# A G E N D A

National Collegiate Athletic Association

Division III Membership Committee

Indianapolis, Indiana June 22-24, 2010

1. Welcome and announcements.

2. NCAA Division III Membership Committee roster. [Supplement No. 1]

3. Review June teleconference minutes. [Supplement No. 2]

4. Membership Committee policies and procedures. [Supplement No. 3]

5. NCAA Division III governance and identity update. [Supplement No. 4]

6. NCAA Division III membership – white paper items. [Supplement No. 5]

7. National accreditation. [Supplement No. 6]

8. Corresponding and affiliated membership. [Supplement No. 7]

9. Division III provisional and reclassifying membership.

    a. Current roster. [Supplement No. 8]

    b. Championships access/privilege. [Supplement No. 9]

    c. Campus visit agenda.

        - Year-one visits. [Supplement No. 10]

    d. Videoconference.

- Year-two videoconferences. [Supplement No. 11]

e. Gender Equity Forum attendance. [Supplement No. 12]

f. Review provisional and reclassifying member annual reports. [Supplement No. 13]

(1) Birmingham-Southern College. [Supplement No. 14]

(2) Berry College. [Supplement No. 15]

(3) Covenant College. [Supplement No. 16]

(4) Franciscan University Steubenville. [Supplement No. 17]

(5) Geneva College. [Supplement No. 18]

(6) Lancaster Bible College. [Supplement No. 19]

(7) Lyndon State College. [Supplement No. 20]

(8) North Central University. [Supplement No. 21]

(9) Penn State Abington. [Supplement No. 22]

(10) Penn State Harrisburg. [Supplement No. 23]

(11) St. Joseph's College, New York. [Supplement No. 24]

(12) Saint Vincent College. [Supplement No. 25]

(13) Spalding University. [Supplement No. 26]

(14) State University of New York at Cobleskill. [Supplement No. 27]

g. Review year-four provisional waivers.

- State University of New York at Cobleskill. [Supplement No. 28]

h. Provisional/reclassifying membership applications and mentor assignments.

(1) Centenary College (Louisiana). [Supplement No. 29]

(2) University of New Orleans. [Supplement No. 30]

10. Division III active membership.

a. Penalty structure. [Supplement No. 31 – will be distributed at the meeting]

b. Conference automatic qualification requirements – definition of core institution. [Supplement No. 32]

c. Sports-sponsorship audit.

d. Review waiver requests.

(1) Rosemont College update.

(2) Northern Collegiate Hockey Association. [Supplement No. 33]

e. Review 2010 NCAA Regional Rules Seminars.

(1) Participant numbers and satisfaction of NCAA Constitution 3.2.4.15. [Supplement No. 34]

(2) National Association of Division III Athletics Administrators summer forum.

(3) Division III commissioners meeting.

f. 2010-11 NCAA Division III rules test.

g. NCAA Division III Institutional Self-Study Guide. [Supplement No. 35]

- Electronic submission update.

h. *Getting in The Game* Web site.

i. Probation institutions – 2008-09. [Supplement No. 36]

(1) Johnson State College. [Supplement No. 37]

(2) Louisiana College. [Supplement No. 38]

(3) Maine Maritime Academy. [Supplement No. 39]

(4) New York City College of Technology. [Supplement No. 40]

(5) Rust College. [Supplement No. 41]

(6) Southern Vermont College. [Supplement No. 42]

(7) Wesleyan College (Georgia). [Supplement No. 43]

11. Other business.

12. In-person meeting and teleconference schedule. [Supplement No. 44]

13. Adjournment.

MINUTES OF THE

NATIONAL COLLEGIATE ATHLETIC ASSOCIATION

DIVISION III MEMBERSHIP COMMITTEE

NCAA, Indiana Room June 22-24, 2010
Indianapolis, Indiana

Participants:
Dale Knobel, Denison University
Rubin Stevenson, Frostburg State University
Stefanie Baker-Watson, North Central College
Chris Graham, Midwest Conference
Shana Levine, Washington and Lee University, chair
Mark Majeski, Willamette University
Christopher Ragsdale, Heartland Collegiate Athletic Conference
Charlyn Robert, Nichols College
Diana Schwartz, Westfield State College
Azure Davey, NCAA
Amy Huchthausen, NCAA
Kristin Nesbitt, NCAA
Katie Willett, NCAA, recording secretary

Charles Harris, Averett University was unable to participate on the teleconference. Lynn Oberbillig, Smith College, Gary Brown, Dan Calandro, Dan Dutcher, Leah Kareti, and Liz Suscha; NCAA were in attendance for portions of the meeting.

[Note: These minutes contain only actions taken (formal votes or stated "sense of the meeting") in accordance with NCAA policy regarding minutes of all Association entities. While certain items on the committee's agenda were acted on at various times throughout the meeting, all final actions within a given topic are combined in these minutes for convenience of reference.]

Tuesday, June 22

The NCAA Division III Membership Committee meeting was called to order at 2:04 p.m. Eastern time. All members were present as noted above.

1. Welcome and Announcements. A welcome and introductions were provided. The committee reviewed the agenda for Tuesday noting items that would be moved to accommodate staff's availability.

2. Membership Committee Roster. The committee reviewed the roster and were asked to provide staff with any updates if needed.

3. Review June 10 Teleconference Minutes. The committee reviewed the minutes from the June 10 teleconference and approved as written.

It was VOTED

"That the minutes of the June 10 teleconference be approved as written."

4. Membership Committee policies and procedures. Staff provided the committee with an update on the amended and updated language within the policies and procedures. The changes made were related mainly to the procedures and committee responsibilities. Specifically, procedures related to chair election were incorporated. Additionally, responsibilities associated with committee members roles as mentors were updated and it was communicated that as mentors committee members should be tracking in requirements in advance and communicating with institutions prior to submission of materials as well as reviewing the information to provide feedback before committee review. [ADD INFORMATION ABOUT VIDEOCONFERENCE]

It was VOTED

"That the policies and procedures be approved."

5. NCAA Division III governance and identity update.

   a. Identity. The committee was reminded that staff will be calling attention to the platform at the start of each meeting and encourages the committee to be cognizant of the platform when making decisions. It was noted that a mailing went out to presidents that updated institutions on the progress of the initiative. It focused mainly on the activation and communication plan and it was noted that success relies on campus level participation.

6. NCAA Division III Membership – White Paper Items. Leah Kareti provided the committee with an update regarding the Division III white papers referencing Supplement No. 4 which identifies those recommendations slated for the committee. The current focus is with presidential leadership. It was noted that the white papers are essentially acting as a strategic plan for the division currently and will continue to do so in the years to come.

   Presidential leadership. Staff discussed that presidential leadership is a priority and the division will be looking to manage Division III as it grows is related to involvement and expectations of presidents. Started with a presidential grouping and separating those items that want presidents to focus on. A standing planning session will be taking place quarterly with broader issues that are more strategic in nature.

Concepts to eliminate need for PC to serve as sponsor for all legislative proposals. Need to maintain a mechanism for final approval and authority. PC could designate certain items to MC. Will establish a subcommittee with PC and MC to determine those proposals and categorizing them as presidential or non-presidential.

Third concept is to add two seats to the MC for individuals to whom athletics reports. Noted these individuals are already serving within structure. Desire to have presidential meetings at conferences.

Discussed the recommendation related to required attendance at Convention and noted it has been placed on the backburner while the focus shifts to the presidential package. Conversations have occurred related to staff attendance at presidential meetings rather than always requesting their presence at NCAA meetings.

Academic reporting pilot. Have an expectation for consistent academic performance of SAs and students and the pilot is a way to determine logistically how to obtain and analyze the data. NCAA is looking at graduation rate with six-year cohort. CSP is doing an analysis however it is not representative of the Division III membership. Noted there is a desire to use as a compliance tool on campus and not an attempt to establish initial and continuing eligibility.

Grid that notes the recommendations identified for the membership committee. Staff indicated that many of the recommendations have been accomplished; however there are still outstanding tasks that need to be addressed, namely review of the ISSG which will come before the committee again at a later date.

Final note in regards to strategic plan that currently looking at reviewing gender and diversity programming to ensure they are effective. Additionally, taking a look at the drug testing pilot.

7. National accreditation. It was noted that the NCAA Executive Committee recently considered a waiver for an NCAA institution that experienced issues with its regional accreditation status. As a result, the institution sought accreditation by a nonregional accreditation agency, yet one that is recognized by the U.S. Department of Education. It is a common provision and being looked at by all three divisions.

Discussion ensued about the accreditation process. The committee noted that the six regional accreditation agencies have more rigorous standards than those of a nonregional accreditation status. Additionally, the committee conversed about the impact on the student-athlete experience. It was noted that there may be an impact related to credits such as whether they would transfer or could impact graduate studies. The committee did not feel compelled to change the current standards and that what is in place is appropriate. there whether the NCAA should afford membership to those institutions not accredited by

one of the six regional accreditation agencies, but recognized by the U.S. Department of Education.

8. Corresponding and affiliated membership. Staff noted that the NCAA national office membership team is concerned that selected outside groups and organizations may be submitting membership applications to become NCAA "affiliated" members primarily to benefit from the use of NCAA marks. The committee provided feedback related to elimination of the "corresponding membership" category where the only benefit members in that category receive are the Association's general membership publications and mailings and not the privilege of using the Association's marks. Further, the committee supported the concept and the recommendation that the membership requirements for the "affiliated membership" category be defined further to limit the membership to:

   1. Coaches and sports associations for sports sponsored by the NCAA, and
   2. Associations comprised of college/university administrators.

9. Provisional and Reclassifying Membership Items.

   a. Current Roster. Staff noted that if new institutions are accepted into the process committee members will need to assigned as mentors for those institutions.

   b. Championships access/privilege. Staff noted that current provisional member institutions have inquired about gaining access to NCAA Division III championships while going through the provisional process. Historically, provisional and reclassifying institutions have not had access to NCAA Division III championships until they have completed the requirements of and been accepted as active Division III members.

      The committee indicated that the process is about institutional preparation and the committee felt that institutions should be going through the four year process prior to gaining access to NCAA championships. Discussion ensued about the change in the process that requires institutions to be in compliance in year one to all Division III regulations. Additionally, it was noted that there is a waiver to accelerate the process and the committee reiterated that there is merit to an institution taking the time to go through the process. The reality is that only 17% of current membership has access to NCAA championships currently.

      The committee conversed about potential options to allow championships access however still supported the rationale that has been communicated by the committee previously. It was noted that as mentors the committee should be communicating what the requirements are and also stress the purpose of the waiver and that it is intended for exemplary institutions.

c. Campus Visit Agenda - Year-One (post-September 1, 2009, institutions). The committee reviewed the agenda for the year-one provisional visit.

d. Videoconference. The committee reviewed the proposed agenda for the year two videoconference. It was noted that the videoconferences for year two institutions have been scheduled and the agenda has been provided to the institutions participating. Additionally, staff reminded the committee that this will be the first time the videoconferences will be held and asked that those committee members who participate provide feedback to staff for future years.

e. Gender Equity Forum attendance. The NCAA Committee on Women's Athletics requested that the committee consider adding a requirement to the provisional and reclassifying processes that at least one institutional senior level administrative official (e.g., athletics direct report, president or chancellor, Title IX officer) attend the Gender Equity and Issues Forum during at least one year of the provisional or reclassification process. The Committee on Women's Athletics believes that it is imperative for all NCAA institutions to have a full understanding of the association's gender equity expectations and opportunity to be trained on Title IX and planning best practices.

The committee inquired about the programming and if it would be relevant to individuals at this level in the structure, additionally the committee asked about attendance of such individuals thus far. The committee also expressed that it understands there needs to be an awareness of the issue and that it may be possible to do so through other avenues such as videos and tie a requirement to review or have a session at Convention that would incorporate educational tiers or at Regional Rules Seminars. It was also noted that it is a requirement that should be considered for the entire membership as a once in four year obligation.

It was VOTED

"To require that a minimum of one institutional senior level administrative official attend the Gender and Equity and Issues Forum during at least one year of the provisional or reclassification process. It was noted that the programming intended for these individuals should be administered in a day format. This requirement will be effective for institutions entering the provisional/reclassifying process in 2010-11."

[Note: The meeting recessed at 5:40 p.m. Eastern time.]

Wednesday, June 23

The meeting was called to order at 8:09 a.m. Eastern time. All members were present as noted above.

f. Review Provisional and Reclassifying Member Annual Reports.

(1) Provisional Member Annual Reports – Second Year of Provisional Membership.

It was VOTED

"That the following institutions are moved into the second year of provisional membership:

a. Berry College;

b. Covenant College; and

c. Penn State Abington.

The committee noted that Berry College provided a sufficient report and did a nice job identifying and reporting secondary violations. Additionally, it was noted that they would not have met sport sponsorship for swimming and diving however met the requirements overall.

The committee encouraged Covenant College to proactively review rules rather than reactive and to get more people involved in the compliance process, noting it should be broad based participation. Additionally, while the institution was in year one of the process and don't currently have voting privileges the committee noted that the institution needs to be tracking on and reviewing proposed legislation so that they have an understanding of the legislative process and changes that occur.

The committee noted that Penn State Abington did a thorough job with its report. The committee was impressed that the institution provided comments and plans to address and item where a "no" was indicated. The committee requested that the institution report back once the SWA has been designated and stressed that this should be a priority for the institution and be resolved as soon as possible. Additionally, the committee would encourage the institution to conduct regular and consistent SAAC meetings. Also, the committee noted that the institution did report secondary violations that have occurred. The institution indicated that those individuals involved in the violations were not sent to the Regional Rules Seminar however the committee encourages the

institution to consider sending the individuals even without NCAA directive to do so.

(2) Provisional Member Annual Reports – Third Year of Provisional Membership.

It was VOTED

"That the following institutions are moved into the third year of provisional membership:

(a) Spalding University; and

(b) SUNY at Cobleskill

Correspondence with Spalding should note that the institution has progressed and that it is evident that improvements have been made and they are doing the best with the resources that are available. The committee noted that limited resources such as facilities and part-time coaches could present challenges. Additionally, the committee encouraged the institution to continue to build rosters for sport sponsorship purposes.

The committee indicated it was comfortable with SUNY at Cobleskill's report. The committee noted that the institution should have provided participant numbers in conjunction with individual sports.

(3) Provisional Member Annual Reports – Fourth Year of Provisional Membership.

It was VOTED

"That the following institutions are moved into the fourth year of provisional membership:

(a) Franciscan University at Steubenville;

(b) Geneva College; and

(c) St. Joseph's College (Brooklyn)."

Correspondence to Franciscan University at Steubenville should note that its report was thorough and the committee acknowledged that the institution is adding sports, hiring full-time staff and taking appropriate steps as part of the provisional process.

Correspondence to Geneva College should note that the committee felt there was conflicting information provided related to scheduled and completed contests found in the results provided (football noted that scheduled showed 10 games however results reflected 11…questions about NCCAA, confusing for committee to determine). The committee also noted that indoor and outdoor track and field did not offer the appropriate number of events and did not have enough participants to meet sport sponsorship requirements; however the institution indicated that the sports did count for sport sponsorship purposes. The committee encouraged the institution to be aware of sport sponsorship requirements, particularly with track and field and the associated minimum participant requirements. Lastly, the committee shared that the institution reported secondary violations, however did not indicate what corrective action or response was taken. The committee would encourage the institution to use the NCAA form when reporting secondary violations.

Correspondence to St. Joseph's College should note that the institution submitted a very clean and thorough report. The committee noted that the chart should indicate the maximum number of contests. Additionally, the committee recognized the summary provided by the institution that indicated its previous standing, what concerns were expressed by the committee, the steps that were taken to address those concerns and the progress made by the institution. The committee acknowledged that the institution noted the impact being felt financially and the challenge it is presenting for the institution to be able to add full-time staff. The committee suggestion to that it incorporate a chart in the review to assesses each institution and provide a rating that can be used throughout the process. – Is there a way to standardize the feedback that is given? Enhance the chart/checklist for committee to review and highlight certain areas where feedback should be provided.

(4) Provisional Member Annual Reports – Active Membership.

It was VOTED

"That the following institutions are moved into active membership:

(a) Lancaster Bible College;

(b) Lyndon State College;

(c) North Central University;

(d) Penn State University, Harrisburg; and

(e) Saint Vincent College

Correspondence to Lancaster Bible College should indicate that the institution is doing a good job. Concern was expressed with women's cross country as the results were incomplete, and it was noted that they scheduled and competed in enough contest however did not have enough participants to count the contests. The committee indicated the institution is approaching an enrollment of more than 1,000 which would increase its sport sponsorship requirements. As such, the committee requested that correspondence provided to the institution should indicate what the penalty associated with failure to meet sport sponsorship is as an active member.

It was noted that Lyndon State College appeared to be meeting all requirements and overall did a nice job. The committee recognized that the institution was in full compliance with sport sponsorship. Additionally, the committee noted the institution did report secondary violations one pertaining to a new employee and the committee recommended that a program for new employees be established. Also, the committee recognized that the institution did a nice job addressing its previous concerns.

Correspondence to North Central University should note the institution did an outstanding job with the annual report and is demonstrating full compliance. The committee suggested more detail with baseball in regards to documenting double-header contests as is done with softball. The committee also noted that the signature page is missing from the report.

The committee indicated that Penn State University Harrisburg submitted a complete report. It was noted that the institution reported secondary violations. The committee encouraged the institution to continue to work with the admissions department to track which students are admitted to the institution.

The committee noted that Saint Vincent College's report was very thorough. The committee encouraged the institution to be cognizant of sport sponsorship requirements and pointed out that they were not met in all sports however overall were in compliance. Additionally, the institution has a solid system in place for secondary violation reporting and assessment/penalties.

(5) Reclassification Request – Fourth Year of Reclassification.

It was VOTED

"That Birmingham-Southern College, be moved into the fourth year of reclassification."

The committee noted that the institution did not thoroughly complete the required documentation however what is provided indicates compliance. Additionally, the institution is encouraged to provide continuous and comprehensive rules education and that the reporting and investigation of secondary violations involved outside oversight. The committee noted that responsibility for reporting secondary violations rests with the coaching staff and that the individual committing the violation is completing the report without administrative oversight or signature. Also, the institution should be reminded that it needs to be reporting secondary violations as they occur or are discovered.

g. Waivers to Accelerate the Four-Year Process**.** The committee reviewed the following institution and recommended that the institution's waiver be approved. The committee again raised the question of what makes an institution exemplary. The committee noted that in the ISSG they were talking about compliance practices that they are still putting into place. In the future when make the campus visit in year one need to be looking at the institution to see if policies/procedures are in place already. The committee needs to determine if they are a "wow" institution and are communicating to the institution where they are at. The committee noted that the institution seemed to distribute ISSG for approval rather than having broad based involvement. Additionally there were notes related to job descriptions for individuals outside of athletics with compliance related responsibilities. The question of whether the institution is still in the learning process versus ready for active membership. If the institution is responding to suggestions and improving systems they are still learning which is part of the process. It is great that they are implementing systems, however to be exemplary and be advanced should have those in place. Acknowledge deficiencies related to sport sponsorship to confirm commitment to meeting standard. What is normative…should it be a three year process with the membership committee requiring institutions to do a fourth year if necessary. *The institution was cited as a provisional institution that was doing a sound job advancing through the provisional process and they met all requirements of the wavier.* The institution will not be advanced to year four of the provisional process. Four year is the norm and need reasons why should advance. The committee noted that no compelling or exemplary evidence was provided. Specifically the institution still has compliance systems that are evolving and therefore not fully meeting (f). STAFF will review legislation to address concerns related to language of the Bylaw.

It was VOTED

"That the waiver for SUNY Cobleskill to accelerate be denied."

b. Provisional/Reclassifying Membership Applications and Mentor Assignments.

(1) Centenary College. The committee encouraged Centenary College to continue to educate and track on changes in financial aid legislation between Division I and Division III, especially related to coaches. In regards to rules education stress that it should be continuous and comprehensive throughout the year (Noted that occurs only twice). Additionally, the committee noted that letters of support from the sponsoring institution as well as acceptance into the American Southwest Conference. It was also noted that the institution has been updating policies and procedures, and the committee shared that clarification should be made related to permissible time periods for tryouts to occur.

It was VOTED

"To accept Centenary's application and include them into the reclassifying class for 2014."

(2) University of New Orleans. Staff provided the committee with background information related to the institution noting that the institution was provided relief through the 2001-12 academic year through a waiver in Division I. The waiver provided relief of financial aid requirements and sport sponsorship requirements. The institution is currently sponsoring four sports for women and five for men. Additionally, the institution is not meeting the three sport one season requirement. In its review of the University of New Orleans the committee felt compelled with an opportunity to succeed however note it would be an uphill battle for the institution. The committee indicated many of the documents appeared to be visionary in nature coming from the president's office and that would need to see these put into place. The plan indicates that the institution will be in full compliance with sports sponsorship requirements in the 2001-12 academic year. Opportunity in a supportive way to assist the institution and provide them with . The committee noted the extraordinary impact of the hurricane and also that the institution is located in a geographic location in an area that can accept new members. The committee also raised the issue of why an institution applies and the belief in the Division III philosophy. The committee noted it was unclear if the institution understands why it wants to join the Division III membership. There has been consistency in regards to the standards that institutions applying for Division III are held to. It was noted that the institution is coming to the committee needing a waiver to start the process. It was suggested that because of the unique profile of the institution the committee would like to consider setting conditions. There are standards that accompany going with the reclassification period (e.g. one opportunity to repeat,

The recommendations are being provided to ensure the institution is prepared for Division III membership; it is a careful and cautious approach.

Required conditions include: adding a year to the provisional process (conditional year, year 1, year 2 year 3 and year 4), requiring the institution to embrace and unify communication related to the Division III philosophy so that it has a comprehensive look and feel based on philosophy statement and the platform, the institution must work closely with a mentor institution. Additionally, the committee strongly recommends that the institution to does a site visit to an "exemplary" institution and greater participation in Regional Rules Seminar beyond the required individual.

Conditions: Do year one programming twice including accountability to the institutions own plan that requires them to be meeting sport sponsorship requirements in 2011-12; need to change messaging; work with mentor closely; required site visit with senior level staff;

In its review of the University of New Orleans the committee felt compelled to provide the institution with an opportunity to succeed however noted it would be an uphill battle for the institution. The committee indicated many of the documents appeared to be visionary in nature coming from the president's office and that it would need to see these put into place. The committee also discussed that the plan provided with the application indicates that the institution will be in full compliance with sports sponsorship requirements in the 2001-12 academic year.

Conversation also took place related to the extraordinary impact of the hurricane and also that the institution is located in a geographic location in an area that can accept new members. Also, the committee raised the issue of why an institution applies for membership and the belief in the Division III philosophy. The committee noted it was unclear if the institution understands why it wants to join the Division III membership. There has been consistency in regards to the standards that institutions applying for Division III are held to and that the institution is coming to the committee needing a waiver to even start the process as it does not meet the minimum standards for application. It was suggested that because of the unique profile of the institution the committee would like to consider setting conditions.

The conditions are being provided to ensure the institution is prepared for Division III membership; it is a careful and cautious approach to assist the institution in its pursuit of Division III membership.

**Conditions:** (1) The institution is required to complete a conditional year in 2010-11 and meet all requirements associated with Year 1 of the process during the conditional year. Additionally, the institution needs to adhere to the plan provided in the application to ensure that it is meeting all sport sponsorship requirements prior to the 2011-12 academic year. If the institution successfully completes the requirements of the conditional year it will then start Year 1 of the reclassifying process. (2) The institution needs to demonstrate that it embraces the philosophy of the division by unifying communication (e.g. website, press releases, hadbooks/manuals) so that it has a comprehensive look and feel based on the Division III philosophy statement and the platform including the 6 attributes that have been identified for the division. (3) The institution must work closely with a mentor institution. Additionally, the committee strongly recommends that the institution does a site visit to an "exemplary" institution with members of the athletic department (e.g. administrators, coaches, FAR)

and individulas outside of athletics with rules compliance responsibilities (e.g. registrar, admissions, financial aid) and that these same individuals participate in Regional Rules Seminar.

It was VOTED

"To conditionally accept the University of New Orleans application and include them into the reclassifying class for 2014."

The committee discussed the need to fill mentor slots for the above institutions. Stephanie Baker Watson agreed to serve as mentor to Centenary. Chris Graham agreed to serve as mentor to New Orleans.

7. Division III Active Membership.

a. Penalty structure. Staff provided background on the penalty structure and an overview of what is currently in place. It was noted that the four membership requirements (convention, RRS, ISSG and sport sponsorship). Have always communicated and practiced that all four are under the same umbrella. The committee noted that priority is placed on sport sponsorship in regards to membership requirements. The committee inquired about the Committee on Infractions structure. Discussion also ensued about the current penalties tied to the various membership requirements and how those interact. Currently written that each requirement is in its own silo, specifically, attendance, ISSG and sport sponsorship. One concept presented included having sport sponsorship being the "trigger," at the point in time you do not meet sport sponsorship you are on probation and notified that as a condition you now have to meet all membership requirements during the five year probationary status. The five year period associated with sport sponsorship is stand alone, so if an institution does not meet another membership requirement. (Viewed as failure to meet a condition of probationary status.) Within the sport sponsorship silo if an institution receives a second strike by not meeting a membership requirement it is held accountable to the probationary period associated with that strike. For example if an institution failed to meet sport sponsorship and is in the final year of that probationary period and fail to meet another membership requirement (e.g. convention attendance) they will be in restricted status for the following year and then will be required to carry out the remaining years in the probationary period associated with the second strike (e.g. two years of three year period after completing the restricted status).

It was VOTED

"To conditionally accept the University of New Orleans application and include them into the reclassifying class for 2014."

b. Conference automatic qualification requirements – definition of core institution. Staff noted that the NCAA Division III Championships Committee discussed at length existing core requirements for automatic qualification and implications on conference membership. The overlap exists because the membership committee determines who is a conference and championship awards automatic qualifications. Philosophically have focused on having core members. It was noted that for access to an automatic qualification it requires a conference to have seven core members and that to be considered as a conference you will need six members. Championships committee is recommending that an institution can only be core in one conference. Indicated that needs to be more of a one to one relationship related to benefits. The membership committee supported this recommendation.

Additionally, to gain voting privileges a member conference shall conduct conference competition in at least five sports for both men and women, with at least one in each season. The requirement is tied to voting privileges only and not the conditions and obligations of membership and the committee raised tying this requirement with conditions and obligations of membership. The committee indicated it would like to table the discussion for a later date and for additional research to be done. Staff indicated it will work with the championships committee to combine thoughts and synthesize information and present to committee at a future date. In that review will consider grace period for membership requirements consistent with what is provided in championships.

Discussion ensued about privileges associated with conference membership and that currently all that is tied to the vote however the committee considered tying other obligations to conference membership.

The committee discussed the economics of high education and minimizing costs associated with travel and time away from campus for student-athletes. Noted that concept of mega conferences.

Motion to change the conference member requirements from six to seven institutions to provide consistency with other conference requirements. It was noted that the committee would like to see a two year delayed effective date.

It was VOTED

"To change the requirement of conference membership from six to seven member institutions."

c. Sport sponsorship audit. Staff provided an update on the status, timeline and process associated with the sport sponsorship audit for 2009-10. It was noted that the contractors have begun working on twelve randomly selected institutions and that

additional institutions will be added to the audit after submission of the sport sponsorship and demographic form that is due August 15, 2010.

d. Review waiver requests.

(1) Rosemont College update. Staff provided an update on a waiver request that was approved by the committee at it June 2009 meeting. The waiver request was related to Bylaw 20.11.3.6.2 and a single-gender institution transitioning to a coeducational institution. The institution has indicated that it is on track with its plan submitted with the waiver request and have added

(2) Northern Collegiate Hockey Association. Staff provided background on a request from the Northern Collegiate Hockey Association to maintain its current structure for the 2010-11 academic year. It was noted that the same latitude should be provided to the Western Water Polo Association as well. The conference has expressed an interest in assessing its viability to be a multi-sport conference versus single-sport.

It was VOTED

"To allow the Northern Collegiate Hockey Association and the Western Water Polo Association to maintain its current structure for the 2010-11 academic year.

(3) New York City College of Technology. Staff explained that New York City Tech had submitted an appeal of the committee's denial of its sport sponsorship waiver for the 2008-09 academic year. It was noted that the new information provided in the appeal pertained to the men's and women's track and field programs being added in 2008-09. The committee again noted that it is the responsibility of the institution to document the results, not just the program especially given that the institution was on probation for sport sponsorship already. Additionally, the committee noted the potential negative impact on the student-athlete's by not tracking results as it pertains to items such as qualification times and transferring. A request was made for staff to produce a timeline to be provided to the Division III Management Council outlining key communication and review of information related to the sport sponsorship audit and waiver review.

It was VOTED

"To deny the appeal request submitted by New York City College of Technology for its

e. Review 2010 NCAA Regional Rules Seminar.

(1) Participant Numbers and Satisfaction of NCAA Constitution 3.2.4.15. The committee reviewed the list of institutions that attended the 2008, 2009 and 2010 Regional Rules Seminars, noting that this is the third year of the once-in-three-year attendance requirement. Period 2007-08 through 2009-10. It was noted that those institutions that had not yet met the requirement were sent a memo notifying them of the requirement going into the 2009-10 academic year. Additionally staff made an effort to notify those institutions again prior to the Dallas Regional Rules Seminar. Lastly, staff indicated that moving forward institutions will fall in different cohorts depending on when their most recent Regional Rules Seminar attendance occurred.

(2) National Association of Division III Athletics Administrators Summer Forum. The committee was informed that the group met in Dallas in conjunction with the Regional Rules Seminars. Staff encouraged the committee to provide suggestions related to broader educational topics that it feels should be addressed at the forum as it works collaboratively with the group. A suggestion was provided to explore including education related to Title IX in the future and also process involved with submitting items such as the EADA report or financial reporting.

(3) Division III commissioners meeting. Staff raised the issue of presidential involvement and for the committee to continue to keep it at the forefront. Those committee members that participated in the meeting updated the committee on topics that were discussed including potential legislative proposals as well as transgender athletes.

f. 2010-11 NCAA Division III Rules Test. Staff provided an update on the 2010-11 Division III rules test noting that situational questions had been drafted based on the committee's feedback in February and that new questions addressing recent legislative changes have been incorporated.

g. NCAA Division III Institutional Self-Study Guide (ISSG). Staff provided an update on reformatting the ISSG to embrace the six attributes in the identity platform while still maintaining questions that are currently included. Division II is piloting an on-line version of the ISSG that will provide on-line access to those individuals identified by the institution. From a committee perspective it also will provide real time access to the information when a review is needed. Staff is aiming to have access to an on-line ISSG site for Division III in the 2011-12 academic year.

h. Getting in the Game Web Site. Staff noted that it is currently updating the site and working to standardize the videos. Additionally, staff is looking to create a structure to update the site throughout the year in the future rather than focusing on it over the summer. Lastly, staff is working with the Agents, Gambling and Amateurism staff to connect Getting in the Game with the Don't Bet on it site.

i. Probation Institutions – 2009-10.

(1) Johnson State College. The committee noted that the institution's assessment was acceptable. The committee recommended that a structure surrounding the rules test be put in place. Additionally, the committee noted that they do not provide compliance information for volunteers and non-athletics staff.

(2) Louisiana College. – The committee noted that the assessment was very well done and the institution appears to be functioning properly. Thank them for their due diligence. Noted that should include

(3) Maine Maritime Academy. The committee noted a number of concerns with the compliance systems currently in place. Specifically, the athletic director is responsible for checking eligibility and only checks full-time enrollment once a month. Issues were also identified with identifying and reporting rules violations. No oversight of recruiting for coaches or outside oversight of certifying continuing eligibility. The committee has asked that the institution respond to concerns raised, specifically have the institution respond to those items where they indicated "no."

(4) New York City College of Technology. The committee noted that the institution completed the assessment, however it is not acceptable. The institution did not provide additional information or details for the questions. The institution did not describe how items are done they only identify who does them and the committee would like to see the institution redo the program assessment and provide the committee with a progress report in six months.

(5) Rust College. The committee noted the institution completed the assessment however concerns were expressed with monitoring playing and practice seasons and out-of-season activities. Additionally, the committee noted the athletics department needs to make and effort to be integrated with other offices on campus. The athletic manual has not been updated since 2003 and the committee encourages the institution to review and update it annually.

(6) Southern Vermont College. The committee noted the institution was thorough in its completion of the assessment. The institution was close with sport sponsorship and the number of required participants. The committee encourages

the institution to increase roster sizes. Have communication with conference office in regards to rules interpretations.

(7) Wesleyan College (Georgia). The committee noted that the institution successfully completed the requirement. The committee noted that the institution had small roster sizes. Also noted that the institution had no violations in the last three years and that the athletic director has multiple roles/responsibilities. There appeared to be limited control with regard to fundraising that is being done mainly by the student-athletes.

11. Other Business. Staff noted that the February meeting will include a joint meeting with the Division II Membership Committee.

12. In-Person Meetings and Teleconference Schedule.

a. The committee was reminded that its next in-person meeting is scheduled for February 16-17, 2010, in Indianapolis, Indiana.

b. The committee set its future teleconference schedule. All teleconferences will be conducted from 1 to 3 p.m. Eastern time. The dates of the teleconferences are as follows:

(1) July 10;

(2) August 14;

(3) September 11;

(1) October 9;

(2) November 13;

(3) December 11; and

(4) January 8, 2010.

13. Adjournment. The committee adjourned at 9:30 a.m. Eastern time.

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The National Collegiate Athletic Association
June 22, 2010 KW:jh/br

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