# A G E N D A

National Collegiate Athletic Association

Division III Championships Committee

NCAA National Office
Indianapolis, Indiana

February 8-9, 2010

1. Opening remarks and review of schedule and agenda. [Supplement No. 1]

2. Approval of previous minutes. [Supplement No. 2]

   a. September annual meeting.

   b. October conference call.

   c. November conference calls.

   d. December conference call.

3. New committee member orientation.

4. Division III governance update.

   - Activation of Division III strategic positioning platform at championships. [Supplement No. 3]

5. Championships exception to the prohibition of missed class time for practice. [Supplement No. 4]

6. Automatic qualification and legislative review. [Supplement No. 5]

7. ArbiterSports update.

8. National office championships group update.

   a. Elite 88 recipients for the fall. [Supplement No. 6]

b. Fall 2009 championships travel update. [Supplement No. 7]

c. Fall 2009 championship reports. [Supplement No. 8]

d. Fall 2009 enhancement reports. [Supplement No. 9]

e. Fall 2009 champions. [Supplement No. 10]

f. Score-reporting pilot program.

9. Sports committees' recommendations.

a. Men's basketball. [Supplement No. 11]

b. Men's golf. [Supplement No. 21]

c. Men's and women's track and field. [Supplement No. 12]

d. Women's lacrosse. [Supplement No. 13]

10. Championships general issues.

a. Wavier request of 50 percent in-region requirement. [Supplement No. 14]

b. Analysis of sport region alignments. [Supplement No. 15]

c. Analysis of regional rankings process. [See Appendix L in the Division III Committee Operations Manual from Supplement No. 20]

d. Analysis of championship squad size limits in relation to average on-campus squad sizes. [Supplement No. 16. **Also** see Appendix K in the Division III Committee Operations Manual from Supplement No. 20]

e. Analysis of per diem policies (e.g., number of days) across all champs. [Supplement No. 17]

f. Predetermined regional site selection. [Supplement No. 18]

g. Future championships sites. [See Appendix N in the Division III Committee Operations Manual from Supplement No. 20]

11. Budget. [Supplement No. 19]

12. Division III Championships Committee Policies and Operating Procedures Manual review. [Supplement No. 20]

13. Future meeting dates and sites.

    a. June 20-23, 2010, Indianapolis, Indiana.

    b. September 12-15, 2010, Indianapolis, Indiana.

    c. February 7-8, 2011, Indianapolis, Indiana.

14. Other business.

15. Adjournment.

# MINUTES OF THE

# NATIONAL COLLEGIATE ATHLETIC ASSOCIATION

# DIVISION III CHAMPIONSHIPS COMMITTEE

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MINUTES OF THE

NATIONAL COLLEGIATE ATHLETIC ASSOCIATION

DIVISION III CHAMPIONSHIPS COMMITTEE

NCAA National Office
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Participants:

Tim Downes, Emory University
Bob King, Trinity University (Texas)
Alex Kulp, Moravian College
Lynn Oberbillig, Smith College
Stuart Robinson, State University College at New Paltz
Joan Sitterly, State University College at Cortland
Sue Viscomi, Hamilton College
Ira Zeff, Nebraska Wesleyan University, chair
Liz Turner Suscha, NCAA
John Williams, NCAA

Louise McCleary, Elms College, participated via conference call. Steve Brown, Joni Comstock, Amy Huchthausen, Leah Kareti, Leilana McKindra and Jeff Myers, NCAA, were in attendance for portions of the meeting.

[Note: These minutes contain only actions taken (formal votes or stated "sense of the meeting") in accordance with NCAA policy regarding minutes of all Association entities. While certain items on the committee's agenda were acted on at various times throughout the meeting, all final actions within a given topic are combined in these minutes for convenience of reference.]

Monday, February 8

The meeting was called to order at 5:05 p.m. by Mr. Williams. All members were present as noted above with the exception of committee chair, Mr. Zeff, who experienced a travel delay.

1. Opening Remarks and Review of Meeting Schedule. Mr. Williams gave opening remarks and reviewed the agenda for the meeting. Mr. Kulp and Mr. Robinson were welcomed to the committee.

2. Approval of Previous Minutes. The committee approved the minutes from the September 2009 meeting, October 2009 teleconference, November 2009 teleconference, and December 2009 teleconference.

3. Division III Governance Update. Ms. Kareti highlighted the Division III governance update with a review of the Division III identity initiative video and requested feedback concerning the committee's recent NCAA Convention experience. Ms. Kareti emphasized the need for the committee to generate concepts for activation at championships as well as to use the strategic platform in decision-making. Activation in the short term includes a roll-out at the 2010 spring championships (program advertisements, public address announcements, and signage elements).

4. Championships Exception to the Prohibition of Missed Class Time for Practice. At the request of the Division III Playing and Practice Seasons Subcommittee, the committee considered the existing prohibition of missed class time for practice in conjunction with championship events and approved an exception to NCAA Bylaw 17.1.7 to allow student-athletes of the host institution to miss class. However, the committee emphasized that missed class time for the host institution should be considered as much as possible when governing sport committees establish practice assignments. Furthermore, the committee did not recommend extending the exception to conference championships.

5. Automatic Qualification and Legislative Review. Mr. Myers led a discussion with the committee concerning an ongoing review by NCAA staff to evaluate legislation pertaining to automatic qualification (Bylaw 31) as well as inconsistencies between legislation and championships policies.

   a. The committee embarked on a lengthy discussion concerning conference core membership and agreed to revisit the topic at a later date pending feedback collected from individual committee members and further staff review.

   b. The committee approved establishing a legislative requirement to allow for a minimum of two Pool C berths for championships that recognizes automatic qualifiers.

   c. The committee addressed the procedural requirements detailed in Bylaw 31.3.4.1 and agreed to establish discretionary authority for the championships committee rather than the governing sports committees.

d. The committee discussed the application of legislated selection criteria by governing sports committees and reaffirmed the practice of first exhausting all primary criteria and, subsequently, secondary criteria before placing any weighted emphasis on one or more pieces of selection criteria when evaluating teams for selection consideration.

[Note: The meeting recessed at 8:55 p.m.]

Tuesday, February 9

The meeting was called to order at 8:05 a.m. All members were present as noted above.

6. Championships Travel Update. Mr. Brown provided an update to the committee regarding recent trends in championships travel. When considering information from the last three to five years, Mr. Brown drew the following conclusions: a) Generally, travel expense has remained level; b) While the number of charter flights being used has gone up, the average cost for charter transportation has gone down; c) Limited commercial flight capacity during the fall presented challenges; and d) Travel cost management is and will continue to be an ongoing challenge.

7. ArbiterSports Initiative. Ms. Kareti and Mr. Williams provided an update and discussed plans for the 2010-11 academic year. In addition to the sports currently in the program (basketball, softball and baseball), additional sports, including soccer, volleyball and lacrosse, are being considered. Conference commissioners are vocal on the topic and are expected to develop an advisory group to provide input moving forward. The committee will continue to monitor the initiative and communication that is relayed to the Division III membership.

8. Championships Group Update. Mr. Williams provided a number of updates concerning fall championships, highlighting the inaugural Elite 88 Award recipients, championships reports provided by NCAA staff, and the score-reporting pilot program (soccer). The committee offered constructive feedback and suggestions including the following: a) Announce all student-athletes who are tied with the final Elite 88 Award recipient in regard to grade point average, pending student-athlete sign-off of the Buckley Amendment; b) Ensure that banquet videos are representative of all participating teams; c) The addition of volunteer apparel added to the overall look and feel of the championships; d) A Championships City experience, as with men's and women's soccer in San Antonio, Texas, can allow for special emphasis on the ancillary components of the championships (banquet,

fan experience, etc.); and e) A request to staff to accumulate feedback regarding the score-reporting pilot program, including an analysis of how many individuals visited the portion of the web site containing the reports.

9. Sport Committee Recommendations. The committee took the actions noted below regarding recommendations submitted by Division III governing sports committees:

   a. Men's Basketball. Approved The Old Dominion Athletic Conference and the City of Salem to serve as the co-hosts of the 2011 NCAA Division III Men's Basketball Championship at the Salem Civic Center in Salem, Virginia.

   b. Men's and Women's Track and Field.

      (1) 2010 Cross Country Regional Site Selection. Approved the following regional site selections:

      Atlantic – State University College at Oneonta
      Central – Wartburg College
      Great Lakes – Hope College
      Mideast – Carnegie Mellon University
      Midwest – Augustana College (Illinois)
      New England – Williams College
      South/Southeast – Rhodes College
      West – Willamette College

      (2) 2011 Indoor Track and Field Site Selection. Approved Capital University as the host of the 2011 NCAA Division III Indoor Track and Field Championships at Capital Center Fieldhouse in Columbus, Ohio.

   c. Women's Lacrosse. Approved Adelphi University to serve as the host of the 2011 NCAA Division III Women's Lacrosse Championship at the Adelphi University Outdoor Sports Complex in Garden City, New York. The championship will be held jointly with Division II women's lacrosse.

   d. Men's Golf. Approved Guilford College and the Greensboro Sports Commission to serve as the co-hosts of the 2011 Men's Golf Championships at the Grandover Resort in Greensboro, North Carolina.

10. Waiver Requests – Fifty-Percent Requirement [Bylaw 31.3.3.2.1].

    a. University of Chicago. The committee did not take action concerning the waiver request by the University of Chicago for men's and women's tennis. The institution has met the in-region requirement in the past (25 percent for the sport of tennis) and appears to be on track to do so in 2010-11.

    b. Colorado College. The committee did not take action concerning the waiver request by Colorado College for men's and women's cross country as the in-region requirement does not apply to the sport of cross country.

    c. Methodist University. The committee approved the waiver request by Methodist University for women's golf.

    d. Mills College. The committee approved the waiver request by Mills College for women's rowing.

    e. Nebraska Wesleyan University. The committee approved the waiver request by Nebraska Wesleyan University for the sports of men's soccer, women's soccer, women's volleyball, football, men's basketball, women's basketball, baseball and softball.

    f. Wesley College. The committee did not take action concerning the waiver request by Wesley College for football. The institution appears to be on track to meet the in-region requirement which includes competition within a 200-mile radius.

11. Analysis of Sport Region Alignments and Rankings Processes. The committee further examined current sport regional alignments in an effort to create standardization wherever possible in the areas of region nomenclature and the number of sport regions (based on sport sponsorship). The committee agreed that geographic proximity, conference affiliation, congruity between like sports (e.g., men's and women's lacrosse) along with implications for sport-committee composition are important variables when considering any change. The committee noted that the sport of soccer is a good model from which to develop the analysis. NCAA staff will continue the analysis in anticipation for further discussion during the committee's June in-person meeting. The committee also agreed that discussion regarding the rankings process will naturally follow the analysis of sport region alignments.

12. Division III Men's Volleyball Update. Ms. Kareti provided an update regarding the process and timeline associated with establishing a Division III Men's Volleyball Championship. The committee discussed relevant championship fundamentals, including the establishment of a sport committee, determination of a championship format and site, and consideration for automatic qualification for existing and newly forming conferences sponsoring men's volleyball.

13. Analysis of Per Diem Policies. The committee focused the discussion of per diem policies on the sport of men's golf in light of the revised championship format. The committee requested that the NCAA Division III Men's Golf Committee offer feedback as to whether or not it would support extending per diem to 6.5 days for those teams that make the cut while restricting per diem to the standard team sport per diem for teams that do not make the cut.

14. Predetermined Regional Site Selection. The committee discussed the predetermined regional site selection policies in the sports of softball and volleyball. While predetermination can offer the hosting schools an extended timeframe under which to plan, the committee is concerned about awarding hosting opportunities where, subsequently, the host institution is not a participating team. The committee requested that the sport committees offer rationale as to why the predetermination of regional sites is advantageous. The committee noted the value of established planning calls with potential hosts before sites are determined in the sports of volleyball and softball and suggested that all sport committees institute a similar practice.

15. Future Championships Sites. The committee reviewed the future championships sites document and offered updates for those that are yet to be determined for the 2010-11 academic year.

16. 2010-12 Budget. Mr. Williams highlighted the budget discussion by noting that the only new budget dollars requested of the NCAA Executive Committee will be earmarked for the impending men's volleyball championship. All other approved budget items will be accommodated through inflationary or reallocated dollars. The committee also reviewed items that were tabled during the last biennial budget cycle and determined the following:

    a. Agreed to provide $30,000 in inflationary and reallocated dollars to launch a pilot program aimed at helping early-round championships host sites offset the costs of Web casting.

b. Took no action regarding the request to launch a pilot study to generate one additional flight during the bracketing process for team sports.

c. Prompted by previous requests in the sports of baseball and football, began a review of championships squad sizes, specifically as they relate to average on-campus squad sizes. The committee proposed changes to a number of team sports and will give the topic further review once budget implications are defined.

17. Division III Championships Committee Policies and Procedures Manual. The committee reviewed the operating manual and made appropriate updates and revisions with particular emphasis on sport committee liaison assignments for championships committee members.

18. Adjournment. The meeting adjourned at 2:00 p.m.

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