A G E N D A

National Collegiate Athletic Association

Division III Management Council

Indianapolis Marriott Downtown
Indianapolis, Indiana

April 16-17, 2012

1. Welcome and announcements.

2. Rosters, future meeting schedule and monthly updates.

3. Review of summary and minutes.

   a. Summary of winter 2012 quarterly meetings. (Approval)

   b. February 9 and March 8, 2012, Administrative Committee actions. (Approval)

4. Division III Strategic Positioning Platform. [Supplement No. 1]

5. Committee/subcommittee reports.

   a. Division III joint Presidents Council/Management Council committees or subcommittees.

      (1) Convention-Planning Subcommittee. [Supplement No. 2] (Nancy Meyer)

      (2) Strategic-Planning and Finance Committee. [Supplement Nos. 3a and 3b] (Jeff Martinez)

   b. Management Council subcommittees.

      (1) Academic Issues Subcommittee. [Supplement No. 4] (Tim Downes)

(2) Subcommittee for Legislative Relief. [Supplement No. 5] (Charlie Robert)

(3) Playing and Practice Seasons Subcommittee. [Supplement No. 6 will be distributed at the meeting] (Chris Martin)

c. Division III committees.

(1) Championships Committee. [Supplement Nos. 7a, 7b, 7c, 7d and 7e] (Downes)

(2) Financial Aid Committee. [Supplement Nos. 8a, 8b and 8c] (Terry Rupert)

(3) Committee on Infractions. [Supplement No. 9] (Meyer)

(4) Infractions Appeals Committee. (Kitty Baldridge)

(5) Membership Committee. [Supplement No. 10] (Robert)

(6) Nominating Committee. [Supplement No. 11] (Portia Hoeg)

(7) Student-Athlete Advisory Committee. [Supplement Nos. 12a and 12b] (Karla Conrad)

(8) Student-Athlete Reinstatement Committee. (Jan Hathorn)

(9) Interpretations and Legislative Committee. [Supplement Nos. 13a, 13b and 13c] (Kurt Beron)

d. Association-wide committees.

(1) Committee on Competitive Safeguards and Medical Aspects of Sports. [Supplement No. 14] (Lori Runksmeier)

(2) Honors Committee. [Supplement No. 15] (Bill Klika)

(3) Minority Opportunities and Interests Committee (MOIC). [Supplement No. 16] (Stanton Ching)

(4) Olympic Sports Liaison Committee. (Fredina Ingold)

(5) Postgraduate Scholarship Committee. [Supplement No. 17] (Hathorn)

(6) Research Committee. (Chris Thomforde)

(7) Committee on Sportsmanship and Ethical Conduct. (Ingold)

(8) Walter Byers Scholarship Committee.

(9) Committee on Women's Athletics (CWA). [Supplement No. 18] (Hoeg)

6. Division III Initiatives and updates.

a. Division III Identity Initiative. [Supplement No. 19] (Dan Dutcher/Louise McCleary)

b. Academic Reporting.

(1) Executive Summary of Division III Issues Forum. [Supplement No. 20a] (Dutcher/McCleary)
(2) Recommended next steps and timetable. [Supplement No. 20b] (Dutcher/McCleary)

c. Division III Expense Reporting "Dashboard Indicators". [Supplement No. 21] (Eric Hartung)

d. Virtual Focus Group (VFG) communication. [Supplement No. 22] (McCleary)

e. Sickle Cell trait testing. [Supplement No. 23] (David Klossner/Azure Davey)

7. Proposed Legislation for the 2013 Convention.

a. Review noncontroversial legislation approved by the Management Council. [Supplement No. 24] (Brandy Hataway)

b. Review of governance-sponsored legislation. [Supplement No. 25] (Hataway)

8. Association-wide updates and issues.

a. Inclusion Initiative. (Bernard Franklin and Kim Ford)

b. Litigation update. [Supplement No. 26 will be distributed at the meeting]

c. Governmental Relations report. [Supplement No. 27]

d. 2012-13 Committee meeting requests. [Supplement No. 28] (Dutcher/McCleary)

9. Other business.

10. Adjournment.

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DIVISION III FUTURE MEETING SCHEDULE

2012			
Attending	Dates	Meeting/Championships	Location
AD/KN/JO	April 12	Membership Committee teleconference	
DTD/LM/DSK/JM/BH/AD/EH/GB/KK/KN	April 16-17	Management Council Meeting	Indianapolis, IN
JW/LS/JG/JM	April 17	Championships Committee teleconference	
AD/KK	April 18	SAAC teleconference (tentative) – 8 p.m. EST	
DTD/LM/DSK/JM/BH/AD/EH/GB/KK	April 25-26	Presidents Council Meeting	Indianapolis, IN
	April 29-May 1	NCAA Equity and Inclusion Forum	New Orleans. LA
AD/KN/JO	May 10	Membership Committee teleconference	
LM	May 14-18	Regional Rules Seminar	Anaheim, California
JW/LS/JG/JM	May 15	Championships Committee teleconference	
	May 23-24	Student-Athlete Reinstatement Meeting (DIII specific break out session morning of May 24)	Indianapolis, IN
DTD/LM	June 4-8	Regional Rules Seminar	Atlanta, Georgia
LM	June 12	New England Regional Rules Seminar	Babson College
AD/KN/JO	June 14	Membership Committee teleconference	
AD/KN/JO	June 18-20	Membership Committee Meeting	Indianapolis, IN
LM	June 23-24	CoSIDA Meeting	St. Louis, MO
	June 25-28	NACDA Convention	Dallas, Texas
AD/KN/JO	July 12	Membership Committee teleconference	
AD/KK	July 19-21	SAAC meeting	Indianapolis, IN
DTD/LM/DSK/JM/BH/EH/GB/KK/KN/AD	July 22	Joint meeting SAAC/Management Council	Carmel, IN
DTD/LM/DSK/JM/BH/AD/EH/GB/KK/KN	July 23-24	Management Council Meeting	Carmel, IN
DTD/LM	August 1	Executive Committee Meeting	Indianapolis, IN
DTD/LM/DSK/JM/BH/AD/EH/GB/KK	August 8-9	Presidents Advisory Group and Presidents Council Meeting	Indianapolis, IN
AD/KN/JO	August 9	Membership Committee teleconference	
JW/LS/JG/JM	August 21	Championships Committee teleconference	
AD/KN/JO	September 13	Membership Committee teleconference	
AD/KN/JO	October 11	Membership Committee teleconference	
DTD/LM/DSK/JM/BH/AD/EH/GB/KK/AH/KN	October 15-16	Management Council Meeting	Indianapolis, IN
DTD/LM/DSK/JM/BH/AD/EH/GB/KK	October 30	Presidents Council Meeting	Indianapolis, IN
AD/KN/JO	November 8	Membership Committee teleconference	
	November 8-10	FARA Annual Meeting and Symposium (Downtown Marriott)	Indianapolis, IN
AD/KK	November 16-18	SAAC meeting (tentative)	Indianapolis, IN
AD/KN/JO	December 13	Membership Committee teleconference	
2013			
DTD/LM/DSK/JM/BH/AD/EH/GB/KK/AH/KN	January 16-19	NCAA Convention	Grapevine, Texas
	February 13-15	Membership Committee Meeting	Indianapolis, IN
	June 17-19	Membership Committee Meeting	Indianapolis, IN

DIVISION III FUTURE MEETING SCHEDULE

Attending	Dates	Meeting/Championships	Location
	November 7-9	FARA Annual Meeting and Symposium (Renaissance Harborplace Hotel)	Baltimore, MD

*Championships Committee Teleconference – All teleconferences begin at 11 a.m. Eastern time
Call-in Number: 800/361-5659
Passcode: 395560

ILC Teleconference
Call-in Number: 800/605-5167
Passcode: 310540

Membership Committee Teleconference – All teleconferences are scheduled from 1 to 3 p.m. Eastern time
Call-in Number: 800/251-6413
Passcode: 308316

NCAA/03/29/12:dsk

Division III Monthly Update

DISCOVER | DEVELOP | DEDICATE

ISSUE NO. 83 – APRIL 2012

This update is a tool to enhance communication between the NCAA national office and the NCAA Division III membership, with distribution to athletics directors, senior woman administrators, faculty athletics representatives, conference commissioners and the NADIIIAA list serve. We encourage athletic directors to share this communication with their direct reports and athletic department members. Please contact Marquette Potter at mpotter@ncaa.org to include an item, and remember to log in to the Division III governance homepage for the latest news and information.

MANAGEMENT COUNCIL CHAIR, JEFF MARTINEZ

Wow, each year it seems as though the academic year goes by quicker. By the time this reaches you, you will all be well into your final month or two on each of your respective campuses.

First, my congratulations to all of you on another tremendously successful and exciting winter sport season. I recently enjoyed the opportunity to attend the 2012 NCAA Division III swimming and diving championships, held (of all places) in Indianapolis! It was great to visit Indy and not spend all day in the meeting room. The championships were full of highlights, but another event I enjoy immensely was the opportunity to join our University of Redlands student-athletes, who participated with 60 more student-athletes representing many other institutions at a Q & A session hosted by NCAA President Mark Emmert. The audience was all Division III and President Emmert spent more than an hour visiting with student-athletes about their experiences, answering their questions and asking questions of his own. Our student-athletes learned a great deal more about the NCAA's commitment to their experience and President Emmert heard about the Division III experience directly from them. I believe it was a win, win for all of us. I extend my appreciation to our student-athletes for their candidness and to President Emmert for his time and commitment.

On my return to campus I noticed a visible change. It happens each year, soon after we return from spring break, when my conversations with senior student-athletes are now often filled with references such as "capstone," "thesis," and "senior project." I quickly realize another academic year is almost over and the crown jewel occasion, commencement, will soon be here.

Commencement, without a doubt, is my favorite day of the year on our campus and my hope would be the same is true for you. Four years ago these young people arrived on our campus with an entirely new set of dreams, hopes and aspirations. Soon they will walk across the stage having "discovered" so much about who they are, what they want to be and what they can accomplish. They have "developed" their skills, their beliefs and commitment to so many ideals and finally, they are ready to "dedicate" themselves to their next endeavor, their communities and sharing their collegiate experiences. Personally, I don't believe I have ever underestimated the influence or impact we, as educators, have on these young people during their most formative years. That being said, I also am confident our Division III Identity Initiative not only re-confirms my belief in what we are all about, it also provides me a greater focus on every occasion that I get to share what is at the very heart of what we do, the Division III student-athlete experience. My congratulations to all of you

and your commencing seniors, I truly hope their college endeavor was everything they had hoped for and more.

I will finish my thoughts this time with a bit of business, and a heads up on a change in the way we are looking to you as a membership to "engage" in some of our business. Most of you are aware that in past years, we used Virtual Focus Groups (VFG) to provide NCAA staff and governance structure with feedback about a wide variety of topics. We will continue to use the VFG for some tasks, but in an attempt to increase both the amount and the focus of the feedback we are looking for, we will look to each one of you directly to help us with a new initiative. Beginning with this edition of the electronic newsletter, you will find several different topics that have direct links to short surveys asking membership for topic specific feedback. Depending on the topic, you will either complete the survey, as well as forwarding the link to the appropriate personnel in your department. For example, as we continue to move through the Sickle Cell Trait topic, it might be prudent for us to touch base with athletic training staff and medical personnel on all campuses. Rather than ask the limited number of VFG participants to speak with their respective athletic trainers, we will include a link in this newsletter, asking you to forward that link to your athletic training staff. We are excited about this new idea and are hopeful it will provide us with greater focus and increased participation in our challenge to keep the membership "engaged" throughout the year.

HOT TOPICS

WE WANT YOUR OPINION - Recruiting at the NCAA Division III level is a 12-month proposition. Feedback from a 2012 NCAA Convention session suggested that it might be time to explore development of a recruiting calendar as well as limiting non-scholastic recruiting in order to help maintain a healthier life/work balance. NCAA staff is seeking feedback and input as to the reality of these two concepts – do current recruiting practices lead to high levels of burn out among Division III coaches or do institutional and team needs make current recruiting practices necessary? As this entire concept is a work in progress, we are seeking your feedback, and hope you will take a few minutes to complete the attached survey by **April 15**. Your responses will be anonymous and no attempt will be made to attribute any response to a particular individual. Click here to complete the survey.

The panelists, along with others in the audience, wondered if the lack of a recruiting calendar was a bane to coaches working at the Division III level. Many believe their coaches become "burned out" since their work/life balance can become extreme with the abundance of year-round scholastic and non-scholastic events in several sports. Coaches are constantly attending high school games as well as showcases for recruiting opportunities. It was suggested that a recruiting calendar could alleviate some of the pressures and create a better work/life balance. It was also suggested that limiting non-scholastic recruiting would help to support high school athletics in light of the growing pressure generated by the club sport/sport specialization culture, and reinforce the broad-based educational model that is at the heart of Division III. Others pointed out that Division III coaches are among the best recruiters at many of our institutions. Given that some schools rely on athletic recruiting as an important component of their institutional enrollment objectives, recruiting restrictions may complicate institutional enrollment management plans.

ACADEMIC REPORTING RESULTS - Feedback on Division III academic reporting has begun making the rounds with NCAA committees. The NCAA Division III Strategic Planning and Finance Committee is the first stop in a governance structure command chain that will determine – with help from the membership – whether reporting should be required, what kind of data would be necessary, how often institutions need to submit it, and how the results could be used to benefit campuses, conferences and the division as a whole. Click here for the full story.

DIVISION III IDENTITY INITIATIVE UPDATES

INAUGURAL DIVISION III WEEK - April 9-15 - Have you made your Division III Week Plans? NCAA Division III plans to support the inaugural Division III celebration in various ways, including providing an online communications kit, as well as promotional materials. The online kit is currently accessible via the Division III membership page at NCAA.org. [NOTE: You will need to sign into the Membership website using your current username/password to access the documents.] It includes suggestions of activities to consider scheduling during the week; tips for involving the campus and community in the event; items such as public-service announcement scripts and language for press releases; and instructions for reporting events to the national office for its effort to promote Division III Week nationally.

PURCHASING WEBSITE - We are looking for ideas of what to put on next year's purchasing website. Please email all suggestions to d3identity@ncaa.org.

SICKLE CELL TRAIT TESTING

There have been questions raised about what NCAA Division III is doing relative to sickle cell trait confirmation and testing. We appreciate the responses that we have received about the successes found in current Sickle Cell Trait confirmation practices. The NCAA believes that the knowledge of sickle cell trait status provides the best environment for student-athlete safety through intervention and education as one more layer of protection and that sickle cell trait testing is a student-athlete health and well-being issue. Despite the misperceptions, having the trait does not mean the student-athlete cannot compete and indeed, excel, in athletics. Since the effects of sickle cell trait in athletes during rigorous activities can be dangerous and even life-threatening, the NCAA advocates that athletes should be tested for the trait. When athletic trainers and other health professionals know the trait exists they are able to provide proper training regimens that allow athletes with sickle cell trait to participate safely. A recent study from Health Services Research and Educational Trust supported the effectiveness of testing, estimating that the NCAA screening program would identify 2,123 trait carriers in a single four-year class, and the intervention procedures resulting from those discoveries would prevent seven deaths over a decade. Current research indicates that several Division III institutions already conduct testing for sickle cell trait. Click here for full survey results.

University of Puget Sound football coach Jeff Thomas rarely sees an athlete like Nassar Kyobe at the Division III level. Kyobe was diagnosed as a sickle cell trait carrier during his sophomore season after severe cramping episodes kept pulling him off the field, sometimes in severe pain. But since the diagnosis, a plan that combines hydration, sodium and oxygen supplements has helped Kyobe develop into a regular starter at Puget Sound. It's turned Kyobe's career into an example of how the trait can be safely managed if medical staffs are aware that their players are carriers. Click here for the full story, and a Q & A with Puget Sound President, Ron Thomas.

ACADEMIC AND MEMBERSHIP AFFAIRS (AMA)

HAVE A QUESTION OR NEED HELP WITH AN INTERPRETATION? - Log in to LSDBi, https://web1.ncaa.org/LSDBi/exec/homepage**.** The Legislative Services Database (LSDBi) is a useful tool for looking up NCAA Divisions I, II and III legislation, legislative proposals and searching major infractions cases. Legislation (including bylaws), legislative proposals and major infraction searches and information is available without a user name or password. The information in LSDBi is updated continuously throughout the year.

AMA ONLINE 2.0 SET FOR MID-APRIL RELEASE! - AMA Online 2.0 will be released mid-April. Highlights will include a multiple student-athlete application and the addition of interpretations as a case type within AMA Online. The multiple student-athlete application will be most often used in student-athlete reinstatement

requests (but will be available for other requests as well). A new question will be asked in the application "Does this request involve multiple student-athletes?" If checked yes, AMA Online will allow a case to be built for multiple student-athletes, provided the overall facts/mitigation is similar for all student-athletes in the request.

INTERPRETATIONS REQUESTS IN AMA ONLINE - Interpretations requests will be going digital and will have a specific case type in AMA Online. We are looking at a phased approach to switching to AMA Online for interpretations and a timeline will be released shortly. Features of the interpretations requests include auto-assignment to conference contacts for requests by conferences and also 24-hour access by member institutions to send in interpretive issues. Conferences will eventually be able to view their member institutions requests allowing them to target educational initiatives for their conference members.

AMA OFFICIAL INTERPRETATIONS - Strength and Conditioning Coaches Certified in First Aid, CPR and AED (III). The NCAA Division III Interpretations and Legislation Committee confirmed only strength and conditioning coaches that conduct voluntary workouts outside of the playing season are required to have active certifications in first aid, CPR and AED use. Strength and conditioning coaches, regardless of certification, that conduct workouts in season or merely monitor workouts for safety purposes, outside the season are not required to have certifications in first aid, CPR and AED use. [References: NCAA Division III Bylaws 11.1.6 (sports-safety training), 17.02.1 (athletically related activities), 17.02.1.1 (athletically related activities), 17.02.1.1.1 (exceptions), NCAA Division III Proposal No. 2012-5 and educational column (1/18/12, Item No. 5)]

Use of a Season of Participation in an Alumni Contest Occurring during the Preseason (III). The Interpretations and Legislation Committee confirmed that a student-athlete who competes in an alumni contest prior to the first regular season contest will not use a season of participation. [References: NCAA Division III Bylaws 14.2.4.1 (minimum amount of participation), 14.2.4.1.1 (exceptions), 17.1.4.5.1 (annual exemptions) and 17.1.4.5.1.2 (alumni game)]

The NCAA Division III Management Council Subcommittee for Legislative Relief Approves Waiver with Conditions for NCAA Bylaws 16.8.1.3.1 (involvement of coaching staff), 17.21.5.2 (maximum limitations –student-athlete), 16.8.1.3 (other competition), 17.02.1.1 (athletically related activities) and 17.21.6 (out-of-season athletically related activities) March 9, 2012: The NCAA Division III Management Council Subcommittee for Legislative Relief approved with conditions a blanket waiver to permit Division III student-athletes in the sport of men's and women's swimming who achieve a 2012 United States Olympic Team Trials qualifying time to continue to be coached by his or her college coach through the June 25-July 2 Olympic Trials. To be eligible, the student-athletes must achieve this qualifying time no later than March 24, which is the final day of the NCAA Division III Men's and Women's Swimming and Diving Championships. Click here for more information.

2012 NCAA REGIONAL RULES SEMINARS

Registration for the 2012 NCAA Regional Rules Seminars opened in early February. The Regional Rules Seminars will be conducted May 14-18 in Anaheim, California and June 4-8 in Atlanta, Georgia. The Regional Rules Seminar schedule grid and session descriptions are available through the registration system and on the Regional Rules Seminars web page.

Questions about the Regional Rules Seminars should be directed to the academic and membership affairs staff or regionalrules@ncaa.org.

NEW ENGLAND COMPLIANCE SEMINAR PILOT - A New England Compliance Seminar pilot will be open to those institutions in the eight New England conferences. The pilot will be conducted June 12 at Babson

College. If your institution is eligible to attend, questions should be directed to your conference commissioner. Registration for the seminar is a prerequisite and will be administered via a separate non-NCAA registration system that will be managed by the eight New England conference commissioners.

WINTER CHAMPIONS

Men's Basketball – University of Wisconsin, Whitewater
Women's Basketball – Illinois Wesleyan University
Men's Ice Hockey – St. Norbert College
Women's Ice Hockey – Rochester Institute of Technology
Men's Swimming and Diving – Denison University
Women's Swimming and Diving – Emory University
Men's Track and Field (Indoor) – North Central College
Women's Track and Field (Indoor) – Wartburg College
Wrestling – Wartburg College

2012 NCAA WOMAN OF THE YEAR

The nomination process for the 22nd annual NCAA Woman of the Year award program is now open. The NCAA Woman of the Year award honors senior student-athletes for their collegiate achievements in service, leadership, athletics and academics. By submitting nominations, your institution has the opportunity to recognize female student-athletes on your campus who best exemplifies a commitment to these four areas. ***All institutional nominees will receive a NCAA certificate and be named in a national press release.*** In order to be considered for the award, nominees must complete their eligibility (or have no intent to compete further) by July 2012 and have completed their undergraduate degrees by the summer of 2012.

Your nomination form must be accessed at http://web1.ncaa.org/woty/exec/main **and submitted online not later than May 18**. The NCAA Committee on Women's Athletics (CWA) manages the nomination process and selections and conference offices are responsible for assessing each conference nominee's eligibility and subsequently selecting a conference nominee based on collective achievements in service, leadership, athletics and academics.

Please visit the Women of the Year page for additional information.

COMMITTEE UPDATES

Several committees conducted in-person meetings in February-March. Please see below for articles and highlights.

Financial Aid Committee, February 20-21

Nominating Committee, March 23

KEY DATES FOR APRIL THROUGH JUNE

2012		
DATE	**MEETING/CHAMPIONSHIPS**	**LOCATION**
April 16-17	Management Council Meeting	ndianapolis, Indiana
April 25-26	Presidents Council Meeting	ndianapolis, Indiana

April 29	Men's Volleyball Championship	Springfield, Massachusetts
April 29 - May 1	NCAA Equity and Inclusion Forum	New Orleans, Louisiana
May 8	Women's Golf Championship	Angola, Indiana
May 14-18	Regional Rules Seminar	Anaheim, California
May 15	Men's Golf Championship	Howey-in-the-Hills, Florida
May 20	Women's Lacrosse Championship	Stony Brook, New York
May 21	Softball Championship	Salem, Virginia
May 22	Men's and Women's Tennis Championships	Cary, North Carolina
May 23-24	Student-Athlete Reinstatement Meeting (DIII specific break out session morning of May 24)	ndianapolis, Indiana
May 24	Mens and Women's Outdoor Track and Field Championships	Claremont, California
May 26	Rowing Championship	West Windsor, New Jersey
May 27	Men's Lacrosse Championship	Foxborough, Massachusetts
May 29	Baseball Championship	Appleton, Wisconsin
June 4-8	Regional Rules Seminar	Atlanta, Georgia
June 12	New England Regional Rules Seminar	Babson College
June 18-20	Membership Committee Meeting	ndianapolis, Indiana
June 23-24	CoSIDA Meeting	St. Louis, Missouri
June 25-28	NACDA Convention	Dallas, Texas

Division III Monthly Update

DISCOVER | DEVELOP | DEDICATE

ISSUE NO. 82 – MARCH 2012

This update is a tool to enhance communication between the NCAA national office and the NCAA Division III membership, with distribution to athletics directors, senior woman administrators, faculty athletics representatives, conference commissioners and the NADIIIAA list serve. We encourage athletic directors to share this communication with their direct reports and athletic department members. Please contact Marquette Potter at mpotter@ncaa.org to include an item, and remember to log in to the Division III governance homepage for the latest news and information.

HOT TOPICS

INAUGURAL DIVISION III WEEK - April 9-15. NCAA Division III plans to support the inaugural Division III celebration in various ways, including providing an online communications kit, as well as promotional materials. The online kit is currently accessible via the Division III membership page at NCAA.org. [NOTE: You will need to sign into the Membership website using your current username/password to access the documents.] It includes suggestions for activities to schedule during the week; tips for involving the campus and community in the event; public-service announcement scripts; language for press releases; and instructions for reporting events to the national office in its effort to promote Division III Week nationally. The signage (which can be used in the Q-Frames provided last fall) and posters will be shipped in early March.

Every Division III member institution and conference is being urged to schedule at least one activity explicitly linked to Division III Week by celebrating an aspect of the Division III student-athlete experience. Division III celebrations should embrace one of these three categories of activities:

1. **Academic accomplishment**, including activities such as taking time during a game to acknowledge student-athlete academic achievement, or asking teams to select a faculty member to serve as a guest coach for a practice or competition.
2. **Athletic activity**, including conducting events such as a youth sports clinic or competition, or scheduling recognition of school teams' or individuals' athletics accomplishments during a game.
3. **Community or campus outreach**, such as scheduling a community-service activity during the week, or participating in an event involving a local chapter of Special Olympics as part of Division III's developing partnership with that organization.

DIVISION III PURCHASING WEBSITE. As a reminder, co-branded materials, ranging from signage to t-shirts, currently are available through the Division III's purchasing website, where institutions and conferences have received a $500 credit through August 31, for purchases. To view these materials, select your school or conference from the pull-down menu at the website, then enter the following password: ncaadiii.

NEW GENERATION OF DIVISION III VIDEOS. New Division III identity videos are now available to download. The username is ncaadiv3 and the password is ncaaftp1. The new videos are based on the

"Discover/Develop/Dedicate" language of the Identity Initiative. There are multiple versions of these videos, including cuts suitable for use as public-service announcements in game broadcasts or webcasts (30 seconds long) or as "featurettes" on institutional or conference websites (60 seconds long). Also available is the 3:40-length video that was shown to Division III delegates at the recent NCAA Convention in Indianapolis, as well as closed-captioned and subtitled versions of all of the finished videos.

SOCIAL MEDIA UPDATES.

1. **@NCAADIII Twitter** – Get involved in the NCAA Division III conversation @NCAADIII. A recent addition to our social media toolkit, @NCAADIII will give us another platform for engagement and real-time updates and information.
2. **NCAA Division III Facebook** – Our Facebook page, http://www.facebook.com/NCAADivisionIII, is approaching 6,000 fans, with a goal to get to 10,000 by the end of Division III Week. Help share our page, and we will help share your stories!
3. **NCAA Division III YouTube Channel** – Check out our YouTube channel, http://www.youtube.com/user/NCAADivisionIII, for Identity videos, championship collateral and Special Olympics videos.

SICKLE CELL TRAIT TESTING

Recently the NCAA responded to the American Society of Hematology (ASH) press release and position on sickle cell trait testing. Below is the current response related to questions raised by the media on the ASH statement. We will also be putting together an educational campaign for the Division III membership based on their questions.

"The NCAA believes that the knowledge of sickle cell trait status provides the best environment for student-athlete safety through intervention and education as one more layer of protection. If sickle cell trait status is not known, NCAA legislation requires testing to be a component of a student-athletes medical examination in Division I and Division II and recommends in Division III that this status be confirmed during the mandatory medical examination. NCAA legislation also offers an opt out for those student-athletes who have personal reasons why they would not want to be tested. The American Society of Hematology policy statement with respect to universal intervention measures aligns with NCAA guidelines. Regarding ASH's recent statement about testing, the NCAA has recently been in contact with ASH to discuss their concerns. We're looking forward to further discussing this issue with them."

For more information please visit:
http://www.ncaa.org/wps/wcm/connect/public/NCAA/Health+and+Safety/Sickle+Cell/

ACADEMIC AND MEMBERSHIP AFFAIRS (AMA)

HAVE A QUESTION OR NEED HELP WITH AN INTERPRETATION? **Log in to LSDBi,** https://web1.ncaa.org/LSDBi/exec/homepage**.** The Legislative Services Database (LSDBi) is a useful tool for looking up NCAA Divisions I, II and III legislation, legislative proposals and searching major infractions cases. Legislation (including bylaws), legislative proposals and major infraction searches and information is available without a user name or password. The information in LSDBi is updated continuously throughout the year. Click "Search" to begin.

If you still need assistance, please call 317/917-6003 during the following times: Monday, Tuesday, Thursday and Friday, 9 a.m. to 5 p.m. EST and Wednesday, 11 a.m. to 5 p.m. EST. Remember that Academic and

Membership Affairs can only provide interpretations to individuals identified by the institution as an authorized caller. If you are not a designated authorized caller, you should contact the person in your athletics department responsible for compliance with NCAA legislation for assistance.

VIDEO: Division III POST CONVENTION LEGISLATION. Brandy Hataway reviews the Division III legislation passed at the 2012 NCAA Convention in the 2012 Post Convention Update. Click here to take a look.

EDUCATIONAL COLUMN.

Title : Institutional Advertisements in Conjunction with an Athletics Event Involving Prospective Student-Athletes (III)

Date Issued: February 14, 2012

Date Published: February 14, 2012

Educational Column:

NCAA Division III institutions should note that an institution may not buy or arrange an athletically-related advertisement (e.g., advertising availability of season tickets, institutional camps) in conjunction with an athletics event involving prospective student-athletes, regardless of whether the advertisement directly solicits the enrollment of prospective student-athletes.

The recruiting advertisements legislation applies to all forms of media (e.g., facility signage, printed materials, broadcast or electronic media) and applies to all athletics events, regardless of whether the event is a competitive event. Therefore, the legislation prohibits advertisements in conjunction with both scholastic and non-scholastic competition, as well as advertisements in conjunction with events such as banquets honoring prospective student-athletes' academic and athletics achievements and fundraising events for high school athletics departments.

However, the publication of non-athletics institutional advertisements or promotional material in conjunction with an athletics event involving prospective student-athletes is permissible, provided the institution's athletics department is not involved in the advertisement or promotional activities and the advertisements or promotional materials do not contain athletics information. Funds generated by the purchase of non-athletics institutional advertisements or promotional materials may not be used for the benefit of a high school or two-year college's athletics program.

[References: Division III Bylaws 13.4.2.1 (recruiting advertisements), 13.4.2.1.1 (exception -- nonathletics institutional advertisements) and 13.15.1.2 (fundraising for high school athletics program); and staff interpretations (2/10/89, Item No. c), (3/11/92, Item No. d); and an official interpretation (8/27/92, Item No. 4)]

INTERACTIVE MANUAL NOW AVAILABLE. An ePub and interactive PDF versions of the NCAA Division III Manual are now available online at the following link: www.ncaapublications.com. The Manual will be made available in these formats to the membership on a quarterly basis for use on many mobile devices such as the iPad or iPhone. The January 2012 version can now be accessed and contains any legislative proposals adopted since August 1, 2012. Printed Manuals will continue to be mailed to the membership every August. Please click here to access a user guide and more information.

LSDBi will soon be going mobile! We are having an app developed for LSDBi that will be released later this year.

We are interested in hearing from you with any feedback, thoughts and suggestions you may have. Please contact Brandy Hataway at bhataway@ncaa.org or Jeff Myers at jmyers@ncaa.org.

TECHNOLOGY UPDATES. AMA Online continues to be developed and we are positioning ourselves for Version 2.0 to be released in spring 2012. As part of the ongoing quality control and oversight initiatives, the AMA Online leadership team reviewed the system and has identified the following areas as part of the AMA Online 2.0 release:

a. Multiple student-athlete applications;
b. Home screen messaging project including iTunes-like functionality with sorting and designation of urgency;
c. Customized email notification messaging;
d. Case precedent search updates;
e. Updated help documents;
f. Hardship waivers; and
g. Repayment plans.

If you have any questions, concerns or comments about these upcoming enhancements, please contact us at amaonline@ncaa.org.

The membership Technology Advisory Group is going to be meeting via teleconference March 2 and will be discussing user requirements for LSDBi, Compliance Assistant, the student-athlete portal and other technology initiatives. If you are interested in being a part of the membership Technology Advisory Group please email Jessica Harbison Weaver at jweaver@ncaa.org.

2012 NCAA REGIONAL RULES SEMINARS

Registration for the 2012 NCAA Regional Rules Seminars opened in early February. The Regional Rules Seminars will be conducted May 14-18 in Anaheim, California and June 4-8 in Atlanta, Georgia. The Regional Rules Seminar schedule grid and session descriptions are available through the registration system and on the Regional Rules Seminars web page. Please note that two seminar sessions were switched on March 5. This will not impact the composite schedule, but if you printed a copy of the schedule grid prior to March 5, please be aware that there has been a slight modification in the session order.

Questions about the Regional Rules Seminars should be directed to the academic and membership affairs staff or regionalrules@ncaa.org.

NEW ENGLAND COMPLIANCE SEMINAR PILOT. A New England Compliance Seminar pilot will be open to those institutions in the eight New England conferences which are sponsoring the pilot. The pilot will be conducted June 12 at Babson College. If your institution is eligible to attend, questions should be directed to your conference commissioner. Registration for the seminar is a prerequisite and will be administered via a separate non-NCAA registration system that will be managed by the eight New England conference commissioners. Details about the seminar will be sent directly to New England institutions by conference commissioners in early March.

COLLECTION OF GRADUATION RATES DATA – REQUIRED & VOLUNTARY

Data collection for the **required student-body Federal Graduation** Data is underway. Institutions have been sent information related to the data collection process with access to detailed instructions and an updated frequently asked questions document. Access to the Graduation Rates Data Collection System is only available through single-source sign-on. As a reminder, student-body Federal Graduation Data are due to the NCAA by June 1. Please contact Maria DeJulio at mdejulio@ncaa.org or Binh Nguyen at bnguyen@ncaa.org with any questions.

The Division III Academic Reporting Pilot Program was completed successfully this past year. As the governance structure and membership decide the future of academic reporting for the division, the Division III Administrative Committee has endorsed the continuation of the **voluntary submission of student-athlete graduation-rates data** for the 2012 collection cycle, which begins now and ends June 1. Feedback from the 2012 national convention indicated a critical mass of member schools found the campus-level report and the aggregate findings relevant and useful. In addition, the division will incur no additional cost to continue the voluntary program this year. For those reasons, the committee determined the continuation of voluntary submission was warranted. Please, note, however, that no specific timetable has been set for the determination of the program's long-term future.

MARCH MADNESS – SPORTS WAGERING REMINDER

It's that time of year again and March Madness is right around the corner. The Agent, Gambling and Amateurism Activities (AGA) staff would like to remind each athletics department to educate their staff and student-athletes about the prohibition on participation in March Madness wagering pools where an entry fee is involved with prizes offered on the back end. In addition, the AGA staff would like to stress the importance of educating new athletics department employees and student-athletes about the prohibition on participation in March Madness sports wagering activities.

COMMITTEE UPDATES

Several committees conducted in-person meetings in February. Please see below for articles and highlights.
Interpretations and Legislation, February 9-10
Membership, February 15-17
Championships, February 22-23

KEY DATES FOR MARCH THROUGH MAY

2012		
Dates	**Meeting/Championships**	**Location**
March 23	Nominating Committee	Indianapolis, Indiana
April 16-17	Management Council Meeting	Indianapolis, Indiana
April 25-26	Presidents Council Meeting	Indianapolis, Indiana
April 29-May 1	NCAA Equity and Inclusion Forum	New Orleans. Louisiana
May 14-18	Regional Rules Seminar	Anaheim, California
May 23-24	Student-Athlete Reinstatement Meeting (DIII specific break out session morning of May 24)	Indianapolis, Indiana

MONTHLY UPDATE

NCAA Division III

ISSUE NO. 81 – February 2012

This update is a tool to enhance communication between the NCAA national office and the NCAA Division III membership, with distribution to athletics directors, senior woman administrators, faculty athletics representatives, conference commissioners and the NADIIIAA list serve. Please contact Marquette Potter at mpotter@ncaa.org to include an item, and remember to sign up with the NCAA News for daily or weekly news updates.

Jeff Martinez
Director of Athletics, University of Redlands
Chair, Division III Management Council

From the Chair of the Management Council

Each year I look forward to arriving at the NCAA Convention for a multitude of reasons. Certainly, the opportunity to visit so many friends and colleagues, the enjoyment of events such as the Delegate Reception and Honors Celebration, not to mention the legislative discussion and voting, are all near the top of my favorites list. However, one of the reasons I enjoy Convention is the anticipation and unpredictability of what happens on the floor as well the conversations within the membership about the future. The 2012 NCAA Convention certainly did not disappoint!

While the NCAA Division III Business Session might have been one of the shortest on record, with all but one piece of legislation brought to the floor being adopted with little conversation and an overwhelming majority, there was still plenty to take away from Convention and some great direction from the membership to our governance structure about work for 2012.

Clearly, we will revisit the Sickle Cell Testing legislation and address the multiple concerns and questions that ultimately resulted in this piece of legislation being referred back to Competitive Safeguards and Medical Aspects of Sports Committee and NCAA Division III Management Council. The questions surrounding the possible future implementation of an academic reporting process as well as the potential future implementation of a financial dashboard system will also need to be addressed. Likewise, I think it safe to say the conversation about implementation of a Division III recruiting calendar or other potential recruiting restrictions was also a hot topic throughout the membership.

Ultimately, I arrived back on my campus with plenty to share and a list of future conversations to look forward to. The NCAA Division III President's Council , Management Council, and Division III governance staff almost immediately began to plan the agenda and work for the year, based primarily on the outcome and conversations of Convention. The majority of that work filters down to the committee structure, where we count on a larger portion of the membership to be involved in the conversation. However, the cornerstone of Division III is one institution, one vote. Therefore, it is crucial that we as a membership stay engaged throughout the course of the coming year. Likewise, we need to keep each of our respective presidents, chancellors, direct reports, SAAC's, FAR's and department members engaged in the conversation and educational process throughout the entire year, as opposed to just the final few weeks before Convention. I look forward to my year as chair of the Management Council, not because of my leadership role, and not because it will be my final year on the Council, but instead because we have some challenging topics and issues that will keep us engaged throughout the year. Best wishes for 2012. Before you know it, I will see you in Grapevine!

LEGISLATION UPDATE

Phase III of Manual Enhancements Underway.

The 2012-13 NCAA Division III Manual will include additional improvements designed to enhance user efficiency and consistency among bylaws. These changes were developed from the NCAA staff's extensive review of the Manual. Last year's enhancements included easier identification of *de minimis* violations and restitution bylaws and more consistent use of words and phrases throughout the Manual.

The upcoming Manual will feature only select articles and bylaws being printed, with the full Manual available online and e-publication version of the Manual being made available on a quarterly basis. Resources, educational materials and timely updates will be provided throughout this process to assist the membership with the transition.

Please contact Leeland Zeller at lzeller@ncaa.org or Binh Nguyen at bnguyen@ncaa.org with any questions.

2012 NCAA Convention Proposals Voting Results.

NCAA Division III voting results from the 2012 NCAA Convention are noted below. An asterisk indicates the proposal was adopted and is effective immediately. All others that are adopted, but do not have the asterisk, will be effective August 1, 2012.

PROPOSAL NUMBER	BUSINESS SESSION	RESULT	COUNT
NC-2012-15	III	Adopted	231 – 210 – 19
1*	III	Adopted	453 – 4 – 0
2	III	Adopted	422 – 35 – 1
3 (Motion to refer)	III	Referred	272 – 181 – 8
3 (Motion for reconsideration)	III	Reconsideration Failed	153 – 252 – 10
4*	III	Adopted	438 – 15 – 8
5	III	Adopted	463 – 2 – 0
6*	III	Withdrawn	
7*	III	Withdrawn	
8*	III	Adopted	418 – 44 – 5
9	III	Withdrawn	
10	III	Withdrawn	

DIVISION III STAFF UPDATE

Congratulations to Brandy Hataway on her role as associate director of Academic and Membership Affairs and Division III governance liaison.

Brandy grew up just outside of Rapid City, South Dakota and graduated from the University of Nebraska-Lincoln in 1999 with a Bachelors of Arts in Communication Studies. From 1999-2002, she worked in Washington, DC as a legislative assistant lobbying for an international gold mining company. After leaving Washington, DC, Brandy served as a Senate Aide for U.S. Senator Ben Nighthorse Campbell of Colorado from 2002-2005 handing all constituent services in the Denver metro area for the Departments of Interior, Energy, Defense, Homeland Security, and Veterans Affairs and administered the Senator's academy nominations process. After the Senator's retirement, she returned to the University of Nebraska to attend law school graduating in May 2008. Brandy joined the NCAA in June 2008 and prior to her current role, she served as an Assistant Director in Academic and Membership Affairs providing interpretations, serving on the PSA academic team and as a lead on the legislative relief waiver team. Brandy is married to Larry and they have two sons, Nolan (4) and Jensen (18 months).

We wish Brandy all the best in her new role!

CONFERENCE AND MEMBER INSTITUTION EDUCATIONAL TOOLS AND OPPORTUNITIES

Here to Help You

Did you know? The NCAA® Office of Inclusion staff members are available as a resource and to present at meetings on topics regarding inclusion.

We seek to establish and maintain an inclusive culture that fosters equitable participation for student-athletes and career opportunities for coaches and administrators from diverse backgrounds. Diversity and inclusion improve the learning environment for all student-athletes and enhance excellence within the Association.

The Office of Inclusion will provide or enable programming and education, which sustains foundations of a diverse and inclusive culture across dimensions of diversity including, but not limited to, age, race, sex, class, national origin, creed, educational background, disability, gender expression, geographical location, income, marital status, parental status, sexual orientation and work experiences.

OFFICE OF INCLUSION

Primary Contacts:

Bernard Franklin
Executive Vice President of Membership and Student-Athlete Affairs/Chief Inclusion Officer
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kford@ncaa.org

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Delise O'Meally
International Affairs
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Chris Ruckdaschel
Disability Initiatives
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AMA Education on Demand.

The Academic and membership affairs staff continues to bring you educational videos through AMA Education on Demand. These videos can be accessed by clicking on the Resource tab within LSDB*i*. The AMA Education on Demand videos are located in the Education Materials/Information menu. Videos are categorized by division and subject matter. New to the AMA Education on Demand site this month is a ***2012 NCAA Post-Convention*** update.

NCAA Directory.

To ensure you are receiving information from the national office in a timely manner, please review your contact information via the NCAA Directory. You can find your membership listing via the NCAA Directory online on the membership side of NCAA.org. Hover over Contact and select the fourth link called NCAA Directory. You can view the details of the personnel listings by clicking the individual names. If you need to make changes, please use the Change Request link at the top right hand corner of the page. The Change Request link in the NCAA Directory is the preferred method of updating membership information throughout the year. The contact information is accessed daily in order to disseminate information to appropriate contacts for all services provided by the national office. By listing all these contacts on the directory page, it allows the user to request a personnel update at any time throughout the year for any of the contacts listed. Further, providing updates periodically allows the national office staff the opportunity to be more prompt in responding to such requests. For example, if a head coach leaves your institution you should provide the national office the update as soon as a replacement or interim has been named.

The NCAA Forum is entering a new era. This year's event will not only engage participants on Title IX and women in sports topics, but will now expand to include broader inclusion presentations and best practice discussions on race/ethnicity, LGBT and disability. The Forum also brings together our affiliate organization partners and legal advisors, and provides an opportunity to exchange ideas with campus and conference leaders.

Location: New Orleans - during Jazz Fest **Dates**: **April 29 -May 1, 2012**

Agenda topics include:

- Five general session presentations on current topics related to women, race/ethnic minorities, disabilities, LGBT communities and international student-athlete participation.
- Title IX overview discussing the law, EADA, audits, sexual harassment, retaliation cases, equitable pay and personnel policies.
- Developing policy on inclusion, hiring practices, staff and student-athlete behavior and LGBT accommodation.
- CEO engagement for a successful Inclusion Initiative, Being an Ally, Building successful Employee Resource Groups.
- Division I presidential retreat initiatives, certification and financial aid changes.
- Mentoring and retaining coaches.

And many more in development…

For more information: https://www.planningpoint.net/Events/EQUITYANDINCLUSION

2012 NCAA Regional Rules Seminars.

Registration for the 2012 NCAA Regional Rules Seminars opens in early February. The Regional Rules Seminars will be conducted May 14-18 in Anaheim, California and June 4-8 in Atlanta, Georgia. The Regional Rules Seminar schedule grid and session descriptions will be available through the registration system and on the Regional Rules Seminars web page.

- Highlights and unique offerings for the 2012 Regional Rules Seminars:
- Wednesday morning sessions include: the Enforcement Experience, Gender Equity and Student-Athlete Affairs programming.
- Partnership with NAAC to bring attendees a practical application perspective for concepts and new legislation presented by NCAA staff.
- Best practices for several topics will be discussed in roundtable sessions to encourage personal dialogue with seminar attendees.
- Presentation materials and educational videos will be available prior to seminars for attendee review and preparation.

Questions about the Regional Rules Seminars should be directed to the academic and membership affairs staff or regionalrules@ncaa.org.

As a reminder, per NCAA Constitution 3.2.4.15, Division III institutions are required to send an institutional representative to Regional Rules Seminars once-in-three years.

New England Compliance Seminar Pilot .

A New England Compliance Seminar pilot will be open to those institutions in the following 8 New England conferences:

- The Commonwealth Coast Conference;
- Great Northeast Athletic Conference;
- Little East Conference;
- Massachusetts State Collegiate Athletic Conference;
- New England Collegiate Conference;
- New England Small College Athletic Conference;
- New England Women's and Men's Athletics Conference; and
- North Atlantic Conference.

The pilot will be conducted June 12 at Babson College. If your institution is eligible to attend, questions should be directed to your conference commissioner. Registration for the seminar is a prerequisite and will be administered via a separate non-NCAA registration system that will be managed by the 8 New England conference commissioners. Registration for the New England Compliance Seminar pilot will not be available via the NCAA Regional Rules Seminars website. Details about the seminar will be sent directly to New England institutions by conference commissioners in late February.

Collection of Graduation Rates Data to Begin in March.

Graduation rates data collection will begin in early March. Institutions will be sent information related to the data collection process with access to detailed instructions and an updated frequently asked questions document. As a reminder, graduation rates data are due to the NCAA not later than Tuesday, June 1.

Please contact Maria DeJulio at mdejulio@ncaa.org or Eric Hartung at ehartung@ncaa.org with any questions.

Student-Athlete Reinstatement Welcome and Prize Money Reminder.

The student-athlete reinstatement staff welcomes four new members to the NCAA Division III Committee on Student-Athlete Reinstatement: Jan Hathorn, director of athletics at Washington and Lee University; Dr. Charlie Wilson, faculty athletics representative at Olivet College; Jennifer Dubow, interim commissioner of the Colonial States Athletic Conference; and SAAC representative Steven Berardi, a baseball student-athlete at Ursinus College. The reinstatement staff would like to thank Mary Jo Gunning, Angela Bauman and Donny Brooks for their time and service to the committee.

In light of recently adopted legislation, a Division III enrolled student-athlete may accept prize money up to actual and necessary expenses based on his or her place finish in an open athletics event, provided the event occurs outside of the institution's declared playing and practice season and during the official summer vacation period. Please note the prize money received shall not exceed the student-athlete's actual and necessary expenses and must be provided by the sponsor of the open event. For further information regarding prize money please see NCAA Division III Bylaw 12.1.5.1. The reinstatement staff and committee members encourage institutions to educate student-athletes regarding the permissibility and requirements of this legislation in an effort to avoid violations triggering ineligibility. The committee's guidelines are broken into three distinct groups based on the particular violation: (1) student-athletes who receive prize money less than actual and necessary expenses during an impermissible time period (e.g., nonsummer vacation period); (2) student-athletes who receive prize money during a permissible time period; however, the prize money received exceeds actual and necessary expenses; and (3) student-athletes who receive prize money both during an impermissible time period and the prize money received exceeds actual and necessary expenses. The committee indicated for student-athletes who fall into the first category of violations and receive prize money less than expenses during an impermissible time period, the student-athletes shall make repayment of the impermissible prize money received. Student-athletes who fall into the second category of violations and receive prize money during a permissible time period (e.g., summer vacation); however, the prize money received exceeds the student-athlete's actual and necessary expenses, shall repay the prize money above expenses and be withheld from competition based on the amount of prize money exceeding actual and necessary expenses. Finally, student-athletes who fall into the third category and receive prize money both during an impermissible time period and above expenses, shall repay all of the prize money received and be withheld from competition based on the total amount of prize money received. The committee noted in cases where the impermissible prize money received greatly exceeds $500, the reinstatement staff may consider whether additional withholding including permanent ineligibility, is appropriate. For further information regarding the withholding conditions imposed for specific dollar values, please see the Division III Committee on Student-Athlete Reinstatement guidelines, which can be found on the student-athlete reinstatement website at www.ncaa.org.

Division III Ethnic Minority and Women's Internship and Strategic Alliance Matching Grant.

Thank you to all who submitted applications for the programs. The application numbers went up slightly from last year.

Ethnic Minority and Women's Internship applications - 62

Strategic Alliance Matching Grant applications - 24

The Student-Athlete Affairs department will continue to work with institutions/conference that have outstanding organizational charts and/or signature pages.

Please contact Courtney Lovely at clovely@ncaa.org if you need any other information or have any questions.

Playing Rules and Officiating Report is Now Available.

Click here to review the report from the January 11, 2012, PROP meeting.

Institutional Self-Study Guide (ISSG) Reminder.

NCAA Constitution 6.3.1 requires all NCAA Division III institutions to conduct a comprehensive self-study and evaluation of their athletics programs at least once every five years. The full ISSG and requirements for supporting documentation will be available for completion beginning on **February 15, 2012**. This information must be entered into the electronic Self-Study Program by all institutions; fax, hard copy, or email submissions of the ISSG will not be accepted.

The Self-Study Program is located behind the Single-Source Sign-On System and can be accessed via the My Application link on the membership side of NCAA.org (if access has been granted by the institution's Single-Source Sign-On Administrator). The guide below is designed to assist member institutions in accessing the ISSG. Institutions that need technical assistance are asked to send questions via email to Debbie Brown at dbrown@ncaa.org.

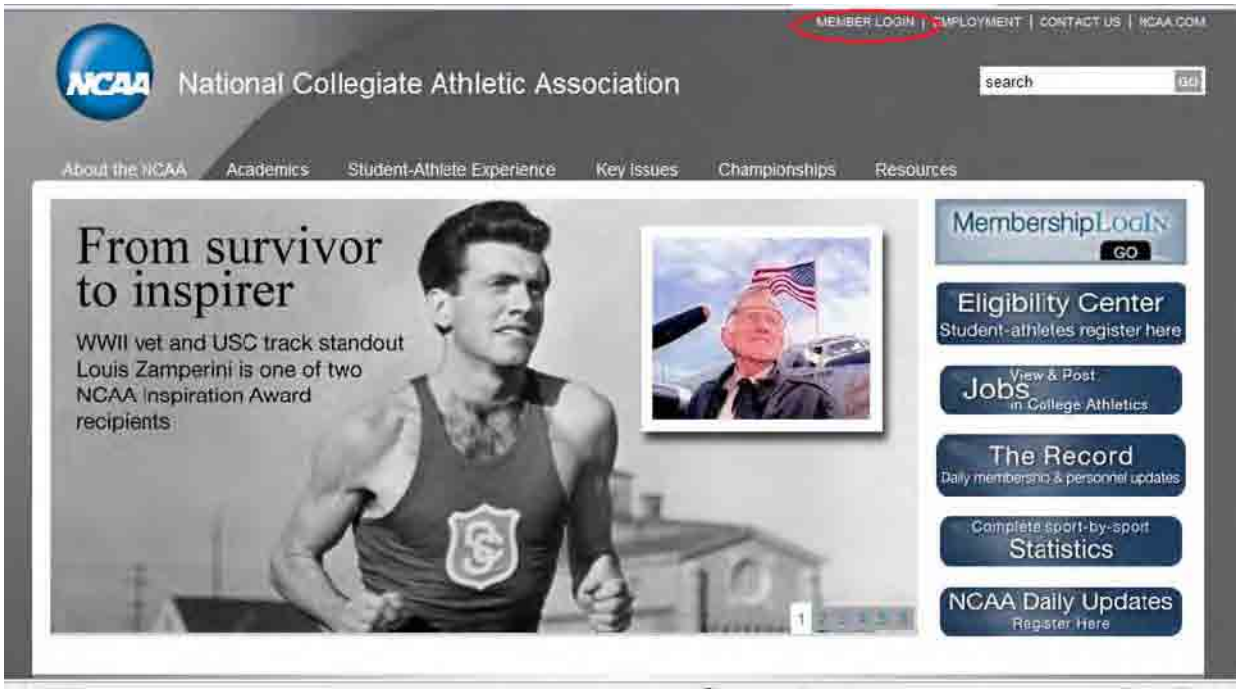
The following schools are required to complete their ISSG and supporting documentation by **June 1, 2012**:

Albright College
Anna Maria College
Aurora University
Austin College
Averett University
Bates College
Bethel University (Minnesota)
Birmingham-Southern College
Bowdoin College
College at Brockport, State University of New York
Brooklyn College
Buena Vista University
California Institute of Technology
Capital University
Carnegie Mellon University
Carthage College
Christopher Newport University
Clarkson University
Cornell College
Delaware Valley College
Denison University
Drew University
Eastern Connecticut State University
Elizabethtown College
Fontbonne University
Franciscan University of Steubenville
Frostburg State University
Geneva College
Hartwick College
Hobart College
Hollins University
Hunter College
John Jay College of Criminal Justice
Kenyon College
Manchester College
Manhattanville College
Marietta College
University of Mary Washington
Maryville College (Tennessee)
Massachusetts College of Liberal Arts
University of Massachusetts, Boston
University of Massachusetts, Dartmouth
Medgar Evers College
Millikin University
Nazareth College
Nebraska Wesleyan University
The College of New Jersey
New York University
North Park University
Occidental College
Olivet College
Regis College (Massachusetts)
Richard Stockton College of New Jersey
Salve Regina University
Shenandoah University
Southern Vermont College
Southwestern University (Texas)
St. Catherine University
St. Joseph's College (Brooklyn)
St. Olaf College
Trinity College (District of Columbia)
Utica College
Vassar College
Virginia Wesleyan College
Washington University (Missouri)
Wells College
Wentworth Institute of Technology
Wesleyan University (Connecticut)
Western New England University
William Paterson University of New Jersey
William Smith College
Worcester Polytechnic Institute
Worcester State University
York College (Pennsylvania)

Accessing the Digital Institutional Self-Study Guide (ISSG).

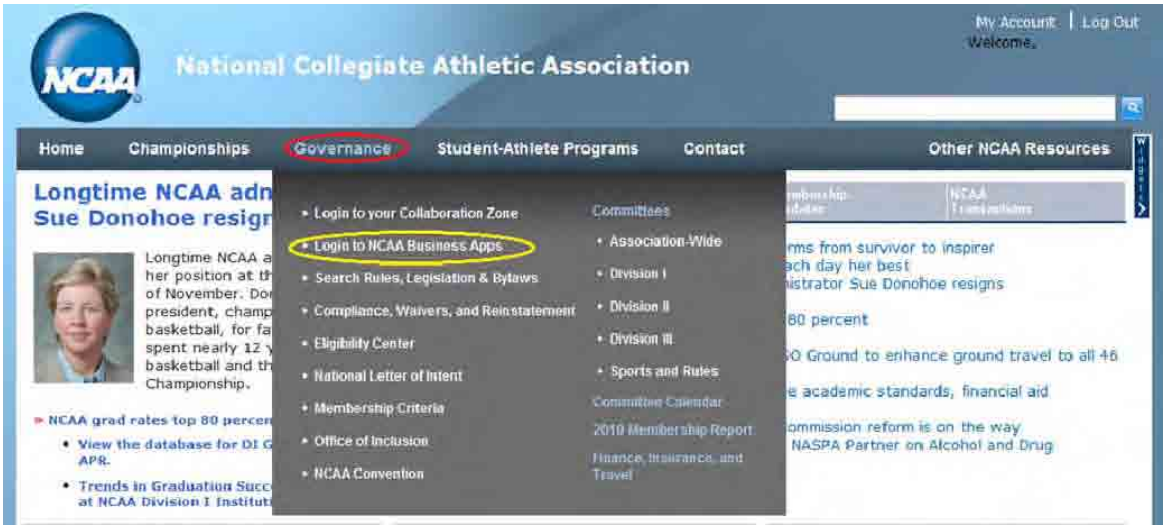
The NCAA Division III Institutional Self-Study Guide (ISSG) has moved to an online-only format. Beginning with the 2011-12 academic year, submission through the Self-Study Guide program is the only format that will be recognized as meeting the once-in-five-year membership requirement. The digital ISSG will be available for membership use at any time, and is not limited only to those institutions and conferences that are due for submission.

Please note that access must be granted to this application via the Single-Source Sign-On system. To access the Single-Source Sign-On system, log in on the membership area of ncaa.org by clicking on the "Member Login" link in the upper right-hand corner.

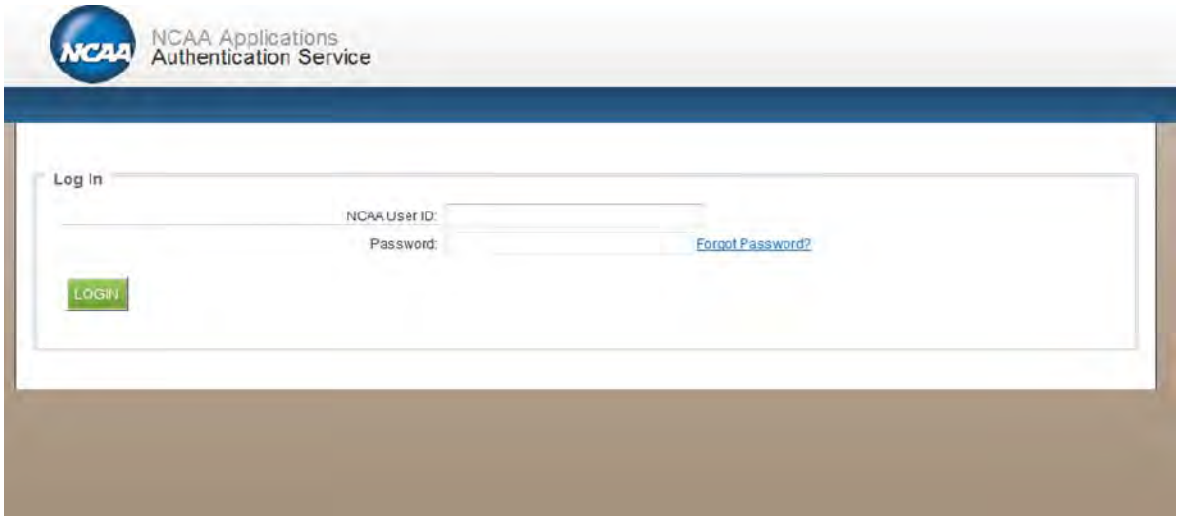


On the membership login page, enter the user ID and password that you have selected.

Once you are logged in, navigate to the Business Apps system by running your mouse over the "Governance" tab and then clicking on "Login to NCAA Business Apps" in the menu that appears.

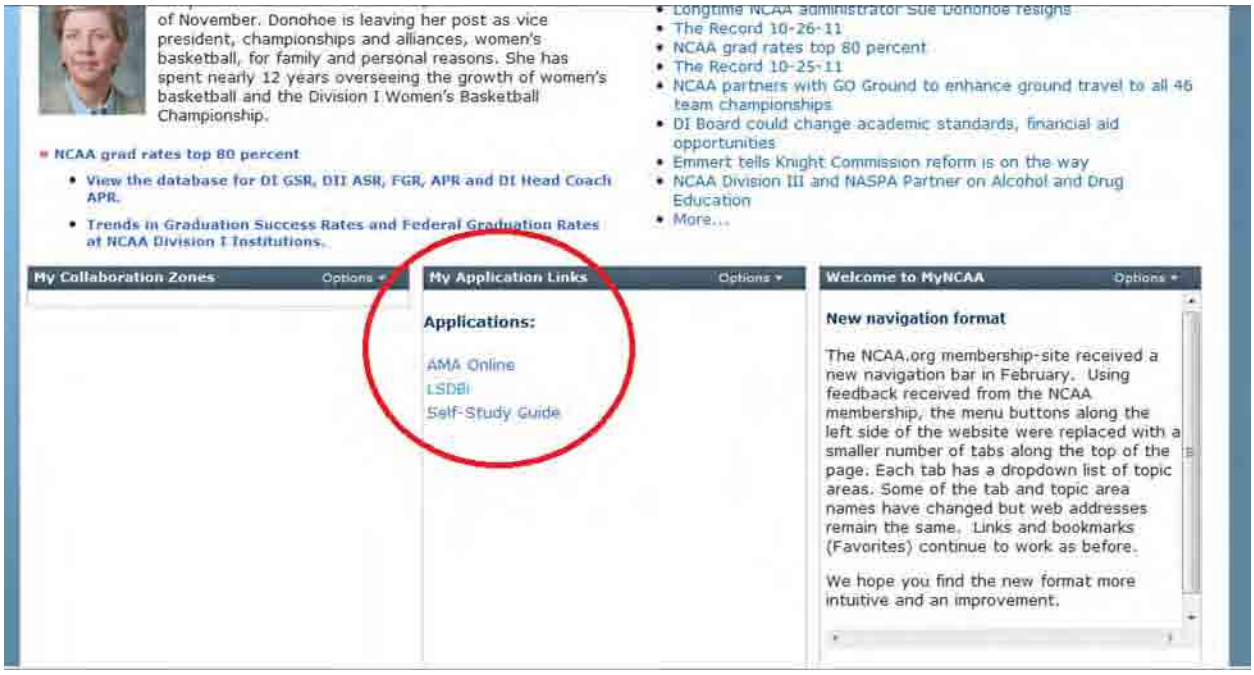


You will then see the following page:



This page is the login area for the Single-Source Sign-On system. On this page, you will use the user ID and password that you entered to access the membership area of ncaa.org. Once you have logged in, you will see the “My Applications” tab in the Business Apps system, which shows the list of programs to which you currently have access.

While you are logged into the Business Apps system, you are also able to see your available programs on your ncaa.org homepage. Return to ncaa.org by typing it into your browser address bar. Then click on the member login link in the upper right-hand corner. You should now see a "My Account Links" box in the bottom center of your ncaa.org homepage with the same links.



Contact your Single-Source Sign-On Administrator if you do not see the “Self-Study Guide” program link on the “My Applications” tab in the Business Apps system or in the “My Account Links” box on your NCAA.org homepage.

Once you have received the proper access to the self-study guide, click on the link to enter the program. The ISSG user guide with full instructions and a copy of the Division III Strategic Plan are available on the Self-Study Guide program home page for your assistance.

Technical questions relating to the ISSG should be directed to Debbie Brown at dbrown@ncaa.org. Questions about the Single-Source Sign-On process should be directed to the web help staff at webhelpdesk@ncaa.org.

SAAC SPOTLIGHT

The National Student-Athlete Advisory Committee (SAAC) recognizes successful conference and institutional SAACs at its meetings in July, November and January. The SAAC Spotlight features institutions and conferences demonstrating "best practices" that enhance the campus and conference SAAC and illustrate Division III attributes.

The committee would like to recognize all of those institutions and conferences participating in the Special Olympics Partnership. Thank you for supporting this initiative and demonstrating the power of Division III student-athletes working together for a common purpose. For more information about the partnership and to share your stories please visit www.ncaa.org/D3SpecialOlympics.

During its July and November meetings, the committee selected Washington College, and the Old Dominion Athletic Conference to spotlight.

Campus:

Washington College

The Washington College baseball team spent the fall semester embarking on various community service projects. As the list of community service grew and evolved, it was named the "Shoremen Nine," one community service project for every position on the field.

Early in the year, the team assisted with a pair of road races to raise money for various foundations. The Shoremen were also involved in local schools via the Character Counts program and Chestertown Halloween Parade. One of the more interesting projects involved helping out at the Eastern Neck Wildlife Refuge, located on the Chesapeake Bay, by cleaning up garbage that had floated ashore - from tires to aluminum cans. The team also formed a partnership with Sacred Heart Church, located right down the street from the College, where the Shoremen assisted in a pair or projects. Finally, with the Holidays coming, the Shoremen teamed up with the Salvation Army by ringing the bell at the local supermarkets leading up to winter break and participated in a food drive for the Kent County Food Bank.

Conference:

Old Dominion Athletic Conference

In November, Special Olympics Virginia (SOVA) and the ODAC SAAC teamed up for an end-of-the-season volleyball celebration at Sweet Briar College. The event marked the first time all 13 ODAC schools partnered with SOVA to host a regional event.

The day kicked off with each Special Olympic athlete being partnered up with an ODAC SAAC member as "a buddy for the day." ODAC SAAC members and Special Olympic athletes then teamed up and competed in several volleyball games and skills sessions during the morning. The celebration concluded with a luncheon and an end-of-the-year banquet. During that time, ODAC SAAC members presented each Special Olympics athlete with a certificate and a mini volleyball signed by the ODAC SAAC members. Additionally, Molten donated one dozen volleyballs to SOVA's volleyball team.

KEY DATES FOR FEBRUARY THROUGH APRIL

2012

DATE	MEETING/CHAMPIONSHIP	LOCATION
February 9-10	Interpretations and Legislation Committee Meeting	Indianapolis, Indiana
February 15-17	Membership Committee Meeting	Indianapolis, Indiana
February 20-21	Financial Aid Committee Meeting	Indianapolis, Indiana
February 22-23	Championships Committee Meeting	Indianapolis, Indiana
March 23	Nominating Committee	Indianapolis, Indiana
April 16-17	Management Council Meeting	Indianapolis, Indiana
April 26	Presidents Council Meeting	Indianapolis, Indiana

Division III Positioning Statement

Follow your passions and discover your potential. The college experience is a time of learning and growth – a chance to follow passions and develop potential. For student-athletes in Division III, this happens most importantly in the classroom and through earning an academic degree. The Division III experience provides for passionate participation in a competitive athletic environment, where student-athletes push themselves to excellence and build upon their academic success with new challenges and life skills. And student-athletes are encouraged to pursue the full spectrum of opportunities available during their time in college. In this way, Division III provides an integrated environment for student-athletes to take responsibility for their own paths, follow their passions and find their potential through a comprehensive educational experience.

Comments or feedback are appreciated. Contact Marquette Potter at mpotter@ncaa.org.

NCAA®

Division III

DISCOVER | DEVELOP | DEDICATE

SUMMARY OF WINTER 2012 QUARTERLY MEETINGS
The National Collegiate Athletic Association

Division III Management Council January 11, 2012 Indianapolis, IN	**Division III Presidents Council January 12, 2012 Indianapolis, IN**	**Division III Management Council January 14, 2012 Indianapolis, IN**
Kitty Baldridge, Gallaudet University Kurt Beron, University of Texas at Dallas Stan Ching, Connecticut College Karla Conrad, Manchester College Tim Downes, Emory University Tucker Glass, Plattsburgh State University of New York Mary Jo Gunning, Marywood University Marjorie Hass, Austin College Charles Harris, Averett University Janine Hathorn, Washington and Lee University Portia Hoeg, Lake Forest College Fredina Ingold, Pennsylvania State University, Altoona Bill Klika, Fairleigh Dickinson University, Florham Chris Martin, College Conference of Illinois & Wisconsin [*chair*] Jeff Martinez, University of Redlands [*vice chair*] Nancy Meyer, Calvin College Steve Nelson, University of Wisconsin, Superior Charlie Robert, Nichols College Terry Rupert, Wilmington College (Ohio) Lou Stark, Coe College Chris Thomforde, Moravian College	Livingston Alexander, University of Pittsburgh, Bradford Robert Antonucci, Fitchburg State College James Bultman, Hope College [*chair*] Thomas Chema, Hiram College Brian Levin-Stankevich, University of Wisconsin, Eau Claire Lisa Marsh Ryerson, Wells College Chris Martin, College Conference of Illinois & Wisconsin [*chair of Management Council*] Jeff Martinez, University of Redlands *[vice-chair of Management Council]* Jack Ohle, Gustavus Adolphus College Fred Ohles, Nebraska Wesleyan University Rosalind Reichard, Emory and Henry College James Schmotter, Western Connecticut State University [*vice-chair*] Ron Thomas, University of Puget Sound	Kitty Baldridge, Gallaudet University Kurt Beron, University of Texas at Dallas Stan Ching, Connecticut College Karla Conrad, Manchester College Tim Downes, Emory University Tucker Glass, Plattsburgh State University of New York Charles Harris, Averett University Janine Hathorn, Washington and Lee University Portia Hoeg, Lake Forest College Fredina Ingold, Pennsylvania State University, Altoona Bill Klika, Fairleigh Dickinson University, Florham Chris Martin, College Conference of Illinois & Wisconsin Jeff Martinez, University of Redlands [*chair*] Nancy Meyer, Calvin College Steve Nelson, University of Wisconsin, Superior Charlie Robert, Nichols College Lori Runksmeier, New England College Terry Rupert, Wilmington College (Ohio) [*vice chair*] Lou Stark, Coe College Chris Thomforde, Moravian College DeLaine Whitlock, Concordia University, SAAC representative
ABSENTEES	**ABSENTEES**	**ABSENTEES**
	Charley Edmondson, Alfred University Sharon Herzberger, Whittier College Catharine Hill, Vassar College Marcia Keizs, York College	

OTHER PARTICIPANTS	OTHER PARTICIPANTS	OTHER PARTICIPANTS
Scott Bearby, NCAA	Gary Brown, NCAA	Gary Brown, NCAA
Gary Brown, NCAA	Daniel T. Dutcher, NCAA	Azure Davey, NCAA
Jack Copeland, NCAA contractor	Mark Emmert, NCAA	Daniel T. Dutcher, NCAA
Azure Davey, NCAA	Eric Hartung, NCAA	Jan Gentry, NCAA
Daniel T. Dutcher, NCAA	Leah Kareti, NCAA, *recording secretary*	Eric Hartung, NCAA
Mark Emmert, NCAA	Debbie Kresge, NCAA	Leah Kareti, NCAA, *recording secretary*
Kim Ford, NCAA	Kat Krtnick, NCAA	Debbie Kresge, NCAA
Bernard Franklin, NCAA	Kiera Miller, NCAA	Kiera Miller, NCAA
Jan Gentry, NCAA	Jeff Myers, NCAA	Jeff Myers, NCAA
Eric Hartung, NCAA	Kristin Nesbitt, NCAA	
Leah Kareti, NCAA, *recording secretary*	Wendy Walters, NCAA	
Debbie Kresge, NCAA		
Kat Krtnick, NCAA		
Kiera Miller, NCAA		
Jeff Myers, NCAA		
Kristin Nesbitt, NCAA		
Kathleen Sipe, Depauw University		
Liz Suscha, NCAA		
John Williams, NCAA		

1. WELCOME AND ANNOUNCEMENTS.

January 11 Management Council. The meeting was called to order at 8:02 a.m. by the chair, Chris Martin. The chair welcomed Council members and reviewed the agenda for the meeting.

Presidents Council. The meeting was called to order at 11:06 a.m. by the chair, President Jim Bultman. The chair welcomed Council members and reviewed the agenda for the meeting.

January 14 Management Council. The meeting was called to order at 12:06 p.m. by chair Jeff Martinez. The chair welcomed new member Lori Runksmeier to the Management Council.

2. REVIEW OF RECORDS OF PREVIOUS MEETINGS.

a. Management Council Meetings – October 17-18, 2011.

January 11 Management Council. The Management Council approved the summary of its October 17-18, 2011, meetings as presented.

Presidents Council. No action necessary.

b. Presidents Council Meeting – October 27, 2011.

Management Council. No action necessary.

Presidents Council. The Presidents Council approved the summary of its October 27, 2011, meeting as presented.

c. Administrative Committee Actions.

Management Council. The Management Council approved the minutes of the October 7, 31, and December 9, 2011, Administrative Committee actions.

Presidents Council. The Presidents Council approved the minutes of the October 7, 31, and December 9, 2011, Administrative Committee actions.

3. COMMITTEE RECOMMENDATIONS AFFECTING DIVISION III.

a. Division III Joint Presidents Council/Management Council Committees or Subcommittees.

(1) Convention-Planning Subcommittee.

Staff Liaisons: **Davey, Dutcher, Kareti, Kresge**

Council Reps: Beron, Conrad, Edmundson, Herzberger, Meyer, Stark

January 11 Management Council. The Council reviewed the committee's report and was briefed on the agendas for the following sessions scheduled to occur during the 2012 Convention:

- Division III Commissioners meeting.
- Using Technology to Work Smarter on Division III Campuses. The Division III Student-Athlete Experience.
- NADIIIAA – Division III Athletics Recruiting – Finding a Balance that Makes Sense.
- Division III Issues Forum.
- Presidents/Chancellors Forum and Luncheon.
- Athletics Direct Reports Forum and Luncheon.
- Business Session Agenda.

The Council requested that the staff break out athletics direct reports on future Convention registration updates and work to further increase the programming directed toward student-athletes attending the Convention.

The Council received an abbreviated presentation on the Academic Reporting Pilot to prepare members to serve as facilitators in the Issues Forum. The Council also reviewed Convention registration figures, requesting that staff add Athletics Direct Reports to the list of positions broken out in the registration report.

Presidents Council. No action was necessary.

January 14 Management Council. The Council discussed the logistics and content of the 2012 Convention and forwarded the committee several comments and recommendations for consideration. [See Page Nos. 23 and 24]

(2) Strategic-Planning and Finance Committee.

Staff Liaisons: **Dutcher, Kareti, Myers, Hartung**

Council Reps: Beron, Chema, Glass, Hass, Levin-Stankevich, Marsh Ryerson, Martin, Martinez, Schmotter, Stark

a. Division III Budget-to-Actual and Six Year Projections.

January 11 Management Council. The Council reviewed the division's budget report as of November 1, 2011. No action was necessary.

Presidents Council. No action was necessary.

b. Preliminary 2012-15 Budget Considerations.

January 11 Management Council. The Council reviewed the committee's report on the series of championship and nonchampionship Initiatives under consideration for the 2012-15 budget. The committee will engage in formal consideration of these budget initiatives on its February teleconference. Initiatives under consideration for inclusion in the budget are described below.

	Initiative	Estimated annual expense	Program description
A	FAR Institute	$85,000	This program is designed to enhance the effectiveness of FARs at the campus, conference and national levels. It operated on a pilot basis in 2010 and 2011 with a budget allocation of $75,000. Actual expenses were closer to $80,000. The committee reviewed nomination and selection history by conference as well as participant evaluations.
B	MOAA Institute	$50,000	The Minority Opportunities in Athletics Association (MOAA) has requested that Division III engage in a partnership to provide enhanced educational opportunities to advance ethnic minorities in the profession of collegiate athletics administration. MOAA has proposed a two-phased plan to (1) develop current minority administrators via a symposium conducted at the NACDA and Affiliates Convention week and (2) increase the number of ethnic minorities in candidate pools for Division III positions via hosting a specialized workshop regarding the recruitment, development and retention of minority administrators. The committee advised the staff that phase two should be the initial focus of this partnership (enhancing candidate pools) followed later by the proposed phase one (enhanced development for ethnic minority individuals already holding administrative positions).
C	NASPA Drug Education Collaboration	$600,000	The NCAA Division III and NASPA partnership will promote an integrated model for on-campus collaborations among student affairs and athletics professionals and provide resources to deliver effective alcohol and drug education for the well-being and success of all students.

	Initiative	Estimated annual expense	Program description
D	Division III Staffing	$200,000	In its April meeting, the NCAA Executive Committee approved a recommendation to grant Divisions II and III financial flexibility for dollars already allocated to Divisions II and III to manage potential support and staffing needs as membership increases over the next several years. The Division III governance staff is proposing an addition of two FTEs (to be placed in Academic and Membership Affairs and Governance) and the use of contract support to provide enhanced service to the Division's 442 active and provisional institutions and 42 conferences.
E	Special Olympics Activation	$50,000	The purpose of the partnership is to improve the lives of Special Olympics athletes through their involvement with Division III student-athletes and to foster a mutual learning experience between Division III student-athletes and Special Olympics athletes. Through this partnership, Division III student-athletes across the country will be encouraged to participate in existing Special Olympics events, create their own events, or otherwise serve to support the Special Olympics organization. The activities pursued by student-athletes will vary in each state and region, tailored to best utilize the student-athletes' time and local resources. This partnership provides the opportunity for student-athletes to engage with Special Olympics and collaborate with existing student-led programs on campus. The Division III budget allocation will support the Special Olympics activities conducted at Division III Championships and related signage.
F	Sports Information Professional Development	$50,000	The division currently provides professional development support to SIDs through Tier I of the Conference Grant program. Conferences are annually required to support at least one SID to attend a professional development event. This allocation would support enhanced professional development opportunities for campus SIDs. The initiative began as a result of CoSIDA asking Division III to consider issuing a model strategic communications document and the Division III SIDA response to that request indicating that Division III SIDs feel that they have both influence and respect on their individual campuses, but they do lack in staff support.

	Initiative	Estimated annual expense	Program description
G	Championships Initiatives	$3,341,373	The sum total of all requests from all sport committee's totals over $3 million, but the Championships Committee will prioritize which of these requests it believes should be funded. The requests focus primarily on per diem increase, funding the recently approved travel party size increases, field size enhancements, and officiating enhancements. The committee advised that the Championships Committee retain as a priority the goal of fully funding all Division III championships.

Presidents Council. No action was necessary.

c. NCAC Branch Rickey Mentor Program.

January 11 Management Council. The Council reviewed the committee's report regarding information received from the North Coast Athletic Conference (NCAC) to identify current female and ethnic or racial minority NCAC students with interests in coaching, athletic administration or sports information careers and to help develop them into potential candidates for NCAC members.

The mentoring program is a professional shadowing experience that matches veteran NCAC athletic administrators and coaches with female and minority students who aspire to a career in college athletics. This experience provides mentees access to the full scope of what it means to be a collegiate athletics professional on and off the courts and fields, prior to, during and after game days. The goal is to show exactly what athletics professionals do in their jobs.

The committee endorsed providing financial support to this effort and also endorsed the general concept of developing Division III student-athletes into Division III athletics professionals.

Presidents Council. No action was necessary.

d. Conference Grant Program.

January 11 Management Council. The Council discussed use of tier one funds by Faculty Athletics Representatives. The Council acknowledged the importance of the required signatures in the conference grant process to promote local dialogue and noted that individuals should not sign the requisition or impact forms if they do not believe funds are being allocated appropriately.

Presidents Council. No action was necessary.

Staff Liaisons: **Dutcher, Kareti Myers**

Council Reps: Antonucci, Bultman, Harris, Hass, Martin, Reichard, Stark, Thomforde

(3) Joint Legislative Steering Subcommittee.

January 11 Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

b. Management Council Subcommittees.

Staff Liaisons: **Davey, Nesbitt**

Council Reps: Ching, Downes, Harris

(1) Academic Issues Subcommittee.

January 11 Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaisons: **Brooks, Oakes**

Council Reps: Downes, Gunning, Hathorn, Robert, Rupert

(2) Subcommittee for Legislative Relief.

January 11 Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaisons: **Myers, Nesbitt, Suscha**

Council Reps: Ching, Conrad, Harris, Klika, Martin, Meyer, Nelson

(3) Playing and Practice Seasons Subcommittee.

January 11 Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

c. Division III Committees.

Staff Liaisons: **Gentry, Suscha, Williams**

Council Reps: Downes, Martin, Nelson

(1) Championships Committee.

(a) Budget Priorities for 2012-15 Triennium.

January 11 Management Council. The Council reviewed the committee's report regarding several items related to championships funding, including those proposed by sport committees, as part of the 2012-15 budget process. At this stage, all items were evaluated in one of the following three ways: a) as a high priority; b) as requiring additional consideration; or c) as rejected altogether. In addition, the Championships Committee determined that all sport committee proposals concerning awards shall be referred to the NCAA staff for consideration as part of an overall awards program review (women's ice hockey, women's lacrosse and softball). During subsequent meetings, the Championships Committee will continue the discussion by further prioritizing the items and recommending a year of implementation and funding source for each item still under consideration. Funding sources include the allocation of new funds, the reallocation of existing funds, the allocation of inflationary funds, and the commitment of reserve funds. No action was necessary.

Presidents Council. No action was necessary.

(b) Regional Alignment.

January 11 Management Council. The Council reviewed the committee's report noting that the NCAA staff reported that, in the near term, sport committees will have an additional opportunity for feedback on the proposed sport region realignment. The Championships Committee will evaluate the feedback and determine the next steps related to the project. No action was necessary.

Presidents Council. No action was necessary.

(c) Selection Criteria.

January 11 Management Council. The Council accepted the information that the committee engaged in a follow-up discussion from the September meeting concerning the selection principles of teams selected for Division III championships. Specifically, the committee discussed including all contests against Division III opponents in the primary criteria and including all contests against non-Division III opponents in the secondary criteria (i.e., "a game is a game" against Division III opponents) with an interest to maintain the Division III philosophy of emphasizing in-region competition. The committee suggested that institutions must meet a minimum threshold (e.g., 70 percent) of in-region contests to be eligible for selection. However, staff will analyze data from the team score-reporting system to gauge the appropriate percentage to apply before further discussion. It is anticipated that regardless of changes to the selection criteria or ranking process, many institutions will continue to schedule the majority of their contests based on geographic proximity to minimize travel expenses. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaisons: Hartung, Myers, Nesbitt

Council Rep: Rupert

(2) Financial Aid Committee.

(a) Expedited Reviews.

January 11 Management Council. The Council accepted the information that the expedited review process is a precursor to the Level I review for cases where no action was taken at the Level I or II review stages in prior reporting cycles but the institutions have met one of the Level I triggers in the current reporting cycle. A subcommittee of the Financial Aid Committee, comprised of three members, reviewed each case in early October 2011 and determined one of two possible outcomes – take no action or forward the case to a full committee review at Level I.

Forty-nine institutions met the criteria for an expedited review. The subcommittee took no further action on 21 cases and forwarded 28 to Level I for a full committee review. No action was necessary.

Presidents Council. No action was necessary.

(b) Level I Reviews.

January 11 Management Council. The Council accepted the information that there are three possible outcomes resulting from a Level I Review: 1) take no further action at this time; 2) take no further action with a conditional review in the subsequent reporting cycle, or 3) refer the case to a Level II review. The committee reviewed the current financial aid school profile report, a trend report on key financial aid indicators and a school's review history to determine if an explanation is warranted for evidence of a financial aid advantage for student-athletes. If an explanation is warranted, the case was forwarded to Level II.

Sixty institutions met the criteria for a Level I review. Twenty-eight were forwarded from the Expedited Review process, four cases were the result of a conditional outcome from the 2010-11 reporting cycle, 13 cases were reviewed as a condition of a past enforcement referral and 15 schools triggered a Level I review for the first time.

The committee in early November, took no further action on 20 cases, took no further action with a request for a conditional review in the 2012-13 reporting cycle for two schools, tabled three cases for further information and sent 36 cases to Level II. No action was necessary.

Presidents Council. No action was necessary.

(c) Update on Educational Programming Efforts.

January 11 Management Council. The Council accepted the information that the NCAA staff provided to the Financial Aid Committee information on current and planned outreach initiatives and reviewed the current educational presentation that is being used for meetings of various national and regional membership bodies. The staff noted that current targeted audiences include athletic conferences and financial aid officer organizations. Committee members noted that institutions can fail to realize that violations of the legislation can occur in the absence of intentional action, particularly in scenarios involving the impact of otherwise permissible awards. The committee agreed that the focus of financial aid education should be to clarify that financial aid is a holistic compliance issue. The committee suggested that the message should be delivered to key players in the financial aid process such as athletic directors, enrollment administrators, and financial aid officers.

Presidents Council. No action was necessary.

Staff Liaisons: Cooper, Elworth

Council Rep: Gunning

(3) Committee on Infractions.

- **Policies and Procedures – 19.5.2 – Penalties, Disciplinary Measures and Corrective Actions for Major Violations.**

Management Council. The Management Council approved a revision made to its previous recommendation to revise Bylaw 19.5.2 (Penalties, Disciplinary Measures and Correction Actions for Major Infractions), pursuant to Constitution 5.2.3.3, by adding subsection (5) to proposed Bylaw 19.5.2-(g) to read:

> (5) In conjunction with any vacation, the return of individual or team awards to the Association may be required.

The Council also approved this item in legislative format (see page 26).

It has been the practice of the Committee on Infractions to order the return of trophies or other awards to the Association when the contest(s) that resulted in the awarding of the trophy or award is vacated. The committee has historically ordered the return based on its "catch-all" authority in Bylaw 19.5.2, which allows the committee to impose other penalties as appropriate. However, a concern has arisen regarding future committees. If the makeup of the committee and/or the committee staff changes, there is a risk that in the future the committee could fail to order the return of trophies and awards in conjunction with ordered vacations. To help ensure consistency in vacation cases and to keep this sanction on the minds of committee members, it is recommended that it be specifically articulated as a possible penalty. This is consistent with Division I legislation and is also being recommended for Division II.

Presidents Council. No action was necessary.

Staff Liaisons: Dantzler, Smith, Walters

Council Reps: Antonucci, Baldridge

(4) Infractions Appeals Committee.

January 11 Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaisons: Myers

Council Rep: Beron

(5) Interpretations and Legislative Committee (ILC).

January 11 Management Council. The Council received the report. No action was necessary.

Presidents Council. No action was necessary.

January 14 Management Council. The Council charged the committee with discussing recruiting concepts that were informally endorsed during a Convention session facilitated by the NADIIIAA, including the establishment of recruiting calendars and limits on recruiting at non-scholastic events.

(6) Membership Committee

Staff Liaisons: Davey, Orr

Council Rep: Robert

(a) NCAA Regional Accreditation Policy.

January 11 Management Council. The Council recommended that the Presidents Council endorse the following NCAA Regional Accreditation Policy for NCAA Executive Committee approval at a future date:

The following policy shall be used to assist in determining whether an active or provisional NCAA member institution meets the applicable membership requirements regarding accreditation as further set forth in Article 3 of the NCAA Constitution.

Pursuant to Article 3.2.1.1 of the NCAA Constitution, all active NCAA member institutions must be "accredited by the appropriate regional accrediting agency." Provisional NCAA member institutions shall likewise maintain appropriate accreditation throughout the provisional period, and otherwise comply with the applicable requirements related thereto and further set forth in Articles 3.6.3 and 20.3 of the NCAA Constitution. Currently, there are six (6) of such regional accrediting agencies: Middle States Association of Colleges and Secondary Schools; New England Association of Schools and Colleges; North Central Association of Colleges and Schools; Northwest Association of Schools and Colleges; Southern Association of Colleges and Schools; and Western Association of Schools and Colleges.

For purposes of NCAA membership, the NCAA shall defer to, abide by, and otherwise honor the decision made by the appropriate regional accrediting agency regarding the accreditation status of an active or provisional NCAA member institution. Such decision, and the membership-related determinations and/or actions carried out by the NCAA in response thereto, shall not be subject to interpretation, or to waiver from, or appeal before, the NCAA.

An active or provisional NCAA member institution that receives its accreditation as an additional instructional site, branch campus or additional location through a parent institution that is an NCAA member institution shall be considered to be meeting the NCAA legislation regarding accreditation. However, an active or provisional NCAA member institution that receives its accreditation as an additional instructional site, branch campus or additional location through a parent institution that is not an NCAA member institution shall be considered to have failed to meet the accreditation requirements of the legislation.

All active and provisional NCAA member institutions shall be required to provide information regarding accreditation annually on the sports sponsorship and demographic form, and as otherwise directed by the

NCAA. In addition, any active or provisional NCAA member institution that experiences a change in accreditation status (including, without limitation, the imposition of probationary status) during the year shall be responsible for informing the NCAA thereof and all relevant circumstances and terms related thereto, in writing, within thirty (30) days of notice of the change, and as otherwise directed by the NCAA.

An active or provisional NCAA member institution's failure to maintain appropriate accreditation, or to provide the information referenced above, shall lead to the automatic loss of its NCAA membership. All rights and privileges of such membership shall thus cease immediately thereupon. The NCAA shall notify the institution's chancellor or president, the applicable NCAA Division Committee(s), and others as it may deem appropriate, of such change in status and take any other action that may be warranted in connection therewith.

The NCAA reserves the right to request, seek, obtain and/or consider any other information and/or material deem relevant to the determinations, and other matters, contemplated herein (e.g. correspondence or certifications by the appropriate regional accrediting agency). The NCAA also reserves the right to periodically review, interpret and/or amend this policy, as it may deem appropriate. Notwithstanding anything herein or elsewhere to the contrary, all NCAA membership decisions regarding accreditation shall be made by the NCAA in accordance herewith and otherwise in the NCAA's sole discretion, and shall be considered, and deemed to be, final.

The policy clarifies that an active or provisional NCAA member institution that receives its accreditation as an additional instructional site, branch campus or additional location through a parent institution that is an NCAA member institution shall be considered to be meeting the NCAA legislation regarding accreditation. However, an active or provisional NCAA member institution that receives its accreditation as an additional instructional site, branch campus or additional location through a parent institution that is not an NCAA member institution shall be considered to have failed to meet the accreditation requirements of the legislation.

The committee noted that as a requirement for NCAA membership, institutions must be accredited by a regional accrediting agency. Further, these institutions may receive this accreditation as a branch or additional location of a parent institution. If, however, the parent institution is not an active NCAA member, the branch or additional location should not be afforded the opportunity to begin or continue NCAA membership since it does not maintain its own accreditation.

Presidents Council. The Presidents Council approved the Management Council's recommendation.

(b) Southern Athletic Association – Conference Application – NCAA Constitution 3.3.3.2 (Election).

January 11 Management Council. The Council elected the Southern Athletic Association to active Division III conference status.

The conference demonstrated presidential oversight, complete and detailed constitution and bylaws and has at least seven active member institutions participating in at least five conference sports in three sessions.

Presidents Council. The Presidents Council approved the Management Council's recommendation.

(c) Sports-Sponsorship Requirements – Albertus Magnus College Waiver Request of NCAA Division III Bylaw 20.11.3.2 (Institution with Enrollment of more than 1,000 Students) and Bylaw 20.11.3.3 (Calculation of Enrollment Figures).

January 11 Management Council. The Council conditionally approved a sports-sponsorship waiver of Bylaw 20.11.3.2 (institution with enrollment of more than 1,000 students) and Bylaw 20.11.3.3 (calculation of enrollment figures) for Albertus Magnus College for a three-year period where the waiver is applicable for the 2012-13, 2013-14 and 2014-15 academic years.

Albertus Magnus noted that per an Integrated Postsecondary Education Data Systems (IPEDS) definition it has a four-year average full-time undergraduate enrollment of more than 1,000 students. However, many of these students are enrolled in the nontraditional studies program, and the structure of the program renders those students ineligible to compete in athletics. As a result, Albertus Magnus requested these students not be included in the full-time undergraduate enrollment calculation for sports sponsorship purposes. Should these students be discounted from the enrollment number, Albertus Magnus would have fewer than 1,000 students, and therefore would only have to sponsor ten sports per Bylaw 20.11.3.1 (institution with enrollment of 1,000 students or less).

In its review, the NCAA Division III Membership Committee noted the NCAA Division III Financial Aid Committee permitted Albertus Magnus to exclude the aforementioned segment of students for purposes of financial aid review and reporting. The Membership Committee also noted the students in the nontraditional program are ineligible for participation in intercollegiate athletics based on the program structure and institutional policy.

The Membership Committee recommends approval of the waiver with the following conditions:

- Albertus Magnus must confirm that institutional documentation precludes students in the adult studies program from participation in extracurricular activities (e.g., intercollegiate athletics); and

- Albertus Magnus must track its rolling four-year average of traditional undergraduate students each year as the waiver would be null and void at the point in time that traditional, full time, undergraduate student enrollment exceeds 1,000. Further, the institution must provide the committee an update on its enrollment and nontraditional program status on May 15 of each academic year of the waiver.

The institution would only have to meet a sports-sponsorship requirement of five sports for each gender for three academic years.

Presidents Council. No action was necessary.

(d) Sports-Sponsorship Requirements – Massachusetts Maritime Academy Waiver Request of Bylaw 20.11.3 (Sports Sponsorship) – Three Season Requirement.

January 11 Management Council. The Council conditionally approved a sports-sponsorship waiver request of Bylaw 20.11.3 (sports sponsorship) for the Massachusetts Maritime Academy, effective immediately and applicable until the institution changes its academic calendar. Specifically, the institution would not be required to sponsor a sport for males and females during the winter sport season. The institution would still be required to meet all other sports-sponsorship requirements (e.g., six sports for males; six sports for females; three team sports for each gender).

Massachusetts Maritime does not conduct classes at its institution during the winter season. Rather, students attend classes while at sea. The institution has sought this waiver on a routine basis since 1986 when its academic calendar and mission detailed students must complete their studies while at sea between December and February. The committee has historically approved this waiver request based on the unique nature and mission of the institution. No longer requiring the institution to request the waiver every three years reduces institution and committee burden. The waiver is conditioned on the institution maintaining its current academic calendar and program structure. Consequently, the institution is responsible for updating the committee on any changes it foresees to its academic calendar. Further, the institution must still comply with sponsorship of the appropriate number of teams (e.g., six sports for males and six sports for females).

Presidents Council. The Presidents Council approved the Management Council's recommendation.

(e) Referral from the NCAA Division III Interpretations and Legislation Committee.

January 11 Management Council. The Council accepted the information that, as referred by the Management Council and the Interpretations and Legislation Committee, the Membership Committee reviewed the following official interpretation [Reference: 6/16/94]:

Minimum participants required to complete institution's competition. The minimum number of participants required to count a competition for purposes of satisfying sports-sponsorship requirements actually must complete the competition. [References: 20.9.3.3.1, 20.10.3.5.1 and 20.11.3.2.1 (completion of contests)]

The committee noted the current interpretation is at odds with playing rules requirements and will cause disparate opportunity for team and individual sports to meet sports-sponsorship requirements. The committee further noted that requiring the monitoring of individuals' completion of contests (rather than participation compliance per playing rules definitions) will cause institutions additional compliance burden and is not the intent of the sports-sponsorship legislation. To promote consistency within NCAA regulations, the Membership Committee recommended the Interpretations and Legislation Committee should issue a new interpretation that amends the current interpretation to permit a contest or date of competition to be counted for sports sponsorship purposes so long as such competition is conducted in accordance with the playing rules of the sport.

Presidents Council. No action was necessary.

(f) Austin College and Bluffton University - Probation.

January 11 Management Council. The Council accepted the information that Austin College and Bluffton University self-identified institutional sports sponsorship failures. Both institutions chose not to seek waiver relief and, therefore, will be placed on probation. Austin College identified its deficiency prior to the beginning of the 2011-12 academic year and will begin its probation term in the 2011-12 academic year. Bluffton University identified its failure after the 2011-12 academic year commenced and will, therefore, begin its probation term in the 2012-13 academic year.

Presidents Council. No action was necessary.

(g) Application for Exploratory Membership – Illinois Institute of Technology.

January 11 Management Council. The Council accepted the information that the committee approved an application from the Illinois Institute of Technology for admission to Division III exploratory membership for the 2012-13 academic year.

Presidents Council. No action was necessary.

Staff Liaison: Tufano

Council Rep: Hoeg

(7) Nominating Committee.

January 11 Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaisons: Davey, Krtnick, Montgomery, Thornburn

Council Reps: Conrad, Glass

(8) Student-Athlete Advisory Committee (SAAC).

(a) 2012 NCAA Division III Convention Legislation.

January 11 Management Council. The Council reviewed SAAC's positions on 2012 Convention legislation.

Presidents Council. No action was necessary.

(b) Women's Basketball Coaches Association (WBCA) Referral – Male Practice Players.

January 11 Management Council. The Council accepted the information that the WBCA requested that SAAC consider a legislative concept that would increase the use of male practice players for team sports from half a starting roster one day a week during the traditional segment to a full roster twice a week.

The committee reviewed the rationale for the current limits on male practice players focusing most of its discussion on participation opportunities for female student-athletes. The committee noted the value of participation on a practice squad and recognized that meaningful participation opportunities are important in Division III.

The committee also recognized administrative concerns that would affect female student-athletes (e.g., access to athletic trainers and coaches). For instance, if a soccer team were permitted a full roster of male practice players, 11 males could participate twice a week. These additional student-athletes would increase the athletic training staff workload and

limit a female student-athlete's access to coaches during practice. Further, the committee noted that the proposed increase to two practices per week could be a majority of practices in a particular sport (e.g., a team that has three dates of competition in a week only has three practices a week).

Finally, the committee recognized that the 185 women's basketball coaches that responded to the WBCA survey represented a limited perspective and also was not representative of other sport communities. While the committee acknowledged that using male practice players benefits female student-athletes in some ways, it was ultimately opposed to any modification of the current legislation. No action was necessary.

Presidents Council. No action was necessary.

(c) Student-Athlete Disability Policies.

January 11 Management Council. The Council accepted the information that, following a discussion on inclusion, the SAAC requested additional information related to the resources and information available from the NCAA national office regarding the manner in which student-athletes with disabilities are characterized. Further, the committee requested education as to the resources to address issues related to disabled student-athletes' competitive opportunities and inclusion. Based on what the committee learns at its January meeting, the committee may consider emphasizing resources and support for student-athletes with disabilities. No action was necessary.

Presidents Council. No action was necessary.

(d) Student-Athlete Attendance at the NCAA Convention.

January 11 Management Council. The Council accepted the information that the SAAC acknowledged the value of having student-athletes that are not on national SAAC attend the NCAA Convention. The committee recognized the educational merit of understanding how the NCAA and Division III are governed and noted that student-athletes would better appreciate their athletics opportunities if they were to attend. The committee will focus future efforts on providing more access and educational opportunities to student-athletes attending the NCAA Convention.

Presidents Council. No action was necessary.

(e) Enhancing the Relationship Between Athletics and Academics.

January 11 Management Council. The Council reviewed the committee's report regarding their desire to enhance relationships between athletics and academics. While this concept is not a new committee

consideration, the committee recognized a need to foster a stronger, more formal relationship between the SAAC and the Faculty Athletics Representative Association (FARA). The committee will pursue ways to enhance this relationship and explore opportunities to strengthen institutional relationships between athletics and academics. No action was necessary.

Presidents Council. No action was necessary.

(f) Student-Athlete Role in Athletics-Related Budget Priorities.

January 11 Management Council. The Council noted the committee's discussion regarding the merit of the Division III Financial Dashboard Pilot and its institutional utility. Further, the committee recognized the value of including student-athletes in some capacity when setting budget priorities. Student-athletes offer a viewpoint that may differ from administrators and may help conferences and institutions prioritize student-athlete programming, well-being initiatives and other related budget priorities. The SAAC recognized there may be some sensitivity to sharing budget information with student-athletes, but also acknowledged that this information sharing can be done in a manner that provides simple, baseline information that would help a student-athlete contribute to a budget priorities discussion. The SAAC also recognized there is a student-athlete representative that serves on the Division III Strategic Planning and Finance Committee and appreciated the student-athlete representation in decisions related to national budget and finance matters. No action was necessary.

Presidents Council. No action was necessary.

(g) Special Olympics Update.

January 11 Management Council. The Council acknowledged the SAAC discussion on the Special Olympics events that will occur in conjunction with Division III championships. In its discussion, the committee reviewed the role of the SAAC member when communicating with the NCAA championships sport manager and shared tips for how to work with NCAA staff, Special Olympics liaisons, local host institutions and conferences and other involved entities. The committee also discussed the type of Special Olympics programming that would be conducted at championships (e.g., clinic, partnering with student-athletes for the coin toss). The committee noted that NCAA sport managers may want to consider standardized event protocol that provides complimentary admissions to the national championships games for the Special Olympics athletes and their guardians.

The committee also noted that conferences and institutions are not actively submitting tracking information related to Special Olympics events. While the committee acknowledged the division has actively embraced the initiative, the committee was concerned with the lack of formal submissions verifying and detailing the Special Olympics event. The committee will take a more active role in educating conferences and institutions to use the tracking mechanism provided on the Division III website.

Staff Liaisons: Ghiloni, Groddy

Council Rep: Gunning

(9) Student-Athlete Reinstatement Committee.

January 11 Management Council. The Council received the report. No action was necessary.

Presidents Council. No action was necessary.

d. Association-Wide and Common Committees.

Staff Liaisons: Klossner Wilfert

Council Rep: Martinez

(1) Competitive Safeguards and Medical Aspects of Sports (CSMAS).

January 11 Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

January 14 Management Council. The Council noted the membership vote to refer 2012 Proposal No. 3 back to the committee, and discussed the possible components of a more effective communication plan to support the proposal in the future.

Staff Liaison: Tufano

Council Rep: Klika

(2) Honors Committee.

(a) Committee appointment.

January 11 Management Council. The Council approved the appointment of Steve Largent to serve as a public member of the Honors Committee beginning at the close of the 2012 NCAA Convention.

The Honors Committee composition includes three members of the public (nationally distinguished citizens). The committee reviewed potential candidates and recommends Mr. Largent. Mr. Largent is a 2001 NCAA Silver Anniversary Award recipient. He graduated from the University of Tulsa and played professional football for the Seattle Seahawks. He served in the U.S. House of Representatives from 1994 until 2002. Mr. Largent is currently the president and CEO of the CTIA-The Wireless Association.

Presidents Council. The Presidents Council approved the Management Council's recommendation.

(b) 2012 Theodore Roosevelt Award Selection.

January 11 Management Council. The Council acknowledged Will Allen (University of Miami, Florida) as the Theodore Roosevelt Award recipient. No action was necessary.

Presidents Council. No action was necessary.

(c) 2012 Silver Anniversary Award Selections.

January 11 Management Council. The Council acknowledged the following selections for the Silver Anniversary Award:

- Timothy Brown (University of Notre Dame).
- Doris Burke (Providence College).
- Kevin Johnson (University of California, Berkeley).
- Sean Payton (Eastern Illinois University).
- Amy Perko (Wake Forest University).
- David Robinson (U.S. Naval Academy).

Presidents Council. No action was necessary.

(d) 2012 Today's Top VIII Award Selections.

January 11 Management Council. The Council acknowledged the following selections for the Today's Top VIII Award:

- Division I: Sam Acho (University of Texas at Austin).
- Division I: Kelsey Bruder (University of Florida).
- Division I: Kayla Hoffman (University of Alabama).
- Division I: Lee Ellis Moore (University of Mississippi).
- Division I: Danielle Robinson (University of Oklahoma).
- Division I: Brittany Viola (University of Miami).
- Division II: Shannon Gagne (University of New Haven).
- Division III: Kendra Stern (Amherst College).

Presidents Council. No action was necessary.

(e) 2012 Inspiration Award Selection.

January 11 Management Council. The Council acknowledged the committee's selection of Jill Costello (University of California, Berkeley) and Louis Zamperini (University of Southern California) Inspiration Awards. [NOTE: Ms. Costello's award will be presented posthumously.]

Presidents Council. No action was necessary.

Staff Liaisons: Bracken Ford, Rossello

Council Rep: Ching

(3) Minority Opportunities and Interests Committee (MOIC).

January 11 Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaisons: Calandro, Smith, Suscha

Council Rep: Ingold

(4) Olympic Sports Liaison Committee (OSLC).

January11 Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaison: Chichester

Council Rep: Hathorn

(5) Postgraduate Scholarship Committee.

Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaison: Roxbury

Council Rep: Thomforde

(6) Research Committee.

Management Council. The Council reviewed the committee's report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaisons: Miller, Smith

Council Rep: Ingold

(7) Committee on Sportsmanship and Ethical Conduct.

Management Council. The Council reviewed the committee's report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaison: Chichester

Council Rep: Hass

(8) Walter Byers Scholarship Committee.

Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaisons: Barnhart, Holzman, Morrison

Council Rep: Hoeg

(9) Committee on Women's Athletics (CWA).

- **Division III Strategic Initiative Grant.**

  January 11 Management Council. The Council referred to the Strategic Planning and Finance Committee a recommendation that the Division III Strategic Initiatives Conference Grant be modified to permit coaches to be awarded professional development funds in addition to administrators.

The CWA noted that with many educational programs requiring at least minimal tuition, allowing coaches to apply for the Strategic Initiative Grant would provide them opportunities to access this programming and assist with enhancing the women coaches' experience, as well as maintain the number of female NCAA coaches.

As part of this referral, the Council requested that CWA clarify if the recommendation applies to both male and female coaches, and if there was any consideration for the type of event to be covered by the proposed funding.

Presidents Council. The Presidents Council approved the Management Council's recommendation.

Staff Liaisons: Bracken, Ford, Rossello, Barnhart, Holzman, Morrison

Council Reps: Ching, Hoeg

(10) Joint MOIC and CWA Report.

January 11 Management Council. The Council reviewed the committee's report. No action was necessary.

Presidents Council. No action was necessary.

4. 2012 NCAA CONVENTION LEGISLATION.

a. Review of 2012 NCAA Convention Notice and Program.

Staff Liaisons: Myers

Council Rep: Beron

January 11 Management Council. The Council reviewed the Convention Notice and Program. No action was necessary.

Presidents Council. No action was necessary.

January 14 Management Council. The Council reviewed Proposal No. NC- 2012-15 that was pulled from the Convention Notice and Program during the Business Session and ultimately ratified by the Division III membership. The Management Council referred the proposal to ILC to review the new award limits to assess if they are appropriate for Division III institutions at this time. The Council did not suspend the new award standards while the review is in place but referred the proposal to ILC for further input and discussion. Thus, the proposal remains effective as originally adopted by the Management Council and ratified by the membership during the business session.

b. Legislative Proposal Question and Answer Guide.

January 11 Management Council. The Council reviewed the Legislative Q & A document. No action was necessary.

Presidents Council. No action was necessary.

c. Review of Parliamentary and Voting Issues.

January 11 Management Council. The Council recommended the Presidents Council approve the parliamentary and voting issues document and discussed anticipated parliamentary actions, including proposal withdrawal and other related voting issues.

Presidents Council. The Presidents Council approved the parliamentary and voting issues document.

d. Review of Position Papers and Speaker Assignments. Legislative Position- Proposal No. 7 – Recruiting – Permissible Electronic Transmissions.

January 11 Management Council. During its review of position papers and speaker assignments, the Council acknowledged the expected withdrawal of Proposal No. 7 (Recruiting- Permissible Electronic Transmissions) and also voted to formally oppose this proposal in the event the item is discussed on the Convention floor. The Management Council did not take a position on this proposal in October because it wanted to wait for a formal SAAC position before acting. SAAC voted in November to oppose the proposal, based on concern for the privacy of prospective student-athletes. Further, SAAC was concerned that the use of these less formal communication tools could make the prospective student-athlete uncomfortable and that social media had not evolved to a point where it was integrated into society as a professional means of communication.

Presidents Council. No action was necessary.

5. 2012 NCAA CONVENTION PROGRAMMING AND LOGISTICS.

January 11 Management Council. The Council reviewed the agendas for Division III Convention sessions. No action was necessary.

Presidents Council. The Presidents Council reviewed the agendas for Division III Convention sessions. No action was necessary.

January 14 Management Council. The Council discussed and made the following suggestions regarding Convention programming and logistics:

- The microphone stands used in the Issues Forum and Business Session were too large for the space and presented a tripping hazard.
- Convention schedule materials were not included in Council members' registration packets.
- Several education sessions rooms were too long.
- The food vendors at the Convention Center should have been open to provide lower cost meal options to attendees, especially because there was limited signage regarding the Circle Centre Mall and food court options.
- The Council questioned the decision not to have an interpretations booth at Convention. The staff noted that this booth has not existed at the Convention for several years and membership feedback has been very minimal.
- The Council endorsed the idea of eliminating the boxed lunches distributed at the end of the Business Session and offering the delegates continental breakfast on both Friday and Saturday.

- The Council directed staff to limit any substantive items on the business session agenda to the period prior to the window of reconsideration. Attendance after that window continues to be low.
- Perception of the Delegates Reception was very positive, including both the food and the room lay out.
- The Council would like to see the NCAA return to showing the names included in the memorial resolution during the Opening Business Session.
- The Council recommended that the Executive Committee chair include some Association-wide, forward looking comments in the Opening Business Session, rather than just providing a summary of the past year.
- The Council recommended moving the Athletics Direct Report Luncheon to a Friday breakfast to eliminate overlap with conference meetings.
- The Council recommended moving the Issues Forum to an earlier time slot (8:30 to 11 a.m., rather than the current 9 to 11:30 a.m.) and also moving the Presidents Luncheon to start earlier and minimize conflicts with Conference meetings.
- The Council expressed some challenges with Honors Celebration admissions, both in communicating with Council members about whether or not they have a ticket, and also related to transferability of tickets that are assigned to the barcode on someone's badge.
- It seemed very difficult to purchase tickets for Convention events this year (e.g., Keynote Luncheon, Honors Celebration).
- Council members noted that several of the educational sessions that were supposed to be Association-Wide had no relevance to Division III campuses, and that it is not effective to try to address all three divisions simultaneously on certain topics. The focus of content did not seem to reflect the number of Division I versus non-Division I delegates at the Convention.
- The Division III Technology Session was great; however, it would have been better presented in a 90 minute session. Staff noted that it is planning a follow up program at the 2012 Regional Rules Seminar.
- The Council discussed the appropriate number of topics to address in the Division III Issues Forum (likely more than one) and considered ways to encourage membership participation in establishing the agenda and better engaging in the conversation.
- The Council was reminded of the need to have a Convention floor manager to advise speakers on parliamentary issues that arise during the voting session and also for the Chair to be very clear about what members are voting on in cases of referrals, reconsiderations, and other non-standard motions.

6. PROPOSED LEGISLATION FOR THE 2013 CONVENTION.

a. Review of governance-sponsored legislation.

- **Amateur Status – Before Initial, Full-Time Collegiate Enrollment – Prize Money Based on Team Performance.**

  January 11 Management Council. The Council approved in legislative format a proposal to specify that before initial full-time collegiate enrollment, an individual may accept payment based on the individual's or his or her team's place finish or performance, or given on an incentive basis (e.g., bonus) from a team, provided the combination of such payments and expenses provided to the individual does not exceed his or her actual and necessary expenses.

Presidents Council. No action was necessary.

b. Review Noncontroversial Legislation approved by the Management Council.

- **NC-2013-1 – Playing and Practice Seasons – Women's Bowling – Preseason Practice and First Date of Competition – October 1.**

  January 11 Management Council. The Council approved in legislative format a proposal in women's bowling, to specify that an institution shall not commence practice sessions or engage in its first date of competition with outside competition prior to October 1.

  Presidents Council. No action was necessary.

- **NC-2013-2 – Playing and Practice Seasons – Women's Bowling – Number of Dates of Competition.**

  January 11 Management Council. The Council approved in legislative format a proposal in women's bowling, to specify that an institution shall limit its total playing schedule with outside competition to, and that an individual student-athlete may participate in, each academic year, 32 dates of competition; further, to include all dates of competition of a tournament in the maximum limitation.

  Presidents Council. No action was necessary.

- **NC-2013-3 – Amateur Status – Promotional Activities – Prospective Student-Athletes Participation in Institutional Fundraisers or Promotions – Deminimis.**

  January 11 Management Council. The Council approved in legislative format a proposal to specify that a violation of legislation related to a prospective student-athlete's participation in institutional fundraisers or promotions shall be considered an institutional violation; the student-athlete's eligibility shall not be affected.

  Presidents Council. No action was necessary.

- **NC-2013-4 – Recruiting – Transportation -- Transportation to Enroll From Any Bus or Train Station or Airport.**

  January 11 Management Council. The Council approved in legislative format a proposal to permit an institutional staff member to provide a student-athlete with transportation from any bus or train station or airport to campus on the occasion of the student-athlete's initial arrival at the institution to attend class.

  Presidents Council. No action was necessary.

- **NC-2013- 5 – Awards and Benefits – Expenses for Practice and Competition – Expenses for Practice on Extended Road Trip – Practice En Route From Campus to Competition Site.**

  January 11 Management Council. The Council approved in legislative format a proposal to permit an institution to provide expenses for practice on an extended road trip en route to the first competition site.

  Presidents Council. No action was necessary.

- **NC-2013-6 – Executive Regulations – Eligibility for Championships - Ineligibility for Use of Banned Drugs – Manipulation of Drug Test Sample.**

  January 11 Management Council. The Council approved in legislative format a proposal to specify that a student-athlete who is involved in a case of clearly observed manipulation of an NCAA drug test shall be declared ineligible for further participation in postseason and regular-season competition during the time period ending two calendar years (730 days) after the student-athlete was involved in the manipulation of a drug test.

  Also, the Council acted to make this proposal effective August 1, 2012.

  Presidents Council. No action was necessary.

- **NC-2013-7 – Organization – Presidents Council – Extension to Presidents Council Term of Office.**

  January 11 Management Council. The Council approved in legislative format a proposal to specify that the Presidents Council may waive the four-year term limit if the Nominations Subcommittee concludes that an extension is necessary and appropriate to enhance the Presidents Council's continuity and effectiveness or otherwise allow the Presidents Council to continue to fulfill its representational requirements.

  Presidents Council. No action was necessary.

- **NC-2013-8 – Penalties, Disciplinary Measures and Corrective Actions for Major Violations.**

  January 11 Management Council. The Council approved in legislative format a proposal to combine the current set of presumptive penalties and disciplinary measures into one set of penalties to be implemented at the discretion of the Committee on Infractions. This proposal was described as a policy and procedure amendment in the fall 2011 summary of actions; however, because it impacts Bylaw 19, its classification was changed to noncontroversial as part of the legislative drafting process. [See related action on page 10]

  Presidents Council. No action was necessary.

7. DIVISION III UPDATES.

a. Virtual Focus Groups.

January 11 Management Council. The Council reviewed the results from the Virtual Focus Group communication on sport region alignment and noted that they will be forwarded to the Championships Committee.

Presidents Council. No action was necessary.

b. Conference/Independent Meetings.

January 11 Management Council. The Council discussed the reports from the Conference Meeting visits.

Presidents Council. No action was necessary.

c. Special Olympics Update.

January 11 Management Council. The Council discussed the summary of reported Special Olympics activity for the fall quarter 2011 and noted that most institutions are not reporting events. The governance and communications staffs will continue to encourage greater reporting, and will request help from the Sports Information community.

The Council acknowledged the events that occurred at the fall Division III Championships:

- Men's and Women's Soccer (San Antonio/Trinity University): Over 200 student-athletes facilitated an afternoon of coaching, encouragement and competition with 150 Special Olympics Athletes.
- Field Hockey (Nichols College): 80 local Special Olympics Athletes joined with the four competing teams to carry on activities that Nichols Student-Athletes had been facilitating all year, participating in activities ranging from flag football to a field hockey skills session.
- Men's and Women's Cross Country (University of Wisconsin, Oshkosh): Special Olympics athletes handed out the championship awards.
- Football (Salem, VA/Old Dominion Athletic Conference): Approximately 100 Special Olympics Athletes were involved in a variety of events- from VIP seating at the banquet to serving as honorary team captains during the coin toss. All participating Special Olympics athletes were given tickers to the game.
- Volleyball (Washington University in St. Louis): The Washington University SAAC hosted a volleyball skills clinic for 50 Special Olympics athletes and the competing student-athletes hosted an autograph session for the Special Olympics athletes who were invited to attend the games.

Presidents Council. No action was necessary.

d. Division III Identity Initiative Update.

January 11 Management Council. NCAA Contractor Jack Copeland provided an identity update including the 2011-12 use of the purchasing website, where 32% of institutions and 25% of conferences have used 30% of the allocated budget. Mr. Copeland updated the group on the status of the second generation Division III Identity videos, including a series of customizable videos where institutions can insert local content within a national video. Finally, Mr. Copeland previewed the business session segment on the Division III Identity Initiative (which includes content on both Division III week and the Special Olympics partnership), and shared the plan for Convention signage and other promotional opportunities. The Management Council highlighted the importance of reaching out to the high school community of athletics administrators, coaches, admissions counselors, student-athletes and parents with the messages in the Division III platform.

Presidents Council. No action was necessary.

8. ASSOCIATION-WIDE UPDATES AND ISSUES.

a. Presidents Report.

January 11 Management Council. President Emmert visited the Management Council meeting. Emmert commented on the value of the Academic Reporting Pilot program and encouraged the division to pursue implementation of a formal program. He reflected on the NASPA Alcohol and Other Drug Collaboration and the great opportunity it represents for the Association to strengthen local campus relationships and serve as a model for the NCAA. Presidents Emmert complimented the division on the success of its Special Olympics Partnership, and commented on the value of the information included in the Financial Dashboard Pilot program. Finally, President Emmert commented on the progress of the agenda coming out of the August 2011 Division I Presidential Retreat and the current landscape of college sport. The Council encouraged Emmert to promote the messages of the Division III platform and thanked him for his focus on holding the membership accountable for rules infractions.

Presidents Council. President Emmert visited the Council and encouraged it to continue its efforts towards building an academic reporting program, noting the importance of sharing data that supports the positive story of academic performance by Division III student-athletes. He encouraged the division to continue building campus collaborations in support of the integrated educational model. Emmert commented on the quality of the experience Division III is providing to Special Olympics athletes and collegiate student-athletes through the Special Olympics partnership, which Emmert was able to experience at the Division III Men's and Women's soccer championship in San Antonio. Finally, Emmert commented on some of the challenges facing the NCAA related to the principle of amateurism.

b. Office of Inclusion and Executive Committee Update.

January 11 Management Council. NCAA Chief Inclusion Officer Dr. Bernard Franklin and NCAA Director of Minority Inclusion, Kim Ford, visited the Council to provide an update on the structure of the Office of Inclusion and the fall 2011 NCAA Inclusion Summit. The Office is hosting a Convention session to share the results of the summit and discuss next steps.

Presidents Council. Wendy Walters, NCAA Director of Academic and Membership Affairs updated the Presidents Council on the current Executive Committee agenda, which includes discussion of the formation of an internal staff working group focused on risk, integrity and ethics. Regarding the Office of Inclusion, Ms. Walters reminded the group of the NCAA's recent philosophical shift from a focus on diversity to creating inclusive cultures and the related structural changes that occurred in the staff and governance structure. The amendments to the governance structure will include adding presidents to the CWA and MOIC to bring the presidential perspective to committee level deliberations. The NCAA office of inclusion hopes to generate awareness of underrepresented populations and offer best practices to the membership. Finally, the NCAA is now focused on greater policy work (e.g., the transgender student-athlete eligibility policy) and hosting inclusion related events such as its October inclusion summit and the expansion of the former gender equity forum to an Inclusion forum focused on a broad range of issues.

d. Litigation Update.

January 11 Management Council and Presidents Council. The Councils accepted the Litigation Report. No action was necessary.

e. Governmental Relations Report.

January 11 Management Council and Presidents Council. The Councils accepted the Governmental Relations Report. No action was necessary.

9. ADJOURNMENT.

January 11 Management Council. The Management Council meeting adjourned at 3:34 p.m.

Presidents Council. The Presidents Council meeting adjourned at 1:29 p.m.

January 14 Management Council. The Management Council meeting adjourned at 1:56 p.m.

REPORT OF THE NCAA DIVISION III
ADMINISTRATIVE COMMITTEE
February 9, 2012 Electronic Mail

ACTION ITEMS

- None.

INFORMATIONAL ITEM

- **Composition of the Strategic Planning and Finance Committee.** The Administrative Committee approved in legislative format noncontroversial legislation to amend Bylaw 21.9.5.1.1 to expand the Strategic Planning and Finance Committee by one member, who shall be a Management Council representative and to specify that at least two members of the committee be conference representatives. Specifically, one of the at-large members shall be a conference representative and one of the Management Council representatives shall be a conference representative.

  The Administrative Committee determined that the scope of work of the committee to oversee not only the Division III budget and strategic plan but all Division III nonchampionship initiatives, and specifically its oversight of the Conference Grant Program, warranted expansion of the committee by one conference representative. Because this committee meets by teleconference, this proposal has no financial impact.

Committee Chair: Jim Schmotter, Western Connecticut State University
Staff Liaisons: Dan Dutcher, Division III Governance
Debbie Kresge, Division III Governance
Louise McCleary, Division III Governance

February 9, 2012	
Attendees	Absentees
Martinez, Jeff, University of Redlands	
Ohle, Jack, Gustavus Adolphus College	
Rupert, Terry, Wilmington College	
Schmotter, Jim, Western Connecticut State University	
Thomforde, Chris, Moravian College	

REPORT OF THE NCAA DIVISION III
ADMINISTRATIVE COMMITTEE
March 8, 2012 In-person Meeting
Western Connecticut State University

ACTION ITEMS

- None.

INFORMATIONAL ITEM

1. **Presidents and Management Councils Leadership Expectations.** The committee reviewed leadership expectations, primary changes to Council Policy and Procedures, and the meeting schedule for the coming year. The committee noted that portions of the July Management Council meeting may be held in Carmel rather than Indianapolis due to logistical challenges. The annual joint meeting with the Student-Athlete Advisory Committee (SAAC) will be held Sunday, July 22 and both Presidents Schmotter and Ohle are welcome to attend.

It was noted that the summer Executive Committee meeting is being held one week prior to the August 9 meeting of the Division III Presidents Council. Committee members will have the opportunity to participate in the Executive Committee meeting via teleconference.

2. **Communication Initiatives.**

a. Presidents Council Communication Plan. The committee reviewed the Council's communication plan noting five conferences without representation on the President's Advisory Group (PAG). The committee suggested a formal communication from President Schmotter, chair of the Division III Presidents Council, be sent as soon as possible to the relevant conference commissioners.

In an effort to keep Division III presidents engaged, the committee discussed ways to incorporate the PAG through quarterly Webinars or teleconferences. These webinars or teleconferences would focus on key Division III initiatives and allow for input throughout the year. In addition, the sessions would encourage PAG members to serve a leadership role with presidents in their respective conferences.

b. Management Council Communication Plan.

(1) Virtual Focus Groups (VFG). The committee discussed the lack of responses from the VFG and whether the current format is the best way to receive membership input on important divisional issues. Beginning in April, the committee decided to incorporate the VFG question under the Hot Topics section of the Monthly Update. Staff will monitor responses from the Monthly Update compared to those received through the VFG.

(2) In-person visits. The committee reviewed documents noting the Management Council's encouragement to attend at least one conference meeting during the year. The chair of the Management Council will send an email encouraging Council members to reach out to their assigned conferences, noting that a PowerPoint governance update is available for their convenience.

(3) Membership webpage. Staff is continuing to explore the best way to get the membership to log-in to the Division III homepage. In the near future, NCAA is changing its communication approach, where the membership will identify the topics for which they want to receive information. All NCAA information will be tagged with relevant key words when it is forwarded to them.

3. Strategic Planning and Finance Committee.

a. Division III Strategic Plan. The committee noted that the Strategic Plan will be revised based upon the new triennium. The Presidents and Management Councils will review the revised draft at their summer meetings.

b. Division III budget. The committee reviewed the budget-to-actual for 2011-12; along with the budget timeline and tentative triennium requests for 2012-15. It was noted that the Strategic Planning and Finance Committee will forward formal request to the Councils to approve in April.

(1) 2012-13 Division III nonchampionships budget requests. The committee endorsed the following nonchampionships budget requests:

- FAR Institute – additional $10,000, funding will come from the DIII base budget allocation/reserve fund.
- DIII - NASPA Drug Education and Collaboration – additional $325,000 from Division III annual revenue allocation/reserve, allocated to Drug and Alcohol Education and Drug Education and Testing Pilot.
- DIII – Special Olympics partnership – funding will come from the DIII base budget allocation/reserve fund.
- DIII – CoSIDA Partnership – funds to support enhanced professional development opportunities for campus/conference SIDs, funding will come from the DIII base budget allocation/reserve fund.
- DIII – MOAA and DIII – North Coast Conference Partnership – $50,000 funding will come from the DIII base budget allocation/reserve fund.
- New associate director position in governance - $86,580 funding will come from the DIII base budget allocation/reserve fund.
- New assistant director position in governance - $52,000 will come from the DIII base budget allocation/reserve fund.
- Contractual support - $75,000 funding will come from the DIII base budget allocation/reserve fund.

(2) Championships budget requests. The committee endorsed various recommendations for the 2012-15 championships budget request.

(3) 75th Anniversary of the Men's Basketball Tournament in Atlanta, Georgia. The committee endorsed the concept of conducting the 2013 Division III Men's Basketball Championship in conjunction with the Division I Men's Final Four in Atlanta. It noted the promotional opportunity for Division III branding, the quality of the proposed student-athlete experience as well as endorsement by the Division III Men's Basketball and Championships Committees. It also endorsed a commitment to provide a similar experience at a Division III Women's Basketball Championship in the near future.

(4) Six-year projection. The committee reviewed the six-year budget projection. Starting with the 2015-18 budget cycle, projected expenses would exceed the current 80% reserve policy. Plans to address the 2015-18 budget could include adjusting the reserve policy and/or the purchase of additional financial recovery insurance.

4. Key Policy Issues for 2012 and 2013-15.

a. Division III Identity Initiative. The committee reviewed the identity activation timeline, upcoming inaugural Division III week plans and the status of the Purchasing Website. It was noted that the biggest sellers on the Purchasing Website for this year have been the co-branded t-shirts and water coolers. The committee suggested making Division III decals available for use on existing ice chests and water bottles.

b. NCAA/NASPA Collaboration. The committee reviewed the collaboration between the NCAA and NASPA related to alcohol and other drugs (AOD) noting the formation of two working groups, focused on content and delivery. The committee emphasized its goal of a pilot for 2012-13, even if only a limited beta test.

c. Academic Reporting Pilot. The committee reviewed the executive summary findings from the round-table discussions at the Division III Issues Forum noting:

- It supports the Division III Philosophy.
- Could possibly incorporate into the ISSG (2013-14). Details would need to come from Membership Committee via policy charge from the Presidents Council.
- Need to determine structure reporting cohorts that would be representative.
- Potential to lose ability to track if not reported every three years.
- Intent to discuss options and recommendations at the April Presidents Council meeting [ISSG; report every four years, yearly report]; as well as the PAG meeting in August.

- Intent to discuss the presentation of specific reporting options to the Management Council, Presidents Council and PAG this summer, with possible implementation in 2013-14.

d. Presidential Leadership. The committee noted that the Presidents Council Working Group on Representational Requirements for the PC and PAG is reviewing whether the current number on the Presidents Council is appropriately proportioned to the membership size. The working group also will discuss how to enhance the role of PAG and its involvement in Division III issues.

e. Division III Expense Pilot ("Dashboard Indicators"). The committee reviewed the information noting that the Strategic Planning and Finance Committee also would discuss it during its upcoming teleconference.

f. NCAA GOALS and HERI studies. The committee noted that the Playing and Practice Seasons Subcommittee will receive a report during its April meeting regarding excessive time commitments for the sports of baseball and golf.

g. Diversity and Inclusion. The committee reviewed this issue noting that Bernard Franklin and Kim Ford will conduct a related presentation during the upcoming April Council meetings.

h. Recruiting. The committee noted that Interpretations and Legislative Committee (ILC) will forward a formal recommendation to the Management Council in April to establish a working group to examine this issue and frame it for round-table discussion during the 2013 NCAA Convention.

5. Key Association-Wide Issues for 2012.

a. Sickle Cell Trait Testing. The committee discussed sickle cell testing, noting its direct relationship to student-athlete well-being and the importance of a comprehensive educational initiative for the Division III membership. The committee concluded that this is a health and safety issue that deserves presidential outreach. Continued discussions will take place at the April Council meeting as well as the PAG meeting in August. Information also will be posted in the NCAA News and the Division III Monthly Update.

b. Scorecard and divisional priorities. The committee received an update on the NCAA Performance Management Scorecard noting that the recruiting initiative should be added to the current list (DIII Identity Initiative; Presidential Leadership; Academic Reporting; and Alcohol and Drug Education and Testing).

The committee noted that another kind of metrics regarding the governance structure and the performance of liaisons (COO Metrics) will be initiated later this summer. One component will focus on logistics (management of materials) and the other on leadership (advice, identification of appropriate options).

6. Other Business.

- Division III Branded Gifts. The committee discussed various gift ideas for committee members to further enhance the Division III identity.

7. Adjournment. The meeting was adjourned at 12:15 p.m.

Committee Chair: Jim Schmotter, Western Connecticut State University
Staff Liaisons: Dan Dutcher, Division III Governance
Debbie Kresge, Division III Governance
Louise McCleary, Division III Governance

March 8, 2012	
Attendees	Absentees
Dutcher, Dan, NCAA	Thomforde, Chris, Moravian College
Kresge, Debbie, NCAA	
Martinez, Jeff, University of Redlands	
McCleary, Louise, NCAA	
Myers, Jeff, NCAA	
Ohle, Jack, Gustavus Adolphus College	
Rupert, Terry, Wilmington College	
Schmotter, Jim, Western Connecticut State University	

DIVISION III STRATEGIC POSITIONING PLATFORM

NCAA Mission

What the brand wants to accomplish

To govern competition in a fair, safe, equitable and sportsmanlike manner, and to integrate intercollegiate athletics into higher education so that the educational experience of the student-athlete is paramount.

DIII Positioning Statement

Who we are

Follow your passions and discover your potential. The college experience is a time of learning and growth – a chance to follow passions and develop potential. For student-athletes in Division III, this happens most importantly in the classroom and through earning an academic degree. The Division III experience provides for passionate participation in a competitive athletics environment, where student-athletes push themselves to excellence and build upon their academic success with new challenges and life skills. And student-athletes are encouraged to pursue the full spectrum of opportunities available during their time in college. In this way, Division III provides an integrated environment for student-athletes to take responsibility for their own paths, follow their passions and find their potential through a comprehensive educational experience.

DIII Attributes

What we stand for

	Proportion: appropriate relation of academics with opportunities to pursue athletics and other passions.	**Comprehensive Learning:** opportunity for broad-based education and success.	**Passion:** playing for the love of the game, competition, fun and self-improvement.	**Responsibility:** development of accountability through personal commitment and choices.	**Sportsmanship:** fair and respectful conduct toward all participants and supporters.	**Citizenship:** dedication to developing responsible leaders and citizens in our communities.
NCAA Brand Attributes	*Balance*	*Learning*	*Spirit*	*Character*	*Fair Play*	*Community*

Audiences

Who we are addressing

Student-Athletes / Parents | **DIII Internal Constituencies** | **General Public / Media**

Audience Benefits

Key benefits of the DIII experience

Student-Athletes / Parents

- Continue to compete in a highly competitive athletics program and retain the full spectrum of college life.
- Focus on academic achievement while graduating with a comprehensive education that builds skills beyond the classroom.
- Access financial aid for college without the obligations of an athletics scholarship.
- Opportunities to play more than one sport.
- Be responsible for your own path, discover potential through opportunities to pursue many interests.

DIII Internal Constituencies

- Academics are the primary focus for student-athletes. Shorter practice and playing seasons, no red-shirting and regional competition minimize time away from their academic studies and keep student-athletes on a path to graduation.
- Student-athletes are integrated on campus and treated like all other members of the general student-body, keeping them focused on being a student first.
- Participation in athletics provides valuable “life lessons” for student-athletes (teamwork, discipline, perseverance, leadership, etc.), which often translate into them becoming better students and more responsible citizens.

General Public / Media

- Division III institutions develop student-athlete potential through a comprehensive educational approach.
- Division III institutions offer athletics for the educational value and benefit to the student-athlete, not for the purposes of revenue generation or entertainment.
- Participation in athletics provides valuable “life lessons” for student-athletes (teamwork, discipline, perseverance, leadership, etc.), which often translate into them becoming better students and more responsible citizens.
- Student-athletes compete in a highly competitive athletics program and retain the full spectrum of college life.
- Student-athletes do not receive monetary incentive to play sports but rather participate for the love of the game.

Reasons to Believe

Supporting features of DIII

1. **Comprehensive educational experience.** Division III institutions develop student-athlete potential through a holistic educational approach that includes rigorous academics, competitive athletics and opportunity to pursue other interests and passions.
2. **Integrated campus environment.** About one-quarter of all students at Division III institutions participate in athletics. Those participating in athletics are integrated into the campus culture and educational missions of their colleges or universities:
   - Student-athletes are subject to admission and academic performance standards consistent with the general student body;
   - Student-athletes are not provided any special housing, services or support from their institution different from other students or student groups;
   - Athletics departments are regulated and managed through the same general procedures and practices as other departments of the institution.

   This integration of athletics allows the student-athletes to take full advantage of the many opportunities of campus life and their entire collegiate experience.
3. **Academic focus.** Student-athletes most often attend a college or university in Division III because of the excellent academic programs, creating a primary focus on learning and achievement of their degree. The division minimizes the conflicts between athletics and academics through shorter playing and practice seasons, the number of contests, no red-shirting or out-of-season organized activities, and a focus on regional in-season and conference play.
4. **Available financial aid.** Three-quarters of all student-athletes in Division III receive some form of grant or non-athletics scholarship. Student-athletes have equal opportunity and access to financial aid as the general student body – but are not awarded aid based on athletics leadership, ability, performance or participation.
   - Division III does not award athletics scholarships. Without the obligation of an athletics scholarship, student-athletes can emphasize academics, athletics and other opportunities of college life appropriate to the necessary commitment and their own passions.
5. **Competitive athletics programs.** Student-athletes do not receive any monetary incentive (athletics scholarship) to play sports in college. They play for the love and passion of the game and to push themselves to be their best, creating an intense, competitive athletics environment for all who participate.
6. **National championship opportunities.** Division III has more than 170,000 student-athletes competing annually, with access to 38 different national championships. These competitions provide an opportunity for student-athletes to compete at the highest level and fulfill their athletics potential.
7. **Commitment to athletics participation.** Division III institutions are committed to a broad-based program of athletics because of the educational value of participation for the student-athlete. The division has a higher number and wider variety of athletics opportunities on average than any other division in the NCAA, emphasizing both competitive men’s and women’s sports.

NCAA Division III
DISCOVER | DEVELOP | DEDICATE

REPORT OF THE
DIVISION III CONVENTION-PLANNING SUBCOMMITTEE
March 14, 2012, Teleconference

ACTION ITEMS.

- **None.**

INFORMATIONAL ITEMS.

1. 2012 Convention. The subcommittee reviewed the Management Council and the Convention-Planning Subcommittee's feedback on the 2012 Convention. Issues relating to content and logistics have been forwarded to the NCAA Convention Management staff, and include the following:

- Attention with hotel and meal costs options.
- Registration process including attendance at Keynote Luncheon and Honors Banquet. The committee shared concerns of receiving emails too late to attend. They suggested registration for events be included with Convention registration; however noting that final reservation for this event will not be until certain date (e.g., November 15). This would give the membership opportunity to be aware of the deadline date in which they need to respond if they are wishing to attend. A reminder email could also be sent prior to that designated date.
- Include the scroll of names of the memorial resolution group again at the Opening Business Session.
- Include Division III perspective in Association-wide educational sessions.
- Governance staff is looking at starting the Issues Forum 30 minutes earlier on Friday morning.
- Discussed eliminating boxed lunches after Saturday's business session and incorporating continental breakfast for Friday prior to the Issues Forum; as well as keeping Saturday prior to the Business Session.
- The possibility of having wireless connection in hotel rooms during Convention.
- Looking at moving the Division III Commissioners meeting to Wednesday evenings, rather than Thursday mornings.
- Is there a way to add additional seats to accommodate everyone who may want to attend the Honors Banquet? It seems that every year there is an issue with someone from the membership not able to attend.
- Provide the panelists from Convention with feedback from the surveys.
- Moving Trade Show to open Thursday and close Friday; rather than Wednesday and Thursday, when a lot of the membership may not be there.
- Concentrate on 48 hour Convention and looking at ways to condense time commitments by using evenings for meetings.
- Enlarge font on name badges for easier reading.

The subcommittee noted its desire that all 2012 Convention feedback should be forwarded to the NCAA Convention management staff.

2. Planning for 2013 NCAA Convention – January 16-19, 2013, Grapevine, Texas.

a. Draft 2013 NCAA Convention Schedule. The subcommittee reviewed the draft Convention schedule as presented below, noting that it is consistent with the 2012 format. It discussed a Convention schedule that condenses overall days, and places faculty oriented programming on weekends and programs for athletics administrators on week days, reflecting the challenges of missed class time and event management responsibilities, respectively.

(1) Tuesday, January 15.
- NCAA Scholarly Colloquium on College Sports (1 to 6 p.m.).

(2) Wednesday, January 16.
- Management Council meeting (8 a.m. to 5 p.m.).
- NCAA Scholarly Colloquium on College Sports (8:30 to 11:30 a.m.) and (1:45 to 4 p.m.).

(3) Thursday, January 17.
- Joint Division III Management Council/Presidents Council/Student-Athlete Advisory Committee meeting and brunch (7:30 to 9:30 a.m.).
- Division III Presidents Council meeting (11a.m. to 2 p.m.).
- Educational Sessions (9:30 a.m. to 3:45 p.m.).
- Opening Business Session (4 to 5:30 p.m.).
- Delegates Reception (5:30 to 7 p.m.).

(4) Friday, January 18.
- Presidents Breakfast (7:30 to 9 a.m.).
- Division III Issues Forum (9 to 11:30 a.m.). [NOTE: possibly move to 8:30 a.m. to 11 a.m.]
- Division III Presidents/Chancellors Forum and Luncheon (11:30 a.m. to 1:30 p.m.). [NOTE: possibly move from 11 a.m. to 1 p.m.]
- Division III Athletics Direct Reports Forum and Luncheon (11:30 a.m. to 1:30 p.m.). [NOTE: possibly move from 11 a.m. to 1 p.m.]
- Division III conference meetings (1 to 5 p.m.).
- Division III Presidents Council hosted reception (5 to 6 p.m.).
- Honors Celebration (6 to 8 p.m.).

(5) Saturday, January 14.
- Delegates breakfast (7 to 8:30 a.m.).
- Division III Business Session (8 a.m. to noon).
- Division III Management Council Post-Convention meeting (1 to 3 p.m.).

b. Possible Educational Topics – 2013 Convention. The subcommittee identified the following potential Division III Convention topics:

(1) Rules compliance/Legislative hot topics or mini rules seminar. Possibly look at scheduling a session like this on the day before or after core Convention programming.

(2) Agents and Gambling – Sports Wagering.

(3) Fund raising/budgets.

(4) Student life/NASPA AOD Collaborative.

(5) Orientation program for new Division III athletics directors. Share key components including putting together Strategic Plan for their institutions.

(6) Homophobia.

(7) Bullying/hazing.

(8) Financial Aid – best practices.

c. Issues Forum Topics – 2013 Convention. The subcommittee agreed that it is important to have more than one topic. It identified the following potential topics:

- Recruiting.
- Social Media.

d. Convention Special Olympics Activity. The committee discussed the opportunity to hold a Special Olympics Activity during the 2013 Convention in Grapevine. The committee noted possible times to host the activity were Wednesday or Thursday evening or Saturday afternoon. The activity will be driven by the local Special Olympics chapter in that area. The activity would include approximately 100 administrators engaging with Special Olympians.

4. 2013 Convention timeline. The subcommittee reviewed its planning timetable:

March 14	Subcommittee teleconference to discuss 2013 schedule.
April 16-27	Preliminary Division III schedule forwarded to Management Council and Presidents Council.
Mid-June	Subcommittee teleconference to develop programs/sessions topics and forward to Management Council/Presidents Council.
July/August	Recommendations reviewed and approved by Management and Presidents Councils.
Mid/late October	Preparation meeting with staff liaisons.
Mid/late October	Management and Presidents Councils final review of schedule/programs.
Early November	Subcommittee teleconference to review Management Council/Presidents Council action related to program/session recommendations; discuss involvement and communication with affiliated groups and committee structure.
Mid November	Communicate with affiliate groups, committee structure and staff liaisons.
December 3	Outline/content of presentations must be shared with Convention-planning representative for their review.
December 10	Convention-planning representative feedback on outline/content of presentation due today to staff liaison.
Mid December	Subcommittee teleconference – status update; finalize presentation outline/content by committee structure and affiliate groups.
January 7, 2013	Final drafts of remarks, legislative position papers and Division III Website posting due.

5. June Conference Call. The committee noted that its next scheduled teleconference will be in June.

6. Adjournment. The teleconference was adjourned at 10:05 a.m.

Committee Chair: Nancy Meyer, Calvin College.
Staff Liaisons: Azure Davey, Academic and Membership Services
Dan Dutcher, Division III Governance
Debbie Kresge, Division III Governance
Louise McCleary, Division III Governance

March 14, 2012	
Attendees	Absentees
Kurt Beron, University of Texas at Dallas	David Martin, Misericordia University
Erik Bitterbaum, State University of New York at Cortland	Lou Stark, Coe College
Gary Brown, NCAA	
Karla Conrad, Manchester College (SAAC)	
Azure Davey, NCAA	
Dan Dutcher, NCAA	
Thomas Hart, Webster University	
Eric Hartung, NCAA	
Greg Jarvis, Meredith College	
Debbie Kresge, NCAA	
Jeff Martinez, University of Redlands	
Louise McCleary, NCAA	
Nancy Meyer, Calvin College	
Kelly Morrison, Sweet Briar College	
Julie Muller, North Atlantic Conference	
Candice Poiss Murray, North Eastern Athletic Conference	
Pamela Reid, St. Joseph College	
Heather Reinke, Finlandia University	
Myra Sims, Emory and Henry College	
Karen Tompson-Wolf, Westminster College (Missouri)	

REPORT OF THE NCAA DIVISION III STRATEGIC PLANNING AND FINANCE COMMITTEE MARCH 9, 2012 TELECONFERENCE

ACTION ITEMS

1. Legislative Items.

- None.

2. Nonlegislative Items.

a. 2012-15 Nonchampionships Budget Requests.

(1) Recommendation. Approve the nonchampionship budget requests for 2012-13, totaling $698,580, per Attachment C.

(2) Effective date. September 1, 2012.

(3) Rationale. The recommendations will further the objectives identified in the division's Strategic Plan.

(4) Estimated Financial Impact. See recommendation and rationale.

(5) Student-Athlete Impact. The budget requests will enhance the current quality of the Division III student-athlete experience.

b. 2012-15 Champs Budget Requests.

(1) Recommendation. Approve the use of inflationary/reallocation monies totaling $352,000 in 2012-13, 2013-14 and 2014-15; and reserve base budget adjustments for 2012-13 of $463,220; 2013-14 of $324,600 and 2014-15 of $540,500, per Attachment D.

(2) Effective Date. September 1, 2012.

(3) Rationale. The recommendations will enhance the quality of the Division III championships program and student-athlete experience.

The committee also reviewed a proposal from the Championships Committee regarding the NCAA Men's Final Four 75th Anniversary in Atlanta, Georgia April 4-8, 2013. This proposal incorporates all three division's basketball finals in Atlanta, with Division II and III championship games held Sunday.

The projected grand total was estimated at $721,250, with a direct cost to Division III of approximately $180,000, which would be split between the championships and Identity Initiative budgets. Committee members discussed pros and cons related to the proposal, including scheduling and logistical challenges. The committee concluded that is supported the proposal, based on the promotional opportunity for Division III branding and the quality of the student-athlete experience.

(4) Estimated Financial Impact. See recommendation and rationale.

(5) Student-Athlete Impact. The budget requests will enhance the current quality of the Division III championships program.

INFORMATIONAL ITEMS

1. Review January 2012 Management Council Report. The committee reviewed the January 2012 Management Council report.

2. Executive Committee Update. The committee reviewed the January 13 report from the NCAA Executive Committee.

3. Budget.

a. Review 2011-12 budget-to-actual. The committee reviewed the 2011-12 Division III budget-to-actual (as of January 31, 2012) noting the Division III total revenue of $24,709,000 and the total Division III expenses of $10,435,370. [Attachment A]

The committee noted that in football the overall budget increased to $32,250, with an $118,767 charter flight transportation increase and a $39,000 decrease in per diem; and in soccer, the overall budget increased $47,440, with ground transportation increasing over $214,382 over the prior year.

An 18% increase in the championships travel budget for 2011-12 is anticipated. Fall championships were approximately $250,000 over budget primarily due to an increase in ground transportation.

b. Review 2012-15 budget timeline. The committee reviewed the triennial budget process timeline noting that the Management and Presidents Councils will review recommendations at their April meetings; with the opportunity for final budget revising during summer meetings. [Attachment B]

c. Six-year projection. The committee reviewed the six-year budget projection. Starting with 2015-18 budget cycle projected expenses would exceed the current 80% reserve policy. Plans to address the 2015-18 budget could include adjusting the reserve policy and/or the purchase of additional financial recovery insurance. [Attachment E]

4. **Faculty Athletics Representatives (FAR) Pilot Evaluation.** The purpose of the comprehensive assessment of the Fellows Institute was to measure change in program participants in the areas of knowledge, skill, behavior and attitude and to monitor the effectiveness of the program in establishing the FAR as a campus and conference leader. The core objectives of the program are:

- Raise awareness of the FAR as a valuable campus and conference resource.
- Identify best practices to help empower the FAR on both the campus and conference level.
- Develop strategies to engage key campus constituencies in the role of athletics in educational process.
- Build strong faculty advocacy on behalf of the student-athletes and intercollegiate athletics on campus.
- Increase support for student-athletes by developing practical tactics and strategies for improving relationships with campus and conference SAACs.
- Increase the number of scholarship applications filed and student-athletes nominated for NCAA leadership programs.
- Enhance the leadership abilities of FARs and help develop effective campus and conference leaders.
- Raise awareness and understanding of the NCAA governance structure.
- Create positive FAR-led change at the conference level.
- Improve professional development opportunities for FARs.

The findings from this assessment will allow for the continued improvement of the program as well as serving as an important source of information for budget decisions for the program. The committee approved an additional $10,000 budget to enhance the program.

5. **Division III Identity Initiative.** The committee reviewed the Division III Strategic Positioning Activation and Planning Calendar for 2012-13 highlighting the objectives of the communication plan:

- Provide tools to help Division III leadership "Tell Our Own Story" (support with one media tour per sports season).
- Craft Presidential Quarterly Updates and Monthly Updates.
- Localize national-level NCAA initiatives.

- Continue to build a social media presence via Facebook, Twitter and YouTube.
- Use NCAA.org and NCAA.org/Special Olympics public websites to promote the student-athlete experience.
- Enhance Division III membership communications.
- Assist DIII CoSIDA with strategic communication planning (support with creation of a working group).
- Introduce quarterly e-newsletter to share activation practices.

6. Academic Reporting Pilot.

a. Executive Summary of Division III Issues Forum. The committee reviewed the Executive Summary from the round-table discussions at the 2012 Convention Issues Forum. The Division III Academic Reporting Working Group was created to serve in an oversight role for the program, develop policies and procedures, provide guidance on analysis and reporting of findings, and to make recommendations for the future of academic reporting for the division.

The division considered three questions related to its Academic Reporting Pilot.

Question 1A: Findings of the Academic Report Pilot: Telling the Division III Story.

- Generally, the responses were in favor of the pilot results telling the story of Division III. The pilot helped reinforce the idea that student-athletes are performing better academically and graduating at a greater rate than the rest of the student body. The data also help promote that Division III student-athletes are well-rounded individuals and quantitatively illustrate that Division III places a high value on academics.
- Most responses indicated that these results would help focus on Division III as a whole instead of primarily focusing on individual conferences or institutions.
- Many responses also indicated the pilot was only performed once and the long-term results have yet to be shown. Other concerns questioned whether the sample was representative of the diversity of Division III and if the results were comparable to Divisions I and II.

Question 1B: Findings of the Academic Report Pilot Supporting the Division's Philosophy and Strategic Positioning Platform.

- Generally, the responses were in favor of the pilot results supporting the Division's Philosophy Statement and Strategic Positioning Platform. The results from the pilot can aid in the recruiting process, strengthen the relationship between athletics and faculty and add data to support the division's philosophy and Strategic Positioning Platform. The data collected can assist in the positive perception and image of Division III student-athletes.

- Most responses indicated that these results help promote graduation in four years among the division's student-athletes.
- Many responses also indicated that it is important to perform a comparative study to provide more insight on transfer students.
- Concern also arose about tracking and counting students who are no longer involved within intercollegiate athletics.

Question 1C: Findings of the Academic Report Pilot and Relevance at the Campus Level.

- Generally, the responses were in favor of the relevance of the pilot findings at the campus level. The pilot can help strengthen the relationship between athletics and aid in the recruitment process. The data also help with resource allocation, providing that student-athletes are academically performing better than the general student body. The data from this pilot can assist in the evaluation of sport specific programs. Ultimately, this data can help support the positive impact athletics has on Division III campuses.
- Most responses indicated that these results are specific to individual campuses and do not assist in unifying Division III institutions. An additional concern is the tracking of dual sport student-athletes.
- Many responses also indicated there currently is no uniform academic standard across the division, separating student-athletes from the rest of the general student body, and, that student-athletes being accounted for who are no longer associated with the team.

Question 1D: Findings of the Academic Report Pilot – Relevance at the Conference Level.

- Generally, the responses did not find the pilot findings relevant at the conference level. Division III conferences are very diverse. Conference level data would not promote the division as a whole. The data is similar to the Financial Aid Report and is more relevant at the campus level.
- Most responses indicated that these results would increase competition among institutions within specific conferences instead of unifying the conference as a whole. An additional concern is the negative implications it could have on the division in regards to recruitment.
- Many responses also indicated it would help unify institutions within a conference in regards to recruitment, aid in budget allocation, and serve as a best practice and be relevant when conferences are adding institutions for membership.

Question 2A: Benefits of Academic Reporting and Related Costs: Campus-Level.

- The majority of applicable responses indicated that current campus-level burdens outweighed the benefits in regards to academic reporting. A majority of responses indicated the results of academic reporting were burdensome and time consuming before they established a campus-wide reporting system. The collaboration of professionals outside of the athletic department and computerized systems were critical to easing the burden.
- Many responses indicated the burden varied among institutions depending on individual institution's rapport among campus constituents, and utilized the Financial Aid Report to lesson time constraints. Many responses indicated it was too early to predict long term burdens.
- There were many concerns of adding an additional report to not only the athletic department, but also other various campus departments.
- Many responses indicated there was no significant benefit in collecting the results from academic reporting. It was also suggested the NCAA National Office provide a technical system in order to ease the burden. There is fear the burden will increase over time, and concern about the reporting capabilities on small campuses.
- Responses indicated there was uncertainty in regards to a uniform definition of student-athlete.

Question 2B: Benefits of Academic Reporting and Related Costs: Overcoming Burdens.

- The majority of applicable responses indicated burdens related to the academic reporting pilot can be overcome through a uniform avenue for collecting data across the division. This could be implemented by a technological system, NCAA policies regarding data collection, a clear definition of student-athlete, and usage of templates from the pilot. Although many institutions experienced burden the first few years of the pilot, it is believed the burden will lessen over time. A majority of responses indicated time and money were the largest burdens.
- Many responses indicated concerns about allocating resources towards academic reporting, the diversity of Division III campuses, verifying data, and student-athletes who do not participate in athletics for the duration of their collegiate career.
- There were many concerns regarding the priority of the implementation of academic reporting and if it would become mandated or left to institutional choice.
- Many responses indicated there was no significant benefit in collecting the results from academic reporting. It was also suggested the NCAA National Office provide software in order to ease the burden.
- There were responses that indicated there was uncertainty in regards to a uniform definition of student-athlete.

Question 2C: Benefits of Academic Reporting Pilot and Related Costs: The Role of the NCAA and/or Conferences in Managing Burden.

- The majority of responses supported funding in order to create a new position or compensate athletic administrators for their overtime work when completing academic reporting. Additional responses indicated institutions should be provided with the average financial cost for academic reporting for campuses before implementation. Many responses indicated increased funds through Division III conference grants or an institutional stipend. Many responses indicated establishing an NCAA "help desk" to ensure institutions are completing the academic reporting process correctly.
- A majority of responses indicated the need for software to be designed or be provided by the NCAA in order to ensure data collection is consistent and accurate among all Division III institutions. Additional responses indicated the need for a template, best practices guide, standard program or suggested method for collecting data to be released by the NCAA.
- There is a concern over the increase of data collection by the NCAA and many responses recommended incorporating academic reporting into an already existing survey administered and mandated by the NCAA. Many responses also suggested the NCAA become involved with data collection on campuses from beginning to end.

Collection Option 1: Annual from all Schools.

- Generally the responses indicated the need to mandate academic reporting for all Division III institutions. Many responses ranged from annual reporting to only reporting every few years.
- There was general support for involvement from all Division III institutions in order to ensure validity, statistical significance and consistency.
- Making it mandatory was a key aspect in many responses.
- Many responses indicated a concern about the source of Division III funds in order participate on an annual basis in order to ease the burden.
- There were also concerns about utilizing a standard template or software for all institutions.

Collection Option 2: Annual with Half of the Schools in Alternating Years.

- Generally the responses indicated the need to slowly ease into already existing methods of collecting data both by the individual institutions and the NCAA.
- Making it mandatory was a key aspect in many responses.
- Many responses indicated alternating years rather than mandating data collection annually.
- There were also concerns about institutions collecting data inaccurately.

Collection Option 3: Biennial.

- Generally the responses indicated this option would increase inconsistency and inaccuracy among data collection.
- There was general concern biennial reporting would not ensure validity, statistical significance and consistency.
- Making it mandatory was a key aspect in many responses.
- There were also concerns a biennial report would increase burden.

Collection Option 4: Optional Reporting.

- Generally the responses indicated the freedom of institutions to choose participation would ease burden and increase response rates. Optional reporting would provide a snapshot of Division III.
- There is a concern optional reporting would be the least effective, but be beneficial to slowly incorporate academic reporting into Division III legislation.
- Making it mandatory was a key aspect in many responses. Many responses indicated mandating academic reporting every five years.
- There were also concerns optional reporting would not be reflective of the entire division and optional reporting would eventually lend itself into mandatory reporting.

Collection Option 5: None of the Above.

- Generally these responses supported incorporating academic reporting into an already existing survey administrated and mandated by the NCAA such as the ISSG and EADA.
- There is general support for mandating academic reporting for all institutions in its first year and slowly easing it into a four to five year survey in order to be comprehensive and incorporate it into already existing methods of data collection on campus.
- Making it mandatory was a key aspect in many responses. Many responses indicated mandating academic reporting once every five or ten years.
- Many responses indicated involvement at the conference level.
- There were also concerns about how academic reporting tells the Division III story, the value of the data and how the date would be utilized.

NUMERICAL RESPONSE SUMMARY

Question	Support	Do Not Support	Undecided or N/A	% Support	% Do Not Support
1a	59	4	23	68%	4%
1b	67	3	16	77.9%	3%
1c	66	9	11	75.8%	10%
1d	29	23	30	33.7%	26.7%
2a	42	15	29	48.8%	17.4%
2b	61	6	16	73.4%	7.2%

NUMERICAL RESPONSE SUMMARY

Question	Annual from all schools	Annual with half of schools in alternating years	Biennial	Optional Reporting	None of the above
3	32	2	2	18	24
	41%	2%	2%	23%	30.7%

The committee noted that the Councils will review this summary at their April meetings; however no action would be completed before fall. If Council decided on mandating reporting, it would take a membership vote.

b. Recommended Next Steps and Timetable. The committee reviewed two Memorandums sent to membership regarding the mandatory submission of graduation rates data and voluntary submission of student-athlete graduation rates data.

The mandatory submission of federal Graduation Rates is a process that applies to all students, including student-athletes. The memorandum outlined the process for submitting this data to the Association, noting the penalty for no submission will be to render your institution ineligible to compete in NCAA championships conducted for the 2012-13 year.

The Administrative Committee previously endorsed the continuation of the voluntary submission of student-athlete graduation-rates data for the 2012 collection cycle. Feedback from the 2012 National Convention indicated a critical mass of member schools found the campus-level report and the aggregate finding relevant and useful. In addition, the division will incur no additional cost to continue the voluntary program this year.

7. Drug Alcohol and Other Collaboration with NASPA. The committee reviewed the update on the NCAA/NASPA collaboration from its February 9, 2012, meeting.

Mission Statement: The NCAA Division III and NASPA Alcohol and Other Drug (AOD) Collaborative will promote an integrated model for on-campus collaborations among student affairs and athletics professionals and provide resources to deliver effective alcohol and drug education for the well-being and success of all students.

The collaborative will produce a singular web resource that is targeted toward professionals to offer programs to students and student-athletes. The resource will:

- Promote cross-campus collaboration.
- Be flexible; provide a range of levels of direction from a cookie-cutter approach to one that invites more modification.
- Be both applied and specific.
- Be rooted in evidence-based practices.
- Exist "online" and offer tools for professionals to advance their work with student-athletes.

The collaborative includes two working groups, Content and Delivery. Membership selections were based on level of experience in the discipline, credibility in content area, and demonstrated support for employing an evidence-based approach.

The Content Working Group includes four Steering Committee members and six subject matter experts. Its first meeting is scheduled for March 9 in conjunction with the NASPA annual conference.

The Content Working Group is charged with identifying content to include in the first iteration of the NCAA Division III and NASPA AOD Collaborative Resource.

Specifically, to:

a. Identify best practices and effective resources for alcohol and other drug abuse prevention.
b. Develop baseline educational modules (include the information that coaches, students, student-athletes and other stake holders need to know).
c. Identify effective environmental analysis for inclusion in the resource.

Parameters for consideration by the Content Working Group include:

- The resource should target alcohol in the first year of the project and expand to include other drugs in future years (e.g., scalable approach starting with alcohol; the NCAA banned substance list will be addressed within the first three years of the initiative).
- The resource must be applicable to the general campus and must address specific needs of Division III student-athletes.
- Assume coaches will share in the responsibility of delivering information to student-athletes. (Consider coaches' unique role to both deliver and receive the educational information).
- Consider content that is compatible with the environmental model.
- The program outcome should meet local needs and accommodate institutional autonomy.

The Delivery Working Group is charged with developing the structure and format to share content and promote use of the resource with NCAA and NASPA members.

Specifically, to:

a. Develop pathways to share best practices and effective resources.
b. Develop format to present baseline modules and environmental analysis in the resource for use by athletics and student-affairs administrators.
c. Develop plan to promote resource with Division III and NASPA members.

Parameters for consideration by the working group include:

- Promotion of effective resources should be informed by the environmental model.
- The program outcome should meet local needs and accommodate institutional autonomy.
- The resource must be simple and easily accessible.
- The resource must be available via open access (free to members and therefore a value added benefit of membership).
- Development and promotion of the resource will include college presidents.
- The resource must encourage the existence of relationships at the campus level (which should translate down from the president). Connections between athletics and student affairs need to be established and encouraged (integrated in the management structure of the institution).
- The program should be built from connection of infrastructure.

Role of the Steering Committee

The Steering Committee has assumed responsibility for overall project direction. It has placed members on each of the two working groups to serve in an advisory capacity to ensure that the project is progressing appropriately. The Steering Committee is also responsible for program evaluation (via establishment and tracking of performance metrics) and for performing empirical checks throughout the resource development process.

Working Project Timeline

August 1, 2011	Seek initial commitment to the partnership and identify involved individuals from both NASPA and the NCAA.
September 23, 2011	In-person stakeholder meeting.
October 2011 to June 2012	Build resource.
January 2012	NCAA Division III athletics direct reports, including senior student- affairs officers, receive an update on the initiative at the annual NCAA Convention.
March-April 2012	Working groups each meet in person.
March 9, 2012	Strategic Planning and Finance Committee receives a project update, makes any necessary adjustment for 2012-15 budget requests.
March 2012	NASPA members receive an update at annual NASPA conference.
Summer 2012	NCAA and NASPA promote availability of resource for pilot institutions.
Fall 2012	Launch limited program to a pilot audience.
Fall 2013	Launch program to full Division III membership.

Project History

September 23, 2011: Representatives from the NCAA and NASPA met to discuss the proposal for the collaborative, agreed to a formal partnership, developed a mission statement and outlined the scope and deliverables of the initiative.

October 13, 2011: The Steering Committee approved final mission statement, reviewed draft survey instrument to assess current and best practices, discussed joint press release and considered plans for January meetings for both the NCAA and NASPA.

November 15, 2011: The Steering Committee clarified the project vision, approved roles for each steering committee member, established a working project name and working group structure, charged each organization with making nominations to the working groups and assigned steering committee members to represent this project at the NCAA Convention, NASPA Alcohol conference, and NASPA annual conference.

December 7, 2011: The Steering Committee reviewed working group structure and nominations, established scope of work and expectations for the working groups.

January 25, 2012: The Steering Committee confirmed final working group member selections, began preparation for the March 9 Content Working Group meeting, reviewed relevant meetings from NCAA Convention, NASPA Alcohol and Other Drug Conference.

February 2, 2012: The Steering Committee approved a proposal for Dr. Jason Kilmer, University of Washington, to serve in an enhanced role with the Content Working Group to prepare and present materials for the in-person meeting, guide the content conversation during Content Working Group meetings, and take on a leadership role in the development of program content. The Steering Committee also continued development of the March 9 Content Working Group agenda.

March 9, 2012: The Content Working Group met in conjunction with the NASPA Convention in Phoenix, Arizona.

8. **Outcomes of the NCAA Inclusion Summit.** The committee reviewed issues identified as outcomes of the Inclusion Summit, noting the Management and Presidents Councils will discuss them in further detail during their April meetings.

9. **Division III Expense Reporting "Dashboard Indicators".** The committee noted that the Division III Financial Dashboard Indicator System will be launched May of 2012, using the current indicators:

   a. Sponsored sports: Total number of sports sponsored by the institution as reported in the annual NCAA survey.
   b. Proportion student-athletes of student-body: Proportion of unduplicated student-athletes of the total undergraduate enrollees reported as a percentage.
   c. Student-Body Graduation Rate: The four-year federal graduation rate for the student-body overall reported as a percentage.
   d. Total expenditures: Total athletics expenditures in dollars.
   e. Proportion athletics expenditures of institutional expenditures: Athletics expenditures as a proportion of total institutional expenditures reported as a percentage.
   f. Increase Gap: A comparison of the athletics expenditures rate of change with the university expenditures rate of change reported as a percentage.

g. Expense per Student-Athlete: Total operating expenses divided by the total unduplicated student-athletes reported in dollars.
h. Proportion athletics department staff compensation of total athletics operating expenses: Proportion salaries, benefits and bonuses for coaches and administrative staff of the total athletics operating expenses reported as a percentage.
i. Proportion coaches' compensation of total athletics operating expenses: Proportion salaries, benefits and bonuses for coaches of the total athletics operating expenses reported as a percentage.
j. Proportion administrative staff compensation of total athletics operating expenses: Proportion salaries, benefits and bonuses for administrative staff of the total athletics operating expenses reported as a percentage.
k. Proportion participation and game expenses of total athletics operating expenses: Proportion equipment, uniforms, supplies and game-day expenses other than travel that is necessary for intercollegiate athletics competition of total athletics operating expenses reported as a percentage. Examples of game-day expenses include security, event staff and ambulances.

To facilitate the launch, a video introducing the system will be recorded and embedded into the application. This video will appear prominently upon login. Additionally, a letter from the Presidents Council chair will be sent to all presidents and chancellors announcing the launch. Division III staff will coordinate with the NCAA Communications staff to further promote the launch. A report will be shared with the Presidents and Management Council at their summer meeting and with the Strategic Planning and Finance Committee at its November meeting.

10. Division III Student-Athlete Affairs Program Evaluation Status.

a. Division III Student-Athlete Affairs Program Evaluation Status. The committee reviewed the NCAA Division III Grants Analysis noting that the NCAA is embarking on a ten-year longitudinal analysis beginning spring of 2012, to track Division III Ethnic Minority and Women's Internship Grant and Division III Strategic Alliance Matching Grant recipients.

A three-tier process was created to assist the group in obtaining pertinent information.

- Step One. Analyze the demographic information for both Division II and Division III schools over the past ten years and assess any changes we see from a membership prospective. This analysis will allow us to look at the DII and DIII membership changes as a whole and within the institutions participating in the grant programs.
- Step Two. A survey for the institutions receiving the grant. This will gauge the "institutions" perceptions of the grant and provide the committee with a more nuanced look at the participating institutions.

- Step Three. A survey for the individuals benefiting from the institution receiving the grant. This will gauge the recipients' perceptions of the grant and provide the committee with a more nuanced look at the environment of the individual at the institution. While we cannot guarantee a response rate, a survey is more time-efficient and less invasive than cold calling individuals.

The estimated time of completion is Spring 2013.

11. Adjournment. The teleconference adjourned at 12:15 p.m.

Committee Chair: Jack Ohle, president, Gustavus Adolphus College
Staff Liaisons: Dan Dutcher, Division III Governance
Eric Hartung, Research
Louise McCleary, Division III Governance
Jeff Myers, Academic and Membership Affairs
Andrea Worlock, Accounting

March 9, 2012	
Attendees	Absentees
Kurt Beron, University of Texas at Dallas	Marjorie Hass, Austin College
Thomas Chema, Hiram College	Lisa Marsh Ryerson, Wells College
Jack Copeland, NCAA Contractor	Lou Stark, Coe College
Dan Dutcher, NCAA	
Tucker Glass, Plattsburgh State University of New York	
Eric Hartung, NCAA	
Debbie Kresge, NCAA	
Brian Levin-Stankevich, University of Wisconsin, Eau Claire	
Chris Martin, College Conference of Illinois & Wisconsin	
Jeff Martinez, University of Redlands	
Louise McCleary, NCAA	
Lisa Melendy, Williams College	
Jeff Myers, NCAA	
Dave Neilson, Michigan Intercollegiate Athletic Association	
Jack Ohle, Gustavus Adolphus College	
Stuart Robinson, State University College at New Paltz	
Terry Rupert, Wilmington College (Ohio)	
Andrea Worlock, NCAA	

The National Collegiate Athletic Association

2011-12 Division III Budget-to-Actual (as of January 31, 2012)

	2010-11 Year-to-date Actual	2011-12 Budget	2011-12 Year-to-date Actual	Difference
Revenue:				
Division III 3.18% Revenue Allocation	26,024,010	24,709,000	24,709,000	-
Total Revenue	26,024,010	24,709,000	24,709,000	-
Expenses:				
Championship Expenses				
Men's Championships				
Baseball	1,638,032	1,719,040	(402)	1,719,442
Basketball	780,610	805,550	1,962	803,588
Cross Country	545,613	555,635	436,296	119,339
Football	1,262,599	1,374,050	1,468,711	(94,661)
Golf	459,146	505,490	12,320	493,170
Ice Hockey	349,186	319,280	4	319,276
Lacrosse	397,894	389,620	10,234	379,386
Soccer	908,911	1,026,240	1,102,239	(75,999)
Swimming & Diving	496,033	531,180	8,393	522,787
Tennis	491,858	519,560	567	518,993
Indoor Track	338,679	388,320	3,688	384,632
Outdoor Track	615,139	674,270	(65)	674,335
Volleyball	4,431	247,800	(663)	248,463
Wrestling	249,990	287,380	408	286,972
Championship Webcasting	-	15,000	-	15,000
Total Men's Championships	8,538,121	9,358,415	3,043,692	6,314,723
Women's Championships				
Basketball	875,894	945,560	1,326	944,234
Cross Country	519,898	530,595	281,905	248,690
Field Hockey	376,701	388,050	212,338	175,712
Golf	271,706	279,110	13,943	265,167
Ice Hockey	190,750	231,430	942	230,488
Lacrosse	490,508	574,980	2,984	571,996
Rowing	370,553	413,470	6,627	406,843
Soccer	1,008,694	1,032,350	904,379	127,971
Softball	1,439,319	1,364,000	34,973	1,329,027
Swimming & Diving	507,219	538,020	5,273	532,747
Tennis	510,702	589,520	(293)	589,813
Indoor Track	346,480	402,760	(896)	403,656
Outdoor Track	616,560	711,360	2,291	709,070
Volleyball	837,116	943,720	492,251	451,469
Championship Webcasting	-	15,000	-	15,000
Total Women's Championships	8,362,098	8,959,925	1,958,041	7,001,884
Championships Expense	16,900,219	18,318,340	5,001,733	13,316,607
Overhead	289,100	366,550	183,275	183,275
Total Championships Expense	17,189,319	18,684,890	5,185,008	13,499,882

Strategic Initiative Conference Grants	2,205,440	2,384,300	2,382,859	1,441
Other Division III Strategic Initiatives				
NAD3AA Partnership	47,166	51,000	-	51,000
SWA Enhancement Grant Program (NACWAA)	16,817	20,000	-	20,000
Division-wide Sportsmanship Initiative	16,250	15,000	10,250	4,750
Strategic Alliance Matching Grant	630,064	670,000	623,317	46,683
Women & Minority Intern Program	753,783	820,000	678,106	141,894
Regional Seminar Planning	15,000	15,000	-	15,000
S-A Leadership Conference	307,209	356,000	232,475	123,525
Campus-based Student-Athlete Leadership Programming	45,000	80,000	3,734	76,266
Drug and Alcohol Education	-	125,000	8,266	116,734
Drug Education and Testing Pilot	-	150,000	-	150,000
FAR Institute	80,752	75,000	49,749	25,251
Conference Commissioners Meeting	11,602	15,000	-	15,000
Academic Reporting Stipend	50,000	-	-	-
Division III Identity Program	561,888	600,500	676,892	(76,392)
Officiating	149,984	-	-	-
Academic All-America Team Program (CoSIDA)	-	44,000	-	44,000
Division III Contributions	50,000	-	-	-
Division III Financial Recovery Insurance	150,000	200,000	150,000	50,000
Other Division III Initiatives	28,716	90,000	4,213	85,787
Overhead Allocation	856,000	861,000	430,500	430,500
Total Program Expenses	5,975,672	6,571,800	5,250,362	1,321,438
Total Division III Expenses	23,164,990	25,256,690	10,435,370	14,821,320
Excess Revenue over Expense	2,859,020	(547,690)	14,273,630	
Add: Previous Year's Fund Balance (Unallocated/Unused Funds)	17,461,945	20,320,965	20,320,965	
Total Fund Balance (Funds Available for Reserve/Future Use)	20,320,965	19,773,275	34,594,595	
Less: Mandated Reserve Funds Needed (Note 1)	10,819,208	9,767,200	9,767,200	
Total Funds Available for Contingency/Future Use	9,501,756	10,006,075	24,827,395	
Less: Encumbered for future year programs (Note 2)	488,000	600,000	600,000	
Total Division III Projected Unallocated Funds	9,013,756	9,406,075	24,227,395	

Note 1: The Mandated Reserve Funds Needed equals 80% of the annual revenue allocation less the $10 million in Division III financial recovery insurance coverage.

Note 2: Amount of encumbered for future year programs is based on proposed budget initiatives/increases for the next budget cycle.

Budget to Actual Expense Summary

(Explanation of Budget Overages)

Football Charter flight transportation increased $118,767 over the prior year. However, Per Diem decreased $39,000 over the prior year. Note: overall budget increased $32,250

Soccer Ground transportation increased $214,382 over the prior year. Note: overall budget increased $47,440

Attachment B

NCAA Fiscal Years 2012-13, 2013-14 and 2014-15

Triennial Budget Process Timeline

August 2011 - January 2012:

- Executive Committee Finance Committee reviews projected revenue and expense budgets for FY 2012-13, FY 2013-14 and FY 2014-15, and recommends tentative allocations to support divisional and Association-wide initiatives, and broad priorities for funding.

- Association-wide governance and championship liaisons meet with administrative services to discuss triennial budget process.

- Finance staff conducts education and training for staff on the triennial budget process.

- Staff liaisons meet with divisional and Association-wide committees to discuss proposed budget requests for the next three budget years (FY 2012-13, FY 2013-14 and FY 2014-15).

January 2012:

- Preliminary budget requests submitted to administrative services staff by January 6, 2012, from NCAA president, Association-wide committees, Division I committees and cabinets, and Division II and III committees and NCAA staff. NCAA finance staff summarizes funding requests.

- Summary of triennial funding requests submitted to the NCAA president, and senior vice presidents for review and recommendations.

January - February 2012:

- Review budget requests for questions and clarifications. Meet with President's Cabinet as needed. NCAA president will provide summary and recommendations to the Executive Committee Finance Committee.

February - March 2012:

- Divisional budget committees review divisional revenue distributions, divisional budget requests and Association-wide budget requests and recommend items for funding.

- The NCAA president's and Association-wide budget recommendations transmitted to the Executive Committee Finance Committee.

- Executive Committee Finance Committee meets to establish three-year budget recommendations.

April 2012:

- Management Councils receive the Executive Committee Finance Committee recommendations for Association-wide budget requests and divisional budget committees' recommendations for divisional budget requests.

- Divisional presidential bodies consider its respective Management Council input and approve divisional budget recommendations.

- Executive Committee approves FY 2012-13, FY 2013-14 and FY 2014-15 Association-wide and divisional initiatives, and approves the FY 2012-13 budget.

- Actions of Executive Committee, Board of Directors and Presidential Councils communicated to the membership.

April - August 2012:

- Budget is finalized and 2012-13 final budget is communicated to the membership and staff.

Attachment C

2012-13 Division III Nonchampionships Budget Requests

1. FAR Institute - additional $10,000, funding will come from the DIII base budget allocation/reserve fund.	10,000
2. DIII-NASPA Drug Education and Collaboration - additional $325,000 from DIII annual revenue allocation/reserve, allocated to Drug and Alcohol Education and Drug Education and Testing Pilot.	325,000
3. DIII--Special Olympics partnership - funding will come from the DIII base budget allocation/reserve fund.	50,000
4. DIII-CoSIDA Partnership - funds to support enhanced professional development opportunities for campus/confererence SIDs, funding will come from the DIII base budget allocation/reserve fund.	50,000
5. DIII-MOAA and DIII-North Coast Conference Partnerships - funding will come from the DIII base budget allocation/reserve fund.	50,000
6. New Associate Director position in governance - funding will come from the DIII base budget allocation/reserve fund.	86,580
7. New assistant director position in governance - funding will come from the DIII base budget allocation/reserve fund.	52,000
8. Contractual support - funding will come from the DIII base budget allocation/reserve fund.	75,000
Total Amount of Requests:	**698,580**

Attachment D

Recommendations Impacting the 2012-13 and 2013-14 Budgets

Item	Anticipated Expenses for 2012-13	Anticipated Expenses for 2013-14	Anticipated Expenses for 2014-15	Three Year Total
RESERVE BASE BUDGET ADJUSTMENT				
Baseball				
Increase regional umpire fees (from $780 to $850)		$4,000.00		
Increase championship umpire fees (from $1,300 to $1,450)		$1,200.00		
Men's Basketball				
Joint championship with DI and DII	$75,000.00			
Women's Basketball				
Offical evaluators.		$4,200.00		
Joint championship with DI and II		$75,000.00		
Field Hockey				
	$5,500.00			
Football				
Increase payment for evaluators by $100 (for a $200 total)		$3,200.00		
Men's Golf				
Increase per diem from 5.5 to 6.0 days	$4,500.00			
Women's Golf				
Increase field by four individuals			$16,000.00	
Increase per diem from 5.5 to 6.0 days	$3,100.00			
Rowing				
Top three finishers in II Eight competition receive mini trophies			$1,500.00	
Add one nonathlete for indiv qualifying boats			$3,000.00	
Men's Soccer				
Increase # of on-site officials from six to seven		$1,800.00		
Women's Soccer				
Increase # of on-site officials from six to seven		$1,800.00		
Softball				
Increase umpire fees for regionals and finals		$7,400.00		
Men's and Women's Swimming and Diving				
Four regional diving qualification meets be held each year	$4,000.00			
Add one paid official to the swimming competition area		$2,000.00		
Independent Diving Judges	$8,120.00			
Officals Fees		$23,000.00		
Per Diem				
All - increase per diem days paid (Individual/Team)	$251,000.00			
All - increase per diem days paid (Team)			$872,000.00	
Travel Party				
Baseball - increase by one for entire championship	$47,000.00			
Field hockey - increase by two for entire championship	$20,000.00			
Football - increase by six for entire championship	$120,000.00			
Men's ice hockey - increase by two for entire championship	$19,000.00			
Women's ice hockey - increase by two for entire championship	$19,000.00			
Men's lacrosse - increase by four for entire championship	$34,000.00			
Men's soccer - increase by two for entire championship	$58,000.00			
Women's soccer - increase by two for entire championship	$64,000.00			
Men's tennis - increase by one for entire championship	$33,000.00			
Women's tennis - increase by one for entire championship	$34,000.00			
Softball				
Championship format and date formula		$426,000.00		
Men's and Women's Indoor Track and Field				
Increase field size by 44 (men)		$63,000.00		
Increase field size by 44 (women)		$64,000.00		
Wrestling				
*Increase from 170 to 180 SAs advance to champ	$16,000.00			
Total	**$815,220.00**	**$676,600.00**	**$892,500.00**	**$2,384,320.00**
INFLATIONARY BASE BUDGET ADJUSTMENT				
Per Diem				
Student-athletes (Daily Rate Per Travel Party Member)	$352,000.00	$352,000.00	$352,000.00	**$1,056,000.00**
				$3,440,320.00

The National Collegiate Athletic Association

Division III Budget Projections

	2010-11 Actual	2011-12 Budget	2012-13 Budget	2013-14 Budget	2014-15 Budget	2015-16 Budget	2016-17 Budget	2017-18 Budget
Revenue:								
Division III 3.18% Revenue Allocation	26,024,010	24,709,000	25,364,000	26,296,000	27,071,000	27,941,000	28,727,000	29,525,000
Projected Revenue Increase	7.4%	-5.1%	2.7%	3.7%	2.9%	3.2%	2.8%	2.8%
Expenses:								
Championships Base Budget (Note 1)	17,189,319	18,296,890	19,057,660	20,262,880	21,350,810	22,679,940	23,125,300	23,579,570
Championships Initiatives	-	388,000	815,220	676,600	892,500	-		
Division III Insurance	150,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Programs Base Budget	5,825,671	6,271,800	6,416,800	7,115,380	7,161,380	7,161,380	7,209,980	7,209,980
Programs Initiatives	-	100,000	698,580	-	-	-	-	-
Total Division III Expenses	23,164,990	25,256,690	27,188,260	28,254,860	29,604,690	30,041,320	30,535,280	30,989,550
Net Change in Fund Balance	2,859,020	(547,690)	(1,824,260)	(1,958,860)	(2,533,690)	(2,100,320)	(1,808,280)	(1,464,550)
Projected Expense Increase	10.7%	9.0%	7.6%	3.9%	4.8%	1.5%	1.6%	1.5%
Beginning Fund Balance (Projected Reserve and Unallocated Funds)	$ 17,461,945	$ 20,320,965	$ 19,773,275	$ 17,949,015	$ 15,990,155	$ 13,456,465	$ 11,356,145	$ 9,547,865
Less:								
Net Change in Fund Balance	2,859,020	(547,690)	(1,824,260)	(1,958,860)	(2,533,690)	(2,100,320)	(1,808,280)	(1,464,550)
Ending Fund Balance (Projected Reserve and Unallocated Funds)	$ 20,320,965	$ 19,773,275	$ 17,949,015	$ 15,990,155	$ 13,456,465	$ 11,356,145	$ 9,547,865	$ 8,083,315
Percent of Additional Reserve Funding Required	188%	202%	174%	145%	115%	92%	74%	59%
Mandated Reserve (Note 2)	$20,819,208	$19,767,200	$20,291,200	$21,036,800	$21,656,800	$22,352,800	$22,981,600	$23,620,000
Financial Recovery Insurance Policy	$10,000,000	$10,000,000	$10,000,000	$10,000,000	$10,000,000	$10,000,000	$10,000,000	$10,000,000
Additional Reserve Funding Required	$10,819,208	$9,767,200	$10,291,200	$11,036,800	$11,656,800	$12,352,800	$12,981,600	$13,620,000
Including the following contingencies:								
Championship Contingency (Note 3)	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000

Note 1: Beginning with 2011-12, the championships budget increases each year based on 2% inflation. The conference grant program within the non-championship initiative budget would increase by 2% every two years.

Note 2: Beginning with 2010-11, the mandated reserve balance should equal 80% of the Division III revenue allocation. The Division III Financial Recovery Insurance policy of $10 million can provide a portion of this mandated funding.

Note 3: The Championships Contingency fund was created to support year-end championships budget shortfalls. It is not included in the championships base budget or the total Division III budget, but is a portion of the overall Mandated Reserve that has been allocated to championships. Only the unused portions of this contingency will roll over into the next year.

Future Budget Initiatives (new funding only since inflationary amounts have already been factored in):

2011-12 $388,000 - Division III Men's Volleyball (includes overhead)
$100,000 - Drug Education Module Development

2012-13
$10,000 - FAR Institute
$213,580 - NCAA staff/contractor positions (3)
$325,000 - Drug Education & Collaboration
$50,000 - DIII CoSIDA Partnership
$50,000 - DIII Special Olympics Partnership
$50,000 - MOAA and DIII NCC Partnership
$5,500 - Field Hockey
$7,600 - M & W Golf increase per diem days
$12,120 - M & W Swimming and Diving
$16,000 - Wrestling increase in number of student-athletes
$75,000 - M Basketball (DI Anniversary - one time expense)
$251,000 - Increase per diem days paid (Ind./Team)
$448,000 - Increase in travel party (various)

2013-14
$12,600 - Baseball & Softball increase umpire fee
$426,000 - Softball format change (includes overhead)
$75,000 - W Basketball (DI Anniversary - one time expense)
$4,200 - W Basketball official evaluators
$3,200 - Football increase evaluators fee
$3,600 - M & W Soccer increase number of officials
$2,000 - M & W Swimming and Diving
$23,000 - Officials Fees
$127,000 - M & W Indoor Track field increase in field size

2014-15
$4,500 - Rowing
$16,000 - W Golf increase field
$872,000 - Increase per diem days paid (Team)

REPORT OF THE NCAA DIVISION III STRATEGIC PLANNING AND FINANCE COMMITTEE MARCH 29, 2012 TELECONFERENCE

ACTION ITEMS

1. Legislative Item.

- **None.**

2. Nonlegislative Items.

a. Committee on Women's Athletics (CWA) Recommendation Regarding Grant Funding for Coaches.

(1) Recommendation. Deny the request from CWA by the Alliance for Woman Coaches and the NCAA Women Coaches Academy Directors to modify the Conference Grant to permit coaches, in addition to administrators, to be awarded professional development funds through Tier One; direct them to use professional development funds as specified in Tier Three.

(2) Effective Date. September 1, 2012.

(3) Rationale. The Management Council referred a recommendation at their January meeting that the Division III Strategic Initiatives Conference Grant be modified to permit coaches, in addition to administers, to be awarded professional development funds. As part of their referral, the Council requested that CWA clarify if the recommendation applies to both male and female coaches, and if there was any consideration for the type of event to be covered by the proposed funding.

The request was to allow the expenses of female coaches attending the NCAA Women Academies to be covered by the grants. CWA wants to clarify that it is not opposed to the division opening its initiative grants up more, but that the committee is specifically requesting funding for women coaches, many of whom also have administrative duties currently or may transition to administrative positions, to attend NCAA Coaches Academy trainings, national or regional. The NCAA Women Coaches Academies are for all divisions and all sports and do not focus on sport-specific skills, but instead on communication, leadership, equity education and values.

The committee concluded that they did not want to use Tier 1 funds for coaching professional development purposes as Tier 1 is specifically earmarked for the professional development of administrators. Further, the committee had some hesitation granting a request that would only allow funding for female coaches. The CWA"s clarification specifically noted

attendance at the NCAA Coaches Academies. Since there are numerous professional development coaching academies with some focusing only on leadership skills while others have a combination of game techniques and strategies with leadership development, it would be difficult to distinguish the differences and appropriately distribute the funds. Lastly, the committee noted that professional development funds could be used from Tier III for this type of request.

(4) Budget Impact. None

(5) Student-Athlete Impact. None.

b. Elimination of Requirement for Integration/Identity "Institutes/Symposia" in Tier Two and replace with Integration/Identity "Activities".

(1) Recommendation. Approve the recommendation to eliminate the requirement for Integration/Identity "Institute/Symposium" in Tier Two and to replace it with Integration/Identity "Activities".

(2) Effective Date. September 1, 2012.

(3) Rationale. The current requirement to conduct Integration/Identity „Institute/Symposium" is viewed as impractical and of marginal value for a majority of the conferences [See Attachment A for current model program]. Replacing this requirement with Integration/Identity "Activities" keeps the purpose of the requirement intact and creates more creativity and flexibility in accomplishing program goals. The program‟s intended goal is to bring key conference members together to discuss how each member institution and conference can best support the division‟s unique philosophy, identity and Strategic Positioning Platform.

While several conferences have hosted various integration institutes with positive results, numerous commissioners have expressed strong concerns about the value of being required to host such events as "institutes" per se. For many conferences, these types of gatherings are hosted on an annual basis (such as annual meetings between presidents, athletics direct reports, athletics directors, senior woman administrators, coaches and student-athletes) which requires the staff and Strategic Planning and Finance Committee (SPFC) to make an unnecessary judgment call on whether such meetings are consistent with the intent of the requirement. By simply changing the working to "activities" (versus "institutes/symposiums") involving identity and integration, such events could be automatically approved while remaining consistent with the intent of the program. Further, the broadening of the

opportunity to conduct such events allows for the continued operation of such gatherings within the framework and context of the regular conference meeting schedule, an important aspect for conference administrators and representatives. This recommendation should be viewed as a means to enhance the identity and integration activities among conferences and conference members as opposed to a lessening of that requirement. The greater flexibility in this area will provide additional opportunities for conferences to further integrate our member institutions and to do so within the proper guideline of the grant program goals.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. None.

c. Eliminating the Annual Requisition/Application from the Conference Grant Program.

(1) Recommendation. Streamline the application and reporting process of the Conference Grant Program by eliminating the annual Grant Requisition/Application and replace it with a simple request form.

(2) Effective Date. September 1, 2012.

(3) Rationale. While the Commissioner‟s Association recognizes the importance of asking for a document showing the use of grant dollars, this process is largely a duplication of work for both the conference office and the NCAA staff. Additionally, many of their grant requisitions are similar, if not the same year-to-year, especially in Tiers 1 and 3. The commissioners believe the most important reporting is the submission of the Impact Form where they document actual dollars spent. Therefore, they requested the Requisition Form be reduced to a "request form" in which they identify the total number of members and an auto-signature agreeing to stay true to the grant guidelines in the distribution of grant dollars. A sample Request Form is attached. [Attachment A]

This recommendation will ease the administrative burden on conference offices, the NCAA staff and the SPFC members by reducing the work required completing the annual Requisition Form. This change would significantly increase the value of the annual Impact Form completed by conference offices and reviewed by the NCAA staff and SPFC members. The reports would more clearly illustrate the proper use of the grant funding by conference offices on annual basis and the verification of that usage as being consistent with the goals of the Conference Grant Program. The burden for

compliance with the program goals would more clearly rest with conference commissioners, a step welcomed by the commissioners, in exchange for the reduced burden in completing the requisition form. This recommendation is a simple, practical change that would benefit all of the parties involved in the administration of the Conference Grant Program.

The committee noted concern regarding inappropriate use of funds and no opportunity for prior review. Staff noted that responsibility to be in compliance with the Conference Grant Program would be with the commissioner and any monies not properly used would result in either a verbal warning or may be deducted from allocation of funds for the next year. The Best Practices Guide would be updated to help clarify the use of funds. Conference commissioners are encouraged to forward additional questions to the NCAA national office.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. None.

INFORMATIONAL ITEMS

1. **Tier Two Proposal from Colonial States Athletic Conference.** The committee approved the proposal from the Colonial States Athletic Conference (CSAC) to use a portion of Tier II funds to fund one (1) Ethnic Minority and Women‟s Internship position every year in either a member institution‟s athletic department or in the conference office.

   Historically the Strategic Planning and Finance Committee has denied requests to fund salaries out of Tier Two; however the committee felt that the nature of this request was different. This position would be an internship available to a junior or senior ethnic minority or woman interested in a career in athletic administration. If a junior is selected from the candidate pool he or she would have the internship for two years. The duties and responsibilities for the internship will vary depending on the needs of the athletic department which will be taken into account during the selection process. The goal of the conference is to provide a substantial amount of administrative duties to the intern in order to give a quality career experience in college athletics. In addition to these administrative duties there could be sports information responsibilities. Since the internship is meant for current students there would be no coaching responsibilities assigned to the internship.

   This internship is to replicate the purpose and objective of the NCAA Ethnic Minority and Women‟s Internship program. Multiple CSAC member institutions have applied for and received the NCAA Internship as well as the Strategic Alliance Matching Grant. The goal of the program would be to prepare current students for a job post-graduation. Many entry level positions now require two to three years of experience and this internship would give selected

students those years of experience while working to achieve each institution and the NCAA‟s goal of promoting diversity opportunities. The intern will be exposed to the workings of an athletics department while also meeting and networking with all of the member institutions in the CSAC. The objective of this internship is to progressively advance the knowledge of the individual to take on more direct responsibilities and be part of either the athletic department or conference office structure. It will provide interactions and working relationships with the membership in order to advance the individuals administrative and interpersonal skills and shape their future experiences under the guidance of either an athletics department or conference office.

2. **NACWAA Leadership Enhancement Institute (LEI).** The committee approved the recommendation from NACWAA to use Conference Grant funds to support the NACWAA Leadership Enhancement Institute (LEI).

The current grant program policy allows use of Tier One or Tier Three funds to support (on a pre-approved basis) senior woman administrator (SWA) attendance at the NACWAA fall forum or NCAA Convention, NCAA Equity and Inclusion Forum and the NCAA Women‟s Leadership Symposium. Historically, this grant program has not covered NACWAA leadership events because there has been a separate, long-standing grant that covers Division III administrator attendance at the entry level NACWAA leadership event (Institute for Administrative Advancement).

NACWAA is currently promoting its mid-level institute, LEI, to Division III conferences. LEI is the premier "level two" leadership development program for female athletics administrators. Through advanced educational opportunities, professional development and in-depth training, LEI empowers women to identify and cultivate their power to achieve greater goals.

NACWAA currently sponsors three leadership forums; the Fall Forum, Institute for Administrative Advancement and LEI and the committee felt that by allowing funds to support this recommendation would give women additional opportunities; as well as flexibility for those with dual administrative duties.

3. **Adjournment.** The teleconference adjourned at 11:36 a.m.

Committee Chair: *Jack Ohle, president, Gustavus Adolphus College*
Staff Liaisons: *Dan Dutcher, Division III Governance*
Eric Hartung, Research
Louise McCleary, Division III Governance
Jeff Myers, Academic and Membership Affairs
Andrea Worlock, Accounting

March 29, 2012	
Attendees	Absentees
Kurt Beron, University of Texas at Dallas	Thomas Chema, Hiram College
Eric Hartung, NCAA	Jack Copeland, NCAA, Contractor
Marjorie Hass, Austin College	Dan Dutcher, NCAA
Debbie Kresge, NCAA	Tucker Glass, Plattsburgh State University of New York
Brian Levin-Stankevich, University of Wisconsin, Eau Claire	Andrea Worlock, NCAA
Lisa Marsh Ryerson, Wells College	
Chris Martin, College Conference of Illinois & Wisconsin	
Jeff Martinez, University of Redlands	
Louise McCleary, NCAA	
Lisa Melendy, Williams College	
Jeff Myers, NCAA	
Dave Neilson, Michigan Intercollegiate Athletic Association	
Jack Ohle, Gustavus Adolphus College	
Stuart Robinson, State University College at New Paltz	
Terry Rupert, Wilmington College (Ohio)	
Lou Stark, Coe College	

PLANNING A CONFERENCE IDENTITY AND INTEGRATION SYMPOSIUM

Integration is a central tenet of the NCAA Division III Philosophy. Division III member schools and conferences, ~~"s~~eek to establish and maintain an environment in which a student-athlete's athletics activities are conducted as an integral part of the student-athlete's educational experience …"

The NCAA Division III Presidents Council has approved a NCAA Division III Strategic Positioning Platform to help the division's internal and external constituents better understand and articulate the division's unique philosophy and identity. The platform was released at the 2010 NCAA Convention, with implementation and activation efforts anticipated through 2010-12 and beyond.

Conference Integration Symposiums (CIS) would be primarily intended to bring conference key partners together in an effort to discuss ways in which each school (and the conference as a group) might best support the integration concept, consistent with the division's unique philosophy, identity and strategic positioning platform.

Planning Team

The symposium planning team might best consist of the conference commissioner and at least two athletic administrators. The planning team is responsible for all symposium activities and logistics (see planning checklist below). In terms of individual campus communication, it may be prudent for the athletic director to take the lead.

Participants

Each school is encouraged to bring a ~~"t~~eam" of participants to ideally include president, athletics ~~"d~~irect report", athletic director, senior woman administrator (SWA) or associate/assistant athletic director, faculty athletic representative (FAR), male coach, female coach. Conference members are also encouraged to include student-athlete leadership.

Recommended Length of Program

Approximately one and a half days. A dinner to include some sort of keynote address/"institute charge" to be followed by a day-long (8:00 a.m. – 3:30 p.m.) program.

Sample Schedule

Evening Program

5:00 p.m.	Reception.
6:00 p.m.	Welcome/dinner.
	Keynote address (e.g., Division III Philosophy, Identity and Strategic Positioning Platform).

Full Day Program

7:15 a.m.	Continental breakfast.
8:00 a.m.	Session I (e.g., Understanding and Communicating the Division III Model—Internal and External).
	Speaker I (e.g., president, dean or athletics faculty representative).
	Speaker II (e.g., athletic administrator or coach).
	*Presentations limited to 25 minutes each.
9:00 a.m.	Breakout by institutional pairs.
	*Assign/train two facilitators per breakout in advance.
9:45 a.m.	Break.
10:00 a.m.	Session II (e.g., hiring and evaluation practices).
	Speaker I (e.g., president or dean).
	Speaker II (e.g., athletic administrator).
	*Presentations limited to 25 minutes each.
11:00 a.m.	Breakout by positions.
	*Assign/train one facilitator per breakout in advance.
Noon	Lunch.
	Research related presentation.
1:00 p.m.	Break.
1:30 p.m.	Session III (e.g., athletic department/faculty integration).
	Speaker I (e.g., faculty athletic representative).
	Speaker II (e.g., athletic administrator or coach).
2:30 p.m.	Breakout by Institutional Pairs.
	*Assign/train two facilitators per breakout in advance.
3:15 p.m.	Closing remarks (focus – ongoing follow-up).

Pre-Symposium Self-Study

All participating institutions are strongly encouraged to conduct a relatively informal institutional self-study as a way to prepare for the symposium. It may be particularly helpful to convene all campus partners who will be attending the symposium for a two-hour meeting where questions related to campus integration of academic, athletic, and student life dimensions are discussed. It is important that all participants are provided with self-study questions prior to the meeting, and that someone is designated as the meeting facilitator. Here is a sampling of the types of questions that participating schools may want to consider:

1. How does our institutional mission reflect and support the Division III philosophy, identity and strategic positioning platform?

2. How do we communicate, internally and externally, what our Division III membership means related to the academic, athletic, and co-curricular and extra-curricular expectations for the student-athlete experience?

3. In what ways does our athletic program complement the institution's mission? Do we have a departmental mission statement?

4. How do the following campus groups define athletic success: (a) administration; (b) faculty; (c) athletic administration; (d) coaching staff; (e) student-athletes; (f) trustees; (g) alumni/ae; (h) non-athlete students?

5. How important is the pursuit of conference and NCAA championships success to the above groups?

6. How do we communicate the ideals of competition/success and the role of athletics on campus?

7. How does athletics impact campus culture?

8. Do athletic departmental program and staff evaluation criteria match our athletics mission statement and how we define "athletic success"? The college's mission statement?

9. How do we define athletic "integration"? How do we encourage and maintain integration on campus?

10. What are the most significant challenges that stand in the way of the Division III ideal at our school and in our conference?

11. What strategies, programs, and initiatives, which further integration and the overall Division III philosophy and identity, might be shared with conference colleagues?

12. What do we hope to achieve from participating in the Integration Symposium?

Planning Checklist

_____ Organize planning team.

_____ Determine suggested goals and desired outcomes.

_____ Meet with conference athletic directors.

_____ Determine symposium dates/location.

_____ Determine symposium facility/lodging/meals.

_____ Identify symposium topics.

_____ Identify/communicate with presenters/facilitators.

_____ Distribute pre-symposium self-study.

_____ Determine ongoing post-institute follow-up/desired outcome.

Questions and Answers

What would be the primary goals of an Identity and Integration Symposium?

The symposiums would provide an opportunity for campus partners (presidents, academic and athletic administrators, faculty, coaches, and student-athletes) to better understand and share ideas and objectives about the Division III intercollegiate athletics model that celebrates an appropriate balance and proportion between academics, athletics and co-curricular and extra-curricular activities. Some primary goals might be to:

1. Introduce or reacquaint participants with the Division III Philosophy Statement, Identity Initiative, Strategic Positioning Platform and key integration principles.

2. Examine how the Division III identity and related expectations are communicated to key internal and external constituents for each member school and the conference as a whole.

3. Engage participants in consideration of the related integration issues in various forms.

4. Develop and share integration and communication strategies (best practices).

5. Build or strengthen understanding within the conference regarding the Division III philosophy and identity.

What does the term "integration" mean in a college sports context?

The term integration might be best described as a focused and deliberate effort to encourage the academic, athletic, and student life dimensions of colleges and universities to work intentionally and collaboratively in attempting to align athletic programs with educational missions.

How might the Symposiums be different than similar "educational" programs sponsored by other organizations?

First and foremost, the Symposiums would be intended to promote the active involvement of all educational partners" who are critical to the development and maintenance of athletic experiences that will celebrate educational goals. Secondly, symposium sponsors would be encouraged to develop a curriculum that is carefully designed so that presentations offered by presidents, faculty, and athletic administrators lead to focused breakout sessions/discussions. Carefully planned pre-symposium self-studies and post-symposium follow-up would help encourage the implementation of integration activities on individual participant campuses, and across conference membership. Finally, participants would be empowered to advocate the Division III athletics model to other internal and external constituents.

Have Division III athletic conferences or academic consortia sponsored similar types of programming aimed at promoting and developing an integration agenda?

Several conferences/consortia have participated in programming focused specifically on integration, which predated the development of the Division III Strategic Positioning Platform. These conferences include:

Associated Colleges of the Midwest
Landmark Conference
New England Small College Athletic Conference
Old Dominion Athletic Conference
Southern Collegiate Athletic Conference

How will the Symposiums be funded?

Funding will be provided through Tier II ("Social Responsibility and Integration") of the Division III Strategic Initiative Grant Program. Symposiums have been added as a separate, fourth programming expectation in the four-year cycle for Tier Two, which previously included three other targeted priorities: diversity, sportsmanship, and student-athlete well-being/community service.

How can we get speakers and facilitators to participate in Identity and Integration Symposia?

The NCAA will help develop a list of potential speakers who have been intimately involved in discussions and deliberations surrounding the Division III philosophy, identity and various integration concepts.

Would all symposia have to follow the same format?

Absolutely not. Conferences will be encouraged to develop programs and activities that best meet their unique strengths/challenges and desired identity and integration outcomes.

Attachment B

Grant Request Form

NCAA Strategic Initiatives Grant Program

<Conference Name> — <Fiscal Year>

The <Conference Name> is eligible for the following funding for <Fiscal Year> under the NCAA Division III Strategic Initiatives Conference Grant Program.

Tier One — Professional Development, Education, and Communication: .....$ ##,###.00

Tier Two —Social Responsibility and Integration: .....$ ##,###.00

Tier Three — Quality of the Participation Experience .....$ ##,###.00

Administration: ..... $ #,###.00

TOTAL FUNDING AVAILABLE: .....$ ##,###.00

The <Conference Name> requests the following funding amounts for <Fiscal Year>.

Tier One — Professional Development, Education, and Communication: ..... $ _____

Tier Two —Social Responsibility and Integration: ..... $ _____

Tier Three — Quality of the Participation Experience ..... $ _____

Administration: ..... $ _____

TOTAL FUNDING REQUESTED: ..... $ _____

On behalf of the <Conference Name> I affirm that we will adhere to the policies and guidelines of the Division III Strategic Initiatives Conference Grant Program in the expenditure of these funds and will properly account for such use at the close of the <Fiscal Year> funding period as per the aforementioned policies and guidelines.

NAME: _____

SIGNATURE: _____ DATE: _____

TITLE: _____

REPORT OF THE NCAA DIVISION III ACADEMIC ISSUES SUBCOMMITTEE March 28, 2012, TELECONFERENCE

ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. **Waiver Request Approval.** The NCAA Division III Academic Issues Subcommittee approved a waiver of NCAA Division III Bylaw 14.1.8.1 (requirement for practice or competition) for New York University. In its decision, the subcommittee noted that despite timing issues related to the institution's academic staff, had the student-athlete been properly certified he would still be in need of a waiver. The subcommittee further noted the student-athlete has completed all necessary coursework for his degree program save for a seminar course that could not be completed due to prerequisite requirements. During the deliberations, a member of the subcommittee recused himself as necessary in accordance with NCAA and conflict of interest policy.

2. **Other business.**

- None.

3. **Adjournment.** The committee adjourned at 3:11 p.m. EST.

Committee Chair: *Timothy Downes, Emory University*
Staff Liaisons: *Azure Davey, Academic and Membership Affairs*
Kristin Nesbitt, Academic and Membership Affairs

Meeting Date: March 28, 2012	
Attendees	Absentees
Stanton Ching, Connecticut College	None
Charles Harris, Averett University	
Other NCAA staff in attendance: Azure Davey, Kristin Nesbitt (recording secretary)	

REPORT OF THE NCAA DIVISION III MANAGEMENT COUNCIL SUBCOMMITTEE FOR LEGISLATIVE RELIEF MARCH 5, 2012, TELECONFERENCE MEETING

***ACTION ITEMS*.**

1. Legislative Items.

- None.

2. Nonlegislative Items.

a. **NCAA Division III Management Council Subcommittee for Legislative Relief Review of Policies and Procedures as it Relates to Case Archival.**

(1) Recommendation. To revise case archival process in the policies and procedures as follows:

The subcommittee may archive cases based on a change in subcommittee philosophy (with appropriate notice given to the membership) or based on the decision date of a case (i.e., cases decided prior to a given date are designated as archived). Cases shall be archived by the staff every three years. The archived cases serve only as a historical resource to the membership and staff.

(2) Effective Date. Immediate.

(3) Rationale. Currently the policies and procedures indicate that cases shall be archived by the staff every five years. As a result there are sometimes instances where case precedent may not be reflective of the current divisional philosophy. By revising the policy as recommend, the shorter timeframe will ensure the current divisional philosophy is reflected within the available case precedent.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. None.

b. **Referral to the NCAA Division III Interpretations and Legislation Committee and NCAA Division III Management Council Subcommittee for Playing and Practice Seasons.**

(1) Recommendation. That the NCAA Division III Management Council refer to the NCAA Division III Interpretations and Legislation Committee and the NCAA Division III Management Council Subcommittee for Playing and Practice Seasons the issue of allowing member institutions' coaches to provide instruction to student-athletes seeking to qualify for the U.S. Olympic Trials in swimming and diving and determine if a legislative proposal is appropriate.

(2) Effective Date. Immediate.

(3) Rationale. Relief has been provided via two blanket waivers, one in February 2004 and another in March 2008 to allow institutions' coaches to continue to provide instruction to student-athletes seeking to qualify for the Olympic Trials. In addition, the blanket waivers allowed institutions to provide actual and necessary expenses for student-athletes to participate in one long-course meet following the conclusion of the Division III championships.

In the rationale of the March 2008 blanket waiver, the subcommittee noted this was the second blanket waiver request granted and that the subcommittee would consider proposing a legislative exception specific for future Olympic Games; however, it is unclear whether this has occurred or not.

The subcommittee noted it is best if this issue is discussed by the Subcommittee for Playing and Practice Seasons and the Interpretations and Legislation Committee to determine if a legislative proposal is appropriate.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. None.

INFORMATIONAL ITEMS.

- **Summary of Cases.** From August 1, 2011, through January 31, 2012, the subcommittee and/or the NCAA academic and membership affairs staff received a total of 34 Division III waiver requests, of which 18 were decided. The following is a summary of the decisions made by the staff and subcommittee:

  a. Staff approved nine cases. Of the nine that were approved, five were approved based on the totality of the circumstances and/or student-athlete well-being.

     - In the five cases staff approved based on the totality of circumstances and/or student-athlete well-being, three cases provided relief from the transfer year-in-residence requirement. Two of those cases (Case Nos. 26745 and 72065) involved situations where a student-athlete was academically suspended and was required to attend another institution as part of the institution's policy for readmission. Staff provided relief in both cases noting that the student-athletes did not transfer voluntarily for the purpose of circumventing athletics or academic ineligibility and improved their academic profiles in order to attain readmission. The third transfer case (Case No. 65565) involved a student-athlete who moved closer to home as a result of an assault on his sister, his mother's job loss and the loss of the family home.

       In one of the remaining two cases where staff provided relief, an institution sought to provide temporary housing for student-athletes following a series of deadly storms that produced tornadoes (Case No. 36225). The second case (Case No. 142945) involved an institution's request to provide travel expenses for the mother of a student-athlete, her medical aide and two younger siblings to an away-from-home contest. In providing relief, staff noted the extraordinary circumstances surrounding the mother's illness and her inability to attend the student-athlete's contests without assistance.

       The subcommittee directed the staff to keep the subcommittee updated on any cases concerning transfers returning to their original institution in an effort to satisfy the conditions of an academic suspension. Should this become a pattern, the subcommittee may recommend the guidelines be updated to address these types of transfers.

b. Staff denied nine cases. Three of the staff decisions were appealed to the subcommittee. Of the six cases denied by the staff that were not appealed, two sought relief from the graduate student/post-baccalaureate participation legislation, one involved relief from practice limitations in sports other than football and three requested relief from transfer legislation.

c. Of the three cases that were appealed, the subcommittee affirmed staff denials in all cases. All three cases requested relief from the transfer legislation.

Committee Chair: Charlyn Robert, Nichols College, The Commonwealth Coast Conference
Staff Liaisons: D. Kelly Brooks, Academic and Membership Affairs
Natasha Oakes, Academic and Membership Affairs

March 5, 2012	
Attendees	**Absentees**
Tim Downes, Emory University	
Janine Hathorn, Washington and Lee University	
Chris Martin, College Conference of Illinois & Wisconsin	
Charlyn Robert, Nichols College	
Lori Runksmeier, New England College	
NCAA Staff Participants	
D. Kelly Brooks Ryan Hall Brandy Hataway Natasha Oakes Kris Richardson	

REPORT OF THE
NCAA DIVISION III MANAGEMENT COUNCIL
PLAYING AND PRACTICE SEASONS SUBCOMMITTEE
APRIL 15, 2012, MEETING

ACTION ITEMS

1. Legislative Items.

- **Legislation - Playing and Practice Seasons -- Football – Out-of-Season Athletically Related Activities – Exception – Use of Hand Shields.**

  (1) Recommendation. That Management Council approve in concept convention legislation to permit the use of hand shields during the spring football strength and conditioning period.

  (2) Effective Date. January 2013.

  (3) Rationale. The use of hand shields during the strength and conditioning period allows coaches to provide skill instruction to student-athletes who are not "skill position" players or special teams' players. Specifically, coaches will be able to teach proper stance, hand placement and movement, including blocking which would enhance the safety of the game. The use of hand shields would be restricted to one-on-one and two-on-two skill instruction and would continue to prohibit player-to-player contact. The subcommittee reviewed a request from the American Southwest Conference to allow the use of additional equipment (e.g., helmets, blocking sleds) but the subcommittee declined to recommend futher allowances as they would not enhance a student-athlete's ability to receive skill instruction and may detract from the concept of conditioning. Further, permiting helmets would impact institutional resources for required re-conditioning and certification.

  (4) Estimated Budget Impact. None.

  (5) Student-Athlete Impact. Allows football student-athlete's who are not skill position players to receive skill instruction beyond alignments.

2. Nonlegislative Items.

- **Referral of issues related to baseball to the NCAA Division III Baseball Committee.**

  (1) Recommendation. That Management Council refer to the NCAA Division III Championships Committee requesting the NCAA Division III Baseball Committee review issues related to protecting baseball student-athletes' academic pursuits and address concerns of missed class and campus time.

(2) Effective Date. Immediate

(3) Rationale. The subcommittee received a presentation of the GOALS study results with an emphasis on baseball in comparison to other spring championship sports. The subcommittee noted concern with the athletic emphasis amongst baseball student-athletes in addition to significant missed class and campus time as compared to other spring championship sports. The subcommittee discussed various legislative changes including: (1) Requiring baseball student-athletes to be provided with two days off per week from athletically related activities after the first date of competition; (2) Whether the current maximum allowed number of contests are appropriate; (3) Allowing contests completed during the nontraditional segment to be considered for championship requirements; and (4) Whether the current date of the baseball championship should be moved later to allow for additional time for institutions to complete contests. Based on its concerns and discussion, the subcommittee referred the issue to the Baseball Committee through the Championships Committee for consideration.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. None.

INFORMATIONAL ITEMS

1. **NCAA Division III Management Council Playing and Practice Seasons Subcommittee roster.** The subcommittee reviewed the current roster and provided any updates to the NCAA staff.

2. **Noncontroversial legislation related to scrimmages and exhibitions.** The subcommittee reviewed NC-2012-10 and NC-2012-11 which were previously approved in concept by Management Council.

3. **Out of Season Activities and Expenses to Qualify for the Olympic Trials -- Swimming and Diving.** The subcommittee reviewed blanket waivers provided each of the last three Olympic years by the Division III Management Council Subcommittee for Legislative Relief. Specifically, the NCAA Division III membership has submitted a waiver request to allow Division III swimming student-athletes to work with their coaches outside the declared playing and practice season to achieve an Olympic Trial qualifying time and prepare for the Olympic trials as well as receive expenses for participation in one qualifying event. The subcommittee determined that based on the complexity and variability, these requests are best handled through the waiver process and recommended the Swimming and Diving Committee consider requesting the waiver on behalf of the membership as it is most knowledgable in determining the appropriate criteria for such relief.

4. **Other business.** The subcommittee reviewed legislation requested by the NCAA Committee on Competitive Safeguards and Medical Aspect of Sports related to the three hours of contiuous recovery time between any sessions for football during the acclimatization period. The subcommittee noted that while this change would align all three divisions, it also noted that the current legislation was a result of a member sponsored proposal.

5. **Future meeting and teleconference dates and sites.** The committee reviewed its future meeting scheduled on October 14, 2012 in Indianapolis.

6. **Adjournment.** The subcommittee adjourned at 5:55 p.m. Eastern Standard Time.

Committee Chair: *Chris Martin, Commissioner of the College Conference of Illinois and Wisconsin*
Staff Liaisons: *Brandy Hataway, Academic and Membership Affairs*
Kristin Nesbit, Academic and Membership Affairs
Liz Susha, Championship and Corporate Alliances

Attendees	Absentees
Stanton Ching, Connecticut College	
Karla Conrad, Manchester College	
Charles S. Harris, Averett University	
William Klika, Fairleigh Dickinson University, Florham	
Chris Martin, College Conference of Illinois and Wisconsin	
Nancy L. Meyer, Calvin College	
Steven E. Nelson, University of Wisconsin, Superior	
Other Participants: Brandy Hataway, NCAA Kristin Nesbitt, NCAA Louise McCleary, NCAA Mike Miranda, NCAA Jeff Myers, NCAA Jeff Martinez, University of Redlands	

REPORT OF THE NCAA DIVISION III CHAMPIONSHIPS COMMITTEE DECEMBER 13, 2011, TELECONFERENCE

ACTION ITEMS.

- **None.**

INFORMATIONAL ITEMS.

1. **Field Hockey – Site Selection.** The NCAA Division III Championships Committee approved Geneva, New York as the site for the 2012 NCAA Division III Field Hockey Championship, with William Smith College serving as the host. The committee noted that the student-athletes will have an opportunity to play on a new AstroTurf field, the preferred surface for field hockey, in a region of the country that has great support for the sport. In addition, William Smith successfully hosted the 2006 championship.

2. **Baseball – Misconduct Review**. The committee reviewed documentation submitted by the State University of New York at Cortland in conjunction with the institution's appeal of the misconduct charge and related sanctions issued by the NCAA Division III Baseball Committee as a result of the actions of the SUNY Cortland baseball coaching staff during the 2011 NCAA Division III Baseball Championship. Stuart Robinson, a member of the championships committee and an administrator at an institution in the same conference as SUNY Cortland, recused himself from the discussion. The committee will complete its review of the appeal during a January teleconference that will include presentations by SUNY Cortland administrators and coaches and the baseball committee chair and championship manager.

3. **Swimming and Diving – Independent Dive Judges.** The committee reviewed a recommendation from the swimming and diving committee that seven independent dive judges or coaches who do not have student-athletes participating in the competition serve on the diving panel at each of four regional diving qualification meets (i.e., 28 judges total). The committee confirmed that the concept should be identified as a budget item with a high priority during the committee's review of priorities for the 2012-15 budget triennium.

4. **Selection Criteria – In-Region Games.** The committee reviewed the concept of revising the Division III team selection criteria to include all contests against Division III institutions in the primary criteria and all contests against non-Division III opponents (e.g., Division I, Division II, NAIA) in the secondary criteria. In conjunction with this revision to the selection criteria, the current requirement that institutions must play at least 50 percent of their competition against Division III in-region opponents to be eligible for selection would be increased to a minimum of 70 percent of their competition against Division III in-region opponents. This change would maintain the Division III emphasis on in-region competition.

The committee reviewed charts that listed the percentage of in-region contests for each team that participated in postseason play for all team sports for the 2008-09, 2009-10 and 2010-11 championship seasons. The committee noted that only a handful of the hundreds of participating institutions did not meet the 70 percent in-region threshold, and the majority of those institutions were only a few percentage points below 70 percent. The committee further noted that the data supports that institutions focus on scheduling opponents within close geographic proximity to minimize missed class time and travel costs, and the increase to the in-region threshold would likely further support this practice. The committee believes the revision to the selection criteria and in-region requirement would allow sport committees to better evaluate each institution's full body of work against other Division III institutions and would be widely supported by the sport committees. The committee expressed support for the revision to the selection criteria and in-region requirement and will continue to discuss this topic during the committee's February in-person meeting.

5. **2012-15 Budget Triennium Priorities.** Staff provided an overview of the four possible sources of funding for budget items: inflationary funds, reallocation of existing funds, new funds in the base budget, and spending down Division III reserve funds. In subsequent meetings and teleconferences, the committee will prioritize identified budget items (e.g., per diem rate, per diem days, increases to official travel party size, officials' fees, sport committee recommendations, etc.) and recommend a specific year of implementation and funding source for each item.

6. **Division III Regional Advisory Committee Balloting and Ranking Process.** The committee reviewed the new online confidential balloting process for regional advisory committee (RAC) rankings that the championships committee approved for all team sports for 2011-12. Staff noted that feedback regarding the balloting process has been positive and the system is easy to access and user friendly. There was significant consensus in the RAC voting patterns, the weekly rankings appeared to accurately reflect the discussion during the weekly RAC calls, and the participation rate of RAC members on weekly calls was higher than in previous years.

   The championships committee also reviewed the pilot program for the sports of football and women's volleyball to publish RAC rankings without adjustment by the sport committee. Staff noted that RACs were very receptive to feedback from the sport committee and the RAC rankings were consistent with the sport committee's evaluation and ranking process during team selections. The committee believes that the new balloting process and publishing the RAC rankings successfully increased the accountability and visibility of the RACs, and the committee supported extending the pilot program to include all remaining team sports (i.e., baseball, men's and women's basketball, men's and women's ice hockey, men's and women's lacrosse, softball and men's volleyball) for the 2011-12 winter and spring championship seasons.

7. Other Business. The committee reviewed feedback regarding the services provided by GO Ground during the fall 2011 championship season. The committee noted concerns expressed by participating institutions regarding timeliness of communication to the institutions, uncertainty regarding keeping the same bus/driver throughout the championship, and inflated rates charged by bus companies to GO Ground (versus the rates the same bus companies would have charged if dealing directly with the institution).

Committee Chair: *Stuart Robinson, State University College at New Paltz*
Staff Liaisons: *John Williams, Championships and Alliances*
Jan Gentry, Championships and Alliances
Liz Turner Suscha, Championships and Alliances

Teleconference, December 13, 2011	
Attendees	Absentees
Tim Downes, Emory University	
Holly Gera, Montclair State University	
Kelli Hamilton, University of Minnesota, Morris	
Bob King, Trinity University (Texas)	
Sue Lauder, Fitchburg State University	
Chris Martin, College Conference of Illinois and Wisconsin	
Steve Nelson, University of Wisconsin, Superior	
Stuart Robinson, State University College at New Paltz	
Other Participants	
Dan Dutcher, NCAA	
Jan Gentry, NCAA	
Linda Godby, NCAA	
Leah Kareti, NCAA	
Jeff Myers, NCAA	
John Williams, NCAA	

REPORT OF THE NCAA DIVISION III CHAMPIONSHIPS COMMITTEE JANUARY 24, 2012, TELECONFERENCE

ACTION ITEMS.

- **None.**

INFORMATIONAL ITEMS.

1. **Baseball – Misconduct Review.** The NCAA Division III Championships Committee considered an appeal submitted by the State University of New York at Cortland regarding the misconduct and related sanctions issued by the NCAA Division III Baseball Committee as a result of the actions of the baseball coaching staff in conjunction with the 2011 NCAA Division III Baseball Championship. After review of a written appeal, the verbal statements offered by representatives of SUNY Cortland, and the verbal statements offered by representatives of the baseball committee, the championships committee upheld the decision of the baseball committee and, as a result, the sanctions as issued by the baseball committee remain intact. A public reprimand is issued to head coach Joe Brown and assistant coach Mike Howell due to unprofessional and unsportsmanlike conduct exhibited in conjunction with the championship. In addition, both coaches are subject to a suspension for the first game of the next NCAA baseball championship in which SUNY Cortland is a participating team. The committee believed that the self-imposed sanctions by Cortland were not sufficient and the various reports and materials presented to the committee demonstrated that the misconduct took place in a public manner, thereby meriting a public reprimand. Furthermore, the committee expressed concern about a prior instance of misconduct which provided sufficient notice to the institution to monitor future conduct. Stuart Robinson, a member of the championships committee and an administrator at an institution in the same conference as SUNY Cortland, recused himself from the discussion.

2. **Women's Ice Hockey.**

   a. Date Formula. The committee approved that the date formula for first rounds of the NCAA Division III Women's Ice Hockey Championship be revised from one week prior to the finals (Friday, Saturday or Sunday) to one week prior to the finals (Friday or Saturday), effective for the 2012 championship. The committee noted that the majority of weekend college hockey games are played Fridays and Saturdays. Further, for the past five years, no first-round host has held the game Sunday; thirteen have held the game Saturday and two have held the game Friday. The revision to the date formula reflects the current practice. Elimination of Sunday as a scheduling option also reduces the possibility of a significant difference in time for rest and travel for teams between the first round and the finals.

b. Committee Chair. The committee approved that Steve Nelson, director of athletics at the University of Wisconsin, Superior, serve as the chair of the NCAA Division III Women's Ice Hockey Committee, effective immediately.

3. Deadline Waiver Request. The committee reviewed the request by Saint Joseph's College of Maine to be considered for institutional eligibility in the NCAA Division III Men's and Women's Indoor Track and Field Championships after having missed the associated deadlines to indicate sponsorship of the sport for the 2011-2012 academic year, but took no action. The committee will request additional information from the institution before making a final determination.

4. Other Business. The committee discussed plans for its February in-person meeting, including agenda and materials preparation by staff to ensure that a review of misconduct provisions and the ongoing work of a staff-initiated project team are included. In addition, the committee asked that staff provide a summary of misconduct cases concerning Division III championships within the past year.

Committee Chair: *Stuart Robinson, State University College at New Paltz*
Staff Liaisons: *John Williams, Championships and Alliances*
Jan Gentry, Championships and Alliances
Liz Turner Suscha, Championships and Alliances

Teleconference, January 24, 2012	
Attendees	Absentees
Tim Downes, Emory University	None
Holly Gera, Montclair State University	
Kelli Hamilton, University of Minnesota, Morris	
Sue Lauder, Fitchburg State University	
Jeff Martinez, University of Redlands	
Steve Nelson, University of Wisconsin, Superior	
Joe Onderko, Presidents' Athletic Conference	
Stuart Robinson, State University College at New Paltz	
Monica Severson, Wartburg College	
Other Participants	
Joe Brown, State University of New York at Cortland (for a portion of the meeting)	
Jan Gentry, NCAA	
Linda Godby, NCAA	
Brandy Hataway, NCAA	

Anthony Holman, NCAA (for a portion of the meeting)	
Gregg Kaye, The Commonwealth Coast Conference (for a portion of the meeting)	
Jeff Myers, NCAA	
Liz Turner Suscha, NCAA	
Mike Urtz, State University of New York at Cortland (for a portion of the meeting)	

REPORT OF THE NCAA DIVISION III CHAMPIONSHIPS COMMITTEE FEBRUARY 22-23, 2012, MEETING

***ACTION ITEMS*.**

1. Legislative Items.

a. Informational Updates from Playing Rules Oversight Panel.

(1) Recommendation. That the Division III Management Council sponsor legislation requiring the Playing Rules Oversight Panel (PROP) to provide informational updates regarding Division III specific issues to the NCAA Division III Championships Committee.

(2) Effective Date. Immediately.

(3) Rationale. During the restructuring of the Division I governance structure, it was specified that PROP would report to the Division I Championships/Sports Management Cabinet regarding issues relating to Division I (see NCAA Bylaw 21.7.5.5.4) for sharing of information only. The change did not amend the legislation for PROP in Bylaw 21.1. Division II recently passed similar legislation, leaving Division III as the only division that does not have language requiring PROP to report issues relating to Division III.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. None.

b. Selection Criteria.

(1) Recommendation. That the selection criteria be revised such that contests against Division III opponents are included in the primary criteria, and contests against opponents from other classifications (i.e., NCAA Divisions I and II and NAIA) are included in the secondary criteria. Further, that the requirement that institutions play at least 50 percent of their scheduled competition against in-region, Division III opponents to be considered for selection to NCAA championships for team sports be increased to a minimum of 70 percent.

(2) Effective Date. 2013-14 academic year.

(3) Rationale. The proposed revisions to the selection criteria maintain the Division III emphasis on in-region competition by requiring an institution to schedule a minimum of 70 percent of its contests against in-region, Division III opponents in order to be considered for selection for team sports. Institutions will continue to have four ways to meet the in-region

requirement: 1) all competition within an institution's defined sport region; 2) all competition within an institution's geographical region per Constitution 4.13.1.1) all competition within a 200-mile radius; and 4) all conference competition.

Once the institutions that have met the 70 percent in-region threshold have been identified, sport committees will then have the ability to rank and select teams based on each institution's full body of work against Division III opponents. Currently, team sport committees rank and select teams by first evaluating the primary (in-region) criteria, and then if a decision is not able to be reached, evaluating the secondary (overall) criteria. During the selection process, it can be challenging for sport committees to select teams nationally using regional criteria because, when comparing teams from different sport regions, often the only criteria available is win-loss percentage and strength of schedule due to limited cross-region play (i.e., few head-to-head contests or common opponents). The revisions to the selection criteria will make more comparative data available for committees to evaluate to identify and select competitive teams that are committed to the Division III philosophy of in-region competition.

[Note: The committee will review the current 25 percent in-region requirement for the sports of golf and tennis to determine whether that percentage also should be increased. Institutions will continue to have an opportunity to request a waiver of the in-region requirement.]

(4) Estimated Budget Impact. None. [Note: The committee reviewed the percentage of in-region contests for championship participants for team sports the past three years and noted that nearly all of the institutions already meet the 70 percent in-region scheduling threshold during the regular season. The committee anticipates that the proposed revision to the selection criteria will not significantly influence institutions' current scheduling practices or increase travel costs.]

(5) Student-Athlete Impact. None.

c. Institutional Eligibility - Bylaw 31.2.1(c).

(1) Recommendation. That the Management Council approve in concept an administrative regulation clarifying that institutions that do not satisfy Bylaw 20 minimum contests and participant requirements (see Bylaw 20.11.3.8) shall not register a team score based on individual participants.

(2) Effective Date. August 1, 2013.

(3) Rationale. Teams that do not meet the minimum requirements for sport sponsorship should not be permitted to circumvent the intent of the legislation by aggregating points scored by individual qualifiers for a team score that would result in a win or place finish for the institution at a championship.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. None

2. Nonlegislative Item.

- **Budget.**

a. Recommendation. That the Management Council, with the support of the Division III Strategic Planning and Finance Committee, approve the recommendations with budget implications as outlined below. (See Attachment, a chart listing each recommendation, associated budget impact, source of funding and designated budget year. Note that further review by the Championships Committee is pending for all items relating to officials.)

(1) Official Travel Party. Increase the size of the official travel party for selected sports, as designated;
(2) Per Diem Days. Increase the number of per diem days by a half day for individual-team sports and team sports;
(3) Per Diem Rate. Increase the per diem rate $5 each year (i.e., to $90 in 2012-13, $95 in 2013-14, and $100 in 2014-15);
(4) Officials Fees. Increase officials' fees for all sports by a designated percentage (Note: Further review of this item is pending.);
(5) Baseball. Officials' Game Fees. Increase officials' fees for the regionals and finals;
(6) Men's Basketball – 2013 Date Format Change. Change the date format for the 2013 NCAA Division III Men's Basketball Championship so that the finals will be held the weekend of the 2013 Division I Men's Final Four [see Informational Item No. 13(g)];
(7) Women's Basketball – Future Date Format Change. Change the date format for a future NCAA Division III Women's Basketball Championship (year to be confirmed) so that the finals will be held the same weekend as the Division I Women's Final Four that year; [see Informational Item No. 13(g)];
(8) Women's Basketball – Officials' Evaluators. Utilize independent, neutral evaluators to evaluate basketball officials during all rounds of the NCAA Division III Women's Basketball Championship;

(9) Field Hockey – Site Selection. Conduct a combined Division I/II/III championship and provide one additional day of per diem for the two Division III teams advancing to the championship game [see Informational Item No. 12(d)];

(10) Football – Duties and Fees for Officials' Evaluators. Increase officials' fees due to adding assigned duties (i.e., watch DVD of contest and provide feedback);

(11) Men's Golf – Per Diem. Increase per diem for teams making the cut from five-and-a-half days to six days (Note: Increase is in addition to budget recommendation No. 2.);

(12) Women's Golf – Per Diem. Increase per diem from five-and-a-half days to six days (Note: Increase is in addition to budget recommendation No. 2.);

(13) Women's Golf – Addition of Individuals Selected. Increase by four the number of individuals selected for the championships (Note: Further review of this item is pending.);

(14) Rowing – Awards. Award mini-trophies to the top three finishers in the II Eight competition (Note: Further review of this item is pending.);

(15) Rowing – Official Travel Party. Increase the official travel party for the two at-large eight boats from 14 to 15 (Note: Further review of this item is pending.);

(16) Men's Soccer – Officials at Final Site. Increase the number of officials at the final site from six to seven;

(17) Women's Soccer – Officials at Final Site. Increase the number of officials at the final site from six to seven;

(18) Softball – Championship Format at Date Formula. Revise championship format to include regionals, super regionals (new) and finals, with the finals Thursday-Saturday of Memorial Day weekend;

(19) Softball – Officials' Game Fees. Increase officials' fees for the regionals and finals;

(20) Men's and Women's Swimming and Diving – Regional Diving Qualification Meets. Provide funding for four regional diving qualification meets;

(21) Men's and Women's Swimming and Diving – Independent Diving Judges. Use independent judges (i.e., instead of coaches of participating divers) to judge diving competition at the regional diving qualification meets;

(22) Men's and Women's Swimming and Diving – Officials at Final Site. Increase the number of officials in the swimming competition area at the final site by one;

(23) Men's and Women's Indoor Track and Field – Field Size Increase. Increase the field size by 44 student-athletes per gender (i.e., from 223 to 267 per gender);

(24) Wrestling – Number of Regionals and Qualifiers. Revise selection process such that 180 total student-athletes advance to the NCAA Division III Wrestling Championships through one of six NCAA-sponsored regionals (i.e., top three wrestlers from each weight class; 30 total from each regional). (Note: Further review of this item is pending.)

b. Effective Date. The 2012-2013, 2013-14 or 2014-15 academic year, as designated.

c. Rationale. Recommended budget items have been vetted by the committee. Items requiring further review are noted.

d. Estimated Budget Impact. See Attachment.

e. Student-Athlete Impact. All of the recommendations directly impact the student-athlete experience at the respective championship.

***INFORMATIONAL ITEMS*.**

1. Opening Remarks and Review of Schedule and Agenda. The chair, Mr. Robinson, welcomed the committee, reviewed the meeting schedule and highlighted key discussion items for the meeting.

2. Review of Previous Reports. The committee reviewed and approved reports for the October and January Management Council meetings and the committee's December and January teleconferences.

3. New Committee Member Orientation. Mr. Robinson reviewed the function and role of the committee, the duties and responsibilities of the committee members and the expectations of committee members in their role as liaisons to sport committees (e.g., attendance at one assigned championship each year). The committee confirmed liaison assignments for all sport committees. Mr. Williams reviewed the schedule for in-person meetings and teleconferences and highlighted key championship policies and issues addressed by the committee (e.g., waivers, misconduct appeals, access ratio for bracket expansion, travel policies, selection criteria, etc.).

4. Division III Governance Update. Ms. McCleary provided a governance update regarding the topics listed below. Mr. Dutcher provided an overview of the Division III budget and the allocation of funds available for championships and other initiatives.

a. Division III Identity Initiative, including Division III Week (April 9-15) and the purchasing website;
b. Academic reporting;
c. Feedback regarding the possibility of a recruiting calendar and limitations on nonscholastic recruiting;
d. Sickle cell trait testing;
e. Drug and alcohol education;
f. Faculty representative pilot program;
g. Special Olympics; and
h. Minority enhancement grant programs.

5. **Management Council Update.** Mr. Downes noted several ongoing issues included in recent committee updates provided to the Management Council, including regional alignment, the student-athlete experience during championships, and the effectiveness of centralized management by the NCAA of ground transportation through GO Ground and possibly team hotels in the future.

6. **Update from NCAA Convention.** Mr. Myers provided an overview of legislation that was adopted, defeated or withdrawn by the Division III membership at the 2012 NCAA Convention. Of note to the committee was the adoption of Proposal No. 2, which aligns the conference requirements for Division III membership with conference requirements for participation in Division III championships and precludes an institution from being core in more than one multi-sport conference. The committee also noted that with the adoption of Proposal No. 4, it is now permissible for professional sports organizations to serve as the financial sponsor of intercollegiate competition events at the institutional and conference level, as long as the organizations are not publicly identified.

7. **Questions Regarding Major Junior A Hockey.** The committee approved a request for a referral from the NCAA Division III Management Council to the NCAA Division III Men's Ice Hockey Committee regarding potential revisions to the organized competition legislation relating to Major Junior Hockey, Junior A Hockey and other foreign junior ice hockey leagues. The committee noted that feedback from the USA Hockey Junior Council and the NCAA Olympic Sports Liaison Committee may also be helpful in the review of this issue.

8. **PROP Update.** Mr. Robinson reviewed the report from PROP and identified issues relating to Division III. The committee approved a recommendation for legislation requiring PROP to provide informational updates regarding Division III specific issues to the championships committee [see Action Item No. 1(a)].

9. Modifications to Misconduct Appeals. Ms. Page provided an update regarding the work of an internal task force assigned to review the misconduct appeals process. The task force is charged with bringing more consistency to the processes followed by the three divisions. The task force expects to forward revised policies for misconduct charges/appeals and clear, step-by-step procedures, including a recommended timeline for notifications to and responses from involved individuals, for the committee to review during its May/June meeting. Each respective championship committee/cabinet will have an opportunity to emphasize any divisional priorities. The revised policies and procedures will be implemented for 2012-13.

10. Championships General Issues.

a. Analysis of Sport Region Alignments. The committee continued its ongoing discussion of regional alignment and reviewed feedback from conference commissioners, sport committees and the Division III virtual focus group. The committee noted the following primary goals of the current regional alignment analysis: 1) All members of a conference are aligned in the same sport region; 2) Number of sport regions for each sport is based on the overall sport sponsorship; 3) Regional nomenclature (i.e., names of the regions) is consistent with other sports with the same number of regions; and 4) Equitable distribution of teams per sport region. The committee agreed that there was utility in the regional alignment project and the goals of the project remain priorities, but the practical application of a "one-size-fits-all" solution was problematic, given the unique circumstances of each sport and varying regional sport sponsorship densities across sports.

The committee did not support adopting the proposed regional alignment model. Instead, the committee recommended revising the selection criteria [see Action Item No. 1(b)] to promote consistency and emphasize regional competition. In addition, the committee directed each sport committee to establish sport regions based on the following principles:

(1) All members of a conference are aligned in the same sport region (conferences may request an exception);

(2) Equitable number of teams in each sport region as much as possible (for competitive equity and logistical concerns such as postseason awards and workload of the regional advisory committee members);

(3) Each region will rank 15 percent of the teams in each region, with a minimum of six teams ranked in a region; and

(4) Consistent nomenclature for sport regions.

Each sport committee must forward a regional alignment consistent with the principles above to the championships committee by August 1. New regional alignments approved by the committee will be effective 2013-14.

b. Flexibility in Championship Bracketing Principles. Current bracketing principles require flights to be minimized when teams are paired in the bracket, which limits hosting opportunities for top-seeded institutions that are geographically isolated (i.e., more than 500 miles from many or all other participating teams). Three committee members were appointed to a subcommittee charged with evaluating possible alternatives or exceptions to the current bracketing principles. Information regarding travel expenses and travel industry trends presented to the committee by the NCAA travel staff during the meeting should help to guide the subcommittee's discussion. The subcommittee will formulate concepts for review by the sport committee chairs during the September meeting.

c. Waiver of Bylaws 31.3.3.1.2.1 and 31.3.3.1.3 – 50/25 Percent In-Region Requirement.

(1) Colorado College. The committee approved the waiver request for Colorado College for the sports of men's and women's lacrosse.

(2) Finlandia University. The committee approved the waiver request for Finlandia University for the sports of baseball and softball.

(3) Methodist University. The committee approved the waiver request for Methodist University for the sport of women's golf.

(4) Mills College. The committee approved the waiver request for Mills College for the sport of women's rowing.

(5) Nebraska Wesleyan University. The committee approved the waiver request for Nebraska Wesleyan College for the sports of baseball, men's and women's basketball, football, men's and women's soccer, softball and women's volleyball.

(6) Stevenson University. The committee approved the waiver request for Stevenson University for the sport of women's ice hockey.

d. Indoor Track and Field – Request to Waive Sponsorship Deadline. The committee did not approve a request for a deadline waiver per Bylaw 31.2.1.1 to restore institutional eligibility for championships for Saint Joseph's College of Maine in the sports of men's and women's indoor track and field.

The committee discussed whether individuals on teams that do not satisfy the Bylaw 20 minimum contests and participant requirements should be eligible for selection as

individuals. The championships committee referred this issue to the sport committees for golf, swimming and diving, tennis, track and field, and wrestling for them to provide feedback regarding whether this is an issue for their sport, whether it affects selections, and to what degree the sport committee monitors.

e. Future Championships Sites. The committee reviewed a list of all approved predetermined championship sites for 2008-09 through 2013-14. The committee noted that some sport committees rotate their championship to different parts of the country while other sport committees repeatedly return to a single site (e.g., Salem, Appleton). The committee noted that there are benefits to both strategies, and the top priority in site selection should remain maximizing the student-athlete championship experience.

f. Championships Committee Liaisons to Sport Committees. The committee reviewed the liaison assignments and assigned the new committee members to sport committees.

11. Sport Committee Recommendations.

a. Baseball.

(1) 2012 Regional Site Selections. Approved the following regional site selections:

Central – Rhodes College
Mid-Atlantic – Kean University
Mideast – Marietta College
Midwest – University of Wisconsin, Whitewater
New England – Eastern Connecticut State University
New York – State University of New York at Farmingdale
South – Christopher Newport
West – Linfield College

(2) Automatic Qualification. Approved the following 38 conferences to receive automatic qualification to the 2012 NCAA Division III Baseball Championship: Allegheny Mountain Collegiate Conference; American Southwest Conference; Capital Athletic Conference; Centennial Conference; College Conference of Illinois and Wisconsin; Colonial States Athletic Conference; Commonwealth Conference; Commonwealth Coast Conference; Freedom Conference; Great Northeast Athletic Conference; Heartland Collegiate Athletic Conference; Iowa Intercollegiate Athletic Conference; Landmark Conference; Liberty League; Little East Conference; Massachusetts State College Athletic Conference; Michigan Intercollegiate

Athletic Association; Midwest Conference; Minnesota Intercollegiate Athletic Conference; New England Small College Athletic Conference; New England Women's and Men's Athletic Conference; New England Collegiate Conference; New Jersey Athletic Conference; North Coast Athletic Conference; North Eastern Athletic Conference; Northern Athletics Conference; Northwest Conference; Ohio Athletic Conference; Old Dominion Athletic Conference; President's Athletic Conference; Skyline Conference; St. Louis Intercollegiate Athletic Conference; Southern California Intercollegiate Athletic Conference; Southern Collegiate Athletic Conference; State University of New York Athletic Conference; Upper Midwest Athletic Conference; USA South Athletic Conference; and Wisconsin Intercollegiate Athletic Conference.

The anticipated pool allocations are: Pool A - 38; Pool B - 2; and Pool C - 16.

(3) Accepted as an informational item that the bracket for the 2012 championship will increase from 55 teams to 56 teams based on sport sponsorship for 2010-11 and the 1:6.5 access ratio for team sports.

b. Men's Basketball. Accepted as an informational item that the bracket for the 2012 NCAA Division III Men's Basketball Championship will increase from 61 teams to 62 teams based on sport sponsorship for 2010-11 and the 1:6.5 access ratio for team sports.

c. Men's and Women's Golf.

(1) Change in Venue. Approved a change in venue for the 2013 NCAA Men's and Women's Golf Championships to the Sandestin Golf and Beach Resort in Destin, Florida. The championships will continue to be hosted by Methodist University.

(2) Midyear Division I Transfer Student-Athlete. Accepted as an informational item that the women's golf committee does not have any written policy that would preclude contests played at the Division I level by a midyear transfer to Division III from counting toward the minimum contests requirement and being considered for selections.

d. Women's Field Hockey. Approved Virginia Beach, Virginia as the site for the 2013 NCAA Division III Field Hockey Championship, with Virginia Wesleyan College and the Virginia Beach Convention and Visitors Bureau serving as hosts. The semifinals will be played at the USA Field Hockey National Training Center and the championship game will be played at Old Dominion University in conjunction with the Divisions I and II championship games. The combined format of the

championship will require the four participating Division III teams to arrive one day earlier than required under the current championship date formula, which will result in a budget impact of approximately $5,500 for per diem for teams and lodging and per diem for NCAA committee and staff [see Action Item No. 2(a)(9)]. The championship anticipates a cost savings of approximately $8,000 in operational expenses due to the combined championship site (e.g., cost of bleachers, tents, staffing, signage, etc. shared among three divisions). The National Field Hockey Coaches Association supports this proposal and has committed to moving its convention in 2013 to Virginia Beach during the weekend of the championships. Initial discussions by the divisional field hockey committees support a combined championship format once every four years.

e. Women's Lacrosse.

(1) Bracket Expansion. Approved an increase in the 2013 NCAA Division III Women's Lacrosse Championship bracket from 31 teams to 32 teams. Based on sport sponsorship for 2011-12 and the 1:6.5 access ratio for team sports, an increase to 33 teams is merited for 2013. However, a 33-team bracket would result in either adding one week to the championship date formula, which would move the 2013 championship to Memorial Day weekend, or adding an additional game to the current two-week format. The 2013 championship format is a combined championship with Division II. The approved host is unable to conduct the championship Memorial Day weekend, and the Division II women's lacrosse committee does not support moving the combined championship to Memorial Day weekend. Further, the Division III women's lacrosse coaches do not support compressing the current two-week tournament format by adding the additional game, which would create a competitive disadvantage due to a shortened recuperation time from the quarterfinals (i.e., two teams would be required to play three games in four or five days). The women's lacrosse committee noted that its request to limit the bracket increase to 32 teams is only for the 2013 championship, and the committee intends to increase the bracket in accordance with the 1:6.5 access ratio for the 2014 championship.

(2) Championship Date Formula Change. Approved a change to the championship date formula, effective for the 2014 championship, to accommodate a 33-team bracket. The change will result in the championship finals being held Memorial Day weekend.

f. Women's Volleyball.

(1) Automatic Qualification. Approved the following 42 conferences to receive automatic qualification to the 2012 NCAA Division III Women's Volleyball Championship: Allegheny Mountain Collegiate Conference; American

Southwest Conference; Capital Athletic Conference; Centennial Conference; City University of New York Athletic Conference; College Conference of Illinois and Wisconsin; Colonial States Athletic Conference; Commonwealth Coast Conference; Commonwealth Conference; Empire 8; Freedom Conference; Great Northeast Athletic Conference; Great South Athletic Conference; Heartland Collegiate Athletic Conference; Iowa Intercollegiate Athletic Conference; Landmark Conference; Little East Conference; Michigan Intercollegiate Athletic Association; Middle Atlantic Conferences; Midwest Conference; Minnesota Intercollegiate Athletic Conference; New England Small College Athletic Conference; New England Collegiate Conference; New England Women's and Men's Athletic Conference; New Jersey Athletic Conference; North Atlantic Conference; North Coast Athletic Conference; North Eastern Athletic Conference; Northern Athletics Conference; Northwest Conference; Ohio Athletic Conference; Old Dominion Athletic Conference; Presidents' Athletic Conference; Skyline Conference; Southern California Intercollegiate Athletic Conference; Southern Collegiate Athletic Conference; St. Louis Intercollegiate Athletic Conference; State University of New York Athletic Conference; University Athletic Association; Upper Midwest Conference; USA South Athletic Conference; and Wisconsin Intercollegiate Athletic Conference.

The anticipated pool allocations are: Pool A - 42; Pool B - 2; and Pool C - 20.

(2) Committee Chair. Approved Kristen Smith, director of athletics at Kalamazoo College, serve as the chair of the committee, effective immediately.

(3) Championship Date Formula. Approved that the championship date formula for the 2012 and 2013 championships be revised so that regionals are played Friday-Sunday instead of Thursday-Saturday the week prior to the finals, which will remain Thursday-Saturday (November 15-17, 2012 and November 14-16, 2013). The change to the date formula will help to minimize missed class time for participating teams and provide an extra day for regional hosts to prepare to host.

(4) Selection Criteria. The committee reviewed a request to add non-conference strength of schedule to the primary selection criteria for all Division III team sports. The committee agreed that this issue should be discussed by the sport committee chairs at the September meeting, and if the recommendation is approved, the effective date should be 2013-14, consistent with the other changes to the selection criteria.

12. National Office Championships Group Update.

a. Elite 89 Recipients. The committee reviewed a list of the Elite 89 recipients for the fall 2011 championship season.

b. Fall 2011 Championship Reports. The committee reviewed championship reports for the fall 2011 championship season.

c. Fall 2011 Enhancement Reports. The committee reviewed enhancement reports for the fall 2011 championship season.

d. Fall 2011 Champions. The committee reviewed a list of the champions from each division for the fall 2011 championship season.

e. Fall Financial Analysis. Ms. Sheely provided an overview of the state of the transportation industry and factors that impact championship travel costs (e.g., rising oil prices, increases in commercial airfare, limited availability of small charter planes, airline consolidations resulting in decreased price competition and capacity, etc. Ms. Sheely noted that Division III transportation costs for the 2011 fall championship season increased 18 percent from the 2010 fall championship season.

In addition, Mr. Shaheen provided an overview of the comprehensive review by the championships and alliances staff of its operations in an effort to better understand championship expenses, how the expenses are incurred and which party (the NCAA or the host) is in the best position to purchase the necessary goods and services. Mr. Shaheen noted that the new accounting code system better enables staff to accurately track expenses for each line item to determine the true cost of running championships. Mr. Shaheen emphasized that the staff review will result in greater transparency of actual expenses, more efficient and effective budgeting, a simplified process for hosts, and ultimately an enhanced championship experience for student-athletes.

f. GO Ground Update. Ms. Sheely provided an update regarding GO Ground, noting that the ground transportation program is designed to consolidate charter bus services, contain costs, provide quality service and ensure safety standards. The NCAA is in the first year of a three-year contract with GO Ground. GO Ground is focused on improving customer service issues (e.g., response time), and surveys of fall 2011 championship participants indicated a 72 percent satisfaction rate for Division III, up from 50 percent in 2010.

g. Men's Basketball 75th Anniversary. The NCAA championships and alliances staff provided a presentation regarding the 75th anniversary of the Men's Final Four in 2013, which will be a celebration of basketball that the staff hopes will include the Divisions II and III men's basketball championship games at Phillips Arena. The

following anniversary activities are organized around three pillars of activities: 1) basketball events; 2) service and education; and 3) marketing and promotion. The proposed schedule of events for the Division III teams would include community service and/or Special Olympics activities, on-court introductions during the Division I championship, an all-star game for the top Division III student-athletes not participating in the championship, and a televised championship game with no cost of admission to encourage attendance. The committee agreed that this is an incredible opportunity for Division III Identity Initiative branding. The committee supported proceeding with inclusion of the Division III championship in the anniversary celebration, noting that funding would need to be reviewed by the Division III Strategic Planning and Finance Committee and that a comparable opportunity must also be provided for the women's basketball championship in the near future. [NOTE: See related summary of information attached, which was distributed subsequently to the Division III Commissioner's Association.]

13. Division III Championships Committee Policies and Operating Procedures Manual Review. The committee reviewed selected sections of the Division III Championships Committee Policies and Operating Procedures Manual.

14. Future Meeting Dates and Sites.

a. May 29-30, 2012, Indianapolis, Indiana.

b. September 9-12, 2012, Indianapolis, Indiana.

c. February 12-13, 2013, Indianapolis, Indiana.

15. Other Business. The committee noted that the men's ice hockey bracket would not be expanded unless merited based on an increase in sport sponsorship and the 1:6.5 access ratio for team sports.

16. Adjournment.

Committee Chair: *Stuart Robinson, State University College at New Paltz*
Staff Liaisons: *John Williams, Championships and Alliances*
Jan Gentry, Championships and Alliances
Liz Turner Suscha, Championships and Alliances

February 22-23, 2012	
Attendees	Absentees
Tim Downes, Emory University	
Holly Gera, Montclair State University	
Sue Lauder, Fitchburg State University	
Joe Onderko, Presidents' Athletic Conference	
Steve Nelson, University of Wisconsin, Superior	
Stuart Robinson, State University College at New Paltz	
Monica Severson, Wartburg College	
Attendees Via Conference Call	
Kelli Hamilton, University of Minnesota, Morris	
Jeff Martinez, University of Redlands	
Other Participants	
Gary Brown, NCAA	
Jacqie Carpenter, NCAA	
Rod Davis, NCAA Consultant	
Lee Dicklitch, NCAA	
Dan Dutcher, NCAA	
Ron English, NCAA	
Jan Gentry, NCAA	
Linda Godby, NCAA	
Brandy Hataway, NCAA	
Anthony Holman, NCAA	
Louise McCleary, NCAA	
Jeff Myers, NCAA	
Xiaomu Nui, NCAA	
Roberta Page, NCAA	
Greg Shaheen, NCAA	
Juanita Sheely, NCAA	
Liz Turner Suscha, NCAA	
Donnie Wagner, NCAA	
John Williams, NCAA	

Fellow Division III Commissioners:

I wanted to take a moment to update you on a potential program that would impact the Division III Men's Basketball Championship in the 2012-13 academic year.

At our most recent meeting, the NCAA Division III Championships Committee was presented with a proposal by the NCAA Division I Men's Basketball committee for a series of special events tied around the 75th Anniversary of the NCAA Men's Basketball Championship at the 2013 Final Four in Atlanta. The idea is to make the entire weekend a celebration of basketball, and as part of the celebration they would like to move both the Division II and Division III Men's Basketball Championship games to Atlanta to be played on Sunday (between the Saturday semifinals and Monday finals of the D-I Final Four).

There are obviously numerous details with this proposal, so I will try to summarize:

- This is being planned as a one-time event there are currently no plans to continue to hold the three basketball championship games at the same site in 2014 and beyond. However, there is a firm commitment to provide a similar opportunity at an upcoming Women's Final Four.
- The D-II and D-III championship games would take place at Philips Arena, home of the NBAs Atlanta Hawks, which has a capacity of approx. 18,000. Philips Arena has a curtain system to cover up the upper deck if necessary, but the goal of the D-I committee is to ensure a full house for both the D-II and D-III title games. The committee discussed having the D-II and D-III games on the same floor as the D-I semifinal and final games at the Georgia Dome, but ultimately decided that the potential of playing in front of thousands of empty seats would detract from the championship experience. The Final Four ticket packet would include free admission to the DII/III events.
- The D-III title game would take place at 12:30 p.m. Sunday and would be broadcast on the CBS College Sports Network, followed by the D-II title game broadcast by CBS at 4 p.m. If a team with a Sunday play prohibition advanced to the D-III title game, contingency plans are in place to move the championship game to Monday afternoon.
- The current tentative schedule has both D-III Championship teams arriving in Atlanta in Thursday to attend an all-division evening Salute Celebration. On Friday, the teams would practice off-site, would be actively involved in a community service project and would be introduced at the D-I practices. Saturday morning, both teams would practice at Philips Arena, then would be introduced at halftime of the D-I men's semifinal games on Saturday night. After the Sunday championship games, the D-II and D-III champions would again be introduced during the D-I title game Monday night, before both teams depart for campus on Tuesday. The losing teams on Sunday would return to campus either Sunday evening or Monday.
- If approved, this would result in changes to the Division III Men's Basketball Championship selection process and tournament in 2012-13. Opening round games would take place the weekend of March 7-9, 2013, with Sectionals becoming a single game on March 16. Salem would then host eight teams for the quarterfinals and semifinals on March 23 & 24, with the final two remaining teams then moving to the title game in Atlanta (April 7).

- Additional funding required for the championship from Division III (approximately $185,000) would come from two sources--the Championships budget and the NCAA Division III Identity Initiative. Division II will provide comparable funding. The remainder of the funding (approximately $400,000) would come from Division I.

The pros and cons of this proposal were discussed at length by the D-III Championships Committee, which ultimately voted to support the proposal. The issue was then brought to the D-III Strategic Planning & Finance Committee, which had a similar debate before also voting to support the proposal. In both administrative bodies, concerns raised included the change in the tournament format, the two-week wait period between the semifinals and championship games and the financial outlay. Both committees concluded that the concerns were outweighed by the opportunity to provide student-athletes with a unique one-time experience, as well as the branding and identity opportunities provided by including the DIII championship in the Final Four platform (e.g., related signage and promotion, as well as having the D-III championship included game broadcast by CBS College Sports-- which was a priority for DIIICA members at our January meeting in Indianapolis).

Because of the time constraints involved, originally this issue was considered by the NCAA Division III Administrative Committee (the PC and MC leadership group that is constitutionally empowered to handle time-sensitive issues that arise between Council meetings) for final approval in advance of a proposed press conference announcement next weekend at the 2012 D-I Final Four in New Orleans. The Administrative Committee endorsed the proposal. However, because several details have not been resolved at this point (especially on the Division I side), the press release will likely simply mention this concept as one of several under serious review. Meanwhile, the DIII MC and PC would have an opportunity to further discuss the concept when they meet later next month. FYI, the DII governance structure has signed off on the proposal.

As word of this potential program has slowly trickled out, I have heard from several of my colleagues on this issue, with some voicing support for and other expressing concerns about the concept. Hopefully, this communication will allow you to discuss the issue with all of your key constituencies and provide the Division III governance structure with constructive feedback.

Thanks for your attention to this fairly lengthy communication. As always, please feel free to contact me with any thoughts, concerns or questions.

Enjoy the weekend!

Joe Onderko, Executive Director
Presidents' Athletic Conference
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P-(724) 933-4630
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E-mail: onderko@pacathletics.org
Web: www.pacathletics.org

From: 'Williams, Jonathan'
To: 'onderko@pacathletics.org'
Sent: Tue Mar 27 16:13
Subject: Fwd: 2013 DIII Men's Basketball Championship.

Joe,

It was brought to my attention that there is some confusion as to when the selections will be held for the 2013 Menâ€™s Basketball Championship. This year our selections were held on the last Sunday March and the announcements were made on the following Monday. The only change that will be made is the selections would start later on that Sunday and concluded on Monday late afternoon and the announcements would still be on the same Monday, but in the evening.

It is not clear yet if the games will start that same week or the next week. The only thing that is clear at this time is the last two weeks. The quarterfinals and semifinals will take place, in Salem, Virginia, the fourth weekend of March and the championship game will take place on Sunday, April 7th, in Atlanta. The basketball committee is looking at another format for the three weeks prior to the quarterfinals and semifinals.

Joe,

It was suggested that I follow up with the actual dates:

Selections in 2013: February 24th & 25th.
Announcement: February 25th.
Quarterfinals and semifinals: March 22nd & 23rd.
Championship: April 7th.

Have a good evening,

John

Please let me know if you have any question.

John Williams
Director of Championships and Alliances
Office Phone: 317/917-6316
Fax: 317/917-6237
Cell: 317/966-6443
jawilliams@ncaa.org

Division III Commissioners Association Survey on DIII Men's Basketball Championship Proposal for 2013

TEXT ONLY

For 2013 it is being proposed that the DIII Men's Basketball Championship game be played in Atlanta on the Sunday prior to the DI Men's final Monday night.

The purpose of this survey is simply to find out how the DIIICA membership feels about this proposal so the views can be shared with DIII Management and President's Councils as they discuss this later this month. The following facts are provided for your reference:

* The DIII Championships and Strategic Planning and Finance Committee have approved this proposal.

* This will be a one-time event and a similar opportunity will be provided for the DIII Women's Final within the DI Final Four.

* The D-II and D-III championship games would take place at Philips Arena, home of the NBA's Atlanta Hawks, which has a capacity of approx. 18,000. Philips Arena has a curtain system to cover up the upper deck if necessary, but the goal of the D-I committee is to ensure a full house for both the D-II and D-III title games. The Final Four ticket packet would include free admission to the DII/III events.

* The D-III title game would take place at 12:30 p.m. Sunday and would be broadcast on TV via the CBS College Sports Network.

* The DIII Men's Lacrosse Final Four has been played at the same site and weekend as the DI Lacrosse Final Four with crowds larger than 18,000.

* If approved, eight teams would play in Salem as compared to four under the current format.

* If approved, this would result in changes to the Division III men's basketball championship selection process and tournament in 2012-13 as follows:

<u>Current 2012-13 Division III Men's Basketball Dates</u>
Selection Date Feb 24
1st Rounds (16) Feb 28 - Mar 2
Sectionals (4) Mar 8-9
Finals Mar 15-16 (semifinals and finals in Salem)

Proposed 2012-13 Division III Men's Basketball Dates
Selection Date Feb 24-25
1st Rounds (16) Mar 7-9
Sectionals (8) Mar 16
Elite Eight Mar 23-24 (quarterfinals and semifinals in Salem)
Final Apr 7 (in Atlanta)

* Additional funding required for the championship from Division III (approximately $185,000) would come from two sources--the Championships budget and the NCAA Division III Identity Initiative. Division II will provide comparable funding. The remainder of the funding (approximately $400,000) would come from Division I. This covers additional lodging expense, game management needs, and facility costs.

* The current tentative schedule has both D-III Championship teams arriving in Atlanta on Thursday to attend an all-division evening Salute Celebration. On Friday, the teams would practice off-site, would be actively involved in a community service project and would be introduced at the D-I practices. Saturday morning, both teams would practice at Philips Arena, then would be introduced at halftime of the D-I semifinal games on Saturday night. After the Sunday championship games, the D-II and D-III champions would again be introduced during the D-I title game Monday night, before both teams depart for campus on Tuesday. The losing teams on Sunday would return to campus either Sunday evening or Monday.

* If approved AMA would provide legislative relief to permit this one-time experience.

With all of this in mind, do you support or oppose this one-time event?

REPORT OF THE NCAA DIVISION III CHAMPIONSHIPS COMMITTEE MARCH 20, 2012 TELECONFERENCE

ACTION ITEMS.

- **None.**

INFORMATIONAL ITEMS.

1. **Opening Remarks.** The chair, Mr. Robinson, welcomed the committee and opened the meeting.

2. **Women's Tennis – Chair Appointment.** The committee approved the recommendation that Mark Murphy, head women's tennis coach, Kalamazoo College, be named chair of the Division III Women's Tennis Committee, replacing Ann Lebedeff, Pomona-Pitzer Colleges, effective immediately through September 1, 2012.

3. **Study Abroad/Foreign Exchange Student Considerations.** At the request of the Division III Interpretations and Legislation Committee (ILC), the committee agreed to request that all sport committees (team and individual-team sports) provide feedback on study abroad/foreign exchange considerations. Specifically, a student-athlete who is participating in a study abroad program can experience a number of challenges to competing while on that program; concerns range from triggering transfer status to rendering oneself ineligible by engaging in outside competition. ILC seeks sport committee feedback related to sport-specific issues (versus general administrative concerns) as it considers legislation that would make it easier for a student-athlete to engage in athletics opportunities while participating in a study abroad program. ILC's contemplated legislative recommendation would allow participation only with amateur club or institution teams and not with professional teams. The committee also agreed that the feedback from sport committees will be reviewed as part of its May in-person meeting; in turn, comment will be provided to ILC by June 1.

4. **Regional Advisory Committee Balloting and Ranking – Golf and Tennis.** The committee agreed to require implementation of the new balloting process and publishing of the regional advisory committee (RAC) rankings without changes by the sport committee for the sports of golf and tennis, effective for the 2012 spring championship season. The decision brings the sports of golf and tennis in line with all team sports in an effort to increase the accountability and visibility of the RACs.

In addition, the committee agreed to require that the final regional ranking submitted by the RACs in all sports be released to the public in conjunction with championship selection, effective for the 2012 spring championship season. The change brings transparency to the final RAC ranking process and the related impact on final championship determinations by sport committees.

5. **Report from February 2012 In-Person Meeting.** The committee approved the report from the February 2012 in-person meeting, noting one editorial change.

6. **2012-15 Budget.** Mr. Robinson provided an update concerning the items proposed for the 2012-15 championships budget. During its recent meeting, the Division III Strategic Planning and Finance Committee expressed support for all of the championships items submitted. It was noted that the proposal related to the men's basketball 75th anniversary celebration generated a significant amount of discussion with specific concerns around missed class time and the extension of the championship season.

   In response to a question concerning championship bracket sizes, Mr. Williams provided clarification that bracket expansion for any sport, as a result of the application of the access ratio, is routinely handled by the NCAA Administrative Services staff and absorbed within the existing championships budget.

   The committee also reviewed selected sport committee budget recommendations and determined the following (see Attachment A for revised budget summary):

   a. Wrestling. The committee maintained support for the proposal to advance 180 qualifiers to the championships from six NCAA sponsored regionals, effective with the 2012-13 season. The committee discussed the anticipated championship access ratio for wrestling student-athletes with the change from 170 to 180 qualifiers and acknowledged that wrestling, along with other sports such as cross country and diving, may develop alternative regional alignment models due to the nature of the sports' regional championship structures.

   b. Rowing. The committee maintained support for the proposal to award mini trophies to the top three finishers in the II Eight competition. However, the committee did not support the request to increase the travel party for the two at-large Eight boats from 14 to 15 citing concern over expanding the travel party to accommodate non-athletes; therefore, the allocation will be removed from the total championships budget request.

   c. Women's Golf. The committee did not support the request to add four individuals to the women's golf championships, citing an already favorable championship access ratio for the sport and concern with the competitive quality of the additional

individuals; therefore, the allocation will be removed from the total championships budget request.

7. **Other Business.** In other business, Ms. Wilfert provided an overview of the NCAA championships drug testing program in response to a concern raised in conjunction with the 2012 Division III Women's Ice Hockey Championship. Specifically, the committee was concerned about the length of time that a student-athlete was held post-competition to provide a viable sample and whether the holding period could be indefinite. Ms. Wilfert explained what happens when a student-athlete fails to produce a viable sample and highlighted that the championships drug testing protocol dictates that testing occur post-competition and that those selected for testing must remain at the testing site until they can produce a viable sample. Based on the report, the committee took no action.

Committee Chair: *Stuart Robinson, State University College at New Paltz*
Staff Liaisons: *John Williams, Championships and Alliances*
Jan Gentry, Championships and Alliances
Liz Turner Suscha, Championships and Alliances

Teleconference, March 20, 2012	
Attendees	Absentees
Tim Downes, Emory University	Kelli Hamilton, University of Minnesota, Morris
Holly Gera, Montclair State University	
Sue Lauder, Fitchburg State University	
Jeff Martinez, University of Redlands	
Steve Nelson, University of Wisconsin, Superior	
Joe Onderko, Presidents' Athletic Conference	
Stuart Robinson, State University College at New Paltz	
Monica Severson, Wartburg College	
Other Participants	
Jan Gentry, NCAA	
Linda Godby, NCAA	
Louise McCleary, NCAA	
Jeff Myers, NCAA	
Liz Turner Suscha, NCAA	
Mary Wilfert, NCAA	

REPORT OF THE NCAA DIVISION III CHAMPIONSHIPS COMMITTEE MARCH 27, 2012 ELECTRONIC MAIL

ACTION ITEMS.

- **None.**

INFORMATIONAL ITEMS.

1. Sport Committee Reappointments. The committee approved the following sport committee reappointments, effective September 1, 2012:

a. Division III Baseball Committee – Ben Shipp, vice president for athletics, University of Mary Hardin-Baylor.

b. Division III Women's Basketball Committee – Aaron Nester, head women's basketball coach, Oglethorpe University.

c. Men's and Women's Fencing Committee – Bruce Gillman, head men's and women's fencing coach/assistant director of athletics, Vassar College.

d. Division III Field Hockey Committee – Cory Ward, head field hockey coach, Gordon College.

e. Division III Women's Ice Hockey Committee – Jodi McKenna, head women's ice hockey coach, Wesleyan University (Connecticut); and Brad Marshall, head women's ice hockey coach, St. Catherine's University.

f. Division III Men's Soccer Committee – Travis Beauchamp, head men's soccer coach, Catholic University.

g. Division III Softball Committee – Robin Baker, assistant softball coach/assistant director of athletics, University of Wisconsin, Eau Claire.

h. Division III Wrestling Committee – Dick Simmons, associate director of athletics, Cornell College.

i. Football Rules Committee – Tim Weaver, head football coach, Bethany College (West Virginia).

2. **Sport Committee and Rules Committee Appointments.** The committee approved the following sport committee and rules committee appointments, effective September 1, 2012, unless otherwise noted:

   a. Division III Men's Basketball Committee – South region (immediate vacancy replacing Chris Cage): Jeff Burns, director of athletics, Randolph-Macon College; East region: Bob McVean, head men's basketball coach, Rochester Institute of Technology; West region: Brian Van Haaften, head men's basketball coach, Buena Vista University.

   b. Division III Women's Basketball Committee – Central region: Keri Carollo, head women's basketball coach, University of Wisconsin, Whitewater.

   c. Division III Field Hockey Committee – South region: Dawn Chamberlin, assistant director of athletics/head field hockey coach, Salisbury University; and South Atlantic region: Michelle Andre, head field hockey coach, Richard Stockton College of New Jersey.

   d. Division III Football Committee – East region: John Marzka, head football coach, Albright College; and West region: Duey Naatz, director of athletics, University of Wisconsin, Stout.

   e. Division III Men's Golf Committee – Mid-Atlantic region: Anthony Berich, director of athletics, University of Pittsburgh, Greensburg; and Southeast region: Bob McEvoy, director of athletics, Methodist University.

   f. Division III Men's Lacrosse Committee – North region: Sean Quirk, assistant director of athletics/head men's lacrosse coach, Endicott College.

   g. Division III Men's Soccer Committee – New England region (immediate vacancy replacing David Kulik): Jonathan Tymann, director of athletics, Gordon College.

   h. Division III Women's Soccer Committee – New England region (immediate vacancy replacing Jonathan Harper): Sean Sullivan, director of athletics, Clark University (Massachusetts); and approve a one-year term extension for Lee Ellis, director of athletics, Principia College. [NOTE: The Women's Soccer requested the term extension due to the recent resignation of the committee chair (Mr. Harper) and need for an experienced committee member to fill that position.]

   i. Division III Softball Committee – New England region: Joan Howard, assistant director of athletics, University of New England.

   j. Division III Men's Tennis Committee – Atlantic South region: Mike Bonnell, head men's tennis coach, Methodist University.

k. Division III Women's Tennis Committee – West region (immediate vacancy replacing Ann Lebedeff): Erin Ness, head women's tennis coach, University of California, Santa Cruz.

l. Division III Men's Volleyball Committee – East region (immediate vacancy replacing Louise McCleary): Terry Wansart, director of athletics, Hunter College.

m. Division III Women's Volleyball Committee – New England region: Christi Kelsey, head women's volleyball coach, Williams College.

n. Division III Wrestling Committee – Kim Wenger, associate director of athletics, Centennial Conference.

o. Women's Basketball Rules Committee – Region 1: Curt Smyth, interim director of athletics, University of New England.

p. Men's Lacrosse Rules Committee – Todd Hodgson, head men's lacrosse coach, Lycoming College.

q. Women's Lacrosse Rules Committee – Laura Moan, head women's lacrosse coach, Susquehanna University.

r. Men's and Women's Swimming and Diving Rules Committee (August 1, 2012, vacancies) – Gregg Parini, assistant director of athletics/head swimming and diving coach, Denison University; and Kevin Ryan, head men's and women's diving coach, U.S. Merchant Marine Academy.

s. Men's and Women's Track and Field Rules Committee (August 1, 2012, vacancies) – Jim Nichols, head men's cross country, track and field coach, Ithaca College; and Rick Witt, head men's cross country/track and field coach, University of Wisconsin, Stevens Point.

t. Women's Volleyball Rules Committee – Sarah Davis, head women's volleyball coach, College of Wooster.

u. Wrestling Rules Committee – Todd Hibbs, head wrestling coach, Alma College; and Jeff Swenson, director of athletics, Augsburg College.

Committee Chair: *Stuart Robinson, State University College at New Paltz*
Staff Liaisons: *John Williams, Championships and Alliances*
Jan Gentry, Championships and Alliances
Liz Turner Suscha, Championships and Alliances

Electronic Mail, March 27, 2012	
Attendees	Absentees
Tim Downes, Emory University	
Holly Gera, Montclair State University	
Kelli Hamilton, University of Minnesota, Morris	
Sue Lauder, Fitchburg State University	
Jeff Martinez, University of Redlands	
Steve Nelson, University of Wisconsin, Superior	
Joe Onderko, Presidents' Athletic Conference	
Stuart Robinson, State University College at New Paltz	
Monica Severson, Wartburg College	

REPORT OF THE NCAA DIVISION III FINANCIAL AID COMMITTEE February 20-21, 2012, MEETING

KEY ITEMS.

- **Level II Reviews.** The Financial Aid Committee reviewed 32 Level II financial aid reporting cases. During the deliberations, members of the committee recused themselves as necessary in accordance with NCAA and conflict of interest policy. On review, the committee took the following actions:

  a. **Take no action on the following 20 Level II review cases:**

2005-3-04	2006-3-07
2009-1-04	2007-3-06
2005-1-01	2009-1-02
2005-1-02	2009-1-07
2005-1-07	2009-2-02
2005-1-10	2011-1-02
2005-2-06	2011-1-03
2005-3-10	2011-1-04
2005-3-15	2011-2-01
2006-1-16	2011-3-04;

  b. **Take no action on the following Level II review case, on condition of review in the next review cycle:**

  2005-2-01, and

  c. **Forward the following 11 Level II review cases to the NCAA enforcement staff for additional review:**

2006-1-20	2010-2-04
2005-3-16	2006-1-01
2006-1-24	2011-1-05
2006-3-06	2011-3-01
2007-1-03	2011-3-03.
2009-1-03	

ACTION ITEMS.

1. Legislative Items.

- None.

2. Nonlegislative Items.

a. **Recommendations to NCAA Enforcement.** The committee provided recommendations to the NCAA enforcement staff regarding the review of referred Level II Review Case Nos. 2006-1-20, 2005-3-16, 2006-1-24, 2006-3-06, 2007-1-03, 2009-1-03, 2010-2-04, 2006-1-01, 2011-1-05, 2011-3-01, and 2011-3-03.

b. **Referral to NCAA Interpretations and Legislation Committee.** The committee reviewed 30 legislative interpretations concerning existing financial aid and forwarded those interpretations to the NCAA Division III Interpretations and Legislation Committee with recommendations for revision or archival.

INFORMATIONAL ITEMS.

1. Welcome and announcements. The new chair, Eric Stacey, welcomed new committee members, Laurie Coulter, Bob Ward, Will Wolper and Don Cragen.

2. Approval of the minutes from November 7-8, 2011. The committee approved the minutes from its November 7-8, 2011 in-person meeting.

3. Recommendation to the Division III Interpretations and Legislation Committee concerning existing financial aid interpretations. See action item no. 2-b.

4. Division III Governance Update. The committee was provided an update on the primary topics within the Division III governance structure for the 2012-13 year. The topics included: the identity initiative, Division III Week, the partnership with Special Olympics, issues associated with sickle-cell trait legislation and academic reporting.

The committee also received information on the triennial budgeting process for the Association and line items where additional funds will be shifted to support Division III priorities.

5. **Update on major infractions cases.** The committee received an update on two financial aid-related cases that completed the major infractions process. The staff noted that both institutions elected to undergo the summary disposition process.

6. **Update on educational opportunities.** The committee also received updates on various forums where the staff has presented or will be presenting financial aid information. Committee members supported the use of athletic conferences as a touch point to provide information. The committee also discussed key areas where institutions are committing violations and provided options for how to communicate those issues to the membership. Committee members noted that providing specific scenario examples to the membership may increase recognition of trouble areas for institutional administrators.

7. **Other Business.** The committee discussed the dates of future in-person meetings and asked the staff to determine a meeting schedule that will not conflict with the 2012 presidential elections. Members of the committee provided the staff with feedback regarding sanction recommendations to NCAA enforcement staff. The committee noted that within any given infraction regarding Division III financial aid, student-athletes more often than not have no culpability in the violation; however, the committee noted expressing the seriousness of financial aid violations is a key concern. In light of that concern, the committee suggested that the vacation of athletic records, as well as postseason bans, would be appropriate in certain scenarios. Overall, the committee agreed that pursuing serious penalties toward institutions that have more egregious violations is appropriate due to the nature of certain sanctions that would impact Division III institutions.

Committee Chair: *Eric Stacey, St. Catherine University*
Staff Liaisons: *Eric Hartung; Research*
Brandy Hataway, Academic and Membership Affairs
Jeff Myers, Academic and Membership Affairs
Kristin Nesbitt, Academic and Membership Affairs

Meeting Date: February 20-21, 2012	
Attendees	Absentees
Laurie Coulter, Austin College	None
Donald Cragen, Thomas College	
Sue Gaylor, Lycoming College	
W. Michael Hendricks, Catholic University (via teleconference)	
Margaret Mittuch, University of Puget Sound	
Michele Perkins, New England College (via teleconference)	
Terry Rupert, Wilmington College (Ohio)	
Scott Siegenthaler, University of Wisconsin, Eau Claire	
Eric Stacey, St. Catherine University	
Mila Su, Plattsburg State University of New York	
Robert Ward, St. John Fisher College	
Will Wolper, St. Louis Intercollegiate Athletic Conference	
Other Participants Eric Hartung, NCAA Brandy Hataway, NCAA Louise McCleary, NCAA Jeff Myers; NCAA Kristin Nesbitt, NCAA, recording secretary	

REPORT OF THE NCAA DIVISION III FINANCIAL AID COMMITTEE March 6, 2012, TELECONFERENCE

KEY ITEMS.

- **Level II Reviews.** The Financial Aid Committee reviewed four Level II financial aid reporting cases. During the deliberations, members of the committee recused themselves as necessary in accordance with NCAA and conflict of interest policy.

  A. **Committee Actions.** On review, the committee took the following actions:

  1. Take no action on case 2011-1-06.

  2. Forward the following two cases to the NCAA enforcement staff for additional review:

     2011-1-07 2011-3-02.

  B. **Deferred Decision.** The committee deferred its review of case 2005-1-15.

ACTION ITEMS.

1. Legislative Items.

- None.

2. Nonlegislative Items.

- **Recommendations to NCAA Enforcement.** The committee provided recommendations to the NCAA enforcement staff regarding the review of referred Level II Review Case Nos. 2011-1-07 and 2011-3-02.

INFORMATIONAL ITEMS.

1. Welcome and introductions. Mr. Stacey welcomed the members of the committee to the teleconference.

2. Level II reviews. See Key Items.

3. Other business. The committee discussed reviewing the policies and processes of the financial aid reporting process.

4. Adjournment. The committee adjourned at 3:53 p.m. EST.

Committee Chair: *Eric Stacey, St. Catherine University*
Staff Liaisons: *Eric Hartung; Research*
Brandy Hataway, Academic and Membership Affairs
Kristin Nesbitt, Academic and Membership Affairs

Meeting Date: March 6, 2012	
Attendees	Absentees
Laurie Coulter, Austin College	Donald Cragen, Thomas College
Sue Gaylor, Lycoming College	W. Michael Hendricks, Catholic University
Margaret Mittuch, University of Puget Sound	Mila Su, Plattsburg State University of New York
Michele Perkins, New England College	
Terry Rupert, Wilmington College (Ohio)	
Scott Siegenthaler, University of Wisconsin, Eau Claire	
Eric Stacey, St. Catherine University	
Robert Ward, St. John Fisher College	
Will Wolper, St. Louis Intercollegiate Athletic Conference	
Other Participants Eric Hartung, NCAA Brandy Hataway, NCAA, recording secretary	

REPORT OF THE NCAA DIVISION III FINANCIAL AID COMMITTEE March 21, 2012, TELECONFERENCE

KEY ITEMS.

- **Level II Review.** The Financial Aid Committee reviewed one case. On review, the committee took the following action:

  - Forward Level II review Case No. 2005-1-15 to the NCAA enforcement staff for additional review.

ACTION ITEMS.

1. Legislative Items.

- None.

2. Nonlegislative Items.

- **Recommendations to NCAA Enforcement.** The committee provided recommendations to the NCAA enforcement staff regarding the review of referred Level II Review Case No. 2005-1-15.

INFORMATIONAL ITEMS.

1. Welcome and introductions. Mr. Stacey welcomed the members of the committee to the teleconference.

2. Other business.

a. NCAA staff reminded the committee of upcoming meeting dates.

b. NCAA staff informed the committee that the annual division-wide financial aid report on findings and review results, as well as school-level review history and trend reports will be forthcoming in the next several weeks.

c. NCAA staff informed the committee that the 2012-13 reporting cycle will open June 1, 2012 and the deadline for submission of data files from the schools will be September 17, 2012.

d. NCAA staff informed the committee that the Financial Aid Reporting Program User Guide will be updated in the coming weeks and forwarded to the committee for review. It will be ready by June 1, 2012.

3. Adjournment. The committee adjourned at 3:55 p.m. EST.

Committee Chair: *Eric Stacey, St. Catherine University*
Staff Liaisons: *Eric Hartung, Research*
Brandy Hataway, Academic and Membership Affairs
Kristin Nesbitt, Academic and Membership Affairs

Meeting Date: March 21, 2012	
Attendees	Absentees
Laurie Coulter, Austin College	Sue Gaylor, Lycoming College
W. Michael Hendricks, Catholic University	
Margaret Mittuch, University of Puget Sound	
Michele Perkins, New England College	
Terry Rupert, Wilmington College (Ohio)	
Scott Siegenthaler, University of Wisconsin, Eau Claire	
Eric Stacey, St. Catherine University	
Mila Su, Plattsburg State University of New York	
Robert Ward, St. John Fisher College	
Will Wolper, St. Louis Intercollegiate Athletic Conference	

Statistics Related to Secondary Cases for 2011

Approximately 4,327 secondary infractions cases were processed and/or reviewed by the enforcement staff during the 2011 calendar year. Of the 4,327 cases, approximately 1,838 cases (42%) were processed by institutions and/or conferences as Level II secondary violations.

BY DIVISION

Total	**4327**	**(42% Level II)**
I	3185	(45% Level II)
II	900	(36% Level II)
III	242	(29% Level II)

BY SPORT

Administrative **Total = 107**

Men	**Total =2319**	**Women**	**Total =1901**
Baseball	246	Basketball	383
Basketball	502	Bowling	9
Cross Country	51	Cross Country	80
Fencing	4	Equestrian	7
Football	610	Fencing	3
Golf	110	Field Hockey	37
Gymnastics	11	Golf	85
Ice Hockey	23	Gymnastics	34
Lacrosse	37	Ice Hockey	17
Rifle	1	Lacrosse	47
Skiing	3	Rifle	2
Soccer	155	Rowing	53
Swimming	87	Rugby	1
Tennis	94	Skiing	4
Track, Indoor	124	Soccer	221
Track, Outdoor	129	Softball	159
Volleyball	37	Squash	3
Water Polo	13	Swimming	89
Wrestling	78	Tennis	104
		Track, Indoor	146
		Track, Outdoor	147
*Men's Crew	2	Volleyball	256
*Men's Squash	2	Water Polo	14

TOTAL SPORTS = 4,327

*Used for sport sponsorship purposes

BY BYLAW CITATION

Citation	All Divisions
Bylaw 2	0
Bylaw 3	8
Bylaw 6	3
Bylaw 10	21
Bylaw 11	175
Bylaw 12	322
Bylaw 13	2093
Bylaw 14	522
Bylaw 15	152
Bylaw 16	681
Bylaw 17	364
Bylaw 18	3
Bylaw 23	4
Bylaw 31	1
Bylaw 32	2
TOTAL	**4351***

* Totals of each category may not match sport totals due to differentials in sports/bylaws involved in an individual case.

Statistics Related to Secondary Cases for 2011 Division I

Approximately 3,185 Division I secondary infractions cases were processed and/or reviewed during the 2011 calendar year. Of those 3,185 cases, approximately 1,446 (45%) were processed by institutions and/or conferences as Level II secondary violations.

Division I Total = 3185 (45% Level II)

BY SPORT

Administrative	**Total = 51**

Men	**Total = 1771**	**Women**	**Total = 1363**
Baseball	179	Basketball	279
Basketball	399	Bowling	8
Cross Country	27	Cross Country	37
Fencing	3	Equestrian	7
Football	517	Fencing	3
Golf	77	Field Hockey	34
Gymnastics	11	Golf	67
Ice Hockey	15	Gymnastics	31
Lacrosse	22	Ice Hockey	11
Rifle	1	Lacrosse	29
Skiing	2	Rifle	2
Soccer	86	Rowing	49
Swimming	68	Rugby	0
Tennis	60	Skiing	3
Track, Indoor	98	Soccer	153
Track, Outdoor	107	Softball	102
Volleyball	27	Squash	2
Water Polo	12	Swimming	68
Wrestling	56	Tennis	73
		Track, Indoor	114
		Track, Outdoor	112
*Men's Crew	2	Volleyball	165
*Men's Squash	2	Sand Volleyball	0
		Water Polo	14

TOTAL SPORTS = 3,185

*Used for sport sponsorship purposes

BY BYLAW CITATION

Citation	Division I
Bylaw 2	0
Bylaw 3	7
Bylaw 6	0
Bylaw 10	10
Bylaw 11	143
Bylaw 12	224
Bylaw 13	1745
Bylaw 14	296
Bylaw 15	98
Bylaw 16	479
Bylaw 17	233
Bylaw 18	3
Bylaw 23	4
Bylaw 31	0
Bylaw 32	1
TOTAL	**3243***

* Totals of each category may not match sport totals due to differentials in sports/bylaws involved in an individual case.

Statistics Related to Secondary Cases for 2011 Division II

Approximately 900 Division II secondary infractions cases were processed and/or reviewed during the 2011 calendar year. Of those 900 cases, approximately 323 (36%) were processed by institutions and/or conferences as Level II secondary violations.

Division II Total = 900 (36% Level II)

BY SPORT

Administrative **Total = 40**

Men	**Total = 423**	**Women**	**Total = 437**
Baseball	53	Basketball	86
Basketball	76	Bowling	1
Cross Country	21	Cross Country	39
Fencing	1	Equestrian	0
Football	71	Fencing	0
Golf	23	Field Hockey	1
Gymnastics	0	Golf	12
Ice Hockey	3	Gymnastics	2
Lacrosse	11	Ice Hockey	5
Rifle	0	Lacrosse	14
Skiing	0	Rifle	0
Soccer	53	Rowing	4
Swimming	14	Rugby	1
Tennis	28	Skiing	0
Track, Indoor	20	Soccer	56
Track, Outdoor	19	Softball	47
Volleyball	9	Squash	0
Water Polo	1	Swimming	18
Wrestling	20	Tennis	26
		Track, Indoor	26
		Track, Outdoor	31
		Volleyball	68
		Sand Volleyball	0
		Water Polo	0

TOTAL SPORTS = 900

BY BYLAW CITATION

Citation	Division II
Bylaw 2	0
Bylaw 3	0
Bylaw 6	3
Bylaw 10	7
Bylaw 11	23
Bylaw 12	90
Bylaw 13	277
Bylaw 14	168
Bylaw 15	46
Bylaw 16	165
Bylaw 17	96
Bylaw 18	0
Bylaw 31	1
Bylaw 32	1
TOTAL	**877***

* Totals of each category may not match sport totals due to differentials in sports/bylaws involved in an individual case.

Statistics Related to Secondary Cases for 2011 Division III

Approximately 242 Division III secondary infractions cases were processed and/or reviewed during the 2011 calendar year. Of those 242 cases, approximately 69 (29%) were processed by institutions and/or conferences as Level II secondary violations.

Division III Total = 242 (29% Level II)

BY SPORT

Administrative **Total = 16**

Men	**Total = 125**	**Women**	**Total = 101**
Baseball	14	Basketball	18
Basketball	27	Bowling	0
Cross Country	3	Cross Country	4
Fencing	0	Equestrian	0
Football	22	Fencing	0
Golf	10	Field Hockey	2
Gymnastics	0	Golf	6
Ice Hockey	5	Gymnastics	1
Lacrosse	4	Ice Hockey	1
Rifle	0	Lacrosse	4
Skiing	1	Rifle	0
Soccer	16	Rowing	0
Swimming	5	Rugby	0
Tennis	6	Skiing	1
Track, Indoor	6	Soccer	12
Track, Outdoor	3	Softball	10
Volleyball	1	Squash	1
Water Polo	0	Swimming	3
Wrestling	2	Tennis	5
		Track, Indoor	6
		Track, Outdoor	4
*Men's Crew	0	Volleyball	23
		Water Polo	0

TOTAL SPORTS = 242

*Used for sport sponsorship purposes

BY BYLAW CITATION

Citation	Division III
Bylaw 2	0
Bylaw 3	1
Bylaw 6	0
Bylaw 10	4
Bylaw 11	9
Bylaw 12	8
Bylaw 13	71
Bylaw 14	58
Bylaw 15	8
Bylaw 16	37
Bylaw 17	35
Bylaw 18	0
Bylaw 31	0
Bylaw 32	0
TOTAL	**231***

* Totals of each category may not match sport totals due to differentials in sports/bylaws involved in an individual case.

REPORT OF THE NCAA DIVISION III MEMBERSHIP COMMITTEE February 15-16, 2012, MEETING

KEY ITEMS

- None

ACTION ITEMS.

1. Legislative Items.

- **Noncontroversial Legislation --NCAA Constitution 3.3.1.2.1 (Composition of Conference) - Application of Grace Period – Expiration.**

(1) Recommendation. Approve in concept noncontroversial legislation that clarifies that a conference that falls below the minimum number of institutions required for active conference membership enters into restricted status after the end of a two-year grace period. Further, within six months prior to the end of the two year grace period, the conference must provide the Division III Membership Committee with notice as to its progress toward attaining the minimum required number of core institutions. All benefits of conference membership will be removed after the grace period and will not be reinstated until the conference has regained the minimum required number of member institutions. Institutions that are members of the conference will continue to receive benefits of active membership (e.g., grant initiative funding as independents; NCAA Convention voting rights).

(2) Effective Date. August 1, 2012.

(3) Rationale. The proposed conference penalty process for failure to maintain seven active members on expiration of the two-year grace period is consistent with the institutional penalty process. Restricted status is appropriate for conferences that can't, within a two year grace period, meet the same minimum standards required of conferences seeking active NCAA Division III membership.

(4) Estimated Budget Impact. A conference that is in restricted status will lose access to conference-specific funds typically administered via the NCAA Division III Strategic Initiative Grant.

(5) Student-Athlete Impact. None.

2. Nonlegislative Items.

a. NCAA Constitution 3.6.3.1.1 (Fee – Provisional Members) - 2012-13 Exploratory Institutions.

(1) Recommendation. To approve the 2012-13 nonrefundable fee structure as recommended. Specifically, exploratory members will pay $500 on application to the exploratory process and will pay the remaining provisional fee balance of $37,180 by September 1 of the first year of provisional membership.

(2) Effective Date. The fee is effective for 2012-13 exploratory members and 2013-14 for first year provisional members.

(3) Rationale. The committee is annually charged with analyzing the expenses and benefits associated with the membership process and making a fee recommendation to the Division III Management Council. This analysis is based on a four-year rolling average Provisional members in years one through four shall also pay NCAA dues.

(4) Estimated Budget Impact. Exploratory and provisional member institutions will pay fees that cover the cost of administering the division's provisional and exploratory program.

(5) Student-Athlete Impact. None.

b. NCAA Constitution 3.2.4.15 (Convention and Regional Rules Seminar Attendance) - Convention Attendance – Waiver Requests.

(1) Recommendation. To approve institutional waiver requests per NCAA Constitution 3.2.4.15 (convention and regional rules seminar attendance) for those institutions that failed to either attend or cast a vote at the NCAA Convention. The committee recommended waiver approval for the following institutions that were unable to attend or cast a vote at the NCAA Convention due to technical issues, institutional emergencies or personal circumstances:

(a) Agnes Scott College;

(b) Albertus Magnus College;

(c) Anna Maria College;

(d) Suffolk University; and

(e) The U.S. Coast Guard Academy.

(2) Effective Date. Immediate. Waiver relief is applicable for attendance at the 2012 NCAA Convention.

(3) Rationale. The institutions described mitigating circumstances regarding inability to cast a vote at the business session. The committee reviewed the institutions' requests or circumstances and found that the mitigation presented warranted relief.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. None.

c. Trinity College (District of Columbia) – Sports-Sponsorship Requirements – Waiver Request of NCAA Bylaw 20.11.3 (Sports Sponsorship) per Bylaw 20.11.3.8.9.1 (Minimum Contests and Participants).

(1) Recommendation. Approve a sports-sponsorship waiver request of Bylaw 20.11.3 (sports sponsorship) for Trinity (District of Columbia) for the 2010-11 academic year per Bylaw 20.11.3.8.9.1 (minimum contests and participants).

(2) Effective Date. The waiver would provide relief for the 2010-11 academic year.

(3) Rationale. The committee noted that the institution's women's lacrosse head coach and assistant coach departed the institution two weeks prior to the start of the season. The committee considered the timing of the coaches' departure, the institution's efforts to search for a replacement, and the fact that the institution is currently sponsoring two club sports that will be activated as varsity sports. The committee also noted that the institution has a full roster of student-athletes for participation in the 2011-12 season. Finally, the committee considered the institution’s low enrollment and pool from which to draw student-athlete participants late in the academic year.

(4) Budget Impact. None.

(5) Student-Athlete Impact. None.

INFORMATIONAL ITEMS.

1. **Welcome and Announcements**. The committee commenced business at 2:07 p.m. Eastern time Wednesday February 15, 2012. New committee members were welcomed and committee members and NCAA staff introduced themselves.

2. **Election of Chair.** The committee elected Charlyn (Charlie) Robert, Nichols College, as chair of the Membership Committee and thanked Shana Levine, Washington and Lee University, for her leadership during her tenure as committee chair.

3. **Membership Committee Roster and Conflict of Interest.** Committee members were reminded of the NCAA Conflict of Interest Policy and proper procedures for recusal in the event that a conflict of interest might arise. Committee members followed the procedures during all deliberations.

4. **Division III Governance and Identity Update.** NCAA Governance Staff provided the committee with updates on the Division III Identity Initiative, the division's partnership with Special Olympics, academic reporting, status of sickle cell trait legislation and new initiatives subject to budget approval. The committee provided feedback regarding academic reporting including whether the Institutional Self-Study Guide (ISSG) could be an effective vehicle for collecting institutional academic reporting information. The committee also provided feedback regarding issues associated with sickle-cell trait legislation, education and initiatives.

5. **Applications for Exploratory Membership and Mentor Assignments.** The committee accepted and approved exploratory applications of the following:

   a. Alfred State College;

   b. Berea College; and

   c. Iowa Wesleyan College.

The committee assigned Charlie Robert to Alfred State College, Shana Levine to Berea College and Karen Thompson-Wolfe to Iowa Wesleyan College to serve as committee mentors to the institutions. In addition, Shana Levine was assigned as mentor to Centenary College to replace Stephanie Baker-Watson. The committee recognized that Illinois Institute of Technology was accepted to the exploratory process during a previous committee teleconference call.

6. Division III Active Membership.

a. Institutional Self-Study Guide (ISSG) Audit. The committee reviewed ISSG submissions and supporting materials from audited Division III active member institutions and took the following action:

(1) Approvals. The committee approved the ISSGs of the following institutions:

(a) Blackburn College;

(b) Bridgewater College (Virginia);

(c) Bridgewater State University;

(d) Greensboro College;

(e) North Central College;

(f) Rhode Island College;

(g) Rose-Hulman Institute of Technology;

(h) St. Norbert College;

(i) Stevenson University; and

(j) The University of Southern Maine.

(2) Approvals with Opportunities for Enhancement. The committee approved the ISSGs of the following institutions and provided feedback in areas where the institutions could enhance their current practices:

(a) Baruch College;

(b) DePauw University;

(c) Eureka College;

(d) Howard Payne University;

(e) Monmouth College;

(f) Mount Holyoke College;

(g) Muhlenberg College;

(h) Pine Manor College;

(i) Rust College;

(j) St. Lawrence University;

(k) Wheaton College (Massachusetts); and

(l) Williams College.

(3) Approvals with Opportunities for Enhancement, on Condition of Supplemental Information Submission. The committee approved the ISSGs of Alfred University and Otterbein University, and provided feedback in areas where those institutions could enhance their current practices. The committee conditioned its approval on receipt of supplemental materials that were not submitted with the institutions' ISSG submission.

(4) Request for Resubmission. The committee requested that Macalester College and Suffolk University review their ISSGs and resubmit to the committee not later than June 1, 2012.

b. Sports-Sponsorship Audit. The committee received an update on institutions that were audited for verification of sports sponsorship compliance during the 2010-11 academic year. The committee noted that four of these institutions will either seek waiver relief for failure to meet sports-sponsorship legislation or will be placed on probation for the 2012-13 academic year. The committee will review these institutions at its next meeting.

c. 2012 Convention Attendance - Constitution 3.2.4.15. The committee received notice from Birmingham-Southern University that the institution failed to attend and register a vote at the 2012 NCAA Convention Business Session. The institution declined to pursue a waiver of the legislation and will enter a three-year probationary period beginning September 1, 2012. Specifically, the institution will be on probation academic years 2012-13, 2013-14 and 2014-15. Further, the committee adopted a waiver directive that would provide NCAA staff and institutions guidance when an institution is unable to attend the NCAA Convention or cast a vote and has exhausted all options for representation. In its directive consideration, the committee noted that a waiver of the NCAA Convention business session voting and attendance requirement in Constitution 3.2.4.15 may be approved if an institution demonstrated it exhausted its options for transferring its vote prior to the Convention business session. The committee also noted that in its review of NCAA Convention attendance waivers, waiver relief has consistently been provided when mitigating circumstances demonstrate that the institution made exhaustive attempts to transfer its voting responsibility to an appropriate substitute when its original delegate was unable to attend the NCAA Convention business session.

d. Franciscan University of Steubenville – Sports-Sponsorship Waiver Update. The committee received an update from Franciscan University of Steubenville on the institution's plan to sponsor the minimum number of sports for sports sponsorship and noted that the institution has continued to fulfill its requirement to adhere to its plan. The institution was previously granted a waiver to permit the use of men's rugby as a sport for purposes of meeting the legislative requirement in Bylaw 20.11.3 (sports sponsorship).

7. Educational Initiatives.

a. 2012 NCAA Regional Rules Seminars.

(1) Content. The committee reviewed the schedule and educational sessions for the 2012 NCAA Regional Rules Seminars. Committee members provided suggestions as to areas that a recruiting-related session(s) may address; including opening a dialogue as to how and which sports could be impacted by recruiting reforms. Committee members discussed ideas for future compliance seminars conducted in tandem with, or as an alternative to, the standard Regional Rules Seminars.

(2) Attendance record. The committee was given a list of institutions that are required to attend the 2012 NCAA Regional Rules Seminars or the New England Pilot and was notified of the NCAA staff's process for providing reminders to those Division III institutions.

(3) National Association of Division III Athletics Administrators (NADIIIAA) Summer Forum. The committee was notified about the general schedule and programming of the NADIIIAA Summer Forum. The committee noted that the NADIIIAA Summer Forum will be held in conjunction with the Regional Rules Seminars in Atlanta, Georgia, June 4-8, 2012. Further, the committee considered the concept that NADIIIAA programming and attendance may be impacted by any future modification in compliance seminar programming or restructure.

b. New England Compliance Seminar. The committee reviewed a draft schedule of the New England Compliance Seminar scheduled for June 12 at Babson College. NCAA staff also noted that two video presentations would be provided to attendees to provide noncompliance-related educational programming (i.e., Division III Governance Update; Student-Athlete Programming) that is equivalent to the programming provided to 2012 NCAA Regional Rules Seminar attendees. Committee members noted that particular attention should be paid to the length of the seminar in terms of whether key educational points are thoroughly covered and made suggestions as to the order of various educational sessions. Finally, the committee noted that no other topical areas could be presented in video format or offered concurrent to one another in order to ensure committee educational priorities were met.

c. 2012-13 NCAA Division III Rules Test. The committee conducted its annual review of the Division III Rules Test and provided feedback as to subject areas that should be included on the 2012-13 version of the exam. Further, the committee suggested offering a hard copy of the test and providing a PowerPoint version of the test in an effort to assist institutions that administer the exam in a group format (e.g., athletics department staff meeting).

d. "Getting in the Game" webpage. The committee received an update on the "Getting in the Game" webpage and provided feedback regarding presentation, updates and the nature of the content of the site.

e. Digital Self-Study Guides. The NCAA staff provided the committee with a digital overview of the ISSG and explained the process that institutions could expect while completing the self-study in a digital-only format. Committee members noted that the 2012-13 class of institutions will be the first group to complete the ISSG in the new format. The staff noted that the Conference Self-Study Guide (CSSG) also will be converted to digital format prior to the 2012-13 academic year. The committee conducted its annual review of ISSG content and provided Staff with feedback.

8. In-Person Meetings and Teleconferences. The committee agreed to conduct its 2013 in-person meetings February 13-15, 2013, and June 17-19, 2013. The committee will continue to conduct monthly conference calls from 1 to 3 p.m. Eastern time on the second Thursday of each month.

9. Other Business. The committee provided NCAA staff with feedback on the NCAA Sports Sponsorship and Demographic Form, as well as suggestions for revision of the Division III Exploratory Membership Viability Statement.

10. Adjournment. The committee concluded its business and adjourned at 12:47 p.m. Eastern time Thursday, February 16, 2012.

Committee Chair: *Shana Levine, Washington and Lee University, Old Dominion Athletic Conference*

Staff Liaison: *Azure Davey, Academic and Membership Affairs*
Kristin Nesbitt, Academic and Membership Affairs
Jean Orr, Academic and Membership Affairs

Meeting Date: February 15-16, 2012	
Attendees	Absentees
Stephanie Baker-Watson, North Central College	Charles Harris, Averett University
Kris Diaz, Baldwin-Wallace College	Dale Knobel, Denison University
Shana Levine, Washington & Lee University	Marybeth Lennox, Green Mountain College
Charlie Robert, Nichols College	
Rubin Stevenson, Frostburg State University	
Karen E. Tompson-Wolfe, Westminster College (Missouri)	
Joseph Walsh, Great Northeast Athletic Conference	
Other Participants Gary Brown, NCAA Dan Dutcher; NCAA Houston Hum, NCAA extern Louise McCleary, NCAA Jeff Myers, NCAA Andrea Worlock, NCAA	

REPORT OF THE NCAA DIVISION III STUDENT-ATHLETE ADVISORY COMMITTEE JANUARY 10-14, 2012, MEETING

ACTION ITEMS.

1. Nonlegislative Items.

a. Inclusion (disability) resources, education and initiatives.

(1) Recommendation. That Management Council formally request the NCAA Minority Opportunities and Interests Committee and inclusion staff to explore the creation of a repository of resources for institutions, related to inclusion issues impacting, lesbian, gay, bisexual and transgender student-athletes, student-athletes with disabilities, student-athletes who are hearing impaired and other underrepresented groups.

(2) Effective Date. Immediate.

(3) Rationale. The NCAA Division III Student-Athlete Advisory Committee discussed the current initiatives related to diversity and inclusion and the need to provide educational and other resources to student-athletes, coaches, administrators and presidents to assist institutions with addressing issues related to inclusion. These include, but are not limited to, information regarding issues related to lesbian, gay, bisexual and transgender student-athletes, student-athletes with disabilities, student-athletes who are hearing impaired and other underrepresented groups. The committee recognized the need to emphasize educational resources for coaches, administrators and presidents who can affect campus policy and provide a consistent knowledge base for student-athletes.

(4) Estimated Budget Impact. TBD.

(5) Student-Athlete Impact. Provides resources to proactively address student-athlete well-being concerns.

b. Special Olympics

(1) Recommendation. That Management Council forward to the NCAA Division III Management Council Convention Planning Subcommittee a request to endorse and assist the committee with planning and conducting a Special Olympics event involving administrators and student-athletes at the 2013 NCAA Convention.

(2) Effective Date. Immediate.

(3) Rationale. The committee discussed the purpose of the Division III-Special Olympics partnership: to enhance the lives of Special Olympics athletes through their involvement with Division III student-athletes and to promote a shared learning experience. The committee believed an event during the 2013 Convention will serve to both further promote the partnership and demonstrate the attributes of Division III.

(4) Estimated Budget Impact. TBD.

(5) Student-Athlete Impact. Promote the student-athlete driven partnership and further demonstrate Division III student-athlete attributes.

INFORMATIONAL ITEMS.

1. Meeting Expectations. Brittany Petrella provided the committee with an overview of the agenda, Convention schedule and discussed appropriate etiquette throughout the meeting and during the Convention.

2. Standard Operating Resources. The committee reviewed its policies and procedures, Division III Positioning Platform, Roberts Rules of Order and discussed the appropriate presentation of reports to ensure the committee's actions were aligned with these operating guidelines.

3. Division III Updates and Issues.

a. Drug and Alcohol Education and Collaboration. Leah Kareti provided the committee with an update regarding the status of the alcohol and other drug education programs which are a collaborative effort between the NCAA and the National Association of Student Personnel Administrators (NASPA).

b. Academic Reporting Pilot. Dan Dutcher provided the committee with an overview of the results of the Academic Reporting Pilot.

c. 2012-15 Budget. Ms. Kareti provided the committee with information regarding the manner in which the division is funding programs in order to further strategic initiatives and ensure that the allocation of the budget matches the priorities at the conference, campus and national level. In conjunction with this discussion, the committee expressed the benefits of the involvement of student-athletes in conference and campus budgetary processes so that student-athletes have an understanding of the allocation of resources to support student-athlete well-being.

The committee discussed methods by which student-athletes are involved with the budgetary process. These include attending athletics department staff meetings, forming an athletics committee on campus to provide a venue for input and discussions and attendance by student-athlete representatives at the Board of Directors meetings. The committee noted that a best practices guide regarding how to engage campuses and conferences in order to have a student-athlete input in budgetary concerns may be helpful.

4. SAAC Initiatives.

a. Communications strategy. Kat Krtnick discussed the development of a Division III student-athlete advisory committee communications strategy to assist the committee push strategic initiatives, guide discussions, assist with decision making and overall continue to tell the Division III student-athlete story. Initial stages of planning over the next several months will determine the ultimate vision for the plan, primary goals and target audience. Preliminary discussions indicate that the focus will include explaining the National Student-Athlete Advisory Committee's purpose, creating opportunities for more feedback from student-athletes and providing information to assist student-athletes.

b. Establishing relationships between faculty, student-athletes and athletics departments. Dennis Leighton met with the committee to discuss the best way to foster relationships between the faculty and student-athletes, and also ensure that the Faculty Athletics Representatives Association (FARA) has consistent communication with the committee to assist it with promoting enhanced relationships between student-athletes and faculty. The committee will continue to communicate with FARA and seek opportunities to collaborate.

c. 2012 Convention – student-athletes attendance and programming. The committee hosted a luncheon for Division III student-athletes in attendance at the 2012 Convention to both promote student-athlete attendance at Convention and provide a professional development and mutual learning opportunity. The committee plans to enhance this event at the 2013 Convention.

5. Stunt, Acrobatics and Tumbling. Karen Morrison provided the committee with background on potential emerging sports for women.

6. Media Training. Chuck Wynn and members of the NCAA communications staff provided a presentation and tips for effective communication with the media.

7. **Special Olympics.** The committee discussed the Division III – Special Olympics partnership, reports received from institutional and conference activities and activities conducted at Division III championship events. These events included camps, clinics and other activities involving hands-on interaction between Division III and Special Olympics athletes. In addition, approximately $80,000 has been reported as being raised on behalf of Special Olympics. The partnership also was activated at Division III fall championships including the men's and women's soccer, football, field hockey, men's and women's cross-country and volleyball championships. These activities included Special Olympics clinics, recognition of Special Olympics athletes at the events, Special Olympics athletes serving as honorary captains and the promotion of awareness for Special Olympics. The committee will continue to build on these successes this winter and spring. The committee will conduct a Special Olympics Phone-a-thon this winter in order to continue to promote the Special Olympics partnership.

8. **Division III College Sports Information Directors of America.** Eric McDowell discussed strategies to develop a relationship between campus SAACs and their Sports Information Directors. A member of Division III SAAC will attend the CoSIDA National Conference this year to further promote this relationship.

9. **Legislation.** The committee reviewed the proposed legislation, the committee's positions and the committee's position papers.

10. **Membership Outreach.** Monica Miller Woods discussed the NCAA national office's efforts to engage former student-athletes and solicited ideas through which the NCAA national office could facilitate beneficial interaction with and between former student-athletes.

11. **Conference, partner conference and independents reports.** The committee provided updates regarding their campus, conference and partner conference activities and voted to recognize Washington College and the Old Dominion Athletic Conference with SAAC Spotlights for their community service work.

11. Committee elections.

The committee selected the following committee members to the following positions:

a. Wes Lambert, Maryville College (Tennessee), was elected as chair of the NCAA Executive Board.

b. Michelle Guillino, St. Joseph's College (Long Island), was elected as vice chair of the Executive Board.

c. Dalaine Whitlock, Concordia University, was elected as representative to the NCAA Division III Management Council.

d. Travis Misner, Loras College, was elected as representative to the NCAA Committee on Sportsmanship and Ethical Conduct.

e. Jacqueline Cohen, Roger Williams University, was elected as representative to the NCAA Committee on Competitive Safeguards and Medical Aspects of Sports.

f. Nathan Love, Hope College, was elected as representative to the NCAA Division III Interpretations and Legislation Committee.

15. Future meetings and teleconferences.

a. April 18, 2012, (tentative) teleconference at 8 p.m. Eastern time.

b. July 19-21, 2012, in-person meeting in Indianapolis.

c. November 16-18, 2012, (tentative) in-person meeting in Indianapolis.

d. January 16-19, 2013, NCAA Convention in Grapevine, Texas.

Committee Chair: *Brittany Petrella, Rowan University*
Staff Liaison(s): *Stephanie Thorburn; Student-Athlete Affairs*
Azure Davey; Academic and Membership Affairs
Kat Krtnick; Communications
Jason Montgomery; Enforcement Services

Meeting Date: January 10-14, 2012	
Attendees	Absentees
Steven Beradi, Ursinus College	Elizabeth (Liz) Tollett; Salisbury University
Jacqueline Cohen; Roger Williams University	
Curtis Coleman; University of Southern Maine	
Nafeesa Connolly; Simmons College	
Karla Conrad; Manchester College	
Wildens Fils; Lyndon State College	
Tucker Glass; Plattsburgh State University of New York	
Michelle Gulino; St. Joseph's College (Long Island)	
Brett Halvaks; California Lutheran University	
Kelli Hamilton; University of Minnesota, Morris	
Bai Kabba; North Central College	
Samantha Krueger; University of Wisconsin, Eau Claire	
Wesley Lambert; Maryville College (Tennessee)	
Erque (Justin) Lee; Lebanon Valley College	
Nathan Love; Hope College	
Alyssa Lubrino; Baruch College	
Travis Misner; Loras College	
Cayleb Paulino; Wilmington College (Ohio)	
Brittany Petrella; Rowan University	
Desirae Tongco; Mills College	
Dalaine Whitlock; Concordia University	
Other Participants Kathryn (Kitty) Baldridge; Gallaudet University; Dan Dutcher; NCAA; Kim Ford; NCAA; Leah Kareti; NCAA; Dennis Leighton, University of New England; Jeff Martinez; University of Redlands; Eric McDowell, Union; Monica Miller Woods, NCAA; Jeff Myers; NCAA; Karen Morrison; NCAA; Chris Ruckdaschel; NCAA; Kathleen Snipe, DePauw University; Chuck Wynne, NCAA.	

REPORT OF THE NCAA DIVISION III STUDENT-ATHLETE ADVISORY COMMITTEE MARCH 12, 2012, TELECONFERENCE

KEY ITEMS

- **None.**

ACTION ITEMS.

1. Legislative.

- **Noncontroversial Legislation -- Committees – Division III Committees – Student-Athlete Advisory Committee -- Composition.**

(1) Recommendation. Approve in concept noncontroversial legislation that modifies the committee composition legislation (NCAA Bylaw 21.9.5.10.1) as follows:

(a) When an even number of Division III conferences exist, the conferences are paired and one student-athlete represents a conference and partner conference. The independent institutions are represented by one student-athlete and that representative is unpaired.

(b) When an odd number of Division III conferences exist, the conferences are paired and one student-athlete represents a conference and partner conference. The independent institutions are paired with the remaining conference and one student-athlete represents both the independents and the conference.

(2) Effective Date. Immediate.

(3) Rationale. The current legislation does not account for committee composition and representation when an odd number of Division III conferences exist.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. Modification of the legislation will result in the most equitable national representation of Division III student-athletes.

2. Nonlegislative.

- **None.**

INFORMATIONAL ITEMS.

1. **Welcome.** The chair called business to order at 8 p.m.

2. **Administrative Items.** The committee reviewed its roster, approved its January 2012 report and reviewed a committee member transition plan. The committee transition plan is a three-step process: letter sent to new committee member; welcome telephone call from either the committee chair or vice-chair; and a telephone call from the outgoing committee member. The call from the outgoing committee member is designed to provide an overview of the status of the conference and partner conference.

3. **Division III Week.** The committee received an update on Division III Week planning efforts. Committee members were encouraged to serve in an ambassadorial capacity at their institutions and within their conference and partner conference. Committee members also were charged with telling the Division III story and encouraged to write articles about the student-athlete experience for local and national venues.

4. **NCAA Division III Interpretations and Legislation Committee Referral – Student-Athlete working under the supervision or direction of coaching staff member on required day off.** The committee reviewed a referral from the Interpretations and Legislation Committee related to student-athletes performing work at the direction or under the supervision of a coaching staff member on the required day off. The committee recognized that work performed on the required day off is generally uncommon, but noted in some sports (e.g., baseball; volleyball) it is more commonplace. The committee further recognized that some student-athletes do not consider work on the required day off as burdensome or invasive, yet the committee also noted that some coaches make last minute requests that impact student-athlete study schedules. Further, the committee noted coaches may deem the work voluntary, but are disappointed when student-athletes are unable to assist on the required day off due to studies or other commitments. The committee concluded that the extent of the work is often limited and is not an abuse of the intent of the required day off legislation. In the case of baseball, the committee noted that the care and maintenance of the field is often essential and baseball student-athletes typically enjoy and take pride in the maintenance of their game facility.

5. **Student-Athlete Affairs Advisory Group Involvement.** The committee received an update regarding the formation of a Student-Athlete Affairs Advisory Group to assist the NCAA staff address relevant issues in the areas of educational programs, health and safety and leadership opportunities for student-athletes. A committee member from each divisional Student-Athlete Advisory Committee will be selected to serve on the group. Committee members interested in serving on the group were asked to notify staff.

6. **Roundtable discussion feedback.** The committee discussed important takeaways from roundtable discussions with President's Council and Management Council during the 2012 NCAA Convention, including strategies to engage faculty athletics representatives. Strategies included, forming open lines of communication with the faculty members through proactive efforts such as including faculty at athletics events, inviting a faculty member to be involved with a particular athletics team throughout the year and holding a faculty appreciation night during a rivalry game or important contest.

7. **Special Olympics partnership.** Committee members provided updates regarding activities with Special Olympics at their campuses and conferences. These included the establishment of a Special Olympics bocce ball league, involvement in Polar Plunges and engagement with Special Olympics during spring athletics contests. The committee discussed the activation of the Special Olympics partnership at Division III championship events and committee members were provided an updated championships contact roster noting their assignments to assist with the activation at these events. Finally, the committee discussed upcoming committee led initiatives to further the Special Olympics partnership including an activity with Special Olympics during the committee's July meeting and an event with Special Olympics at the 2013 NCAA Convention. It was noted that a subcommittee will be formed in July to assist with the planning of an event during the 2013 NCAA Convention.

8. **Future meetings and teleconferences.**

   a. July 19-21, 2012, in-person meeting in Indianapolis.

   b. November 16-18, 2012, (tentative) in-person meeting in Indianapolis.

   c. January 16-19, 2013, in conjunction with the 2013 NCAA Convention in Grapevine, Texas.

9. **Adjournment.**

Committee Chair: *Brittany Petrella, Rowan University, New Jersey Athletic Conference*
Staff Liaison(s): *Azure Davey; Academic and Membership Affairs*
Kat Krtnick; Communications
Jason Montgomery; Enforcement Services
Stephanie Thorburn; Student-Athlete Affairs

Teleconference Date: March 12, 2012	
Attendees	Absentees
Steven Berardi, Ursinus College	Kathryn Baldridge, Gallaudet University
Jacqueline Cohen; Roger Williams University	Kelli Hamilton; University of Minnesota, Morris
Curtis Coleman; University of Southern Maine	Bai Kabba; North Central College
Nafeesa Connolly; Simmons College	Erque (Justin) Lee; Lebanon Valley College
Karla Conrad; Manchester College	Cayleb Paulino; Wilmington College (Ohio)
Wildens Fils; Lyndon State College	Steve Nelson, University of Wisconsin, Superior
Tucker Glass; Plattsburgh State University of New York	Elizabeth (Liz) Tollett; Salisbury University
Michelle Gulino; St. Joseph's College (Long Island)	
Brett Halvaks; California Lutheran University	
Samantha Krueger; University of Wisconsin, Eau Claire	
Wesley Lambert; Maryville College (Tennessee)	
Nathan Love; Hope College	
Alyssa Lubrino; Baruch College	
Travis Misner; Loras College	
Brittany Petrella; Rowan University	
Desirae Tongco; Mills College	
Dalaine Whitlock; Concordia University	

REPORT OF THE
NCAA DIVISION III INTERPRETATIONS AND LEGISLATION COMMITTEE
FEBRUARY 9, 2012

ACTION ITEMS.

1. Legislative Items.

a. Noncontroversial Legislation – Definition of an Agent.

(1) Recommendation. That Management Council approve in concept noncontroversial legislation to specify that an agent is any individual who, directly or indirectly represents or attempts to represent an individual for the purpose of marketing his athletic ability or reputation for financial gain, or seeks to obtain any type of financial gain or benefit from securing a prospective student-athlete's enrollment at an educational institution or from a student-athlete's potential earnings as a professional athlete.

(2) Effective Date. Immediate.

(3) Rationale. An industry of individuals has been created, including runners, financial advisors, marketing representatives, business managers, brand managers and street agents who seek to broker elite athletes for financial gain. Although governing bodies have attempted to impose regulations on these individuals and their activities, the competitive nature of the industry has resulted in many finding ways to circumvent the rules. One constant is the use of outside third parties. These third parties typically operate free of any governing body's jurisdiction. In order to regulate the interaction of these individuals with prospective student-athletes and student-athletes, the definition of an agent must be broadened. This proposal is not intended to include parents or legal guardians, athletics department staff members, former teammates or those individuals who have the best interest of a prospective student-athlete or student-athlete in mind in providing assistance or information, provided they do not intend to receive a financial gain for their assistance.

(4) Budget Impact. None.

(5) Student-Athlete Impact. None.

b. Approval of Revision of Official Interpretation – Institution That Does Not Require a Paid Acceptance or Financial Deposit for Admission or Financial Aid.

(1) Recommendation. That Management Council approve the revision of official interpretation [Reference: 3/25/11, Item No. 9-d], as follows:

Institution That Does Not Require a Paid Acceptance or Financial Deposit for Admission or Financial Aid.(III) The Interpretations and Legislation Committee determined it is permissible for an institution that does not require a paid acceptance or financial deposit in response to a written offer of aid or admission, but has received a commitment from the prospective student-athlete that is required of all incoming students, to release publicity about the prospective student-athlete, and after May 1 of the prospective student-athlete's senior year of high school, may use any form of communication with the prospective student-athlete.

[References: NCAA Division III Bylaws 13.02.11.4 (exception – after receipt of financial deposit) and 13.10.7 (announcement of acceptance)]

(2) Effective Date. Immediate.

(3) Rationale. The revision of the interpretation clarifies that the May 1 date referenced in the interpretation only applies to the communication exception and not the publicity exception.

(4) Budget Impact. None.

(5) Student-Athlete Impact. None.

c. Archive Official Interpretation and Approval of Official Interpretation – Contest/Date of Competition and Athletically Related Activity Limitations Applicable to Varsity and Junior Varsity Teams.

(1) Recommendation. To archive official interpretation [Reference 4/13/06, Item No. 4] and approve the following interpretation:

Contest/Date of Competition and Athletically Related Activity Limitations Applicable to Varsity and Junior Varsity Teams. (III) The Interpretations and Legislation Committee determined that multiple squad levels in one sport (e.g., varsity soccer, junior varsity soccer, or freshman soccer) at a member institution may participate separately in the prescribed number of

contests or scrimmages during the traditional segment with outside competition; however, during the nontraditional segment, all levels of teams within a sport (e.g., varsity or subvarsity squads) shall be treated as the same sport. Therefore, if any member (at any level) of a team participates in athletically related activities on a particular day during the nontraditional segment, that day must count as one of the 16 days of athletically related activity for the entire sport (all levels). The committee also confirmed that if an institution's multiple squad levels in one sport use the permissible one date of competition in the nontraditional segment, all levels must use the permissible one date of competition on the same actual day. The committee further confirmed that if any member of a sport team (any level) participates on the permissible one date of competition in the nontraditional segment, that participation must count within the eight-hour maximum limit for athletically related activity for the entire sport (all levels), as well as any prescribed competition limits (e.g., 18 innings in baseball, 120 minutes in lacrosse) for the entire sport (all levels).

[References: NCAA Division III Bylaws 17.1.4.4 (nontraditional segment limitations for baseball, field hockey, lacrosse, soccer, softball and volleyball), 17.2.5.1 (maximum limitations -- institutional), 17.3.5.1 (maximum limitations -- institutional), 17.4.5.1 (maximum limitations -- institutional), 17.5.5.1 (maximum limitations -- institutional), 17.7.5.1 (maximum limitations -- institutional), 17.8.5.1 (maximum limitations -- institutional), 17.9.5.1 (maximum limitations -- institutional), 17.10.5.1 (maximum limitations -- institutional), 17.11.5.1 (maximum limitations -- institutional), 17.12.5.1 (maximum limitations -- institutional), 17.13.5.1 (maximum limitations -- institutional), 17.14.5.1 (maximum limitations -- institutional), 17.15.5.1 (maximum limitations -- institutional), 17.16.5.1 (maximum limitations -- institutional), 17.18.5.1 (maximum limitations -- institutional), 17.19.5.1 (maximum limitations -- institutional), 17.20.5.1 (maximum limitations -- institutional), 17.21.5.1 (maximum limitations - institutional), 17.22.5.1 (maximum limitations -- institutional), 17.26.5.1 (maximum limitations -- institutional) and an official interpretation (4/13/06, Item No. 4), which has been archived]

(2) Effective Date. Immediate.

(3) Rationale. The committee believes this interpretation more clearly demonstrates the current application of the legislation.

(4) Budget Impact. None.

(5) Student-Athlete Impact. None.

2. Nonlegislative Items.

a. Referral to the NCAA Division III Student-Athlete Advisory Committee - Work Performed Under the Direction or Supervision of a Coaching Staff Member.

(1) Recommendation. That Management Council refer to the NCAA Division III Student-Athlete Advisory Committee the issue of performing work under the supervision or direction of a coaching staff member and whether that should be considered an athletically related activity.

(2) Effective Date. Immediate.

(3) Rationale. The committee reviewed a staff interpretation [Reference: 10/20/11] related to a student-athlete performing work under the supervision or direction of a coaching staff member. Specifically, the committee discussed scenarios where student-athlete's are participating in field or facility preparation for practice or competition. The committee noted concerns related to whether student-athletes are being required to perform such work and any impact such work has on the student-athlete's required day off during the playing and practice season or outside the playing and practice season. Based on these concerns, the committee referred the issue to the Student-Athlete Advisory Committee for consideration. [Note: See Supplement No. 12b, Informational Item 4]

(4) Budget Impact. None.

(5) Student-Athlete Impact. None.

b. Referral to NCAA Division III Financial Aid Committee - NCAA Division II Proposal No. 2012-5.

(1) Recommendation. That Management Council refer to the NCAA Division III Financial Aid Committee NCAA Division II Proposal No. 2012-5 for review and consideration.

(2) Effective Date. Immediate.

(3) Rationale. The committee reviewed Proposal No. 2012-5 as part of its standard review of legislative actions from Divisions I and II. The proposal amends the requirements of permissible financial aid from outside sources that consider athletics as a major criterion. Prior to Proposal No. 2012-5 the relevant bylaws in Divisions II and III were the same. The committee determined the Financial Aid Committee would have the expertise to review the change adopted in Division II for relevance for Division III.

(4) Budget Impact. None.

(5) Student-Athlete Impact. None.

INFORMATIONAL ITEMS.

1. **Welcome and Announcements.** The new chair, Darryl Sims, welcomed new committee members Jason Fein, Lisa Wisniowicz and noted the new Student-Athlete Advisory Committee representative would be Nathan Love from Hope College.

2. **NCAA Division III Interpretations and Legislation Committee Roster**. The committee was asked to review and submit any corrections to staff.

3. **Review NCAA Division III Identity Initiative.** The committee reviewed the goals, priorities and action steps within the Division III Strategic Positioning Platform.

4. **Update on Governance Issues.** The NCAA Division III governance staff provided the committee an update on the primary topics within the Division III governance structure for the 2012-13 year. The topics included: the identity initiative, Division III Week, tri-annual budget process, issues associated with sickle-cell trait legislation and academic reporting. The committee also received information about proposed opportunity projects to increase minority involvement in athletic administration and professional development.

5. **Review of Interpretations and Legislation Committee Policies and Procedures.** The committee revised its policies and procedures to note the timing of posted agenda items and to clarify recusal procedures for conflicts of interest, as well as updated the operating policy to mirror updates to the Association's mission, vision statements and key priorities. Further, the references to committee minutes were removed to reflect the NCAA national office policy standardizing how committee business is reported to the Association.

6. **Review Divisions I, II and III Staff Interpretations.** The committee reviewed staff interpretations issued in Divisions I, II and III between September 2011 and January 2012 and took the following action:

   a. Recommended staff review and issue a staff interpretation similar to a Division II staff interpretation [Reference: 12/21/11, Item No. c] clarifying permissible benefits provided by departments outside of athletics to high school, preparatory school and two-year personnel in conjunction with an intercollegiate athletics event; and

   b. Archived one interpretation [Reference: 10/26/11, Item No. a] relating to text messaging club teams; and

7. **Review Division III Official Interpretations.** The committee reviewed official interpretations issued in Division III between September 2011 and January 2012 and instructed staff to do the following:

   - Draft a potential incorporation of official interpretation [Reference: 10/17/11, Item No. 1] regarding recruiting services, for review by the committee.

8. **Review Divisions I and II Official Interpretations**. The committee reviewed official interpretations issued in Divisions I and II between September 2011 and January 2012 and did not take any action.

9. Review Divisions I and II Legislative Actions. The committee reviewed legislative actions in Divisions I and II between September 2011 and January 2012 and made the following recommendations:

a. Division I Proposal No. 2011-63 - Instructed staff to review the issue of post baccalaureate eligibility and present information to committee for review at a future meeting.

b. Division II Proposal No. NC-2012-21 - Instructed staff to review the issue regarding the permissibility of making an off-campus presentation to prospective student-athletes [and their parents] that are not seniors, and present information to the committee at a future meeting.

10. Review Division III Editorial Revisions. The committee reviewed editorial revisions issued between September 2011 and January 2012 and took no further action.

11. Review Division III Educational Columns. The committee reviewed educational columns issued between September 2011 and January 2012 and took no further action.

12. Review 2012 NCAA Convention Division III Legislation and Post-Convention Business.

a. Question and answer document. The committee reviewed the question and answer document from the 2012 legislative proposals and instructed staff to do the following:

(1) Convert question number two of Proposal No. 2012-5 into an official interpretation for future review by the committee; and

(2) Combine the questions from Proposal Nos. 2012-7 and 2012-8 into one education column for review by the committee.

b. Division III Proposal No. NC-2012-15. The committee reviewed Proposal No. NC-2012-15 and noted the legislation is consistent with the Division III philosophy and remains appropriate legislation. Specifically, the legislation is permissive in nature and does not require additional action from the membership. The legislation takes into account the rising costs of awards and grants greater flexibility for institutions that want to provide the same caliber of award, but were unable due to the costs exceeding the maximum limits. The committee expressed

that the awards an institution offers do not come into the recruiting process and therefore the increase does not create a recruiting advantage for those institutions that provide the maximum value award. Consequently, the committee determined that no further action is necessary.

c. **Recruiting presentation.** The committee discussed the National Association of Division III Athletic Administrators Convention Panel discussion "Athletic Recruiting—Finding a Balance that Makes Sense." The committee agreed the formation of a working group that reports to Management Council should be formed to further develop the concepts raised during that panel discussion. Specifically, the committee agreed the working group should explore alternative recruiting models, including recruiting calendars and restricted evaluations at nonscholastic events, to address the concerns of work life balance for collegiate athletics administrators as well as competitive equity. The committee noted the working group should focus on the impact of athletic and institutional needs, expanding technological resources, and the accelerated evolution of the youth sports culture. The committee recommended the composition of the working groups include a diverse constituency (e.g., admissions representatives, enrollment management administrators, coaches with differing responsibilities (e.g., part-time vs. full time) or whom are at different points within their careers; an athletics director with compliance experience, a Student-Athlete Advisory Committee member, and commissioners of conferences that administer recruiting requirements). Additionally, the committee noted that outside groups that may be impacted should be consulted (e.g., home-schooled prospective student-athletes, prospective student-athletes who are in religion-based educational systems). The committee instructed staff to do the following:

- Draft a formal recommendation for a working group to be reviewed by the committee during its March 22 teleconference.

13. Review of Previous Issues and Referrals.

a. **Completion of contest for sports sponsorship.** The committee reviewed an official interpretation [Reference: 06/16/94, Item No. 5] related to the minimum participant requirements for completion of a contest for purposes of sports sponsorship that had been referred to the NCAA Division III Membership Committee. Based on the Membership Committee's recommendation, the Interpretations and Legislation Committee determined the 1994 official

interpretation should be archived and an interpretation reflecting that completion of a contest should be dictated by the playing rules of the particular sport. The committee instructed staff to do the following:

- Draft a new interpretation for review by the committee that reflects this position.

b. **Financial aid interpretations.** The committee reviewed several financial aid interpretations that had been referred by the Division III Financial Aid Committee for action. Based on the Financial Aid Committee's recommendations, the Interpretations and Legislation Committee determined the following:

(1) Two staff interpretations should be archived [Reference: 8/15/87, Item No. h and 4/14/04, Item No. 2]; and

(2) Instructed staff to redraft one official interpretation [Reference: 8/18/82, Item No. 4-c-(4)], for future review by the committee, to reflect the appropriate legislation.

c. **Transfer exception for a student-athlete who is academically ineligible but has not used a season of participation.** The committee reviewed feedback from Student-Athlete Advisory Committee regarding the current transfer legislation that permits a student who is academically ineligible to transfer and be immediately eligible at the certifying institution if he or she has not previously used a season of participation at a Division III institution or participated in intercollegiate athletics at a non-Division III school. Based on the committee's previous discussions and the feedback from the Student-Athlete Advisory Committee, the Interpretations and Legislation Committee decided to table the issue until it has obtained comment from conference commissioners.

d. **Study abroad/foreign exchange considerations.** At its September 2011 meeting, the committee requested that Management Council refer this issue to the individual sport committees for additional input. The committee received an update on this issue and was advised that Management Council referred the issue as requested and the sport committees would be reviewing the matter at their upcoming meetings.

14. Division III Interpretative Issues.

a. Use of a season participation – alumni contest during preseason. The committee reviewed an issue related to a student-athlete in a sport that does not have a legislated preseason (e.g., track and field, ice hockey, swimming and diving) participating in an alumni contest prior to the first regular season contest and whether or not the student-athlete would use a season of participation for competing in such a contest. The committee determined that there is no competitive advantage by allowing such participation provided it occurs prior to the first regular season contest. The committee instructed staff to do the following:

- Draft an official interpretation for review by the committee.

b. Automatic qualification grace period. The committee reviewed the issue of when a conference has seven members declaring each will sponsor the sport [the minimum required for an automatic qualification (AQ)], but one or more institutions fail to meet the minimum participant or contest requirements necessary to sponsor the sport and determined that the two-year grace period does not begin until the academic year after the year the conference failed to satisfy the minimum participant or contest requirements. The committee noted that while this application provides three years of actual noncompliance with the minimum requirements, it also provides a conference two full academic years to solidify its membership. The committee recommended that staff do the following:

(1) Draft an official interpretation clarifying when the grace period begins; and

(2) Draft an educational column to provide examples to the membership of the appropriate application of the legislation.

c. Semiprofessional interpretation. The committee reviewed an issue related to individuals who have participated on teams that declare themselves to be semiprofessional (e.g., a golfer who competes on the semiprofessional circuit, a basketball player who plays on a semiprofessional team). The committee noted the legislation is silent as to this term and issuing an interpretation could prevent institutions from interpreting the rule more strictly than is needed. The committee recommended staff do the following:

- Issue a staff interpretation clarifying that a team that declares itself to be semiprofessional is not automatically considered a professional team.

15. **Educational Calendar**. The committee reviewed the staff's educational initiatives calendar and offered suggestions, including a "how to" on the Legislative Services Database for the Internet (LSDB*i*) and on AMA Online. Additionally, the committee suggested the staff consider using webinars as another educational mechanism.

16. **Update on NCAA Division III Manual Production.** The committee received an update regarding the development of an e-Publication for the NCAA Division III Manual as well as the development of an LSDB*i* application for smart phones.

17. **Future Meetings**. The committee reviewed its future meeting schedule and changed the date of the March teleconference to March 22 at 2 p.m. Eastern time.

18. **Other Business.** No issues were presented.

19. **Adjournment.** The committee was able to complete its business on February 9 and did not reconvene on February 10.

Committee Chair: Darryl Sims, University of Wisconsin, Oshkosh
Staff Liaisons: Brandy Hataway, Academic and Membership Affairs
Jeff Myers, Academic and Membership Affairs
Kristin Nesbitt, Academic and Membership Affairs

February 9, 2012	
Attendees	Absentees
Kurt Beron, University of Texas at Dallas	Nathan Love, Hope College
Jason Fein, Drew University	
Donna Ledwin, Allegheny Mountain Collegiate Conference	
John Meany, Worcester State University	
Julie Muller, North Atlantic Conference	
Darryl Sims, University of Wisconsin, Oshkosh, chair	
Lisa Wisniowicz, Aurora University	
Other Participants: Gary Brown, NCAA Azure Davey, NCAA Dan Dutcher, NCAA Brandy Hataway, NCAA Louise McCleary, NCAA Jeff Myers, NCAA Kristin Nesbitt, NCAA	

REPORT OF THE NCAA DIVISION III INTERPRETATIONS AND LEGISLATION COMMITTEE March 22, 2012

KEY ITEM.

- **Review Recruiting Working Group proposal.** The NCAA Division III Interpretations and Legislation Committee recommend the formation of a thirteen person working group to evaluate alternative recruiting models in the context of work-life balance and competitive equity. The primary areas of discussion for potential legislative changes would involve recruiting calendars and limitations on recruiting at nonscholastic events. (See nonlegislative action item).

ACTION ITEMS.

1. Legislative Items.

a. Approval of Official Interpretation – Strength and Conditioning Coaches Certified in First Aid, CPR and AED (III).

(1) Recommendation. To approve the following official interpretation:

Strength and Conditioning Coaches Certified in First Aid, CPR and AED (III). The Interpretations and Legislation Committee confirmed only strength and conditioning coaches that conduct voluntary workouts outside of the playing season are required to have active certifications in first aid, CPR and AED use. Strength and conditioning coaches, regardless of certification, that conduct workouts in season or merely monitor workouts for safety purposes, outside the season are not required to have certifications in first aid, CPR and AED use. [References: NCAA Division III Bylaws 11.1.6 (sports-safety training), 17.02.1 (athletically related activities), 17.02.1.1 (athletically related activities), 17.02.1.1.1 (exceptions), NCAA Division III Proposal No. 2012-5 and educational column (1/18/12, Item No. 5)]

(2) Effective Date. Immediate.

(3) Rationale. The committee reviewed the 2012 NCAA Convention question and answer document during its February meeting and agreed to issue a formal official interpretation on Question No. 2 of Proposal No. 2012-5. The committee noted this interpretation will clarify that only strength and conditioning coaches who wish to conduct voluntary workouts outside of the playing season would be required to be certified in first aid,

(4) cardiopulmonary resuscitation (CPR) and automatic external defibrillator (AED).

(5) Budget Impact. None.

(6) Student-Athlete Impact. None.

b. Approval of Official Interpretation – Use of a Season of Participation in an Alumni Contest Occurring during the Preseason.

(1) Recommendation. To approve the following official interpretation:

Use of a Season of Participation in an Alumni Contest Occurring during the Preseason (III). The Interpretations and Legislation Committee confirmed that a student-athlete who competes in an alumni contest prior to the first regular season contest will not use a season of participation. [References: NCAA Division III Bylaws 14.2.4.1 (minimum amount of participation), 14.2.4.1.1 (exceptions), 17.1.4.5.1 (annual exemptions) and 17.1.4.5.1.2 (alumni game)]

(2) Effective Date. Immediate.

(3) Rationale. During its February meeting, the Interpretations and Legislation Committee reviewed an issue related to a student-athlete in a sport that does not have a legislated preseason (e.g., track and field, ice hockey, swimming and diving) participating in an alumni contest prior to the first regular season contest and whether or not the student-athlete would use a season of participation for competing in such a contest. The committee determined that there is no competitive advantage by allowing such participation provided it occurs prior to the first regular season contest and directed NCAA staff to draft an interpretation for review by the committee.

(4) Budget Impact. None.

(5) Student-Athlete Impact. None.

c. Incorporation of Official Interpretation – Definition of a Recruiting or Scouting Service (III).

(1) Recommendation. To incorporate the following official interpretation in the NCAA Division III Manual:
Definition of a Recruiting or Scouting Service (III). The Interpretations and Legislation Committee confirmed that a recruiting or scouting service includes any individual, organization, entity or segment of an entity that is primarily involved in providing information about prospective student-athletes. This definition includes, but is not limited to any service that provides information only to paid subscribers, any service that is only available to a select group of individuals (e.g., coaches), regardless of whether there is a charge associated with the service, and any service that provides information to the public free of charge; however, this definition does not include any individual, organization or entity or segment of an entity that provides information about prospective student-athletes incidental to its primary purpose and is generally available to the public (e.g., news media). [References: NCAA Division III Bylaws 13.12.2.4.1 (camp/clinic providing recruiting or scouting service), 13.14.3 (recruiting or scouting services) and a staff interpretation (4/1/11, Item No. b), which has been archived]

(2) Effective Date. Immediate.

(3) Rationale. During its February meeting, the Interpretations and Legislation Committee reviewed an official interpretation that provides guidance in determining entities which would be classified as recruiting or scouting services. The committee noted that incorporation of this interpretation in the Division III Manual will make this information more readily accessible to the Division III membership.

(4) Budget Impact. None.

(5) Student-Athlete Impact. None.

2. Nonlegislative Item.

- **Establish a Recruiting Working Group.**

(1) Recommendation. That the NCAA Division III Management Council establish a Recruiting Working Group, to evaluate alternative recruiting

models, in the context of work-life balance and competitive equity. The primary areas of discussion for potential legislative changes would involve recruiting calendars and limitations on recruiting at nonscholastic events. This working group would address these issues throughout the latter half of 2012 and present the issues for a larger membership discussion at the 2013 NCAA Convention Issues Forum. Any potential legislative changes would be presented to the membership for a vote at the 2014 Convention.

The Interpretations and Legislation Committee recommends the working group consist of 13 individuals representing the following groups:

1. One student-athlete;
2. Two enrollment management professionals (e.g., vice president of enrollment/director of admissions);
3. Two coaches that are involved in the coaches association for two of the following associations: basketball (men or women), football, lacrosse, soccer, volleyball;
4. Two directors of athletics;
5. One commissioner;
6. Two athletics administrators with compliance oversight;
7. One faculty athletics representative; and
8. Two presidents.

The committee recommends that to the extent possible, the working group be representative of the Division III membership (e.g., public and private, geographical) and is gender and ethnically diverse. Additionally, one of the individuals on the working group should be a senior woman administrator.

(2) Effective Date. Immediate.

(3) Rationale. During the 2012 Convention, the National Association of Division III Athletic Administrators presented "Athletic Recruiting—Finding a Balance that Makes Sense." This presentation consisted of a panel discussion focusing on the Division III recruiting climate and its institutional impact. Two specific topics emerged that garnered significant interest; (1) recruiting calendars; and (2) recruitment at nonscholastic events. The majority of those in attendance (total attendance approximately 300), indicated a desire to explore these issues in greater detail. The spring 2012 virtual focus group results provided further indication that the membership supports exploring these issues. [See Supplement No. 22] The committee determined the best way to truly

evaluate these issues was to form a working group consisting of a cross section of campus constituents that are in the best position to analyze the institutional impact of regulating these areas. The committee noted that membership outreach is paramount in this review and thus desires to put a working group in place that is capable of this outreach, and can present to the entire membership at Convention information that represents relevant stakeholders and diverse viewpoints. Funneling this topic through a diverse working group is the best means of developing this issue for a broader discussion at the 2013 Convention.

(4) Budget Impact. There will be a necessary in-person meeting this fall and potentially an in-person meeting in the spring 2013 following the 2013 Convention. There will also be several teleconferences as needed. The cost per in-person meeting is approximately $8,000.

(5) Student-Athlete Impact. None.

INFORMATIONAL ITEMS.

1. **Review February Report.** The committee reviewed the report of its February in-person meeting.

2. **Other Business.** NCAA staff notified the committee that the e-publication of the Division III Manual has been released and will be available on various mobile platforms. Staff further informed the committee that a Legislative Services Database for the Internet (LSDB*i*) application will be forthcoming within the next few months.

3. **Adjournment.** The committee adjourned at 2:54 p.m. Eastern time.

Committee Chair: Darryl Sims, University of Wisconsin, Oshkosh
Staff Liaisons: Brandy Hataway, Academic and Membership Affairs
Jeff Myers, Academic and Membership Affairs
Kristin Nesbitt, Academic and Membership Affairs

Meeting/Teleconference Date: March 22, 2012	
Attendees	Absentees
Kurt Beron, University of Texas, Dallas	Nathan Love, Hope College
Jason Fein, Drew University	Lisa Wisniowicz, Aurora University
Donna Ledwin, Allegheny Mountain Conference	
John Meany, Worcester State College	
Julie Muller, North Atlantic Conference	
Darryl Sims, University of Wisconsin, Oshkosh, chair	
Other NCAA Staff Members in Attendance: Azure Davey, Brandy Hataway, Louise McCleary, Jeff Myers, Kristin Nesbitt (recording secretary).	

Publish date: Feb 14, 2012

DIII working group to consider recruiting parameters

By Gary Brown
NCAA.org

How to approach what may be the next big discussion item for Division III began taking shape last week when the Interpretations and Legislation Committee recommended appointing a representative working group to consider whether an ever-expanding and demanding recruiting environment should be reined in.

Meeting Feb. 9 in Indianapolis, the committee asked staff to develop a proposal for a group that would draw upon expertise from a number of constituencies to figure out a structure that addresses work/life balance and competitive equity under the Division III strategic-positioning platform's desire for a collegiate experience that is "proportional."

The idea is for the ILC to review the working group parameters in March and then send them to the Management Council for initial review in April. If approved, the working group would attempt to develop recommendations that Division III members could discuss at the issues forum at the 2013 Convention. Any legislative proposals emanating from that could be considered at the 2014 Convention.

The Management Council asked the ILC to get the ball rolling after a Division III educational session at the 2012 Convention clearly demonstrated that the current recruiting environment is a concern. When asked, in fact, most of the 300 attendees at the session said that they would support a recruiting calendar model, similar to what exists in Division II, as a way to moderate what has become a hectic culture.

While there are far more questions than answers at this point, the factors that contribute to the chaos are becoming clearer. Al Bean, the athletics director at Southern Maine who serves as president of the National Association of Division III Athletics Administrators, introduced the Convention discussion by calling recruiting "a once almost casual activity limited to a few sports that now is a critical program element that dominates every sport and never seems to stop."

Fueling the arms-race recruiting environment are institutions that rely on athletics to boost enrollment, a number of growing technological resources, and an accelerated youth sports culture dominated by travel teams more than the traditional scholastic approach.

At the Convention session, the two primary issues that were cited as potential areas where NCAA rules could help were recruiting calendars and evaluations at nonscholastic events. The calendars could provide welcome work/life boundaries for Division III coaches, while evaluations at nonscholastic events could help with recruiting efficiencies, though perhaps at a cost. While some attendees at the Convention session appeared to like the convenience of the "one-stop shopping" of nonscholastic events, others were concerned about how club sports are

evolving, squeezing out scholastic sports and fueling the sport-specialization culture, which could be viewed as inherently counter to the Division III philosophy.

While the Interpretations and Legislation Committee recognized the importance of both concerns, members acknowledged that any review of the recruiting environment likely would be much broader. As to the nonscholastic events specifically, the ILC recognized the importance of knowing which sports are more greatly influenced by the club sports scene, as well as how home-schooled students would be affected.

The committee is suggesting a working-group model because the recruiting environment involves so many areas of the campus, especially given that student-athletes make up a quarter or a third of the student body at most Division III schools. The ILC recommends including admissions personnel and enrollment VPs in addition to athletics administrators and coaches. In addition, the committee would like working group members to include those who wear several hats on campus (for example, an AD who also coaches, or a coach who also handles compliance, or who also coaches a youth or club team).

Darryl Sims

"We're essentially at the starting blocks of an important discussion," said ILC chair Darryl Sims, the athletics director at the University of Wisconsin, Oshkosh. "We believe a broadly representative working group is the right approach rather than simply leaving this discussion to the governance structure. It's important for us to gather as much input from as many constituencies as we can, since recruiting touches so many aspects of the Division III model."

Sims said it will be critical for the working group to define the problem before developing recommendations. Many people are couching their concerns under a "work/life balance" umbrella, but that means different things to different people, Sims said. The competitive-equity component complicates matters, as well.

"The working group will need to find a cornerstone, or a theme upon which to base its recommendations," Sims said. "Is the primary motivator the work/life balance or competitive equity? Perhaps the focus is on recruiting and its impact on the proportional experience our strategic platform suggests. The group is going to need a home base of some sort."

The ILC recommended that the working group report directly to the Management and Presidents Councils.

Athletics participation awards

The Interpretations and Legislation Committee also reviewed Proposal No. NC 2012-15, which was referred back to the ILC by the Management Council after it was moved for separate consideration during the business session at the 2012 Convention.

The noncontroversial legislation approved last year increased the maximum limits for athletics participation awards for seniors by $100 and by $50 for all other participation awards, but the moving delegate at the Convention objected to its passage, stating that it was not the proper economic environment to increase the maximum value of awards.

A subsequent vote ratified the proposal, but the margin (231-210-19) was such that the Management Council decided it was appropriate for the ILC to revisit the legislation.

While ILC members acknowledged the economic concerns, they also noted that it is permissive legislation that doesn't give any school a competitive advantage.

The committee considered bringing the matter back as legislation for the 2013 Convention and letting the membership decide, but instead chose to keep the legislation in place and let the membership submit an amendment if desired.

Other highlights

In other action at the Division III Interpretations and Legislation Committee's Feb. 9 meeting, members:

- Recommended that the Management Council accept in concept as noncontroversial legislation the following definition of an agent: "Any individual who, directly or indirectly, represents or attempts to represent an individual for the purpose of marketing his or her athletics ability or reputation for financial gain, or seeks to obtain any type of financial gain or benefit from securing a prospective student-athlete's enrollment at an educational institution or from a student-athlete's potential earnings as a professional athlete." Division I adopted the new definition in January. If the Management Council accepts this in April, it will come back to the Interpretations and Legislation Committee in final legislative form in July.

REPORT OF THE NCAA COMMITTEE ON COMPETITIVE SAFEGUARDS AND MEDICAL ASPECTS OF SPORTS DECEMBER 11-13, 2011, MEETING

ACTION ITEMS.

1. Legislative Items.

- **Football walk-through.**

(1) Recommendation. To amend NCAA Division I Bylaw 17.9.2.4.1 and Division III Bylaw 17.9.2.2 to align the language with that of Division II, which states that **student-athletes must be provided with at least three continuous hours of recovery time between any sessions occurring that day.**

(2) Effective Date. August 1, 2012.

(3) Rationale. The committee reviewed the current permissible walk-through legislation in the sport of football and found inconsistencies across divisions. In the interest of providing consistent safeguards for student-athletes, the committee recommended that the three divisions evaluate this legislation and align the language with that of Division II, which states that student-athletes must be provided with at least three continuous hours of recovery time between any sessions occurring that day. In Division III, removal of the current exception should also be considered: "if the walk-through session occurs first, three hours of recovery time is not required." The impact of this legislation would ensure student-athletes have recovery from the cumulative effects of on-field activities, especially in the heat.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. Improved health and safety of the student-athlete.

2. Nonlegislative Items.

- None.

INFORMATIONAL ITEMS.

1. **Championship Drug Testing Communications.** The committee discussed concerns related to the administration of NCAA championships drug-testing and communications by the host site administrators. The committee reaffirms that an emphasis should be in place at every site to assure that the drug-testing statement is read and preparations for potential drug testing are in place in any event as outlined in the Championships manuals. The committee requested staff to ensure these policies are adopted at all venues.

2. **Marijuana positive test threshold**. The committee discussed laboratory testing thresholds for marijuana and asked Drug Free Sport to provide a report in June with information from the NCAA drug-testing lab that identifies marijuana levels in NCAA samples between 5-10 and 10-15 ng/mL. This information will be considered for a potential recommendation to amend the threshold for a positive test for marijuana. A recommendation in June would allow for notice to the membership in advance of fall championship testing.

3. **Drug-Testing Protocol.** As it does on a biannual basis, the committee reviewed the NCAA drug-testing protocol. Changes to the drug-testing protocol were approved that provide for testing with a full panel (including marijuana and stimulants) in the event a student-athlete is found in breach of protocol, including attempted manipulation or tampering with the sample and failure to show for scheduled drug testing.

4. **Drug-Testing Appeal Procedures.** As it does on a biannual basis, the committee reviewed the NCAA drug-testing appeal procedures. Amendments to the Drug-Testing Appeal Procedures were approved that provide clarifying language on what constitutes grounds for appeal. The amended appeals language will be published for 2012-13.

5. **Need to Increase Drug-Testing Numbers.** In light of increases in championship events and general growth of the membership, including approximately 60,000 additional student-athletes in the last 5 years, the committee will review in June a plan for expanding drug testing to maintain the necessary deterrence effect and to assist the committee with potential budget recommendations.

6. **Dietary Supplement Resource Exchange Center (REC).** The committee reviewed a report from the REC outlining utilization for 2010-11. In order to better inform the membership of this authoritative resource to assist with questions related to nutritional/dietary supplements and NCAA banned drugs, the committee identified additional outreach to collegiate strength coaches, the College and University Athletic Trainers and the College Physicians Health

Association; recommended the REC add a positive nutrition performance message and link to the final REC disclaimer on all inquiry responses; and recommended the REC continue to investigate a mobile application, currently under consideration by the REC staff.

7. **NCAA Study of Substance Use.** The committee reviewed and recommended to the NCAA research staff proposed changes to the 2012-13 Substance Use survey instrument, including the addition of questions related to synthetic cannabinoids, growth hormone and insulin. The paper survey will be administered by faculty athletics representatives (FAR) during that academic year; research staff continues to evaluate the potential for an electronic administration, which presents some challenges related to Institutional Review Board (IRB) approval; the preliminary report of the 2009 Substance Use Study was provided for committee final review and comment, noting the report established a new trend line beginning with the 2005 re-weighted data.

8. **Institutional Drug-Testing Programs.** The committee received a preliminary report from the NCAA research staff of the 2011 NCAA Survey of Institutional Drug Education and Testing. The committee recommended addressing concerns about relatively low response rates by exploring the following: returning to paper administration; target a different recipient who can still answer institutional policy questions, including the senior woman administrator (SWA), compliance officer, director of sport medicine; provide results of last survey administration to inform institutions of the value of participating in the survey; and discuss survey administration issues with the Faculty Representative Advisory Panel (FRAP). Also, noting that institutional testing programs vary greatly in their practices and sanctions, the committee directed staff to promote the best practices for institutional drug testing to the membership.

9. **Division II Alcohol, Other Drug (AOD) Concerns.** The committee received a verbal report from the Division II Management Council and met with Division II staff to discuss information that would assist Division II to provide enhanced drug use deterrence, including factors to consider if adding marijuana testing to year-round testing, and to identify best practices for AOD education and partnering with student affairs personnel. This information will be collected and submitted for the Division II Management Council April meeting.

10. **Growth Hormone Testing.** The committee requested that an education module be presented at the June committee meeting to address issues related to growth hormone testing, including protocol, cost, feasibility and education of the membership.

11. **Reduced Drug-Testing Penalty.** The committee reaffirmed its intent that a reduction of the sanction for a positive drug test reduced to a 50 percent penalty upon appeal should be for only withholding from the next 50 percent of competition in all sports, and not carry the loss of an additional year of remaining eligibility.

12. **Medical Exception Request for ADHD Stimulant Medicine.** The committee approved, with edits, a cover form to submit for a medical exception for a positive test for stimulant medication for Attention Deficit/Hyperactivity Disorders (ADHD). The form will be made available to the membership as an option for the remainder of the 2011-12 drug testing cycle, and will be identified as the required form to submit beginning August 1, 2012.

13. **NCAA Year-Round Drug-Testing Notice.** The committee reaffirmed its position to provide no more than 48 hour notice to member institutions in year-round testing, noting that drug testing best practices include short or no-notice testing to enhance deterrence and detection. The practice of short (no more than 24 hour notice) and no-notice testing is in place in Division I and in some Division II year-round testing events.

14. **NCAA Drug Testing for Synthetic Cannabinoids.** The committee has sponsored research with the UCLA testing laboratory to validate a test for synthetic cannabinoids. Upon the results of this study, the committee will discuss the feasibility of testing for these substances within the championship testing panel.

15. **Tobacco Use.** The committee reviewed the results of the 2009 Substance Use study and noted seemingly unyielding spit tobacco use in several men's sports (baseball, wrestling, ice hockey and lacrosse). The committee reaffirms support for maintaining the NCAA bylaws that prohibit tobacco use by student-athletes and athletics personnel during practice or competition, and recommended increased educational outreach to the membership.

16. **Nutritional/Dietary Supplements.** The committee recommended staff conduct research to investigate member institutions' perceived and real benefits related to their sponsorships with supplement products/companies. The committee recommended investigating the feasibility to support, through funding, resources and partnerships, the promotion of a campaign to assist student-athletes' understanding of performance and health benefits of good nutrition. The committee reviewed with NCAA staff the NCAA advertising standards that preclude advertising of impermissible supplement products at NCAA sanctioned events; additional review is being sought from the Student-Athlete Advisory Committees (SAAC). Staff is currently collecting this feedback and will draft a rationale statement for committee review and position development at the June meeting.

17. **Ad Hoc Committee Positions.** The committee recommended inviting a dietitian and a licensed psychologist that work directly with collegiate student-athletes as non-voting consultants to subsequent meetings in an effort to provide the committee expert consultation on student-athlete health and safety.

18. **Field Hockey.** Based on feedback and questions about the June 2011 CSMAS recommendation to require field hockey field player to wear American Society for Testing and Materials (ASTM) certified eye protection, further investigation was conducted through independent testing of current ASTM approved eye protection for field hockey on the market. Upon committee review and further discussion, the committee recommends placing a hold on the implementation of the recommendation for field hockey eye protector until the equipment on the market can be certified to meet the demands for the collegiate sport. The next steps identified by the committee included: (a) the need to confirm a standard ball velocity for the collegiate game; (b) the need to confirm a field hockey ball standard that describes the mechanical properties and performance criteria of the ball so that it is consistent for both testing and playing purposes; (c) the need to consider a refinement in the ball velocity requirements in the ASTM standard; and (d) confirmation that the products on the market meet the demands for the collegiate sport. The committee reaffirmed its goal to minimize the risk of eye injury. It was noted that the National Federation of State High School Associations (NFHS) required field hockey players to wear ASTM -approved protective eyewear for the high school game, effective with the 2011-12 season.

19. **Sports Injury Surveillance.** The committee received a report by the Datalys Center for Sports Injury Prevention and Research on the NCAA Injury Surveillance program. Institution participation rates have continued to steadily increase yet are not to a level that provides for annual data review for injury analysis across the divisions. At the given rate of institution participation, data can only be aggregated over a three year period. The goal is to be able to evaluate the impact of sport rule change interventions from one year to the next and provide real time analysis of injury characteristics. Given the significance of injury data for NCAA decision making purposes, more schools are needed and the committee encourages athletics department leadership to support their staff so they can submit the required injury and exposure data. Review of the 2009-2010 and 2010-2011 datasets revealed insufficient data for comparison in most sports and thus require a third year of data to report outcomes. The Datalys Center will conduct a retrospective study of women's rugby injuries in an effort to better understand the scope of injuries in the NCAA emerging sport. The NCAA is releasing approved sport injury data sets to scientific researchers to study sport injury questions and will be publishing sports fact sheets for public access.

20. **Concussions.** The committee reviewed and discussed the current legislation, educational material and website resources. The committee recommended that grant funds be made available to support further research on the extent of neurological changes due to head trauma

in sports. In addition, the committee suggested that examples of division-specific concussion plans be made available on the website. The NCAA is participating in an initiative with other sport governing bodies to create common data elements for research purposes that would encourage the study of mild traumatic brain injury (mTBI) over a lifespan and better understand the development of neurological conditions such as early onset chronic traumatic encephalopathy and what intrinsic and extrinsic risk factors, if any, contribute to this phenomena.

21. **Sickle Cell Trait.** The committee discussed the medical risks of a student-athlete with sickle cell trait competing at altitude. Due to the variability of factors involved with each individual and their medical conditions, the committee agreed in concept that the decision to arrive early to a competition site, including NCAA championships sites, should be permissible and the responsibility of the institution, the institution's medical staff and the student-athlete. The committee will work with Championships staff to outline guidelines that event management staff should consider for medical arrangements. The committee reviewed the proposals for Division II and Division III to legislate the sickle cell solubility test during the medical examination. The committee also reviewed current resources and website material. The committee reviewed the current agreement with Quest Diagnostics Laboratories to provide three options available to the membership and student-athletes for sickle cell trait screening.

22. **Cardiac.** The committee reviewed the educational material that was sent to the membership in August 2011 and is available online. It was noted that cardiac sudden death is the leading medical cause of death in student-athletes during exertion. The committee has funded a study to evaluate the feasibility of conducting diagnostic testing to screen for cardiac disorders. Upon the results of the study, the committee will discuss the feasibility of additional diagnostic testing during medical examinations for collegiate athletes.

23. **Psychological and Mental Health**. The committee discussed the continued growing need for more information about mental health in athletes and has identified a working group to consider a new guideline in the sports medicine handbook and to review the current handbook for coaches.

24. **Playing Rules.** The staff for playing rules administration provided an overview of the playing rules process and how the committee plays a role in consulting on athlete safety issues, primarily through injury surveillance data and review of rules committee recommended rules changes involving health and safety.

25. **Pole Vault.** The committee reviewed the outcomes of April 2011 meeting on pole vault safety and received a verbal update on the subsequent actions from the NCAA Track and Field Committee including permissive helmets as well as padding the perimeter and the vaulting box. The proposals on padding are pending further standards development by ASTM. A recently approved action included requiring that if a helmet is worn, it must meet the ASTM standard. Pole vault safety education continues as a priority for the NCAA, NFHS, USA Track and Field and is under development with the coaching community.

26. **Ice Hockey**. The committee reaffirmed its position that the current playing rules for men's and women's ice hockey requiring the full face protection provides the optimal protection from a health and safety perspective. The committee will track on continued discussions and participate in meetings involving the coaching community evaluating the option for wearing a half to three quarter face shield.

27. **Football.** Based on the committee's ongoing review of injuries and fatalities during NCAA sports activity, the committee recommends developing a best practice module for the reintroduction of Division I football players into conditioning and training sessions. The recommendation was in part based on these data points, relevant scientific research, experience from the 2003 football out of season and preseason model changes and input from the outcomes of the National Athletic Trainers' Association (NATA) inter-association task force meeting in January 2012. The NCAA will be a participant in the NATA inter-association task force.

28. National Operating Committee on Standards for Athletic Equipment (**NOCSAE).** The committee received a verbal report from Mike Oliver and Dave Halstead representing NOCSAE on the current state of affairs in sports equipment standards including football helmets, soccer shin guards, baseball and softball fielder's helmet proposal, and ice hockey equipment. The committee also received a written response to an NCAA inquiry about the status of the current football helmet standard. The committee did not take action on these topics but will continue to monitor these standards and work with the playing rules committees on key athlete safety topics.

29. **Fall Preseason Sport Models.** The committee recommended further development of fall sport preseason best practices and potential regulatory options for sports other than football. Initially this process will begin with a focus on soccer through a multidisciplinary approach. The committee also recommended that a news story be published for the membership on preseason guidelines for fall sports other than football in late spring that outlines best practices. Even though football has legislated the preseason period in all three divisions, the lack of regulations surround student-athlete activity for other fall sports during the preseason have been a concern since 2003.

30. **Mouth Guards.** The committee reaffirmed its position that mouth guards should continue to be required for covering all upper teeth rather than allowing the option for a lower teeth only coverage in sports that mandate mouth guard use. Current sports requiring mouth guards include field hockey, football, ice hockey and lacrosse.

31. **Sports Medicine Handbook.** As it does on a biannual basis, the committee reviewed the guidelines in the sports medicine handbook. The committee agreed to continue to keep the sports medicine handbook guidelines as identified in the June 2011 meeting separate rather than combining them. The guidelines represent a quick topic specific reference for the membership on topics not otherwise readily accessible. The concussion guideline will continue to be reviewed and updated annually. A new guideline on psychological and mental health concerns is under development with a 2012-13 anticipated publication. The weight loss and dehydration guideline will be reviewed for consistency with current scientific findings. Guidelines with similar content will be reviewed and edited within the same year to ensure consistency.

32. **2011 Athletics Healthcare Survey.** The committee received a report by Eric Hartung, NCAA research staff, on the results of the athletics healthcare survey. The purpose of this survey was to help the NCAA to better understand the state of athletics healthcare access within each NCAA division. The results of the study will help the NCAA make appropriate policy decisions in each division and identify best practices that institutions can use to support the health and safety principle of the NCAA. More than half of NCAA member institutions responded. Ninety-six percent of institutions noted they have an emergency care plan on file yet responses varied by division as it related to who was certified in Cardio Pulmonary Resuscitation (CPR), first aid or Automated External Defibrillator (AED) trained. The variability could be attributed to the legislation that is in place or not in place across the divisions. Ninety-six percent noted they had a designated team physician or medical director authorized to oversee medical services for student-athletes while only 83 percent reported they had a physician identified to supervise certified athletic trainers. Ninety-six percent of institutions reported that their athletics department employed a certified athletic trainer (ATC); however, the number of full time equivalent ATC's varied across divisions (DI – 8.1, DII – 3.4, DIII – 2.8). Although often referred to as a benchmark, the NATA's Appropriate Medical Coverage for Intercollegiate Athletics calculated value was not reported by the institution in enough responses to be of value. Information related to access to campus health services, staff furloughs and common metrics were also recorded. No additional action was taken.

33. **Championships Events**. The committee discussed the use of NCAA Sports Medicine Handbook guidelines for event management purposes particularly involving heat, lightning and cold weather influences. The committee reaffirmed that due to the unique circumstances at each outdoor venue, guidelines should be applicable rather than creating set rules for

modifying or canceling events. The committee suggested that during event planning, the host venue submit their emergency action plans for each site. In addition, the committee requested staff provide clarification on the current policy for medical credentials at various championships events.

34. **Basketball camp certification.** The committee deferred discussion surrounding health and safety topics involving certified basketball camps until the summer meeting pending additional clarification from NCAA staff.

35. **Soccer headbands.** The issue regarding the use of protective headgear for the prevention of concussion in sports such as soccer was also addressed by the committee. It was noted that there is still no clinical evidence that the use of such products has a protective effect regarding concussions. It was further noted that the design and recommended use of these devices fail to address the proposed mechanism of concussive injury, that being acceleration and deceleration forces acting on the brain. There is, therefore, little likelihood of these devices being shown to be beneficial. The committee could find no reason to recommend their use.

36. The committee discussed the following items but no actions were taken: soccer shin guards, baseball and softball fielders helmet NOCSAE proposed standard, ice hockey face protectors, lacrosse ball standards, and lacrosse headgear.

37. **Future meeting dates and sites.**

- June 12-14, 2012 - Indianapolis, Indiana.

Committee Chair: *Jeffrey Anderson, University of Connecticut*
Staff Liaison(s): *Mary Wilfert, Student-Athlete Affairs – Health and Safety*
David Klossner, Student-Athlete Affairs – Health and Safety
Latrice Sales, Student-Athlete Affairs – Health and Safety

Attendees	Absentees
Brant Berkstresser, Harvard University	Bob Colgate, National Federation of State High School Associations (NFHS)
Scot Dapp, Moravian College	Samantha Krueger, University of Wisconsin, Eau Claire
Michelle Gober, Kutztown University of Pennsylvania	Felix (Buddy) Savoie, Tulane University
Eric Hall, Elon University	Division II SAAC Representative

Attendees	Absentees
Matthew Horn, Winthrop University	
Melinda Larson, Whitworth University	
Kelsey Logan, The Ohio State University	
Jeff Martinez, University of Redlands	
Lois Mattice, California State University, Sacramento	
James Morgan, California State University, Chico	
Doug Padron, University of San Francisco	
Sourav Poddar, University of Colorado, Boulder	
Will Prewitt, Great American Conference	
Andrew Smith, Canisius College	
Christopher Ummer, Lyndon State College	
Scott Bennett, James Madison University (Ad HOC liaison)	
Connie Dillon, University of Oklahoma, (DI Sports Management Cabinet liaison)	
Other Participants	
Robyn Bailey, NCAA Staff	
Scott Bearby, NCAA Staff	
Nicole Bracken, NCAA Staff	
Jackie Campbell, NCAA Staff	
Ty Halpin, NCAA Staff	
Eric Hartung, NCAA Staff	
Brian Hendrickson, NCAA Staff	
Leah Kareti, NCAA Staff	
Dave Knopp, NCAA Staff	
Delise O'Meally, NCAA Staff	
Rachel Seewald, NCAA Staff	
Terrie Steeb, NCAA Staff	
Naima Stevenson, NCAA Staff	
Jill Corlette, Datalys	
Tom Dompier, Datalys	
Mark Bockelman, Drug Free Sport	
Frank Uryasz, Drug Free Sport	
Andrea Wickerham, Drug Free Sport	
Elliott Hopkins, NFHS	
Mike Oliver, NOCSAE	
Dave Halstead, Southern Impact Research Center	

REPORT OF THE NCAA HONORS COMMITTEE JANUARY 13, 2012 MEETING

ACTION ITEM.

- **Legislative Item.**

  - **Increase the Today's Top VIII Award to the Today's Top 10 Award.**

    1. Recommendation. The Honors Committee recommends that NCAA Bylaw 21.2.3.3 – Duties – be amended to change the Today's Top VIII Award to the Today's Top 10 Award.

    2. Effective Date. January 2013.

    3. Rationale. The Today Top VIII Award has been at its present number since 1995. The award started in 1973 as the Today's Top V and changed to the Today's Top VI in 1986. The committee is requesting an increase to 10 for the following reasons:

       a. Increased number of participating student-athletes. In 1995-96, a total of 336,465 student-athletes participated – 130,080 women and 206,305 men. In 2010-11 a total of 446,178 student-athletes participated – 193,232 women and 252,946 men. An increase of 109,713 student-athletes.

       b. Increased number of NCAA sports. In 1995-96 there were 21 sports. In 2010-11 there were 23 sports. An increase of two sports.

       c. Increased number of NCAA institutions. In 1995-96 there were 994 NCAA institutions. In 2010-11 there were 1092 institutions. An increase of 98 institutions.

       d. Increased number of championship opportunities. In 1995-96 there were 80 championships. There are currently 89 championships. An increase of nine championships.

    4. Estimated Budget Impact. $18,400. (Attachment)

    5. Student-Athlete Impact. The committee believes the increase in the Today's Top VIII Award will allow the NCAA to recognize additional deserving candidates.

INFORMATIONAL ITEMS.

1. **Today's Top VIII Selection Criteria.** The committee voted to make the following changes to the selection criteria for the Today's Top VIII Award.

   a. Increase the required GPA from 3.000 to 3.200.

b. Reallocate the percentages for the award criteria as follows: athletics achievement -- 50 percent; academic achievement -- 30 percent; service and leadership -- 15 percent; and a discretionary five percent that can be allocated by each committee member. (The discretionary allocation is allowed so that outstanding achievement in any particular area can be recognized.)

2. **Potential Theodore Roosevelt Award Nominees.** The committee discussed possible Theodore Roosevelt Award nominees. The committee will monitor future nominations and reach out to institutions to suggest possible nominees if warranted.

3. **Silver Anniversary Award Criteria.** The committee discussed the current selection criteria for the Silver Anniversary Award and did not make any modifications.

4. **Nomination Communication.** The committee discussed ways to better communicate and encourage award nominations. The committee recommended that communications be sent to conference offices to strongly encourage their institutions to submit nominations. The committee also recommended that communications be sent to institutional development offices and alumni offices to solicit nominations.

5. **Departing Committee Members.** The committee noted that this was the final meeting for Eugene Corrigan and Willie Washington, director of athletics, Benedict College. The committee thanked them for their service to the committee and the NCAA.

6. **Future Meeting.** The committee scheduled a meeting for June 14-15, 2012, in Indianapolis. The meeting will commence at 6 p.m. on June 14 and adjourn no later than noon on June 15.

7. **Previous Meeting Minutes.** The committee approved the minutes from the September 8, 2011, meeting.

Committee Chair: William Klika, Fairleigh Dickinson University, Florham, Middle Atlantic States Conference
Staff Liaison: Sharon Tufano, Governance

January 13, 2012	
Attendees	Absentees
Valerie Ackerman	Daniel Boggan
Barbara Chesler, Yale University	
Eugene Corrigan	
William Klika	
Robert Lawless	
Mollie Lehman, Western Athletic Conf	
Bernadette McGlade, Atlantic-10 Conf	
Willie Washington, Benedict College	
Other Participants: Gloria Roseman, NCAA Sharon Tufano, NCAA	

ATTACHMENT
SUPPLEMENT NO. 15
DIII Mgmt Council 04/12

Honors Celebration
Budget Worksheet for Additional "Today's Top" Honorees
Monday, March 05, 2012

Expense Type	Expense Detail	Projected Budget Impact Per Honoree	Projected Budget Impact for Two Honorees
Travel	Air travel for honoree and one guest	$ 1,200.00	$ 2,400.00
Hotel	One hotel room for two nights	$ 500.00	$ 1,000.00
Per diem	Three days @ $75 per day	$ 225.00	$ 450.00
Local transportation	Roundtrip airport transfers for honoree	$ 200.00	$ 400.00
Award production	Award for honoree	$ 1,100.00	$ 2,200.00
Production company	Increase in overall management and production costs; video featuring honoree; travel for video shoot	$ 5,000.00	$ 10,000.00
Event collateral	Banner featuring honoree; additional program page; additional programs; credentials for honoree and guests	$ 225.00	$ 450.00
Food and beverage	Six tickets for awards dinner and dessert reception; honoree-only luncheon; VIP pre-reception	$ 600.00	$ 1,200.00
Mementos	Banner, event DVD and photo CD; shipping of award and other mementos	$ 150.00	$ 300.00
	Total	$ 9,200.00	$ 18,400.00

REPORT OF THE NCAA MINORITY OPPORTUNITIES AND INTERESTS COMMITTEE FEBRUARY 15, 2012 MEETING

ACTION ITEMS.

- **None.**

INFORMATIONAL ITEMS.

Association-wide.

1. **New committee members.** The committee welcomed new committee member Jamie Bruce, student-athlete at Benedict College and Division II Student-Athlete Advisory Committee (SAAC) representative. The committee also welcomed new secondary liaison Natasha Oakes, NCAA assistant director of academic and membership affairs.

2. **MOIC chart of service.** Committee members were informed of the pending end of the current chair and vice chair terms. Committee members interested in moving into a leadership role as chair or vice chair were encouraged to inform the primary liaison.

3. **NCAA Division I, II and III legislative updates.** The committee received updates on Divisions I, II and III legislative issues.

   a. **Division I**. The committee was provided an update on the work of Division I to address the current working definition of an agent and changes to proposed recruiting models being considered for men's basketball. The committee expressed concern that any model changes developed for men's basketball should also be considered for women's basketball. An update on the progress of changes being proposed for initial eligibility was shared and the committee members discussed in detail the significant impact many of the changes will have on student-athletes of color. The committee is supportive of the process that the initial eligibility committee is undergoing to identify a new chair that will remain.

   b. **Division II**. The committee was provided an update on proposed legislation being considered for the 2013 legislative cycle regarding student-athletes being asked to contribute towards the purchase of their NCAA championship rings. Concerns were expressed regarding the impact this may have on recruiting as well as the undue financial hardship it may pose on student-athletes specifically student-athletes of color who may not have the additional funds to contribute to the award.

The committee would like to extend accolades to the student-athletes of Division II for the considerable commitment they have shown in support of their Make-A-Wish Campaign, which already raised $405,000 for the 2011-12 academic year. The student-athletes of Division II continue to make a significant impact to the organization on an annual basis.

The committee was informed about the upcoming Division II Spring Sports Festival to take place May 15-19 in Louisville, Kentucky, hosted by Bellarmine University.

c. **Division III**. The committee received an update on the progress of the division's identity initiative and suggests that more educational resources be developed for the public regarding the benefits of the division for both student-athlete and athletics administrators.

The committee is supportive of continued education efforts related to proposed sickle cell testing legislation for the division. The committee intends to stay engaged on this important issue.

The Management Council representative expressed the appreciative response of the Division III membership for President Emmert having a presence in their meetings and business session during the NCAA Convention. The committee also offers congratulations to Portia Lowe Hoeg, Division III Management Council representative, for being selected as the director of athletics at Allegheny College.

4. **Division I, II and III SAAC updates.** SAAC representatives from Divisions II and III spoke in great detail about the success of their divisionally supported fundraising campaigns for Division II, Make-A-Wish, and Division III, Special Olympics, and their continued efforts to bring national awareness to the organizations.

5. **NCAA office of inclusion update.** The committee was provided with an update on a collaboration meeting held between the Minority Opportunities Athletic Association (MOAA), Black Coaches and Administrators Association (BCA) and the John McLendon Group. The committee is supportive of the groups identifying more strategic ways to work together to support the advancement of minority administrators and coaches. MOIC members actively involved within the groups will continue to address the concern with the leadership of each of the groups.

6. **NCAA Division I athletics certification program.** The committee was provided an update regarding the progress of the certification committee and changes being made to enhance the process regarding inclusion. The feedback provided by the committee will be shared with NCAA staff.

7. **NCAA Programming.**

   a. **NCAA/MOAA Award for Diversity and Inclusion.** NCAA staff provided an update on the award and the promotional campaign that was launched at the 2012 NCAA Convention. The application will be made available to the membership from May until September. The award winners will be recognized at the 2013 Convention. MOIC committee members were identified to serve on the selection committee.

   b. **NCAA Pathway Program.** The committee was provided an update regarding the participants selected for the 2012 program. The participant bios were shared including class demographics of the 12 participants. The participants of the 2012 program began at the NCAA Convention.

   c. **NCAA Equity and Inclusion Forum.** The committee was provided an update regarding changes being made to enhance the framework of the NCAA Gender Equity Forum to provide five general sessions and include breakout specific sessions on: student-athletes with disabilities, racial and ethnic minorities, international student-athletes, lesbian, gay, bisexual and transgender communities and women in intercollegiate athletics. The forum will continue to provide programming on Title IX and gender equity but will look to expand its outreach to new groups.

   d. **2012 NCAA Woman of the Year.** The event will take place Sunday, October 14, in Indianapolis, Indiana. Committee members have been encouraged to take an active role in participating in the nomination process as representatives of their member institutions and have been invited to attend the event in October.

8. **Division III only.** MOIC is supportive of the efforts of the division around diversity and inclusion and seek to identify members of the committee to actively work with representatives within the Division III governance structure to serve in an advisory capacity on a subcommittee regarding key diversity issues for the division.

9. Future meeting dates and sites.

a. June 2012, TBD, Indianapolis, Indiana.

b. October 2012, TBD, Indianapolis, Indiana.

Committee Chair: *Dawn Reynolds, University of Miami*
Staff Liaisons *Kimberly Ford, Minority Inclusion*
Natasha Oakes, Academic and Membership Affairs
Jay Rossello, General Counsel

February 15, 2012	
Attendees	Absentees
Jamie Bruce, Benedict College	
Rahsann Carlton, Penn State Harrisburg	
Stanton Ching, Connecticut College	
Wayne Coito, Pacific West Conference	
Wildens Fils, Lyndon State College	
Dianthia Ford-Kee, Lincoln University (Pennsylvania)	
Alecia Shields Gadson, Coppin State University	
Keri Gaither, University of Detroit Mercy	
Irma Garcia, St. Francis College (New York)	
Chris Howard, University of Kansas	
Zak Ivkovic, City University of New York Athletic Conference	
Alejandro "Alex" Mendez, University of South Florida	
Janet Montgomery, University of West Alabama	
Dawn Reynolds, University of Miami	
William Smith, University of Utah	
Clyde McCoy, University of Miami	
Other Participants Kimberly Ford, Natasha Oakes, Chris Ruckdaschel, Jay Rossello	

REPORT OF THE
NCAA POSTGRADUATE SCHOLARSHIP COMMITTEE
FEBRUARY 23-24, 2012, MEETING

***ACTION ITEMS*.**

- **None.**

***INFORMATIONAL ITEMS*.**

Association-wide.

- **Fall sports awardees.**

(1) Men awardees. Miles Batty, Brigham Young University; Nicholas Di Antonio, Assumption College; Andrew Golz, Wheaton College (Illinois); Perez Agaba, Indiana University-Purdue University at Indianapolis; Matthew Horn, Winthrop University; Benjamin Boothby, University of Northern Iowa; Nathaniel Corder, University of Alabama; Christopher Derrick, Stanford University; Heath Melugin, Missouri State University; Dalton Moberly, University of Central Missouri; James Carroll, Elon University; John Dowd, U.S. Naval Academy; Duncan Keegan, Hendrix College; Sharif Kronemer, Ohio Wesleyan University; Kevin McCarthy, Wabash College; Brad Kruckeberg, Gustavus Adolphus College; Shaw Sopic, Clarion University of Pennsylvania; Edgaras Asajvicius, Loyola Marymount University; Bryan Kariya, Brigham Young University; Peter Bulandr, North Central College; Daniel Chapman, University of St. Thomas (Minnesota); Lucas Wolf, Winona State University; Aaron Grossberg, Pacific Lutheran University; Timothy Irwin, Grove City College; Jacob Smith, Sanford University; Josh Moshier, University of Alabama in Huntsville; Briggs Orsbon, Ball State University; Nick Gianopoulos, Carneigie Mellon University; and Benjamin Ceder, Gustavus Adolphus College.

(2) Women awardees. Kelly Williamson, University of New Mexico; Tanya Schmidt, Santa Clara University; Kristin Hoffman, Northern Illinois University; Tricia McCutchan, Case Western Reserve University; Nicole Wriedt, Bethel University (Minnesota); Elizabeth Phillips, Washington University (Missouri); Jaclyn Puga, Northwest Nazarene University; Mary Frierson, Auburn University; Emma Spoon, Luther College; Kathryn Wendt, Wartburg College; Rebecca Wade, Rice University; Katheryne Lawson, Washington and Lee University; Kelsey Jenkins, Seattle Pacific University; Sophia Dunworth, Duke University; Whitney Bishoff, Anderson University (South Carolina); Elizabeth Anderl, University of Indianapolis; Kimber Mattox, Willamette University; Elizabeth Willis, Wingate University; Megan Buri, Truman State University; Suzy Boulavsky, University of Oklahoma; Krista Lopez, Oklahoma State University; Dacy Fanning, University of New Mexico; Abigail Loar, Trinity

University (Texas); Margo Cramer, Middlebury College; Patricia Gilmore, University of Alabama; Lauren Knaack, Illinois Wesleyan University; Kristen Orrett, California University of Pennsylvania; Natty Plunkett, Seattle Pacific University; and Stephanie Skelly, Willamette University.

Committee Chair: Jeffrey Hugdahl, Mercer University.
Staff Liaison: Bob Chichester, Student-Athlete Affairs.

February 23-24, 2012	
Attendees	Absentees
Jean Boyd, Arizona State University	Nicole Comissiong, University of Oregon
Jenny Bramer, San Diego State University	
Janine Hathorn, Washington and Lee University	
Kathleen Turner, Oklahoma Panhandle State University	
Richard Wanninger, Patriot League	
Other Guests in Attendance: None	
Other NCAA Staff Members in Attendance: Pat McConney, Lori Thomas.	

REPORT OF THE NCAA COMMITTEE ON WOMEN'S ATHLETICS FEBRUARY 23, 2012 TELECONFERENCE

***ACTION ITEMS*.**

- **None.**

***INFORMATIONAL ITEMS*.**

1. **Division I Presidential Working Group Update.** NCAA staff provided the committee with an update on the Division I Presidential Working Groups, specifically addressing miscellaneous education expenses concept and multi-year scholarships proposal. The committee requested that the NCAA national office staff provide continued education to the Presidential Working Groups and all Division I Cabinets regarding the effect of these recommendations and other possible legislation on gender equity. Additionally, the committee requested that education be provided to the membership prior to and after the adoption of legislation that could have an impact on gender equity issues.

2. **Equity in Athletics Disclosure Act (EADA) and NCAA Gender Equity Reporting.** The committee discussed the current difference between the annual reporting deadlines for the federal EADA and NCAA financial reporting system, which are October and January respectively. The committee previously supported establishing a single deadline for both reports to make it more convenient and efficient for the membership. Consequently, the NCAA staff reached out to the U.S. Department of Education to see if the submission dates could be streamlined. However, the Department of Education did not agree to change the reporting date, noting that their October deadline allows the data to be reviewed earlier by all prospective students. The current NCAA system allows the membership to pull data for the EADA and NCAA at the same time.

3. **Division III Male Practice Players Legislation.** The committee reviewed the Division III SAAC report, noting that the Women Basketball Coaches Association had requested that Division III SAAC review proposed changes to the current male practice players legislation. SAAC discussed the proposal at its January 2012 meeting and did not support the proposed changes to the legislation.

4. **Emerging and Olympic Sports.**

   a. Triathlon. The committee received an update on the status of triathlon requesting consideration as an emerging sport and, specifically the requirement to obtain its 10 letters of support. It was noted that it is over halfway towards this goal. The

committee anticipates reviewing triathlon's request to move forward in the emerging sport process and letters of support at its June meeting. Due to the Division I legislative moratorium, the following academic year will then be used to develop the detailed legislative framework for the sport along with resolving any other issues (e.g., playing rules).

b. Rugby. Ellen Owens, head rugby coach at University of California at Berkley, and Binh Nguyen, NCAA assistant director of academic and membership affairs, provided an update on changes to the legislative concepts being discussed for rugby. Specifically, the concepts would result in adjustments to the playing and practice seasons regulations that support institutions to have both 7s and 15s teams. This would allow teams to participate in competitions that support either format and at the time of year most appropriate for that school. The committee supported the changes to legislation as it would make the legislation flexible enough to allow for both formats, potentially grow varsity sponsorship and provide more competitive opportunities for women. As a result of this process, the committee will wait to review rugby's status on the list of emerging sports for women until such time as legislation is passed and institutions have time to explore the new competitive opportunities available.

c. Sand Volleyball. The committee was provided an overview of the sand volleyball national championship, which will be held April 26 through April 28 in Gulf Shores, Alabama, for teams and individual teams. The tournament is sponsored by American Volleyball Coaches Association and will be covered by CBS.com.

d. Acrobatics and Tumbling and STUNT. The committee received two detailed update-reports from these sports pursuing emerging sports for women status. Both groups are continuing to explore a singular proposal and are providing data to the committee as more seasons of competition occur.

5. Inclusion Summit Update. Bernard Franklin, NCAA executive vice president of membership and student-athlete affairs, provided the committee with an update on the Inclusion Summit. Franklin noted that a strategic initiatives document will be distributed at the April governance meetings and to the membership.

6. Title IX Update. NCAA staff provided the committee an update on its correspondence with the U.S. Office of Civil Rights (OCR) in regard to Title IX. Specifically, the staff reported that OCR confirmed that it is committed to continuing to count indoor track participation as separate from outdoor track, so long as the participants have a legitimate varsity competitive experience.

7. Other Business.

a. NCAA Resources and Trainings. The staff reported on the NCAA sponsorship of the International Olympic Committee's Conference on Women and Sport, as well as the new format for the NCAA Equity & Inclusion Forum and half-day trainings on Title IX at the two regional rules seminar sites. The committee noted the distribution of new resources for the membership: SWA best practices; Title IX Coordinator and Title IX policy; and the updated NCA Equity & Title IX manual.

b. NCAA Committee Demographics Report. The committee reviewed and discussed a report on the demographics of NCAA committees, which the committee had requested at its previous meeting. It was noted that the committee will continue to review the demographics of NCAA committees to ensure equal representation opportunities.

c. Expansion of Championship Opportunities. The committee discussed potential effects on gender equity with the expansion of championship brackets in several sports, including Division I football. The committee plans to continue its review of this issue across all three divisions to ensure equal championship participation opportunities.

d. Division III Strategic Initiatives grant. The staff provided the division with additional information regarding its request to include the NCAA Women Coaches Academies and regionals as an opportunity for receipt of grant funds.

8. Programming and Resource updates.

a. Search Firm Summit. Kim Ford, NCAA Director of the Office of Inclusion, provided the committee with an overview of a Search Firm Summit being sponsored by the NCAA at the National Association of Collegiate Directors of Athletics convention. Ford noted that various advocacy groups as well as search firms will have a dialogue to create strategies for broad inclusion of under-represented groups during the search process.

b. Title IX 40th Anniversary. NCAA staff provided an overview of various information and events connected to the 40th Anniversary of Title IX, including activities at the NCAA Women's Final Four.

c. NCAA/NACWAA Institutes and NCAA Women Coaching Academies. It was noted that registration is open for the NCAA/NACWAA Institutes and NCAA Women Coaching Academies and the "Huddle" continuing education event for

female coaches. The committee previously supported allowing additional participants who wanted to pay for their own tuition to attend the coaching academies. That opportunity will be provided for the first time at this summer's events.

d. Student-Staff Relationship Resource. NCAA staff provided the committee with an overview of "Staying in Bounds," a resource that addresses the ethical and legal ramifications of student-staff amorous relationships, as well as best practices for institutions. The committee commissioned this resource after watching the presentation of Mariah Burton Nelson, executive director for the American Association for Physical Activity and Recreation, at the Gender Equity Forum last year. The resource will be made available to institutions and conferences in April.

e. Woman of the Year Award. NCAA staff provided the committee an update on the selection process, including noting that three new members have joined the selection committee.

9. Future Meetings.

a. June 19-21, 2012, Meeting. In June the committee will be meeting jointing with the Minority Opportunities and Interests Committee, as well as the newly created subcommittees of Minority Issues, LGBT Issues, and Disabled Student-Athlete Issues. The June meeting will also be the first with the new structure with presidents serving on each committee.

b. October 15-17, 2012, Meeting. During its October meeting, the committee will meet jointly with MOIC and also have the opportunity to attend the Woman of the Year Awards event held on October 14, 2012.

Committee Chair: *Marilyn Moniz Kaho'ohanohano, Associate Director of Athletics and Senior Woman Administrator, University of Hawaii, Manoa*

Staff Liaisons: *Karen Morrison, Inclusion; Brynna Barnhart, Enforcement; Lynn Holzman, Academic and Membership Affairs.*

February 23, 2012 Teleconference	
Attendees	Absentees
Sarah Feyerherm, Associate Vice President for Student Affairs, Washington College (Maryland)	Jill Bodensteiner, Associate Director of Athletics for Compliance, University of Notre Dame
Timothy Hall, Director of Athletics, University of Missouri-Kansas City	
Barbara Hannum, Faculty Athletics Representative, Hawaii Pacific University	Tamica Jones, Director of Athletics, Clark Atlanta University
Myndee Kay Larsen, Associate Commissioner, The Summit League	Syndee Reeves, Division II Student-Athlete Advisory Committee Representative, Mansfield University of Pennsylvania
Portia Lowe Hoeg, Director of Athletics, Allegheny College	
Carmen Leeds, Associate Director of Athletics and Senior Woman Administrator, Emporia State University	
Danez Marrable, Associate Athletic Director for Student Services, University of Alabama at Birmingham	
Rick Mazzuto, Director of Athletics, California State University, Northridge	
Jack McDonald, Director of Athletics, Quinnipiac University	
Marilyn Moniz Kaho'ohanohano, Associate Director of Athletics and Senior Woman Administrator, University of Hawaii, Manoa	
George VanderZwaag, Director of Athletics, University of Rochester	
Jessica Williams, Division I Student-Athlete Advisory Committee Representative, Virginia Commonwealth University	

Other participants:

Kim Ford, NCAA
Bernard Franklin, NCAA
Karen Morrison, NCAA
Binh Nguyen, NCAA
Ellen Owens, head rugby coach at University of California at Berkley

DIVISION III IDENTITY INITIATIVE

Following is a status report on activation of the Division III Identity Initiative.

Division III Purchasing Website. At the midpoint of the current fiscal year, approximately 45 percent of Division III institutions and 58 percent of multisport conferences had submitted orders for products offered for 2011-12. Institutions averaged spending the entire $500 credit offered at the website, plus an additional $35 of institutional funds for items. Conferences averaged spending the entire $500 credit, plus an additional $90 of conference funds. The Division III Identity Initiative contractor requested assistance from each conference commissioner in mid-March to encourage schools that had not yet used their 2011-12 credit to do so. The contractor also will directly contact athletics directors and sports information directors this spring at institutions that have not yet used the credit, to encourage purchases. The three most popular items on this year's purchasing website are new products: Co-branded T-shirts, branded water coolers, and branded lanyards. The contractor has received feedback throughout the year expressing a continuing preference for co-branded items.

Videos. Seven new Identity Initiative videos, including versions that are customizable and can be co-branded by schools and conferences, were made available to the membership in February through a download site created by the NCAA championships group, as well as the NCAA Division III YouTube channel. Log-in information for the download site was sent via email to conference commissioners, athletics directors and sports information directors. The videos are cut in lengths suitable for use as public-service announcements in game broadcasts or webcasts (30 seconds long); as "featurettes" for use on institutional or conference websites (60 seconds long); or for public presentations about the Division III experience (the 3:40-minute version). Most of the downloadable videos are available both in QuickTime (.mov) and Windows Media (.wmv) versions, and the customizable videos include "keyable" QuickTime versions that give editors some flexibility in altering the length of videos and use of graphics. The download site also offers a customization tool kit that includes the various motion and identification graphics used in the videos, as well as examples of how some of those graphics may be used.

Division III Week. The first Division III Week was celebrated April 9-15. Division III asked schools and conferences to schedule and publicize at least one event during the week demonstrating the academic, athletic, and co- and extra-curricular activities of Division III student-athletes. Participating institutions and conferences were asked to submit a brief report of scheduled activities to the national office, to assist staff in calling national attention to the celebration. Division III also provided promotional materials for use on campuses and by conferences, including an online "communications kit" as well as signage that was shipped to conference commissioners and institutional sports information directors. Division III received significant assistance from the NCAA communications staff in this effort. Follow-up to this year's event will focus on solicitation of membership feedback about Division III Week, including reaction to the timing of the event and experiences with scheduling and promoting activities.

Championships. The managing directors of Division III championships have increased efforts this year to dress venues with identity signage. They also have worked to increase visibility of the Division III/Special Olympics partnership by encouraging the scheduling of events involving Special Olympians. Division III has provided each championship with $1,000 to support Special Olympics-related activities at championships.

Outreach. Division III is stepping up efforts to reach out to a variety of constituencies, primarily for the purpose of presenting Division III's identity to prospective student-athletes and their parents. A website specially adapted to use by coaches on mobile devices such as smartphones and tablet computers is being developed to assist users in portraying the Division III identity. Division III staff also continue to solicit and receive invitations to meet with national and state organizations of high school athletics administrators and admissions counselors, to enlist their support in describing the Division III model to young athletes. Outreach to prospective student-athletes and their parents will receive heightened attention during the next two years, as indicated in the current Division III Strategic Platform Activation and Planning Calendar (attached). Division III also has increased outreach activities focusing on sports information directors, including supporting the establishment of a working group to identify professional development opportunities for campus and conference SIDs (in support of the Identity Initiative's objective of enhancing Division III messaging locally, within conferences, and nationally). Division III also has joined with the Division III Sports Information Directors of America (D3SIDA) to sponsor a recognition program honoring schools and conferences whose sports information staffs produce outstanding promotional work portraying Division III's model of intercollegiate athletics, including its philosophy and attributes. The program's first award was presented during Division III Week.

Division III Strategic Positioning Activation and Planning Calendar 2012-13

	January – March 2012	April – June 2012	July – September 2012	October – December 2012
Activation (national office)	Convention • Best practices – Educational session [annual] Winter championships: • Game program ad (pending digital program opportunities) • PA scripts • Additional signage • New-generation TV PSAs • Language in championship selection releases (if applicable) Support activation of Division III Week Adapt tool kit to practical uses (coaches mobile website) Use new-generation videos	Spring Championships: • Game program ad (pending digital program opportunities) • PA scripts • Additional signage • New-generation TV PSAs • Language in championship selection releases (if applicable) Participate in Division III Week activities (April 9-15) Review Purchasing Website for 2012-13 Adapt tool kit to practical uses (coaches mobile website) Use new-generation videos Develop best-practices guide	Finalize Purchasing Website for 2012-13 Adapt tool kit to practical uses (focus on prospective student-athletes and parents) Use new-generation videos Review Division III Week feedback Joint Management Council/SAAC Special Olympics activity Finalize best-practices guide	Fall Championships: • New game program ad (pending digital program opportunities) • PA scripts • Basic signage package • New-generation TV PSAs • Language in championship selection releases (if applicable) Adapt tool kit to practical uses (focus on prospective student-athletes and parents Use new-generation videos Plan activation of 2013 Division III Week
Activation (local efforts)	Use tool kit Use customizable videos Use promotional kit/purchasing website items Special Olympics	Division III Week(April 9-15) : • Focus on three prongs – Academics, Athletics and Co-Curricular Use tool kit Use promotional kit/purchasing website items Special Olympics	Use tool kit (introduce coaches mobile website) Use promotional kit/purchasing website items Special Olympics	Use tool kit (introduce coaches mobile website) Use promotional kit/purchasing website items Special Olympics
Outreach	NIAAA meeting NASPA Convention DIII CoSIDA Board teleconference State high school counselors/administrators organizations	DIII Commissioners Meeting Regional Rules Seminars CoSIDA Convention (St. Louis) State high school counselors/administrators organizations	DIII CoSIDA board teleconference State high school counselors/administrators organizations	FARA National Student-Athlete Leadership Forum ECAC Convention Division III conference meetings State high school counselors/administrators organizations Admissions directors Eligibility Center
Communication Plan	1. Provide tools to help Division III leadership "Tell Our Own Story" (Support with one media tour per sports season). 2. Craft Presidential Quarterly Updates and Monthly Updates. 3. Localize national-level NCAA initiatives. 4. Continue to build a social media presence via Facebook, Twitter and YouTube. 5. Use NCAA.org and NCAA.org/Special Olympics public websites to promote the student-athlete experience. 6. Enhance Division III membership communications. 7. Assist DIII CoSIDA with strategic communication planning (Support with creation of a working group). 8. Introduce quarterly e-newsletter to share activation practices.			

Division III Strategic Positioning Activation and Planning Calendar 2012-13

	January – March 2013	April – June 2013	July – September 2013	October – December 2013
Activation (national office)	Convention • Best practices – Educational Session [annual] • Joint SAAC/membership Special Olympics event Winter championships: • Game program ad (pending digital program opportunities) • PA scripts • Additional signage • New-generation TV PSAs • Language in championship selection releases (if applicable) Support activation of Division III Week Evaluate continuation of Purchasing Website/promotional initiatives for 2013-14 Adapt tool kit to practical uses (focus on prospective student-athletes/parents)	Spring Championships: • Game program ad (pending digital program opportunities). • PA scripts • Additional signage • New-generation TV PSAs • Language in championship selection releases (if applicable) Participate in Division III Week activities Adapt tool kit to practical uses (focus on prospective student-athletes/parents)	Finalize Purchasing Website for 2013-14 (pending first-quarter review) Adapt tool kit to practical uses Review Division III Week feedback	Fall Championships: • Game program ad (Pending digital program opportunities) • PA scripts • Basic signage package • New-generation TV PSAs • Language in championship selection releases (if applicable) Adapt tool kit to practical uses
Activation (local efforts)	Use tool kit Use customizable videos Use promotional/purchasing website items Special Olympics	Division III week (tentative): • Focus on three prongs – Academics, Athletics and Co-Curricular Use tool kit Use customizable videos Use promotional/purchasing website items Special Olympics	Use tool kit Use customizable videos Use promotional/purchasing website items Special Olympics	Use tool kit Use customizable videos Use promotional/purchasing website items Special Olympics
Outreach	CIC or NAICU meeting NASPA Convention DIII CoSIDA Board teleconference State high school organizations Admissions directors	CoSIDA/NACDA joint meetings Commissioners Meeting ECAC-SIDA Regional Rules Seminar State high school organizations Admissions directors	DIII CoSIDA Board teleconference State high school organizations Admissions directors	ECAC Convention FARA Student-Athlete Leadership Forum Division III Conference meetings State high school organizations Admissions directors
Communication Plan	• Presidents Quarterly Update • Monthly Update • Use Social Media	• Presidents Quarterly Update • Monthly Update • Use Social Media	• Presidents Quarterly Update • Monthly Update • Use Social Media	• Presidents Quarterly Update • Monthly Update • Use Social Media

Academic Reporting Pilot
Division III Executive Summary of January 13, 2012
Issues Forum

The division considered three questions related to its academic reporting pilot. Presented below include pre-Convention governance structure positions, as well as the Convention roundtable feedback generated by the membership.

The Division III Academic Reporting Working Group was created to serve in an oversight role for the program, develop policies and procedures, provide guidance on analysis and reporting of findings, and to make recommendations for the future of academic reporting for the division.

QUESTION 1A: FINDINGS OF THE ACADEMIC REPORT PILOT: TELLING THE DIVISION III STORY.

Convention roundtable feedback:

- Generally, the responses were in favor of the pilot results telling the story of Division III. The pilot helped reinforce the idea that student-athletes are performing better academically and graduating at a greater rate than the rest of the student body. The data also help promote that Division III student-athletes are well-rounded individuals and quantitatively illustrate that Division III places a high value on academics.
- Most responses indicated that these results would help focus on Division III as a whole instead of primarily focusing on individual conferences or institutions.
- Many responses also indicated the pilot was only performed once and the long-term results have yet to be shown. Other concerns questioned whether the sample was representative of the diversity of Division III and if the results were comparable to Divisions I and II.

QUESTION 1B: FINDINGS OF THE ACADEMIC REPORT PILOT SUPPORTING THE DIVISION'S PHILSOPHY AND STRATEGIC POSITIONING PLATFORM.

Convention roundtable feedback:

- Generally, the responses were in favor of the pilot results supporting the Division's Philosophy Statement and Strategic Positioning Platform. The results from the pilot can aid in the recruiting process, strengthen the relationship between athletics and faculty and add data to support the division's philosophy and strategic positioning platform. The data collected can assist in the positive perception and image of Division III student-athletes.
- Most responses indicated that these results help promote graduation in four years among the division's student-athletes.
- Many responses also indicated that it is important to perform a comparative study to provide more insight on transfer students.
- Concern also arose about tracking and counting students who are no longer involved within intercollegiate athletics.

QUESTION 1C: FINDINGS OF THE ACADEMIC REPORT PILOT AND RELEVANCE AT THE CAMPUS LEVEL.

Convention roundtable feedback:

- Generally, the responses were in favor of the relevance of the pilot findings at the campus level. The pilot can help strengthen the relationship between athletics and aid in the recruitment process. The data also help with resource allocation, proving that student-athletes are academically performing better than the general student body. The data from this pilot can assist in the evaluation of sport specific programs. Ultimately, this data can help support the positive impact athletics has on Division III campuses.
- Most responses indicated that these results are specific to individual campuses and do not assist in unifying Division III institutions. An additional concern is the tracking of dual sport student-athletes.
- Many responses also indicated there currently is no uniform academic standard across the division, separating student-athletes from the rest of the general student body, and, that student-athletes being accounted for who are no longer associated with the team.

QUESTION 1D: FINDINGS OF THE ACADEMIC REPORT PILOT - RELEVANCE AT THE CONFERENCE LEVEL.

Convention roundtable feedback:

- Generally, the responses did not find the pilot findings relevant at the conference level. Division III conferences are very diverse. Conference level data would not promote the division as a whole. The data is similar to the Financial Aid Report and is more relevant at the campus level.
- Most responses indicated that these results would increase competition among institutions within specific conferences instead of unifying the conference as a whole. An additional concern is the negative implications it could have on the division in regards to recruitment.
- Many responses also indicated it would help unify institutions within a conference in regards to recruitment, aid in budget allocation, serve as a best practice and be relevant when conferences are adding institutions for membership.

QUESTION 2A: BENEFITS OF ACADEMIC REPORTING AND RELATED COSTS: CAMPUS-LEVEL.

Convention roundtable feedback:

- The majority of applicable responses indicated that current campus-level burdens outweighed the benefits in regards to academic reporting. A majority of responses indicated the results of academic reporting were burdensome and time consuming before they established a campus-wide reporting system. The collaboration of professionals outside of the athletic department and computerized systems were critical to easing the burden.
- Many responses indicated the burden varied among institutions depending on individual institution's rapport among campus constituents, and utilized the Financial Aid Report to lesson time constraints. Many responses indicated it was too early to predict long term burdens.
- There were many concerns of adding an additional report to not only the athletic department, but also other various campus departments.
- Many responses indicated there was no significant benefit in collecting the results from academic reporting. It was also suggested the NCAA National Office provide a technical system in order to ease the burden. There is fear the burden will increase over time, and concern about the reporting capabilities on small campuses
- Responses indicated there was uncertainty in regards to a uniform definition of student-athlete.

QUESTION 2B: BENEFITS OF ACADEMIC REPORTING AND RELATED COSTS: OVERCOMING BURDENS.

Convention roundtable feedback:

- The majority of applicable responses indicated burdens related to the academic reporting pilot can be overcome through a uniform avenue for collecting data across the division. This could be implemented by a technological system, NCAA policies regarding data collection, a clear definition of student-athlete, and usage of templates from the pilot. Although many institutions experienced burden the first few years of the pilot, it is believed the burden will lessen over time. A majority of responses indicated time and money were the largest burdens.
- Many responses indicated concerns about allocating resources towards academic reporting, the diversity of Division III campuses, verifying data, and student-athletes who do not participate in athletics for the duration of their collegiate career.
- There were many concerns regarding the priority of the implementation of academic reporting and if it would become mandated or left to institutional choice.

- Many responses indicated there was no significant benefit in collecting the results from academic reporting. It was also suggested the NCAA National Office provide software in order to ease the burden.
- There were responses that indicated there was uncertainty in regards to a uniform definition of student-athlete.

QUESTION 2B: BENEFITS OF ACADEMIC REPORTING PILOT AND RELATED COSTS: THE ROLE OF THE NCAA AND/OR CONFERENCES IN MANAGING BURDEN.

Convention roundtable feedback:

- The majority of responses supported funding in order to create a new position or compensate athletic administrators for their overtime work when completing academic reporting. Additional responses indicated institutions should be provided with the average financial cost for academic reporting for campuses before implementation. Many responses indicated increased funds through Division III conference grants or an institutional stipend. Many responses indicated establishing an NCAA "help desk" to ensure institutions are completing the academic reporting process correctly.
- A majority of responses indicated the need for software to be designed or be provided by the NCAA in order to ensure data collection is consistent and accurate among all Division III institutions. Additional responses indicated the need for a template, best practices guide, standard program or suggested method for collecting data to be released by the NCAA.
- There is a concern over the increase of data collection by the NCAA and many responses recommended incorporating academic reporting into an already existing survey administered and mandated by the NCAA. Many responses also suggested the NCAA become involved with data collection on campuses from beginning to end.

COLLECTION OPTION 1: ANNUAL FROM ALL SCHOOLS.

Convention roundtable feedback:

- Generally the responses indicated the need to mandate academic reporting for all Division III institutions. Many responses ranged from annual reporting to only reporting every few years.
- There was general support for involvement from all Division III institutions in order to ensure validity, statistical significance and consistency.
- Making it mandatory was a key aspect in many responses.
- Many responses indicated a concern about the source of Division III funds in order participate on an annual basis in order to ease the burden.
- There were also concerns about utilizing a standard template or software for all institutions.

COLLECTION OPTION 2: ANNUAL WITH HALF OF THE SCHOOLS IN ALTERNATING YEARS.

Convention roundtable feedback:

- Generally the responses indicated the need to slowly ease into already existing methods of collecting data both by the individual institutions and the NCAA.
- Making it mandatory was a key aspect in many responses.
- Many responses indicated alternating years rather than mandating data collection annually.
- There were also concerns about institutions collecting data inaccurately.

COLLECTION OPTION 3: BIENNIAL.

Convention roundtable feedback:

- Generally the responses indicated this option would increase inconsistency and inaccuracy among data collection.
- There was general concern biennial reporting would not ensure validity, statistical significance and consistency.
- Making it mandatory was a key aspect in many responses.
- There were also concerns a biennial report would increase burden.

COLLECTION OPTION 4: OPTIONAL REPORTING.

Convention roundtable feedback:

- Generally the responses indicated the freedom of institutions to choose participation would ease burden and increase response rates. Optional reporting would provide a snapshot of Division III.
- There is a concern optional reporting would be the least effective, but be beneficial to slowly incorporate academic reporting into Division III legislation.
- Making it mandatory was a key aspect in many responses. Many responses indicated mandating academic reporting every five years.
- There were also concerns optional reporting would not be reflective of the entire division and optional reporting would eventually lend itself into mandatory reporting.

COLLECTION OPTION 5: NONE OF THE ABOVE.

Convention roundtable feedback:

- Generally these responses supported incorporating academic reporting into an already existing survey administrated and mandated by the NCAA such as the ISSG and EADA.
- There is general support for mandating academic reporting for all institutions in its first year and slowly easing it into a four to five year survey in order to be comprehensive and incorporate it into already existing methods of data collection on campus.
- Making it mandatory was a key aspect in many responses. Many responses indicated mandating academic reporting once every five or ten years.
- Many responses indicated involvement at the conference level.
- There were also concerns about how academic reporting tells the Division III story, the value of the data and how the data would be utilized.

NUMERICAL RESPONSE SUMMARY

Question	Support	Do Not Support	Undecided or N/A	% Support	% Do Not Support
1a	59	4	23	68%	4%
1b	67	3	16	77.9%	3%
1c	66	9	11	75.8%	10%
1d	29	23	30	33.7%	26.7%
2a	42	15	29	48.8%	17.4%
2b	61	6	16	73.4%	7.2%

NUMERICAL RESPONSE SUMMARY

Question	Annual from all schools	Annual with half of schools in alternating years	Biennial	Optional Reporting	None of the above
3	32	2	2	18	24
	41%	2%	2%	23%	30.7%

VIA ELECTRONIC MAIL

MEMORANDUM

March 1, 2012

TO: NCAA Division III Chancellors and Presidents.

FROM: Dan Dutcher
Vice president for Division III.

SUBJECT: Mandatory Submission of Graduation Rates Data.

As you know, the Division III governance structure has passed legislation stipulating that all member institutions provide the information contained in their federal Graduation Rate Survey (GRS) form to the NCAA. This process applies to all students, including student-athletes. This memorandum outlines the process for submitting these data to the Association this year. **As a reminder, the penalty for not submitting this information will be to render your institution ineligible to compete in NCAA championships conducted for the 2012-13 year.**

The NCAA Graduation Rates Data Collection System is only available through the Single-Source Sign-On System. Single-source sign-on administrations will need to grant individuals access to this portal prior to entering any data. Please contact your single-source sign-on administrator on campus or the athletics department in order to gain appropriate access.

Prior to accessing the portal, you will need to create a unique log-in with password on NCAA.org. A link to the Graduation Rates link will appear in the Applications section once you have created an account and have been granted access to the portal. You will need to be granted full access to the portal in order to enter, import and export data.

The information collected on this site will be the same as reported on the federal GRS document: enrollment for the 2011 academic year, student body graduation rate for the 2005 freshman cohort, and for those institutions offering athletics aid, the student-athlete graduation rate for the 2005 freshman cohort broken out by individual sport. Institutions that sponsor Division I sports are required to provide the graduation success rate (GSR) for those specific sports. Information regarding the GSR will be sent to the applicable schools.

If your institution is interested in participating in the voluntary submission of academic success rate data for your student-athletes, you will receive a separate memo containing information on that. Directions on completing and submitting those data are included with that memo.

The Web site is now available and **will close June 1**, at which time all data will be due. Questions concerning completing the data should be addressed to Maria DeJulio at 913/397-7668 or mdejulio@ncaa.org.

Thank you.

DTD:mkd

cc:	Directors of Athletics	]	
	Faculty Athletics Representatives	]	-- of Division III
	Senior Woman Administrators	]	Member Institutions.
	Senior Administrators with Athletics Oversight	]	
	Division III Conference Commissioners		

VIA ELECTRONIC MAIL

MEMORANDUM

March 5, 2012

TO: NCAA Division III Presidents and Chancellors.

FROM: Jim Schmotter, president, Western Connecticut State University
Chair of NCAA Division III Presidents Council.

SUBJECT: NCAA Division III Voluntary Submission of Student-Athlete Graduation Rates Data.

The Division III Academic Reporting Pilot Program was completed successfully this past year. As the governance structure and membership decide the future of academic reporting for the division, the **Division III Administrative Committee has endorsed the continuation of the voluntary submission of student-athlete graduation-rates data for the 2012 collection cycle**, which begins now and ends June 1. Feedback from the 2012 national convention indicated a critical mass of member schools found the campus-level report and the aggregate findings relevant and useful. In addition, the division will incur no additional cost to continue the voluntary program this year. For those reasons, the committee determined the continuation of voluntary submission was warranted. Please, note, however, that no specific timetable has been set for the determination of the program's long-term future.

If you are one of the 157 Division III member institutions that participated in the program over the last two years, we hope you will participate again. If you are not one of those schools, we sincerely hope you will consider taking part this year.

Division III will retain its honorarium fund to encourage the voluntary submission of student-athlete data. That fund will be split evenly among those institutions that submit the relevant student-athlete data by the June 1 deadline.

The remainder of this communication more clearly identifies the requested data specifications and how the submission will take place. To that end, **I recommend that you forward this memorandum to the appropriate person who is responsible on your campus for submission of graduation-rates information to the NCAA.**

Information Requested.

The reporting program is imbedded in the annual collection of graduation data this spring on the 2005 entering cohort of students. Participating schools will access the NCAA Graduation-Rates Data Collection System and, along with the input of required graduation data for all students, will have the option to input information specific to student-athletes.

For the 2012 reporting cycle, institutions will be able to take advantage of the fact that student-athletes, as defined for this program, would have been previously identified through the 2006-07 Division III Financial Aid Reporting Program. This is where information on the 2005 entering cohort was first collected. This Financial Aid Reporting Program information has been securely stored on NCAA servers. If it is no longer available on your campus, it can be retrieved from the NCAA.

In order to establish the student-athlete cohort, this standard definition of a student-athlete will be employed: a student-athlete is an individual listed on the institution's official roster on or after the first scheduled contest or date of competition in the NCAA championship segment during the initial academic year of enrollment. For those student-athletes participating in more than one sport, a primary sport must be determined for each student-athlete to avoid double-counting.

There are four subgroups of student-athletes to be reported on for each Division III sport.

1. Fall freshmen: Students who entered into the institution in the fall as first-time, full-time baccalaureate degree-seeking students.

2. Mid-year (January) freshmen: Students who entered the institution in the spring semester as first-time, full-time baccalaureate degree-seeking students.

3. Incoming transfers from a two-year institution: Students transferring into the institution from a two-year school at any time during the academic year.

4. Incoming transfers from a four-year institution: Students transferring into the institution from a four-year school at any time during the academic year.

For each Division III sport, report the following information:

1. Number enrolled: Report only for full-time, first-time students seeking a bachelor's or equivalent degree.

2. Number graduated: Of those enrolled students reported, report completers of bachelor's or equivalent degree within 150 percent of time (i.e. six years) or by August 31 of the previous calendar year.

3. Number allowable exclusions: Students who left the institution because of one of the following reasons within 150 percent of time (i.e. six years) without completing a bachelors degree: student is deceased or permanently disabled and unable to return to school; student left school to serve in the armed forces; student left school to serve with a foreign aid service of the Federal Government, or student left school to serve on an official church mission.

4. Number left while eligible to compete: Students with athletics eligibility remaining that have left the institution prior to receiving their baccalaureate degree and would have been academically eligible to compete the next regular academic term had they returned to your institution. The institution must determine what academic eligibility rules the student would have been subject to had they returned, apply those standards to the student's academic record and determine if he or she would have been academically eligible if he or she had

returned. This includes all NCAA, conference and institutional academic eligibility rules. This group does not include students who exhaust their eligibility and leave the institution prior to receiving their baccalaureate degree.

Data Submission Process.

Participating schools will use the Graduation-Rates Data Collection System to submit the supplemental information requested. The individual submitting the data will log into the system as they do each year to submit student-body graduation-rates information. Additional screens have been activated to allow for the voluntary submission of student-athlete information.

Capabilities allowing the importation of a data file containing the student-athlete graduation information have been enabled in the system. Technical instructions related to the file format and the importing process have been included as an attachment to this memorandum.

Pilot schools sponsoring a Division I sport should complete Graduation Success Rate data for their Division I sport or sports as they have in the past.

Reporting.

Each participating school will receive a school-level report that will include the graduation rates by the federal methodology as well as the DIII Academic Success Rate (ASR) for those schools submitting ASR data. The ASR is the alternate rate that accounts for students who separated from the school in good academic standing prior to graduation. An aggregate report based on data collected from all pilot schools will be produced and publicly released. Confidentiality of school-level data will be upheld.

Timeline.

- March 2012: Membership communication of opening of graduation-rates data collection on.

- March 1 through June 1, 2012: Collection of graduation-rates data. Required and voluntary data collection will take place during this time for the 2005 entering cohort.

- July/August 2012: Report of preliminary, aggregate voluntary report program findings to Presidents Council and Management Council.

- October 2012: Full report of aggregate voluntary report program findings to Presidents Council and Management Council and release of school-level reports to participating institutions.

Resources.

You are encouraged to forward this Memorandum to the person on campus who submits the graduation information to the NCAA annually. Resources are available for anyone with questions. Your primary contact for all technical questions related to graduation-rates data collection is Maria

DeJulio at mdejulio@ncaa.org or 913/397-7668. For questions related to the Division III academic reporting program in general, please contact Eric Hartung at ehartung@ncaa.org or 317/917-6306.

Thank you for your commitment to Division III.

MD/EMH:br

cc: Director of Athletics
Faculty Athletics Representatives
Senior Woman Administrators
Conference Commissioners
Senior Administrators with Athletics Oversight
Selected NCAA Staff Members

Attachment

P.O. Box 6222
Indianapolis, Indiana 46206
Telephone: 317/917-6222

Shipping/Overnight Address:
1802 Alonzo Watford Sr. Drive
Indianapolis, Indiana 46202

www.ncaa.org

MEMORANDUM

February 14, 2012

TO: Division III Strategic Planning and Finance Committee.

FROM: Eric Hartung, Associate Director of Research for Division III.

SUBJECT: Assessment of the Division III Financial Dashboard Indicator System Pilot Program.

The proposal for the development and implementation of the Division III Financial Dashboard Indicator System was presented to the Division III Strategic Planning and Finance Committee for consideration in March of 2011. The committee endorsed the establishment of a pilot program to test the functionality of the system with Division III presidents and their appointees in the fall of 2011. The pilot provided the opportunity to seek feedback from the participating campuses related to the functionality, presentation, communication, utility and relevance of the system. That feedback was collected throughout the pilot phase and incorporated into a presentation for the Division III presidents and the division's membership at the national convention in January, 2012. This correspondence provides a summary of the program, the findings and proposed next steps for consideration by the committee.

Background.

The Division III Financial Dashboard Indictor System provides presidents and other campus leaders with accurate, timely and relevant information to benchmark their athletics financial situation with a self-defined set of peer institutions as well as national and conference groups of schools. It's a research-based approach to financial reporting that provides graphic comparisons of the annual financial picture of an institution's athletics program, highlighting trends over time. Oversight of data collection and the online system is provided by the NCAA business administration office. The preparation of the data is managed by the NCAA research department. The Division III Strategic Planning and Finance Committee serves in an oversight capacity to the overall project for the division.

Within the system, each financial indicator is presented as a trend line for the previous five financial years. The program user has the option to self-select a minimum number of peer institutions or to compare their institution to a pre-selected group. The pre-selected comparison groups include institutions that sponsor football to those that do not, public and private designations, quartiles

of proportion of student-athletes to undergraduate enrollment, quartiles of the number of sports sponsored and conference affiliations.

The financial indicators used during the pilot phase were focused in the area of expenditures as opposed to revenues. Three non-financial indicators were used as well.

1. Sponsored sports: Total number of sports sponsored by the institution as reported in the annual NCAA survey.

2. Proportion student-athletes of student-body: Proportion of unduplicated student-athletes of the total undergraduate enrollees reported as a percentage.

3. Student-Body Graduation Rate: The four-year federal graduation rate for the student-body overall reported as a percentage.

4. Total expenditures: Total athletics expenditures in dollars.

5. Proportion athletics expenditures of institutional expenditures: Athletics expenditures as a proportion of total institutional expenditures reported as a percentage.

6. Increase Gap: A comparison of the athletics expenditures rate of change with the university expenditures rate of change reported as a percentage.

7. Expense per Student-Athlete: Total operating expenses divided by the total unduplicated student-athletes reported in dollars.

8. Proportion athletics department staff compensation of total athletics operating expenses: Proportion salaries, benefits and bonuses for coaches and administrative staff of the total athletics operating expenses reported as a percentage.

9. Proportion coaches' compensation of total athletics operating expenses: Proportion salaries, benefits and bonuses for coaches of the total athletics operating expenses reported as a percentage.

10. Proportion administrative staff compensation of total athletics operating expenses: Proportion salaries, benefits and bonuses for administrative staff of the total athletics operating expenses reported as a percentage.

11. Proportion participation and game expenses of total athletics operating expenses: Proportion equipment, uniforms, supplies and game-day expenses other than travel that is necessary for intercollegiate athletics competition of total athletics operating expenses reported as a percentage. Examples of game-day expenses include security, event staff and ambulances.

12. Proportion team travel of total athletics operating expenses reported as a percentage: Proportion travel expenses including air and ground travel, meals and incidentals of total athletics operating expenses reported as a percentage.

13. Proportion facilities maintenance and administrative support expenses of total athletics operating expenses: Proportion expenses related to building and grounds maintenance, utilities, rental fees, operating leases and equipment repair and maintenance of total athletics operating expenses reported as a percentage.

Methods.

In October 2011, presidents of colleges and universities represented on the Division III Presidents Council and Strategic Planning and Finance Committee were solicited via email to participate in the pilot program. Participation involved logging into the web-based system, testing its functionality, discussing the relevance and utility of the system with other campus leaders and reporting to NCAA staff about their experience. The system contained detailed instructions on how to navigate and key definitions. NCAA Business Administration Office personnel provided further instructions via email and telephone.

Findings.

Twelve of the 21 institutions invited to participate logged into the system at least once. Six of the twelve participants logged in more than 10 times. The most substantial feedback was received from these six institutions.

Participants generally found the system robust, manageable and relevant. They noted there was much more to explore within the system than they were able to during their initial use. They found the interface user-friendly and the included instructions helpful. Many reported how relevant the tool was for them as well as any Division III institution in this era of increased accountability related to finance and strategic planning.

Participants did note the complexity of interpreting the benchmarking results in light of budgeting differences across institutions in the division and within athletic conferences. It was reported that there is a significant learning curve associated with the tool. There was also acknowledgement that the ultimate utility and relevance of the system lies with the quality of the data used to build it and the broad participation in those data collection efforts, noting the voluntary submission of finance data to the NCAA and the voluntary use of the system.

Overall, the participants encouraged the NCAA to support the launch of the system division-wide in the spring of 2012, especially given that the tool has already been built and structures are in place for support moving forward at no additional cost to the division. They clearly indicated the significant value of such a tool for campus leaders in Division III who wish to use it.

Proposed Next Steps.

With endorsement by the Division III Strategic Planning and Finance Committee, the Division III Financial Dashboard Indicator System will be launched in May of 2012. Having received no feedback regarding revisions to the list of indicators, the plan is to launch the system with the current indicators in place.

To facilitate the launch, a video introducing the system will be recorded and embedded into the application. This video will appear prominently upon login. Additionally, a letter from the Presidents Council Chair will be sent to all presidents and chancellors announcing the launch. Division III staff will coordinate with the NCAA Communications staff to further promote the launch. A report will be shared with the Presidents and Management Council at their summer meeting and with the Strategic Planning and Finance Committee at its November meeting.

VFG Communication #25 Comments

Total Responses – **45 responses** representing 24 conferences and Division III Independents as of 03/16/2012
Responses grouped alphabetically by conference.

1. Would you be in favor of exploring a Division III recruiting calendar?
   - YES – 36 (80%)
   - NO – 9 (20%)

   Why?: See attachment.

2. Do you believe that there is a higher burn-out rate with Division III coaches due to an unlimited recruiting calendar?
   - YES – 18 (40%)
   - NO – 26 (58%)
   - No response provided – 1 (2%)

   Why?: See attachment.

3. Do you believe that a recruiting calendar would result in a better work-life balance?
   - YES – 28 (62%)
   - NO – 17 (38%)

   Why?: See attachment.

4. What do you see as the challenges of a Division III recruiting calendar? (check all that apply)
   - Would limit the effectiveness of part-time coaches.
     - Yes – 19 (42%)
     - No – 26 (58%)
   - Would negatively impact overall enrollment numbers.
     - Yes – 7 (16%)
     - No – 38 (84%)
   - Difficulty monitoring non-contact/quiet periods.
     - Yes – 33 (73%)
     - No – 12 (27%)
   - Increased role of institutional compliance officers to monitor.
     - Yes – 32 (71%)
     - No – 13 (29%)

   Other reasons: See below.

5. What are the benefits of a recruiting calendar? (check all that apply)
   - Would reduce recruiting budgets.
     - Yes – 15 (33%)
     - No – 30 (67%)
   - Would reduce pressure to recruit.
     - Yes – 13 (29%)
     - No – 32 (71%)

- Would allow coaches to be more focused and energized in recruiting.
  - Yes – 26 (58%)
  - No – 19 (42%)
- Longer retention of coaches due to a lower frequency of burn-out.
  - Yes – 15 (33%)
  - No – 30 (67%)

Other reasons of how it is beneficial: See attachment.

6. Do you believe a recruiting calendar would negatively impact institutional enrollment?
   - YES – 13 (29%)
   - NO – 32 (71%)

   Why?: See attachment.

7. Should there be a recruiting calendar for all sports or a select few?
   - All sports – 33 (73%)
   - A select few – 5 (11%)
   - No response provided – 7 (16%)

   Which sports? See attachment.

8. Do you believe that there should be a limitation on recruiting at non-scholastic events (e.g. club team tournament, showcase)?
   - YES – 6 (13%)
   - NO – 36 (80%)
   - No response provided – 3 (7%)

   Why?: See attachment.

Question 1b:Why?

For some, it makes sense. However, the admissions staff pursues a 12 month effort to recruit.

To control the amount of time spent on it. We need better coordination between academic evaluation and athletic recruiting.

Am not interested in further mandated regulations on athletic staff.

It would help add some sanity & structure to recruiting. Meaning it wouldn't be all year around and cause burn-out

Concerning the work/life balance is appreciated, however limited resources and availability by part-time staff to be able to recruit in a finite calendar could be prohibitive to program development or sustainability.

This seems to be a concern for coachers, athletes, and their families.

After surveying my conference membership they universally believe that programs and coaches are better served when they are able to control their own time. They know that there are times when such activites as recruiting may dominate one's life but they like the idea of being able to select those times themselves. Additionally, most recognize that if a calendar were in place their would be the challenges of monitoring and compliance on a plate that is already very full. Finally for those coaches in our conference who may coach more than one sport how would this effect there ablitity to balance their recruiting efforts as they currently are able to do.

I think it is in the best interest of life balance for our coaches. There is a high rate of burnout and some very good and promising coaches leave the profession in DIII because it is too demanding. We need to save them from themselves and institute a calendar.

It has some merits. It may help define for coaches and staff a better way for them to allocate their time and resources to recruit more effectively. I am really 50/50 on this.

It would assist in helping to balance our coaches lives. In some respects, it may cut recruiting costs. Overall, I believe a recruiting calendar would bring back some balance to specifically female coaches.

DIII needs a little advantage since we are offering no athletic aid. The work/life balance should not be an issue. If it is, then those coaches will be out of balance either way. It is a lifestyle choice, not a coaching issue.

Coaches need a downtime; as do prospective S-As.

There are institutions within Division III that prospective student-athletes seek out for a number of reasons and these schools might benefit from a recruiting calendar. There are some schools that actually compete with Division I/II schools and could benefit from recruiting when the other divisions have dead periods. Additionally, there are many schools in the division who count on athletic recruiting to fill the class. These schools could be adversely affected by a recruiting calendar. Part-time coaches have enough challenges in recruiting without having restrictions placed on them.

I would like to know what are all the limitations.

To improve work/life balance; relieve coaches of the need they feel to recruit non-stop, and to give PSAs a break from contact as well.

Every institution should set up a recruiting calendar that works on their campus. Since so many institutions have different events at different times of the year, I am not sure it would be the correct thing to have this dictated to all of Division III.

I think the lack of a calendar actually benefits DIII programs who compete against scholarship programs for players. They are able to get out to see those student-athletes play more than the DII or NAIA schools they are competing against. Also, a lot of DIII programs have part-time head and/or assistant coaches that are already limited, based on work schedules, on when they can recruit. A lot of these part-time coaches hit the road during the holiday break (when I can see a "quiet period" or "non-contact period" being considered).

The 365 day rat race for recruits is overwhelming and without reprieve. At the same time, I think that a recruiting calendar will be very difficult to set given the variation in admission application deadlines at DIII schools. We have unique factors that make a DIII recruiting calendar very challenging to set. I think a model of number of recruiting days will be a better solution.

A calendar would would be a detriment to recruiting. Coaches need to have the flexibility to visit and evaluate perspective student-athletes whenever they have the opportunity. Recruiting is not only the life line for our athletic programs but more importantly for our institutions. We would never tell our admissions staff they could not recruit. Coaches are an extensive of our admissions staff in an even more competitive environment. Restrictions would hurt recruiting.

Having a set recruiting calendar could allow conferences and teams with lower recruiting budgets the ability to compete with higher end schools. A set time limit would cut travel costs and allow smaller budget schools the ability to attract higher end players.

I think a calendar would create a sense of fairness among Division III coaches.

I wouldn't hear it from my family that I am gone again. A calendar would allow for some work-life balance.

I think that legislating the natural ebb and flow of work life will become too invasive for coaches. I see that coaches are tired at points during the season but I also see that they are able to create flexibility in their schedule that allows them to go to high school games around the state to recruit. Our coaches live the DIII philosophy and recruit with academics as a priority. I believe that the more we create timelines and calendars the more we are complicated the life of a coach.

I think the primary reason would be to establish a better work-life balance for our coaches. I also believe that a recruiitng calendar might also result in leveling the playing field a bit between those institutions with larger coaching staffs and those with smaller coaching staffs, and between those institutions whose staff members have few or no additional teaching, coaching, and/or administrative duties and responsibilities and those institutions whose staff members have additional teaching, coaching, and/or administrative duties and responsibilities.

The ADs in our conference have expressed concern about head coaches balancing their life with year round recruiting.

To make it easier on our coaches.

I think it would help establish a balance in the lives of the coaching staffs.

I would be in favor of exploring a recruiting calendar because I feel that coaches spend an inordinate amount of time recruiting and that could be reigned in. The only way that will happen is if it happens across the board. Even though it may be more difficult to recruit student-athletes to Division III schools, especially to smaller, more selective liberal arts schools like those in my conference, we could still benefit from some limits.

It would allow D. III coaches to bring more balance to their lives instead of feeling the need to be out recruiting at every opportunity possible.

One major (and perhaps ONLY) advantage DIII coaches have in recruiting over schools that offer scholarships is the ability to recruit at all times. In some sports (soccer), the Division I and II recruiting calendars are so long that to limit DIII recruiting times would be a significant handicap.

Coaches are working on recruiting so much harder than in the past even though the communication devices have improved.

I like the idea of giving the Coaches more balance in Work/home life balance. They are constantly trying to get the best player year round. The best dedicated coaches feel they loose the edge if they are not recruiting. They need time away to work on family or even bettering themselves as coaches and working with current players outside of there sport.

Could makes things clearer for coaches and recruits.

It would put everyone on a schedule for time management.

I believe that my institution's coaches already recruit in a timely and efficient manner.

I am in favor of examining this issue more closely. I am not sure if it is in the best interest of Division III unless we can develop a plan that allows for the ability to recruit at various times throughout the year.

Let's not get too formal. Unnecessary. I don't want to behave like a baby D-I division. We are completely different.

Enrollment is the very foundation of athletic sponsorship at our institution, and for many D-III institutions. We are very careful to fully integrate athletic/coaches recruiting into our overall admissions and recruiting strategy and activity. Limits imposed for the good of the entire NCAA may (likely will not) be in our best interest. This should be determined at the institutional level.

Puts D III programs at a disadvantage compared to NAIA schools.

Quality of life. We won't be on the road 24/7 recruiting

See if here is an opportunity to create some balance for the coaches in recruiting as well as level the playing field in recruiting between the institutions.

A recruiting calendar would force coaches to take breaks from recruiting. Without a calendar, some may feel obligated to recruit endlessly.

We need to find ways to protect the DIII philosophy and this seems like it could be one way.

Question 2b:Why?

Coaches who enjoy recruiting appear fine. It is becoming a continuous effort to recruit, not just seasonal.

The ability to coach and teach in Division III continues to drive the desire to hold a position in the realm of Division III. As recruiting and coaching evolves, our educators will learn that a little less is a little more. We (general population) will learn what it means to be truly balanced within academic and athletic world. However, here is the real bottom line: the budget realities will contain the amount of on-the-ground recruiting and the amount of time that an individual will perform pertaining to recruiting at a particular Division III institution.

There is never a time when you can't be recruiting. So the competitive nature of coaches is the demand to always be out there.

In my opinion, and being a former coach in several sports within DIII, it allows coaches to cordinate an effective recruitment program that is tailorable. The opposite effect I feel would occur if a calendar was introduced, which would adversly affect the smaller schools who have limited staffing - meaning the institutions that have part-time head staff and possibly no assistant staff would be out recruited and out classed everytime by the bigger, more affluent programs.

I believe that burn out, when it occurs, is a combination of recruiting, compensation, appreciation or understanding on the campus, and expectations and interference from parents.

Again, while as some commented from my conference that there are times when recruiting may dominate one's life and thus create the potential for "burn out" there was greater support for allowing the coaches the freedom to determine for themselves what their schedule of recruiting in a given year might be. There was also strong support for the notion that those with less; i.e. facilities, budget, support staff have the ability to close the gap through hard work.

It is ultra competitive. Most institutional coaching staff's have one full-time person and they are responsible for traveling and recruiting. It is critical to their recruiting success to be seen and appear interested. This desire to land the best recruits leads to exhaustive travel and recruitment which invariably has a tremendous impact on their personal lives and health. With the economy being what it is and many institutions being enrollment driven this trend will never change. In many cases athletics is responsible for 25-50% of a campus enrollment. I believe we have lost coaches as a result and the ones we keep are at great risk of suffering personal relationship and health.

Because when you hire for mission, as we all should be doing, you tend to find the right person for your organization and that allows a balanced perspective to be developed as well as an effective long term plan on where you want each specific program to go.

The amount of recruiting is a choice made by each coach. I think a recruiting calendar would simply help bring back some balance into the coaches lives on occassion.

No down time.

No, not as much as assigning them administrative responsibilities such as game management.

They spend most of their time recruiting then Division I coaches

I am not certain there is, but "possibly" was not an option.

The nature of Division III will lead to a very large recruiting workload whether there is a recruiting calendar or not. I think the burn out comes from salaries being too low to support the amount of work it takes to be a successful Division III coach.

I don't think the burn-out rate can be solely attributed to an unlimited recruiting calendar. There are so many factors that go into why some people choose to get out of coaching - increased parental involvement, multiple responsibilities at work, lack of administrative support, family obligations, etc.

I don't have information upon which to base an opinion. I do think that it is exhausting work and may certainly contribute to burn-out but also prevent people from entering the profession.

There are certain times of the year that are slower and can be used for coaches to slow down. If we had a calendar there would be even more stress on coaches. They are very competitive people and not being able to do what they believe it takes to have a chance to be successful in recruiting would ultimately put more stress on them thus more burnout.

Many Division III schools do not measure success by wins and loses. A coach can ultimately put in the amount of recruiting time they desire.

Recruiting has become a numbers game where some jobs depend on enrollment numbers and how that relates to your roster. The pressure to recruit numbers is forcing some coaches to recruit quantity not quality.

There is pressure to attend AAU/JO tournaments in the off season. The pressure comes from not wanting other colleges coaches to get a step ahead on recruiting. Also, I feel there is pressure from the administration in my institution to recruit, recuit, recruit to stay a step ahead (or to get back on a level playing field if I am coming off a crappy season). Attending in season HS games and out of season tournaments causes coaches to be away from home, which leads to missed family time.

I think there is a burn out rate for many people who work at a college or university. We are ALL being asked to do more with less. Coaches create their own schedule of recruiting and their own schedule of rest time, like we all do. I think that maintaining a healthy work/life balance is the responsibility of all individuals and should not be dictated by legislation. Keep in mind that in DIII, many of our coaches teach several classes as well. If the NCAA moves ahead with a recruiting calendar you will need to be very, very careful that it does not create additional constraints because of the teaching responsibilities of coaches.

I believe it although there is no specific evidence to confirm the belief. I believe it because, in my experience, the one thing that many coaches have said upon resigning or retiring has been that the significant time commitment to recruiting activities is something those coaches will not miss.

The answer is obvious. Too "keep up with the Jones'" more is believed to be better.

They are already overburdened and most don't have assistant coaches to help with recruiting.

I think it contributes but I think do not think it is the sole cause.

It seems like the demands of the job are never-ending. I think we see more young coaches choose to leave the field because of the demands of recruiting. I think we see more assistant coaches leave the field because of the demands.

You never want to be out worked by another coach so you feel the need to be at every event possible to give yourself an edege in recruiting.

Recruiting makes up the bulk of the work of coaches. If there were a limited recruiting calendar, coaches would just have to spend even more time recruiting during the allowable times. They would be even more exhausted. And, since they would not have the recruiting time advantage over coaches from other divisions, their recruiting efforts might pay off even less, leading to more difficult times during their seasons.

There seems to be no down-time that coaches can enjoy over regular breaks such as traditional holidays as now recruiting events are held around these vacation times of the past.

I believe coaches will back off recruiting before they get burned out. Seems lately that the new breed of Coaches work hard and then move on. I think the addition of Asst. Coaches full time has helped ease some of the everyday recruiting effort. Part time Coaches help as well. We could loose the effect of the part time coach in the black out times.

They simply never get a break, and it is all labor intensive.

At this level the coaches have unlimited energy and work hard to excel, Recruiting is important to the success of the teams.

Recruiting is only a one of a coach's responsibilities, and will not be the cause of burn out. Coaches in danger of burning out need to address time management issues in a holistic way; changing or removing a responsibility will not necessarily reduce the chances of burn out.

I think this may be a contributing factor but not the sole factor in the burnout. Other aspects of the job are just as stressful and contribute just as much as this issue.

I do not believe it is any different here. It is more intense over smaller periods at other levels. It balances out. However, the fact that recruiting virtually never ends, probably does where on coaches at D-III over a period.

Some coaches may feel an obligation to recruit endlessly because there is no calendar.

Not sure that there is a higher burn-out rate due to this one aspect.

Question 3b:Why?

Depends on the person....preferred response for me is "maybe"

Obvious.

Not interested in controlling and governing the coach's individual life. Expectation that the educator is fully responsible for the instruction and management of the athletic program that he/she is involved with at the institution. Expect the coach to help the student athlete to become attuned to balancing life's responsibilities and to be high achieving in a particualr area. Teh unique recognition is that we are partipating in an academic pursuit at an educational institution. The athletic side is only one part of the whole.

Because there would be quiet times where you can't recruit and can focus on other things - life balance

Again, the pressures to develop programs and produce successful experiences for our student-athletes, would stress the smaller programs futher if a 'tight' window of recruiting opportunity existed.

Let me qualify my "yes" with a yes maybe. I believe we need to identify, more completely the causes and the occurances of burn out and then consider whether a recruiting calendar would be an element in the resolution of this condition.

The response from my membership would suggest that while calendar's can create better life balance; it is their individual and collective opinion that they are better suited when they are able to control that themselves year to year.

Yes, without question. Frankly my fear is the dead period will not be long enough but anything is better than our current environment.

There are no gurantees a recruiting calendar is the magic wand in the tool kit for work-life balance. It certainly could help but I don't think it is the ultimate solution. A better work-life balance is only going to happen when the coach, the AD and the school agree to the same expectations for each program and work together to achieve those expectations. A calendar is only a framework.

Yes, for the most part, I believe it would bring some sense of work-life balance on occassion. Ultimately, coaches need to find that balance in their lives and be comfortable in their recruiting efforts overall.

In my opinion, the coaches would work more hours during the allowable periods to make up for lost time.

More time with the family.

It would work in some necessary down-time and relieve coaches of the belief that they are falling behind if they are not out there recruiting at every possible moment.

I wish there was a "maybe" answer for this one. It would totally depend on how it would look. I think work-life balance is different for every coach, so it is more about institutional policies then having a few weeks where recruiting is limited.

Work-life balance is a personal decision, not one that a calendar is going to change. In fact, if a recruiting calendar existed then coaching staffs that are on the road all the time may actually go out on the road even more, feeling as if the calendar was limiting them in some way. Those coaching staffs who don't spend as must time on the road, wouldn't be impacted - they would still spend little time on the road.

However, we also need to think "outside the box" and consider establishing a voluntary "commitment letter". If signed, this letter would commit the PSA to play at that institution or forfeit a year of eligibility. This would alleviate coaches from having to recruit many PSA's up until the day they arrive on campus!

I think limiting the number of days a coach can recruit or engage in "recruiting activities" could certainly provide for greater balance...so long as those hours aren't replaced with other responsibilities.

Not really due to answer above. They will work more camps to run or work or find something else to do. During the school year there would be a greater push for the ability to practice or do individual workouts.

A set calendar would allow coaches to plan vacations and spend time with their families more effectively.

A calendar would help us "practice what we preach" as we talk about the "balance" of the Division III athlete.

I feel coaches would not feel guilty about staying at home with the family knowing that all other coaches are at home as well. Staying off the recuiting road for any length of time would recharge the battery to be more effective at work and to be a better parent, signifcant other etc.

I feel I have answered this question above. I believe that a recruiting calendar may result in a more complicated calendar for coaches. A recruiting calendar may reep unintended consequences.

I believe it although, again, there is no specific evidence to confirm the belief. I believe it primarily because of anecdotal evidence from coaches in D-I and D-II confirm the belief. Also, it would seem apparent that reducing recuiting activities has the potential to reduce the overall work load which should result in more time for "life" and other non-work-related things.

Again, the answer is obvious. Less prssure to work 24/7 and less guilt if a coach does not.

To give them some down time.

You would be able to plan accordingly. Not everyone will use that time as a break, but many will.

I think it would help limit some of the recruiting, travel and everything else that goes along with it. There is so much pressure to recruit students, not just into athletic programs, but often into the school itself, as athletics is used to help bolster enrollment in many cases. A set calendar limiting when activities could take place would surely free up some time for coaches.

It would help to eliminate the stress and guilt that a coach faces when trying to balance work and family time.

Coaches spend a huge amount of time recruiting. I think they would feel that they still needed to spend just as much time recruiting--it would just be over a shorter calendar period. I think there would be even longer days and greater frustration--not better balance.

It will always remain important that work and life balance will be part of each individual's health and well being. The recent treadmill of recruiting and year-round efforts has created challenges for women and men balancing relationships and family responsibilities.

It could but I would worry that we would cost the institutions more money as we would need more compliance people to help monitor the down times. It would have to be a learned format for Div III.

The coaches would know when they could arrange trips to visit SA's and plan accordingly. The would have a schedule.

Changing a single aspect of a job will not by itself result in better work/life balance.

If done right then yes I do believe that it will. I also think it will allow coaches to better focus on the other duties they are assigned on campus. The need to constantly recruit does put pressure on them to be away from campus at times when they are needed to do other aspects of the job.

Too many rules would actually increase work over time--not lessen work loads.

I only answered "yes" because it was yes or no. I honestly am not sure if a calendar would alleviate this or not? However, i am in favor of looking and researching it.

Coaches would be forced to take breaks from recruiting.

Question 4b:Other reasons

Finding the best times to have active periods and dead periods that fit the needs of all DIII coaches.
Could reduce pressure to recruit.
I can't imagine how the prospective student-athletes will survive the onslaught when all of the Division III coaches are contacting them in a more condensed period of time. It is not unusual for a top Division III prospect to be in touch with twenty or more schools.
Hard to match national calendar to every institutions enrollment timeline.
As previously mentioned, not all schools are on open enrollment admission calendars and therefore picking dates that are equitable across the board would be very difficult.
Undue constraints on coaches setting up their calendar in relation to a recruitment calendar. Increased legislation of the personal lives of coaches.
It would allow programs that have more assistant coaches teh ability to out recruit other programs during the limited times.
There must be a sport specific calender for each sport as their time frames are all different. Alot of our recruiting is done by email so we have to watch how we limit that time.

Question 5b:Other reasons

Ok, let me give you another completely different thought of how the recruiting calendar could play out. The hiring model --done in a restricted manner for 25-27 weeks for the entire sport specified year (non-traditional and traditional season thus losing the necessity for a "full-time" position at the institution and saving some dollars over a 5-7 year period of time). Ok, let me give you another completely different thought of how the recruiting calendar could play out. The hiring model --done in a restricted manner for 25-27 weeks for the entire sport specified year (non-traditional and traditional season thus losing the necessity for a "full-time" position at the institution and saving some dollars over a 5-7 year period of time). The financial benefit would be that possibly---an institution could shape its department for an on-season and in-season calendar--full salary and then an off season (partial time as reported salary -TAR) developing a complete definition of exactly every move that the coach and assistant coach would be making --thus I would be able to organize a "restricted employment plan", structure for the coach for an on/off monitored contract and pay accordingly. Merit raises for those who win the most with creative accounting dollars that I have just shaped in my favor. I know that you will think this extreme but think about how many other sports could be elevated into the university or the calcualted savings for a merit pool because I can control more dollars, structure facility usage and attract students by following all the rules and using the calendar exactly. Reality: I am an individual who is fully committed to full time coaches, multiple responsibilities and holding coaches accountable for being educators, highly skilled experts in the area of sport, teachers and managers of certain areas within a department. However, this projected scenario can happen and does happen full-time/part-time hiring.

Increased likelihood of keeping great coaches in Division III! We lose great coaches to high school and other divisions who have more resources to help with recruiting.

Relieves the PSA of being contacted non-stop.

Not sure if any of the benefits as listed above would be realized. A recruiting calendar (in my opinion) would simply allow for coaches (during designated periods) to focus on other tasks and responsibilities.

No sure what the benefits are other than it would give the coach an opportunity to spend time on other things. i would hope one would be family. another would be to improve their coaching. I have never worked with a recruiting calendar hard to think if the coaches would not find was to contact others close to the recruits to alert the recruit that they are still important to the college.

Allow coaches to better focus and perform their other responsibilities assigned to them. The pressure to recruit will always be there not only from a competitive standpoint but from the overall Enrollment standpoint as well.

Question 6b:Why?

If everyone were on the same calendar, prospective students would know what to expect. It would be just one more constraint, but it would be fair.

Our insitutional enrollment is not driven by athletic calendar.

For the smallest institutions which are enrollment driven, often the admissions/recruitment process continues on a 12 month calendar. If coaches are restricted in their ability to recruit prospects, the ability to convert participating numbers will be deminished thus affecting overall enrollment.

While the coaches are an essential element in recruiting our incoming class and essential in our high retention statistics, I believe that the heart of the work is directed by our Admissions and Financial offices, with whom our coaches work in concert.

Many institutions that are tuition driven have a rolling admissions policy. This helps many institutions attract students, specifically student-athletes who early in the recruiting process are unsure of where they would like to continue their education.

No. If everyone is playing by the same rules it is immaterial.

As DIII instiutions recruiting for all of our campuses is the life blood for each school. I have to believe that most DIII schools rely on each athletic department to attract a certain number of students each year to make their enrollment numbers. While a DIII calendar may help on quality of life, welfare and allocation of resources I think it could also hurt schools by limiting opportunities for DIII schools to recruit the right student-athletes to their institution or impact them negatively in potential loss of tuition revenue due to a less amount of recruiting opportunities.

Coaches will find other key times to step up their recruiting. The calendar will simply build a break from recruiting in for coaches.

Student athletes are coming for many reasons, not because I watch them a certain number of times.

It could have a negative impact on those schools that rely on athletic recruitment to help with enrollment.

It wouldn't eliminate recruiting, just focus it.

Although it would depend on how restrictive the regulations are.

Although I am not a fan of a recruiting calendar, one or multiple "quiet periods/non-contact periods" would not negatively impact institutional enrollment. Those who recruit ALL the TIME would make adjustments to their schedules and still hit the road as often, if not more often, than they already do.

Not if everyone is subject to the same restrictions.

If everyone is operating under the same system, this shouldn't be a problem...UNLESS...an actual calendar as opposed to countable recruiting days could however negatively affect those schools with admission deadlines in January as opposed to those with rolling admission.

In our situation we recruit against NAIA schools who already have an advantage of offering scholarships. If our coaches are not able to build relationships with the perspective student-athlete and family we have no chance to overcome the financial aid gap. If this was a good idea Admissions would also be telling their staff to stop recruiting. That is not going to happen at most DIII Institutions.

A coach would have a shorter period of time to recruit players. It would not lower the enrollment unless the coach over recruits by a wide margin.

Time would certainly tell on this one, but I don't think it would have a negative impact.

One or two less contacts to a perspective student athlete is not going to sway numbers in such a way that it is something to worry about. If all Div. III schools are in a quiet period we are all in the same boat and the student athlete is still going to pick a school to attend.

I don't see how a calendar would negatively impact enrollment. I can see that by the following questions and the question above that recruiting calendars will be a reality. The question above and the questions below force the choice of the responder to say that there should be recruiting calendars.

There is no evidence to point to this conclusion. It should not be assumed that reducing recruiting activities will have any impact, negative or positive, on institutional enrollment. In the long run, there are so many factors that more significantly impact institutional enrollment than the amount of time spent recruiting by coaches.

All institutions would operate on a level playing field.

Other factors influence whether or not recruits enroll here.

Absolutely not! It just means that you have to plan better.

I think it would be a challenge. I think there would also be a learning curve over how to adapt current recruiting methods into the new calendar. We should look to Division II and see if they suffered any drop-off at their institutions when they adopted such measures. See what they went through and adapt our process to help avoid any issues they had.

If everyone is abiding by the same calendar for D. III recruiting, than no one has an advantage or disadvantage.

Approximately 30% of our undergraduates are student-athletes. Additionally, some other students attend our school because they were first recruited by coaches, even if those students subsequently choose not to participate in athletics. Our coaches are essentially additional admissions counselors. If we lose their ability to recruit at certain times, it will be difficult to contact as many prospective students.

If all DIII institutions were on the same recruiting schedule I think high schools and prep schools would understand the rhythm of the year and everyone would benefit.

Could loose athletes to NAIA colleges that would not have to follow the same rules. The number game and maintaining goals would be a factor.

Not if focused time used well.

The same visitations would be scheduled only in a more effective manner. This plan might help to grow enrollement.

Athletics is not a significant factor in our enrollments at this point.

I think it has the potential to negatively impact this whole process.

Our coaches are our best recruiters and greatest "visibility assets" in area schools.

Students will still be recruited by NAIA schools

We would still recruit the same number of students just in a shorter period of time

Recruiting would be concentrated to specific times. Coaches would adapt to those changes.

Question 7b:Why?

All

Again, while my conference opposes recruiting calendars; I believe that if we are so inclined and believe a recruiting calendar is necessary then it should be necessary for all.

Concern for coach health and well being should not be reserved solely for those sports perceived as most competitive. What measurements would be used to determine which sports would get a calendar and how can we justify excluding sports/coaches?

It has to be all or nothing. I don't mind that each sport's calendar may be different. I think they would all need to be different, at minimum in a seasonal approach. But don't put it down for one sport or two sports. We would need to apply the mechanism to all sports.

Perhaps football.

Basketball, Soccer

The major sports which bring in the most recruits.

All

However, some sports may be more restrictive than others.

All

All NCAA DIII Sports

All or none.

All sports. Let's say that volleyball has a quiet period and basketball doesn't. I am recruiting a volleyball athlete that also plays basketball. If I can not talk to her but a basketball coach from another is contacting her I think that is a tad bit unfair.

I believe there should be a recruiitng calendar for all sports.

Sports in DIII are equal.

We have 20

I think it should be seasonal. I also think it should not be too restrictive.

All sports should have a calendar that makes sense for their seasons.

Any proposed DIII recruiting calendar should be devised after looking at the recruiting calendars of Divisions I and II, so as not to disadvantage DIII coaches.

Sport equity is important in making divisional rules.

Basketball-Ice Hockey-Soccer-Lacrosse-Baseball-Softball-Volleyball

All of them????

I think it needs to be done for all sports. Each sports limitations may be different but I feel we should be consistent in our efforts if we were to move forward.

Question 8b:Why?

The off season non scholastic events are becoming big business and not under control.

The example of ice hockey is perfect, particularly for women's hockey; outside of Minnesota, there are very few scholastic programs to recruit from. I would not be in support of the NCAA being the catalyst in promoting an infrastructure that does not support the development of a sport.

Thoughtful and appropriate contact with highschool student athletes and their parents can happen in a wide variety of ways and in a variety of venues.

The addition of these opportunities actually creates greater flexibility for coaches, opportunities to see more prospects at one time and helps balance the demands and pressures on recruiting. Our conference membership did not see the need to limit or reduce these opportunities.

What type of limitations? Does this mean it would be impermissible or just restrictions? The challenge is that coaches have limited ability to recruit during their traditional season so many rely on recruiting at these off-season tournaments and showcases. I do believe there needs to be some serious restrictions on those who put on showcases because I see these events as potentially abusive opportunities for the organizer. Youth sport has become so perverted and some may organizations prey on kids and families who will cough up the big bucks with the promise of getting their child placed on a collegiate team. I am very concerned about the state of high school athletics in terms of cutting teams and lack of funds which further empowers club teams, showcase organizations and AAU teams. I hope the NCA will take a close look at the evolving culture of youth and high school sports and its potential impact on collegiate recruiting. It is scary!

Because club sports is the growth area for all sports. We are watching the evolution of the American athletic model move closer to a European athletic model. Sadly, the high school sports marketplace is not what it used to be. The club teams in all sports programs are fulfilling the marketplace need being requested by the consumers. I think it would be more prudent to embrace this fact and find constructive ways to support it much like we did when high school athletic programs were the only model we had.

I feel that club recruiting is a key part of the overall recruitment process. Many times recruits come to an area where a coach is for club competition.

Why?

This gives the coaches a chance to see many prospective student-athletes at one site. In my opinion this lets the coach see a good many athletes in less time than attending high school games.

There are any number of kids who don't play on school teams, only club teams, either by choice (e.g. soccer) or because their school does not sponsor that sport (e.g., ice hockey), and thus would get eliminated from first-hand recruiting consideration from the get-go. Not feasible.

Again, I think the unlimited recruiting calendar benefits DIII coaching staffs, especially those who are in competition with DII and/or NAIA schools for a PSA. For those PSAs who are fortunate enough to be able to make a decision without considering finances, either because of their academic excellence or family situation, the unlimited calendar allows the DIII staff to see the PSA play more. At some point, this means a lot to the family and the PSA and can help the DIII school get a commitment.

I think we have to look at this on a sport-by-sport basis. There may be some non-scholastic events that are held at a time that is more advantageous for coaches to attend (e.g., outside the collegiate season) and/or more economically feasible (e.g., "bigger bang for the buck", lower travel costs) or result in less missed time away from campus.

Because many of these events are being held during the collegiate seasons which means only the schools with large staffs are able to send scouts to the events and still have staff to oversee the collegiate program. I don't have a problem with the club and showcase events...in fact, they are much more valuable than the scholastic events with regard to recruiting, but I think if recruiting at them could be limited to certain time frames, that would make more sense.

This actually saves coaches time because they can see more student-athletes at one time. Thus also saving budget money.

Tournaments and showcases are a way of seeing many players during a short amount of time. For many players, this is there first exposure with the school and for the institution to have the ability to leave a good impression in the potential student athlete's mind. This is beneficial for institutions with a low recruiting budget.

I think if you are going to do something like this, you have to just start with the calendar and make changes down the road as needed.

I see most of my recruits in club tournaments and showcases. During the season I only cover about 1-2 hour radius of town. The non-scholastic events are out of season and allows me to see a large number of recruits in one setting. I'd rather travel 1 time and see 20 recruits at 1 setting than trying to get out 20 times to see the same 20 recruits.

I believe many of these events are exploitive of prospective student-athletes and are primarily revenue producers for the organizers. I also believe that some institutions with larger coaching staffs and/or whose coaches have fewer additional duties have an advantage at being more available to attend these events. A limitation would likely even the playing field a bit.

Would want to hear mosre discussion on this issue.

It is another venue for our coaches to identify potential recruits.

No, I believe club tournaments are a huge cost savings and opportunity to maximize your recruiting efforts. Without them, I would have to make more shorter trips.

More and more student-athletes choose that path of athletic participation. We should not exclude them from the recruiting process. I don't think that our limiting recruiting at those types of events will stem that tide, as much as we'd maybe like it to.

I just don't see why coaches cannot recruit at athletic events, whatever those events may be.

Club teams may become a more critical part of all recruitment for sports as high schools cut programs and individuals that want to excel at a sport find clubs and other ways to develop competincies for their sport.

To hard to monitor. That is where Div III makes a living. We have to recruit numbers. We are enrollemnt based and not only to we need quality but we need the numbers which in turns leads to JV and freshman teams to give students the opportunities to participate.

A great opportunity to make multiple contacts, assuming rules are observed.

Observing athletes in competition at the interscholastic level with like competition would be adequate to determine ability level. This would also control the number of opportunities that athletes would have to compete at various venues.

Difficulties of compliance monitoring.

A majority of recruiting is done during the off season due to time constraints of coaches during their own playing seasons. A lot of recruiting, or at least evaluation is done during the summer and this is an important time for coaches to generate their list of potential prospects. We should also make sure that we do not limit the ability of a coach to meet with prospects on their own campuses.

I want coaches to be able to talk to parents and possible recruits wherever they find them--at church or cub scout Pine Derby race meets. Parents have asked me about sports at every conceivable event I've attended and the same is for our coaches. They should not be ruthlessly recruiting all the time, but they should be able to talk about sports with students and parents whenever information is requested and in informal situations. This is best for the students, who are my concern.

Not if they fit within the recruiting calender

Sometimes these present the greatest opportunities to see prospects.

Division III Timeline – Sickle Cell Trait Testing Education

March 16th - Results of Division III survey regarding sickle cell trait testing. (Dave Klossner). Need to identify the institutions that are testing. Besides knowing that many Division III institutions are already testing, what other information can we get from the survey – Best Practices? Hurdles?

April 1st – Publish Brian Hendrickson's article on the student athlete from Puget Sound and Q&A with Puget Sound president to begin educating the Division III membership (ncaa.org, NATA list serve, D-III list serve, President's Advisory Group) .

April 8 – June 1st - Work with Jeff Myers to review 2012 legislation and FAQs and begin crafting new legislation for 2013 Convention. Use input from April membership survey and Council meetings. Areas to consider: Initial year cost – do we provide a credit per school with the sickle cell testing agency to offset the initial financial burden? Phases – do we phase in the requirement? Waiver – only use for exceptional personal reasons – i.e. religion based. How do we adjust current legislation?? To require a sickle cell solubility test as part of the mandatory medical examination, unless documented results of a prior test are provided to the institution; applicable to all student-athletes beginning their initial season of eligibility and continuing student-athletes. Explore the possibility of including this type of language: Student athletes must be tested prior to engaging in athletically related activities. While institutions are waiting for test results, student-athletes may engage in athletically related activities and will be educated and treated as if they have received a positive test. We'll likely have to get some input and guidance on our waiver process from CSMAS liaisons and legal if we decide to go in this direction.

April 10th – Begin developing educational strategy for Management and President Council meetings.

May 1st – Continued sickle cell trait testing focus in May Division III monthly update. Brief survey, best practices, charts highlighting sickle cell survey, encourage voluntary testing for 2012-13, and survey membership as to how they need legislation language changed in order to adopt at 2013 Convention. (ncaa.org, NATA list serve, DIII list serve, President's Advisory Group).

May-June – Discuss sickle cell talking points at Regional Rules Seminars as part of the governance updates.

June – Competitive Safeguards reviews input from membership and Councils and addresses issues and concerns.

June 15th – Have draft of newly proposed legislation.

July 15th – New legislative proposal.

July-August – Management and President's Councils review new legislative proposal.

January 2013 – Adoption of new proposal.

Sickle Cell Trait

Home > Health and Safety > Sickle Cell Trait

Though it has recently raised alarm in the athletic community, exercising with sickle cell trait is generally safe and with proper awareness and education poses no barriers to outstanding athletic performance. Most athletes complete their careers without any complications. But it can affect some athletes during periods of intense exercise, when the inherited condition causes red blood cells to warp into stiff and sticky sickle shapes that block blood vessels and deprive vital organs and muscles of oxygen. The trait can affect athletes at all levels, including high school, collegiate, Olympic and professional. But through testing and proper examinations by a physician prior to competition, we can help athletes savor a healthy career.

Latest News

- 1/14/12 - Sickle cell testing

Resources

Video: The Student-Athlete with Sickle Cell Trait

A Fact Sheet for Coaches

Frequently Asked Questions

What is sickle-cell trait?

It's a generally benign condition in which a person inherits from their parents one gene for the oxygen-carrying element in their red blood cells – hemoglobin – and one gene for sickle shaped hemoglobin. It is not the same as the more severe condition, sickle cell disease, in which both genes for sickle hemoglobin are inherited. Those with the trait experience normal healthy lives. Only in situations where the body is pushed to extreme conditions, as athletes do, can the trait sometimes cause red blood cells to sickle and block blood vessels, denying oxygen to muscles and organs. But in most cases, carriers of the trait live normal, healthy lives without incident.

proposal referred in Division III
- 1/13/12 - DIII presidents urge support of sickle cell proposal
- 11/29/11 - Monster within: Eckerd basketball standout Kearse proves sickle cell trait can be a tamed monster
- 8/12/11 - DII to consider testing program for sickle cell trait
- 10/20/10 - DI Board to consider adding legislation to eliminate sickle cell opt-out
- 9/9/10 - Background on sickle cell trait and the NCAA

A Fact Sheet for Student-Athletes

Football Point of Emphasis on Sickle Cell Trait

How common is it?

About 8 percent of the African-American population in the U.S. carries the trait, but it is rare (around 1 in 2,000 to 1 in 10,000) in Caucasians. It is present in athletes at all levels, from high school through the professional ranks.

Are student athletes tested for the trait?

Actually, tests for sickle cell trait are currently performed on all newborns in the U.S., but few are aware of a positive result because the condition is not considered life threatening in most of the population. All athletes at Division I and II schools are required to be tested for the trait or sign a written release declining the test before competing. This is to make coaches and athletic trainers aware that some athletes may need to take precautions.

Are athletes with sickle cell trait allowed to compete?

There is no reason they shouldn't be allowed to compete. Sickle cell trait only becomes a threat in certain rare situations in which athletes push the limits of their physical conditioning. Being aware of the trait and taking proper precautions can help trait carriers enjoy successful and healthy athletic careers.

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AMERICAN SOCIETY OF HEMATOLOGY
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Statement on Screening for Sickle Cell Trait and Athletic Participation

Background

The American Society of Hematology (ASH) represents approximately 16,000 physicians, scientists, and medical trainees committed to the study and treatment of blood and blood-related diseases. ASH members include clinicians who specialize in treating children and adults with sickle cell disease (SCD) and researchers who investigate the causes and potential treatments of SCD manifestations.

Sickle cell disease is an inherited blood disorder that affects 80-100,000 Americans, mostly but not exclusively of African ancestry. SCD causes production of abnormal hemoglobin, resulting in severe anemia, pain, other devastating disabilities, and, in some cases, premature death. SCD requires the inheritance of two defective globin genes. Eight to 10 percent of African Americans have sickle cell trait. Individuals with sickle cell trait do not have SCD, but are carriers of one defective gene associated with SCD. The majority of their hemoglobin is normal. Millions of Americans and hundreds of millions of individuals worldwide with the sickle cell trait enjoy normal life spans without serious health consequences. Rarely, clinical issues such as exertional rhabdomyolysis (the rapid breakdown of skeletal muscle due to injury to muscle tissue) have been reported in individuals with sickle cell trait. These incidents have generally occurred under extreme conditions such as severe dehydration and high intensity physical activity.

In April 2010, the National Collegiate Athletic Association (NCAA) adopted a policy requiring Division I institutions to perform sickle cell trait testing for all incoming student athletes. This policy arose from the settlement of a lawsuit against the NCAA following the death during preseason training of a college football player, who was subsequently found to have sickle cell trait. The policy includes an opt-out provision for students who can provide results from a prior test and for those who are willing to sign a waiver of liability against the university and the NCAA. There have been no well-controlled, hypothesis-driven prospective studies on sickle cell trait and exertional collapse. Most cases reported to date are autopsy descriptions or case reports in which other potential contributors are not fully investigated. The extremely small number of deaths in a highly prevalent carrier state implies that other genetic or environmental factors play a role. Rhabdomyolysis and exertional collapse also occur in individuals without sickle cell trait.

Universal preventive measures implemented by the U.S. Army to mitigate risk of exertion-related heat illness for all soldiers include heat acclimatization, monitoring work-rest cycles, guidelines for nutrition and hydration, and maintaining staff preparedness for early and rapid detection and treatment of heat illnesses. Using these universal guidelines, the death rate has been significantly lowered for all individuals undergoing training, including those with sickle cell trait. Similarly, governmental authorities in Brazil (which has similar sickle cell carrier rates as the U.S.) have promulgated guidelines to avoid heat-related injuries and see no need for athletes or military personnel to be screened for sickle cell trait.

ASH Policy

ASH does not support testing or disclosure of sickle cell trait status as a prerequisite for participation in athletic activities. ASH believes that current scientific evidence does not justify this requirement. It is also not consistent with good medical practice or established principles of public health ethics. Screening for sickle cell trait should be voluntary and should take place in a setting that ensures privacy and is performed by a knowledgeable provider who is able to offer comprehensive counseling.

ASH recommends the implementation of universal interventions to reduce exertion-related injuries and deaths, since this approach can be effective for all athletes irrespective of their sickle cell status. Universal interventions are used successfully by organizations like the U.S. Army and the Brazilian military. Until the NCAA requires universal interventions, student athletes remain at risk for suffering from significant heat stress/exertion-related injury or death. Participation in athletics can be made safer with these measures, thereby rendering screening for and disclosure of sickle cell trait status unnecessary.

ASH believes that the NCAA Division I policy, as currently written and implemented, has the potential to harm the student athlete and the larger community of individuals with sickle cell trait. The NCAA policy attributes risk imprecisely, obscures consideration of other relevant risk factors, fails to incorporate appropriate counseling, and could lead to stigmatization and racial discrimination.

ASH strongly supports increased biomedical and population-based research on sickle cell trait as it relates to exertion-related illness, as well as other clinical conditions. New knowledge derived from research should benefit individuals with sickle cell trait and help inform public policy.

The American Society of Hematology (*www.hematology.org*) is the world's largest professional society concerned with the causes and treatment of blood disorders. Its mission is to further the understanding, diagnosis, treatment, and prevention of disorders affecting blood, bone marrow, and the immunologic, hemostatic, and vascular systems by promoting research, clinical care, education, training, and advocacy in hematology. The official journal of ASH is *Blood* (*www.bloodjournal.org*), the most cited peer-reviewed publication in the field, which is available weekly in print and online.

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FOR IMMEDIATE RELEASE (Jan. 26, 2012)

AMSSM Statement on Sickle Cell Trait

LEAWOOD, Kan. - On January 26, 2012, the American Society of Hematology (ASH) released a position statement calling for the reversal of the 2010 NCAA policy for mandatory screening of all Division I athletes for sickle cell trait (SCT).

The American Medical Society for Sports Medicine (AMSSM) is a multi-disciplinary organization of sports medicine physicians whose members are dedicated to education, research, advocacy, and the care of athletes of all ages. AMSSM members are closely involved in the medical care of collegiate athletes and many carry out the responsibilities of a team physician. AMSSM acknowledges the issues raised in the ASH statement, as well as the safety concerns that prompted the NCAA to move forward with its policy recommendation.

SCT has been associated with cases of exertional sudden death in NCAA athletes, in particular in African American football players. While rare, these tragic deaths appear to be largely preventable through education, implementation of safety guidance on heat acclimatization and hydration, adherence to appropriate strength and conditioning programs, and effective emergency action planning. Team physicians play a key role in educating athletes, coaches, and college medical staff regarding safety precautions in athletes with SCT, as well as other conditions that may affect safe participation.

The AMSSM notes that the NCAA policy provides all athletes with education on SCT as well as the option to opt out of the process of screening, without any penalty to participation. The AMSSM also agrees with ASH in supporting universal preventive measures to make participation in sports safer for all athletes. We strongly support increased laboratory and clinical research to promote evidence-based practice in this complex and controversial area.

The AMSSM looks forward to working with both the NCAA and ASH on this important issue. As a leading sports medicine organization, AMSSM is fully committed to protecting the health and safety of college athletes.

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EMBARGOED FOR RELEASE UNTIL 9 A.M. EST THURSDAY, JANUARY 26, 2012

Contact:
Andrea Slesinski, American Society of Hematology
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ASH Policy Opposes Mandatory Sickle Cell Trait Screening for Athletic Participation, Recommends Universal Training Interventions & Additional Research

(WASHINGTON, January 26, 2012) – The American Society of Hematology (ASH), the world's largest professional society concerned with the causes and treatment of blood disorders, today issued a policy statement opposing mandatory screening of athletes for sickle cell trait as a prerequisite to athletic participation and urging athletics programs to adopt universal preventive interventions in their training programs to protect athletes from exertion-related illness and death. ASH's position is in direct contrast to a policy enacted in 2010 by the National Collegiate Athletic Association (NCAA) requiring Division I institutions to perform sickle cell testing for all incoming student athletes.

"Screening alone is an extremely limited approach intended to protect the liability of the NCAA and the athlete's university, not the student athlete," said ASH President-Elect Janis Abkowitz, MD, of the University of Washington School of Medicine in Seattle. "Furthermore, sickle cell trait is not the only condition that can lead to death from athletic over-exertion, underscoring the need for NCAA to require universal preventive interventions in its training programs that will better protect everyone."

Sickle cell trait is an inherited blood disorder that affects approximately 8 percent of African-Americans. Unlike sickle cell disease, a serious illness in which patients have two genes that cause the production of abnormal hemoglobin, individuals with sickle cell trait carry only one defective gene and typically live normal lives. Rarely, extreme conditions such as severe dehydration and high-intensity physical activity can lead to serious health issues, including sudden death, in these individuals.

The ASH policy statement on screening for sickle cell trait and athletic participation, derived from the recommendations of experts in sickle cell biology and care, concludes that current scientific evidence does not justify the screening of all athletes for sickle cell trait as a prerequisite to participation. The ASH policy calls for the implementation of universal preventive interventions that will render screening unnecessary and better protect all athletes from exertion-related illness and death.

The U.S. Army currently utilizes universal preventive interventions for all recruits undergoing training, including monitoring heat acclimatization and work-rest cycles adjusted for the environment, implementing guidelines for hydration, and maintaining staff preparedness for early and rapid detection and treatment of heat illness. The Army began implementing these interventions in 1996 after a military-sanctioned study concluded that such measures successfully prevented subsequent sudden death for all recruits, including those with sickle cell trait. Following the study, the military discontinued mandatory screening of all incoming recruits for sickle cell trait.

"The U.S. Army protects recruits from exertion-related injury and death, and the NCAA should follow their lead to protect its athletes," said Dr. Abkowitz. "Until the NCAA moves to universal preventive interventions in their conditioning programs, all student athletes remain at risk for suffering significant exertion-related injury or death."

The Society also strongly supports increased biomedical and population-based research examining how sickle cell trait, as well as other clinical conditions, relate to exertion-related illness.

"Our policy serves as a call for additional research in this area that will benefit those with sickle cell trait, help inform public policy, and save lives," said Dr. Abkowitz.

Reporters who wish to arrange an interview with Dr. Abkowitz may contact Andrea Slesinski at 202-552-4927 or aslesinski@hematology.org.

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The American Society of Hematology (*www.hematology.org*) is the world's largest professional society concerned with the causes and treatment of blood disorders. Its mission is to further the understanding, diagnosis, treatment, and prevention of disorders affecting blood, bone marrow, and the immunologic, hemostatic, and vascular systems by promoting research, clinical care, education, training, and advocacy in hematology. The official journal of ASH is *Blood* (*www.bloodjournal.org*), the most cited peer-reviewed publication in the field, which is available weekly in print and online.

SICKLE CELL TRAIT TESTING

Recently the NCAA responded to the American Society of Hematology (ASH) press release and position on sickle cell trait testing. Below is the current response related to questions raised by the media on the ASH statement. We will also be putting together an educational campaign for the Division III membership based on their questions.

"The NCAA believes that the knowledge of sickle cell trait status provides the best environment for student-athlete safety through intervention and education as one more layer of protection. If sickle cell trait status is not known, NCAA legislation requires testing to be a component of a student-athletes medical examination in Division I and Division II and recommends in Division III that this status be confirmed during the mandatory medical examination. NCAA legislation also offers an opt out for those student-athletes who have personal reasons why they would not want to be tested. The American Society of Hematology policy statement with respect to universal intervention measures aligns with NCAA guidelines. Regarding ASH's recent statement about testing, the NCAA has recently been in contact with ASH to discuss their concerns. We're looking forward to further discussing this issue with them."

For more information please visit:
http://www.ncaa.org/wps/wcm/connect/public/NCAA/Health+and+Safety/Sickle+Cell/

April 2012 Management Council Meeting
Noncontroversial Legislation for 2013 Convention

Noncontroversial Proposals - These proposals are considered noncontroversial and necessary in the normal and orderly administration of the Association's legislation. They become effective when approved in legislative format by a three-fourths majority of the Management Council and are ratified at the annual Convention business session.

Note – in the following proposals:

- Those letters and words that appear in ~~*italics and strikethrough*~~ are to be deleted.
- Those letters and words that appear in **bold and underlined** are to be added; and
- Those letters and words that appear in normal text are unchanged from the current Division III legislation.

Proposal Number	Title	Status	Source	Effective Date	Intent	Budget Impact
NC-2013-1	PLAYING AND PRACTICE SEASONS -- WOMEN'S BOWLING -- PRESEASON PRACTICE AND FIRST DATE OF COMPETITION -- OCTOBER 1	Ready for Ratification at Convention	NCAA Division III Management Council (Championships Committee)	August 1, 2012	In women's bowling, to specify that an institution shall not commence practice sessions or engage in its first date of competition with outside competition prior to October 1.	None.
NC-2013-2	PLAYING AND PRACTICE SEASONS -- WOMEN'S BOWLING -- NUMBER OF DATES OF COMPETITION	Ready for Ratification at Convention	NCAA Division III Management Council (Championships Committee)	August 1, 2012	In women's bowling, to specify that an institution shall limit its total playing schedule with outside competition to, and that an individual student-athlete may participate in, each academic year, 32 dates of competition; further, to include all dates of competition of a tournament in the maximum limitation.	Potential cost savings to institutions due to a decrease in dates of competition.

Proposal Number	Title	Status	Source	Effective Date	Intent	Budget Impact
NC-2013-3	AMATEUR STATUS -- PROMOTIONAL ACTIVITIES -- PROSPECTIVE STUDENT-ATHLETE'S PARTICIPATION IN INSTITUTIONAL FUNDRAISERS OR PROMOTIONS -- DE MINIMIS	Ready for Ratification at Convention	NCAA Division III Management Council (Interpretations and Legislation Committee)	Immediate	To specify that a violation of legislation related to a prospective student-athlete's participation in institutional fundraisers or promotions shall be considered an institutional violation; the student-athlete's eligibility shall not be affected.	None.
NC-2013-4	RECRUITING -- TRANSPORTATION -- TRANSPORTATION TO ENROLL FROM ANY BUS OR TRAIN STATION OR AIRPORT	Ready for Ratification at Convention	NCAA Division III Management Council (Interpretations and Legislation Committee)	Immediate	To permit an institutional staff member to provide a student-athlete with transportation from any bus or train station or airport to campus on the occasion of the student-athlete's initial arrival at the institution to attend class.	Minimal, depending upon extent to which the institution provides transportation to enroll.
NC-2013-5	AWARDS AND BENEFITS -- EXPENSES FOR PRACTICE AND COMPETITION -- EXPENSES FOR PRACTICE ON EXTENDED ROAD TRIP -- PRACTICE EN ROUTE FROM CAMPUS TO COMPETITION SITE	Ready for Ratification at Convention	NCAA Division III Management Council (Interpretations and Legislation Committee)	Immediate	To permit an institution to provide expenses for practice on an extended road trip en route to the first competition site.	Potential additional costs for practice associated with extended road trips.

Proposal Number	Title	Status	Source	Effective Date	Intent	Budget Impact
NC-2013-6	EXECUTIVE REGULATIONS -- ELIGIBILITY FOR CHAMPIONSHIPS -- INELIGIBILITY FOR USE OF BANNED DRUGS -- MANIPULATION OF DRUG TEST SAMPLE	Ready for Ratification at Convention	NCAA Division III Management Council (Committee on Competitive Safeguards and Medical Aspects of Sports)	August 1, 2013*	To specify that a student-athlete who is involved in a case of clearly observed manipulation of an NCAA drug test shall be declared ineligible for further participation in postseason and regular-season competition during the time period ending two calendar years (730 days) after the student-athlete was involved in the manipulation of a drug test.	None.
NC-2013-7	ORGANIZATION -- PRESIDENTS COUNCIL -- EXTENSION TO PRESIDENTS COUNCIL TERM OF OFFICE	Ready for Ratification at Convention	NCAA Division III Presidents Council (Nominations Subcommittee)	Immediate	To specify that the Presidents Council may waive the four-year term limit if the nominations subcommittee concludes that an extension is necessary and appropriate to enhance the Presidents Council's continuity and effectiveness or otherwise allow the Presidents Council to continue to fulfill its representational requirements.	None.
NC-2013-8	PENALTIES, DISCIPLINARY MEASURES AND CORRECTIVE ACTIONS FOR MAJOR VIOLATIONS	Ready for Ratification at Convention	NCAA Division III Management Council (Committee on Infractions)	Immediate	To combine the current set of presumptive penalties and disciplinary measures into one set of penalties to be implemented at the discretion of the Committee on Infractions.	None.

Proposal Number	Title	Status	Source	Effective Date	Intent	Budget Impact
NC-2013-9	COMMITTEES -- STRATEGIC PLANNING AND FINANCE COMMITTEE -- INCREASING COMPOSITION BY ONE MEMBER AND REQUIRING TWO CONFERENCE REPRESENTATIVES	Ready for Ratification at Convention	Administrative Committee	Immediate	To expand the Strategic Planning and Finance Committee by one member, who shall be a Management Council representative and to specify that at least two members of the committee be conference administrators.	None. This committee meets by teleconference, resulting in no financial impact.
NC-2013-10	PLAYING AND PRACTICE SEASONS -- FOOTBALL AND BASKETBALL SCRIMMAGE -- ALLOW PUBLICITY AND OFFICIAL SCORING	Ready for consideration by Management Council	NCAA Division III Management Council (Playing and Practice Subcommittee)	August 1, 2012	In basketball and football, to remove the requirement that a practice scrimmage must be conducted without publicity or official scoring.	None.
NC-2013-11	PLAYING AND PRACTICE SEASONS -- REFERENCE TO SCRIMMAGE OR EXHIBITION	Ready for consideration by Management Council	NCAA Division III Management Council (Playing and Practice Subcommittee)	August 1, 2012	To create consistency within the legislation related to the terms "scrimmage," "exhibition," and "exhibition scrimmages."	None.

April 2012 Management Council Meeting
Noncontroversial Legislation for 2013 Convention

Title: PLAYING AND PRACTICE SEASONS -- WOMEN'S BOWLING -- PRESEASON PRACTICE AND FIRST DATE OF COMPETITION -- OCTOBER 1

Convention Year: 2013

Effective Date: August 1, 2012

Official Notice Number: NC-2013-1

Source: NCAA Division III Management Council (Championships Committee)

Proposal Category: Noncontroversial

Topical Area: Playing and Practice Seasons

Status: Ready for Ratification at Convention

Intent: In women's bowling, to specify that an institution shall not commence practice sessions or engage in its first date of competition with outside competition prior to October 1.

A. Bylaws: Amend 17.1.1.3.2, as follows:

17.1.1.3.2 Sports with a Winter NCAA Championship. The length of an institution's playing season shall be limited to a maximum of 19 weeks.

> 17.1.1.3.2.1 Season Limitations. Except for the sports of basketball, **women's bowling,** hockey and wrestling (the applicable provisions are set forth in the specific sports sections) and unless otherwise noted in the applicable sport section, the playing season shall be conducted according to the following:
>
> > (a) **First Practice or Competition**. September 7 or the institution's first day of classes for the fall term, whichever is earlier.
> >
> > (b) **End of Season.** All practice and competition shall be completed by the conclusion of the NCAA championship. An institution may continue practice and competition beyond the NCAA championship provided it is within 19 weeks and all practice and competition is completed not later than five weekdays before the first day of the institution's final examinations for the regular academic year. If an institution's academic year concludes with a nonregular academic term (e.g., May term), then all practice and competition shall be completed not later than the first day of final examinations for that nonregular academic term. [See Bylaws 17.1.2-(c) and (d) regarding holiday, vacation and final examination periods.]

B. Bylaws: Amend 17.4 as follows:

[17.4 through 17.4.1 unchanged.]

17.4.2 - Preseason Practice. ~~*(See Bylaw 17.1.1.3.2.1)*~~ **A member institution shall not commence practice sessions in bowling before October 1.**

17.4.3 - First Date of Competition. ~~*(See Bylaw 17.1.1.3.2.1)*~~ **A member institution shall not engage in its first date of competition in bowling before October 1.**

[17.4.4 through 17.4.6 unchanged.]

Additional Information: This proposal standardizes the first permissible dates of preseason practice and competition for women's bowling in all NCAA divisions and minimizes the pressure to begin the season early in the academic year.

Budget Impact: None.

Review History:

October 17, 2011: Approved in Concept - Management Council Supplement No. 6, Item No. 1-b.

January 11, 2012: Approved in legislative format - Management Council - Supplement No. 21.

Title: PLAYING AND PRACTICE SEASONS -- WOMEN'S BOWLING -- NUMBER OF DATES OF COMPETITION

Convention Year: 2013

Effective Date: August 1, 2012

Official Notice Number: NC-2013-2

Source: NCAA Division III Management Council (Championships Committee)

Proposal Category: Noncontroversial

Topical Area: Playing and Practice Seasons

Status: Ready for Ratification at Convention

Intent: In women's bowling, to specify that an institution shall limit its total playing schedule with outside competition to, and that an individual student-athlete may participate in, each academic year, 32 dates of competition; further, to include all dates of competition of a tournament in the maximum limitation.

Bylaws: Amend 17.4.5, as follows:

17.4.5 Number of Dates of Competition.

17.4.5.1 Maximum Limitations – Institutional. A member institution shall limit its total playing schedule against outside competition in bowling during the institution's bowling playing season to ~~*26*~~ **32** dates of competition (games and scrimmages)~~*, including not more than 10 tournaments that are counted as single dates of competition*~~ except for those dates of competition excluded under Bylaw 17.4.5.3 (see Bylaw 17.02.6.1 for required minimum number of student-athletes and Bylaw 20.11.3.5 for minimum contests and participants requirements). For in-season foreign competition, see Bylaw 17.1.4.3.

17.4.5.2 Maximum Limitations – Student-Athlete. A student-athlete may participate in each academic year in ~~*26*~~ **32** dates of competition in bowling~~*, including not more than 10 tournaments that are counted as single dates of competition*~~. This limitation includes those dates of competition in which the student represents the institution, including competition as a member of the varsity, junior varsity or freshman team of the institution in accordance with Bylaws 17.02.4 and 17.02.8.

[Remainder of 17.4.5 unchanged.]

Additional Information: Under current legislation, institutions and student-athletes may participate in 26 dates of competition. However, with the tournament provision, up to 10 three-day tournaments may count as single dates of competition, which permits institutions and student-athletes to participate in as many as 46 dates of competition (i.e., 10 x 3 = 30 plus 16 additional dates of competition = 46 total). By eliminating the tournament provision, this recommendation standardizes the total dates of competition for institutions and student-athletes and also reduces the total dates of competition for institutions and student-athletes by as many as 14 dates.

Budget Impact: Potential cost savings to institutions due to a decrease in dates of competition.

Review History:

October 17, 2011: Approved in Concept - Management Council Supplement No. 6, Item No. 1-c.

January 11, 2012: Approved in legislative format - Management Council - Supplement No. 21.

Title: AMATEUR STATUS -- PROMOTIONAL ACTIVITIES -- PROSPECTIVE STUDENT-ATHLETE'S PARTICIPATION IN INSTITUTIONAL FUNDRAISERS OR PROMOTIONS -- DE MINIMIS

Convention Year: 2013

Effective Date: Immediate

Official Notice Number: NC-2013-3

Source: NCAA Division III Management Council (Interpretations and Legislation Committee)

Proposal Category: Noncontroversial

Topical Area: Amateurism

Status: Ready for Ratification at Convention

Intent: To specify that a violation of legislation related to a prospective student-athlete's participation in institutional fundraisers or promotions shall be considered an institutional violation; the student-athlete's eligibility shall not be affected.

Bylaws: Amend 12.5.1.1.6, as follows:

12.5.1.1.6 Prospective Student-Athlete's Participation in Institutional Fundraisers or Promotions. Prospective student-athletes may not be involved in institutional fundraisers or promotional activities (see Bylaw 13.02.6). **[D]**

Additional Information: All Bylaw 12 violations affect eligibility unless there is specific language to the contrary. Because there is no specific language to the contrary, Bylaw 12.5.1.1.6 affects a prospective student-athlete's eligibility. A student-athlete, however, who unknowingly participates in an impermissible institutional fundraiser, does not have his or her eligibility affected. The violation is de minimis (meaning it is an institutional violation but it does not affect the student-athlete's eligibility). It is not equitable in this type of situation to hold that a prospective student-athlete who participates in an institutional fundraiser suffers a stiffer penalty than a student-athlete. For that reason, the committee determined that violations of Bylaw 12.5.1.1.6 should be de minimis.

Budget Impact: None.

Review History:

October 17, 2011: Approved in Concept - Management Council Supplement No. 12, Item No. 1-(d).

January 11, 2012: Approved in legislative format - Management Council - Supplement No. 21.

Title: RECRUITING -- TRANSPORTATION -- TRANSPORTATION TO ENROLL FROM ANY BUS OR TRAIN STATION OR AIRPORT

Convention Year: 2013

Effective Date: Immediate

Official Notice Number: NC-2013-4

Source: NCAA Division III Management Council (Interpretations and Legislation Committee)

Proposal Category: Noncontroversial

Topical Area: Recruiting

Status: Ready for Ratification at Convention

Intent: To permit an institutional staff member to provide a student-athlete with transportation from any bus or train station or airport to campus on the occasion of the student-athlete's initial arrival at the institution to attend class.

Bylaws: Amend 13.5.4, as follows:

13.5.4 Transportation to Enroll. An institution or its representatives shall not furnish a prospective student-athlete, directly or indirectly, with transportation to the campus for enrollment. However, it is permissible for any member of the institution's staff to provide transportation from ~~*the nearest*~~ **any** bus or train station or ~~*major*~~ airport to the campus on the occasion of the student-athlete's initial arrival at the institution to attend classes. [R]

Additional Information: Current legislation allows transportation from the nearest bus or train station or major airport, which can become a challenge if there are different stations and airports in close proximity to the institution. By amending the legislation, the burden of monitoring the location at which a prospective student-athlete is arriving on the occasion of his or her initial enrollment will be eliminated.

Budget Impact: Minimal, depending upon extent to which the institution provides transportation to enroll.

Review History:

October 17, 2011 Approved in Concept: Management Council Supplement No. 12, Item No. 1-e.

January 11, 2012: Approved in legislative format - Management Council - Supplement No. 21.

Title: AWARDS AND BENEFITS -- EXPENSES FOR PRACTICE AND COMPETITION -- EXPENSES FOR PRACTICE ON EXTENDED ROAD TRIP -- PRACTICE EN ROUTE FROM CAMPUS TO COMPETITION SITE

Convention Year: 2013

Effective Date: Immediate

Official Notice Number: NC-2013-5

Source: NCAA Division III Management Council (Interpretations and Legislation Committee).

Proposal Category: Noncontroversial

Topical Area: Awards and Benefits

Status: Ready for Ratification at Convention

Intent: To permit an institution to provide expenses for practice on an extended road trip en route to the first competition site.

A. Bylaws: Amend 16.7.4, as follows:

16.7.4 Practice Sites on Road Trips: Any practice on an extended road trip shall take place either at the competition site or on a direct route between **the institution's campus and the first competition site or on a direct route between** two consecutive competition sites. It is not permissible for institution to schedule practice sessions at other locations ~~*in order*~~ to provide entertainment opportunities for team members. [D]

B. Bylaws: Amend 16.8.1.1.1, as follows:

16.8.1.1.1 Practice Sites on Road Trips. Any practice on an extended road trip shall take place either at the competition site or on a direct route between **the institution's campus and the first competition site or on a direct route between** two consecutive competition sites. [D]

Additional Information: Current legislation permits an institution to provide practice expenses on an extended road trip only at the competition site or on a direct route between two competition sites. Consequently, a team that leaves its campus for a spring trip may not incur expenses associated with practice until the team reaches the locale of the competition site. Therefore, if a golf team stops at a golf course on a direct route between campus and the first competition site, the institution may not pay for the team to play a practice round of golf. The student-athletes may pay the expense, but the institution may not. The committee agreed the rationale for the current legislation was to prohibit strictly training trips and ensure that extended road trips are tied to competition. The committee determined that an institution could pay practice expenses and still uphold this rationale so long as the practice occurred at a location on a direct route between campus and the competition site.

Budget Impact: Potential additional costs for practice associated with extended road trips.

Review History:

October 17, 2011 Approved in Concept: Management Council Supplement No. 12, Item No. 1-f.

January 11, 2012: Approved in legislative format - Management Council - Supplement No. 21.

Title: EXECUTIVE REGULATIONS -- ELIGIBILITY FOR CHAMPIONSHIPS -- INELIGIBILITY FOR USE OF BANNED DRUGS -- MANIPULATION OF DRUG TEST SAMPLE

Convention Year: 2013

Effective Date: August 1, 2013*

Official Notice Number: NC-2013-6

Source: NCAA Division III Management Council (Committee on Competitive Safeguards and Medical Aspects of Sports)

Proposal Category: Noncontroversial

Topical Area: Executive Regulations

Status: Ready for Ratification at Convention

Intent: To specify that a student-athlete who is involved in a case of clearly observed manipulation of an NCAA drug test shall be declared ineligible for further participation in postseason and regular-season competition during the time period ending two calendar years (730 days) after the student-athlete was involved in the manipulation of a drug test.

A. Bylaws: Amend 18.4.1.5.1.1, as follows:

18.4.1.5.1.1 Breach of NCAA Drug-Testing Program Protocol. A student-athlete who is in breach of the NCAA drug-testing program protocol (e.g., no show~~, *tampering with sample*~~) shall be considered to have tested positive for the use of any drug other than a "street" drug.

> **18.4.1.5.1.1.1 Manipulation of Drug Test Sample. A student-athlete who is involved in a case of clearly observed manipulation of an NCAA drug test, as documented per NCAA drug-testing protocol by a drug-testing crew member, shall be declared ineligible for further participation in postseason and regular-season competition during the time period ending two calendar years (i.e., 730 days) after the student-athlete was involved in the manipulation of a drug test.**

B. Administrative: Amend 31.2.3.1, as follows:

31.2.3.1 Breach of NCAA Drug-Testing Program Protocol. A student-athlete who is in breach of the NCAA drug-testing program protocol (e.g., no show~~, *tampering with sample*~~) shall be considered to have tested positive for the use of any drug other than a "street" drug.

> **31.2.3.1.1 Manipulation of Drug Test Sample. A student-athlete who is involved in a case of clearly observed manipulation of an NCAA drug test, as documented per NCAA drug-testing protocol by a drug-testing crew member, shall be declared ineligible for further participation in postseason and regular-season competition during the time period ending two calendar years (i.e., 730 days) after the student-athlete was involved in the manipulation of a drug test.**

Additional Information: The penalty for testing positive for use of a banned substance is a serious penalty, supported by the membership as a strong deterrent to banned drug use to protect

the integrity of the game and student-athlete health and safety. The current penalty for breach of protocol (e.g., tampering with a sample) is the same as that for a positive test. A deliberate attempt by a student-athlete to alter his or her urine specimen (documented per NCAA drug-testing protocol by a drug-testing crew member), through the use of added substances or by substituting another's urine, demonstrates an egregious violation of ethical conduct. This behavior warrants an even more serious automatic penalty as a deterrent to such behavior and as a sanction when it occurs. As with all drug-testing penalties, there is an appeal process available to the institution and student-athlete.

Budget Impact: None.

Review History:

October 17, 2011: Approved in Concept - Management Council Supplement No. 13.

January 11, 2012: Approved in legislative format - Management Council - Supplement No. 21.

Title: ORGANIZATION -- PRESIDENTS COUNCIL -- EXTENSION TO PRESIDENTS COUNCIL TERM OF OFFICE

Convention Year: 2013

Effective Date: Immediate

Official Notice Number: NC-2013-7

Source: NCAA Division III Presidents Council (Nominations Subcommittee)

Proposal Category: Noncontroversial

Topical Area: Organization

Status: Ready for Ratification at Convention

Intent: To specify that the Presidents Council may waive the four-year term limit if the nominations subcommittee concludes that an extension is necessary and appropriate to enhance the Presidents Council's continuity and effectiveness or otherwise allow the Presidents Council to continue to fulfill its representational requirements.

Constitution: Amend 4.4.3.2, as follows:

4.4.3.2 Term of Office. Members of the Presidents Council shall serve four-year terms. **The Presidents Council may waive the four-year term limit if an extension is necessary and appropriate to enhance the Presidents Council's continuity and effectiveness or otherwise allow the Presidents Council to continue to fulfill its representational requirements.** Members shall not be eligible for another term on the council until two years have elapsed. An individual may not serve on the council for more than two terms.

Additional Information: This proposal gives the Presidents Council greater flexibility to effectively fulfill its responsibilities if the nominating subcommittee does not receive a sufficient number of eligible nominations to fill specific vacancies.

Budget Impact: None.

Review History:

October 17, 2011: Approved in Concept - Presidents Council Supplement No. 9, Item No. 1.

January 11, 2012: Approved in legislative format - Management Council - Supplement No. 21.

Title: PENALTIES, DISCIPLINARY MEASURES AND CORRECTIVE ACTIONS FOR MAJOR VIOLATIONS

Convention Year: 2013

Effective Date: Immediate

Official Notice Number: NC-2013-8

Source: NCAA Division III Management Council (Committee on Infractions)

Proposal Category: Noncontroversial

Topical Area: Enforcement

Status: Ready for Ratification at Convention

Intent: To combine the current set of presumptive penalties and disciplinary measures into one set of penalties to be implemented at the discretion of the Committee on Infractions.

A. Administrative: Amend Bylaw 19.5 as follows:

19.5 PENALTIES

[19.5.1 unchanged.]

19.5.2 Penalties, **Disciplinary Measures and Corrective Actions** for Major Violations. **The Committee on Infractions has the authority to determine the penalties, disciplinary measures and corrective actions that are imposed on an institution for major violations. The Infractions Appeals Committee shall hear and act on an institution's appeal per Bylaw 19.2. The committee(s) may consider institutional- or conference-determined penalties and, where appropriate, include those in the penalties. Institutional- or conference-determined penalties shall not displace or substitute for the committee's judgment regarding sanctions. Penalties, disciplinary measures and corrective actions for major violations shall include those penalties, disciplinary measures and corrective actions prescribed for secondary violations and may include any and all of the following:**

> ~~*19.5.2.1 Presumptive Penalty. The presumptive penalty for a major violation, subject to exceptions authorized by the Committee on Infractions on the basis of specifically stated reasons, shall include all of the following:*~~
>
> ~~*(a) A two year probationary period (including a periodic in person monitoring system and written institutional reports);*~~
>
> ~~*(b) The reduction in the number of expense paid recruiting visits to the institution in the involved sport for one recruiting year;*~~
>
> ~~*(c) A restriction on activities and benefits provided during unofficial visits (see Bylaw 13.7);*~~
>
> ~~*(d) A requirement that all coaching staff members in the sport be prohibited from engaging in any off-campus recruiting activities for up to one recruiting year;*~~

~~*(e) A requirement that all institutional staff members determined by the committee knowingly to have engaged in or condoned a major violation be subject to:*~~

~~*(1) Termination of employment;*~~

~~*(2) Suspension without pay for at least one year;*~~

~~*(3) Reassignment of duties within the institution to a position that does not include contact with prospective or enrolled student-athletes or representatives of the institution's athletics interests for at least one year; or*~~

~~*(4) Other disciplinary action approved by the committee.*~~

~~*(f) Sanctions precluding postseason competition in the sport, particularly in those cases in which:*~~

~~*(1) Involved individuals remain active in the program;*~~

~~*(2) A significant competitive advantage results from the violation(s); or*~~

~~*(3) The violation(s) reflect a lack of institutional control.*~~

~~*(g) Institutional recertification that the current athletics policies and practices conform to all requirements of NCAA regulations.*~~

(a) Public reprimand and censure.

(b) Probation for up to five years. Conditions of probation shall be determined on a case-by-case basis. A failure to satisfy the conditions of probation may result in additional findings of violation(s), including the failure to cooperate, lack of institutional control and/or violations of conditions for membership, and shall result in a reconsideration of the initial penalties imposed, including an extension of the probationary period and imposition of additional penalties. Conditions of probation shall include, but are not limited to, the following:

(1) Annual written reports shall be submitted to the Committee on Infractions detailing compliance with probationary conditions; and

(2) At the conclusion of probation, the institution shall certify that current athletics policies and procedures conform to all requirements of NCAA legislation and that all conditions of probation have been satisfied.

(c) Information regarding the violations committed, the term of probation and penalties must be noted on the home page of the institution's athletics website, in the media guide for the involved sport(s) and in recruiting materials provided to prospective student-athletes in the involved sport(s). Such information must be displayed and provided to prospective student-athletes for the full term of probation. Information to prospective student-athletes must be provided as soon as practicable after the prospective student-athlete is recruited pursuant to Bylaw 13.02.8 and, in all instances, before the prospective student-athlete signs a financial aid agreement or initially enrolls at the institution, whichever is earlier.

(d) Ineligibility for postseason competition in the involved sport(s), particularly in situations in which:

(1) Individual(s) involved in the violation(s) remain active in the sport program;

(2) A significant competitive advantage resulted from the violation(s);

(3) The violation(s) indicate a lack of institutional control or failure to monitor the involved sport(s) or athletics program;

(4) The violation(s) include academic fraud; or

(5) The institution is a repeat violator.

(e) Pursuant to Bylaw 14.12.1.2-(c), a recommendation to the Management Council that it waive the one-year residence requirement and permit full athletics participation in a sport for a student-athlete who transfers to another member institution when the Committee on Infractions renders the student-athlete's previous institution's team in that sport ineligible for postseason competition during all of the remaining seasons of the student-athlete's eligibility. No student-athlete will be allowed such a waiver unless the student-athlete would have been eligible for participation had he or she remained at the previous institution.

(f) Ineligibility for participation in or hosting outside, invitational and/or NCAA championship competition in the involved sport(s).

(g) Vacation of records in a case in which a student-athlete(s) has competed while ineligible, particularly in a case involving academic fraud, serious intentional violations, a large number of violations, direct or knowing involvement of a coach or high-ranking administrator, competition while academically ineligible, competition while ineligible in conjunction with a finding of failure to monitor or lack of institutional control or a case in which vacation or a similar penalty would be imposed if the underlying violation(s) were secondary. Records to be vacated may include one or more of the following, as applicable:

(1) Individual records and performances in individual sports, including reconfiguration of the institution team point totals after vacation of individual records and performances;

(2) Relay, doubles and similar team records in individual sports when one or more team member competes while ineligible, including reconfiguration of the institution team point totals after vacation of relay, doubles or similar results;

(3) Team and individual records and performances in team sports;

(4) Records of head coaches; and

(5) Return of individual or team awards to the Association.

(h) A financial penalty.

(i) Ineligibility for selection involving network and/or broadband television broadcasts for the involved sport(s).

(j) A reduction in the number of expense-paid recruiting visits in the involved sport(s).

(k) A restriction on activities and benefits provided during unofficial visits.

(l) Limiting or prohibiting the recruiting activities of some or all coaching staff members in the involved sport(s).

(m) An outside audit or review of the institution's athletics policies and procedures (including, but not limited to, compliance policies and procedures).

(n)A requirement that the institution must provide a copy of the infractions report to the institution's regional accrediting agency if the violation(s) involves academic misconduct or reflects questionable academic conduct or procedures.

(o) Ineligibility of institutional staff members to serve on NCAA standing or special committees, councils or task forces, including as representatives of their institution or conference.

(p) Requirement that the institution take disciplinary action against an institutional staff member(s) who knowingly committed or condoned a major violation, including suspension of the head coach or the staff member(s) for one or more competition(s), and other disciplinary action(s) approved by the Committee on Infractions.

(q) Issuance of a show-cause order per Bylaw 19.5.2.2 against an institutional staff member if that staff member has committed unethical conduct (see Bylaw 10.1) or other serious violations.

(r) Pursuant to the provisions of Bylaw 19.5.2.6, exclusion of an individual or entity, including disassociation of a representative of an institution's athletics interests, from involvement in an institution's athletics program on a permanent basis or for a specified period of time.

(s) Other penalties, corrective actions and disciplinary measures, as appropriate.

~~*19.5.2.2 Disciplinary Measures. In addition to those penalties prescribed for secondary violations, among the disciplinary measures, singly or in combination, that may be adopted by the committee (or the Infractions Appeals Committee per Bylaw 19.2) and imposed against an institution for major violations are:*~~

~~*(a) Public reprimand and censure;*~~

~~*(b) Probation for at least one year;*~~

~~*(c) Prohibition against the recruitment of prospective student athletes for a sport or sports for a specified period;*~~

~~*(d) One or more of the following penalties:*~~

~~*(1) Individual records and performances shall be vacated or stricken; or*~~

~~*(2) Team records and performances shall be vacated or stricken; or*~~

~~*(3) Individual or team awards shall be returned to the Association.*~~

~~*(e) Financial penalty;*~~

~~*(f) Ineligibility for any television programs involving coverage of the institution's intercollegiate athletics team or teams in the sport or sports in which the violations occurred;*~~

~~*(g) Ineligibility for invitational and postseason meets and tournaments;*~~

~~*(h) Ineligibility for one or more NCAA championship events;*~~

~~*(i) Prohibition against an intercollegiate sports team or teams participating against outside competition for a specified period;*~~

~~*(j) Ineligibility of the member to vote or its personnel to serve on committees of the Association, or both; and*~~

~~*(k) Requirement that a member institution that has been found in violation, or that has an athletics department staff member who has been found in violation of the provisions of NCAA legislation while representing another institution, show cause why:*~~

~~*(1) A penalty or an additional penalty should not be imposed if, in the opinion of the committee (or the Infractions Appeals Committee per Bylaw 19.2), it does not take appropriate disciplinary or corrective action against athletics department personnel involved in the infractions case, any other institutional employee, if the circumstances warrant, or representatives of the institution's athletics interests;*~~

~~*(2) A recommendation should not be made to the membership that the institution's membership in the Association be suspended or terminated if, in the opinion of the committee (or the Infractions Appeals Committee per Bylaw 19.2), it does not take appropriate disciplinary or corrective action against the head coach of the sport involved, any other institutional employee, if the circumstances warrant, or representatives of the institution's athletics interests;*~~

~~*(3) "Appropriate disciplinary or corrective action" as specified in subparagraphs (1) and (2) above may include, for example, termination of the coaching contract of the head coach and any assistants involved; suspension or termination of the employment status of any other institutional employee who may be involved; severance of relations with any representative of the institution's athletics interests who may be involved; the debarment of the head or assistant coach from any coaching, recruiting or speaking engagements for a specified period; and the prohibition of all recruiting in a specified sport for a specified period;*~~

~~*(4) The nature and extent of such action shall be the determination of the institution after due notice and hearing or oral argument to the individuals concerned, but the determination of whether or not the action is appropriate in the fulfillment of NCAA policies and principles, and its resulting effect on any institutional penalty, shall be solely that of the committee (or the Infractions Appeals Committee per Bylaw 19.2); or*~~

~~*(5) Where this requirement is made, the institution shall show cause or, in the alternative, shall show the appropriate disciplinary or corrective action taken, in writing, to the committee (or the Infractions Appeals Committee per Bylaw 19.2) within 15 days thereafter. The committee (or the Infractions Appeals Committee per Bylaw 19.2) may, without further hearing or oral argument, determine on the basis of such writing whether or not in its opinion appropriate disciplinary or corrective action has been taken and may impose a penalty or additional penalty; take no further action, or, by notice to the institution, conduct a further hearing or oral argument at a later date before making a final determination.*~~

19.5.2.~~2~~.1 Opportunity to Appear. In the event the committee considers additional penalties to be imposed on an institution in accordance with Bylaw 19.5.2.~~2~~**(q)** above, the involved institution shall be provided the opportunity to appear before the committee; further, the institution shall be provided the opportunity to appeal (per Bylaw 19.6.2) any additional penalty imposed by the committee.

19.5.2.2 Show-Cause Order. Penalties, corrective actions and disciplinary measures may be directed at a particular institutional staff member who has been found to have committed a violation(s). A show-cause order may also be directed at a representative of an institution's athletics interests. A show-cause order shall specify the period of time over which the sanction(s) are in effect regarding the individual, whether the individual remains at the institution where the violation(s) occurred or the individual is employed by another institution.

19.5.2.2.1 Obligation to Comply. If an institutional staff member who is subject to a show-cause order is employed by an institution other than the institution at which the violation(s) occurred, that institution must comply with the sanctions imposed unless and until it can show cause to the satisfaction of the Committee on Infractions (or the Infractions Appeals Committee per Bylaw 19.2) why it need not comply. Failure to comply with the sanctions may subject the institution to findings of violations, including a failure to cooperate and lack of institutional control, as well as other penalties, corrective actions and disciplinary measures, as appropriate.

19.5.2.2.1.1 Hearing Opportunity. If the individual is employed by another institution, the institution may show cause why it

need not comply with an order either by written submission or in an appearance before the Committee on Infractions.

[Remainder of 19.5 unchanged.]

Additional Information: This is a new Division III penalty structure for major violations cases. Penalties for major violations are presently divided into two subsections: presumptive penalties and disciplinary measures. The presumptive penalties must be imposed by the Committee on Infractions in every case unless there is a reason to deviate. The disciplinary measures may be imposed by the committee in addition to the presumptive penalties and the penalties available for secondary infractions. The recommended change combines the penalties for simplification and will allow the committee to impose any available penalty without a mandate to impose certain penalties, regardless of the circumstances of a particular case. This will allow the committee to determine an order of probation that is tailored to the issues of each institution in the major violations process.

Budget Impact: None.

Review History:

October 17, 2011: Approved in Concept - Management Council – Addendum to Supplement No. 7.

January 11, 2012: Approved in legislative format - Management Council - Supplement No. 21.

Title: COMMITTEES -- STRATEGIC PLANNING AND FINANCE COMMITTEE -- INCREASING COMPOSITION BY ONE MEMBER AND REQUIRING TWO CONFERENCE REPRESENTATIVES

Convention Year: 2013

Effective Date: Immediate

Official Notice Number: NC-2013-9

Source: Administrative Committee

Proposal Category: Noncontroversial

Topical Area: Committees

Status: Ready for Consideration by Management Council

Intent: To expand the Strategic Planning and Finance Committee by one member, who shall be a Management Council representative and to specify that at least two members of the committee be conference administrators.

Bylaws: Amend 21.9.5.1.1, as follows:

21.9.5.1.1 - Composition. The Strategic Planning and Finance Committee shall consist of ~~*12*~~ **13** members, including the vice chair of the Presidents Council; three additional members of the Presidents Council; the vice chair of the Management Council; ~~*three*~~ **four** additional members of the Management Council; the chair of the Championships Committee; two "at-large" members who do not serve on the Presidents Council, Management Council or Championships Committee; and one student-athlete who shall be a member of the Student-Athlete Advisory Committee. **At least two members shall be conference administrators.**

Additional Information: The scope of work of the committee to oversee not only the Division III budget and strategic plan but all Division III non-championship initiatives, and specifically its oversight of the Conference Grant Program, warranted expansion of the committee by one conference representative.

Budget Impact: None. This committee meets by teleconference, resulting in no financial impact.

Review History:

February 9, 2012: Approved in concept and final legislative format – Administrative Committee

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Title: PLAYING AND PRACTICE SEASONS -- FOOTBALL AND BASKETBALL SCRIMMAGE -- ALLOW PUBLICITY AND OFFICIAL SCORING

Convention Year: 2013

Effective Date: August 1, 2012

Official Notice Number: NC-2013-10

Source: NCAA Division III Management Council (Playing and Practice Subcommittee)

Proposal Category: Noncontroversial

Topical Area: Playing and Practice Seasons

Status: Ready for consideration by Management Council

Intent: In basketball and football, to remove the requirement that a practice scrimmage must be conducted without publicity or official scoring.

A. Bylaws: Amend 17.3.3.1, as follows:

17.3.3 - First Contest. A member institution shall not play its first contest (game or scrimmage) against outside competition in basketball before November 15, except as provided under Bylaw 17.3.3.1

> 17.3.3.1 - Exceptions. The following basketball contests (games or scrimmages) are permitted before the first contest dates specified under Bylaw 17.3.3:
>
> (a) Practice Scrimmages. A maximum of two informal practice scrimmages with outside competition ~~*(conducted without publicity or official scoring)*~~ may be conducted between the first permissible date for on-court preseason practice (see Bylaw 17.3.2.1) and the conclusion of the basketball season;
>
> [Remainder of 17.3.3.1-(b) through (e) unchanged.]

B. Bylaws: Amend: 17.9.3, as follows:

17.9.3 - First Contest. A member institution shall not play its first contest (game) against outside competition in football before the Friday or Saturday 11 weeks before the first round of the Division III Football Championship.

> 17.9.3.1- Exception. The following football contests (games or scrimmages) are permitted before the first contest date specified under Bylaw 17.9.3:
>
> (a) Preseason Practice Scrimmage. One informal preseason practice scrimmage that may be conducted during the preseason practice period against outside competition (~~*conducted without publicity or official scoring and*~~ provided neither team misses class); and
>
> (b) Labor Day Weekend. An institution may play its first football contest on the Thursday before Labor Day in years when the first permissible contest date falls during the Labor Day weekend.

Additional Information: Under current legislation, football and basketball are the only sports in which a preseason scrimmage must be conducted without publicity and official scoring. This proposal removes arbitrary differences between sports to make the regulations more consistent. This proposal would allow institutions to post their football and basketball scrimmages on their websites without incurring a violation. Further, it would also permit students that will be used as scorekeepers throughout the season to use this scrimmage as a means of training without violating the official scoring prohibition.

Budget Impact: None.

Student-Athlete Impact: None.

Review History:

Title: PLAYING AND PRACTICE SEASONS -- REFERENCE TO SCRIMMAGE OR EXHIBITION

Convention Year: 2013

Effective Date: August 1, 2012

Official Notice Number: NC-2013-11

Source: NCAA Division III Management Council (Playing and Practice Subcommittee)

Proposal Category: Noncontroversial

Topical Area: Playing and Practice Seasons

Status: Ready for consideration by Management Council

Intent: To create consistency within the legislation related to the terms "scrimmage," "exhibition," and "exhibition scrimmages."

A. Bylaws: Amend 17.02, as follows:

> [17.02.1 through 17.02.2 unchanged.]
>
> 17.02.3 - Contest, Countable, Institutional. A countable contest for a member institution, in those sports for which the limitations are based on the number of contests, is any contest by the member institution against an outside team in that sport, unless a specific exemption for a particular contest is set forth in this bylaw. Contests, including scrimmages **or exhibitions**, by separate squads of the same team against different outside teams shall each count as one contest.

[Remainder of 17.02 unchanged.]

B. Bylaws: Amend 17.1.1.3.4.1, as follows:

17.1.1.3.4.1 - Periods.

(a) Fall Period.

> (1) First Permissible Practice. The date that permits a maximum of 16 units in the preseason practice formula before the first permissible date of competition (as opposed to the institution's first date of competition) as specified in each sport.
>
> (2) First Permissible Competition. In golf and tennis, September 1 or the preceding Friday if September 1 falls on a Saturday, Sunday or Monday, or the institution's first day of classes, whichever is earlier. Exhibition**s or** scrimmages may be conducted during the preseason practice period. In rowing, September 7 or the institution's first day of classes for the fall term, whichever is earlier.
>
> (3) End of Period. All practice and competition shall be completed not later than five weekdays before the first day of the final regular fall examination period.

[17.1.1.3.4.1-(b) unchanged.]

C. Bylaws: Amend 17.2, as follows:

[17.2 through 17.2.4 unchanged.]

17.2.5 - Number of Contests and Dates of Competition.

17.2.5.1 - Maximum Limitations -- Institutional. A member institution shall limit its total playing schedule against outside competition in baseball during the institution's baseball playing season to a maximum of 40 contests (games**,** ~~*and*~~ scrimmages**, and exhibitions**) during the traditional segment, and one date of competition during the nontraditional segment, except for those contests excluded under Bylaw 17.2.5.3. For in-season foreign competition, see Bylaw 17.1.4.3.

17.2.5.2 - Maximum Limitations -- Student-Athlete. An individual student-athlete may participate in each academic year in a maximum of 40 baseball contests (games**,** ~~*and*~~ scrimmages**, and exhibitions**) during the traditional segment and one date of competition during the nontraditional segment. This limitation includes those contests in which the student-athlete represents the institution, including competition as a member of the varsity, junior varsity or freshman team of the institution in accordance with Bylaws 17.02.4 and 17.02.8.

[Remainder of 17.2 unchanged.]

D. Bylaws: Amend 17.3, as follows:

[17.3.1 through 17.3.2 unchanged.]

17.3.3 - First Contest. A member institution shall not play its first contest (games**,** ~~*and*~~ scrimmages**, and exhibitions**) against outside competition in basketball before November 15, except as provided under Bylaw 17.3.3.1.

17.3.3.1 - Exceptions. The following basketball contests (games**,** ~~*and*~~ scrimmages**, and exhibitions**) are permitted before the first contest dates specified under Bylaw 17.3.3:

(a) **Exhibitions,** ~~*Practice*~~ Scrimmages **and Joint Practices.** A maximum of two ~~*informal*~~ **joint** practices ~~*scrimmages*~~ **(may include competition)** with **an** outside ~~*competition*~~ **team** ~~*(conducted without publicity or official scoring)*~~ may be conducted between the first permissible date for on-court preseason practice (see Bylaw 17.3.2.1) and the conclusion of the basketball season;

(b) **Basketball Hall of Fame Tip-Off Classic.** An institution may play in the Basketball Hall of Fame Tip-Off Classic on or after November 1;

(c) **Foreign-Team Games.** An exhibition **or scrimmage** ~~*contest*~~ against a foreign team in the United States may be played on or after November 1 by an institution;

(d) **NCAA Division I or II Institution.** An institution may play one exhibition **or scrimmage** ~~*contest*~~ (which shall not count toward the institution's win-loss record) against a Division I or II institution on or after October 31 and before the first permissible contest date; and

(e) **Alumni Contest.** An institution may conduct an exempted alumni ~~*contest*~~ **exhibition or scrimmage** (see Bylaw 17.11.1.2) on or after October 15, provided the contest occurs during the declared playing season.

[17.3.4 through 17.3.5.2 unchanged.]

17.3.5.3 Exemptions.

17.3.5.3.1 - Sport-Specific Exemptions. The maximum number of basketball contests or competitions shall exclude the following (see Figure 17-1):

(a) Exhibition, ~~*Contest and Practice*~~ Scrimmages, and **Joint Practices**. One of the following may be exempted:

(1) Two ~~*informal*~~ **joint** practice**s** ~~*scrimmages*~~ **(may include competition)** with **an** outside ~~*competition*~~ **team**; or

(2) One ~~*informal*~~ **joint** practice ~~*scrimmage*~~ **(may include competition)** with **an** outside ~~*competition*~~ **team** and one exhibition **or scrimmage** ~~*contest*~~ against a NCAA Division I or II institution conducted on or after October 31 and before the first permissible contest date.

[Remainder of 17.3 unchanged.]

E. Bylaws: Amend 17.4, as follows:

[17.4 through 17.4.4 unchanged.]

17.4.5 - Number of Dates of Competition.

17.4.5.1 - Maximum Limitations - Institutional. A member institution shall limit its total playing schedule against outside competition in bowling during the institution's bowling playing season to 32 dates of competition (games**,** ~~*and*~~ scrimmages**, and exhibitions**) except for those dates of competition excluded under Bylaw 17.4.5.3 (see Bylaw 17.02.6.1 for required minimum number of student-athletes and Bylaw 20.11.3.5 for minimum contests and participants requirements). For in-season foreign competition, see Bylaw 17.1.4.3.

[Remainder of 17.4 unchanged.]

F. Bylaws: Amend 17.5, as follows:

[17.5 through 17.5.2 unchanged.]

17.5.3 - First Date of Competition. See Bylaw 17.1.1.3.1.1, except in the traditional segment an institution may conduct an unlimited number of exhibition**s or** scrimmages on one date during the preseason practice period, which shall count as one date of competition in the institution's maximum limitation on contests or dates of competition.

[17.5.4 unchanged.]

17.5.5 - Number of Dates of Competition.

17.5.5.1 - Maximum Limitations -- Institutional. A member institution shall limit its total playing schedule against outside competition to a maximum of nine dates of competition (games**,** ~~*and*~~ scrimmages**, and exhibitions**), except for those dates of competition excluded under Bylaw 17.5.5.3 (see Bylaw 17.02.6.1 for required minimum number of student-athletes and Bylaw 20.11.3.5 for minimum contests and participants requirements). For in-season foreign competition, see Bylaw 17.1.4.3.

[Remainder of 17.5 unchanged.]

G. Bylaws: Amend 17.8, as follows:

[17.8 through 17.8.2 unchanged.]

17.8.3 - First Contest or Date of Competition. See Bylaw 17.1.1.3.1.1, except during the traditional segment an institution may conduct an unlimited number of exhibition**s or** scrimmages on one date during the preseason practice period, which shall count as one contest in the institution's maximum limitation on contests.

[Remainder of 17.8 unchanged.]

H. Bylaws: Amend 17.9, as follows:

[17.9 through 17.9.2 unchanged.]

17.9.3 - Contest.

17.9.3.1 - Exceptions. The following football contests (games**, exhibitions** or scrimmages) are permitted before the first contest date specified under Bylaw 17.9.3:

(a) Preseason Joint Practice, Scrimmage **or Exhibition**. One ~~*informal*~~ preseason **joint** practice (may include competition), scrimmage **or exhibition** that may be conducted during the preseason practice period against **an** outside ~~*competition*~~ **team** ~~*(conducted without publicity or official scoring and*~~ provided neither team misses class~~*)*~~; and

(b) Labor Day Weekend. An institution may play its first football contest on the Thursday before Labor Day in years when the first permissible contest date falls during the Labor Day weekend.

17.9.4 - End of Playing Season. A member institution's last contest (game**, exhibition** or scrimmage) with outside competition in football shall not be played outside the traditional segment except for those games played in the Division III Football Championship, football contests played on a foreign tour certified by the member institution or the National Association of Intercollegiate Athletics football championships.

17.9.5 Number of Contests.

17.9.5.1 - Maximum Limitations -- Institutional. A member institution shall limit its total regular-season playing schedule against outside competition in football during the permissible football playing season in any one year to a maximum of 10 contests (games**, exhibitions** and scrimmages), except as provided under Bylaws 17.9.5.3. For in-season foreign competition, see Bylaw 17.1.4.3.

17.9.5.3 - Exemptions.

The maximum number of football contests shall exclude the following (see Figure 17-1):

(a) Twelve-Member Conference Championship Game. A conference championship game between division champions of a member conference of 12 or more institutions that is divided into two divisions (of six or more institutions each), each of which conducts round-robin, regular-season competition among the members of that division;

(b) Conference Tournament. A conference-sponsored postseason tournament (i.e., one between teams that are not identified until the end of the preceding regular season), not to exceed one contest for any one member institution;

(c) Preseason **Joint** Practice, Scrimmage **or Exhibition**. One ~~*informal*~~ preseason **joint** practice **(may include competition)** scrimmage **or exhibition** conducted during the preseason practice period per Bylaw 17.9.3.1-(a);

[Remainder of 17.9.5.3-(d) through 17.9.6.1 unchanged.]

I. Bylaws: Amend 17.12, as follows:

[17.12 through 17.12.3 unchanged.]

17.12.3 - First Contest. A member institution shall not play its first contest (game**, exhibition** or scrimmage) against outside competition in ice hockey before October 15.

17.12.4 - End of Playing Season. A member institution shall conclude all practice and competition (games**, exhibitions** and scrimmages) in ice hockey by the conclusion of the Division III Ice Hockey Championship game.

17.12.5 - Number of Contests.

17.12.5.1 - Maximum Limitations -- Institutional. A member institution shall limit its total playing schedule against outside competition during the institution's ice hockey playing season to a maximum of 25 contests (games**, exhibitions** or scrimmages), except for those contests excluded under Bylaw 17.12.5.3. For in-season foreign competition, see Bylaw 17.1.4.3.

[Remainder of 17.12 unchanged.]

J. Bylaws: Amend 17.15, as follows:

[17.15 through 17.15.4 unchanged.]

17.15.5 - Number of Dates of Competition.

17.15.5.1 - Maximum Limitations -- Institutional. A member institution shall limit its total playing schedule against outside competition in rowing during the institution's playing season to a maximum of 20 dates of competition (games**, exhibitions** and scrimmages), except for those dates of competition excluded under Bylaw 17.15.5.3. For in-season foreign competition, see Bylaw 17.1.4.3.

K. Bylaws: Amend 17.16, as follows:

[17.16 through 17.16.2 unchanged.]

17.16.3 - First Contest. See Bylaw 17.1.1.3.1.1, except during the traditional segment an institution may conduct an unlimited number of exhibition**s or** scrimmages on one date during the preseason practice period, which shall count as one contest.

[17.16.4 unchanged.]

17.16.5 - Number of Contests.

17.16.5.1 - Maximum Limitations -- Institutional. A member institution shall limit its total playing schedule with outside competition in rugby during the institution's rugby playing season to 10 contests (games**, exhibitions** or scrimmages), except for those contests excluded under Bylaw 17.16.5.3. For in-season foreign competition, see Bylaw 17.1.4.3.

17.16.5.2 - Maximum Limitations -- Student-Athlete. An individual student-athlete may participate in each academic year in not more than 10 contests (games**, exhibitions** or scrimmages) in women's rugby. This limitation includes those contests in which the student represents the institution in accordance with Bylaw 17.02.8, including competition as a member of the varsity, junior varsity or freshman team of the institution.

[Remainder of 17.16 unchanged.]

L. Bylaws: Amend 17.19, as follows:

[17.19 through 17.19.2 unchanged.]

17.19.3 - First Contest or Date of Competition. See Bylaw 17.1.1.3.1.1, except during the traditional segment:

(a) An institution may play up to three soccer scrimmages or exhibition games (which shall not count toward the institution's win-loss record) before the first scheduled contest, provided the scrimmages or exhibition games are conducted during the institution's declared playing season per Bylaw 17.19.1 and are counted against the maximum number of contests.

(b) An institution may conduct an unlimited number of exhibition**s or** scrimmages on one date during the preseason practice period, which shall count as one of three scrimmages or exhibition games detailed in (a).

[Remainder of 17.19 unchanged.]

M. Bylaws: Amend 17.20, as follows:

[17.20 through 17.20.4 unchanged.]

17.20.5 - Number and Dates of Competition.

17.20.5.1 - Maximum Limitations -- Institutional. A member institution shall limit its total playing schedule against outside competition during the institution's softball playing season to a maximum of 40 contests (games**, exhibitions** and scrimmages) during the traditional segment, and one date of competition during the nontraditional segment, except for those contests excluded under Bylaw 17.20.5.3. For in-season foreign competition, see Bylaw 17.1.4.3.

17.20.5.2 - Maximum Limitations -- Student-Athlete. A student-athlete may participate in each academic year in a maximum of 40 softball contests (games**, exhibitions** or scrimmages) during the traditional segment and one date of competition during the nontraditional segment. This limitation includes those contests in which the student represents the institution, including competition as a member of the varsity, junior varsity or freshman team of the institution in accordance with Bylaws 17.02.4 and 17.02.8.

[Remainder of 17.20 unchanged.]

N. Bylaws: Amend 17.24, as follows:

[17.24 through 17.24.2 unchanged.]

17.24.3 - First Date of Competition.

(a) Men. (See Bylaw 17.1.1.3.3.1)

(b) Women. See Bylaw 17.1.1.3.1.1, except in the traditional segment an institution may conduct an unlimited number of exhibition**s or** scrimmages on one date during the preseason practice period, which shall count as one date of competition in the institution's maximum limitation on contests or dates of competition.

[Remainder of 17.24 unchanged.]

O. Bylaws: Amend 17.25, as follows:

[17.25 through 17.25.2 unchanged.]

17.25.3 - First Date of Competition.

(a) Men. A member institution shall not engage in its first date of competition (game**, exhibition** or scrimmage) against outside competition in men's water polo before the first Saturday in September.

(b) Women. (See Bylaw 17.1.1.3.3.1)

[Remainder of 17.25 unchanged.]

P. Bylaws: Amend 17.26, as follows:

[17.26 through 17.26.2 unchanged.]

17.26.3 - First Date of Competition. A member institution shall not engage in its first date of competition (match**, exhibition** or scrimmage) against outside competition in wrestling in either the traditional or nontraditional segment before November 1.

Q. Bylaws: Amend 17.29, as follows:

17.29 - Playing Rules. Member institutions shall conduct all of their intercollegiate competition in accordance with the playing rules of the Association in all sports for which the NCAA develops playing rules. It is not mandatory that those rules be used in institutional scrimmages**, exhibitions** or other forms of practice with outside competition.

Additional Information: Under current legislation, the terms "scrimmage," "exhibition" and "exhibition scrimmages" appear to be used interchangeably with no difference in meaning or application. This terminology has caused some confusion regarding how the activities may be conducted, whether they may be conducted with publicity and official scoring, and if the playing rules have to be applied. It would benefit the membership to use more consistent language and ensure more consistent application of the legislation. This proposal would achieve that consistency.

Budget Impact: None.

Student-Athlete Impact: None.

Review History:

April 2012 Management Council Meeting
Convention Legislation for 2013 Convention

Noncontroversial Proposals - These proposals are considered noncontroversial and necessary in the normal and orderly administration of the Association's legislation. They become effective when approved in legislative format by a three-fourths majority of the Management Council and are ratified at the annual Convention business session.

Note – in the following proposals:

- Those letters and words that appear in ~~*italics and strikethrough*~~ are to be deleted.
- Those letters and words that appear in **bold and underlined** are to be added; and
- Those letters and words that appear in normal text are unchanged from the current Division III legislation.

Proposal Number	Title	Status	Source	Effective Date	Intent	Budget Impact
2013	AMATEUR STATUS -- BEFORE INITIAL, FULL-TIME COLLEGIATE ENROLLMENT -- PRIZE MONEY BASED ON TEAM PERFORMANCE	Ready for Review by the Joint Legislative Steering Committee	NCAA Division III Management Council (Interpretations and Legislation Committee)	August 1, 2013	To specify that before initial full-time collegiate enrollment, an individual may accept payment based on the individual's or his or her team's place finish or performance, or given on an incentive basis (e.g., bonus) from a team, provided the combination of such payments and expenses provided to the individual does not exceed his or her actual and necessary expenses.	None.

April 2012 Management Council Meeting

Convention Legislation for 2013 Convention

Title: AMATEUR STATUS -- BEFORE INITIAL, FULL-TIME COLLEGIATE ENROLLMENT -- PRIZE MONEY BASED ON TEAM PERFORMANCE

Convention Year: 2013

Effective Date: August 1, 2013

Official Notice Number: 2013-1

Source: NCAA Division III Management Council (Interpretations and Legislation Committee)

Proposal Category: Convention

Topical Area: Amateurism

Status: Ready for Review by the Joint Legislative Steering Committee

Intent: To specify that before initial full-time collegiate enrollment, an individual may accept payment based on the individual's or his or her team's place finish or performance, or given on an incentive basis (e.g., bonus) from a team, provided the combination of such payments and expenses provided to the individual does not exceed his or her actual and necessary expenses.

Bylaws: Amend 12.1.3.1, as follows:

12.1.3.1 Permissible Activities – Before Initial, Full-Time Collegiate Enrollment. Before initial, full-time collegiate enrollment, an individual may engage in the following without jeopardizing his or her amateur status:

(a) Prize Money Based on Place Finish. May accept prize money based on **the individual's or** his or her **team's** place finish or performance**, or payment given on an incentive basis (e.g. bonus) from a team,** from the sponsor of an open athletics event, the U.S. Olympic Committee or the appropriate national governing body**, provided the combination of such payments and expenses does not exceed his or her actual and necessary expenses**;

[12.1.3.1-(b) through 12.1.3.1-(o) unchanged.]

Additional Information: Prior to initial full-time collegiate enrollment an individual may compete in an open event and receive prize money based on his or her place finish or performance. Such prize money is not limited to actual and necessary expenses. Individuals that compete on a team are not afforded the same opportunity to receive prize money based on performance. NCAA Divisions I and II permit individuals to receive prize money based on a team's performance without jeopardizing their amateur status. Consequently, individuals in team sports are being put in a difficult situation. The individual on a winning team may accept prize money while her teammate who is considering a Division III institution could not accept the money. It is not equitable to treat the team sport athletes differently, nor is it reasonable for an individual to discern these amateurism nuances between divisions. Consistency as well as fairness for these individuals justifies allowing receipt of prize money based on a team's performance, so long as the prize money does not exceed actual and necessary expenses.

Budget Impact: None.

Review History:

October 17, 2011: Approved in Concept - Management Council Supplement No. 12, Item No. 1-(a).

January 11, 2012: Approved in legislative format - Management Council - Supplement No. 20.

NCAA Government Relations Report
(March 2012)

1. Congressional Overview.

Members of Congress returned to Washington in late January to begin the second session of the 112th Congress. Early on, House and Senate negotiators worked to finalize an extension of the payroll tax cut and unemployment benefits and to prevent a cut in payments to doctors who treat Medicare patients through the end of 2012. Congress has also spent time during the early stages of this session considering a highway transportation measure that would provide funding for the nation's highways, bridges and public transportation systems. It is expected that Congress will continue to focus its efforts on stimulating the economy and managing the budget deficit amidst other foreign policy issues.

Many analysts believe that much of the remaining activity in Washington this year will be influenced by the desire for individual and party success during the 2012 Presidential and Congressional elections. In the House and Senate, a growing list of members who will retire or seek other office along with congressional redistricting, continues to impact the 468 races (435 in the House and 33 in the Senate) that will determine the control of the 113th Congress. Most recently Senator Olympia Snowe (R-ME) and Representative Norman Dicks (D-WA) announced their intentions to retire from Congress. To date, 47 House members will not seek reelection, while 11 Senators are retiring.

Congress continues to display an interest in issues related to the health and safety of athletes on all levels of competition. Conversations about the best way to protect against and treat concussions, along with the best way to detect and prevent the use of performance enhancing substances, are ongoing. The NCAA Office of Government Relations has worked to educate members of Congress and their staffs about NCAA policies and procedures and continues to respond to specific inquiries about collegiate athletic matters.

2. Federal Issues.

a. Concussions and Helmet Safety.

Congress has continued to display an interest in addressing concerns with mild traumatic brain injuries suffered by athletes on all levels of competition. H.R. 469, the Protecting Student-Athletes from Concussions Act of 2011, is currently pending in the House Education and the Workforce Subcommittee on Early Childhood, Elementary, and Secondary Education. The bill would require elementary and secondary schools to educate students, parents, and personnel on concussion safety and implement a standard plan for concussion safety and management. In addition to ensuring that these injuries are properly detected and treated, proposals have been introduced that examine the effectiveness of current equipment standards. Under H.R. 1127, the Children's Sports Athletic Equipment Safety Act, and its companion measure, S. 601, which are currently pending in the House Energy and Commerce Subcommittee on Commerce, Manufacturing, and Trade and the Senate Commerce, Science, and Transportation Committee, respectively; industry groups would be provided nine months to improve the

voluntary football helmet standards for youth athletes. Following that period, the Consumer Product Safety Commission (CPSC) would be given the responsibility of determining if those standards are adequate. If CPSC determines that the standards are not sufficient, the Commission would launch an effort to establish mandatory standards for football helmets worn by athletes in high school or younger.

Additional co-sponsors have been added to these proposals, which highlight the continued interest in the well-being of athletes, especially those in younger age groups.

b. Sports Wagering.

On January 23, 2012, Representative Frank LoBiondo (R-NJ) introduced H.R. 3797, the Sports Gaming Opportunity Act of 2012. The Act would amend the Professional and Amateur Sports Protection Act (PASPA) and provide States with a four year period to enact statutes that allow for sports betting within their borders. In a similar effort, Representative Frank Pallone Jr. (D-NJ) introduced H.R. 3809, the New Jersey Betting and Equal Treatment Act of 2012. Under the legislation, the United States Code would be amended to exempt New Jersey from the federal ban on sports betting established through the passage of PASPA, within parameters established by the legislature of the State.

Both of these measures have been referred to the House Judiciary Subcommittee on Courts, Commercial, and Administrative Law. Since being referred, neither bill has received additional legislative attention. The NCAA Office of Government Relations will continue to monitor efforts that attempt to allow wagering on athletic competitions.

3. <u>State Issues</u>.

a. Maryland - Electronic Monitoring.

On February 2, 2012, Maryland SB 434, a measure entitled Institutions of Postsecondary Education - Electronic Account, Service, and Communications Device Privacy Protection, was introduced into the Maryland State Senate. HB 746, a companion bill was introduced in the Maryland State House of Representatives on February 8, 2012. Both bills would prohibit any post-secondary education institution from requiring a student or an applicant for admission to disclose any user name, password, or other means for accessing specified accounts or services through an electronic communications device.

SB 434 was passed with amendments by the Maryland Senate Committee on Education, Health, and Environmental Affairs on March 13, 2012. The committee amended the bill by exempting accounts or services that are provided by a post-secondary institution and specifying that nothing in this bill would prohibit a student from voluntarily disclosing a

user name, password, or other means for accessing a student's personal account or service. A related measure has been introduced that would provide similar social media monitoring restrictions on public and private employers.

We will continue to monitor these bills and any related developments.

b. Stipends and other Financial Assistance for Student-Athletes.

Recently state legislatures in a couple of states have considered legislation that would provide additional financial assistance to student-athletes. In Ohio, State Representative Clayton Luckie introduced legislation that would permit an institution of higher education to award stipends to student-athletes. Under HB 411, a Division I school would be allowed to award a stipend not to exceed $8,000; a Division II school would be allowed to award a stipend not to exceed $6,000, while other divisions would be allowed to provide a stipend not to exceed $4,000. In addition to allowing stipends, this bill would permit student-athletes to receive up to $4,000 from other sources. The NCAA, any athletic conference or institution, would not be allowed to adopt a rule or bylaw that conflicts with this legislation. The bill, which was introduced on January 11, 2012, has been referred to the House Education Committee.

In Tennessee, companion measures (HB 2200 and SB 3525) were introduced by State Representative Antonio Parkinson and State Senator Reginald Tate that would create a trust fund, which would be used to provide a one-time payment for graduating student-athletes. Under the legislation, public NCAA Division I members would be required to remit one percent of the gross revenue generated by an institutions athletic department during the prior calendar year into a trust fund for graduating students that competed at the Division I level. The bill contains language that would excuse a school from complying with the legislation if it would cause an institution to suffer a measurable loss of revenue by losing membership in the NCAA or losing the ability to compete in intercollegiate athletics for any other reason. The House and Senate measures have been referred to the Education Committees of their respective chambers.

These bills have received limited attention by their respective legislatures to date. We will continue to monitor these bills closely.

c. Lystedt Law.

The NCAA and the NFL have continued their efforts to seek adoption of the Lystedt law throughout the country. In early January, a joint letter from NCAA President Mark Emmert and NFL Commissioner Roger Goodell was sent to the governors of all states that have yet to adopt the law. The letter encouraged the recipients to support the introduction and passage of the Lystedt law in their respective states this year. To date, the legislation has been passed in 31 states and the District of Columbia. Relevant

legislation is currently being considered in 12 states and awaiting signature in Florida and Wisconsin.

The Lystedt law, which was initially passed in the state of Washington in 2009, establishes a concussion management policy for youth athletes. Under the law, athletes, parents, and coaches will be educated about the dangers associated with concussions. Also, any student-athlete who is suspected of having a concussion must be removed from play and the athlete will not be allowed to return to play until cleared by a licensed physician.

d. NCAA Enforcement Process.

The NCAA was invited by the Florida State Senate Higher Education Committee to participate in the third hearing in a series on a variety of issues that are negatively impacting collegiate athletic programs at Florida institutions. In two prior hearings, representatives from Florida institutions were invited to discuss how the legislature might assist them in ensuring that the state schools remain in compliance with NCAA rules and provide the best experience for their student-athletes.

Rachel Newman-Baker, managing director of Enforcement, testified on behalf of the NCAA before the Florida State Senate Higher Education Committee on January 19, 2012. Her testimony focused on the NCAA enforcement process and how state laws like the Uniform Athlete Agent Act can be utilized to prevent outside influences from negatively impacting student-athletes and the state's academic institutions. The committee members on this panel raised a number of questions about improper conduct by athlete agents, pay-for-play, the current penalty structure, and whether there are better ways to penalize bad actors.

The committee gave no indication that any additional legislative actions would be taken. The NCAA Office of Government Relations will continue to provide information as requested and monitor any relevant legislative activity in Florida.

e. Uniform Athlete Agents Act.

The Uniform Athlete Agents Act (UAAA) is a state model act designed to protect student-athletes and membership institutions from the unscrupulous conduct of some athlete agents. The act establishes uniform athlete agent registration procedures and places limitations on the type of conduct in which an athlete agent may engage when dealing with a student-athlete. In addition, the act imposes criminal, civil and/or administrative penalties against unscrupulous agents. To date, 40 states, Washington D.C., and the U.S. Virgin Islands have adopted the Act.

Growing concerns about the effectiveness of the law and the detrimental impact that improper agent conduct can have on a collegiate community has led a number of states to

consider changes to the law. While nearly a quarter of all States that had adopted the law considered amending it in 2011, the trend has continued this year with Alabama, Florida, Maryland and Oklahoma considering similar proposals.
The NCAA will continue to provide feedback to state legislatures considering proposals to amend the UAAA and will push for the strongest legislation that provides the necessary safeguards and protections for student-athletes and NCAA member institutions.

f. Relationship Building.

The NCAA Office of Government Relations worked closely with other NCAA colleagues to coordinate the attendance of President Barack Obama and British Prime Minister David Cameron at the opening game of the Division I Men's Basketball Tournament in Dayton, OH. As the liaison to the White House and federal agencies, the government relations staff worked with the White House staff and their advance team to ensure that the visit was a safe and enjoyable experience for all.

Government Relations staff also worked closely with other NCAA staff to coordinate the Association's involvement in the White House Joining Forces initiative. Created by First Lady Michelle Obama and Dr. Jill Biden, the Joining Forces initiative is designed to recognize, honor and take action to support veterans and military families. In recognizing the commitment and sacrifice of veterans and their families, the NCAA will present a PSA featuring the First Lady and NCAA President Mark Emmert at all competition sites with video board capability; recognize military personnel and their families in attendance at championship events; provide access to youth clinics for children of military families; and invite military personnel to serve as honorary team or game captains.

NCAA government relations staff continues to look for opportunities to highlight the academic and athletic achievements of student-athletes to administration officials.

g. Higher Education Associations.

NCAA government relations staff continues to build strong relationships with various higher education associations. The American Council on Education (ACE), the Association of American Universities (AAU), the Association of Public and Land-grant Universities (APLU), and the National Association of Colleges and University Business Officers (NACUBO), among others, continue to provide guidance and support on issues of common interest. The NCAA government relations staff looks forward to continuing these mutually beneficial relationships to better formulate and further the NCAA's legislative goals.

DIVISION III COMMITTEE MEETING FREQUENCY

Pursuant to NCAA Bylaw 31.7.2.1.4, the Division III Management Council is authorized to approve all committee requests for meeting more than twice per year. During its April meeting the Management Council will review all information presented for the 2012-13 year.

COMMITTEE/ LIAISON	In-Person Meetings	Phone Calls	Exception to Bylaw 31.7.2.1.4	Rationale for Exception	Required to Meet Set Time of Year -- Why	Proposed In-Person Meeting in 2012-13 be handled by video or teleconference	Major Meeting Issues	Planned meeting schedule for 2013-2014
ACADEMIC ISSUES SUBCOMMITTEE *Kristen Nesbitt* *Azure Davey*	0	4	No					Yes
CHAMPIONSHIPS *John Williams* *Liz Suscha* *Jan Gentry*	3	8	Yes	Due to the nature and volume of Championships Committee work, holding three in-person meetings is important for the committee's effectiveness. On an annual basis, the September meeting is dedicated to in-person interaction and feedback from Division III sport committee chairs while the February and June agendas as focused on legislative and ongoing championships policies discussion. In budget years, the September and February in-person meetings focus on finalizing the budget proposals associated with the championships program.	Yes	Maybe	September – in conjunction with the sports committee chairs meeting. This meeting also begins the discussion about the bi-annual budget. January – follow-up to Convention. This meeting is also to finalize the bi-annual budget and determine if any championship should be given a bracket expansion. June – the committee reviews sport committee recommendations as well as AQs.	No
COMMITTEE ON INFRACTIONS *Shep Cooper* *Jim Elworth*	1	2-3	No		No	No	Allegations of major infractions made against a member institution.	No

COMMITTEE/ LIAISON	In-Person Meetings	Phone Calls	Exception to Bylaw 31.7.2.1.4	Rationale for Exception	Required to Meet Set Time of Year -- Why	Proposed In-Person Meeting in 2012-13 be handled by video or teleconference	Major Meeting Issues	Planned meeting schedule for 2013-2014
CONVENTION-PLANNING SUBCOMMITTEE *Dan Dutcher* *Louise McCleary* *Azure Davey* *Debbie Kresge*	0	4	No		No – Teleconferences have always been scheduled for March/April, June, November and December to help us prepare for the upcoming Convention.	N/A	N/A	No
FINANCIAL AID AND AWARDS *Jeff Myers* *Eric Hartung* *Kristen Nesbitt*	2	2	No		Yes – The November/February rotation fits with the Division III Financial Aid Reporting Program Cycle.	Maybe – It could be, but considering the workload, it would onerous to be on a teleconference or video conference for that long.	November meeting – Level 1 review February meeting – Level 2 review	No
INFRACTIONS APPEALS COMMITTEE *Wendy Walters*	As needed	As needed						
INTERPRETATIONS AND LEGISLATION *Jeff Myers* *Brandy Hataway* *Kristin Nesbitt*	2	9	No	N/A	Yes – Legislative deadlines	No – Bulk and detail of material reviewed makes video and teleconference extremely difficult and ineffective format.	Address Convention follow-up issues, review DI/DII adopted legislation, interpretive issues and take positions on upcoming Convention legislation.	No Intend to keep the February and September schedule

COMMITTEE/ LIAISON	In-Person Meetings	Phone Calls	Exception to Bylaw 31.7.2.1.4	Rationale for Exception	Required to Meet Set Time of Year -- Why	Proposed In-Person Meeting in 2012-13 be handled by video or teleconference	Major Meeting Issues	Planned meeting schedule for 2013-2014
MEMBERSHIP *Azure Davey* *Kristin Nesbitt* *Jean Orr*	2	8-9	No	N/A	Yes. Some flexibility here, but general times are important considering provisional timelines, academic year commencement, etc.	No	Meeting one: Exploratory and provisional application review; audit (i.e., Convention; ISSG; sports sponsorship review and related waiver decisions; provisional fee determination; policy decisions); education-related work (e.g., RRS content; Getting in the Game; ISSG; CSSG; annual report; applications, videoconferences; campus visits). Meeting two: Review annual reports and recommendations advancement/active membership second phase of educational resources review; waivers and appeals concluded prior to commencement of academic year.	February and June
NOMINATING *Sharon Tufano*	2	4-5	No	N/A	Yes – September to consider January general committee vacancies; March to consider September committee vacancies.	No – In-person interaction makes for better discussion for committee appointments.	Committee appointment selections.	No
PLAYING & PRACTICE SEASON SUBCOMMITTEE *Jeff Myers* *Kristen Nesbitt* *Brandy Hataway*	2		No		No – generally meet in conjunction with the Management Council meetings.	No – Due to the members already in Indianapolis for the Management Council meeting, such use of technology would not be feasible.	Legislative Review	No

COMMITTEE/ LIAISON	In-Person Meetings	Phone Calls	Exception to Bylaw 31.7.2.1.4	Rationale for Exception	Required to Meet Set Time of Year -- Why	Proposed In-Person Meeting in 2012-13 be handled by video or teleconference	Major Meeting Issues	Planned meeting schedule for 2013-2014
STRATEGIC PLANNING AND FINANCE COMMITTEE *Dan Dutcher* *Eric Hartung* *Debbie Kresge* *Louise McCleary* *Jeff Myers* *Andrea Worlock*	0	3	No		Yes – This committee approved the preliminary budget allocations each year; as well as the Conference Grant Program.	N/A	Budget approvals.	No
STUDENT-ATHLETE ADVISORY *Azure Davey* *Kat Krtnick* *Jason Montgomery* *Stephanie Thorburn*	3	1	Yes	National SAAC is a committee that is unique given that it is comprised solely of student-athletes. This committee is most productive with in-person meetings three times a year, as well as one teleconference. Additionally committee members will attend membership events per requests that are submitted.	The committee meets in conjunction with Management Council in July; Convention in January and in November to ensure all members are well versed for legislation.	No. The meetings occur over multiple days and require additional parties to be involved.	November – Division III specific initiatives, legislation and professional development. January – Division III specific initiatives, legislation, opportunities to interface with Management Council to share priorities, gather feedback, foster relationship, as well as professional development opportunities. July – Division III specific initiatives, legislation, opportunities to interface with Management Council to share priorities, gather feedback, foster relationship, as well as professional development opportunities.	No No contracts have been signed; however, the plan is to proceed with a meeting schedule similar to our current schedule.

COMMITTEE/ LIAISON	In-Person Meetings	Phone Calls	Exception to Bylaw 31.7.2.1.4	Rationale for Exception	Required to Meet Set Time of Year -- Why	Proposed In-Person Meeting in 2012-13 be handled by video or teleconference	Major Meeting Issues	Planned meeting schedule for 2013-2014
STUDENT-ATHLETE REINSTATEMENT *Danielle Ghiloni* *Kelly Groddy*	2	Varies	No	N/A	Yes – Meet in conjunction with Divisions I and II Committees – allowing maximum opportunity for input within governance structures.	No		No
SUBCOMMITTEE FOR LEGISLATIVE RELIEF *Kelly Brooks* *Natasha Oakes*	0	2	No		Prior to April and October Management Council meetings.	Yes – The Subcommittee for Legislative Relief meetings are usually always via teleconference.		No

SUMMARY OF SPRING 2012 QUARTERLY MEETINGS
The National Collegiate Athletic Association

Division III Management Council **April 16-17, 2012** **Indianapolis, IN**	**Division III Presidents Council** **April 25-26, 2012** **Indianapolis, IN**
Kitty Baldridge, Gallaudet University [Monday only] Kurt Beron, University of Texas at Dallas Stan Ching, Connecticut College Karla Conrad, Manchester College Tim Downes, Emory University Charles Harris, Averett University Janine Hathorn, Washington and Lee University Portia Hoeg, Allegheny College Fredina Ingold, Pennsylvania State University, Altoona Bill Klika, Fairleigh Dickinson University, Florham Chris Martin, College Conference of Illinois & Wisconsin Jeff Martinez, University of Redlands [*chair*] Nancy Meyer, Calvin College Steve Nelson, University of Wisconsin, Superior Charlie Robert, Nichols College Lori Runksmeier, New England College Terry Rupert, Wilmington College (Ohio) [*vice chair]* Chris Thomforde, Moravian College	Livingston Alexander, University of Pittsburgh, Bradford Erik Bitterbaum, State University of New York at Cortland James Bultman, Hope College [*chair*] Thomas Chema, Hiram College Charley Edmonson, Alfred University Sharon Herzberger, Whittier College Brian Levin-Stankevich, University of Wisconsin, Eau Claire Lisa Marsh Ryerson, Wells College Jeff Martinez, University of Redlands *[chair of Management Council]* Jack Ohle, Gustavus Adolphus College *[vice chair]* Rosalind Reichard, Emory and Henry College Terry Rupert, Wilmington College (Ohio) *[vice chair of Management Council]* James Schmotter, Western Connecticut State University [*chair*]
ABSENTEES	**ABSENTEES**
Tucker Glass, Plattsburgh State University of New York Marjorie Hass, Austin College Lou Stark, Coe College	Robert Antonucci, Fitchburg State College Fred Ohles, Nebraska Wesleyan University Pamela Reid, St. Joseph College Ron Thomas, University of Puget Sound
OTHER PARTICIPANTS	**OTHER PARTICIPANTS**
Kelly Brooks, NCAA Gary Brown, NCAA Jessica Cherry, York College, Pathway Program Azure Davey, NCAA Daniel T. Dutcher, NCAA Mark Emmert, NCAA Kim Ford, NCAA Bernard Franklin, NCAA Jan Gentry, NCAA Eric Hartung, NCAA Cari Klecka, NCAA David Klossner, NCAA Debbie Kresge, NCAA, recording secretary Louise McCleary, NCAA Jeff Myers, NCAA Kristin Nesbitt, NCAA Gwen Packnett, University of Missouri-St. Louis, ACE Fellow Ronnie Ramos, NCAA Naima Stevenson, NCAA Liz Suscha, NCAA Jason Verdugo, Hamline University, Pathway Program Michelle Walsh, Fitchburg State University, Pathway Program	Gary Brown, NCAA Daniel T. Dutcher, NCAA Mark Emmert, NCAA Kim Ford, NCAA Bernard Franklin, NCAA Eric Hartung, NCAA Debbie Kresge, NCAA, recording secretary Louise McCleary, NCAA Karen Morrison, NCAA Jeff Myers, NCAA Liz Suscha, NCAA

OTHER PARTICIPANTS

Wendy Walters, NCAA
John Williams, NCAA

1. WELCOME AND ANNOUNCEMENTS.

April 15 Management Council. The meeting was called to order at 8:02 a.m. by the chair, Jeff Martinez. The chair welcomed Council members; reviewed the agenda for the meeting, and acknowledged guests attending from the Pathway Program.

April 26 Presidents Council. The meeting was called to order at 9:10 a.m. by the chair, President Jim Schmotter. The chair welcomed Council members; reviewed the agenda for the meeting; and thanked Presidents Ron Thomas, Brian Levin-Stankevich and Jim Bultman for their service and commitment to the Council and Division III.

2. REVIEW OF RECORDS OF PREVIOUS MEETINGS.

a. Management Council Meetings – January 11, 2012.

Management Council. The Management Council approved the summary of its January 11 and January 14 meetings as presented.

Presidents Council. No action necessary.

b. Presidents Council Meeting – January 12, 2012.

Management Council. No action necessary.

Presidents Council. The Presidents Council approved the summary of its January 12, 2012, meeting as presented.

c. Administrative Committee Actions.

Management Council. The Management Council approved the minutes of the February 9 and March 8, 2012, Administrative Committee actions.

Presidents Council. The Presidents Council approved the minutes of the February 9 and March 8, 2012, Administrative Committee actions.

3. COMMITTEE RECOMMENDATIONS AFFECTING DIVISION III.

a. Division III Joint Presidents Council/Management Council Committees or Subcommittees.

Staff Liaisons: **Davey, Dutcher, Kresge, McCleary**

Council Reps: Beron, Conrad, Edmundson, Herzberger, Meyer, Stark

(1) Convention-Planning Subcommittee.

(a) Possible Educational Topics – 2013 Convention.

Management Council. The Council reviewed the subcommittee's report noting possible educational topics for the 2013 Convention:

- Rules compliance/legislative hot topics or mini rules seminar. Possibly schedule on the day before or after the core Convention programming.
- Agents and Gambling – Sports Wagering.
- Fund raising/budgets.
- Student life/NASPA AOD Collaborative.
- Orientation program for new Division III athletics directors. Share key components including putting together Strategic Plan for their institution.
- Homophobia.
- Bullying/hazing.
- Financial Aid – best practices.

Presidents Council. No action was necessary.

(b) Issues Forum Topics – 2013 Convention.

Management Council. The Council reviewed the subcommittee's report noting the desire to discuss more than one topic at the Issues Forum. The subcommittee identified recruiting and social media as potential topics.

Presidents Council. No action was necessary.

(c) Convention Special Olympics Activity.

Management Council. The Council reviewed the subcommittee's report noting a Student-Athlete Advisory Committee (SAAC) recommendation to hold a Special Olympics Activity during the 2013 Convention in Grapevine, Texas. The Council discussed possible times to host the activity and felt that either Wednesday evening or Saturday afternoon would work best for the delegates.

The activity will be coordinated through the local Texas Special Olympics chapter and would include approximately 100 administrators engaging with Special Olympians.

Presidents Council. No action was necessary.

(2) Strategic-Planning and Finance Committee.

Staff Liaisons: **Dutcher, McCleary, Myers, Hartung**

Council Reps: Beron, Chema, Glass, Hass, Levin-Stankevich, Marsh Ryerson, Martin, Martinez, Schmotter, Stark

a. 2012-15 Nonchampionships Budget Requests.

Management Council. The Council approved the nonchampionship budget requests for 2012-13, totaling $698,580. The recommendations will further the objectives identified in the division's Strategic Plan.

Presidents Council. The Presidents Council approved the Management Council's recommendation.

b. 2012-15 Champs Budget Request.

Management Council. The Council approved the use of inflationary/reallocation monies totaling $352,000 in 2012-13, 2013-14 and 2014-15; and reserve base budget adjustments for 2012-13 of $463,220; 2013-14 of $324,500 and 2014-15 of $540,500.

The recommendation will enhance the quality of the Division III championships program.

The committee reviewed in detail a proposal from the Championships Committee regarding the NCAA Men's Final Four 75th Anniversary in Atlanta, Georgia April 4-8, 2013. This proposal incorporates all three division's basketball finals in Atlanta, with Division II and III championship games held Sunday, April 7.

The projected grand total was estimated at $721,250 with a direct cost to Division III of approximately $180,000, which would be split between the championships and Identity Initiative budgets. Committee members discussed pros and cons related to the proposal, including scheduling and logistical challenges. The committee concluded that it supported the proposal, based on the promotional opportunity for Division III branding and the quality of the student-athlete experience.

Presidents Council. The Presidents Council approved the Management Council's recommendations.

c. Six-Year Projection.

Management Council. The Council reviewed the six-year budget projection noting that starting with the 2015-18 budget cycle, projected expenses would exceed the current 80% reserve policy. Plans to address the 2015-18 budget could include adjusting the reserve policy and/or the purchase of additional financial recovery insurance.

Presidents Council. No action was necessary.

d. Committee on Women's Athletics (CWA) Recommendation Regarding Grant Funding for Coaches.

Management Council. The Council approved the committee's recommendation to deny the request from CWA by the Alliance for Woman Coaches and the NCAA Women Coaches Academy Directors to modify the Conference Grant to permit coaches, in addition to administrators, to be awarded professional development funds through Tier One and noted the availability of relevant professional development funds in Tier Three.

Presidents Council. No action was necessary.

e. Replacement of Integration/Identity "Institutes/Symposia" in Tier Two with Integration/Identity "Activities".

Management Council. The Council approved the recommendation to replace the requirement for Integration/Identity "Institute/Symposium" in Tier Two with Integration/Identity "Activities:

The program's intended goal is to bring key conference members together to discuss how each member institution and conference can best support the division's unique philosophy, identity and Strategic Positioning Platform. While several conferences have hosted various integration institutes with positive results, numerous commissioners have expressed strong concerns about the value of being required to host such events as "institutes" per se. For many conferences, these types of gatherings are hosted on an annual basis (such as annual meetings between presidents, athletics direct reports, athletics directors, senior woman administrators, coaches and student-athletes) which requires the staff and Strategic Planning and Finance Committee (SPFC) to make an unnecessary judgment call on whether such meetings are consistent with the intent of the requirement. By simply changing the working to "activities" (versus "institutes/symposiums") involving identity and integration, such

events could be automatically approved while remaining consistent with the intent of the program. Further, the broadening of the opportunity to conduct such events allows for the continued operation of such gatherings within the framework and context of the regular conference meeting schedule, an important aspect for conference administrators and representatives. This recommendation should be viewed as a means to enhance the identity and integration activities among conferences and conference members as opposed to a lessening of that requirement. The greater flexibility in this area will provide additional opportunities for conferences to further integrate our member institutions and to do so within the proper guideline of the grant program goals.

Presidents Council. No action was necessary.

f. Eliminating the Annual Requisition/Application from the Conference Grant Program.

Management Council. The Council approved a recommendation to streamline the application and reporting process of the Conference Grant Program by eliminating the annual Grant Requisition/Application and replacing it with a simple request form.

This recommendation will ease the administrative burden on conference offices, the NCAA staff and the SPFC members by reducing the work required completing the annual Requisition Form. This change would significantly increase the value of the annual Impact Form completed by conference offices and reviewed by the NCAA staff and SPFC members. The reports would more clearly illustrate the proper use of the grant funding by conference offices on an annual basis and the verification of that usage as being consistent with the goals of the Conference Grant Program. The burden for compliance with the program goals would more clearly rest with conference commissioners, a step welcomed by the commissioners, in exchange for the reduced burden in completing the requisition form. This recommendation is a simple, practical change that would benefit all of the parties involved in the administration of the Conference Grant Program.

The Council noted concern regarding the possible inappropriate use of funds and lack of opportunity for prior review. Staff noted that responsibility to be in compliance with the Conference Grant Program would be with the commissioner and any monies not properly used would result in either a verbal warning or monies may be deducted from allocation of funds for the next year. The Best Practices Guide would be updated to help clarify the use of funds. Conference commissioners are encouraged to forward additional questions to the NCAA national office. The Council also recommended the committee establish an audit policy and regular audit program.

Presidents Council. No action was necessary.

Staff Liaisons: **Dutcher, McCleary, Myers**

Council Reps: Antonucci, Bultman, Harris, Hass, Martin, Reichard, Stark, Thomforde

(3) Joint Legislative Steering Subcommittee.

Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

b. Management Council Subcommittees.

Staff Liaisons: **Davey, Nesbitt**

Council Reps: Ching, Downes, Harris

(1) Academic Issues Subcommittee.

Management Council. The Council reviewed the committee's report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaisons: **Brooks, Oakes**

Council Reps: Downes, Hathorn, Martin, Robert, Runksmeier

(2) Subcommittee for Legislative Relief.

a. NCAA Division III Management Council Subcommittee for Legislative Relief Review of Policies and Procedures as it Relates to Case Archival.

Management Council. The Council agreed to revise case archival process in the policies and procedures as follows:

The subcommittee may archive cases based on a change in subcommittee philosophy (with appropriate notice given to the membership) or based on the decision date of a case (i.e., cases decided prior to a given date are designated as archived). Cases shall be archived by the staff every three years. The archived cases serve only as a historical resource to the membership and staff.

Currently the policies and procedures indicate that cases shall be archived by the staff every five years. As a result there are sometimes instances where case precedent may not be reflective of the current divisional philosophy. By revising the policy as recommend, the shorter timeframe will ensure the current divisional philosophy is reflected within the available case precedent.

Presidents Council. No action was necessary.

b. Referral to the NCAA Division III Interpretations and Legislation Committee and NCAA Division III Management Council Subcommittee for Playing and Practice Seasons.

Management Council. The Council agreed to refer to the NCAA Division III Interpretations and Legislation Committee (ILC) and the NCAA Division III Management Council Subcommittee for Playing and Practice Seasons the issue of allowing member institutions' coaches to provide instruction to student-athletes seeking to qualify for the U.S. Olympic Trials in swimming and diving and determine if a legislative proposal is appropriate.

The subcommittee noted it is best if this issue is discussed by the Subcommittee for Playing and Practice Seasons and the Interpretations and Legislation Committee to determine if a legislative proposal is appropriate. [Note: The final Council referral was to Playing and Practice Seasons Subcommittee but did not include ILC.] [See Page No. 9, Item 3(c)]

Presidents Council. No action was necessary.

(3) Playing and Practice Seasons Subcommittee.

Staff Liaisons: Hataway, Nesbitt, Suscha

Council Reps: Ching, Conrad, Harris, Klika, Martin, Meyer, Nelson

(a) Legislation – Playing and Practice Seasons – Football – Out-of-Season Athletically Related Activities – Exception – Use of Hand Shields.

Management Council. The Council approved in concept Convention legislation to permit the use of hand shields during the spring football strength and conditioning period.

The use of hand shields during the strength and conditioning period allows coaches to provide skill instruction to student-athletes who are not "skill position" players or special teams' players. Specifically, coaches will be able to teach proper stance, hand placement and movement, including blocking which would enhance the safety of the game. The use of hand shields would be restricted to one-on-one and two-on-two skill instruction and would continue to prohibit player-to-player contact. The subcommittee noted that it reviewed a request from the American Southwest Conference to allow the use of additional equipment (e.g., helmets, blocking sleds) but it declined to recommend further allowances, as they would not enhance a student-athlete's ability to receive skill instruction and may detract from the concept of conditioning. Further, permitting helmets would impact institutional resources for required re-conditioning and certification.

Presidents Council. No action was necessary.

(b) Referral of Issues Related to Baseball to the NCAA Division III Baseball Committee.

Management Council. The Council approved the subcommittee's recommendation to refer to the NCAA Division III Championships Committee a request that the NCAA Division III Baseball Committee review issues related to protecting baseball student-athletes' academic pursuits and address concerns of missed class and campus time.

The subcommittee received a presentation of the GOALS study results with an emphasis on baseball in comparison to other spring championship sports. The subcommittee noted concern with the athletic emphasis among baseball student-athletes in addition to significant missed class and campus time as compared to other spring championship sports. The subcommittee discussed various legislative changes including:

(1) Requiring baseball student-athletes to be provided with two days off per week from athletically related activities after the first date of competition; (2) Whether the current maximum allowed number of contests are appropriate; (3) Allowing contests completed during the nontraditional segment to be considered for championship requirements; and (4) Whether the current date of the baseball championship should be moved to allow for additional time for institutions to complete contests. Based on its concerns and discussion, the subcommittee referred the issue to the Baseball Committee through the Championships Committee for consideration.

Presidents Council. No action was necessary.

(c) Out of Season Activities and Expenses to Qualify for the Olympic Trials.

Management Council. The Council noted the subcommittee reviewed blanket waivers provided each of the last three Olympic years by the Division III Management Council Subcommittee for Legislative Relief. Specifically, the NCAA Division III membership has submitted a waiver request to allow Division III swimming student-athletes to work with their coaches outside the declared playing and practice season to achieve an Olympic Trial qualifying time and prepare for the Olympic trials as well as receive expenses for participation in one qualifying event. The subcommittee determined that based on the complexity and variability, these requests are best handled through the waiver process and recommended the Swimming and Diving Committee consider requesting the waiver on behalf of the membership, as that committee is most knowledgeable in determining the appropriate criteria for such relief. The Council also extended this year's blanket waiver to the entry deadline for the 2012 Olympics (i.e., June 18). [See Page Nos. 7-8, Item 2b]

Presidents Council. No action was necessary.

c. Division III Committees.

Staff Liaisons: **Gentry, Suscha, Williams**

Council Reps: Downes, Martinez, Nelson

(1) Championships Committee.

(a) Informational Updates from Playing Rules Oversight Panel.

Management Council. The Council agreed to sponsor legislation requiring the Playing Rules Oversight Panel (PROP) to provide informational updates regarding Division III specific issues to the NCAA Division III Championships Committee.

During the restructuring of the Division I governance structure, it was specified that PROP would report to the Division I Championships/Sports Management Cabinet regarding issues relating to Division I (see NCAA Bylaw 21.7.5.5.4) for sharing of information only. The change did not amend the legislation for PROP in Bylaw 21.1. Division

II recently passed similar legislation, leaving Division III as the only division that does not have language requiring PROP to report issues relating to Division III.

Presidents Council. No action was necessary.

(b) Selection Criteria.

Management Council. The Council approved the recommendation that the selection criteria be revised effective 2013-14, such that contests against all Division III opponents are included in the primary criteria, and contests against opponents from other classifications (e.g., NCAA Divisions I and II and NAIA) are included in the secondary criteria. Further, that the requirement that institutions play at least 50 percent of their scheduled competition against in-region, Division III opponents to be considered for selection to NCAA championships for team sports be increased to a minimum of 70 percent.

The proposed revisions to the selection criteria maintain the Division III emphasis on in-region competition by requiring an institution to schedule a minimum of 70 percent of its contests against in-region, Division III opponents in order to be considered for selection for team sports. Institutions will continue to have four ways to meet the in-region requirement: 1) all competition within an institution's defined sport region; 2) all competition within an institution's geographical region per Constitution 4.13.1.1) 3) all competition within a 200-mile radius; and 4) all conference competition.

Once the institutions that have met the 70 percent in-region threshold have been identified, sport committees will then have the ability to rank and select teams based on each institution's full body of work against Division III opponents. The revisions to the selection criteria will make more comparative data available for committees to evaluate and select teams for the national championship.

[Note: The committee will review the current 25 percent in-region requirement for the sports of golf and tennis to determine whether than percentage also should be increased.] Institutions will continue to have an opportunity to request a waiver of the in-region requirement.

Presidents Council. No action was necessary.

(c) Institutional Eligibility – Bylaw 31.2.1(c).

Management Council. The Council approved in concept an administrative regulation clarifying that those institutions that do not satisfy Bylaw 20.11.3.8 minimum contests and participant requirements shall not register a team score based on individual participants.

Teams that do not meet the minimum requirements for sport sponsorship should not be permitted to circumvent the intent of the legislation by aggregating points scored by individual qualifiers for a team score that would result in a win or place finish for the institution at a championship.

Presidents Council. No action was necessary.

(d) Sport Committee Reappointments.

Management Council. The Council accepted the information that the committee approved the following sport committee reappointments, effective September 1, 2012.

- Division III Baseball Committee - Ben Shipp, vice president for athletics, University of Mary Hardin-Baylor.
- Division III Women's Basketball Committee – Aaron Nester, head women's basketball coach, Oglethorpe University.
- Men's and Women's Fencing Committee – Bruce Gillman, head men's and women's fencing coach/assistant director of athletics, Vassar College.
- Division III Field Hockey Committee – Cory Ward, head field hockey coach, Gordon College.
- Division III Women's Ice Hockey Committee – Jodi McKenna, head women's ice hockey coach, Wesleyan University (Connecticut); and Brad Marshall, head women's ice hockey coach, St. Catherine's University.
- Division III Men's Soccer Committee – Travis Beauchamp, head men's soccer coach, Catholic University.
- Division III Softball Committee – Robin Baker, assistant softball coach/assistant director of athletics, University of Wisconsin, Eau Claire.
- Division III Wrestling Committee – Dick Simmons, associate director of athletics, Cornell College.
- Football Rules Committee – Tim Weaver, head football coach, Bethany College (West Virginia).

Presidents Council. No action was necessary.

(e) Sport Committee and Rules Committee Appointments.

Management Council. The Council accepted the information that the committee approved the following sport committee and rules committee appointments, effective September 1, 2012, unless otherwise noted:

- Division III Men's Basketball Committee – South region (immediate vacancy replacing Chris Cage): Jeff Burns, director of athletics, Randolph-Macon College; East region: Bob McVean, head men's basketball coach, Rochester Institute of Technology; West region: Brian Van Haaften, head men's basketball coach, Buena Vista University.

- Division III Women's Basketball Committee – Central region: Keri Carollo, head women's basketball coach, University of Wisconsin, Whitewater.
- Division III Field Hockey Committee – South region: Dawn Chamberlin, assistant director of athletics/head field hockey coach, Salisbury University; and South Atlantic region: Michelle Andre, head field hockey coach, Richard Stockton College of New Jersey.
- Division III Football Committee – East region: John Marzka, head football coach, Albright College; and West region: Duey Naatz, director of athletics, University of Wisconsin, Stout.
- Division III Men's Golf Committee – Mid-Atlantic region: Anthony Berich, director of athletics, University of Pittsburgh, Greensburg; and Southeast region: Bob McEvoy, director of athletics, Methodist University.
- Division III Men's Lacrosse Committee – North region: Sean Quirk, assistant director of athletics/head men's lacrosse coach, Endicott College.
- Division III Men's Soccer Committee – New England region (immediate vacancy replacing David Kulik): Jonathan Tymann, director of athletics, Gordon College.
- Division III Women's Soccer Committee – New England region (immediate vacancy replacing Jonathan Harper): Sean Sullivan, director of athletics, Clark University (Massachusetts); and approve a one-year term extension for Lee Ellis, director of athletics, Principia College. [NOTE: The Women's Soccer requested the term extension due to the recent resignation of the committee chair (Mr. Harper) and need for an experienced committee member to fill that position.]
- Division III Softball Committee – New England region: Joan Howard, assistant director of athletics, University of New England.
- Division III Men's Tennis Committee – Atlantic South region: Mike Bonnell, head men's tennis coach, Methodist University.
- Division III Women's Tennis Committee – West region (immediate vacancy replacing Ann Lebedeff): Erin Ness, head women's tennis coach, University of California, Santa Cruz.
- Division III Men's Volleyball Committee – East region (immediate vacancy replacing Louise McCleary): Terry Wansart, director of athletics, Hunter College.
- Division III Women's Volleyball Committee – New England region: Christi Kelsey, head women's volleyball coach, Williams College.
- Division III Wrestling Committee – Kim Wenger, associate director of athletics, Centennial Conference.
- Women's Basketball Rules Committee – Region 1: Curt Smyth, interim director of athletics, University of New England.

- Men's Lacrosse Rules Committee – Todd Hodgson, head men's lacrosse coach, Lycoming College.
- Women's Lacrosse Rules Committee – Laura Moan, head women's lacrosse coach, Susquehanna University.
- Men's and Women's Swimming and Diving Rules Committee (August 1, 2012, vacancies) – Gregg Parini, assistant director of athletics/head swimming and diving coach, Denison University; and Kevin Ryan, head men's and women's diving coach, U.S. Merchant Marine Academy.
- Men's and Women's Track and Field Rules Committee (August 1, 2012, vacancies) – Jim Nichols, head men's cross country, track and field coach, Ithaca College; and Rick Witt, head men's cross country/track and field coach, University of Wisconsin, Stevens Point.
- Women's Volleyball Rules Committee – Sarah Davis, head women's volleyball coach, College of Wooster.
- Wrestling Rules Committee – Todd Hibbs, head wrestling coach, Alma College; and Jeff Swenson, director of athletics, Augsburg College.

Presidents Council. No action was necessary.

Staff Liaisons: Hartung, Myers, Nesbitt

Council Rep: Rupert

(2) Financial Aid Committee.

(a) Level II Reviews.

Management Council. The Council accepted the committee's report noting it reviewed 36 Level II financial aid reporting cases. During the deliberations, members of the committee recused themselves as necessary in accordance with NCAA and conflict of interest policy. On review, the committee took the following actions:

- No action on 21 Level II cases.
- Took no action on one Level II case, on condition of review in the next review cycle.
- Forwarded 13 Level II cases to the NCAA enforcement staff for additional review.
- Deferred review of one case.

Presidents Council. No action was necessary.

(b) Referral to NCAA Interpretations and Legislation Committee.

Management Council. The Council accepted the information that the committee reviewed 30 legislative interpretations concerning existing financial aid and forwarded those interpretations to the NCAA Division III Interpretations and Legislation Committee with recommendations for revision or archival.

Presidents Council. No action was necessary.

Staff Liaisons: Cooper, Elworth

Council Rep: Meyer

(3) Committee on Infractions.

- **Statistics Related to Secondary Cases for 2011**

Management Council. The Council reviewed a document submitted by the Committee on Infractions showing that approximately 4,327 secondary infractions cases were processed and/or reviewed by the enforcement staff during the 2011 calendar year. Of the 4,327 cases, approximately 1,838 cases (42%) were processed by institutions and/or conferences as Level II secondary violations.

Approximately 242 Division III secondary infractions cases were processed and/or reviewed during the 2011 calendar year. Of those 242 cases, approximately 69 (29%) were processed by institutions and/or conferences as Level II secondary violations.

Presidents Council. No action was necessary.

Staff Liaisons: Dantzler, Smith, Walters

Council Reps: Antonucci, Baldridge

(4) Infractions Appeals Committee.

Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaisons: Myers, Hataway

Council Rep: Beron

(5) Interpretations and Legislative Committee (ILC).

(a) Noncontroversial Legislation – Definition of an Agent.

Management Council. The Council approved in concept noncontroversial legislation to specify that an agent is any individual who, directly or indirectly represents or attempts to represent an individual for the purpose of marketing his athletic ability or reputation for financial gain, or seeks to obtain any type of financial gain or benefit from securing a prospective student-athlete's enrollment at an educational institution or from a student-athlete's potential earnings as a professional athlete.

Presidents Council. No action was necessary.

(b) Approval of Revision of Official Interpretation – Institution That Does Not Require a Paid Acceptance of Financial Deposit for Admission or Financial Aid.

Management Council. The Council approved the revision of official interpretation [Reference: 3/25/11, Item No. 9-d], as follows:

Institution That Does Not Require a Paid Acceptance or Financial Deposit for Admission or Financial Aid (III). The Interpretations and Legislation Committee determined it is permissible for an institution that does not require a paid acceptance or financial deposit in response to a written offer of aid or admission, but has received a commitment from the prospective student-athlete that is required of all incoming students, to release publicity about the prospective student-athlete, and after May 1 of the prospective student-athlete's senior year of high school, may use any form of communication with the prospective student-athlete.

The revision of the interpretation clarifies that the May 1 date referenced in the interpretation only applies to the communication exception and not the publicity exception.

Presidents Council. No action was necessary.

(c) Archive Official Interpretation and Approval of Official Interpretation – Contest/Date of Competition and Athletically Related Activity Limitations Applicable to Varsity and Junior Varsity Teams.

Management Council. The Council approved to archive official interpreation [Reference 4/13/06, Item No. 4] and approve the following interpretation:

Contest/Date of Competition and Athletically Related Activity Limitations Applicable to Varsity and Junior Varsity Teams (III). The Interpretations and Legislation Committee determined that multiple squad levels in one sport (e.g., varsity soccer, junior varsity soccer, or freshman soccer) at a member institution may participate separately in the prescribed number of contests or scrimmages during the traditional segment with outside competition; however, during the nontraditional segment, all levels of teams within a sport (e.g., varsity or subvarsity squads) shall be treated as the same sport. Therefore, if any member (at any level) of a team participates in athletically related activities on a particular day during the nontraditional segment, that day must count as one of the 16 days of athletically related activity for the entire sport (all levels). The committee also confirmed that if an institution's multiple squad levels in one sport use the permissible one date of competition in the nontraditional segment, all levels must use the permissible one date of competition on the same actual day. The committee further confirmed that if any member of a sport team (any level) participates on the permissible one date of competition in the nontraditional segment, that participation must count within the eight-hour maximum limit for athletically related activity for the entire sport (all levels), as well as any prescribed competition limits (e.g., 18 innings in baseball, 120 minutes in lacrosse) for the entire sport (all levels).

Presidents Council. No action was necessary.

(d) Referral to the NCAA Division III Student-Athlete Advisory Committee – Work Performed Under the Direction or Supervision of a Coaching Staff Member.

Management Council. The Council referred to the NCAA Division III Student-Athlete Advisory Committee (SAAC) the issue of performing work under the supervision or direction of a coaching staff member and whether that should be considered an athletically related activity.

The committee reviewed a staff interpretation [Reference: 10/20/11] related to a student-athlete performing work under the supervision or direction of a coaching staff member. Specifically, the committee discussed scenarios where student-athletes are participating in field or facility preparation for practice or competition. The committee noted concerns related to whether student-athletes are being required to perform such work and any impact such work has on the student-athlete's required day off during the playing and practice season or outside the playing and practice season. Based on these concerns, the committee referred the issue to SAAC for consideration. [See Page No. 24, Item 8(g)]

Presidents Council. No action was necessary.

(e) Referral to NCAA Division III Financial Aid Committee – NCAA Division II Proposal No. 2012-5.

Management Council. The Council referred to the NCAA Division III Fianncial Aid Committee NCAA Division II Proposal No. 2012-5 for review and consideration.

Presidents Council. No action was necessary.

(f) Review Recruiting Working Group Proposal.

Management Council. The Council approved the committee's recommendation to form a thirteen person working group to evaluate alternative recruitng models in the context of work-life balance and competitive equity. The primary areas of discussion for potential legislative changes would involve recruiting calendars and limitations on recruiting at nonscholastic events. This working group would address these issues throughout the latter half of 2012 and present the issues for a larger membership discussion at the 2013 NCAA Convention Issues Forum. Any potential legislative changes would be presented to the membership for a vote at the 2014 Convention.

The Interpretations and Legislation Committee recommends the working group consist of 13 individuals representing the following groups:

- One student-athlete;
- Two enrollment management professionals (e.g., vice president of enrollment/director of admissions);
- Two coaches that are involved in the coaches association for two of the following associations: basketball (men or women), football, lacrosse, soccer, volleyball;
- Two directors of athletics;
- One commissioner;
- Two athletics administrators with compliance oversight;
- One faculty athletics representative; and
- Two presidents.

The committee recommends that to the extent possible, the working group be representative of the Division III membership (e.g., public and private, geographical) and is gender and ethnically diverse. Additionally, one of the individuals on the working group should be a senior woman administrator.

There will be a necessary in-person meeting this fall and potentially an in-person meeting in the spring 2013 following the 2013 Convention. There will also be several teleconferences as needed. The cost per in-person meeting is approximately $8,000.

Presidents Council. No action was necessary.

(g) Approval of Official Interpretation – Strength and Conditioning Coaches Certified in First Aid, CPR and AED (III).

Management Council. The Council approved the following interpretation:

Strength and Conditioning Coaches Certified in First Aid, CPR and EAD (III). The Interpretations and Legislation Committee confirmed only strength and conditioning coaches that conduct voluntary workouts outside of the playing season are required to have active certifications in first aid, CPR and AED use. Strength and conditioning coaches, regardless of certification, that conduct workouts in season or merely monitor workouts for safety purposes, outside the season are not required to have certifications in first aid, CPR and AED use. [References: NCAA Division III Bylaws 11.1.6 (sports-safety training), 17.02.1 (athletically related activities), 17.02.1.1 (athletically related activities), 17.02.1.1.1 (exceptions), NCAA Division III Proposal No. 2012-5 and educational column (1/18/12, Item No. 5)]

The committee reviewed the 2012 NCAA Convention question and answer document during its February meeting and agreed to issue a formal official interpretation on Question No. 2 of Proposal No. 2012-5. The committee noted this interpretation will clarify that only strength and conditioning coaches who wish to conduct voluntary workouts outside of the playing season would be required to be certified in first aid, cardiopulmonary resuscitation (CPR) and automatic external defibrillator (AED).

Presidents Council. No action was necessary.

(h) Approval of Official Interpretation – Use of a Season of Participation in an Alumni Contest Occurring during the Preseason.

Management Council. The Council approved the following official interpretation:

Use of a Season of Participation in an Alumni Contest Occuring during the Preseason (III). The Interpretations and Legislation Committee confirmed that a student-athlete who competes in an alumni contest prior to the first regular season contest will not use a season of participation. [References: NCAA Division III Bylaws 14.2.4.1 (minimum amount of participation), 14.2.4.1.1 (exceptions), 17.1.4.5.1 (annual exemptions) and 17.1.4.5.1.2 (alumni game)]

During its February meeting, the Interpretations and Legislation Committee reviewed an issue related to a student-athlete in a sport that does not have a legislated preseason (e.g., track and field, ice hockey, swimming and diving) participating in an alumni contest prior to the first regular season contest and whether or not the student-athlete would use a season of participation for competing in such a contest. The committee determined that there is no competitive advantage by allowing such participation provided it occurs prior to the first regular season contest and directed NCAA staff to draft an interpretation for review by the committee.

Presidents Council. No action was necessary.

(i) Incorporation of Official Interpretation – Definition of a Recruiting or Scouting Service (III).

Management Council. The Council approved to incorporate the following official interpretation in the NCAA Division III Manual:

Definition of a Recruiting or Scouting Service (III). The Interpretations and Legislation Committee confirmed that a recruiting or scouting service includes any individual, organization, entity or segment of an entity that is primarily involved in providing information about

prospective student-athletes. This definition includes, but is not limited to any service that provides information only to paid subscribers, any service that is only available to a select group of individuals (e.g., coaches), regardless of whether there is a charge associated with the service, and any service that provides information to the public free of charge; however, this definition does not include any individual, organization or entity or segment of an entity that provides information about prospective student-athletes incidental to its primary purpose and is generally available to the public (e.g., news media). [References: NCAA Division III Bylaws 13.12.2.4.1 (camp/clinic providing recruiting or scouting service), 13.14.3 (recruiting or scouting services) and a staff interpretation (4/1/11, Item No. b), which has been archived.]

During its February meeting, the Interpretations and Legislation Committee reviewed an official interpretation that provides guidance in determining entities which would be classified as recruiting or scouting services. The committee noted that incorporation of this interpretation in the Division III Manual will make this information more readily accessible to the Division III membership.

Presidents Council. No action was necessary.

(6) Membership Committee

Staff Liaisons: Davey, Orr

Council Rep: Robert

(a) Noncontroversial Legislation – NCAA Constitution 3.3.1.2.1 (Composition of Conference) – Application of Grace Period – Expiration.

Management Council. The Council approved in concept noncontroversial legislation that clarifies that a conference that falls below the minimum number of institutions required for active conference membership enters into restricted status after the end of a two-year grace period. Further, within six months prior to the end of the two year grace period, the conference must provide the Division III Membership Committee with notice as to its progress toward attaining the minimum required number of core institutions. All benefits of conference membership will be removed after the grace period and will not be reinstated until the conference has regained the minimum required number of member institutions. Institutions that are members of the conference will continue to receive benefits of active membership (e.g., grant initiative funding as independents; NCAA Convention voting rights).

The proposed conference penalty process for failure to maintain seven active members on expiration of the two-year grace period is consistent with the institutional penalty process. Restricted status is appropriate for conferences that can't, within a two-year grace period, meet the same minimum standards required of conferences seeking active NCAA Division III membership.

A conference that is in restricted status will lose access to conference-specific funds typically administered via the NCAA Division III Strategic Initiative Grant.

Presidents Council. No action was necessary.

(b) NCAA Constitution 3.6.3.1.1 (Fee – Provisional Members) – 2012-13 Exploratory Institutions.

Management Council. The Council approved the 2012-13 nonrefundable fee structure as recommended. Specifically, exploratory members will pay $500 on application to the exploratory process and will pay the remaining provisional fee balance of $37,180 by September 1 of the first year of provisional membership.

The fee is effective for 2012-exploratory members and 2013-14 for first year provisional members.

The committee is annually charged with analyzing the expenses and benefits associated with the membership process and making a fee recommendation to the Division III Management Council. This analysis is based on a four-year rolling average. Provisional members in years one through four shall also pay NCAA dues. Exploratory and provisional member institutions will pay fees that cover the cost of administering the division's provisional and exploratory program.

Presidents Council. No action was necessary.

(c) NCAA Constitution 3.2.4.15 (Convention and Regional Rules Seminar Attendance) – Convention Attendance – Waiver Requests.

Management Council. The Council approved institutional waiver requests per NCAA Constitution 3.2.4.15 (Convention and regional rules seminar attendance) for those institutions that failed to either attend or cast a vote at the NCAA Convention. The committee recommended waiver approval for the following institutions that were unable to attend or cast a vote at the NCAA Convention due to technical issues, institutional emergencies or personal circumstances:

- Agnes Scott College,
- Albertus Magnus College;
- Anna Marie College;
- Suffolk University; and
- The U.S. Coast Guard Academy.

Waiver relief is applicable for attendance at the 2012 NCAA Convention. The institutions described mitigating circumstances regarding inability to cast a vote at the business session. The committee reviewed the institutions' requests or circumstances and found that the mitigation presented warranted relief.

Presidents Council. No action was necessary.

(d) Trinity College (District of Columbus) – Sports-Sponsorship Requirements – Waiver Request of NCAA Bylaw 20.11.3 (Sports Sponsorship) per Bylaw 20.11.3.8.9.1 (Minimum Contests and Participants).

Management Council. The Council approved a sports-sponsorship waiver request of Bylaw 20.11.3 (sports sponsorship) for Trinity (District of Columbia) for the 2010-11 academic year per Bylaw 20.11.3.8.9.1 (minimum contests and participants).

The waiver would provide relief for the 2010-11 academic year.

The committee noted that the institution's women's lacrosse head coach and assistant coach departed the institution two weeks prior to the start of the season. The committee considered the timing of the coaches' departure, the institution's efforts to search for a replacement, and the fact that the institution is currently sponsoring two club sports that will be activated as varsity sports. The committee also noted that the institution has a full roster of student-athletes for participation in the 2011-12 season. Finally, the committee considered the institution's low enrollment and pool from which to draw student-athlete participation late in the academic year.

Presidents Council. No action was necessary.

(7) Nominating Committee.

Staff Liaison: Tufano

Council Rep: Hoeg

Management Council. The Council approved the following committee appointments:

- Minority Opportunities and Interests Committee – Robert Head, president, Rockford College (immediate vacancy); and Nnenna Akotaobi, coordinator for diversity/achievement in athletics, Grinnell College (September vacancy).
- Committee on Women's Athletics – Timothy Flanagan, president, Framingham State University (immediate vacancy); and Dean Snider, director of athletics, Whitman College.
- Division III Membership Committee – Terri Deike, director of athletics, LeTourneau University (immediate vacancy replacing Stefanie Baker-Watson).

- Division III Student-Athlete Advisory Committee (May 2012 vacancies):
  - Liberty League – Chelsea Shoemaker, Rochester Institute of Technology.
  - Midwest Conference – Kelvin Jordan Gipson, Lake Forest College.
  - North Coast Athletic Conference – Jenna Ortega, Ohio Wesleyan University
  - Old Dominion Athletic Conference – Audrey Hester, Randolph-Macon College.
  - Presidents' Athletic Conference – Katelyn Vannoy, Washington and Jefferson College.
  - St. Louis Intercollegiate Athletic Conference – Daniel Lisch, Fontbonne University.

Presidents Council. The Presidents Council approved the Management Council's recommendations.

(8) Student-Athlete Advisory Committee (SAAC).

Staff Liaisons: Davey, Krtnick, Montgomery, Thornburn

Council Reps: Conrad, Glass

(a) Inclusion (disability) resources, education and initiatives.

Management Council. The Council approved a recommendation to formally request the NCAA Minority Opportunities and Interests Committee and inclusion staff to explore the creation of a repository of resources for institutions, related to inclusion issues impacting, lesbian, gay, bisexual and transgender student-athletes, student-athletes with disabilities, student-athletes who are hearing impaired and other underrepresented groups.

The Division III SAAC discussed the current initiatives related to diversity and inclusion and the need to provide educational and other resources to student-athletes, coaches, administrators and presidents to assist institutions with addressing issues related to inclusion. These include, but are not limited to, information regarding issues related to lesbian, gay, bisexual and transgender student-athletes, student-athletes with disabilities, student-athletes who are hearing impaired and other underrepresented groups. The committee recognized the need to emphasize educational resources for coaches, administrators and presidents who can affect campus policy and provide a |consistent knowledge base for student-athletes.

Presidents Council. No action was necessary.

(b) Special Olympics.

Management Council. The Council approved the recommendation to forward to the NCAA Division III Convention-Planning Subcommittee a request to endorse and assist the committee with planning and conducting a Special Olympics event involving administrators and student-athletes at the 2013 NCAA Convention.

The committee discussed the purpose of the Division III Special Olympics partnership: to enhance the lives of Special Olympics athletes through their involvement with Division III student-athletes and to promote a shared learning experience. The committee believes an event during the 2013 Convention will serve to both further promote the partnership and demonstrate the attributes of Division III.

Presidents Council. No action was necessary.

(c) Noncontroversial Legislation – Committees – Division III Committees – Student-Athlete Advisory Committee – Composition.

Management Council. The Council approved in concept noncontroversial legislation that modifies the committee composition legislation (NCAA Bylaw 21.9.5.10.1) as follows:

- When an even number of Division III conferences exist, the conferences are paired and one student-athlete represents a conference and partner conference. The independent institutions are represented by one student-athlete and that representative is unpaired.
- When an odd number of Division III conferences exist, the conferences are paired and one student-athlete represents a conference and partner conference. The independent institutions are paired with the remaining conference and one student-athlete represents both the independents and the conference.

The current legislation does not account for committee composition and representation when an odd number of Division III conferences exist.

Presidents Council. No action was necessary.

(d) Communication Strategy.

Management Council. The Council reviewed the committee's report noting the development of a Division III Student-Athlete Advisory Committee communications strategy to assist the committee to push strategic initiatives, guide discussions, assist with decision making and overall continue to tell the Division III student-athlete story. Initial stages of planning over the next several months will determine the ultimate vision for the plan, primary goals and target audience. Preliminary discussions indicate that the focus will include explaining the National Student-Athlete Advisory Committee's purpose, creating opportunities for more feedback from student-athletes and providing information to assist student-athletes.

Presidents Council. No action was necessary.

(e) Establishing relationships between faculty, student-athletes and athletics departments.

Management Council. The Council reviewed the committee's report noting that Dennis Leighton, faculty athletic representative at the University of New England, met with them to discuss the best way to foster relationships between the faculty and student-athletes, and also ensure that the Faculty Athletics Representatives Association (FARA) has consistent communication with the committee to assist it with promoting enhanced relationships between student-athletes and faculty. The committee will continue to communicate with FARA and seek opportunities to collaborate.

Presidents Council. No action was necessary.

(f) 2012 Convention – Student-Athletes Attendance and Programming.

Management Council. The Council reviewed the committee's report noting a luncheon was hosted for the Division III student-athletes in attendance. The luncheon promoted student-athlete attendance at the Convention and also provided a professional development and mutual learning opportunity. The committee plans to enhance this event at the 2013 Convention.

Presidents Council. No action was necessary.

(g) NCAA Division III Interpretations and Legislation Committee Referral – Student-Athlete working under the supervision or direction of coaching staff member on required day off.

Management Council. The Council reviewed the committee's report noting a referral from the Interpretations and Legislation Committee related to student-athletes performing work at the direction or under the supervision of a coaching staff member on the required day off. The committee recognized that work performed on the required day off is generally uncommon, but noted in some sports (e.g., baseball; volleyball) it is more commonplace. The committee further recognized that some student-athletes do not consider work on the required day off as burdensome or invasive, yet the committee also noted that some coaches make last minute requests that impact student-athlete study schedules. Further, the committee noted coaches may deem the work voluntary, but are disappointed when student-athletes are unable to assist on the required day off due to studies or other commitments. The committee concluded that the extent of the work is often limited and is not an abuse of the intent of the required day off legislation. In the case of baseball, the committee noted that the care and maintenance of the field is often essential and baseball student-athletes typically enjoy and take pride in the maintenance of their game facility. [See Page No. 16, Item 5(d)]

Presidents Council. No action was necessary.

Staff Liaisons: Ghiloni, Groddy

Council Rep: Hathorn

(9) Student-Athlete Reinstatement Committee.

Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

d. Association-Wide and Common Committees.

(1) Competitive Safeguards and Medical Aspects of Sports (CSMAS).

Staff Liaisons: Klossner Wilfert

Council Rep: Runksmeier

(a) Football walk-through.

Management Council. The Council approved to amend Division III Bylaw 17.9.2.2 to align the language with that of Division II, which states that student-athletes must be provided with at least three continuous hours of recovery time between any sessions occurring that day.

The committee reviewed the current permissible walk-through legislation in the sport of football and found inconsistencies across divisions. In the interest of providing consistent safeguards for student-athletes, the committee recommended that the three divisions evaluate this legislation and align the language with that of Division II, which states that student-athletes must be provided with at least three continuous hours of recovery time between any sessions occurring that day. In Division III, removal of the current exception should also be considered: "if the walk-through session occurs first, three hours of recovery time is not required." The impact of this legislation would ensure student-athletes have recovery from the cumulative effects of on-field activities, especially in the heat.

The committee decided to move this forward as regular governance legislation for the 2013 Convention rather than as non-controversial legislation.

Presidents Council. No action was necessary.

(b) Marijuana Positive Test Threshold.

Management Council. The Council noted the committee discussed laboratory testing thresholds for marijuana and asked Drug Free Sport to provide a report in June with information from the NCAA drug-testing lab that identifies marijuana levels in NCAA samples between 5-10 and 10-15 ng/mL. This information will be considered for a potential recommendation to amend the threshold for a positive test for marijuana. A recommendation in June would allow for notice to the membership in advance of fall championship testing.

Presidents Council. No action was necessary.

(c) Need to Increase Drug-Testing Numbers.

Management Council. The Council noted in light of increases in championship events and general growth of the membership, including approximately 60,000 additional student-athletes in the last five years, the committee will review in June a plan for expanding drug testing to maintain the necessary deterrence effect and to assist the committee with potential budget recommendations.

Presidents Council. No action was necessary.

(d) NCAA Study of Substance Use.

Management Council. The Council noted the committee reviewed and recommended to the NCAA research staff proposed changes to the 2012-13 Substance Use survey instrument, including the addition of questions related to synthetic cannabinoids, growth hormone and insulin. The paper survey will be administered by faculty athletics representatives (FAR) during that academic year; research staff continues to evaluate the potential for an electronic administration, which presents some challenges related to Institutional Review Board (IRB) approval; the preliminary report of the 2009 Substance Use Study was provided for committee final review and comment, noting the report established a new trend line beginning with the 2005 re-weighted data.

Presidents Council. No action was necessary.

(e) Fall Preseason Sport Models.

Management Council. The Council noted the committee's recommendation to further develop fall sport preseason best practices and potential regulatory options for sports other than football. Initially this process will begin with a focus on soccer through a multidisciplinary approach.

The committee also recommended that a news story be published for the membership on preseason guidelines for fall sports other than football in late spring that outlines best practices. Even though football has legislated the preseason period in all three divisions, the lack of regulations surround student-athlete activity for other fall sports during the preseason have been a concern since 2003.

Presidents Council. No action was necessary.

(f) 2011 Athletics Healthcare Survey.

Management Council. The Council noted that the committee received a report by Eric Hartung, NCAA research staff, on the results of the athletics healthcare survey. The purpose of this survey was to help the NCAA to better understand the state of athletics healthcare access within each

NCAA division. The results of the study will help the NCAA make appropriate policy decisions in each division and identify best practices that institutions can use to support the health and safety principle of the NCAA. More than half of NCAA member institutions responded. No additional action was taken.

Presidents Council. No action was necessary.

(g) Soccer headbands.

Management Council. The Council noted the issue regarding the use of protective headgear for the prevention of concussion in sports such as soccer was also addressed by the committee. It was noted that there is still no clinical evidence that the use of such products has a protective effect regarding concussions. It was further noted that the design and recommended use of these devices fail to address the proposed mechanism of concussive injury, that being acceleration and deceleration forces acting on the brain. There is, therefore, little likelihood of these devices being shown to be beneficial. The committee could find no reason to recommend their use.

Presidents Council. No action was necessary.

Staff Liaison: Tufano

Council Rep: Klika

(2) Honors Committee.

(a) Increase the Today's Top VIII Award to the Today's Top 10 Award.

Management Council. The Council approved the committee's recommendation that NCAA Bylaw 21.2.3.3 – Duties – be amended to change the Today's Top VIII Award to the Today's Top 10 Award.

The Today Top VIII Award has been at its present number since 1995. The award started in 1973 as the Today's Top V and changed to the Today's Top VI in 1986. The committee is requesting an increase to 10 for the following reasons:

- Increased number of participating student-athletes. In 1995-96, a total of 336,465 student-athletes participated – 130,080 women and 206,305 men. In 2010-11 a total of 446,178 student-athletes participated – 193,232 women and 252,946 men. An increase of 109,713 student-athletes.
- Increased number of NCAA sports. In 1995-96 there were 21 sports. In 2010-11 there were 23 sports. An increase of two sports.
- Increased number of NCAA institutions. In 1995-96 there were 994 NCAA institutions. In 2010-11 there were 1092 institutions. An increase of 98 institutions.

- Increased number of championship opportunities. In 1995-96 there were 80 championships. There are currently 89 championships. An increase of nine championships.

The committee believes the increase in the Today's Top VIII Award will allow the NCAA to recognize additional deserving candidates. [NOTE: Funding for the proposed amendment must be determined through the Association-wide budget process.]

Presidents Council. No action was necessary.

(b) Today's Top VIII Selection Criteria.

Management Council. The Council noted the committee voted to make the following changes to the selection criteria for the Today's Top VIII Award:

- Increase the required GPA from 3.000 to 3.2000.
- Reallocate the percentages for the award criteria as follows: athletics achievement – 50 percent; academic achievement – 30 percent; service and leadership – 15 percent; and a discretionary five percent that can be allocated by each committee member. (The discretionary allocation is allowed so that outstanding achievement in any particular area can be recognized.)

Presidents Council. No action was necessary.

(c) Silver Anniversary Award Criteria.

Management Council. The Council noted the committee discussed the current selection criteria for the Silver Anniversary Award and did not make any modifications. The committee would like to see more candidates nominated for Divisions II and III.

Presidents Council. No action was necessary.

Staff Liaisons: Bracken Ford, Rossello

Council Rep: Ching

(3) Minority Opportunities and Interests Committee (MOIC).

Management Council. The Council reviewed the committee's report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaisons: Calandro, Smith, Suscha

Council Rep: Ingold

(4) Olympic Sports Liaison Committee (OSLC).

Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaison: Chichester

Council Rep: Hathorn

5) Postgraduate Scholarship Committee.

Management Council. The Council reviewed the committee's report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaison: Roxbury

Council Rep: Thomforde

(6) Research Committee.

Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaisons: Miller, Smith

Council Rep: Ingold

(7) Committee on Sportsmanship and Ethical Conduct.

Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaison: Chichester

Council Rep: Hass

(8) Walter Byers Scholarship Committee.

Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaisons: Barnhart, Holzman, Morrison

Council Rep: Hoeg

(9) Committee on Women's Athletics (CWA).

(a) Equity in Athletics Disclosure Act (EADA) and NCAA Gender Equity Reporting.

Management Council. The Council noted the committee discussed the current difference between the annual reporting deadlines for the federal EADA and NCAA financial reporting system, which are October and January respectively. The committee previously supported establishing a single deadline for both reports to make it more convenient and efficient for the membership. Consequently, the NCAA staff reached out to the U.S. Department of Education to see if the submission dates could be streamlined. However, the Department of Education did not agree to change the reporting date, noting that their October deadline allows the data to be reviewed earlier by all prospective students. The current NCAA system allows the membership to pull data for the EADA and NCAA at the same time.

Presidents Council. No action was necessary.

(b) Division III Male Practice Players Legislation.

Management Council. The Council noted the committee reviewed the Division III SAAC report, noting that the Women's Basketball Coaches Association had requested that Division III SAAC review proposed changes to the current male practice player's legislation. SAAC discussed the proposal at its January 2012 meeting and did not support the proposed changes to the legislation.

Presidents Council. No action was necessary.

(c) Emerging and Olympic Sports.

Management Council. The Council reviewed the committee's reporting regarding triathlon, rugby, sand volleyball and acrobatics and tumbling and stunt.

Presidents Council. No action was necessary.

4. DIVISION III INITIATIVES AND UPDATES.

a. Division III Identity Initiative.

(1) Division III Purchasing Website.

Management Council. The Council noted that at the midpoint of the current fiscal year, approximately 45 percent of Division III institutions and 58 percent of multisport conferences had submitted orders for products offered for 2011-12. Institutions averaged spending the entire $500 credit offered at the website, plus an additional $35 of institutional funds for items. Conferences averaged spending the entire $500 credit, plus an additional $90 of conference funds. The Division III Identity Initiative contractor requested assistance from each conference commissioner in mid-March to encourage schools that had not yet used their 2011-12 credit to do so. The contractor also will directly contact athletics directors and sports information directors this spring at institutions that have not yet used the credit, to encourage purchases. The three most popular items on this year's purchasing website are new products: Co-branded t-shirts; branded water coolers and branded lanyards. The contractor has received feedback throughout the year expressing a continuing preference for co-branded items.

Presidents Council. The Presidents Council reviewed the report. No action was necessary.

(2) Videos.

Management Council. The Council noted that seven new Identity Initiative videos, including versions that are customizable and can be co-branded by schools and conferences, were made available to the membership in February through a

download site created by the NCAA championships group, as well as the NCAA Division III YouTube channel. Log-in information for the download site was sent via email to conference commissioners, athletics directors and sports information directors. The videos are cut in lengths suitable for use as public-service announcements in game broadcasts or webcasts (30 seconds long); as "featurettes" for use on institutional or conference websites (60 seconds long); or for public presentations about the Division III experience (the 3:40-minute version). Most of the downloadable videos are available both in QuickTime (.mov) and Windows Media (.wmv) versions, and the customizable videos include "keyable" QuickTime versions that give editors some flexibility in altering the length of videos and use of graphics. The download site also offers a customization tool kit that includes the various motion and identification graphics used in the videos, as well as examples of how some of those graphics may be used.

Presidents Council. The Presidents Council reviewed the report. No action was necessary.

(3) Division III Week.

Management Council. The Council noted that the inaugural Division III week was celebrated April 9-15. Division III asked schools and conferences to schedule and publicize at least one event during the week demonstrating the academic, athletic, and co- and extra-curricular activities of Division III student-athletes. Participating institutions and conferences were asked to submit a brief report of scheduled activities to the national office, to assist staff in calling national attention to the celebration. Based on the submitted reports, approximately one-third of the membership and half of the conferences formally celebrated Division III Week.

Division III provided promotional materials for use on campuses and by conferences, including an online "communications kit" as well as signage that was shipped to conference commissioners and institutional sports information directors. Division III received significant assistance from the NCAA communications staff in this effort. It was noted that the division raised over $5,000 for Special Olympics during the week primarily through a "like" promotion on the Division III Facebook page as well as a "jeans day" at the NCAA national office. Follow-up to this year's event will focus on solicitation of membership feedback about Division III Week, including reaction to the timing of the event and experiences with scheduling and promoting activities.

Presidents Council. The Presidents Council reviewed the report. No action was necessary.

(4) Championships.

Management Council. The Council noted that the managers of the various Division III championships have increased efforts this year to dress venues with identity signage. They also have worked to increase visibility of the Division

III/Special Olympics partnership by encouraging the scheduling of events involving Special Olympians. Division III has provided each championship with $1,000 to support Special Olympics-related activities at all team championships.

Presidents Council. No action was necessary.

(5) Outreach.

Management Council. The Council noted that Division III is stepping up efforts to reach out to a variety of constituencies, primarily for the purpose of presenting the Division III's identity to prospective student-athletes and their parents. A website specifically adapted to use by coaches on mobile devices such as smart phones and tablet computers, is being developed to assist users in portraying the Division III identity. Division III staff also continues to solicit and receive invitations to meet with national and state organizations of high school athletics administrators and admissions counselors, to enlist their support in describing the Division III model to young athletes. Outreach to prospective student-athletes and their parents will receive heightened attention during the next two years, as indicated in the current Division III Strategic Platform Activation and Planning Calendar. Division III also has increased outreach activities focusing on sports information directors, including supporting the establishment of a working group to identify professional development opportunities for campus and conference SIDs (in support of the Identity Initiative's objective of enhancing Division III messaging locally, within conferences, and nationally). Division III also has joined with the Division III Sports Information Directors of American (D3SIDA) to sponsor a recognition program honoring schools and conferences whose sports information staffs produce outstanding promotional work portraying Division III's model of intercollegiate athletics, including its philosophy and attributes. The program's first awards were presented during Division III Week.

Presidents Council. No action was necessary.

(6) Division III Strategic Positioning Activation and Planning Calendar.

Management Council. The Council reviewed the 2012-13 Strategic Positioning Activation and Planning Calendar noting the various opportunities to share the Division III story with the membership and public.

Presidents Council. No action was necessary.

b. Academic Reporting Pilot.

- **Executive Summary of Division III Issues Forum.**

Management Council. The Council reviewed the Executive Summary of key issues and membership feedback from the 2012 Issues Forum regarding the results of the division's Academic Reporting Pilot.

QUESTION 1A: FINDINGS OF THE ACADEMIC REPORT PILOT: TELLING THE DIVISION III STORY.

Convention roundtable feedback:

- Generally, the responses were in favor of the pilot results telling the story of Division III. The pilot helped reinforce the idea that student-athletes are performing better academically and graduating at a greater rate than the rest of the student body. The data also help promote that Division III student-athletes are well-rounded individuals and quantitatively illustrate that Division III places a high value on academics.
- Most responses indicated that these results would help focus on Division III as a whole instead of primarily focusing on individual conferences or institutions.
- Many responses also indicated the pilot was only performed once and the long-term results have yet to be shown. Other concerns questioned whether the sample was representative of the diversity of Division III and if the results were comparable to Divisions I and II.

QUESTION 1B: FINDINGS OF THE ACADEMIC REPORT PILOT SUPPORTING THE DIVISION'S PHILSOPHY AND STRATEGIC POSITIONING PLATFORM.

Convention roundtable feedback:

- Generally, the responses were in favor of the pilot results supporting the Division's Philosophy Statement and Strategic Positioning Platform. The results from the pilot can aid in the recruiting process, strengthen the relationship between athletics and faculty and add data to support the division's philosophy and strategic positioning platform. The data collected can assist in the positive perception and image of Division III student-athletes.
- Most responses indicated that these results help promote graduation in four years among the division's student-athletes.
- Many responses also indicated that it is important to perform a comparative study to provide more insight on transfer students.
- Concern also arose about tracking and counting students who are no longer involved within intercollegiate athletics.

QUESTION 1C: FINDINGS OF THE ACADEMIC REPORT PILOT AND RELEVANCE AT THE CAMPUS LEVEL.

Convention roundtable feedback:

- Generally, the responses were in favor of the relevance of the pilot findings at the campus level. The pilot can help strengthen the relationship between athletics and aid in the recruitment process. The data also help

with resource allocation, proving that student-athletes are academically performing better than the general student body. The data from this pilot can assist in the evaluation of sport specific programs. Ultimately, this data can help support the positive impact athletics has on Division III campuses.

- Most responses indicated that these results are specific to individual campuses and do not assist in unifying Division III institutions. An additional concern is the tracking of dual sport student-athletes.
- Many responses also indicated there currently is no uniform academic standard across the division, separating student-athletes from the rest of the general student body, and, that student-athletes being accounted for who are no longer associated with the team.

QUESTION 1D: FINDINGS OF THE ACADEMIC REPORT PILOT - RELEVANCE AT THE CONFERENCE LEVEL.

Convention roundtable feedback:

- Generally, the responses did not find the pilot findings relevant at the conference level. Division III conferences are very diverse. Conference level data would not promote the division as a whole. The data is similar to the Financial Aid Report and is more relevant at the campus level.
- Most responses indicated that these results would increase competition among institutions within specific conferences instead of unifying the conference as a whole. An additional concern is the negative implications it could have on the division in regards to recruitment.
- Many responses also indicated it would help unify institutions within a conference in regards to recruitment, aid in budget allocation, serve as a best practice and be relevant when conferences are adding institutions for membership.

QUESTION 2A: BENEFITS OF ACADEMIC REPORTING AND RELATED COSTS: CAMPUS-LEVEL.

Convention roundtable feedback:

- The majority of applicable responses indicated that current campus-level burdens outweighed the benefits in regards to academic reporting. A majority of responses indicated the results of academic reporting were burdensome and time consuming before they established a campus-wide reporting system. The collaboration of professionals outside of the athletic department and computerized systems were critical to easing the burden.
- Many responses indicated the burden varied among institutions depending on individual institution's rapport among campus constituents, and utilized the Financial Aid Report to lesson time constraints. Many responses indicated it was too early to predict long term burdens.

- There were many concerns of adding an additional report to not only the athletics department, but also other various campus departments.
- Many responses indicated there was no significant benefit in collecting the results from academic reporting. It was also suggested the NCAA National Office provide a technical system in order to ease the burden. There is fear the burden will increase over time, and concern about the reporting capabilities on small campuses
- Responses indicated there was uncertainty in regards to a uniform definition of student-athlete.

QUESTION 2B: BENEFITS OF ACADEMIC REPORTING AND RELATED COSTS: OVERCOMING BURDENS.

Convention roundtable feedback:

- The majority of applicable responses indicated burdens related to the academic reporting pilot can be overcome through a uniform avenue for collecting data across the division. This could be implemented by a technological system, NCAA policies regarding data collection, a clear definition of student-athlete, and usage of templates from the pilot. Although many institutions experienced burden the first few years of the pilot, it is believed the burden will lessen over time. A majority of responses indicated time and money were the largest burdens.
- Many responses indicated concerns about allocating resources towards academic reporting, the diversity of Division III campuses, verifying data, and student-athletes who do not participate in athletics for the duration of their collegiate career.
- There were many concerns regarding the priority of the implementation of academic reporting and if it would become mandated or left to institutional choice.
- Many responses indicated there was no significant benefit in collecting the results from academic reporting. It was also suggested the NCAA National Office provide software in order to ease the burden.
- There were responses that indicated there was uncertainty in regards to a uniform definition of student-athlete.

QUESTION 2B: BENEFITS OF ACADEMIC REPORTING PILOT AND RELATED COSTS: THE ROLE OF THE NCAA AND/OR CONFERENCES IN MANAGING BURDEN.

Convention roundtable feedback:

- The majority of responses supported funding in order to create a new position or compensate athletic administrators for their overtime work when completing academic reporting. Additional responses indicated institutions should be provided with the average financial cost for

academic reporting for campuses before implementation. Many responses indicated increased funds through Division III conference grants or an institutional stipend. Many responses indicated establishing an NCAA "help desk" to ensure institutions are completing the academic reporting process correctly.

- A majority of responses indicated the need for software to be designed or be provided by the NCAA in order to ensure data collection is consistent and accurate among all Division III institutions. Additional responses indicated the need for a template, best practices guide, standard program or suggested method for collecting data to be released by the NCAA.
- There is a concern over the increase of data collection by the NCAA and many responses recommended incorporating academic reporting into an already existing survey administered and mandated by the NCAA. Many responses also suggested the NCAA become involved with data collection on campuses from beginning to end.

COLLECTION OPTION 1: ANNUAL FROM ALL SCHOOLS.

Convention roundtable feedback:

- Generally the responses indicated the need to mandate academic reporting for all Division III institutions. Many responses ranged from annual reporting to only reporting every few years.
- There was general support for involvement from all Division III institutions in order to ensure validity, statistical significance and consistency.
- Making it mandatory was a key aspect in many responses.
- Many responses indicated a concern about the source of Division III funds in order participate on an annual basis in order to ease the burden.
- There were also concerns about utilizing a standard template or software for all institutions.

COLLECTION OPTION 2: ANNUAL WITH HALF OF THE SCHOOLS IN ALTERNATING YEARS.

Convention roundtable feedback:

- Generally the responses indicated the need to slowly ease into already existing methods of collecting data both by the individual institutions and the NCAA.
- Making it mandatory was a key aspect in many responses.
- Many responses indicated alternating years rather than mandating data collection annually.
- There were also concerns about institutions collecting data inaccurately.

COLLECTION OPTION 3: BIENNIAL.

Convention roundtable feedback:

- Generally the responses indicated this option would increase inconsistency and inaccuracy among data collection.
- There was general concern biennial reporting would not ensure validity, statistical significance and consistency.
- Making it mandatory was a key aspect in many responses.
- There were also concerns a biennial report would increase burden.

COLLECTION OPTION 4: OPTIONAL REPORTING.

Convention roundtable feedback:

- Generally the responses indicated the freedom of institutions to choose participation would ease burden and increase response rates. Optional reporting would provide a snapshot of Division III.
- There is a concern optional reporting would be the least effective, but be beneficial to slowly incorporate academic reporting into Division III legislation.
- Making it mandatory was a key aspect in many responses. Many responses indicated mandating academic reporting every five years.
- There were also concerns optional reporting would not be reflective of the entire division and optional reporting would eventually lend itself into mandatory reporting.

COLLECTION OPTION 5: NONE OF THE ABOVE.

Convention roundtable feedback:

- Generally these responses supported incorporating academic reporting into an already existing survey administrated and mandated by the NCAA such as the ISSG and EADA.
- There is general support for mandating academic reporting for all institutions in its first year and slowly easing it into a four to five year survey in order to be comprehensive and incorporate it into already existing methods of data collection on campus.
- Making it mandatory was a key aspect in many responses. Many responses indicated mandating academic reporting once every five or ten years.
- Many responses indicated involvement at the conference level.
- There were also concerns about how academic reporting tells the Division III story, the value of the data and how the data would be utilized.

NUMERICAL RESPONSE SUMMARY

Question	Support	Do Not Support	Undecided or N/A	% Support	% Do Not Support
1a	59	4	23	68%	4%
1b	67	3	16	77.9%	3%
1c	66	9	11	75.8%	10%
1d	29	23	30	33.7%	26.7%
2a	42	15	29	48.8%	17.4%
2b	61	6	16	73.4%	7.2%

NUMERICAL RESPONSE SUMMARY

Question	Annual from all schools	Annual with half of schools in alternating years	Biennial	Optional Reporting	None of the above
3	32	2	2	18	24
	41%	2%	2%	23%	30.7%

The Management Council identified the following items for the Presidents Council discussion:

- Should the division mandate student-athlete graduation-rate reporting or leave it to institutional choice (voluntary)?
- How significant is the related time demand?
- Is annual reporting necessary?
- What is the validity of the data collected?
- What do graduation-rate data actually measure?

The Council ultimately endorsed two principles for Presidents Council consideration:

- Regular academic reporting is beneficial to the division.
- Representative data is essential.

Presidents Council. The Council endorsed the concept of regular, representative reporting. The Council also endorsed the decision to invite institutions to report student-athlete graduation rates on a voluntary basis (a third year of voluntary reporting) and evaluate the results. A report regarding the results of the third data cohort will be shared with the President's Advisory Group (PAG) during its August meeting. Discussion will then focus on the best way to obtain regular, representative graduation rate data moving forward.

c. Division III Expense Reporting "Dashboard Indicators".

Management Council. The Council noted that the Division III Financial Dashboard Indicator System will be launched in May of 2012. As no feedback regarding revisions was received, the current list of indicators will be in place when the system is launched.

To facilitate the launch, a video introducing the system will be recorded and embedded into the application. This video will appear prominently upon login. Additionally, a letter from the Presidents Council chair will be sent to all presidents and chancellors announcing the launch. Division III staff will coordinate with the NCAA Communications staff to further promote the launch. A report will be shared with the Presidents and Management Councils at their summer meetings and with the Strategic Planning and Finance committee at its November meeting.

Presidents Council. No action was necessary.

d. Virtual Focus Group Communication.

Management Council. The Council reviewed the results from the Virtual Focus Group communication on recruiting calendars and noted that they will be forwarded to the Recruiting Working Group.

Presidents Council. No action was necessary

e. Sickle Cell Trait Testing.

Management Council. The Council received a presentation by David Klossner, NCAA director of health and safety educational affairs.

During the 2012 Convention, the membership referred to the NCAA CSMAS Division III Proposal No. 2012-3 which would have established that the examination or evaluation of student-athletes who are beginning their initial season of eligibility and students who are trying out for a team shall include a sickle cell solubility test, unless documented results of a prior test are provided to the institution or the student-athlete declines the test and signs a written release.

The Council noted that an NCAA staff group has been formed to address sickle cell trait testing logistics education/resources, legal perspectives, communication challenges and membership concern(s) to identify next steps, including potential 2013 legislation for consideration.

Identified Membership Concerns:

- Timing of implementation.
- Cost(s) associated with testing.
- Why sickle cell trait testing vs. other?
- Waiver Option.
- Administrative challenges (e.g., SA tracking).
- Resources to assist and educate.

Education Initiative:

- Identified concerns guide educational priorities and tasks.
- Efforts to date and projected:
  - Testimonials: NCAA.org; Monthly Update; NATA. [to date]
  - Direct communications: NATA. [to date]
  - Best Practices; Sports Medicine Handbook. [projected]
  - Video. [projected]

Concepts for Consideration/Feedback:

- Student-athletes that execute waiver right must receive education.
- Student-athletes allowed to practice while awaiting test results – education and precautions for ALL teams as general practice.
- Credit for testing.
- Phase-in approach (e.g., incoming student-athletes required).

Presidents Council. The Presidents Council approved the Management Council's recommendation of proceeding with educational efforts regarding sickle cell trait testing in an attempt to determine whether a revised legislative proposal would be supported at the 2013 Convention. The Presidents Council believes this is a student-athlete health and well-being issue and is urging more conversation with Division III constituents, especially presidents, in the coming weeks to help address concerns.

The Council committed to educating the membership during annual meetings; as well as planned outreach during the NCAA Regional Rules Seminars in May and June and at the National Athletics Trainers' Association convention in June.

In addition to educational outreach, the Presidents Council emphasized the need to incorporate testimonials from campuses that already conduct sickle cell trait testing. During a recent survey, 40 percent of more than 230 respondents routinely test for sickle cell trait without issue. Also discussed were modifications of the potential legislation: 1) Require student-athletes who "opt out" of the test to receive a mandatory educational component that makes them aware of symptoms and risks. 2) Allow student-athletes who are waiting for test results to continue practicing with their teams, as long as education and precautions are in place for all student-athletes during that time.

The Council intends to decide next steps during its August meeting with the Presidents and Chancellors Advisory Group (PAG).

f. NASPA Collaboration.

Management Council. The Council received an update from Cari Klecka on the NCAA/NASPA Collaboration. The partnership began in September 2011 after the membership decided rather than mandatory drug testing they wanted to focus on education, primarily regarding alcohol.

This collaboration identified four program elements: identify best practices in the Alcohol and Other Drug (AOD) education and develop pathways to share those broadly; develop modules that include baseline information; promote effective resources within the context of the environmental model; and identify the gaps in existing program offerings and develop resources or programming to target those gaps.

Two working groups have been developed: Delivery Working Group which will develop the structure and format to share program content and promote use of the resource within NCAA and NASPA; and the Content Working Group which will identify evidence based content to include in the first iteration of the resource.

Presidents Council. The Presidents Council reviewed the information. No action was necessary.

g. Presidents Council Working Group on Membership Representational Requirements.

Presidents Council. The Presidents Council received a report from Livingston Alexander chair of the PC Working Group on Membership Representational Requirements.

The charges of this working group were: 1) Review to legislative and compositional requirements of the Council to the membership at large and 2) Review the role and composition of the President's Advisory Group.

The Council informally supported the expansion of the Presidents Council from 15 to 17 members, as well as opportunities for broader representation within the PAG, noting formal recommendations will be received during its summer meeting.

h. Presidents Council Subcommittee Assignments.

Presidents Council. The Presidents Council received a review of subcommittee assignments noting vacancies on the Strategic Planning and Finance Committee and the Presidents Council Nominations Subcommittee due to recent Council vacancies.

5. PROPOSED LEGISLATION FOR THE 2013 CONVENTION.

a. Review noncontroversial legislation approved by the Management Council.

- **Playing and Practice Seasons – Football and Basketball Scrimmage – Allow Publicity and Official Scoring**.

  Management Council. The Council adopted in legislative format in basketball and football, to remove the requirement that a practice scrimmage must be conducted without publicity or official scoring.

  Presidents Council. No action was necessary.

- **Playing and Practice Seasons – Reference to Scrimmage or Exhibition.**

  Management Council. The Council adopted in legislative format to create consistency within the legislation related to the terms "scrimmage," "exhibition," and "exhibition scrimmages."

  Presidents Council. No action was necessary.

b. Review of governance-sponsored legislation.

- **Amateur Status – Before Initial, Full-Time Collegiate Enrollment – Prize Money Based on Team Performance.**

  Management Council. The Council noted that this proposal is ready for review by the Joint Legislative Steering Committee. No action was necessary.

  Presidents Council. No action was necessary.

6. ASSOCIATION-WIDE UPDATES AND ISSUES.

a. Inclusion Initiative.

Management and Presidents Councils. The Councils received a report from Bernard Franklin, executive vice president, chief inclusion officer, Kim Ford, director of diversity and inclusion; and Karen Morrison, director of gender inclusion initiatives, on Inclusion Strategic Initiatives.

The NCAA has restructured and refocused its diversity and inclusion effort, while maintaining a commitment to education and development. The inclusion initiative emphasizes that an inclusive culture is the best approach to achieving diversity. It represents a shift from embracing diversity as a metric to encouraging inclusion as a value in leadership and decision-making processes.

Inclusion in intercollegiate athletics, as in all areas of the campus, starts with the president. Presidents and chancellors must set an unwavering tone acknowledging the value of diversity and equally importantly, the practice of inclusion. The enterprise represents a shift in primary focus from development and delivery of programmatic elements to advocacy for best practices and policy decisions that strengthen the Association's commitment to seeking out diverse viewpoints.

Four priorities have emerged through two years of dialogue with the NCAA membership and affiliate organizations:

- Increased engagement of university presidential leadership;
- Increased partnership and dialogue with affiliate organizations that support inclusive efforts in higher education;

- Exploration of policy initiatives that advance an inclusive culture in intercollegiate athletics; and
- A national office system that can model an inclusive business environment.

The NCAA has restructured its internal inclusion team, elevating the groups work to a reporting line with the executive vice president/chief inclusion officer, organized its international affairs efforts under a director, and articulated inclusion as one of the five national office beliefs. Cultural sensitivity to inclusion has been built into performance metrics for the national office and is being promoted and recommended as best practices for athletics programs. The NCAA is expanding its Equity and Inclusion Forum to provide educational programming and discussion of best practices across these broader inclusion topics beginning with the 2012 event. The Association has also restructured its governance system, by:

- Placing a president or chancellor from each division on the Committee on Women's Athletics (CWA) and one from each division on the Minority Opportunities and Interests Committee (MOIC), and conducting joint sessions of these two committees, twice per year;
- Balancing representation on those committees equally amongst divisions, and
- Identifying three new joint subcommittees to address broader inclusion topics: Disabilities; Minority Women and Lesbian, Gay Bisexual and Transgender (LGBT) experiences.

The Council also endorsed in principle a series of "Inclusion Strategic Initiatives" developed in part as an outcome of an Inclusion Summit conducted by the association in September 2011. The Council agreed to revisit the issue with the PAG during its August 2012 meeting.

b. Communication Update.

Management Council. The Council received a communication update from Ronnie Ramos, managing director, digital communications and Wendy Walters, director of academic and membership affairs. In an attempt to determine the most efficient way to communicate with the membership, the NCAA has implemented tagging every piece of content on the membership site to streamline the time it takes to locate information. Along with tagging, an email alert system will pilot this summer. This alert will allow the membership to customize the information they want to receive and avoid receiving emails not pertaining to them. Council members were encouraged to engage in this pilot.

Presidents Council. No action was necessary.

c. Litigation Update.

Management Council. The Council accepted the Litigation Report. No action was necessary.

Presidents Council. The Council accepted the Litigation Report during their joint presidential breakfast. No action was necessary.

d. Governmental Relations Report.

Management Council and Presidents Council. The Councils accepted the Governmental Relations Report. No action was necessary.

e. 2012-13 Committee Meeting Requests.

Management Council. The Council approved the Division III committee meeting requests for the 2012-13 year, granting the Championships Committee and Student-Athlete Advisory Committee the opportunity to conduct more than two in-person meetings in 2012-13.

Presidents Council. No action was necessary.

7. ADJOURNMENT.

Management Council. The Management Council meeting adjourned at 11:33 a.m. on April 17.

Presidents Council. The Presidents Council meeting adjourned at 11 a.m. on April 26.