A G E N D A

National Collegiate Athletic Association

Division III Championships Committee

NCAA Office
Indianapolis, Indiana

June 22-23, 2009

1. Opening remarks and review of schedule and agenda. [Supplement No. 1]

2. Approval of previous minutes. [Supplement No. 2]

3. Governance update.

4. Management Council/Presidents Council updates.

   a. Discuss White Paper No. 8 - championships. [Supplement No. 3]

   b. Discuss White Paper No. 5 – sports sponsorship and membership requirements. [Supplement No. 4]

   c. Other White Paper updates (presidential leadership, philosophy and identity, academic reporting).

5. Commissioners meeting update.

6. Sports committees' recommendations.

   a. Women's basketball. [Supplement No. 5]

   b. Football. [Supplement No. 6]

   c. Men's ice hockey. [Supplement No. 7]

   d. Men's soccer. [Supplement No. 8]

   e. Women's soccer. [Supplement No. 9]

   f. Wrestling. [Supplement No. 10]

7. Championships issues.

   a. Selection criteria. [Supplement No. 22]

b. Turnaround time between selections and competition. [Supplement No. 11]

c. Softball bracket. [Supplement No. 12]

d. Capital Atlantic Conference and Colonial States Athletic Conference Proposal Eight. [Supplement No 13]

e. Men's volleyball sponsorship. [Supplement No. 14]

f. Administrators requirement to attend championships.

8. Division III championships promotions and enhancements.

a. Web casting update. [Supplement No. 15]

b. Championships winter enhancements reports (sports committee feedback). [Supplement No. 16]

c. Championships winter reports. [Supplement No. 17]

9. Budget update. [Supplement No. 18]

10. Single-sport automatic qualification waiver. [Supplement No. 19]

11. Sports wagering. [Supplement No. 20]

12. 200-mile region limit.

13. Championships fine money.

14. Division III Championships Committee Policies and Operating Procedures Manual. [Supplement No. 21]

15. Future meeting dates and sites. *(Bring your calendars for the next year.)*

a. September 14-16, 2009, Indianapolis, Indiana

b. February 7-9, 2010, Indianapolis, Indiana.

c. June 20-23, 2010, Indianapolis, Indiana.

16. Other business.

17. Adjournment.

MINUTES OF THE

NATIONAL COLLEGIATE ATHLETIC ASSOCIATION

DIVISION III CHAMPIONSHIPS COMMITTEE

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MINUTES OF THE

NATIONAL COLLEGIATE ATHLETIC ASSOCIATION

DIVISION III CHAMPIONSHIPS COMMITTEE

NCAA National Office
Indianapolis, Indiana

June 22-23, 2009

Participants:

Drew Ash, Ithaca College
Bob King, Trinity University (Texas)
Jeff Martinez, University of Redlands
Louise McCleary, Elms College
Lynn Oberbillig, Smith College
Joan Sitterly, State University College at Cortland
Sue Viscomi, Hamilton College
Ira Zeff, Nebraska Wesleyan University, chair
Liz Turner Suscha, NCAA
John Williams, NCAA

Tim Downes, Emory University, participated via conference call for portions of the meeting. Dan Dutcher, Leah Kareti, and Jeff Myers, NCAA, were in attendance for portions of the meeting.

[Note: These minutes contain only actions taken (formal votes or stated "sense of the meeting") in accordance with NCAA policy regarding minutes of all Association entities. While certain items on the committee's agenda were acted on at various times throughout the meeting, all final actions within a given topic are combined in these minutes for convenience of reference.]

Monday, June 22

The meeting was called to order at 8:25 a.m. by the chair, Ira Zeff. All members were present as noted above.

1. Opening Remarks and Review of Meeting Schedule. Mr. Zeff gave opening remarks, reviewed the agenda for the meeting, and asked for a moment of silence to recognize the recent passing of Dennis Collins, executive director of the North Coast Athletic Conference.

2. Approval of Previous Minutes. Mr. Zeff noted that point 4e on page 2 should reference the region chair rather than the regions' commissioners. The NCAA Division III Championships Committee approved the minutes from the February 2009 meeting with the change noted on page 2.

3. Division III Governance Update. Leah Kareti highlighted the Division III governance update with a status report on the year-round drug testing pilot program. Ms. Kareti raised some key questions that have surfaced through the pilot program, including the question of appropriate substances to test for (i.e. street drugs versus anabolic steroids, or both) and also relayed the next action steps related to the program.

4. White Paper Eight – Championships Bracket Size Projections for Team Sports. In response to the charge of White Paper Eight, the committee reviewed a report from the NCAA research staff on the sponsorship projections and corresponding bracket sizes and access ratios for team sports, through 2015. (See Attachment) The analysis adds perspective to the discussion of Division III membership growth, specifically that growth within the current constraints of bracket maximums and access ratios is more manageable than anticipated. The committee sees the importance of communicating with the membership on the implications of growth and will develop a coordinated communication strategy for the near term. The committee also paid special attention to the projection that three women's championships (basketball, soccer, and volleyball) will reach the maximum bracket of 64 by 2015, thereby altering the access ratios, before any men's championships (with the exception of football which is already capped at 32). In response, the committee will analyze the issue of gender equity in overall championship opportunities during its September 2009 meeting.

5. White Paper Five – Sports Sponsorship and Membership Requirements. In response to the NCAA Division III Membership Committee's request to evaluate the application of membership penalties, the championships committee offered the following recommendation:

- An institution that fails to attend the regional rules seminar and/or convention shall be put on notice for a first violation;
- A second violation for missing a rules seminar and/or convention shall trigger a two-year probation with no impact on championships eligibility;
- An institution that fails to meet sport sponsorship requirements shall receive a five-year probation and will not be eligible for championships; and

- Probation is cumulative. More specifically, violations for rules seminar and convention attendance will be treated separately from violations of sport sponsorship.

6. Other White Paper Topics. Ms. Kareti offered updates regarding additional white paper topics, including presidential leadership, philosophy and identity, and academic reporting. On the topic of philosophy and identity, the results of the research and the proposed activation plan will be communicated to the membership at the 2010 convention. The committee commented that championships are a key element to activation and will have more discussion during its September meeting on the topic.

7. Report from Conference Commissioners Meeting. NCAA staff provided an update from the recent conference commisionsioners meeting. Highlights included a report on the championships cities pilot, field selection dates, rankings, regional advisory committee composition, and issues around automatic qualification.

   Through discussion prompted by the report, the committee determined to analyze current sport region alignments and rankings processes across all sports at the September 2009 meeting. To date, the committee has not asked that sports operate in the same manner, but realizes that an inconsistent approach to region alignment and rankings process (e.g., number of teams ranked per region as a proportion of the sponsoring institutions) may be problematic to the membership and the public at large. In particular, the committee shall focus on eliminating inconsistencies between like sports.

8. Sports Committees' Recommendations. The committee took the actions noted below regarding recommendations submitted by Division III governing sports committees. In addition, the committee emphasized the need to articulate policy changes conveyed in informational items in the respective championships handbooks:

   a. Women's Basketball.

      (1) National Ranking. The committee affirmed the existing policy which requires sport committees of team sports to conduct four national ranking polls.

      (2) Evaluations. The committee will examine the development of online facility and official evaluations across all sports, not just women's basketball, for discussion at the September 2009 meeting with sport committee chairs.

b. Football.

(1) Semi-Final Host. Denied the request to conduct a blind draw to determine the semi-final hosts. A blind draw would be a true exception to the determination of hosts based on higher seed across all sports. In addition, the request seems to be targeting certain teams within the sport.

(2) Automatic-Qualification. Approved that the following 23 conferences be granted automatic qualification for the 2009 NCAA Division III Football Championship: American Southwest Conference; Centennial Conference; College Conference of Illinois and Wisconsin; Empire 8; Heartland Collegiate Athletic Conference; Iowa Intercollegiate Athletic Conference; Liberty League; Michigan Intercollegiate Athletic Conference; Middle Atlantic States Collegiate Athletic Conference; Midwest Conference; Minnesota Intercollegiate Athletic Conference; New England Football Conference; New Jersey Athletic Conference; North Coast Athletic Conference; Northern Athletics Conference; Northwest Conference; Ohio Athletic Conference; Old Dominion Athletic Conference; Presidents' Athletic Conference; Southern California Intercollegiate Athletic Conference; Southern Collegiate Athletic Conference; USA South Athletic Conference and Wisconsin Intercollegiate Athletic Conference.

(3) Heaters. Approved the requirement that the host institution be responsible for providing sideline heaters if requested by the visiting team and that any associated rental fee be reimbursed to the host institution as a championships budget expense.

(4) Committee Chair. Approved Joy Solomon, director of athletics at Rowan University, be appointed chair of the NCAA Division III Football Committee.

c. Men's Ice Hockey.

(1) 2010 Site Selection. Approved Plattsburgh Sate University and the Olympic Regional Development Authority to serve as the co-hosts of the 2010 NCAA Division III Men's Ice Hockey Championship at the Olympic Center in Lake Placid, New York.

(2) 2011 Site Selection. Approved the Northern Collegiate Hockey Association to serve as the host of the 2011 championship at Ridder Arena in Minneapolis, Minnesota (on the campus of the University of Minnesota, Twin Cities).

d. Men's Soccer.

(1) Squad Size. Denied the request to permit 27 student-athletes to participate in uniform during the pregame warm-ups. The committee referred to the rationale articulated in the recent change to bench policy, specifically to lessen the burden of institutions that felt they had to allow non-participating student-athletes to travel as well as to control the number of individuals on the sideline.

(2) Regional Realignment. Approved the request to realign Rhodes College from the South region to the Central region, effective with the 2010-11 season.

(3) Committee Chair. Approved Chris Apple, head men's soccer coach at the University of Rochester, be appointed chair of the NCAA Division III Men's Soccer Committee.

(4) Automatic-Qualification. Approved that the following 39 conferences be granted automatic qualification for the 2009 NCAA Division III Men's Soccer Championship: Allegheny Mountain Athletic Conference; American Southwest Conference; Capital Athletic Conference; Centennial Conference; City University of New York Athletic Conference; College Conference of Illinois and Wisconsin; Colonial States Athletic Conference; Commonwealth Conference; Commonwealth Coast Conference; Empire 8; Freedom Conference; Great Northeast Athletic Conference; Heartland Collegiate Athletic Conference; Iowa Intercollegiate Athletic Conference; Landmark Conference; Liberty League; Little East Athletic Conference; Massachusetts State College Athletic Conference; Michigan Intercollegiate Athletic Association; Midwest Conference; Minnesota Intercollegiate Athletic Conference; New England Small College Athletic Conference; New England Women's and Men's Athletics Conference; New Jersey Athletic Conference; North Atlantic Conference; North Coast Athletic Conference; North Eastern Athletic Conference; Northern Athletics Conference; Northwest Conference; Ohio Athletic Conference; Old Dominion Athletic Conference; Presidents' Athletic Conference; Skyline Athletic Conference; Southern California Intercollegiate Athletic Conference; Southern Collegiate Athletic Conference; St. Louis Intercollegiate Athletic Conference; State University of New York Athletic Conference; USA South Athletic Conference; and University Athletic Association.

e. Women's Soccer.

(1) Regional Realignment. Approved the request to realign Rhodes College from the South region to the Central region, effective with the 2010-11 academic year.

(2) Committee Chair. Approved Scott McKenzie, head women's soccer coach at Juniata College, be appointed chair of the NCAA Division III Women's Soccer Committee.

(3) Automatic-Qualification. Approved that the following 40 conferences be granted automatic qualification for the 2009 NCAA Division III Women's Soccer Championship: Allegheny Mountain Collegiate Conference; American Southwest Conference; Capital Athletic Conference; Centennial Conference; College Conference of Illinois and Wisconsin; Colonial States Athletic Conference, Commonwealth Coast Conference; Commonwealth Conference; Empire 8; Freedom Conference; Great Northeast Athletic Conference; Great South Athletic Conference; Heartland Collegiate Athletic Conference; Iowa Intercollegiate Athletic Conference; Landmark Conference; Liberty League; Little East Conference; Massachusetts State College Athletic Conference; Michigan Intercollegiate Athletic Association; Midwest Conference; Minnesota Intercollegiate Athletic Conference; New England Small College Athletic Conference; New England Women's and Men's Athletics Conference; New Jersey Athletic Conference; North Atlantic Conference; North Coast Athletic Conference; North Eastern Athletic Conference; Northern Athletics Conference; Northwest Conference; Ohio Athletic Conference; Old Dominion Athletic Conference; Presidents' Athletic Conference; Skyline Conference; Southern California Intercollegiate Athletic Conference; Southern Collegiate Athletic Conference; St. Louis Intercollegiate Athletic Conference; State University of New York Athletic Conference; USA South Athletic Conference; University Athletic Association and Wisconsin Intercollegiate Athletic Conference.

f. Wrestling.

(1) 2010 Site Selection. Approved Augsburg College as the host of the Great Lakes regional of the 2010 NCAA Division III Wrestling Championships at Si Melby Hall in Minneapolis, Minnesota. In addition, approved Delaware Valley College as the host of the Midwest regional of the 2010 championships at the James Work Gymnasium in Doylestown, Pennsylvania.

(2) Championships Date Formula. Approved that the date formula for the wrestling championships be defined as the "second full weekend in March (Thursday through Saturday), and the competition will occur the Friday-Saturday of this weekend." Effective Date. 2010-11 academic year.

g. Men's and Women's Track and Field. Approved the request to realign Transylvania University into the Great Lakes region in the sport of cross country, effective with the 2009-10 academic year.

9. Selection Criteria.

a. Strength-of-Schedule – OWP and OOWP. Accepted a tabled recommendation from the NCAA Division III Baseball Committee to amend the strength of schedule (SOS) within the selection criteria by combining the opponents' average winning percentage (OWP) with the opponents' opponents' average winning percentage (OOWP) on a weighted scale (i.e., 2/3 weigh for OWP and 1/3 weight for OOWP). The championships committee agreed with the baseball committee's rationale and the input from the NCAA statistics group that more weight should be given to the portion of SOS for which the institution has greater control, the OWP. In other words, an institution can control the opponents it chooses to play, but cannot control the opponents' opponents. This weighted scale will remain in place for a minimum of two championship seasons (2009-10 and 2010-2011) and will apply to the following twelve team championships: baseball, men's and women's basketball, field hockey, men's and women's ice hockey, men's and women's lacrosse, men's and women's soccer, softball and volleyball.

b. Strength-of-Schedule – Significance of Home and Away Games. Tabled the request by the NCAA Division III Men's Basketball Committee to attach significance to games played at home and games on the road when determining strength-of-schedule. The championships committee noted that the request has implications across all team sports and will ask each sports committee to consider the proposal.

c. Once Ranked, Always Ranked. The championships committee revisited a tabled proposal from the men's basketball committee to consider a team once ranked, always ranked for the purpose of championships selections. The championships committee affirmed the existing policy articulated in the NCAA Division III Manual (NCAA Bylaw 31.3.5.2.1) which outlines that once a team is ranked in the sport's official rankings, it is always considered ranked and noted that this provision should be reinforced with all sports committees.

d. Contiguous States as In-Region Competition. Denied the request by the NCAA Division III Women's Basketball Committee to count contests between institutions in contiguous states as in-region. The championships committee believes the established membership regions address the scheduling issues raised by the sports committee. The championships committee also noted that the request has implications across all sports.

e. Secondary Criteria. Denied the request by the football committee to combine primary and secondary criteria. The championships committee noted that the request has implications across all sports and is not consistent with the emphasis on in-region competition within the Division III philosophy.

10. Turnaround Time between Selections and Competition. The championships committee discussed how to alleviate the travel and related logistical issues that arise when championships selections are conducted with minimal turnaround before the start of the championships (e.g., baseball). The championships committee encouraged NCAA staff to work with the travel department to explore ways to better manage the logistical concerns (e.g., investigate and tentatively hold airline tickets based on a preliminary bracket).

11. Requirement for Administrators at Team Championships. The committee discussed the enforcement of the policy that requires an administrator (other than a member of that particular sport's coaching staff) to attend the prechampionships administrative meeting and serve on the games committee as necessary.

It was VOTED

"That institutions that do not adhere to the team administrator policy be fined in the amount of $300 to be issued along with a letter to the institution's athletics director with copy to the president."

12. Sports Wagering. In response to a referral from the NCAA Executive Committee, the championships committee endorsed the position that predetermined championships hosting opportunities should not be awarded in states that permit sports wagering. Furthermore, the championships committee believes any ban on hosting opportunities should apply statewide. The committee believes it is important that the determination of NCAA championship sites be consistent with the core values of the NCAA, specifically an emphasis on integrity and sportsmanship. In addition, the committee distinguished between predetermined and non-predetermined sites in an effort to protect hosting

opportunities earned by institutions during the regular season, noting that a state decision to allow sports wagering should be treated similarly to the state (not institutional) decision to fly the confederate flag. The committee believes that applying the policy to an entire state is the clearest way to apply the standard.

13. 2009 Proposal No. 8 – Selection Criteria – Availability of Data throughout the Season. The committee continued discussion about making data available to the membership throughout the sports seasons, per 2009 Proposal No. 8. In addition to the procedural and educational steps it listed in February for addressing concerns about the accuracy of the data and education about the selection process, the committee will experiment during 2009-10 with making selection data publicly available via the NCAA Web site.

    It was VOTED

    "That a pilot program be created to provide snapshots of information from the NCAA score-reporting system. The snapshots will be provided in a PDF format during the four ranking periods leading up to selections in the sports of men's and women's soccer, men's and women's basketball, baseball, and softball."

    The championships committee, the sport committees, and the national office championship staff will evaluate the one-year pilot program through feedback generated by surveying coaches and student-athletes and other interested parties in the selected sports.

14. Men's Volleyball. The committee discussed the sponsorship status of men's volleyball, noting that the sport is approaching the minimum number of 50 required to initiate a championship. Sponsorship must be in place for two years before a championship can be created. However, a vote by the membership to create the championship can take place in the second year (January 2011, if sport sponsorship is at the minimum for 2009-10). NCAA staff will begin to look into fundamentals for a championship, including a proposed budget, championships format, and selections requirements.

15. Budget. The championships budget is consistently coming in under budget. Work will begin to look at the 2010-11 budget, anticipating a budget increase in the range of 3-5 percent. Consideration will be given to staffing demands related to new championships programming.

[Note: The meeting recessed at 5:10 p.m.]

Tuesday, June 23

The meeting was called to order at 8:05 a.m. All members were present as noted above.

16. Championships Reports. Mr. Williams provided an update of championship enhancements, including expanded Web casting coverage and other efforts targeting improved student-athlete experience (hospitality areas, photo keepsakes, etc.). Committee members provided additional comments concerning the conduct of the winter and spring championships they attended and higlighted some areas for improvement, including more meaningful banquet content.

17. Single-Sport Conference Automatic Qualification Waiver. The committee reaffirmed the purpose of the single-sport conference automatic qualification waiver and its related administrative process. The committee noted that once a conference is approved for a waiver, the conference does not need to reapply for the waiver on an annual basis unless the original circumstance for receiving the waiver changes. Once a waiver has been approved, the conference is required to complete the automatic qualification form on annual basis and be subject to the grace period requirements (as is the process for multi-sport conferences).

    In addition, the committee approved that the New England Women's Lacrosse Alliance be granted automatic qualification for the 2010 NCAA Division III Women's Lacrosse Championship and that the Midwest Collegiate Hockey Association be granted automatic qualification to the 2010 men's ice hockey championship.

18. 200-Mile In-Region Limit. The committee discussed an issue raised by the University of Chicago concerning their in-region play with DePauw University and Rose-Hulman Institute of Technology. Specifically, the NCAA travel software produces a different distance than it did previously, thereby making the contests beyond the 200-mile limit. It was further noted that in some instances the software generates a difference based on the direction traveled. The committee agreed that a contest shall be considered in-region if the software shows it as in-region for one institution.

19. Championships Fine Money. Mr. Williams noted that fine money collected in conjunction with a championship currently goes into a general fund. The committee suggested the creation of a separate account that rolls over on an annual basis to understand the scale of the funds. Once determined, the committee will discuss how to earmark the funds.

20. Division III Championships Committee Policies and Procedures Manual. The committee reviewed the operating manual and made appropriate updates and revisions. Staff was requested to conduct a full review of the manual and provide an updated version at the committee's September meeting.

21. Individual-Team Sport Fundamentals. The committee agreed to examine the field sizes and related access ratios for the sports of indoor track and field, outdoor track and field, swimming and diving, and wrestling. In addition, the concept of golf and tennis as team sports only was brought up for discussion.

22. Future Meeting Dates.

    a. September 14-16, 2009 (Indianapolis, Indiana).

    b. February 7-9, 2010 (Indianapolis, Indiana).

    c. June 20-23, 2010 (Indianapolis, Indiana).

    The committee identified dates for teleconferences for the 2009-10 academic year as follows: August 18, October 20, November 17, December 15, March 16, April 20, and May 18. All teleconferences will take place at 11 a.m. Eastern.

22. Adjournment. The meeting adjourned at 1 p.m.

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