2011. The timing of the vote would not provide time for conferences to coordinate and plan for submitting applications for membership recognition or automatic qualification consideration.

   The NCAA Division III Championships Committee requested that the deadline for conference applications be extended to February 28, 2011, only for conferences that sponsor men's volleyball. This extension would give the committee time to review and make recommendations for the April 2011 NCAA Division III Management Council meeting. This timeline would also allow for automatic qualification approval in conjunction with the June 2011 Championships Committee meeting.

   It was VOTED

   "To support the Championships Committee recommendation to delay the conference application deadline to February 28, 2011, for conferences that sponsor men's volleyball in order to provide time for the membership and automatic qualification process to be coordinated."

4. NCAA Division III Institutional Self-Study Guide Audit Review. Sixteen institutions were required to forward their Institutional Self-Study Guide (ISSG) to the committee.

   Nine institutions were selected to be audited due to for-cause purposes and seven other institutions were selected at random and represent 10 percent of the 2009-10 ISSG class. The committee provided the following feedback for those institutions that had been audited:

   a. Cazenovia College – The committee was comfortable with completion of the ISSG and noted that the institution was thorough and making progress with its action plans. The committee suggested that the institution consider clarifying responsibilities for those individuals involved with compliance.

b. Colorado College – The committee encouraged the institution to involve its Title IX Coordinator in the Equity in Athletics Disclosure Act (EADA) process and review as well as broadening the ISSG committee in the future to include individuals outside of athletics. The committee commended the institution's great use of professional development opportunities and involvement in NCAA committees.

c. Concordia College, Moorhead – The committee concluded that the report was incomplete and its action plans did not address all deficiencies identified. Additionally, the institution's notification of completion form was not signed by the appropriate individuals and the committee expressed concern that the ISSG appeared to have been completed only by the athletics director.

d. Concordia University Texas – The committee indicated that the ISSG was complete and that the institution had reasonable action plans that included diverse groups. The committee did note that based on the action plans the institution did have some work to do in the coming years.

e. Lewis & Clark College – The committee was comfortable with the report. The institution had made notes where improvements were needed.

f. Massachusetts Institute of Technology – The committee noted that the EADA and sport-sponsorship reports were not submitted with the ISSG. Additionally, the signature page was not signed and the committee could not determine how broad based participation was with the completion of the ISSG. The committee also noted that the institution identified issues in its action plans; however, did not include goals to address the issues identified and that the athletics director does not review sports medicine policies.

g. Milwaukee School of Engineering – The committee indicated that the ISSG was well done and that the institution appropriately addressed issues that needed to be addressed in its action plans.

h. Morrisville State College – The committee indicated that the institution's ISSG was a very thorough and complete document. The institution did not seem to have much connection to NCAA professional development opportunities, although doing so is not a requirement. The committee also noted that the signature page was missing.

i. Piedmont College – The committee acknowledged the institution's use of professional development opportunities and NCAA committee representation. Additionally, the committee was impressed by the campus-wide involvement on the ISSG committee and throughout the process.

j. Roger Williams University – The committee noted that the report was complete and that the institution addressed issues sufficiently through its action plans. The committee pointed out that the committee was limited and the intent of the ISSG is to involve and educate other campus constituents.

k. Thomas College – The committee noted that the institution had done a good job and included action plans to address those items identified by going through the process.

l. Wheelock College – The committee indicated that given the size of the institution it appears to do the best it can with limited staff. While the institution has an action plan to address the faculty athletics representative's involvement, the committee encourages the institution to follow through and ensure that the faculty athletics representative is engaged and supported.

m. Whitworth University – The committee noted that the group completing the ISSG was primarily athletics based and it encouraged broad-based participation in the future. Additionally, the committee acknowledged that the institution identified a number of issues and addressed them through its action plans. The committee did express concern with the report being completed with an interim athletics director and it recommends that the athletics director that is appointed review the document and the action items identified. Lastly, the committee noted that no EADA or sport-sponsorship reports were provided.

n. University of Wisconsin, Whitewater – The committee noted the institution's ISSG was thorough and complete.

5. Other Business. Mr. Graham provided an update on conversations related to membership growth and noted that greater collaboration between the divisions has been encouraged.

6. Adjournment. Mr. Graham concluded the teleconference at 1:33 p.m. Eastern time.

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