A G E N D A

National Collegiate Athletic Association

Division III Sports Committee Chairs

Westin Downtown
Indianapolis, Indiana

September 13-14, 2009

(Sunday, September 13)

1. Welcome and introductions. (Ira Zeff)

2. Review of schedule and agenda. [Supplement No. 1]

3. Roll of the NCAA governance group with regards to the NCAA Division III Championships Committee and NCAA championships group. (Dan Dutcher)

4. Roll of the championships committee. (Louise McCleary)

   - Division III Championships Committee Operations Manual. [Supplement No. 2]

5. Roll of the championships committee liaison to the sport committee(s). (Bob King)

6. Roll of the sports committee. (Joan Sitterly)

7. Roll of the sports committee chair. (Sue Viscomi)

8. Roll of the NCAA championship manager. (Donnie Wagner)

9. Men's and women's golf and tennis discussion about team only championship. (During the Sunday working dinner.)

10. Wrestling, outdoor track and field and swimming and diving discussion about field-size increase. (During the Sunday working dinner.)

(Monday, September 14)

11. Governance update.

    a. White Paper Eight.

        (1) Bracket growth. [Supplement No. 3]

        (2) Gender equity. [Supplement No. 4]

    b. ArbiterSports initiative. [Supplement No. 5]

12. Budget issues.

    a. Championships new bid process. [Supplement No. 6] (Sharon Cessna)

    b 2010-11 and 2011-12 budget timetable.

13. Selection criteria. [Supplement No. 8]

    a. Opponents winning percentage and opponents' opponents winning percentage.

    b. Strength of schedule, taking in to account games played on the road or at home.

    c. Once ranked always ranked.

    d. Pilot program. [Supplement No. 9]

14. Analysis of sport region alignments and ranking processes. [Supplement No. 10]

15. Institutions' administrators at championship competition. [Supplement No. 11]

16. H1N1 action plan at championships.

17. Provisional/exploratory and reclassifying institutions. [Supplement No. 12]

18. Active institutions and conferences. [Supplement No. 13]

19. Approved dates and sites. [Supplement No. 14]

20. Committee timeline. [Supplement No. 15]

21. Site representative 101. [Supplement No. 16]

22. Newsletter template. [Supplement No. 17]

23. Update from chairs on sports issues.

24. Travel update. (Steve Brown)

25. Performance management. (Brown)

26. Sports wagering. [Supplement No. 18] (Brown)

27. Other Business.

28. Adjournment.

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The National Collegiate Athletic Association
October 27, 2009 LTS:lmg

MINUTES OF THE

NATIONAL COLLEGIATE ATHLETIC ASSOCIATION

DIVISION III CHAMPIONSHIPS COMMITTEE

NCAA National Office
Indianapolis, Indiana

September 14-15, 2009

Participants:

Tim Downes, Emory University
Bob King, Trinity University (Texas)
Louise McCleary, Elms College
Lynn Oberbillig, Smith College
Joan Sitterly, State University College at Cortland
Sue Viscomi, Hamilton College
Ira Zeff, Nebraska Wesleyan University, chair
Liz Turner Suscha, NCAA
John Williams, NCAA

Jeff Martinez, University of Redlands, participated via conference call. Jack Copeland, Dan Dutcher, Leah Kareti, and Jeff Myers, NCAA, were in attendance for portions of the meeting. Drew Ash, Ithaca College, did not participate in the meeting.

[Note: These minutes contain only actions taken (formal votes or stated "sense of the meeting") in accordance with NCAA policy regarding minutes of all Association entities. While certain items on the committee's agenda were acted on at various times throughout the meeting, all final actions within a given topic are combined in these minutes for convenience of reference.]

Monday, September 14

The meeting was called to order at 2:35 p.m. by the chair, Ira Zeff. All members were present as noted above.

1. Opening Remarks and Review of Meeting Schedule. Mr. Zeff gave opening remarks and reviewed the agenda for the meeting.

2. Approval of Previous Minutes. Mr. Zeff noted a spelling error to the word "cumulative" at the top of page three. The NCAA Division III Championships Committee approved the minutes from the June 2009 meeting with the edit noted on page three.

3. Bench Size Limitations – Medical Coverage by Host Institution. Refer to the October 2009 championships committee report to the NCAA Division III Management Council, informational item 6.

4. Championship Sites. The committee discussed the difficulty in soliciting bid interest for a number of Division III championships sites. Staff will work with championship managers as well as Sharon Cessna to consider strategies to improve the pool of viable bids. Preliminary ideas included the following: a) conducting an informational session at the NCAA convention on how to see a bid through from start to finish; b) incorporating a list of recent hosts as well as any relevant stipends (e.g., meet director stipend for track and field) in the sport's bid specifications; c) automatically populating stipend information in the proposed budget system, including the tournament operations manual of the previous championship as a reference when bid materials are distributed; and d) relying on the championship managers to proactively fill in budget gaps within the proposed budgets from interested hosts before sport committees make recommendations.

5. ArbiterSports Initiative. The committee will continue to monitor the initiative and communication that is relayed to the Division III membership.

6. Participant Mementos. The committee reviewed the feedback from the sport committee chairs and recommended that improved value and selection be drivers when considering future memento offerings. Staff will express the concerns and recommendation to the NCAA licensing group for consideration.

7. Selection Criteria – Strength-of-Schedule: Consideration of Home vs. Away Contests. Refer to the October 2009 championships committee report to the NCAA Division III Management Council, Action Item 1.c.

8. White Paper Eight – Championships Bracket Size Projections for Team Sports. The committee continued discussion concerning gender equity in overall championship opportunities. The committee viewed the results of the study positively and will continue to address the topic as needed per White Paper Eight (refer to chairs meeting minutes, September 13-14, 2009). And, while the committee noted its interest in establishing a communication plan during its June meeting, it feels that the topic will be well served by an upcoming article in NCAA Champion magazine as well as ongoing dialogue among the membership.

9. Analysis of Sport Region Alignments and Rankings Processes. Staff will conduct analysis on current sport region alignments and rankings processes across all sports and provide findings and recommendations to the championships committee during the February 2010 in-person meeting.

10. Role of the Regional Advisory Committee Chair. Refer to the October 2009 championships committee report to the NCAA Division III Management Council, informational item 5.

11. Field Size Expansion for Individual-Team Sports. Refer to the October 2009 championships committee report to the NCAA Division III Management Council, informational item 3.

12. 2010-12 Budget. Mr. Williams noted that the budget-to-actuals report for the 2008-09 championship season is not yet finalized, but a preliminary review show a surplus of almost $2 million. Discussion continued regarding the process for developing the 2010-12 biennial championships budget. Approved requests from sport committees as well as enhancements to all championships (e.g. patches, volunteer apparel, banquet video, etc.) will be considered in one of four ways: existing budget, budget reallocation, new budget allocation, and inflationary budget (e.g. officials fees and participant per diem). In addition, a proposed budget for men's volleyball will be developed in anticipation of the championship beginning in 2011-12, pending approval by the Division III membership. A summary of proposed budget items will be presented to the committee for discussion from October 2009 through February 2010.

[Note: The meeting recessed at 6:20 p.m.]

Tuesday, September 15

The meeting was called to order at 8:30 a.m. All members were present as noted above.

13. Division III Governance Update. Ms. Kareti highlighted the Division III governance update with a review of the strategic plan, noting that the plan has been designed to better reflect the budget and measurable goals and objectives. Ms. Kareti also provided a report on a project concerning automatic qualification and the committee operations manual currently underway with Division III staff (academic and membership affairs, championships, and governance). The championships committee will have an opportunity to review the projects findings and offer feedback. Mr. Dutcher provided a report on the progress of the Division III identity initiative.

14. Waiver of Two-Year Waiting Period for Automatic Qualification. The committee discussed the two-year waiting period for automatic qualification (AQ) when a provisional institution becomes active and is the seventh school in a conference to sponsor a sport. Discussion highlighted the recent request by the State University of New York Athletic Conference to consider a waiver of the two-year waiting period in the sport of field hockey. The committee weighed application of the waiver against the philosophy of the provisional process, but did not come to a final determination. Further discussion will take place during subsequent meetings.

15. Allegheny Mountain Collegiate Conference. The committee requested that the Allegheny Mountain Collegiate Conference provide additional rationale for its proposal to assign members schools to specific sport regions.

16. Sport Committee Recommendations. Refer to the October 2009 championships committee report to the NCAA Division III Management Council, informational items 9, 10, 11, and 12.

17. Softball Bat Compliance Testing. Refer to the October 2009 championships committee report to the NCAA Division III Management Council, informational item 7.

18. National and Regional Coordinators for Soccer Officials. Refer to the October 2009 championships committee report to the NCAA Division III Management Council, informational item 8.

19. Playing and Practice Seasons – Football – Walk-Through Sessions During the Five-Day Acclimatization Period. The committee referred the legislative proposal to the NCAA Division III Football Committee for input. In turn, the championships committee will consider the issue and offer a position.

20. Adjournment. The meeting adjourned at 2:45 p.m.

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