A G E N D A

The National Collegiate Athletic Association

Division II Presidents Council

NCAA National Headquarters
Indianapolis, Indiana

August 8, 2012
Dinner—6 to 6:30 p.m.
Meeting—6:30 to 9 p.m.

1. Welcome and announcements; Pat O'Brien.

2. Discussion regarding Division II two-year college transfer requirements; Jennifer Smith and Gregg Summers. [Supplement No. 1]

3. Review survey results from student-athlete surveys at spring Division II championships; Gregg Summers. [Supplement No. 2]

4. Review key legislation sponsored by the Presidents Council for the 2013 NCAA Convention; Stephanie Smith. [Supplement No. 3]

5. Recess for evening.

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NCAA National Headquarters
Indianapolis, Indiana

August 9, 2012
9 a.m.

6. Reconvene meeting; O'Brien.

7. Vice-chair report; Tom Haas.

   a. Year-to-date budget-to-actual report. [Supplement No. 4]

   b. April 25, 2012, meeting report. [Supplement No. 5]

   c. Update on the 2012-15 Division II Strategic Plan. [Supplement No. 6]

d. Update from the August 8, 2012, Division II Planning and Finance Committee Meeting.

8. Vice-president of Division II report; Mike Racy.

a. Update regarding progress on Division II 2012 strategic priorities. [Supplement No. 7]

b. Division II Athletics Directors' Mentoring Program.

c. Update regarding membership proposal to expand the size of the Division II Championships Committee.

d. Update regarding new associate director for Division II governance.

9. Review and approve the July 23-24, 2012, Management Council Report; Ann Martin. [Supplement No. 8]

10. Minutes and reports; O'Brien.

a. Summary from April Division II Management Council/Presidents Council meetings. [Supplement No. 9]

b. Division II Administrative Committee actions. [Supplement No. 10]

c. Update and action regarding August 1 Executive Committee meeting and the group's consideration of Division II recommendations.

(1) Recommendation on NCAA International Membership Pilot Program in Division II. [Supplement No. 11-a]

(2) Recommendation regarding international membership compliance with Constitution 3.2.1.1. [Supplement No. 11-b]

(3) Noncontroversial legislation regarding international membership compliance with Constitution 3.2.1.1. [Supplement No. 11-c]

d. Report from the Division II Convention Planning Project Team. [Supplement No. 12]

11. Presidents Council elections.

    a. Region 4 election to replace Dianne Harrison; Haas. [Supplement No. 13]

    b. At-large election to replace Carolyn Mahoney; Haas. [Supplement No. 14]

    c. Vice-chair election/re-election; O'Brien. [Supplement No. 15]

    d. Notice of chair election/reelection in October; Haas. [Supplement No. 16]

12. Recognition of President Mahoney's service to the Presidents Council; All.

13. Future meetings.

    a. October 29-30, 2012; Indianapolis.

    b. January 17, 2013; Grapevine, Texas—in conjunction with 2013 NCAA Convention.

    c. January 17-18, 2013; Grapevine, Texas—2013 NCAA Division II Chancellors and Presidents Summit—in conjunction with 2013 NCAA Convention.

    d. May 1-2, 2013; Indianapolis.

    e. August 7-8, 2013; Indianapolis.

    f. October 29-30; Indianapolis.

14. Other business.

15. Adjournment.

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White Paper Regarding the Review of NCAA Division II Academic Requirements

Purpose.

The NCAA Division II Academic Requirements Committee has recently undertaken a comprehensive review of Division II academic requirements, including initial-eligibility, progress-toward-degree and two-year college transfer requirements. The comprehensive review of the academic requirements is appropriate at this time due to the availability of sufficient data on the academic performance of student-athletes. This new data allows for understanding of how Division II student-athletes perform and the ability to set standards appropriate for the Division II population. Additionally, the division has operated under similar legislation since 1997 when the NCAA federated.

Equally as important, we need to ensure that our academic requirements align with the Division II philosophy and positioning platform, which focus on promoting the academic success of its student-athletes and preparing them to attain a collegiate degree. The Division II approach provides growth opportunities through academic achievement, learning in high-level athletics competition and development of positive societal attitudes in service to the community. The balance and integration of these different areas of learning opportunity provide Division II student-athletes a path to graduation while cultivating a variety of skills and knowledge for life ahead.

Although an ongoing review is being conducted by the NCAA Division I Academic Cabinet (similar to the review being conducted by the Division II Academic Requirements Committee), it is important to keep in mind that the Division II review is ***not*** a reaction to the work that is being done in Division I. The timing is purely coincidental and should not be viewed or reacted to as Division II following the lead of Division I. The discussions and recommendations need to focus on the academic readiness of prospective student-athletes, the success of student-athletes once enrolled at a collegiate institution and the opportunity for access to athletically related financial aid, practice and competition. Any recommendations for legislative amendments will be rooted in that foundation.

The review will occur over the course of a few legislative cycles, and it is anticipated that a package of academic proposals will be voted on at the 2014 NCAA Convention. Over the course of the 18-month review, the committee will seek feedback on concepts from key constituencies, and the academic review will be the topic for the education session at the 2013 NCAA Convention. A task force, comprised of institutional and conference administrators from Division II, has joined the committee in its review, and will assist the committee with development of concepts and proposals. The final legislative recommendations will come from the committee in February and July of 2013. [See Attachment for NCAA Division II Academic Requirements Task Force Roster.]

It is important to keep in mind that the discussions and recommendations by the Academic Requirements Committee and the NCAA Division II Academic Requirements Task Force will be data driven and focus on the following:

1. The academic readiness of prospective student-athletes;

2. The success of student-athletes once enrolled at a collegiate institution;

3. The opportunity for access to athletically related financial aid, practice and competition; and

4. Administrative efficiency.

Any recommendations for legislative amendments will be rooted in this foundation.

Background.

In 1997, the NCAA Division II Academic Performance Census (APC) was launched as a voluntary program to inform discussions on initial and continuing eligibility and other academic issues. The program was created based on the rationale that decisions concerning academic eligibility to compete in NCAA athletics must be scientifically and legally defensible. However, the voluntary program was discontinued in 2002 when the institutional submission rate dipped to 20 percent. The NCAA research staff determined that data from such a small and nonrepresentative set of schools did not provide information that could appropriately inform academic eligibility research in Division II.

In 2006, the NCAA Division II Academic Tracking System (ATS) was created to provide institutions with a web-based tool to track the NCAA Division II Academic Success Rate (ASR) and other academic performance data. In June 2006, the committee discussed the importance of collecting APC data in order to make informed, data-driven decisions regarding initial-eligibility, progress-toward-degree and transfer legislation. The committee approved the resumption of voluntary APC data collection through the ATS and encouraged institutions to participate, beginning the winter of 2006-07. However, only 15 percent of Division II institutions submitted data, resulting in the same representativeness problems as before. As a result, the committee recommended—and the NCAA Division II Management Council and NCAA Division II Presidents Council sponsored— legislation for the 2008 NCAA Convention to require APC data collection. The proposal was adopted by an overwhelming margin. The required collection of this data was seen as an opportunity for a holistic review of eligibility requirements going forward.

In February 2011, the committee received an update on the third year of APC data collection. This was the first set of APC data that included four-year performance for a cohort of student-athletes (2006-07 freshmen). The data included high school core grade-point averages and college entrance exam test scores for all Division II student-athletes, as well as first-year academic outcomes (eligibility and retention rates and grade-point averages) by gender, minority

status and qualifier status (qualifier and partial/nonqualifier). Additionally, the research staff used high school grades and test scores for student-athletes in the 2006-07 freshman cohort to show the percentage of minority and majority student-athletes who would have qualified under several different initial-eligibility standards and the estimated ASR under each standard. (See "APC Data" section for more details.) The committee discussed whether the data are sufficient to support changing the initial-eligibility legislation to a different standard that increases the percentage of minority student-athletes who qualify while having no significant impact on estimated ASR, and whether such a major change would be palatable to the governance structure. The committee directed staff to develop a list of guiding questions, concerns and comments on the topic.

The Division I review has led to the recent adoption of increased initial-eligibility and two-year college transfer requirements. The committee received updates throughout the Division I review, and will continue to monitor the impact of the changes while focusing on the development of a package of proposals for Division II. However, during the review of two-year college transfer requirements, the committee will rely on Division I data, which is much more robust than Division II data. The research staff determined that no significant difference exists between two-year college transfer students who enroll at Division I and II institutions. The Division II membership opted to not collect the same level of data Division I collects due to the administrative burden on institutional staff and the research staff's conclusion that the Division I data will be adequate for this analysis. While the Division I legislation provides the committee with a starting point for the discussions, the committee will make recommendations based on what it determines is appropriate for Division II, and will not simply make recommendations to mirror the Division I legislation as the divisions' needs and philosophies differ. It is crucial that Division II institutions continue to be the choice for two-year college transfers because of the mission and student-athlete experience, and not because the transfer student-athlete did not meet the Division I requirements.

Additionally, with the collection of APC data, the committee has an opportunity to review the progress-toward-degree legislation. With the APC data, a limited comparison can now be made between maintaining eligibility by meeting the progress-toward-degree requirements and graduation rates.

Finally, several foundations and educational associations are currently conducting research and discussions aimed at identifying essential learning outcomes that will lead to college graduation and success afterward, and increasing access to postsecondary education. These organizations include the Lumina Foundation (GOAL 2025), the American Association of State Colleges and Universities and the American Association of Colleges and Universities (LEAP Initiative). While these learning outcomes or benchmarks are helpful for student assessment when there is regular contact with the student and his or her work, it is difficult to apply these concepts to standard-setting on a national basis. The research staff will continue to monitor these initiatives

for concepts and findings that may be useful for continuing discussions of academic preparation and progress and will provide updates to the committee and task force, as necessary.

Initial-Eligibility.

History of Freshman Academic Requirements – NCAA Bylaw 14.3.

The current initial-eligibility legislation was revised in January 2003, effective for student-athletes first entering a collegiate institution full time on or after August 1, 2005. To be eligible for athletics financial aid, practice and competition during the first year of collegiate enrollment, a student-athlete must be certified by the NCAA Eligibility Center as a qualifier. Additionally, a student-athlete who is certified as a partial qualifier is permitted to receive athletics financial aid and practice during the first year of collegiate enrollment; however, a partial qualifier is unable to compete during the first year of collegiate enrollment. Finally, a student-athlete who is certified as a nonqualifier is not eligible to practice or compete in the first academic year, but may receive nonathletics institutional financial aid.

Current legislation defines a qualifier in Bylaw 14.3.1.1 as a high school graduate who presents at least 14 core courses with a minimum cumulative grade-point average of 2.000 and a minimum combined SAT score of 820 or sum score of 68 on the ACT. The 14 core courses must include:

English	3 years
Mathematics	2 years
Natural or physical science (including at least one laboratory course if offered by the high school)	2 years
Additional courses in English, mathematics or natural or physical science	2 years
Social science	2 years
Additional academic courses [in any of the above areas or foreign language, philosophy or nondoctrinal religion (e.g., comparative religion) courses]	3 years

In January 2008, initial-eligibility legislation was amended by the membership. The changes have a delayed effective date and will apply to student-athletes first entering a collegiate institution full time on or after August 1, 2013. The only criteria for qualifier status that was amended included a change to the core-course requirement. Specifically, the number of core courses will increase from 14 core courses to 16 core courses. The 16 core courses must include:

English	3 years
Mathematics	2 years
Natural or physical science (including at least one laboratory course if offered by the high school)	2 years

Additional courses in English, mathematics or natural or physical science	3 years
Social science	2 years
Additional academic courses [in any of the above areas or foreign language, philosophy or nondoctrinal religion (e.g., comparative religion) courses]	4 years

Currently, there are two legislated exceptions to the qualifier requirements. Bylaw 14.3.1.1.1 provides an exception for institutions located in Puerto Rico. The exception allows prospective student-athletes entering an institution located in Puerto Rico to use a minimum combined score on the Prueba de Aptitud Academica verbal and math reasoning sections of 730 to satisfy the test-score requirement.

Bylaw 14.3.1.1.2 provides an early academic certification opportunity for prospective student-athletes who have achieved the following academic criteria:

1. A minimum combined score on the SAT critical reading and math sections of 1000 or a minimum sum score on the ACT of 85; and

2. A core-course grade-point average of 3.000 (based on a maximum of 4.000) in a minimum of 12 core courses on completion of six semesters (or the equivalent). The 12 core courses shall include:

    a. Three core courses in English;

    b. Two in mathematics (at the level of Algebra I or higher);

    c. Two in natural or physical science (including at least one laboratory course if offered at the high school); and

    d. Five additional core courses in any NCAA core area.

The record of the courses and course grades must be certified by the Eligibility Center using either an official high school transcript forwarded directly from the high school or a high school transcript forwarded by an institution's admissions office.

<u>APC Data and Discussions</u>.

During its February 2011 in-person meeting, the committee reviewed data on the “graduation pool” for the 2006 fall Division II freshman student-athletes. The graduation pool is defined as the percent of the group who are known or likely graduates—student-athletes who, at the time the last APC data were submitted in fall 2010, had already graduated, were still enrolled that fall or were still enrolled and eligible when they quit participating in athletics at some point since initial enrollment. Student-athletes who transferred into or out of the institution after fall 2006

are not included in the calculation. (Exception: Those who left while ineligible are included as nongraduates.)

The graduation pool is not strictly comparable to a federal graduation rate because it excludes those who left while eligible. It may approximate an ASR; however; even though it does not include incoming transfers (which the ASR does), the graduation pool for the 2006 freshmen would actually be about one-half point higher if transfers are included. The committee considered the graduation pool as a "baseline" number for comparing how graduation performance may have changed under several possible initial-eligibility standards.

The committee also considered the "decision accuracy" of each initial-eligibility standard. This is the percentage of student-athletes who met the standard and were part of the graduation pool (true positive) or failed to meet the standard and were not part of the graduation pool (true negative). High decision accuracy means that the threshold set by the standard did a good job of separating those who ended up in the graduation pool from those who did not.
The committee reviewed the graduation pool, ineligibility rates and decision accuracy of nearly two dozen initial-eligibility standards. The following types of standards were included:

1. Conjunctive scales. A minimum threshold is required on both core-course grade-point average and test score. For example, the current standard of 2.000 core grade-point average and a minimum combined score of 820 on the SAT is a conjunctive scale.

2. Sliding scales. A higher test score requires a lower minimum core grade-point average, and vice versa. Typically, the scales are set up so that the minimum test score and grade-point average average a certain number of standard deviations below their respective national means. For example, a student-athlete in Division I may become a qualifier by meeting the requirements in the initial-eligibility index (e.g., 3.275 grade-point average and 510 combined SAT or 45 sum ACT; 2.100 grade-point average and 970 combined SAT or 82 sum ACT).

3. Sliding scales with a minimum core grade-point average. These are just like the sliding scales referenced above, but the grade-point average can never drop below 2.000. For example, a student-athlete with a 2.100 core grade-point average and 970 combined SAT or 82 sum ACT would meet the initial-eligibility index requirements and be a qualifier; however, a student-athlete with a 1.900 grade-point average could not be a qualifier no matter how high his or her test scores are.

4. Grade-point-average-only scales. A minimum core grade-point average must be met, and a test score is not considered.

APC data reveal that the graduation pool for the actual Division II 2006 fall first-time freshman cohort was 79.2 percent. Of the student-athletes in this cohort, 17.7 percent of minorities and 7.5

percent overall did not meet the current initial-eligibility standard and were either partial qualifiers or nonqualifiers.

As an example, of the data the committee considered, following are the graduation pools, ineligibility rates and decision accuracy for the conjunctive initial-eligibility scales considered:

Standard	Graduation Pool*	Ineligibility Rates		Decision Accuracy
		Minority	Overall	
2.000 GPA and 700 SAT	81.4%	7.4%	3.3%	80.7%
2.000 GPA and 750 SAT	81.8%	10.6%	4.4%	80.7%
2.000 GPA and 800 SAT	82.1%	15.1%	6.3%	80.0%
2.000 GPA and 820 SAT (current)	82.5%	17.7%	7.5%	79.9%
2.250 GPA and 700 SAT	83.3%	17.4%	8.7%	80.8%
2.250 GPA and 750 SAT	83.6%	19.8%	9.5%	80.7%
2.250 GPA and 800 SAT	83.9%	23.7%	11.2%	80.1%

** Presumes those not meeting standard are removed from cohort.*

Three characteristics of this set of standards were consistent within the other types of standards:

1. Higher graduation pool numbers are accompanied by higher minority and overall ineligibility rates, often to alarming levels.

2. Decision accuracy varies little (range of 79.9 to 81.1 percent). However, it is important to consider that a one percent increase in decision accuracy represents properly predicting graduation for about 275 student athletes (based on the 2006-07 cohort size).

3. The graduation pools for each model are higher than the 79.2 percent in the actual 2006 cohort because these figures are based on excluding those who do not meet the standard from the cohort (not athletes as freshmen). The actual 2006 cohort includes partial qualifiers who received aid as freshmen; slightly over half of partial qualifiers were known or likely graduates.

Essentially, as academic standards are increased, the graduation pool increases. The committee must evaluate whether a minor increase in the graduation pool justifies an increase in the ineligibility rates.

The following models yielded the best combinations of decision accuracy and graduation pool with ineligibility rates comparable to or lower than the current standard:

Standard	Graduation Pool*	Ineligibility Rates		Decision Accuracy
		Minority	Overall	
Sliding Scale [-1.25 mean standard deviation (SD)]	82.2%	12.7%	5.3%	80.9%
Sliding Scale (-1.25 mean SD, 2.000 GPA min.)	82.3%	12.9%	5.6%	80.9%
GPA Only – 2.200	82.7%	12.8%	6.7%	80.9%
Conjunctive – 2.000 GPA and 750 SAT	81.8%	10.6%	4.4%	80.7%
Conjunctive – 2.000 GPA and 820 SAT (current)	82.5%	17.7%	7.5%	79.9%

** Presumes those not meeting standard are removed from cohort.*

This chart illustrates that as many as three initial-eligibility models may result in similar graduation pools as the current standard (if partial/nonqualifiers are removed from the cohort) while resulting in less overall adverse impact, particularly among minorities. These models also do a slightly better job of predicting graduation than the current standard.

The graduation pools are higher when student-athletes not meeting the standards are excluded from the cohort because those student-athletes are much less likely to be in position to graduate after four years. Among partial qualifiers and nonqualifiers in the 2006 cohort, only 6.3 percent had graduated by fall 2010, compared with 22 percent of qualifiers. In addition, one-third of partial and nonqualifiers had left the institution while ineligible (considered nongraduates), compared to just 10.4 percent of qualifiers.

It is worth noting, however, that partial qualifiers and nonqualifiers who transfer from a two- or four-year institution perform better during their first year at the Division II institution than those who enroll straight out of high school. The mean first-year grade-point average for partial and nonqualifiers who transfer is 2.410, compared to 2.150 for nontransfers. First-year eligibility is also higher among transfers, 75.7 to 62.8 percent. So the data indicate that partial and nonqualifiers lower graduation pool numbers (and probably ASRs) when they enter the cohort directly out of high school, but will not have as significant an effect when they persist at another school long enough to transfer.

It is important to fully understand two key aspects of the data before undertaking any review of initial-eligibility standards:

1. The estimates of likely and known graduates (graduation pool) for the prospective initial-eligibility models <u>assume that partial and nonqualifiers are not part of the cohort</u>. The actual 2006 freshman cohort includes partial qualifiers, whose presence reduces the graduation pool by more than three percent.

2. In order to be included in an APC cohort, a student-athlete must either receive athletics aid or be on a squad list in his or her first year at the school.

Therefore, any effort to increase the graduation pool—and, presumably, the ASR—is likely to require making partial qualifiers ineligible for athletics aid. Very minor improvements in the graduation pool can be expected if initial-eligibility standards are increased while retaining aid to partial qualifiers, because some marginal partial qualifiers will become nonqualifiers, who are not part of the cohort.

During its September 2011 in-person meeting, the committee continued its discussion of initial-eligibility requirements. The committee agreed to the following:

1. That an increase in the initial-eligibility requirements is needed and would lead to student-athletes enrolling at Division II institutions better prepared to succeed academically.

2. That access to practice and financial aid for student-athletes and ease of burden for institutional staff members should remain at the forefront of all discussions.

3. That increased initial-eligibility requirements should predict an increase in graduation rates while considering the ineligibility rates resulting from the increased standards.

The committee charged staff with exploring the following options and seeking feedback on each of them:

1. Establishing a sliding scale based on grade-point average and test score.

2. Establishing a grade-point average only requirement.

3. Establishing a conjunctive scale including a minimum grade-point average and minimum test score for a student-athlete to have access to practice and athletically related financial aid.

During its February 2012 in-person meeting, the Academic Requirements Task Force continued the review of initial-eligibility standards begun by the Academic Requirements Committee. The task force reviewed data projecting that several different initial-eligibility standards would yield first-year eligibility rates and Academic Success Rates that are equal to or slightly higher than the current rates, while reducing the ineligibility rate among minority prospective student-athletes. The task force developed initial concepts for membership feedback and input that focus on an initial-eligibility model that indicates increased academic success compared to the current standard, while maintaining access to athletics aid and practice, and limiting adverse impact to currently academically successful student-athletes. Concepts are as follows:

1. The elimination of the test score requirement.

2. Requiring a minimum grade-point average of 2.200 in the legislated core-course requirements to be considered a qualifier for purposes of competition, financial aid and practice during the first academic year in residence.

3. Requiring a minimum grade-point average of 2.000 in the legislated core-course requirement to be considered a partial qualifier for purposes of financial aid and practice only during the first academic year in residence.

In addition to the concepts noted above, the task force agreed to further its review of initial-eligibility models that incorporate a test score (e.g., sliding scale; stair-step model). The task force directed staff to prepare additional concepts that include a test score for its review in September 2012.

Two-Year College Transfers.

History of Two-Year College Transfer Regulations – Bylaw 14.5.4.

The two-year transfer legislation was adopted in January 2003, effective August 1, 2003. The legislation was subsequently revised in 2004 and 2005, with the most significant revisions occurring in 2007 and 2011.

In 2007, the committee recommended a revision to the two-year transfer legislation to allow a qualifier with no previous attendance at a four-year collegiate institution to be eligible for competition during the student-athlete's first year in residence at the certifying institution, if the student-athlete spent at least one full-time semester or one full-time quarter in residence at the two-year institution. Also, the student-athlete must present a minimum grade-point average of 2.000 and satisfactorily complete an average of at least 12-semester or quarter hours of transferable degree credit for each full-time academic term of attendance at the two-year college. The original two-year college transfer rules continue to apply to all other qualifiers, partial qualifiers and nonqualifiers.

In 2011, the two-year transfer legislation was amended to include additional requirements for partial qualifiers or nonqualifiers. The additional requirements included earning a minimum of six-semester or eight-quarter hours of transferable English credit and three-semester or four-quarter hours of transferable math credit. The legislation includes an exception for a two-year college transfer student who graduates from the two-year college or who has previous four-year college attendance.

The current two-year transfer legislation (Bylaw 14.5.4.1) for a qualifier who has never attended a four-year institution previously states a student-athlete is eligible for competition, practice and athletics aid during the first academic year in residence at the certifying institution provided:

1. The student-athlete has attended the two-year college as a full-time student for at least one full-time semester or one full-time quarter (excluding summer sessions);

2. The student-athlete has satisfactorily completed an average of at least 12-semester or 12-quarter hours of transferable credit acceptable toward any baccalaureate degree program at the certifying institution for each full-time academic term of attendance at the two-year college; and

3. The student-athlete has presented a cumulative minimum grade-point average of 2.000 (see Bylaw 14.5.4.4.3.2).

The current two-year transfer legislation (Bylaw 14.5.4.2) for all other qualifiers, partial qualifiers and nonqualifiers states a student-athlete is eligible for competition, practice and athletics aid during the first academic year in residence at the certifying institution provided:

1. The student-athlete has attended the two-year college as a full-time student for at least two semesters or three quarters (excluding summer sessions); and

2. The student-athlete has satisfied one of the following provisions:

    a. Graduated from the two-year college. At least 25 percent of the credit hours used to fulfill the student's academic degree requirements must be earned at the two-year college that awards the degree per Bylaw 14.5.4.4.4; or

    b. Satisfactorily completed an average of at least 12-semester or 12-quarter hours of transferable degree credit acceptable toward any baccalaureate degree program at the certifying institution for each academic term of full-time attendance with a cumulative minimum grade-point average of 2.000 (see Bylaw 14.5.4.4.3.2).

In addition to the requirements specified in Bylaw 14.5.4.2, a two-year transfer who is either a partial qualifier or nonqualifer must also have a minimum of six-semester or eight-quarter hours of transferable English credit and three-semester or four-quarter hours of transferable math credit. Remedial English and math courses may not be used to satisfy this requirement.

<u>Two-Year College Transfer Data and Discussions</u>.

The first year of APC data review revealed that student-athletes who transferred into Division II institutions from two-year colleges had significantly lower high school grade-point averages and

test scores and displayed lower first-year academic performance at the Division II institution than their four-year transfer and nontransfer counterparts. The following table illustrates the differences in high school and first-year performance by transfer status for the Division II APC cohorts of 2006-2009 (fall entrants only):

	Mean High School GPA	**Mean SAT**	**Mean First Year GPA**	**First Year Ineligible**	**First Year 0/2***
Nontransfers	3.160	1010	2.740	13.1%	8.6%
Two-Year Transfers	2.990	948	2.650	16.7%	10.6%
Four-Year Transfers	3.150	991	2.800	11.9%	7.3%

** 0/2 means ineligible and not retained.*

This was not unexpected, given that several years of similar data collection in Division I revealed the same pattern. In fact, the issue was significant enough that Division I embarked on a special supplementary data collection for two-year transfers in selected sports beginning in the fall 2009.

At its September 2009 meeting, the Academic Requirements Committee recommended establishing a two-year pilot program to collect additional data in the APC on all two-year college transfer student-athletes in the sports of baseball, men's and women's basketball and football. The Management Council referred the issue back to the committee, expressing concern about the institutional burden involved. In February 2010, the committee received an update on the Division I data collection and discussed whether that data could be used in lieu of a separate Division II collection. Staff indicated that the NCAA Research Committee suggested the Division I data could be applicable to Division II, and added that the relationships between data should be the same across the two divisions. That is, there was no reason to believe that an academic variable, such as two-year-college grade-point average, would be predictive of success at Division I but not at Division II. The committee agreed to rely on Division I data in future discussions regarding eligibility requirements for two-year college transfers.

The applicability of the Division I data to the Division II analysis was further supported by APC data reviewed in February 2011, which revealed that two-year transfers into Division II institutions have high school grades and test scores and first-year grade-point averages that are very similar to those of Division I two-year transfers:

	Mean High School GPA	Mean SAT	Mean First Year GPA
Division I*	3.020	941	2.710
Division II*	2.970	942	2.640

** Fall 2009 enrollees from two-year colleges only.*

The Division I data on two-year college transfers show the following relationships between academic performance at the two-year college and success at the four-year institution:

1. Two-year-college grade-point average is the *strongest predictor* of first-year success at the four-year institution. Ineligibility rates decrease significantly as two-year-college grade-point averages increase.

2. The number of physical education activity credits at the two-year college has a significant *negative relationship* with four-year college success. In other words, student-athletes with *fewer* physical education activity credits have *better* academic performance after transferring to the four-year institution.

3. Core credits in English, math and science from the two-year college are predictive of four-year college success. Science credits, in particular, are a strong predictor of success.

During its September 2011 in-person meeting, the committee continued its discussion of two-year transfer requirements and agreed to the following:

1. That an increase in the two-year college transfer requirements is needed and would lead to transfer student-athletes enrolling at Division II institutions better prepared to succeed academically.

2. That access to practice and financial aid for two-year college transfers and ease of burden for institutional staff members should remain at the forefront of all discussions.

3. That feedback from the two-year college community is a critical component to the success of any legislative amendments due to the work that the community does in ensuring two-year college transfer student-athletes are aware of, and educated about, NCAA transfer legislation.

The committee charged staff with exploring the following concepts and seeking feedback on each of them:

1. The addition of transferable degree credit in a natural or physical science.

2. Establishing a limit on the number of physical education courses that may be used to certify the transferable degree credit of a two-year college transfer.

3. Establishing a grade-point average for access to practice and athletically related financial aid and a separate grade-point average for access to practice, athletically related financial aid and competition. For example, a student-athlete who earned a 2.000 grade-point average would have access to practice and athletically related financial aid only, while a student-athlete who earned a 2.500 grade-point average and meets all other requirements would have access to practice, athletically related financial aid and competition.

During its February 2012 in-person meeting, the task force continued the review of two-year college transfer standards begun by the committee. The task force developed initial concepts for membership and two-year community feedback and input. In developing the concepts, the task force reviewed data that highlighted the academic underperformance of two-year college transfers at Division II institutions relative to non-transfers and transfers from four-year institutions. Additionally, the task force reviewed data indicating that grade-point average and completion of a core-course curriculum of math, English, and natural or physical science at the two-year institution are positively correlated with academic success at the four-year institution, while the number of transferable physical education activity credits is negatively correlated with success (i.e., student-athletes who transfer more physical education activity credits are less likely to succeed). Concepts are as follows:

1. For qualifiers with no previous attendance at a four-year institution and qualifiers with previous four-year attendance not meeting the Associate of Arts (A.A.) or equivalent degree requirement:

    a. Increasing the current grade-point-average requirement of 2.000 to 2.300; and

    b. Limiting physical education activity credits for purposes of meeting applicable transferable degree requirements and grade-point-average requirements to two credit hours.

        - Student-athletes enrolling in a physical education degree program or degree program in education that requires a physical education activity course(s) may use up to the minimum credits required for the degree program.

2. For partial qualifiers and nonqualifiers not meeting the A.A. or equivalent degree requirement:

a. Increasing the current grade-point-average requirement of 2.000 to 2.300;

b. Limiting physical education activity credits for purposes of meeting applicable transferable degree requirements and grade-point-average requirements to two credit hours;

- Student-athletes enrolling in a physical education degree program or degree program in education that requires a physical education activity course(s) may use up to the minimum credits required for the degree program.

c. Adding three semester/four quarter hours of transferable natural or physical science to the currently applicable English and math requirements; and

d. Permitting nonqualifiers who do not meet the new increased standard to receive athletics aid and practice during the first academic year in residence if they meet all other requirements and have a grade-point average at or above the current 2.000.

3. In addition, the task force requested membership input regarding a concept for those student-athletes who earn an A.A. or equivalent degree. In addition to earning an A.A. or equivalent degree, a partial or nonqualifier would be required to meet the following to be immediately eligible for competition:

a. Completion of a core-credit curriculum (six semester/eight quarter hours of transferable English, three semester/four quarter hours of transferable math and three semester/four quarter hours of natural or physical science); and;

b. A 2.300 grade-point average in all transferable hours.

- A nonqualifier who earned an A.A. or equivalent degree and the core-credit curriculum but did not meet the 2.300 grade-point average requirement would be eligible to receive athletics aid and practice during their first year of academic residence with a grade-point average at or above 2.000.

(Note: The above concepts are being recommended as additional standards to the current two-year college transfer requirements.)

Progress-Toward-Degree.

History of Progress-Toward-Degree Requirements – Bylaw 14.4.

The current progress-toward-degree legislation was revised in January 1992. The legislation was revised again in January 2004 to include the six-hour requirement on a term-by-term basis.

The current progress-toward-degree legislation requires a student-athlete to meet the following academic requirements in order to be eligible for athletics competition:

[Note: A student-athlete's eligibility for practice is determined by full-time enrollment status set forth in Bylaw 14.1.8, and eligibility for financial aid is determined by legislation set forth in Bylaw 15.]

1. Credit-Hour Requirements – Bylaw 14.4.3.1.

   a. Satisfactory completion of six-semester or six-quarter hours of academic credit the preceding regular academic term in which the student-athlete has been enrolled full time at any collegiate institution;

   b. For a midyear transfer student-athlete, for a student-athlete following the student-athlete's first academic year in residence or after the student-athlete has used one season of eligibility in any sport at the certifying institution, the certification shall be determined by the student-athlete's academic record in existence at the beginning of the fall term or at the beginning of any other regular term of that academic year, based on:

      (1) Averaging method: Satisfactory completion before each fall term of a cumulative total of academic semester or quarter hours equivalent to an average of at least 12-semester or quarter hours during each of the previous academic terms in academic years in which the student-athlete has been enrolled in a term or terms; or

      (2) Actual method: Satisfactory completion of 24-semester or 36-quarter hours of academic credit since the beginning of the previous fall term or since the beginning of the certifying institution's preceding regular two semesters or three quarters.

2. Minimum Grade-Point Average Requirements – Bylaw 14.4.3.2.

   A student-athlete shall meet the minimum grade-point average requirements by achieving the following cumulative minimum grade-point average (based on a maximum of 4.000) at the beginning of the fall term or at the beginning of any other regular term of that academic year, based on the student-athlete earning:

a. 24-semester or 36-quarter hours: 1.800;

b. 48-semester or 72-quarter hours: 1.900;

c. 72-semester or 108-quarter hours: 2.000; and

d. 96-semester or 144-quarter hours: 2.000.

There are multiple exceptions and waivers available for a student-athlete who does not meet the progress-toward-degree requirements. (See Bylaws 14.4.3.4 through 14.4.3.8 for an exhaustive list of exceptions and waivers.)

During its September 2011 in-person meeting, the committee received an overview of the current progress-toward-degree legislation and during its February 2012 in-person meeting, the task force engaged in initial discussions and data review regarding progress-toward degree standards. The task force reiterated the Division II core value of student-athlete progression and achievement of a baccalaureate degree as foundational in terms of this review, and it identified for additional research and future meeting discussions several specific progress-toward-degree areas that may enhance graduation. There is currently no consensus regarding the viability of any of these areas and future meetings will be necessary to determine any concepts for membership input. These areas include:

1. Requiring nine credit hours per term of full-time attendance;

2. Requiring a term-by-term grade-point average minimum;

3. Review of the averaging method as an alternative to the actual method for credit-hour certification;

4. Review of percentage-of-degree models; and

5. Review of a four-year graduation model.

Conclusions and Next Steps.

It is important to recognize how these three areas work together when considering changes to the legislation. The initial-eligibility and progress-toward-degree requirements work together as part of a seamless eligibility model. The initial-eligibility requirements assist in determining first-year outcomes for freshman student-athletes. Next, the student-athlete is subject to the progress-toward-degree requirements. The progress-toward-degree requirements are designed to assist in

predicting graduation success. With the ultimate goal of graduation, these requirements work together to ensure student-athletes are successful each year of enrollment and move the student-athlete toward graduation within 10 semesters or 15 quarters of full-time enrollment.

Finally, two-year transfer requirements also assist in determining first-year outcomes for transfer student-athletes. Once the student-athlete is subject to the progress-toward-degree legislation, it is possible to predict graduation success.

It is essential to consider each of these requirements individually, but it is critical to look at the requirements together as they all work together to move a student-athlete toward the ultimate goal of graduation.

Timeline for Review.

February 2011	Initial review of current initial-eligibility requirements and data collected through APC.
July 2011	Initial review of Division I two-year transfer proposals.
September 2011	Continued discussion regarding initial-eligibility requirements and initial discussions on progress-toward-degree requirements and Division II two-year transfer requirements.
November 2011	Faculty Athletics Representatives Association (FARA): introduced to ARC's review of the academic requirements.
January 2012 (NCAA Convention)	Presidents Council/Management Council joint meeting: introduced to Academic Requirements Committee's review of academic requirements.
February 2012	➢ First meeting with Academic Requirements Task Force. ➢ Continued discussion regarding initial-eligibility, progress-toward-degree and two-year transfer requirements. ➢ Initial recommendations developed.
March 2012 through December 2012	➢ Continual review and discussions by the Academic Requirements Committee and other governance groups. ➢ Continual review and feedback by the Division II membership, including but not limited to the Athletic Directors Association, Conference Commissioners Association, FARA and coaches associations.
January 2013 (NCAA Convention)	➢ Educational session regarding potential legislative changes to academic requirements. ➢ Division II Chancellors and Presidents Summit to review and discuss potential legislative changes to academic requirements.
February and July 2013	Committee meeting and summer teleconference to finalize legislative proposals; may add additional in-person meeting if necessary.
January 2014 (NCAA Convention)	Legislative proposals considered by Division II membership.

2012 NCAA Division II Life in the Balance Survey of Student-Athletes: Overall Results

June 22, 2012

1. In which championship are you participating?

Answer	Response	%
Baseball	212	40%
Men's Golf	5	1%
Women's Golf	12	2%
Women's Lacrosse	47	9%
Softball	94	18%
Men's Tennis	22	4%
Women's Tennis	10	2%
Men's Track and Field	69	13%
Women's Track and Field	62	12%
Total	**533**	**100%**

2. How satisfied or dissatisfied are you with the following:

Question	Completely Satisfied	Satisfied	Somewhat Satisfied	Somewhat Dissatisfied	Dissatisfied	Completely Dissatisfied	Responses
Your overall college experience	224 (42%)	262 (49%)	37 (7%)	7 (1%)	1 (0%)	2 (0%)	533
Your overall college academic experience	146 (27%)	286 (54%)	87 (16%)	11 (2%)	2 (0%)	0 (0%)	532
Your overall college social experience	209 (40%)	225 (43%)	62 (12%)	17 (3%)	12 (2%)	1 (0%)	526

3. Based on what you know about the Division II intercollegiate experience, would you recommend it to a high school student?

Answer	Response	%
Yes, I definitely would	367	69%
Yes, I probably would	148	28%
I'm not sure	10	2%
No, I probably would not	5	1%
No, I definitely would not	0	0%
Total	**530**	**100%**

4. Please indicate your level of agreement or disagreement with the following statements:

Question	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Responses
My athletic commitments sometimes make it difficult to participate in other activities on campus	141 (27%)	259 (49%)	80 (15%)	43 (8%)	8 (2%)	531
I would like to be able to spend more time working with my coaches	53 (10%)	151 (29%)	242 (46%)	65 (12%)	17 (3%)	528
I am satisfied with the amount of time I am able to commit to my studies	47 (9%)	249 (47%)	157 (30%)	66 (12%)	10 (2%)	529
I am able to find an appropriate balance between academics and extracurricular activities	68 (13%)	265 (50%)	136 (26%)	53 (10%)	7 (1%)	529
I would like to be able to spend more time on athletics	96 (18%)	154 (29%)	219 (41%)	52 (10%)	9 (2%)	530
I am able to attend important campus events such as orientation, academic convocations, etc.	53 (10%)	197 (37%)	178 (34%)	77 (15%)	23 (4%)	528

5. While school was in session during the season, picture the weekday (Monday to Friday) that most felt like your "typical" day on campus. On that day, how many hours did you spend on each of the following activities?

Question	0 hrs.	1 hr.	2 hrs.	3 hrs.	4 hrs.	5 hrs.	6 hrs.	7 hrs.	8+ hrs.	Responses
Attending class, lab, discussion groups, etc.	4 (1%)	11 (2%)	33 (6%)	165 (32%)	147 (28%)	66 (13%)	31 (6%)	16 (3%)	49 (9%)	522
Studying or academic work outside of class.	10 (2%)	97 (19%)	156 (30%)	101 (19%)	74 (14%)	39 (7%)	24 (5%)	4 (1%)	18 (3%)	523
Sport commitments: Athletic Activities (Practicing, training, competing, training room, etc.)	0 (0%)	3 (1%)	30 (6%)	147 (28%)	179 (34%)	55 (11%)	30 (6%)	7 (1%)	72 (14%)	523
Sport commitments: Non-Athletic Activities (Meetings with coaches, team functions, film study, etc.)	77 (15%)	253 (48%)	100 (19%)	33 (6%)	22 (4%)	12 (2%)	12 (2%)	6 (1%)	8 (2%)	523
Other extracurricular activities.	135 (26%)	162 (31%)	121 (23%)	48 (9%)	25 (5%)	7 (1%)	14 (3%)	4 (1%)	4 (1%)	520
A job (for pay).	410 (78%)	21 (4%)	29 (6%)	17 (3%)	17 (3%)	13 (2%)	10 (2%)	0 (0%)	6 (1%)	523
Socializing, relaxing, family.	27 (5%)	128 (25%)	161 (31%)	96 (18%)	40 (8%)	30 (6%)	9 (2%)	7 (1%)	22 (4%)	520
Sleeping.	4 (1%)	5 (1%)	3 (1%)	8 (2%)	14 (3%)	50 (10%)	106 (20%)	179 (34%)	155 (30%)	524

6. While school was in session during your season, picture what your weekends were like. In total (that is, adding up your commitments for Saturday and Sunday, how many hours did you spend on each of the following activities during a typical weekend on campus?

Question	0 hrs.	1 - 2 hrs.	3 - 4 hrs.	5 - 6 hrs.	7 - 8 hrs.	9 - 10 hrs.	11 - 12 hrs.	13 - 14 hrs.	15+ hrs.	Responses
Attending class, lab, discussion groups, etc.	388 (74%)	72 (14%)	24 (5%)	13 (2%)	9 (2%)	5 (1%)	5 (1%)	3 (1%)	3 (1%)	522
Studying or academic work outside of class.	25 (5%)	152 (29%)	183 (35%)	101 (19%)	32 (6%)	16 (3%)	8 (2%)	4 (1%)	1 (0%)	522
Sport commitments: Athletic Activities (Practicing, training, competing, training room, etc.)	10 (2%)	48 (9%)	106 (20%)	116 (22%)	93 (18%)	57 (11%)	32 (6%)	20 (4%)	42 (8%)	524
Sport commitments: Non-Athletic Activities (Meetings with coaches, team functions, film study, etc.)	105 (20%)	271 (52%)	75 (14%)	33 (6%)	20 (4%)	9 (2%)	2 (0%)	0 (0%)	4 (1%)	519
Other extracurricular activities.	122 (23%)	163 (31%)	129 (25%)	53 (10%)	28 (5%)	19 (4%)	2 (0%)	1 (0%)	3 (1%)	520
A job (for pay).	429 (83%)	24 (5%)	23 (4%)	20 (4%)	8 (2%)	4 (1%)	7 (1%)	1 (0%)	3 (1%)	519
Socializing, relaxing, family.	17 (3%)	95 (18%)	141 (27%)	123 (24%)	59 (11%)	38 (7%)	17 (3%)	8 (2%)	25 (5%)	523
Sleeping.	4 (1%)	6 (1%)	10 (2%)	47 (9%)	141 (27%)	69 (13%)	49 (9%)	77 (15%)	121 (23%)	524

7. During the season, how much time in a typical week (including weekends) do you spend away from campus due to athletics competition?

Answer	Response	%
No time spent away / Didn't travel	15	3%
One-half day or less away per week	22	4%
1 day away per week	107	21%
2 days away per week	188	36%
3 days away per week	141	27%
4 or more days away per week	44	9%
Total	**517**	**100%**

8. If you had one extra hour each day during the school year that you could use any way that you wanted, on what one activity (other than sleeping) would you most want to spend it? (Fill in only one circle)

Answer	Response	%
My classwork or other educational opportunities	73	14%
Sport / exercise	93	18%
An extracurricular activity	30	6%
Spending time with family	62	12%
A job	24	5%
Socializing with friends	136	26%
Relaxing by myself	98	19%
Total	**516**	**100%**

9. During your most recent athletic season, how many classes did you miss on average each week for any reason (practice, travel, competition, skipped)?

Answer	Response	%
None	53	10%
1 class	125	24%
2 classes	142	27%
3 classes	98	19%
4 classes	52	10%
5 classes	23	4%
6+ classes	25	5%
Total	**518**	**100%**

10. When did you begin to participate in Division II athletics?

Answer	Response	%
Before 2007-08 Academic Year (GO TO QUESTION #11)	6	1%
2007-08 Academic Year (GO TO QUESTION #11)	31	6%
2008-09 Academic Year (GO TO QUESTION #11	72	14%
2009-10 Academic Year (GO TO QUESTION #11)	97	19%
2010-11 Academic Year (SKIP QUESTION #11; GO TO QUESTION #12)	164	31%
2011-12 Academic Year (SKIP QUESTION #11; GO TO QUESTION #12)	152	29%
Total	**522**	**100%**

11. In the fall of 2010, new rules went into effect in Division II that changed the playing and practice seasons (i.e. number of games, practice start dates) in most sports. The following questions seek to gain your perspectives on those rules changes. Please express your level of agreement or disagreement with the following statements: The changes enacted in 2010 allowed me to...

Question	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Responses
Enjoy more free time	21 (8%)	83 (32%)	118 (46%)	27 (10%)	9 (3%)	258
Participate in other athletic activities that were not related to my team (e.g., attend another team's games, participate in intramurals)	13 (5%)	61 (24%)	126 (49%)	43 (17%)	14 (5%)	257
Continue to develop athletically as I had in the past	37 (14%)	131 (51%)	81 (32%)	6 (2%)	1 (0%)	256
Engage in more community activities than I had in the past	11 (4%)	60 (24%)	137 (54%)	36 (14%)	10 (4%)	254
Perform better academically	24 (9%)	78 (31%)	121 (48%)	26 (10%)	5 (2%)	254
Participate in more non-athletically related campus activities than I was able to before	10 (4%)	55 (22%)	142 (56%)	37 (15%)	10 (4%)	254
Carry on as I had before; I did not notice any change in my time commitments.	41 (16%)	85 (33%)	100 (39%)	19 (7%)	10 (4%)	255

PRESIDENTS COUNCIL

Attached for your review are the legislative drafts of the proposals being sponsored by the NCAA Division II Presidents Council for the 2013 NCAA Convention. Proposal No. 2013-6 is new for review in legislative format. This proposal was previously reviewed and approved by the NCAA Division II Management Council and NCAA Division II Presidents Council in concept, but has not yet been approved in legislative form.

Presidents Council Sponsored Proposals for the 2013 NCAA Convention

Title: RECRUITING -- LETTER-OF-INTENT PROGRAMS, FINANCIAL AID AGREEMENTS -- SUBMISSION OF TRANSCRIPT TO THE NCAA ELIGIBILITY CENTER BEFORE SIGNING

Convention Year: 2013

Effective Date: August 1, 2013, for any signing period on or after August 1, 2013.

Official Notice Number: 2013-1

Source: NCAA Division II Presidents Council [Management Council (Academic Requirements Committee)].

Category: Presidents Council

Topical Area: Recruiting

Status: Ready for Convention Vote

Intent: To specify that an institution shall not permit a high school prospective student-athlete (other than a prospective student-athlete who attends a secondary school in a foreign country) to sign a National Letter of Intent or an institution's written offer of athletically related financial aid until the NCAA Eligibility Center has received an official high school transcript for each high school the prospective student-athlete has attended through his or her sixth semester (or equivalent) of enrollment.

Bylaws: Amend 13.9, as follows:

13.9 Letter-Of-Intent Programs, Financial Aid Agreements.

[13.9.1 through 13.9.2.1 unchanged.]

13.9.3 Submission of Transcript to the NCAA Eligibility Center Before Signing. An institution shall not permit a high school prospective student-athlete to sign a National Letter of Intent (NLI) or an institution's written offer of athletically related financial aid until the NCAA Eligibility Center has received an official high school transcript for each high school the prospective student-athlete has attended through his or her sixth semester (or equivalent) of enrollment. This provision does not apply to a prospective student-athlete who attends a secondary school in a foreign country. [D]

[13.9.3 through 13.9.3.2 renumbered as 13.9.4 through 13.9.4.2, unchanged.]

Rationale: Current legislative requirements that must be met before a written offer of athletically related aid may be provided have greatly improved the academic information shared between prospective student-athletes and institutions, as well as with the NCAA Eligibility Center. This proposal is intended to continue the pattern of facilitating academic information sharing in a timely manner while minimizing overall administrative burden. Ensuring that six-semester transcripts are available for evaluation prior to a prospective student-athlete's signing of a National Letter of Intent or an institution's written offer of

financial aid will allow for identification of potential academic issues regarding initial-eligibility requirements and timely discussion of academically sound solutions. To assist with the goal of this proposal, the NCAA Eligibility Center will conduct preliminary evaluations of six-semester transcripts even if a test score is not on file for a prospective student-athlete. Additionally, prospective student-athletes who qualify for early academic certification will be identified and processed in a manner that will allow for campus and NCAA resources to be appropriately allocated in relation to final eligibility certifications.

Review History:

September 16, 2011: Recommends Approval - Academic Requirements Committee

October 18, 2011: Approved in Concept - Management Council

October 27, 2011: Approved in Concept - Presidents Council

January 11, 2012: Approved in Legislative Format - Management Council

January 12, 2012: Approved in Legislative Format - Presidents Council

Title: ELIGIBILITY -- GENERAL ELIGIBILITY REQUIREMENTS -- FULL-TIME ENROLLMENT -- REQUIREMENT FOR PRACTICE OR COMPETITION -- EXTENSION COURSES -- NONTRADITIONAL COURSES

Convention Year: 2013

Effective Date: August 1, 2013

Official Notice Number: 2013-2

Source: NCAA Division II Presidents Council [Management Council (Academic Requirements Committee)].

Category: Presidents Council

Topical Area: Eligibility

Status: Ready for Convention Vote

Intent: To specify that enrollment in a nontraditional course (e.g., distance-learning, correspondence, extension, Internet/virtual courses, independent study or any other course or credit that is not earned in a face-to-face classroom environment with regular interaction between the instructor and the student) offered by the certifying institution may be used to satisfy the full-time enrollment requirement for competition, provided specified conditions are met.

Bylaws: Amend 14.1.8.1, as follows:

14.1.8.1 Requirement for Practice or Competition. To be eligible for practice or competition, a student-athlete shall be enrolled in at least a minimum full-time program of studies leading to a baccalaureate or equivalent degree as defined by the institution, which for purposes of this bylaw and its subsections shall not be less than 12-semester or -quarter hours, regardless of the institution's definition of a minimum full-time program of studies. [D for practice only]

[14.1.8.1.1 through 14.1.8.1.5 unchanged.]

14.1.8.1.6 ~~*Extension Courses. A student-athlete may use a combination of hours taken in residence during a regular term and extension courses taken from the certifying institution during that term to meet the minimum 12-hour enrollment requirement, provided the institution considers enrollment in such extension courses as regular course enrollment for all students during term time.*~~ **Nontraditional Courses. Enrollment in a nontraditional course (e.g., distance-learning, correspondence, extension, Internet/virtual courses, independent study or any other courses or credit that is not earned in a face-to-face classroom environment with regular interaction between the instructor and the student) offered by the certifying institution may be used to satisfy the full-time enrollment requirement for competition, provided the following conditions are met:**

(a) The course is available to any student at the institution;

(b) The student-athlete enrolls in the course in the same manner as is available to any student;

(c) Enrollment in the course occurs within the institution's regular enrollment periods (preregistration or drop-add period) in accordance with the institution's academic calendar and applicable policies and procedures; and

(d) The course is conducted during the institution's regular academic schedule (term time) in accordance with the institution's academic calendar and applicable policies and procedures.

[Remainder of 14.1.8.1 unchanged.]

Rationale: In light of the prevalence and acceptance of nontraditional courses throughout postsecondary education, it is appropriate to modernize the guidelines regarding the various methods of course delivery. This proposal clarifies the opportunity for student-athletes to take legitimate nontraditional coursework, but also recognizes the potential for academic misconduct and provides safeguards against misuse to meet eligibility requirements. In general, student-athletes should be provided with similar access to nontraditional courses as all students at their respective institutions in order to fulfill the full-time enrollment requirements, provided the institution considers enrollment in such a course as regular course enrollment for all students. This proposal also includes baseline standards for nontraditional courses to minimize the potential for misuse. Finally, this proposal respects institutional discretion and authority in setting course content and curriculum and relies on institutional integrity and security with regard to the delivery of nontraditional courses.

Review History:

September 16, 2011: Recommends Approval - Academic Requirements Committee

October 18, 2011: Approved in Concept - Management Council

October 27, 2011: Approved in Concept - Presidents Council

January 11, 2012: Approved in Legislative Format - Management Council

January 12, 2012: Approved in Legislative Format - Presidents Council

Title: ELIGIBILITY -- PROGRESS-TOWARD-DEGREE REQUIREMENTS -- REGULATIONS FOR ADMINISTRATION OF PROGRESS TOWARD DEGREE -- NONTRADITIONAL COURSES

Convention Year: 2013

Effective Date: August 1, 2013

Official Notice Number: 2013-3

Source: NCAA Division II Presidents Council [Management Council (Academic Requirements Committee)].

Category: Presidents Council

Topical Area: Eligibility

Status: Ready for Convention Vote

Intent: To specify that nontraditional courses (e.g., distance-learning, correspondence, extension, Internet/virtual courses, independent study or any other course or credit that is not earned in a face-to-face classroom environment with regular interaction between the instructor and the student) completed at an institution other than the certifying institution, may be used to meet progress-toward-degree requirements, provided specified conditions are met.

Bylaws: Amend 14.4.3.3, as follows:

14.4.3.3 Regulations for Administration of Progress Toward Degree.

[14.4.3.3.1 through 14.4.3.3.3 unchanged.]

14.4.3.3.4 ~~*Correspondence, Extension, and Distance-Learning Courses from Another Institution. Correspondence, extension, distance-learning and credit-by-examination courses taken from*~~ **Nontraditional Courses from Another Institution. Nontraditional courses (e.g., distance-learning, correspondence, extension, Internet/virtual courses, independent study or any other course or credit that is not earned in a face-to-face classroom environment with regular interaction between the instructor and the student) complete at** an institution other than the one in which a student-athlete is enrolled as a full-time student may be used in determining progress toward degree**,** provided ~~*the course is taken at an accredited institution and the certifying institution accepts the course as transferable degree credit.*~~ **the following conditions are met:**

(a) The course is available to any student at the certifying institution;

(b) The student-athlete enrolls in the course in the same manner as is available to any student; and

(c) Enrollment in the course occurs within the offering institution's regular enrollment periods (preregistration or drop-add period) in accordance with the institution's academic calendar and applicable policies and procedures.

[Remainder of 14.4.3.3 unchanged.]

Rationale: In light of the prevalence and acceptance of nontraditional courses throughout postsecondary education, it is appropriate to modernize the guidelines regarding the various methods of course delivery. This proposal clarifies the opportunity for student-athletes to take legitimate nontraditional coursework, but also recognizes the potential for academic misconduct and provides safeguards against misuse to meet eligibility requirements. In general, student-athletes should be provided with similar access to nontraditional courses from any institution, as is the case for all students at their respective institutions, in order to fulfill graduation requirements for all students. This proposal also includes baseline standards for nontraditional courses to minimize the potential for misuse. Finally, this proposal respects institutional discretion and authority in setting course content and curriculum, and relies on institutional integrity and security with regard to the delivery of nontraditional courses.

Review History:

September 16, 2011: Recommends Approval - Academic Requirements Committee

October 18, 2011: Approved in Concept - Management Council

October 27, 2011: Approved in Concept - Presidents Council

January 11, 2012: Approved in Legislative Format - Management Council

January 12, 2012: Approved in Legislative Format - Presidents Council

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Title: PLAYING AND PRACTICE SEASONS -- WOMEN'S BOWLING -- PRESEASON PRACTICE AND FIRST DATE OF COMPETITION -- OCTOBER 1

Convention Year: 2013

Effective Date: August 1, 2013

Official Notice Number: 2013-4

Source: NCAA Division II Presidents Council [Management Council (Championships Committee)].

Category: Presidents Council

Topical Area: Playing and Practice Seasons

Status: Ready for Convention Vote

Intent: In women's bowling, to specify that an institution shall not commence practice sessions or engage in its first date of competition with outside competition prior to October 1.

A. Bylaws: Amend 17.4.2, as follows:

17.4.2 Preseason Practice. A member institution shall not commence practice sessions in bowling before ~~*September 7 or the institution's first day of classes for the fall term, whichever is earlier*~~ **October 1**.

B. Bylaws: Amend 17.4.3, as follows:

17.4.3 First Date of Competition.

A member institution shall not engage in its first date of competition (game or scrimmage) with outside competition in bowling before ~~*September 7 or the institution's first day of classes for the fall term, whichever is earlier*~~ **October 1**.

Rationale: This proposal would standardize the first permissible dates of preseason practice and competition, and it would minimize the pressure to begin the season early in the academic year.

Review History:

September 12, 2011: Recommends Approval - Championships Committee

October 17, 2011: Approved in Concept - Management Council

October 27, 2011: Approved in Concept - Presidents Council

January 11, 2012: Approved in Legislative Format - Management Council

January 12, 2012: Approved in Legislative Format - Presidents Council

Title: AWARDS AND BENEFITS -- AWARDS -- PURCHASE RESTRICTIONS -- STUDENT CONTRIBUTION TO PURCHASE UP TO SPECIFIED VALUE LIMITATIONS

Convention Year: 2013

Effective Date: August 1, 2013

Official Notice Number: 2013-5

Source: NCAA Division II Presidents Council [Management Council (Legislation Committee)].

Category: Presidents Council

Topical Area: Awards and Benefits

Status: Ready for Convention Vote

Intent: To permit a student-athlete to contribute to the purchase of an award, provided the value of the award does not exceed the specified value limitations.

Bylaws: Amend 16.1.4, as follows:

16.1.4 Purchase Restrictions.

[16.1.4.1 through 16.1.4.3 unchanged.]

16.1.4.4 Student Contribution to Purchase. **A student-athlete may contribute to the purchase of an award, provided** ~~*The*~~ **the** value of ~~*an*~~ **the** award ~~*may*~~ **does** not exceed **the** specified value ~~*limits, and a student-athlete may not contribute to its purchase in order to meet those limits*~~ **limitations (see Figure 16-1, Figure 16-2 and Figure 16-3)**. [R]

Rationale: Current legislation precludes a student-athlete from making a financial contribution to the purchase of an award regardless of whether the value of the award remains within the legislated limitations. Permitting a student-athlete to contribute to the purchase of an award, without exceeding the limitations set forth in the legislation, provides flexibility for conferences and institutions while maintaining the integrity of the legislated limitations on the value of awards. Financial constraints may limit the value of an award that an institution or conference can provide to student-athletes, especially for teams that have large squad sizes. Permitting student-athletes to contribute to the purchase of their awards ensures that those individuals are able to commemorate their accomplishments when institutional or conference resources are limited.

Review History:

November 3, 2011: Recommends Approval - Legislation Committee

January 11, 2012: Approved in Concept - Management Council

January 12, 2012: Approved in Concept - Presidents Council

April 17, 2012: Approved in Legislative Format - Management Council

April 26, 2012: Approved in Legislative Format - Presidents Council

Title: LEGISLATIVE PROCESS -- OTHER LEGISLATIVE AND AMENDMENT PROCEDURES -- SPECIAL RULES OF ORDER -- MOTION TO DIVIDE -- DEBATABLE MOTION

Convention Year: 2013

Effective Date: August 1, 2013

Official Notice Number: 2013-6

Source: NCAA Division II Presidents Council [Management Council (Legislation Committee)].

Category: Presidents Council

Topical Area: Legislative Process

Status: Ready for Consideration by Management Council

Intent: To specify that a motion to "divide the question" of a properly moved proposal is a debatable motion.

Constitution: Amend 5.4.3, as follows:

5.4.3 Special Rules of Order.

[5.4.3.1 unchanged.]

5.4.3.2 Division Business Sessions. Each division may adopt special rules of order not inconsistent with the constitution and bylaws by a two-thirds majority of the delegates of the applicable division present and voting at any annual or special Convention.

5.4.3.2.1 Exception to Robert's Rules of Order, Newly Revised -- Motion to Divide. A delegate in attendance at the annual Convention, or at a special Convention, may debate the merits of a "motion to divide the question" of a properly moved proposal.

[5.4.3.3 unchanged.]

Rationale: Each year during the business session at the annual Convention, there are a number of properly moved proposals that could be divided. Pursuant to Robert's Rules of Order, if a motion "to divide the question" of a proposal occurs, the delegates are unable to debate the merits of that motion. This may result in significant confusion among the delegates because if asked, the NCAA staff would not be permitted to answer application and/or interpretive questions regarding the potential impact of such a division until after the delegates vote to approve the motion to divide. Current legislation specifies that the rules contained in the current edition of Robert's Rules of Order, Newly Revised, shall be the parliamentary

authority for the conduct of all meetings of the Association. This section also specifies that the rules shall be the deciding reference used in case of parliamentary challenge in all instances to which they apply and in which they are not superseded by the Division II constitution, bylaws or any special rule of order adopted by the Association. Legislation also sets forth parameters regarding special rules of order for all meetings of the Association.

Review History:

March 7, 2012: Recommends Approval - Legislation Committee

April 17, 2012: Approved in Concept - Management Council

April 26, 2012: Approved in Concept - Presidents Council

The National Collegiate Athletic Association

2011-12 Division II Budget-to-Actual Results as of May 31, 2012

	2010-2011 Year-end Actual	2011-12 Budget	2011-12 YTD Actual	Budget vs. Actual
Revenue:				
Division II 4.37% Revenue Allocation	35,231,686	33,955,000	33,955,000	-
Good of the Game Fund	-	-	-	-
Total Revenue	35,231,686	33,955,000	33,955,000	-
Expenses:				
Championships Expense:				
Men's Championships Expenses				
Baseball	1,670,648	1,725,690	594,686	1,131,004
Basketball	1,287,880	1,638,440	1,548,772	89,668
Cross Country	309,199	444,660	369,589	75,071
Football	1,207,203	1,786,550	1,527,406	259,144
Golf	626,156	740,380	254,038	486,342
Lacrosse	90,587	153,310	87,484	65,826
I/D Track	390,007	448,000	374,400	73,600
O/D Track	639,690	669,470	11,175	658,295
Soccer	578,189	784,260	879,791	(95,531)
Swimming & Diving	337,122	424,320	361,887	62,433
Tennis	411,394	880,740	205,412	675,328
Wrestling	312,124	418,640	359,418	59,222
Total Men's Championships Expenses	7,860,199	10,114,460	6,574,058	3,540,402
Women's Championships Expenses				
Basketball	1,584,534	1,717,810	1,432,126	285,684
Cross Country	348,803	451,020	396,595	54,425
Field Hockey	236,702	200,350	106,879	93,471
Golf	343,138	490,120	169,249	320,871
Lacrosse	155,760	364,520	55,887	308,633
I/D Track	384,362	441,140	360,625	80,515
O/D Track	631,504	691,720	10,528	681,192
Soccer	1,069,464	1,152,670	1,102,254	50,416
Softball	1,638,061	1,771,930	691,741	1,080,189
Swimming and Diving	415,177	464,130	402,691	61,439
Tennis	388,695	944,340	210,944	733,396
Volleyball	957,372	1,096,710	1,069,440	27,270
Rowing	191,744	234,960	11,821	223,139
Total Women's Championships Expenses	8,345,316	10,021,420	6,020,780	4,000,640
Total Championships Expense	16,205,515	20,135,880	12,594,838	7,541,042

The National Collegiate Athletic Association

2011-12 Division II Budget-to-Actual Results as of May 31, 2012

	2010-2011 Year-end Actual	2011-12 Budget	2011-12 YTD Actual	Budget vs. Actual
Program Expenses				
Enhancement Fund	5,100,000	5,208,800	5,173,355	35,445
Supplemental Distribution	2,600,000	1,000,000	1,000,000	-
Strategic Alliance Matching Grant	523,793	700,000	530,763	169,237
Strategic Planning	511,856	788,144	417,750	370,394
Degree Completion	349,487	441,000	185,298	255,702
NACWAA Grant	48,495	50,000	47,103	2,897
FARA Grant	50,000	50,000	24,667	25,333
Student-Athlete Gov. Fund	6,633	25,000	-	25,000
Sports Festival	481,721	500,000	146,662	353,338
Co-SIDA Academic Program	49,816	50,000	42,500	7,500
Public Identity (Marketing)	157,826	146,000	66,692	79,308
Championships and Regular Season Television	1,512,761	650,000	613,624	36,376
Leadership Conference	310,818	400,000	255,362	144,638
Assistant Coaches Grant	256,148	320,000	349	319,651
Drug Education	130,000	126,000	-	126,000
Conference Grants	2,721,084	2,910,000	2,867,000	43,000
Athletic Directors Association Support	50,000	50,000	50,000	-
MOAA	46,360	50,000	49,500	500
Membership Fund	100,150	100,000	98,560	1,440
Conference Commissioners Association Grant	43,584	50,000	46,023	3,977
Mentoring Program	31,342	50,000	3,620	46,380
Arbiter Officiating Fund	218,000	-	-	-
Loss of Revenue Insurance	-	175,000	150,000	25,000
Miscellaneous	190,975	125,000	96,658	28,342
Total Program Expenses	15,490,849	13,964,944	11,865,486	2,099,458
				-
Championship Initiatives Overhead	478,850	478,850	478,850	-
Other Initiatives Overhead	188,100	188,100	188,100	-
Total Program and Overhead Expenses	16,157,799	14,631,894	12,532,436	2,099,458
Total Division II Expenses	32,363,314	34,767,774	25,127,274	9,640,500
Excess Revenue/Trust Allocation over Expense	2,868,372	(812,774)	8,827,726	
Prior Year Membership Trust Balance	17,547,867	20,416,239	20,416,239	
Membership Trust Balance	20,416,239	19,603,465	29,243,965	
Division II Unallocated Funds (Actual)	17,416,239	16,603,465	26,243,965	
Reserve Fund (Note 1)	3,000,000	3,000,000	3,000,000	

Note 1: Per the Division II Budget Guidelines and Principles, the membership trust balance should be maintained at $3,000,000.

REPORT OF THE NCAA DIVISION II PLANNING & FINANCE COMMITTEE APRIL 25, 2012

ACTION ITEMS.

None.

INFORMATIONAL ITEMS.

1. **Strategic Plan and Action Steps**. The Planning and Finance Committee reviewed new action steps proposed for the 2012-15 Division II strategic plan. Updates were approved as presented.

2. **Conference Grant Program**. The committee voted to approve the audit of four conferences per year on a "for cause" or randomly selected basis. The audit will be performed by NCAA staff to avoid excessive costs. The proposed audit of four conferences per year will allow for all conferences to be audited once out of every six-year timeframe. The audit is intended to be a verification of conference grant funds and an opportunity for education outreach within the conference.

3. **Budget Proposals**. The committee reviewed budget proposals brought forth by the Championships Committee for the upcoming 2012-13 budget. Items were approved as presented. The committee also approved that additional funds allocated for potential membership growth remain in those initiatives, independent of the actual membership growth that is approved by the Membership Committee. The committee will make revisions in the event the excess is significant.

4. **Enhancement Fund**. Following a discussion regarding the current year enhancement fund allocations and the remaining balance from the $100,000 2011-12 hold harm fund, the committee approved that the use of the remaining funds be allocated on a percentage basis as a continuation of the hold harm funding.

5. **Limit on the Number of Active Conferences**. The committee agreed to recommend that the Management Council set the annual limit on the number of new conferences admitted to active status be consistent with the budget projections established by the Long-Range Projections Task Force (up to 23 conferences by 2013-14, up to 24 conferences by 2016-17, up to 25 conferences by 2019-20 and up to 26 conferences by the end of 2023-24), unless extenuating circumstances (e.g., geographical needs) warrant different consideration.

Committee Chair: Thomas J. Haas, Grand Valley State University
Staff Liaison: Tamara M. Gingerich, Administrative Services

Division II Strategic Plan

January 2012 through January 2015

Division II Vision Statement*: The NCAA's purpose is to govern competition in a fair, safe, equitable and sportsmanlike manner, and to integrate intercollegiate athletics into higher education so that the educational experience of the student-athlete is paramount. Through a shared effort, Division II intercollegiate athletics also seeks to provide value and significance for its members by supporting the mission of higher education and striking a balance among academic excellence, athletics competition and social growth while its colleges and universities prepare student-athletes to thrive in their lives and careers.*

Endorsed by: NCAA Division II Management Council, NCAA Division II Presidents Council

POSITIONING STATEMENT

Life in the Balance. Higher education has lasting importance on an individual's future success. For this reason, the emphasis for the student-athlete experience in Division II is a comprehensive program of learning and development in a personal setting. The Division II approach provides growth opportunities through academic achievement, learning in high-level athletic competition and development of positive societal attitudes in service to community. The balance and integration of these different areas of learning opportunity provide Division II student-athletes a path to graduation while cultivating a variety of skills and knowledge for life ahead.

Attributes Highlighted in a NCAA Division II Student-Athlete Experience:

Learning: multiple opportunities to broaden knowledge and skills

Service: positive societal attitude through contributions to community

Passion: enthusiastic dedication and desire in effort

Sportsmanship: respect for fairness, courtesy; ethical conduct toward others

Resourcefulness: versatile skill set drawn from broad range of experiences

Balance: emphasis on collective knowledge; integration of skills

Reasons to Believe in NCAA Division II:

- Academic Success and Graduation Rates
- Athletics Scholarships/Unique Fiscal Model
- Championships Opportunities
- Community Partnerships
- Proud Alumni and Fans
- Innovative Solutions
- High-Level Athletics

Goal One: Academics and Life Skills

Provide Division II st udent-athletes a path to graduation while cultivating skills and knowledge for life ahead; learning in high-level athletics competition; and developing positive societal attitudes through service to community.

Goal One stresses the importance of promoting and honoring student-athlete success, protecting student-athlete well-being, developing positive societal attitudes through contributions to community, providing opportunities for student-athletes to have an active role in the governance process, and fostering partnerships to enhance the success of both student-athletes and the student body.

Goal Two: Athletics Operations and Compliance

Commit to institutional control by establishing a system for operations and compliance that is engaged and functioning.

Goal Two emphasizes presidential commitment and involvement, leadership and professional development opportunities for athletics personnel, coaches and faculty and commits conferences and institutions to effective, engaging and functioning compliance programs.

Goal Three: Game Day and Conference and National Championships

Provide fair and equitable competition and a quality, positive and rewarding game day and conference and national championship experiences.

Goal Three emphasizes the need to promote and enhance a quality student-athlete experience in Division II athletics competition and conference and national championships and to ensure game environments are competitive, safe, positive, respectful and entertaining.

Goal Four: Membership and Positioning Initiatives

Utilize the uniqueness of the Division II model to establish Division II as a membership destination and to ensure long-lasting stability.

Goal Four supports a commitment to fiscal responsibility and to the allocation of athletics funds and resources consistent with the identity of Division II. Additionally, Goal Four emphasizes the importance of attracting and retaining members that support the strategic position and philosophy of Division II intercollegiate athletics; promoting the Division II identity through collaborative partnerships and relationships; and strengthening the public's knowledge and appreciation for Division II.

Goal Five: Diversity and Inclusion

Promote diversity and foster an environment of inclusion.

Goal Five supports the importance, value, benefits and role of diversity and inclusion in higher education and intercollegiate athletics.

Goal One: Academics and Life Skills

Provide Division II st udent-athletes a path to graduation while cultivating skills and knowledge for life ahead; learning in high-level athletics competition; and developing positive societal attitudes through service to community.

Priority 1.1: Promote and honor academic measures of success and retention, including graduation rates.
Oversight: Division II Academic Requirements Committee

Priority 1.2: Analyze and assess research to establish requirements that impact and advance the academic success of student-athletes.
Oversight: Division II Academic Requirements Committee

Priority 1.3: Provide leadership, development and service opportunities for student-athletes.
Oversight: NCAA Educational Affairs staff, Division II Student-Athlete Advisory Committee

Priority 1.4: Promote and honor student-athlete service, achievement and success through various Division II platforms (e.g., championships, convention).
Oversight: NCAA Honors Committee, Division II Faculty Athletics Representatives, Division II Academic Requirements Committee, Division II Championships Committee

Priority 1.5: Strengthen student-athlete communications and voice in the governance process at the local, conference and national levels.
Oversight: Division II Student-Athlete Advisory Committee

Priority 1.6: Protect the health, safety and well-being of student-athletes.
Oversight: NCAA Educational Affairs staff, NCAA Committee on Competitive Safeguards and Medical Aspects of Sport, Division II Student-Athlete Advisory Committee, Division II Committee for Legislative Relief

Priority 1.7: Enhance the partnerships and the integration among the conference and campus community to support and foster the success of student-athletes and the student body.
Oversight: Campus and Conferences SAACs, Division II Faculty Athletics Representatives, Division II Directors of Athletics, Division II Student-Athlete Advisory Committee

Primary Standards and/or Metrics of Measure for Goal One

- Academic Success Rate
- Federal Graduation Rate
- Academic Performance Census
- GOALS survey data
- SCORE survey data
- Number of student-athletes nominated and awarded Division II Degree Completion Scholarships
- Drug use data for Division II student-athletes
- Injury rate for Division II student-athletes

Goal Two: Athletics Operations and Compliance
Commit to institutional control by establishing a system for operations and compliance that is engaged and functioning

Priority 2.1: Continue to enhance and support presidential commitment and involvement in the affairs of athletics at the local, conference and national levels.

Oversight: Division II Presidents Council, Division II Committee on Infractions

Priority 2.2: Provide leadership and development opportunities for athletics administrators, coaches and faculty.

Oversight: Division II Diversity Project Team, Division II Nominating Committee, Division II Management Council

Priority 2.3: Involve, enhance and recognize the role of athletics administrators, coaches and faculty in the governance process at the local, conference and national levels.

Oversight: Division II Conferences, Division II Nominating Committee, Division II Management Council, Division II Faculty Athletics Representatives

Priority 2.4: Develop the role of Division II conference offices as leaders and advocates for rules compliance and academic achievement.

Oversight: Division II Conference Commissioners Association, Division II Conference Office Compliance Administrators

Priority 2.5: Develop, enhance and increase educational materials, resources (e.g., technology), tools and services that support and maintain an effective compliance system.

Oversight: Division II Committee for Legislative Relief, Division II Legislation Committee, Division II Student-Athlete Reinstatement Committee

Primary Standards and/or Metrics of Measure for Goal Two

- Number of Division II institutions using the NCAA Compliance Assistant or other compliance software
- Secondary violations reported by Division II institutions
- Division II infraction cases
- Number of national and conference-office conducted compliance reviews
- Attendance by presidents/chancellors at annual NCAA conventions
- Attendance at NCAA Division II Faculty Athletics Representative Fellows Institute
- Enhancement Fund distribution by conference

Goal Three: Game Day and Conference and National Championships
Provide fair and equitable competition and a quality, positive and rewarding game day and conference and national championship experiences

Priority 3.1: Provide game environments and atmospheres that are competitive, safe, fun, positive, respectful and entertaining.
Oversight: Division II Conferences, Division II Directors of Athletics, Division II Student-Athlete Advisory Committee

Priority 3.2: Enhance and increase the opportunities to strengthen the experience for game day, conference championships and national championships for Division II student-athletes, coaches, officials, fans and spectators.
Oversight: Division II Directors of Athletics, Division II Identity Subcommittee, Division II Championships Committee

Priority 3.3: Commit to fair and equitable regional and national competition by developing appropriate and disseminated selection, seeding and bracketing processes, policies and guidelines.
Oversight: Division II Championships Committee

Priority 3.4: Strengthen partnerships and relationships with host communities, schools, coaches associations, media and sponsors at the local, regional and national levels.
Oversight: Division II Championships Committee

Priority 3.5: Provide opportunities to develop, establish and improve standards in officiating and increase the pool of qualified officials.
Oversight: Division II Conferences, Division II Championships Committee

Priority 3.6: Enhance and increase the use of resources (e.g., technology), tools and services to improve the effectiveness and efficiencies of game day, conference and national championships' operations.
Oversight: Division II Championships Committee

Primary Standards and/or Metrics of Measure for Goal Three

- Experience by student-athletes at conference and national championships (post-championship surveys)
- Championships participation opportunities
- Experience by attendees at Division II National Championships Festivals (survey)
- Number of Division II championships on national television and/or broadband technology
- Total attendance at Division II sporting events (aggregate numbers)
- Number of ideas that work on game environment website
- Game environment award nominees and winners
- Number of community engagement ideas that work

Goal Four: Membership and Positioning Initiatives
Utilize the uniqueness of the Division II model to establish Division II as a membership destination and to ensure long-lasting stability

Priority 4.1: Commit to fiscal responsibility at the local, conference, regional and national levels.
Oversight: Division II Institutions, Division II Conferences, Division II Planning and Finance Committee, Division II Championships Committee

Priority 4.2: Allocate funds and resources in a manner that recognizes and supports the unique characteristics and attributes of Division II.
Oversight: Division II Planning and Finance Committee, Division II Management Council

Priority 4.3: Analyze and assess budget policies and procedures to position for new media contracts for the division and the Association.
Oversight: Division II Media Advisory Group, Division II Planning and Finance Committee

Priority 4.4: Attract and retain members that support the strategic position and philosophy of Division II intercollegiate athletics.
Oversight: Division II Membership Committee

Priority 4.5: Commit to develop tools and resources that assist active member institutions and conferences with evaluating its position in conjunction with the strategic position and philosophy of Division II intercollegiate athletics.
Oversight: Division II Legislation Committee, Division II Membership Committee, Division II Presidents Council

Priority 4.6: Promote the use of tools and resources that assess the value of Division II intercollegiate athletics and strengthen the awareness of Division II and its characteristics and attributes.
Oversight: Division II Membership Committee, Division II Identity Subcommittee

Priority 4.7: Enhance communication and partnerships with the media and other organizations to provide opportunities for communicating the unique characteristics and attributes of Division II membership.
Oversight: Division II Institutions, Division II Conferences, Division II Management Council

Priority 4.8: Recognize outstanding achievements with strategic initiatives (e.g., community engagement) by Division II institutions and conferences.
Oversight: Division II Identity Subcommittee

Priority 4.9: Commit to the strategic management of Division II membership growth.
Oversight: Division II Membership Committee

Priority 4.10: Analyze the costs associated with sponsoring Division II intercollegiate athletics programs and institutional compliance to ensure strategic use of limited resources.
Oversight: Division II Planning and Finance Committee, Division II Presidents Council

<u>Primary Standards and/or Metrics of Measure for Goal Four</u>

- Division II Network website hits
- Facebook users who “like” Division II
- Game environment website hits
- Community engagement website hits
- Community engagement award nominees and winners
- Division II stories in local, regional and national papers
- Number of active Division II institutions and conferences
- Number of schools in the Division I, II and III membership processes
- Partnership with Make-A-Wish foundation

Goal Five: Diversity and Inclusion
Promote diversity and foster an environment of inclusion

Priority 5.1: Continue to partner and build collaborative relationships with other organizations to support and enhance the diversity of administrators, coaches and student-athletes at the local, conference and national levels.

Oversight: NCAA Office of Inclusion, Division II Diversity Project Team, Division II Conferences, Division II Institutions

Priority 5.2: Enhance commitment by presidents/chancellors, athletics administrators, coaches, faculty and student-athletes to be advocates for establishing environments that foster diversity and inclusion.

Oversight: NCAA Office of Inclusion, Division II Diversity Project Team, Division II Nominating Committee, Division II Conferences, Division II Institutions

Priority 5.3: Analyze and assess research and current programming to provide programs, tools and resources that support environments of diversity and inclusion.

Oversight: NCAA Office of Inclusion, Division II Diversity Project Team

Priority 5.4: Provide tools and resources that assist schools and conferences in recruiting, hiring and retaining diverse groups and individuals.

Oversight: NCAA Office of Inclusion, Division II Diversity Project Team

Priority 5.5: Provide tools and resources to schools and conferences that provide education on the importance, value, benefits and role of diversity and inclusion in higher education and intercollegiate athletics.

Oversight: NCAA Office of Inclusion, Division II Diversity Project Team, Division II Nominating Committee

Primary Standards and/or Metrics of Measure for Goal Five

- Number of Division II coaches by gender and ethnicity
- Number of Division II administrators by gender and ethnicity
- Number of Division II student-athletes by gender and ethnicity
- Nominees and awardees for the Division II assistant coaches grant
- Nominees and awardees for the Division II strategic alliance matching grant
- Number of Division II institutions requesting programming from the NCAA Office of Inclusion
- Gender and ethnicity representation on Division II committees

MEMORANDUM

June 29, 2012

TO: NCAA Division II Management Council.

FROM: Maritza S. Jones
Division II Consultant.

SUBJECT: 2012-15 Division II Strategic Plan Update.

The NCAA Division II Planning and Finance Committee has the responsibility for monitoring the Division II strategic plan and assessing and reporting on its implementation.

According to the timeline set forth by the Planning and Finance Committee for review of the strategic plan, the committee received an update on the implementation of the plan during its April 2012 in-person meeting. This update included the approval of four new action steps and receipt of additional information from previously approved action steps. Please note that while this memorandum intends to summarize the most important aspects of the update provided to the Planning and Finance Committee in April, we have also included the summary reports and individual progress reports for all the new and updated action steps.

Goal One: A total of seven action steps were updated. Action Step 1.3.3 was highlighted as a great example of how Division II is providing leadership and service opportunities for our student-athletes. This action step relates to the NCAA Division II Student-Athlete Advisory Committee partnership with the Make-A-Wish Foundation, and especially the new initiative that the committee undertook this year with the "week of wishes" as a way to bring awareness to this partnership.

Goal Two: Two new action steps were presented to the committee, along with updates on previously approved action steps. The new action steps are:

Action Step 2.2.3 relates to organizing and hosting the first NCAA Division II Faculty Athletics Representatives (FAR) Advanced Leadership Institute. This is a new and exciting professional development opportunity that Division II is providing to FARs. The initial Advanced Leadership Institute was held in October 2011 and 15 FARs, who were graduates of the initial NCAA Division II FAR Fellows Institute, participated. In addition, one of the outcomes from this event is the NCAA Division II Model FAR Document, which was endorsed by the Management Council and Presidents Council in April 2012.

Action Step 2.2.4 relates to the work that the NCAA Committee on Women's Athletics is doing to develop tools and resources to enhance the role of the senior

woman administrator (SWA). In the last decade, two studies have been conducted regarding this role and progress is certainly being made with regard to understanding the role and appropriate inclusion of the SWA in campus leadership. One of the examples of tools that have been created is in Attachment E. It is a best practices resource completed this past February that tries to clarify the breadth of the designation of the SWA.

Goal 3: One new action step was shared with the committee for approval. Action Step 3.5.1 relates to a new requirement that was implemented for the 2012 NCAA Division II Basketball Championship. According to this requirement, any official working the Men's or Women's basketball championship has to register with Arbiter/Excel Sports Officiating and pass an open book exam. It is hoped that this new requirement will ensure quality officials are working the Division II championships, which, in turn, will mean a better overall championship experience for our student-athletes.

Goal 4: One new action step was shared with the committee for approval. Action Step 4.10.1 summarizes the Ease of Burden Initiative that the division has undertaken in the past year and continues to work on. This is another example of the division paying attention to the costs and burden associated with sponsoring athletics to ensure the strategic use of our resources.

Goal 5: One updated action step was shared with the committee. Action Step 5.4.3 relates to the fairly new mentor program that was created in Division II to assist in recruiting, hiring and retaining diverse groups of individuals. This mentor program provides female and minority administrators in the division the opportunity to enhance their career development through a mentoring relationship. The first class of mentees just finished its program during the NACDA convention in June. The new class of mentors and mentees for the upcoming year was recently released.

The Planning and Finance Committee also discussed the progress being made related to sharing the strategic plan with the Division II membership through the NCAA Division II Scorecards Website. The site currently houses scorecards that are primarily meant to track performance of the different priorities and goals of the plan. In addition, the dashboards are intended to be used as tools in communicating the strategic plan with Division II institutions and conferences, as well as the community.

The Planning and Finance Committee will receive another update on the strategic plan during its fall teleconference and will share an additional status/progress report with the Management Council and Presidents Council during their 2013 Convention meetings.

MSJ:rcr
Attachment

GOAL ONE

Academics and Life Skills

Provide Division II student-athletes a path to graduation while cultivating skills and knowledge for life ahead; learning in high-level athletics competition; and developing positive societal attitudes through service to community.

Following are the summary report and individual progress reports for Goal One of the NCAA Division II Strategic Plan.

There are a total of 22 action steps related to Goal One. The following action steps have been updated for you to review: 1.1.1, 1.1.2, 1.3.3, 1.4.1, 1.4.2, 1.4.3 and 1.4.6.

Summary Report

Priority	Action Step	Summary of Progress and Relevant Dates/Timelines
Priority 1.1: Promote and honor academic measures of success and retention, including graduation rates. ***Oversight: Division II Academic Requirements Committee***	Action Step 1.1.1: Implement and track use of template language developed for institutions/conferences to communicate the academic successes of its student-athletes with the local media.	The template language was completed and is distributed to institutions and conferences along with the fall release of the Academic Success Rate (ASR) information each year.
	Action Step 1.1.2: Create a mechanism to recognize institutions with four-year Academic Success Rates (ASRs) of 90 or greater.	Recognition will occur on the NCAA Web site and will be released to the media. This first release will occur late April 2012.
	Action Step 1.1.3: Continue partnership with the College Sports Information Directors of America (CoSIDA)/ESPN the Magazine to implement the NCAA Division II Academic All-America Program.	The CoSIDA/ESPN the Magazine NCAA Division II Academic All-America program is began for the 2011-12 academic year. The committee reviewed the nominee profiles at its February 2012 meeting.
Priority 1.2: Analyze and assess research to establish requirements that impact and advance the academic success of student-athletes. ***Oversight: Division II Academic Requirements Committee***	Action Step 1.2.1: Continue to update the Academic Tracking System to make it more user-friendly.	In February of each year, the staff will present user feedback to the Academic Requirements Committee and seek committee members' assistance in prioritizing suggested improvements, as well as providing their own suggestions.
	Action Step 1.2.2: Continue to review Academic Performance Census data to determine whether amendments to the division's initial-eligibility standards should be considered.	The committee has undertaken a holistic review of Division II academic requirements, including initial-eligibility, progress-toward-degree, and two-year transfer requirements. Therefore, at its September 2011 and February 2012 meetings, the committee continued its discussions regarding academic requirements. The committee will continue its review of the academic requirements over the next two

Priority	Action Step	Summary of Progress and Relevant Dates/Timelines
		years. During this time, the committee will work with the Division II membership to obtain feedback on any potential changes to the legislation. The committee anticipates membership vote on proposals at the 2014 NCAA Convention.
	Action Step 1.2.3: Establish target APC rate for Di vision II institutions.	
Priority 1.3: Provide leadership, development and service opportunities for student-athletes. ***Oversight: NCAA Educational Affairs staff, Division II Student-Athlete Advisory Committee***	Action Step 1.3.1: Continue Student-Athlete Leadership Forums.	The Leadership Forum takes place in October/November each year.
	Action Step 1.3.2: Train student-athletes on leadership and development.	The initiative was introduced to all member institutions during the 2010-11 academic year.
	Action Step 1.3.3: Continue Division II Student-Athlete Advisory Committee's (SAAC's) Partnership with Make-A-Wish®.	Each year the amount of funds raised has grown. Since the 2005-06 academic year, Division II has exceeded the annual goal to raise $100,000. To date Division II has raised more than $1.9 million dollars.
Priority 1.4: Promote and honor student-athlete service, achievement and success through various Division II platforms (e.g., championships, convention). ***Oversight: NCAA Honors Committee, Division II Faculty Athletics Representatives, Division II Academic Requirements Committee, Division II Championships Committee***	Action Step 1.4.1: Continue the NCAA Honors Celebration.	Selection of award recipients occurs annually in November and awards are presented during the Honors Celebration at the NCAA Convention.
	Action Step 1.4.2: Continue the Walter Byers Postgraduate Scholarship Program.	This is an existing program that involves a nomination and award process that occurs on an annual basis.
	Action Step 1.4.3: Continue the NCAA Post-Graduate Scholarship Program.	This is an existing program that involves a nomination and award process that occurs three times a year.
	Action Step 1.4.4.: Enhance and/or expand the NCAA Elite 89 Award for student-athletes by providing greater recognition through NCAA	Implementation began with 2009 Fall Championships and will continue throughout each academic year.

Priority	Action Step	Summary of Progress and Relevant Dates/Timelines
	media outlets.	
	Action Step 1.4.5: Monitor and update the student-athlete focused Web page on the Division II Network.	The D2sa.org URL was launched on August 2, 2010. D2sa.org is a very active portion of the Division II Network. The site is receiving attention from student athletes across the country. The NCAA Division II Facebook page is also being used to drive traffic to this site.
	Action Step 1.4.6: Continue the Division II Degree-Completion Award Program.	The committee meets annually in the spring to make selections and at the NCAA Convention to review the program and application process.
Priority 1.5: Enhance student-athlete communications and voice in the governance process at the local, conference and national levels. ***Oversight: Division II Student-Athlete Advisory Committee***	Action Step 1.5.1: Strengthen student-athlete's communications regarding NCAA legislation.	This process is completed yearly. Each year it is evaluated for changes, corrections or enhancements to the overall process.
Priority 1.6: Protect the health, safety and well-being of student-athletes. ***Oversight: NCAA Educational Affairs staff, NCAA Committee on Competitive Safeguards and Medical Aspects of Sport, Division II Student-Athlete Advisory Committee, Division II Committee for Legislative Relief***	Action Step 1.6.1: Conduct NCAA Year-Round Drug-Testing program and NCAA drug testing at championship events.	NCAA drug testing occurs at any time during the year, and at selected championship events.
	Action Step 1.6.2: Monitor effectiveness and compliance with Sports-Safety Training Legislation.	The legislation was adopted at the 2010 Convention.
	Action Step 1.6.3: Monitor effectiveness and compliance with legislation limiting preseason activities prior to the first day of classes for selected fall sports.	The legislation was adopted at the 2010 Convention.

Priority	Action Step	Summary of Progress and Relevant Dates/Timelines
	Action Step 1.6.4: Monitor effectiveness and compliance with waiver guidelines for organized competition legislation.	
	Action Step 1.6.5: Support Division II SAAC's educational efforts related to health, safety and well-being of student-athletes.	The committee has an opportunity to present yearly at conference and campus SAAC meetings, the Division II Leadership Academy and the NCAA Convention.
	Action Step 1.6.6: Review of mandatory medical examination legislation to assess effectiveness in determining student-athlete health concerns prior to participation in intercollegiate competition.	
Priority 1.7: Enhance the partnerships and the integration among the conference and campus community to support and foster the success of student-athletes and the student body. ***Oversight: Campus and Conferences SAACs, Division II Faculty Athletics Representatives, Division II Directors of Athletics, Division II Student-Athlete Advisory Committee***		

Individual Progress Reports

Goal One: Academics and Life Skills

Provide Division II student-athletes a path to graduation while cultivating skills and knowledge for life ahead; learning in high-level athletics competition; and developing positive societal attitudes through service to community.

Priority 1.1: Promote and honor academic measures of success and retention, including graduation rates.
Oversight: Division II Academic Requirements Committee

Action Step 1.1.1:

Implement and track use of template language developed for institutions/conferences to communicate the academic successes of its student-athlete with the local media.

PHASE ONE

Research/Data Summary:

As part of this tool, the NCAA research staff will be able to provide institutions/conferences with general information regarding the Division II Academic Success Rate (ASR) and Federal Graduation Rates. Each institution/conference will be able to share with their local media background information, reporting categories and comparisons between the federal rates and ASR data. They will also be able to add institutional-level data and sport-by-sport breakdown to celebrate its own academic successes.

A sample PowerPoint presentation containing information that the research staff will be able to share with institutions/conferences is attached (see Attachment A).

Strengths/Opportunities:

The Academic Requirements Committee continues to search for additional avenues for promoting the academic successes of Division II student-athletes. One of the ways in which this has traditionally been done is by posting the federal rates and the ASR data on the NCAA website and releasing this information via a press conference on a yearly basis. However, the committee believes that more efforts need to be made in communicating each institution's academic successes. The committee agreed that the best place to start was providing information to the institution's faculty, staff and alumni. The committee directed staff to develop template language that could be used by institutions/conferences when communicating the academic success of its student-athletes with the local media, including Division II aggregate data, but focusing on each institution's data. This will allow each institution/conference to promote its

own successes with their local community and honor the efforts taken towards graduating their student-athletes.

Challenges/Barriers:

The biggest challenge will be disseminating the tools created so that each institution/conference understands the advantages of communicating their successes within their communities. The committee will make efforts so that each institution/conference is aware of the template language; however, once the tool is created and disseminated to the membership, it will be up to each institution/conference to take advantage of it. With the assistance of the national office's public relations staff, the committee will track how much the tool is being used by the membership and make any changes/updates that are needed over time.

Timeline:

The template language was completed and first distributed to institutions and conferences with the fall 2009 release of the ASR information. It has been re-distributed as part of the annual data release in each successive year.

PHASE TWO

Summary of Progress:

In conjunction with the fall 2011 data release, NCAA staff held a conference call with Division II members of the College Sports Information Directors of America (CoSIDA). The purpose of the call was to review data definitions and trends, and introduce the template to sports information professionals throughout the division. Forty-seven CoSIDA members participated in the conference call. The template language was used by at least 25 institutions/conferences during the 2011-12 academic year to communicate the academic successes of its student-athletes with the local media; the actual number of conferences/institutions that used the template is likely higher because that figure is based on a simple Google search for the terms "ASR" and "Academic Success Rate."

The template language will continue to be used by institutions/conferences, and the committee will update the appropriate academic information each year prior to distribution. The committee has reaffirmed that recognition of academic achievement should be broad and inclusive and will continue discussions of how to recognize ASR achievement at its September 2012 meeting.

Standards/Metrics of Measure

Graduation reports included in the template language used by institutions/conferences includes data from the Division II ASR and Federal graduation rate. Additionally, the template language includes space for institutional-level data and sport-by-sport breakdown.

Action Step 1.1.2:

Create a mechanism to recognize institutions with four-year Academic Success Rates (ASRs) of 90 or greater.

Note:

At its September 2009 meeting, the Academic Requirements Committee first developed this action step to call for the creation of a tool to recognize institutions in the "Top 25" of the ASR. The Division II Planning and Finance Committee referred this action step back to the Academic Requirements Committee for further discussion. The Planning and Finance Committee expressed general concerns with ranking institutions. The committee noted the "heterogeneous" nature of Division II institutions and did not believe a ranking system to be appropriate. The Planning and Finance Committee encouraged the Academic Requirements Committee to think of other ways to recognize the academic successes of institutions, for example, selecting one school from each conference.

At its February 2010 meeting, the Academic Requirements Committee discussed the feedback from the Planning and Finance Committee regarding this action step. The Academic Requirements Committee reaffirmed its support for recognition of academic achievement that is broad and inclusive, without diluting the importance of the honor. The Academic Requirements Committee agreed to continue discussions of how to recognize academic achievement at its next meeting.

In September 2010, the Academic Requirements Committee directed the staff to re-draft Action Step 1.1.2 to include recognition of institutions that earn overall ASRs of 90 or higher. The committee agreed that an ASR benchmark score is preferable to a "Top 25" ranking because the number of institutions that can be recognized is not finite and institutions with high ASRs can earn recognition regardless of how many other institutions have an even higher score.

PHASE ONE

Research/Data Summary:

As part of this mechanism, the NCAA research staff will provide general information regarding the Division II ASR. The staff will compile the list of institutions with four-year ASRs of 90 or greater and provide the list to media and post to the NCAA website.

Strengths/Opportunities:

The Academic Requirements Committee continues to search for additional avenues for promoting the academic successes of Division II student-athletes. One of the ways in which this has traditionally been done is by posting the federal rates and the ASR data on the NCAA Web website and releasing this information via a press conference on a yearly basis. However, the

committee believes that more efforts need to be made in communicating the top academically performing institutions. The committee agreed that one way to reward institutions that are top academic performers is to publicize the names of institutions with the highest ASRs.

Challenges/Barriers:

One challenge in recognizing institutions with an ASR of 90 or greater is that institutions sponsoring football may be at a disadvantage. Specifically, due to the number of student-athletes that participate in football and the typical academic preparation and performance of these student-athletes, the overall ASR for an institution sponsoring football could be lower than those institutions that do not sponsor football.

In addition, some institutions may object to using this metric because their institutional mission or admissions policies call for them to admit a larger number of students whose high school academic record does not predict a high likelihood of college graduation within six years.

Timeline:

Legislation establishing a penalty for failure to submit ASR data became effective in the spring of 2011. Therefore, an appropriate timeline for implementation of academic recognition was the following fall, when the first set of data from all Division II institutions was released.

PHASE TWO

Summary of Progress:

In September 2010, the Academic Requirements Committee approved a communications plan for alerting institutions that, starting in 2011, failure to submit ASR data would result in forfeiture of institutional enhancement funds. Previously, ASR submission was tied to an incentive rather than a penalty; institutions that submitted their data shared a pool of allocated funds, which were distributed to conference offices. Properly communicating the new penalty to the membership was to help ensure that all schools submit complete and accurate ASR data, which maximizes the number of institutions that can be honored and legitimizes the ASR as a benchmark of institutional academic success.

In accordance with the communications plan, NCAA staff undertook several efforts to alert the membership to the new penalty for failure to submit ASR data. Announcements were placed on the Legislative Services Database for the Internet (LSDBi) home page, the Division II section of the NCAA website, emails confirming submission of Academic Performance Census data and the commissioners' monthly newsletter. In addition, staff issued in-person reminders at the 2010 Faculty Athletics Representatives Association fall forum, the 2011 NCAA Convention and the 2011 Regional Rules Seminars. Finally, letters were sent to ASR data providers from the chair of the Academic Requirements Committee, and the new penalty was stressed in the annual "invitation letter" send to ASR users when the data-collection portal opened April 1.

After the federal rates and ASR were made public in October 2011, the national office staff required additional guidance from the committee regarding the wording of the inaugural release notification, as well as a name for the recognition program. This feedback was provided by the committee at its February 2012 meeting, and release of the recognized schools is scheduled for April 2012. In future years, the recognition will coincide with the release of federal rates and the ASR.

Standards/Metrics of Measure:

The committee anticipates that academic recognition will be based on an institution's four-year ASR; the number of institutions recognized will vary annually because the benchmark will be a fixed rate (90), rather than a specific number of top-performing institutions.

It is very difficult to gauge the effectiveness of the ASR penalty communications plan because the compliance rate was so high to begin with. In 2009-10, 96.8 percent of active Division II institutions submitted their ASR data and their conferences received the incentive payment; in 2010-11, the percentage of schools submitting data dropped 0.4 percent to 96.4. It should be noted that four of the 10 institutions that did not submit ASR data in 2010-11 also failed to submit in 2009-10. This suggests that non-compliance with the ASR requirement may be due in part to institutional traits that are difficult to change through normal communication channels.

Priority 1.3: Provide leadership, development and service opportunities for student-athletes.
Oversight: Division II Student-Athlete Advisory Committee

Action Step 1.3.3:

Continue Division II Student-Athlete Advisory Committee's (SAAC's) Partnership with Make-A-Wish® and bring heightened awareness to this partnership by conducting an annual "Week of Wishes" fundraising campaign.

The Division II SAAC is committed to providing leadership, development and service opportunities for student-athletes. This is accomplished through the committee's continued support of the annual division-wide Make-A-Wish® efforts by promoting community service activities that will raise money for Make-A-Wish®. In addition, in 2012, the Division II SAAC created the first annual "Week of Wishes" fundraising campaign. The annual "Week of Wishes" campaign will promote the division's partnership with Make-A-Wish® by highlighting the fundraising efforts of its institutions on all of the division's social media platforms and other public awareness mediums.

PHASE ONE

Research/Data Summary:

The committee compiles information on the number of institutions and conference offices that participate in the annual division-wide Make-A-Wish® fundraiser.

Strengths/Opportunities:

The Make-A-Wish® fundraiser provides opportunities for student-athletes to take part in service related fundraisers and projects where many campus SAAC members are provided leadership development and growth. Many of the fundraising ideas are implemented and executed by campus SAAC members. The annual "Week of Wishes" campaign also provides all of the division's institutions to host a Make-A-Wish® fundraiser during a time the Division II SAAC is bringing heightened awareness to the efforts of student-athletes division-wide.

Challenges/Barriers:

The time that it takes to fundraise limits the amount of participation of some student-athletes. Also for the athletic teams that fundraise to help off-set the cost of team travel or other related expenses, it is difficult to set time and resources aside for the annual Make-A-Wish® fundraiser. The annual "Week of Wishes" fundraising campaign week may not be held at the most conducive or effective week for particular institutions to participate.

Timeline:

The annual Make-A-Wish® fundraiser begins in September and concludes in July. The annual "Week of Wishes" fundraising campaign will be determined by August of each year and then communicated to all institutions.

PHASE TWO

Summary of Progress:

Each year the amount of funds raised has grown. Since the 2005-06 academic year, Division II has exceeded the annual goal to raise $100,000. To date Division II has raised more than $1.9 million dollars.

Annual totals for the Division II Make-A-Wish® campaign

2003-04	$45,757
2004-05	$80,658
2005-06	$116,950
2006-07	$208,022
2007-08	$316,958
2008-09	$359, 187
2009-10	$407,638
2010-11	$405,752

Additionally, the Division II National SAAC along with the Make-A-Wish® Foundation has created videos that will be provided this winter to every Division II institution and conference office to assist with fundraising. Further, the Division II SAAC created a Division II SAAC Make-A-Wish® "Week of Wishes" fundraising campaign in 2012 and a website for individuals to give money to the fundraising efforts online throughout the year. Finally, the committee is working to establish a NCAA Division II and Make-A-Wish® Foundation co-branded logo. All of these efforts are in support of the fundraiser.

Standards/Metrics of Measure:

N/A

Priority 1.4: Promote and honor student-athlete service, achievement and success through various Division II platforms (e.g., championships, Convention).

Oversight: NCAA Honors Committee, Division II Faculty Athletics Representatives, Division II Academic Requirements Committee, Division II Championships Committee

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Action Step 1.4.1:

Continue the NCAA Honors Celebration.

The NCAA Honors Committee receives nominations for the Theodore Roosevelt Award, the Silver Anniversary Awards, the Today's Top VIII Awards, the Award of Valor and the Inspiration Award and selects the recipients of those awards from a pool of nominees from all three divisions.

PHASE ONE

Research/Data Summary:

N/A.

Strengths/Opportunities:

The Honors Committee has the opportunity to showcase current and former Division II student-athletes' successes and achievements.

Challenges/Barriers:

The committee receives a limited number of nominations from the Division II membership.

Timeline:

Annually:
Nominations are solicited late February to May for the Theodore Roosevelt, Silver Anniversary, Inspiration Awards, and Award of Valor, and late May to early August for the Today's Top VIII Awards.
Selection of Theodore Roosevelt, Silver Anniversary, Inspiration and Valor award recipients occurs in June. The Today's Top VIII Award selections are made in September.
Awards are presented during the Honors Celebration at the NCAA Convention.

PHASE TWO

Summary of Progress:

Honors solicitations and selections are ongoing.

Standards/Metrics of Measure:

N/A.

Action Step 1.4.2:

Continue the Walter Byers Postgraduate Scholarship Program.

Promote and honor excellence in academic performance by student-athletes who demonstrate potential for success in postgraduate study by annually awarding the Walter Byers Postgraduate Scholarship to one male and one female student-athlete who are at a minimum graduating seniors. The individuals who are named Byers Scholars are to be recognized as combining the best elements of mind and body to achieve national distinction for their achievements and promise to be future leaders in their chosen fields of career service. The award for each Byers Scholarship is $24,000 for an academic year and may be renewed for a second year.

PHASE ONE

Research/Data Summary:

On an annual basis, faculty athletics representatives (FARs) submit nomination packages on behalf of candidates. A national committee selects finalists and conducts interviews, prior to selecting one male and one female student-athlete award recipient.

Strengths/Opportunities:

The Walter Byers Postgraduate Scholarship provides the opportunity for the NCAA membership to promote and honor excellence in academic performance by student-athletes who demonstrate potential for success in postgraduate study. It is one of, if not, the highest academic honor for a student-athlete who demonstrates promise to be a future leader in their chosen field of career service. The program promotes and recognizes the student-athletes' pursuit of excellence and outstanding achievement and promotes postgraduate academic efforts.

Challenges/Barriers:

There is a continuing need to sufficiently advertise the program to assist FARs and campus representatives in promoting the program to their student-athletes and to identify and nominate student-athletes with the highest academic and athletic achievements who are in a position to be considered for such awards. Based on differing resources and staffing levels, some institutions have participated in the nomination of their student-athletes for awards at different rates than other institutions to the disadvantage of student-athletes at institutions with lower resources and lower staffing levels.

Timeline:

Nominations and awards of the Walter Byers Scholarships occur on an annual basis.

PHASE TWO

Summary of Progress:

This is an existing program that involves a nomination and award process that occurs on an annual basis.

Recognizing the continuing need to sufficiently advertise the program to assist FARs and campus representatives in promoting the program to their student-athletes and to identify and nominate student-athletes with academic and athletic achievements and service contributions who are in a position to be considered for such awards, the NCAA national office staff updates information published on the NCAA.org website regarding the scholarship program, as well as on the Student-Athlete Affairs website directed to Champs/Lifeskills coordinators. In addition, award winners are publicized on the NCAA.org website and identified in media/press releases. Notices regarding the program and the open application periods are sent to all faculty athletics representatives (who are nominators for the program) on the Faculty Athletics Representatives Association's list serve and e-mail notices are sent to all athletics directors, senior woman administrators, and conference commissioners. The National Association of Academic Advisors

for Athletics (N4A) assist with publicizing the program and open application periods with its membership. National office staff liaisons to the divisional Student-Athlete Advisory Committees (SAACs) communicate with the SAACs leadership regarding the program and open application periods. Also, the program is publicized at the NCAA Convention through handout materials and publicized and discussed during Regional Rules Seminar presentations and sessions at the Faculty Athletics Representatives Association's Annual Meeting and Symposium.

For the 2010-11 year, the Walter Byers Scholarship Committee received a record 131 nominations (93 women and 39 men), as compared to 59 nominations for the previous 2009-10 year. The male scholarship award winner was a former Division III student-athlete and the female scholarship award winner was a former Division II student-athlete.

Standards/Metrics of Measure:

Administration of the program allows the national office to track nominations and awards on a divisional basis annually.

Using the publication and promotional methods described above in the Summary of Progress section for the past several years, we will be able to review data and identify trends in the nominations and awards information for subsequent years.

Action Step 1.4.3:

Continue the NCAA Post-Graduate Scholarship Program.

Promote and honor student-athlete athletic and academic achievement, as well as campus involvement, community service, volunteer activities and demonstrated leadership, by awarding up to 174 division-wide postgraduate scholarships annually, for 87 men and for 87 women who are at a minimum in their final year of intercollegiate athletics competition. The one-time grants are currently worth $7,500 each.

PHASE ONE

Research/Data Summary:

Each sports season (fall, winter, and spring), faculty athletics representatives (FARs) submit on-line nomination packages on behalf of candidates. Seven regional committees then forward finalists to a national committee for selection of scholarship awards to 29 men and 29 women, for each of the three sports seasons.

Strengths/Opportunities:

The postgraduate scholarship program provides the opportunity for the NCAA membership to promote and honor the academic and athletic achievement, as well as service of the

Association's most accomplished student-athletes at the conclusion of each sports season. The program promotes and recognizes the student-athletes' pursuits of excellence and encourages postgraduate academic efforts.

Challenges/Barriers:

There is a continuing need to sufficiently advertise the program to assist FARs and campus representatives in promoting the program to their student-athletes and to identify and nominate student-athletes with academic and athletic achievements and service contributions who are in a position to be considered for such awards. Based on differing resources and staffing levels, some institutions have participated in the nomination of their student-athletes for awards at different rates than other institutions to the detriment of student-athletes at institutions with lower resources and lower staffing levels.

Timeline:

Nominations and awards of the postgraduate scholarships occur three times a year at the end of each sports season (fall, winter, and spring).

PHASE TWO

Summary of Progress:

This is an existing program that involves a nomination and award process that occurs three times a year.

Recognizing the continuing need to sufficiently advertise the program to assist FARs and campus representatives in promoting the program to their student-athletes and to identify and nominate student-athletes with academic and athletic achievements and service contributions who are in a position to be considered for such awards, the national office staff updates information published on the NCAA.org website regarding the scholarship program, as well as on the Student-Athlete Affairs website directed to Champs/Lifeskills coordinators. In addition, each season's award winners are publicized on the NCAA.org website. Notices regarding the program and the open application periods are sent to all faculty athletics representatives (who are nominators for the program) on the Faculty Athletics Representatives Association's list serve and E-mail notices are sent to all athletics directors, senior woman administrators, and conference commissioners. National office staff liaisons to the divisional Student-Athlete Advisory Committees (SAACs) communicate with the SAACs leadership regarding the program and open application periods. Also, the program is publicized at the NCAA Convention through handout materials and publicized and discussed during Regional Rules Seminar presentations and sessions at the Faculty Athletics Representatives Association's Annual Meeting and Symposium.

Postgraduate scholarship program nomination and award data for the 2010-11 year for each of the three nomination/award periods and for each of the three divisions is attached (see Attachment B).

Standards/Metrics of Measure:

Administration of the program allows the national office to track nominations and awards on a divisional basis at the end of each sports season and annually.

Using the publication and promotional methods described above in the Summary of Progress section for the past several years, we will be able to review data and identify trends in the nominations and awards information for subsequent years.

Action Step 1.4.6:

Continue the Division II Degree-Completion Award Program.

Provide deserving Division II student-athletes who have exhausted their collegiate eligibility with financial assistance to complete their undergraduate degrees.

PHASE ONE

Research/Data Summary:

The Division II Degree-Completion Award Program has awarded approximately $3,200,000 to over 700 student-athletes in order for them to complete their baccalaureate degree. In line with the Division II philosophy, the selection process for the award emphasizes academic performance, campus involvement and community activities. Other factors considered are financial circumstances and athletic achievement.

Strengths/Opportunities:

The average number of Division II institutions submitting applications has increased in the last couple of years to more than 100. It appears that efforts to further promote the program over the last several years are having some impact. However, the committee continues to review the program and its processes to continually improve it.

Challenges/Barriers:

Although the number of schools submitting applications has slowly increased, it should be noted that nearly 30 percent of the Division II member institutions have either not submitted applicants or have not had an award. It is also notable that a number of these institutions are Historically Black Colleges and Universities (HBCUs). A challenge is to determine the best way to reach out to those institutions and assist them with the application process.

The program has been able to fund approximately 40 percent of the applicants. However, as the applicant pool increases and college costs rise, the committee believes that percentage may decrease. The committee intends to monitor these trends for further review and discussion.

Timeline:

The committee meets annually in the spring to make selections and at the NCAA Convention to review the program and application process and address any issues.

PHASE TWO

Summary of Progress:

The committee plans on examining those institutions that have never submitted an application, and those institutions that submitted an application but were not awarded to possibly identify some systemic issues that need to be addressed.

There have been informal outreach efforts made to a few of the HBCU conferences. It is hoped that more of these discussions can help HBCU institutions better understand the program and the process.

Since the program's inception in 2001, application numbers have increased and the graduation rate of the recipients has averaged around 94 percent. However, the committee reviews the application and the process annually and makes changes needed to improve the program.

Standards/Metrics of Measure:

The committee liaison maintains and tracks information on the applicants and awardees. The statistics that are compiled annually for the committee are attached (see Attachment C).

GOAL TWO

Athletics Operations and Compliance

Commit to institutional control by establishing a system for operations and compliance that is engaged and functioning.

Following are the summary report and individual progress reports for Goal Two of the Division II Strategic Plan.

There are a total of 14 action steps related to Goal Two. Action steps 2.2.3 and 2.2.4 are new for you to review. In addition, the following action steps have been updated for you to review: 2.1.2 and 2.4.3.

Summary Report

Priority	Action Step	Summary of Progress and Relevant Dates/Timelines
Priority 2.1: Continue to enhance and support presidential commitment and involvement in the affairs of athletics at the local, conference and national levels. ***Oversight: Division II Presidents Council, Division II Committee on Infractions***	Action Step 2.1.1: Develop annual programming for Division II chancellors and presidents at the NCAA Convention.	
	Action Step 2.1.2: Organize and host the fourth Division II Chancellors and Presidents Summit.	Summit will be held January 17-18, 2013, in conjunction with the 2013 NCAA Convention in Grapevine, Texas.
Priority 2.2: Provide leadership and development opportunities for athletics administrators, coaches and faculty. ***Oversight: Division II Diversity Project Team, Division II Nominating Committee, Division II Management Council***	Action Step 2.2.1: Enhance communications with institutions/conferences to provide information about committee openings and nominating procedures as a way to assist in soliciting qualified athletics administrators, coaches and faculty to be involved in the governance structure.	Committee members will reach out to their assigned conferences yearly or as interim vacancies occur.
	Action Step 2.2.2: Continue the Division II FAR Fellows Institute.	The division conducted its sixth Institute in October 2010. A total of 132 faculty athletics representatives have attended the Institute.
	Action Step 2.2.3: Organize and host the first Division II FAR Advanced Leadership Institute.	The division conducted its first Advanced Leadership Institute in October 2011. A total of 15 FAR Fellows participated.
	Action Step 2.2.4: Work with the Committee on Women's Athletics to develop tools/resources to enhance the role of the senior woman administrator.	Progress is being made with regards to understanding the role and appropriate inclusion of the SWA in campus department leadership. Given the high level of agreement that the SWA should be given and appropriate administrative title to clearly identify her role, an opportunity has arisen to move campuses to insuring that the SWA has the time and resources needed to fulfill the role effectively.

Priority	Action Step	Summary of Progress and Relevant Dates/Timelines
Priority 2.3: Involve, enhance and recognize the role of athletics administrators, coaches and faculty in the governance process at the local, conference and national levels. ***Oversight: Division II Conferences, Division II Nominating Committee, Division II Management Council, Division II Faculty Athletics Representatives***	Action Step 2.3.1: Ensure that committee composition includes a diverse positional make-up.	Committee will review composition as vacancies occur.
	Action Step 2.3.2: Develop and implement a committee-member "exit survey" to determine committee service satisfaction.	The Nominating Committee received an executive summary of the initial survey results in September 2011. This document was provided to the Management Council for its review in October 2011.
	Action Step 2.3.3: Continue Division II partnership with the Division II Athletics Directors Association.	
Priority 2.4: Develop the role of Division II conference offices as leaders and advocates for rules compliance and academic achievement. ***Oversight: Division II Conference Commissioners Association, Division II Conference Office Compliance Administrators***	Action Step 2.4.1: Continue development opportunities from the Division II Conference Commissioners Association (CCA).	
	Action Step 2.4.2: Continue the Division II CCA National Scholar-Athlete of the Year Awards.	
	Action Step 2.4.3: Continue yearly in-person meeting of Division II CCA Compliance Administrators.	
Priority 2.5: Develop, enhance and increase educational materials, resources (e.g., technology), tools and services that support and maintain an effective compliance system. ***Oversight: Division II Committee for Legislative Relief, Division II Legislation Committee, Division II Student-Athlete Reinstatement Committee***	Action Step 2.5.1: Promote the use of Legislative Services Database for the Internet (LSDB*i*) by Division II institutions.	Over the next few months, the academic and membership affairs staff will survey the membership regarding the overall use and understanding of the functions of LSDB*i*.
	Action Step 2.5.2: Develop compliance tools related to the Student-Athlete Reinstatement Process.	

Individual Progress Reports

Goal Two: Athletics Operations and Compliance

Goal Two: Athletics Operations and Compliance
Commit to institutional control by establishing a system for operations and compliance that is engaged and functioning.

Priority 2.1: Continue to enhance and support presidential commitment and involvement in the affairs of athletics at the local, conference and national levels.
Oversight: Division II Presidents Council, Division II Committee on Infractions.

Action Step 2.1.2:

Organize and host the forth Division II Chancellors and Presidents Summit to be held January 17-18, 2013, in conjunction with the 2013 NCAA Convention in Grapevine, Texas.

Development of a meaningful agenda/program that will engage Division II chancellors and presidents in the success of Division II intercollegiate athletics at the campus, conference and national levels.

PHASE ONE

Research/Data Summary:

An evaluation (via an electronic survey) is completed by the attendees to provide feedback on the value of attending the Summit.

Strengths/Opportunities:

Topically-driven meeting scheduled to engage presidents on local and national athletics issues. Meeting is used to gather chancellors/presidents to set the strategic direction for the division.

Challenges/Barriers:

Do not want to eliminate the reason(s) Division II chancellors and presidents have for attending the annual NCAA Convention. In addition, costs prohibit the division from organizing this type of meeting every summer.

Timeline:

April 2012	Final schedule set for meeting.
April 2012	Meeting with constituent groups to discuss meeting.

May 2012	Invitations sent.
July 2012	Finalize attendee list.
July-November 2012	Conduct prep meetings and finalize meeting materials and logistics.
January 2013	Final preparation for Summit, conduct of meeting; post-meeting wrap-up.

PHASE TWO

Summary of Progress:

The 2010 Division II Chancellors and Presidents Summit was conducted in Indianapolis June 18-19, 2010. One hundred fourteen Division II chancellors and presidents attended the Summit, as well as 52 speakers, commissioners and staff members. In addition, more than half of the chancellors and presidents attending the Summit were accompanied by a spouse or guest. The Summit also provided then President-Elect Mark Emmert an opportunity to address Division II chancellors and presidents during his first membership meeting.

Included as part of the Summit were also meetings with those Division II institutional chancellors and presidents who are part of a historically black college/university or a Hispanic-serving institution. Emanating from the Summit has been a collaborative effort between the NCAA and The Hispanic Association of Colleges and Universities (HACU) to work toward increasing the number of Hispanics involved in collegiate sports at all levels, as players, coaches and athletic administrators, and NCAA professional staff.

In addition, chancellors and presidents in attendance were part of a discussion concerning the strategic membership growth of Division II and were introduced to athletics department enhancement tools, including a flash drive containing Division II strategic positioning promotional materials.

Standards/Metrics of Measure:

Of the 293 total number of Division II institutions in 2010, which included active members, as well as those in the provisional and candidacy periods of the Division II membership process, the Summit was attended by almost 40 percent of its chancellors and presidents. In addition, 16 of the 22 Division II commissioners attended the conference and, of that number, approximately half conducted conference meetings during the Summit.

Survey results showed that, overwhelmingly, chancellors and presidents feel that the networking and information that this Summit provides is invaluable on a two to three year basis.

Priority 2.2: Provide leadership and development opportunities for athletics administrators, coaches and faculty.
Oversight: Division II Diversity Project Team, Division II Nominating Committee, Division II Management Council

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Action Step 2.2.3:

Organize and host the first NCAA Division II FAR Advanced Leadership Institute.

The purpose of the Division II Advanced Leadership Institute is

. . . to expand and continue the education of Division II FAR Fellows through an intensive and interactive process designed to further enhance their leadership skills. Through intense discussions with other Division II FAR leaders, the FAR Fellows participating in the Advanced Leadership Institute will be able to build on their individual duties as FARs and increase the visibility of the role of FARs, while also creating an expanded network of professionals representing the voice of Division II FARs and developing tools and resources that may be used by the Division II membership.

PHASE ONE

Research/Data Summary:

The first NCAA Division II FAR Fellows Institute was held in 2005. The mission of the original FAR Fellows Institute is to provide an intense developmental opportunity for a core group of FARs to enhance their ability to perform the critical functions of Division II FARs. FAR Fellows participate in activities to help clarify their roles and identify critical functions for FARs at the campus and conference levels, develop leadership skills, and engage in dialogue about intercollegiate athletic issues at the national level, including important Division II initiatives.

Based on the success of the six FAR Fellows Institutes held from 2005 to 2010, FAR Fellows expressed an interest in continued and advanced professional development. In March 2010, the NCAA Division II FAR Fellows Institute Part II Working Group was formed. The working group was comprised of FAR Fellows, a director of athletics, a conference commissioner, and NCAA staff and it was charged with the task of developing the concept for a Part II or Advanced Institute. In December 2010, the NCAA Division II Planning and Finance Committee approved the proposal submitted by the working group.

The inaugural NCAA Division II Faculty Athletics Representative Advanced Leadership Institute was held in Indianapolis October 14-16, 2011.

Strengths/Opportunities:

The Advanced Leadership Institute intends to develop a group of FAR leaders in Division II who will:

- Become the conference and national-level voice for Division II FARs;
- Promote the Division II identity and strategic positioning platform;
- Discuss their active role regarding issues related to intercollegiate athletics, especially student-athlete well-being, academic integrity, institutional compliance and diversity and inclusion;
- Provide opportunities to talk deeply about issues that are of immediate concern to FARs and become involved in research projects regarding these issues;
- Develop resources for FARs to work more effectively with the athletics program and campus and conference leadership;
- Develop official position statements and best practices to share during FARA, NCAA and conference meetings;
- Develop ways to enhance interactions between FARs and student-athletes;
- Serve as mentors to FARs participating in the FAR Fellows Institute; and
- Educate and encourage FARs on the possibilities and specifics of involvement on NCAA and/or FARA committees.

Challenges/Barriers:

The time of year for the Institute poses a problem for attendance by some FARs. The FAR Institute Steering Committee continues to review the timing of the institute to determine if a time other than October is better.

Another challenge is the membership's understanding of both institutes and how they are different

Finally, current budget for executing the FAR Institute is $50,000; therefore, the division has to alternate years between the FAR Fellows Institute and the Advanced Leadership Institute.

Timeline:

March 2011:	Call for nominations was sent to all Division II FAR Fellows eligible to participate and Conference Commissioners
June 2011:	FAR Fellows selected the October Institute

October 2011: FAR Institute held
November 2011: Debrief for the October Institute

PHASE TWO

Summary of Progress:

The inaugural Advanced Leadership Institute was held in Indianapolis October 14-16, 2011. This Division II Model FAR Document was drafted during the inaugural Advanced Leadership Institute to outline the ideal roles and responsibilities of Division II FARs.

Goal Two of the NCAA Division II Strategic Plan calls for professional development opportunities for athletics personnel, coaches and faculty. The FAR Fellows Institute is an excellent example of professional development opportunities for faculty.

Standards/Metrics of Measure:

Attendance by FARs to the Institute has consistently been from 19 to 14 individuals per year. To date, 132 Division II FARs have attended the FAR Fellows Institute and 15 FAR Fellows attended the inaugural Advanced Leadership Institute. (See Attachment D for history of attendees, by conference).

Action Step 2.2.4: Work with the Committee on Women's Athletics to develop tools/resources to enhance the role of the senior woman administrator.

PHASE ONE

Research/Data Summary:

Two studies have been conducted in the last decade regarding the role of the senior woman administrator, first by Dr. Bonnie Tiell at Tiffin University, then a follow-up by the NCAA with Nicole Bracken as the lead researcher.
General Findings from the NCAA research:

- Since the 2005 survey conducted by Bonnie Tiell, there have been improvements made regarding the role of the SWA and the accompaniment of an administrative title.
- Improvements have also been observed since 2005 with regard to the duties and roles of the SWA becoming more gender-neutral instead of female focused.
- Over 68 percent of SWAs reported that they were employed at their institutions prior to being assigned as SWAs.
- Almost 40 percent of SWAs reported that they were employed in the athletics department for one to three years prior to being assigned the SWA designation. An additional 21.6 percent of SWAs reported assignment between years four and six of employment.

- Approximately 30 percent of SWAs reported that their director of athletics (AD) provided training or a mentorship role in developing them as an administrator prior to their designation as the institutional SWA. (Eighty percent of ADs reported providing training or a mentorship role).
- Sixty percent of SWAs reported that they have been approved for institutional funds to receive athletics administrative training. (More than 85 percent of ADs report they have approved this funding).
- More than 84 percent of SWAs indicated that they advocate issues important to female student-athletes, coaches and staff.
- Approximately 77 percent of SWAs indicated that they advocate issues important to male student-athletes, coaches and staff.
- More than 75 percent of SWAs indicated that the SWA is involved in the recruitment and hiring of key department personnel.
- Approximately 67 percent of SWAs indicated that they are involved in sport program supervision.
- Approximately 90 percent of ADs indicated that the SWA is part of the senior management team whereas 75 percent of SWAs indicated that they are part of this team.
- Approximately 74 percent of SWAs indicated that they are involved in administration and governance of the athletics program.
- Sixty-five percent of SWAs indicated that they act as a key decision-maker instrumentally involved with the athletics department.
- More than 57 percent of SWAs indicated that they monitor the implementation of the gender-equity plan.
- Approximately 88 percent of SWA respondents indicated that their roles were gender-neutral (geared toward both men's and women's programs).
- Over 81 percent of SWAs indicated high levels of agreement to the statement that the SWA should have an accompanying title as an athletics administrator (assistant, associate or senior associate AD) within three years of their designation.
- For the majority of those who disagreed, the common theme among their statements indicated that this designation should be earned, not simply awarded because of tenure.

Strengths/Opportunities:

Progress is being made with regards to understanding the role and appropriate inclusion of the SWA in campus department leadership. Given the high level of agreement that the SWA should be given and appropriate administrative title to clearly identify her role, an opportunity has arisen to move campuses to insuring that the SWA has the time and resources needed to fulfill the role effectively.

Challenges/Barriers:

There is some disconnect generally shown in the data regarding support for the role as part of the senior management team, mentoring and professional development commitments. Division II can explore division-specific issues in this regard and explore educational opportunities and mentoring strategies at the campus, conference and national levels.

Timeline:

The Committee on Women's Athletics has identified areas of emphasis for improving the effectiveness of the role of SWA:

- Development of a best practices resource (see Attachment E). *Completed and distributed, February 2012.*
- Explore conference-level education related to the role by reaching out to conference SWAs for input as to what resources and programming are needed. *2013*
- Offer programming on role of SWAs at organizational meeting where upper administration are in attendance (e.g. NACDA). *Ongoing*
- Development of a governance-service training system, including not only how to access committee opportunities, but also effective techniques for success as a committee member. *2013*

The committee also continues its partnership with the Alliance of Women Coaches and NACWAA to support professional development training for with in administrative roles. Both groups are interested in development of a program to help mentor coaches through a transition from coaching to administration.

PHASE TWO

Summary of Progress:

N/A.

Standards/Metrics of Measure:

N/A.

Priority 2.4: Develop the role of Division II conference offices as leaders and advocates for rules compliance and academic achievement.

Oversight: Division II Conference Commissioners Association, Division II Conference Office Compliance Administrators

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Action Step 2.4.3:

Continue yearly in-person meeting of Division II Collegiate Commissioners Association Compliance Administrators (CCACA).

Annually meet in-person every September at the NCAA national office with the Division II CCACA and NCAA staff. The purpose of the meeting is to improve communication and foster the development of relationships between these two groups. The meetings focus on timely

compliance and governance-related issues, which includes but are not limited to a review of Division II legislative proposals and updates from the NCAA Eligibility Center.

PHASE ONE

Research/Data Summary:

Every year, the in-person meeting agenda is prepared with input from the chair and vice-chair of the CCACA. The leadership of the Division II CCACA is able to identify the key issues for education and/or discussion during the meeting.

Strengths/Opportunities:

The in-person meeting allows each of the conference compliance administrators with an opportunity to interact not only with NCAA staff members, but with their colleagues at the 22 member conferences. Best practices are shared during this meeting, which provides each conference compliance administrator with an opportunity to learn more about the day-to-day functions of their job at different conference offices, and how they can perform in a more efficient manner. Moreover, the NCAA staff has an opportunity to educate the conference compliance administrators on key issues related to Division II, with the hope that these administrators will then educate the institutional compliance administrators on the same issues.

Challenges/Barriers:

While not a significant challenge, determining the best time for the in-person meeting has been an issue. The members of the CCACA agreed that late September is a good time to meet, as it is the beginning of the academic year.

Another challenge is determining the proper format for the meeting (i.e., in-person, videoconference, teleconference). The CCACA members agreed that the in-person meeting is imperative to the development of relationships between their colleagues. NCAA staff agreed to continue to host the meeting at the NCAA national office.

Timeline:

This action step is an annual in-person meeting. The next meeting is scheduled for September 26, 2012.

PHASE TWO

Summary of Progress:

The Division II CCACA continues to meet annually. The leadership of the CCACA assists the NCAA staff with the development of the agenda and provides topic areas for discussion.

Members of the CCACA value the time for the in-person meeting and wish to continue to meet annually at the national office. The meeting is scheduled for the last Wednesday of September each year.

GOAL THREE

Game Day and Conference and National Championships

Provide fair and equitable competition and a quality, positive and rewarding game day and conference and national championship experiences.

Following are the summary report and individual progress reports for Goal Three of the Division II Strategic Plan.

There are a total of 13 action steps related to Goal Three. Action step 3.5.1 is new for you to review. In addition, action step 3.1.1 has been updated for you to review.

Summary Report

Priority	Action Step	Summary of Progress and Relevant Dates/Timelines
Priority 3.1: Provide game environments and atmospheres that are competitive, safe, fun, positive, respectful and entertaining. ***Oversight: Division II Conferences, Division II Directors of Athletics, Division II Student-Athlete Advisory Committee***	Action Step 3.1.1: Continue the NCAA Division II Game Environment Award of Excellence.	This is an annual award, with the national winner announced each year at the NCAA Convention.
	Action Step 3.1.2: Continue the Positive Game Environment Recognition Banner Program.	The banners became available to the membership in the fall of 2009. Each Division II Institution is eligible to receive one banner upon completion of the Self Assessment Tool.
	Action Step 3.1.3: Raise awareness of the Division II Community Engagement and Game Environment Initiatives.	The committee has an opportunity to present yearly at conference and campus SAAC meetings, the Division II Leadership Academy and the NCAA Convention.
Priority 3.2: Enhance and increase the opportunities to strengthen the experience for game day, conference championships and national championships for Division II student-athletes, coaches, officials, fans and spectators. ***Oversight: Division II Directors of Athletics, Division II Identity Subcommittee, Division II Championships Committee***	Action Step 3.2.1: Monitor use and effectiveness of NCAA Division II Championships Code of Conduct Policy.	Developed and implemented the policy for the 2009 Fall Championships and is currently used for all championships.
	Action Step 3.2.2: Organize and host spring 2012 and winter 2013 National Championships Festivals.	
Priority 3.3: Commit to fair and equitable regional and national competition by developing appropriate and disseminated selection, seeding and bracketing processes, policies and guidelines. ***Oversight: Division II Championships Committee***	Action Step 3.3.1: Continue discussions regarding opportunity for regions to determine their own selection criteria for various NCAA Division II championships.	
	Action Step 3.3.2: Continue discussions with individual sports committees regarding whether a Rating Percentage Index (RPI) should be added to assist with postseason selection.	A subcommittee was formed in February 2010. Each sport committee will have the RPI data available to review with their sport committees to determine if the RPI will be used for future rankings and selections. Each committee will

Priority	Action Step	Summary of Progress and Relevant Dates/Timelines
		make a recommendation to the Championships Committee following their meetings.
Priority 3.4: Strengthen partnerships and relationships with host communities, schools, coaches associations, media and sponsors at the local, regional and national levels. ***Oversight: Division II Championships Committee***	Action Step 3.4.1: Build connections with national coaches' organizations to develop a plan to allow coaches to attend national championship events within Division II.	Discussions are taking place within the national office to combine championships within Divisions I, II and III to aid coaches in attending national championship events since many coaches only receive professional development money to attend one event.
	Action Step 3.4.2: Enhance community engagement activities at NCAA Division II Championship events.	Community engagement initiatives continue to be a priority within Division II championships.
	Action Step 3.5.1: Develop and implement requirement tat any official working the NCAA Division II Men's and Women's Basketball Championships would have to register with Arbiter/Excel Sports Officiating.	This requirement is already in place, as officials were required to register and complete the exam for the opportunity to officiate in the 2012 championship moving forward.
Priority 3.5: Provide opportunities to develop and establish consistent standards in officiating and increase the pool of qualified officials. ***Oversight: Division II Conferences, Division II Championships Committee***	Action Step 3.5.2: Develop programs to encourage individuals to get involved in officiating.	Programs are being implemented in some sports and developed in others.
Priority 3.6: Enhance and increase the use of resources (e.g., technology), tools and services to improve the effectiveness and efficiencies of game day, conference and national championships' operations. ***Oversight: Division II Championships Committee***	Action Step 3.6.1: Implement use of collaboration zones for sports committees.	Sport committees and the Championship Committee have collaboration zones set up for use. Many committees have experienced success with using them and others will implement full use during the summer of 2011.
	Action Step 3.6.2: Continue to work on sports manuals' consistency.	

Individual Progress Reports

Goal Three: Game Day and Conference and National Championships

Provide fair and equitable competition and a quality, positive and rewarding game day and conference and national championship experiences.

Priority 3.1: Provide game environments and atmospheres that are competitive, safe, fun, positive, comfortable, respectful and entertaining.
Oversight: Division II Conferences, Division II Directors of Athletics, Division II Student-Athlete Advisory Committee

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Action Step 3.1.1:

Continue the NCAA Division II Game Environment Award of Excellence.

This competition generates "ideas that work" for the Game Environment Web site that can then be shared by the membership on the Division II Network. In addition, there are 24 conference winners and one winner from independent institutions, along with one overall national winner announced each year during the NCAA Convention.

Participating institutions or conferences are required to post their ideas on the Division II Network to share with the membership.

PHASE ONE

Research/Data Summary:

- Tracking of the number of "ideas that work" postings.
- E-mail blast bi-weekly to encourage institutions to visit to the site.
- Selection of conference, independent and national winners by selection committee.
- Monthly status report for visits, hits, and page views for the Division II Network.

Strengths/Opportunities:

The game environment award of excellence provides an opportunity to nationally recognize those schools and conferences that support and promote a positive game environment. By requiring the idea to be posted on the game environment website, it offers the opportunity for the Division II membership to see ideas and concepts that help make game environments more civil, comfortable, lively, and entertaining.

Challenges/Barriers:

There is a lack of submissions for game environment ideas that work from the membership (out of 305 Division II Institutions, only 142 submissions). Continued education on how to promote a positive game environment is necessary.

Timeline:

- Call for submissions via e-mail blast with a deadline of October of each year.
- Ideas must be posted on www.diicommunity.org
- National winner announced each year during the NCAA convention.
- Annual audit of the number of page views and visits to diicommunity.org/gameenvironment.
- Spring of 2012 we will actively solicit game environment ideas through a phone campaign to double our "ideas that work" to 220 entries.

PHASE TWO

Summary of Progress:

This marks the third year Division II has awarded the Game Environment Award of Excellence. Each participating conference was awarded one winning submission for the National Competition. Each one of the conference winners was awarded $500 for their accomplishment. The overall winner was selected by a three-person panel and recognized during the Division II Business Session at the 2012 NCAA Convention In Indianapolis. This year's winner is from Drury University for developing a fan-based club called the "Fanthers".

Standards/Metrics of Measure:

N/A.

Priority 3.5: Provide opportunities to develop, establish and improve standards in officiating and increase the pool of qualified officials.
Oversight: Division II Conferences, Division II Championships Committee

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Action Step 3.5.1: Develop and implement requirement that any official working the NCAA Division II Men's and Women's Basketball Championships would have to register with Arbiter/Excel Sports Officiating.

All officials will be required to register with Arbiter and pass the open book exam to work the NCAA Division II Men's and Women's Basketball Championship. Information is relayed to Coordinators of Officials at the summer meeting held in Indianapolis.

PHASE ONE

Research/Data Summary:

N/A.

Strengths/Opportunities:

Requiring registration and successfully passing the officiating exam will ensure quality officials are working the Division II Championships, which will provide a better overall championship experience for the student-athletes. It should be noted that the officiating exam is an open book exam.

Challenges/Barriers:

Official may not want to pay the registration fee to Arbiter and take the exam.

Timeline:

Registration for the exam takes place in the Fall prior to the Winter championship season.

This requirement is already in place, as officials were required to register and complete the exam for the opportunity to officiate in the 2012 championship moving forward.

PHASE TWO

Summary of Progress:

N/A.

Standards/Metrics of Measure:

N/A.

GOAL FOUR

Goal Four: Membership and Positioning Initiatives

Utilize the uniqueness of the Division II model to establish Division II as a membership destination and to ensure long-lasting stability.

Following are the summary report and individual progress report for Goal Four of the Division II Strategic Plan.

There are a total of 19 action steps related to Goal Four. Action step 4.10.1 is new for you to review.

Summary Report

Priority	Action Step	Summary of Progress and Relevant Dates/Timelines
Priority 4.1: Commit to fiscal responsibility at the local, conference, regional and national levels. ***Oversight: Division II Institutions, Division II Conferences, Division II Planning and Finance Committee, Division II Championships Committee***	Action Step 4.1.1: Continue to implement and track success of the Division II Life in the Balance Initiative.	In the spring of 2011, the Division II membership completed a survey that was designed to gather feedback on the impact of the Phase I Life in the Balance legislation (in effect 2010-11). Overall, the trend in the results demonstrated that the Phase I changes had a positive impact on the lives of athletics administrators, coaches and student-athletes from an academic, athletic and personal standpoint. The change that had the greatest impact on the personal lives of the student-athletes was the winter break. Additionally, institutions realized modest budget savings from the changes.
Priority 4.2: Allocate funds and resources in a manner that recognizes and supports the unique characteristics and attributes of Division II. ***Oversight: Division II Planning and Finance Committee, Division II Management Council***	Action Step 4.2.1: Implement new Division II distribution formula for enhancement fund.	The Division II Planning and Finance Committee approved a new formula for distribution of the enhancement fund in summer 2010, which will be effective in 2012.
	Action Step 4.2.2: Implement and track effectiveness of electronic system for the Division II conference grant program.	Since the 2010-11 grant application and reporting process, all Division II conferences are using the electronic system to report on their uses of dollars and to request dollars. Additionally, all members of the Division II Planning and Finance Committee are using the electronic system during the review process.
Priority 4.3: Analyze and assess budget policies and procedures to position for new media contracts for the division and the Association.	Action Step 4.3.1: Evaluate Division II media partnership with CBS College Sports Network.	

Priority	Action Step	Summary of Progress and Relevant Dates/Timelines
Oversight: Division II Media Advisory Group, Division II Planning and Finance Committee		
Priority 4.4: Attract and retain members that support the strategic position and philosophy of Division II intercollegiate athletics. ***Oversight: Division II Membership Committee***	Action Step 4.4.1:Use criteria set as minimum requirements for institutions seeking Division II membership.	The minimum requirements were used initially with the 2009 class of applicants. The committee used the minimum requirements most recently when reviewing the 2011 class of applicants (16 institutions). Ten institutions were accepted to begin the membership process based on the minimum requirements.
	Action Step 4.4.2: Use criteria set as additional evaluation criteria for institutions seeking Division II membership.	The committee developed the additional evaluation criteria for use with the 2010 class of applicants. The committee used the additional evaluation criteria most recently when evaluating the 2011 class of applicants. The 2011 class of applicants was a very competitive class. The additional evaluation criteria assisted the committee in selecting the institutions most closely aligned with the Division II philosophy and strategic positioning platform.
	Action Step 4.4.3: Develop systems to assist Canadian institutions with their alignment with the NCAA and Division II philosophy.	The committee will continue to evaluate issues involving institutions located in Canada during the 10-year pilot program.
	Action Step 4.4.4: Develop partnership between the Membership Committee and the CCA to gather feedback on institutions applying to enter the membership process.	
Priority 4.5: Commit to develop tools and resources that assist active member institutions and conferences with evaluating its position in conjunction with the strategic	Action Step 4.5.1: Promote the use of compliance tools, such as the NCAA Division II Compliance Blueprint and Audit Guide.	The NCAA academic and membership affairs staff will continue its educational efforts to ensure that institutions are aware that the tools and resources are available.

Priority	Action Step	Summary of Progress and Relevant Dates/Timelines
position and philosophy of Division II intercollegiate athletics. ***Oversight: Division II Legislation Committee, Division II Membership Committee, Division II Presidents Council***	Action Step 4.5.2: Assess effectiveness of Institutional Self Study Guide (ISSG).	The committee has developed two distinct sections of the ISSG: One for strategic initiatives and one for compliance related matters.
	Action Step 4.5.3: Assist institutions in understanding minimum sports sponsorship and minimum financial aid requirements.	
Priority 4.6: Promote the use of tools and resources that assess the value of Division II intercollegiate athletics and strengthen the awareness of Division II and its characteristics and attributes. ***Oversight: Division II Membership Committee, Division II Identity Subcommittee***	Action Step 4.6.1: Promote the use of the Division II Values Study as an important tool used by institutions seeking Division II membership.	This is an ongoing initiative. The committee will continue to evaluate the use of the Values Study by institutions seeking Division II membership.
	Action Step 4.6.2: Promote the use of the Model Division II Athletics Department document by active member institutions and institutions seeking Division II membership.	The committee will continue to encourage the use of this document for institutions in the membership process as well as active member institutions. The committee will review this annually for effectiveness.
	Action Step 4.6.3: Monitor use of the Division II Financial Dashboard Indicator.	Developed in conjunction with the National Association of College and University Business Officers (NACUBO), the Division II dashboards tool was launched in June 2010.
Priority 4.7: Enhance communication and partnerships with the media and other organizations to provide opportunities for communicating the unique characteristics and attributes of Division II membership. ***Oversight: Division II Institutions, Division II Conferences, Division II Management Council***	Action Step 4.7.1: Partnership with Division II Sports Information Directors to encourage their leadership role on campus in developing ways to use Division II identity tools and resources to help explain the Division II student-athlete experience.	Division II has an abundance of tools and resources to help tell the Division II story. Division II SIDs are uniquely positioned to use Division II tools/resources to help describe the campus experience.
Priority 4.8: Recognize outstanding achievements with strategic initiatives (e.g., community engagement) by Division II	Action Step 4.8.1: Recognize Division II strategic initiatives on various Division II publications.	Community-engagement, game-environment and Make-A-Wish items will be communicated once selected or announced.

Priority	Action Step	Summary of Progress and Relevant Dates/Timelines
institutions and conferences. ***Oversight: Division II Identity Subcommittee***		As for the Life in the Balance effort, communication already has begun with the development of a four-part series in The NCAA News.
	Action Step 4.8.2: Continue the Division II Community Engagement Award of Excellence.	Over 330 ideas are posted on diicommunity.org that can be shared by the membership.
Priority 4.9: Commit to the strategic management of Division II membership growth. ***Oversight: Division II Membership Committee***	Action Step 4.9.1: Develop legislation/policy to assist the Membership Committee in evaluating new conferences seeking Division II membership.	
Priority 4.10: Analyze the costs associated with sponsoring Division II intercollegiate athletics programs and institutional compliance to ensure strategic use of limited resources. ***Oversight: Division II Planning and Finance Committee, Division II Presidents Council***	Action Step 4.10.1: Review of Division II legislation and processes to assist with alleviating compliance and financial burdens.	The first set of legislative proposals sponsored under the Ease of Burden umbrella were considered, and adopted, at the 2012 NCAA Convention. In addition to the adoption of the proposals, the Legislation Committee recommended the referral of various topics to other Division II committees that have oversight over each subject matter. The Legislation Committee plans to continue the review through the 2014 Convention.

Individual Progress Report

Goal Four: Membership and Positioning Initiatives

Use the uniqueness of the Division II model to establish Division II as a membership destination and to ensure long-lasting stability.

Priority 4.10: Analyze the costs associated with sponsoring Division II intercollegiate athletics programs and institutional compliance to ensure strategic use of limited resources.
Oversight: Division II Planning and Finance Committee, Division II Presidents Council

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Action Step 4.10.1: Review of Division II legislation and processes to assist with alleviating compliance and financial burdens.

One of the themes that emerged from the 2010 Division II Chancellor and President Summit was the need to alleviate some of the compliance and financial burdens that current regulations place on Division II intercollegiate athletics.

In response to this request, the Division II Legislation Committee is reviewing current Division II legislation and processes and offering recommendations to:

1. Ease the burden of compliance;

2. Assist Division II administrators with better time management; and

3. Identify potential cost savings for better allocation of resources.

In addition to the legislative review, the Legislation Committee is also looking at processes, policies and practices within the division in order to offer any recommendations that assist with the goals previously mentioned. Some of the areas reviewed include mandatory reporting requirements, research initiatives, certification procedures and online tools.

PHASE ONE

Research/Data Summary:

The initial list for review was created based on feedback gathered from the Division II membership and data from the NCAA enforcement violation reporting system. The number of violations occurring in NCAA Bylaw 13 (recruiting) in the areas of impermissible telephone calls, off-campus contacts and electronically transmitted messages was used as an illustration for the need to amend the legislation.

Strengths/Opportunities:

Ease of Compliance Burden

While, in many Division II institutions, personnel and financial resources may be limited, we are committed to having functioning compliance programs that focus on the well-being of our student-athletes. Keeping in mind the unique characteristics and attributes of Division II, we need to look at whether there are rules within the NCAA Division II Manual, reporting requirements or any other processes where the division has drifted from those characteristics.

Is Division II legislation being adopted to address only a small percentage of cases/situations? If so, are there any changes that could instead address most of those situations while providing some relief to the staff in charge of such requirements?

Better Time Management

Another area of concern within the division is the amount of time compliance administrators, faculty athletics representatives and other institutional/conference staff members spend in compliance and/or reporting requirements.

Are there areas where we could alleviate some of the time that our personnel devote to compliance? Are we collecting the same information on different reporting instruments? Is all the information requested really necessary?

Potential Cost Savings

At the forefront of every initiative must be a commitment to fiscal responsibility. We need to allocate our resources carefully and strategically.

Are we looking at our current legislation and processes and thinking of ways where cost savings can be achieved while providing the same or similar results? Are we using technology to its fullest?

Challenges/Barriers:

The Legislation Committee is challenged in this action step by the resistance to change and concerns from the Division II membership in how many of the changes might create a perceived competitive imbalance.

In the nonlegislative areas under review, the Legislation Committee is faced with many hurdles. Many of the recommendations include an update to technology and the committee has been frustrated by the lack of expediency, and prioritization, with the recommendations.

Timeline:

The first set of legislative proposals sponsored under the Ease of Burden umbrella were considered, and adopted, at the 2012 NCAA Convention. In addition to the adoption of the

proposals, the Legislation Committee recommended the referral of various topics to other Division II committees that have oversight over each subject matter.

The Legislation Committee plans to continue the review through the 2014 Convention. However, if additional topics arise, the committee is prepared to continue with the initiative for as many legislative cycles as necessary.

PHASE TWO

Summary of Progress:

Ease of Burden Proposals Adopted at the 2012 NCAA Convention

1. **NCAA Proposal No. 2012-2 Amateurism and Eligibility -- General Regulations and Eligibility Requirements -- Elimination of Eligibility Form to Certify International Student-Athlete.** To eliminate the requirement that an international student-athlete must complete the eligibility form prior to competition; further, to specify that a student-athlete must complete a form developed by the NCAA to certify activities that occur following the prospective student-athlete's request that a final amateurism certification be issued by the NCAA Eligibility Center and before initial full-time enrollment at a Division I or II institution.

2. **Proposal No. 2012-5 Financial Aid from Outside Sources -- Financial Aid from an Established and Continuing Program.** To specify that a student-athlete may receive financial aid through an established and continuing program to aid students, provided the recipient's choice of institutions is not restricted by the donor of the aid and there is no direct connection between the donor and the student-athlete's institution.

3. **Proposal No. 2012-11 Recruiting -- Contacts and Evaluations -- Permissible Number and Time Period for Contacts -- Unlimited Contacts.** To specify that in-person, off-campus recruiting contacts shall not be made before June 15 immediately preceding a prospective student-athlete's junior year in high school; further, to permit an institution to make unlimited in-person, off-campus recruiting contacts with a prospective student-athlete each academic year.

4. **Proposal No. 2012-12 Recruiting -- Contacts and Evaluations -- Contactable Prospective Student-Athletes -- High School Prospective Student-Athletes -- Permissible Number and Timing of Telephone Calls.** To specify that telephone calls to a prospective student-athlete [or the prospective student-athlete's relatives or legal guardian(s)] may not be made before June 15 immediately preceding the prospective student-athlete's junior year in high school; further, to specify that on or after June 15 immediately preceding a prospective student-athlete's junior year in high school, institutional staff members may make unlimited telephone calls to a prospective student-athlete [or the prospective student-athlete's relatives or legal guardian(s)].

5. **Proposal No. 2012-13 Recruiting -- Recruiting Materials -- Printed Recruiting Materials, Electronic Media and Electronic Transmissions -- Permissible Number and Timing of Materials.** To specify that an institution may not provide athletically related recruiting materials and electronic media to a prospective student-athlete [or the prospective student-athlete's relatives or legal guardian(s) and coaches] before June 15 immediately preceding the prospective student-athlete's junior year in high school; further, to specify that any form of electronic transmission (e.g., text message, instant message) may not be sent before June 15 immediately preceding the prospective student-athlete's junior year in high school, and must be private between the recipient and sender.

Other Legislative Actions

1. **Ease of Burden Package -- Proposal No. NC-2012-18 Recruiting -- Transportation -- Transportation to Enroll From any Bus, Train Station or Airport.** To permit institutional staff members to provide transportation from any bus or train station or airport to campus on the occasion of the student-athlete's initial arrival at the institution to attend class.

2. **Ease of Burden Package -- Proposal No. NC-2012-19 Financial Aid -- Definitions and Applications -- Financial Aid -- Exempted Institutional Financial Aid -- Government Grants Awarded Based on Demonstrated Financial Need and for Educational Purposes.** To specify that a government grant awarded to a student-athlete based on a student's demonstrated financial need or for educational purposes shall be excluded when determining the permissible amount of full grant-in-aid or cost of attendance for a student-athlete and shall be excluded from the institutional financial aid limitations.

3. **Ease of Burden Package -- Noncontroversial Proposal -- Recruiting -- Recruiting Materials -- Printed Recruiting Materials, Electronic Media and Electronic Transmissions -- Permissible Timing and Number of Recruiting Materials -- During the Conduct of Athletics Contest.** To specify that electronically transmitted correspondence to a prospective student-athlete [or the prospective student-athlete's relatives or legal guardian(s)] may not be sent during the conduct of any of the institution's intercollegiate athletics contests in that sport from the time the institution's team reports on call at the competition site at the directions of the coach until the competition has concluded and the team has been dismissed by the coach.

4. **Ease of Burden Package -- Noncontroversial Proposal -- Eligibility -- Participation in Organized Competition Before Initial Collegiate Enrollment -- Notification of Organized-Competition Legislation -- NCAA Eligibility Center.** To specify that the NCAA Eligibility Center shall provide information regarding the organized competition legislation following a prospective student-athlete's registration.

5. **Ease of Burden Package -- Proposal No. I-2012-6 -- Timing of Mandatory Medical Examinations for Tryouts.** Incorporate the following interpretation into the Division II Manual:

   - Timing of Mandatory Medical Examinations and Tryouts of High School Senior Prospective Student-Athletes. The NCAA Division II Management Council determined that a medical examination administered or supervised by a physician, within six months prior to a prospective student-athlete's participation in practice, competition or out-of-season conditioning activities during his or her senior year in high school, that is accepted by the prospective student-athlete's high school for his or her participation in athletics during that senior year, may be used to satisfy the mandatory medical examination requirements set forth in Bylaw 13.11.2.1-(c) for tryouts conducted by an NCAA Division II institution. [Reference: NCAA Bylaw 13.11.2.1-(c) (tryouts).]

Legislative Referrals to Other Division II Committees

1. **Referrals to the NCAA Division II Academic Requirements Committee:**

   a. Bylaw 15.02.4.3 (exempted institutional financial aid – academic awards). Whether the Division II membership should consider amending the legislation to eliminate the required criteria for exempting academic awards from a student-athlete's full grant-in-aid or cost of attendance and the institution's financial aid limitations; further, to permit institutions to exempt all academic awards provided they are awarded in accordance with institutional policy.

      Rationale. During discussions regarding the Ease of Burden initiative, it was suggested the membership consider whether eliminating the required criteria, and permitting institutions to exempt all academic awards provided they are awarded in accordance with institutional policy, would reduce the burden on senior compliance administrators and financial aid officers when determining a student-athlete's financial aid package. If the additional criteria are eliminated, institutions would only have to determine if the academic award was provided in accordance with institutional policy for academic awards for all students, and would not have to take the additional step of determining if the academic award meets additional specified criteria.

   b. NCAA Constitution 3.2.4.10 (academic success rate) and 3.2.4.11 (academic performance census). Whether the Academic Success Rate (ASR) and Academic

Performance Census (APC) could be combined into one reporting requirement once cohorts align; further whether the due date for both reports should be adjusted to ease the burden on compliance administrators.

Rationale. All the information requested in the ASR is already gathered in APC. Therefore, once the cohorts sync, ASR should be eliminated. It is recommended that both reports be due 15 weeks after the start of the fall semester. The June 1 deadline of ASR is difficult as it is a very busy time for compliance administrators (end of school year, Institutional Self-Study Guide deadline, Regional Rules Seminars).

2. Referrals to the NCAA Division II Championships Committee:

a. Bylaw 31.2.1.7.1 (midseason eligibility verification form). Whether the Division II membership should amend legislation to eliminate the requirement that an institution must submit a midseason eligibility verification form.

Rationale. This form is required three times per year (for each sport season) and includes information that is already provided in an institution's squad list. Eliminating the form or requiring only teams that participate in championships to submit the form would reduce the burden on compliance administrators.

b. Code of Conduct Form. Whether the code of conduct form could be made available online in an editable format in order to ease the burden on institutional personnel.

Rationale. Currently the code of conduct form is only available in PDF format. It would ease the burden on institutional personnel if it was available as a Microsoft Word document, or if institutions could just type the form online.

3. Referral to the NCAA Committee on Women's Athletics:

- NCAA Gender-Equity Reporting. Whether deadlines and reporting requirements for the federal Equity in Athletics Disclosure Act (EADA) survey and the gender-equity reporting could be aligned.

Rationale. Both surveys gather similar information that is often duplicative. The federal survey is due in October, while the NCAA survey is due in January. Institutional administrators spend significant time preparing for these submissions. Time and resources could be alleviated if both reports were aligned in terms of data requested and due dates.

4. Referral to the NCAA Division II Membership and Planning and Finance Committees:

- Constitution 6.2.3 (Financial Report). Whether the Division II membership should consider aligning the deadline for completion of a financial report and the NCAA Institutional Self-Study Guide. In doing so, the timing of the financial report requirement would be extended from three to five years.

  Rationale. It is expensive for institutions to conduct an audit every three years (most outside companies charge from $5,000 to $10,000 per audit). In addition, by extending the timing of the requirement to every five years, the financial report could be linked to the due date for the Institutional Self-Study Guide, which contains a financial component.

Standards/Metrics of Measure:

The annual enforcement statistics will be used to determine what impact the amended legislation has. Additionally, feedback will be sought from institutional personnel to determine how the initiative has positively impacted work/life balance.

GOAL FIVE

Goal Five: Diversity and Inclusion

Promote diversity and foster an environment of inclusion.

Following are the summary report and individual progress report for Goal Five of the Division II Strategic Plan.

There are a total of 14 action steps related to Goal Five. Action step 5.4.3 has been updated for you to review.

Summary Report

Priority	Action Step	Summary of Progress and Relevant Dates/Timelines
Priority 5.1: Continue to partner and build collaborative relationships with other organizations to support and enhance the diversity of administrators, coaches and student-athletes at the local, conference and national levels. ***Oversight: NCAA Diversity and Inclusion Staff, Division II Diversity Project Team, Division II Conferences, Division II Institutions***	Action Step 5.1.1: Continue Division II partnership with MOAA (Minority Opportunities Athletics Association).	Division II provides an annual $50,000 grant to MOAA.
	Action Step 5.1.2: Continue Division II partnership with NACWAA (National Association of Collegiate Women Athletic Administrators)	Division II provides an annual $50,000 grant to NACWAA.
	Action Step 5.1.3: Continue partnership with Division II Conferences whose members include Historically Black Colleges and Universities.	The sponsorship is made available annually in February/March.
Priority 5.2: Enhance commitment by presidents/chancellors, athletics administrators, coaches, faculty and student-athletes to be advocates for establishing environments that foster diversity and inclusion. ***Oversight: NCAA Diversity and Inclusion Staff, Division II Diversity Project Team, Division II Nominating Committee, Division II Conferences, Division II Institutions***	Action Step 5.2.1: Educate the membership on the number of males, females and ethnic minorities within the potential nominee pools in comparison to the number of male, female and ethnic minority nominees so that the diversity in the governance structure resembles that of the potential nominee pool.	A report was presented to Management Council in October 2010 detailing the data gathered on the diversity of the nominees versus the positional diversity of the Division II membership.
	Action Step 5.2.2: Support the NCAA On Campus Diversity Training Program.	Selected institutions and conference offices receive fundamental and advanced diversity training in Spring every year.
Priority 5.3: Analyze and assess research and current programming to provide programs, tools and resources that support environments of diversity and inclusion. ***Oversight: NCAA Diversity and Inclusion Staff, Division II Diversity Project Team***	Action Step 5.3.1: Develop and implement philosophical framework to guide the NCAA national office inclusion efforts.	The Office of Inclusion has been working on redefining primary areas of focus, with increased focus on policy development, outreach to chancellors and presidents to engage them in dialogue and discourse, and greater affiliation and increased collaboration with other national

Priority	Action Step	Summary of Progress and Relevant Dates/Timelines
		organizations.
Priority 5.4: Provide tools and resources that assist schools and conferences in recruiting, hiring and retaining diverse groups and individuals. ***Oversight: NCAA Diversity and Inclusion Staff, Division II Diversity Project Team***	Action Step 5.4.1: Continue the Division II Strategic Alliance Matching Grant program.	This is a yearly program with new classes of administrators starting every fall.
	Action Step 5.4.2: Continue the Division II Coaching Enhancement Grant program.	This is a program that takes place every two years with new classes of coaches starting every other fall.
	Action Step 5.4.3: Implement and assess effectiveness of mentor program for Division II administrators.	This is a yearly program. The first class of mentees has successfully completed a majority of their obligations to date.
	Action Step 5.4.4: Monitor effectiveness of Football Coaches Academy Program.	Coaches at specific levels receive professional development and leadership training.
	Action Step 5.4.5: Monitor effectiveness of Pathways Program.	This is an 18-month program, with graduations occurring at the NACDA Convention in June every year.
	Action Step 5.4.6: Monitor effectiveness of Leadership Institute for Ethnic Minority Males and Females.	This is a 12-month program, which starts in August each year.
Priority 5.5: Provide tools and resources to schools and conferences that provide education on the importance, value, benefits and role of diversity and inclusion in higher education and intercollegiate athletics. ***Oversight: NCAA Diversity and Inclusion Staff, Division II Diversity Project Team, Division II Nominating Committee***	Action Step 5.5.1: Participate in educational sessions to increase nominations, encourage committee service and provide information on the appointment and selection process.	The committee will pursue opportunities to present informational sessions at the NCAA Convention, the MOAA program at NACDA and through conference meetings.
	Action Step 5.5.2: Develop resource tools to assist the membership in the implementation of Diversity and Inclusion.	Once materials are produced, they are made available to the membership.

Individual Progress Report

Goal Five: Diversity and Inclusion

Promote diversity and foster an environment of inclusion.

Priority 5.4: Provide tools and resources that assist schools and conferences in recruiting, hiring and retaining diverse groups and individuals.
Oversight: NCAA Diversity and Inclusion Staff, Division II Diversity Project Team

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Action Step 5.4.3:

Implement and assess effectiveness of mentor program for Division II administrators.

The NCAA and Division II Athletic Directors Association Females & Minorities Mentoring Program provides female and minority athletics administrators in Division II the opportunity to enhance career development through a mentoring relationship that fosters personal and professional growth. The program seeks to build a foundation that encourages participants to pursue a long-range career in athletics administration with an ultimate career goal of serving as a Division II Director of Athletics.

PHASE ONE

Research/Data Summary:

- Year-end status reports from mentor and mentee.
- Annual collection on the number of nominations submitted and awarded.
- Tracking of mentees and their continued employment in athletics and Division II.

Strengths/Opportunities:

Provides the mentee with guidance and role modeling that encourages a commitment to a long-range career in athletics administration, specifically as a Division II Director of Athletics.

Assists the mentee with successfully navigating a career in athletics administration.

Provides enriched learning experiences that may enhance career mobility.

Helps mentees to set personal and professional goals for the future.

Challenges/Barriers:

Concern that administrators that receive opportunity to be a mentee will not stay in Division II administration.

Timeline:

Fall - Letters soliciting mentee nominees for the program will be mailed to Directors of Athletics and Conference Commissioners

Fall - Letters of Invitation and Applications will be mailed to female/minority mentee candidates

Fall - Letters of Invitation to serve as mentors will be mailed to Directors of Athletics

December 1 - Deadline for return of applications

January – Selection Committee selects mentees and mentors

February - Notification to successful candidates.

July – Orientation Session at NCAA National Office

September through May - Ongoing programming

Mid June - NACDA Convention

PHASE TWO

Summary of Progress:

The first class of mentees has successfully completed a majority of their obligations to date.

The first class of mentees will complete a capstone experience during the NACDA convention in June of 2012. Parker Executive Search firm will provide this seminar.

The ten mentors and ten mentees will be receive a phone interview as well as written survey to solicit feedback.

Standards/Metrics of Measure:

N/A.

EXHIBIT A

Trends in Academic Success Rates and Federal Graduation Rates at NCAA Division II Institutions

NCAA Research Staff

October 2011

NCAA Research

Background

- This reporting cycle represents the sixth year that Academic Success Rate (ASR) data have been collected for Division II institutions.

- The Division II ASR is similar to the Division I Graduation Success Rate (GSR) in that it includes transfers into an institution in the calculation of the rate, but removes from the cohort students who left the institution while academically eligible to compete.

- Additionally, the ASR (unlike the GSR) includes all non-scholarship freshman student-athletes on the roster on the first date of competition.

Data

- 290 active Division II institutions submitted their federal graduation rate data for the entering classes of 2001 to 2004.

- Of those 290 institutions, 286 (98.6%) submitted additional data for the calculation of the ASR.

- ASRs are calculated using a four-year rolling average, as is done with the federal rate.

Comparison of ASR and Federal Grad Rate Cohorts for 286 Division II Institutions that Submitted ASR Data

(2001-2004 Entering Classes)

	Federal Rate	ASR
Enrolled (Under Federal Definition)	46,021	46,021
Enrolled as Frosh in January	0	750
Two-Year College Transfers	0	9,961
Four-Year College Transfers	0	6,903
Non-Scholarship Athletes	0	36,648
Total Enrolled	**46,021**	**100,283 (+118%)**
Allowable Exclusions (Death, Military, Church Mission, etc.)	85	196
Left Eligible	0	23,460
Total Denominator	**45,936**	**76,627 (+67%)**

Average Division II Federal Rates vs. ASRs
2001-2004 Entering Cohorts

	Student Body	Student-Athlete	
	Federal Rate	Federal Rate	ASR
Div. II Overall	48% +1	55%	72% +1
Div. II Men	43% +1	49%	65% +1
Div. II Women	51% +1	64%	83% +1

Average Division II Federal Rates vs. ASRs

2004 Entering Cohort Only

	Student Body	Student-Athlete	
	Federal Rate	**Federal Rate**	**ASR**
Div. II Overall	49% +2	55% -1	73%
Div. II Men	45% +2	49%	66%
Div. II Women	53% +2	64%	85% +1

Trends in Academic Success Rates

NCAA Research

ASR Trends for Division II Men's Sports

Multi-Class Averages for 2000-03 Cohorts vs. 2001-04 Cohorts

SPORT	2000-03	2001-04 (N)	
Baseball	69%	70%	(8,317)
Basketball	59%	60%	(4,782)
Cross Country/Track	72%	72%	(5,088)
Fencing	71%	76%	(25)
Football	54%	54%	(15,214)
Golf	72%	74%	(2,125)
Ice Hockey	78%	78%	(568)
Lacrosse	77%	76%	(921)
Rifle	100%	88%	(24)
Skiing	88%	87%	(61)
Soccer	70%	71%	(4,366)
Swimming	74%	76%	(821)
Tennis	79%	79%	(1,256)
Volleyball	66%	71%	(110)
Water Polo	78%	77%	(64)
Wrestling	57%	60%	(1,340)

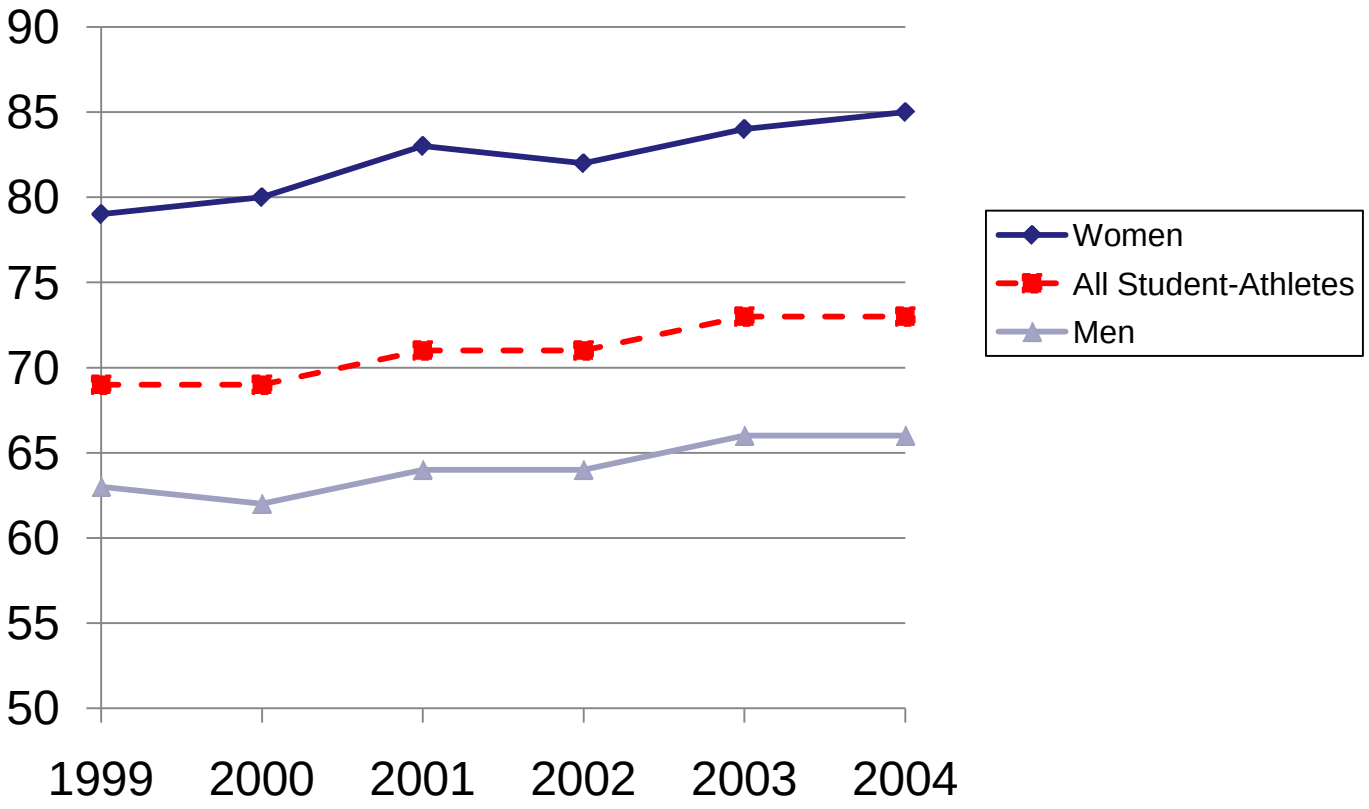
ASR Trends for Division II Women's Sports

Multi-Class Averages for 2000-03 Cohorts vs. 2001-04 Cohorts

SPORT	2000-03	2001-04 (N)	
Basketball	77%	79%	(4,443)
Bowling	91%	88%	(58)
Crew	88%	89%	(567)
Cross Country/Track	82%	84%	(5,191)
Fencing	96%	83%	(30)
Field Hockey	92%	92%	(620)
Golf	83%	84%	(803)
Gymnastics	89%	86%	(106)
Ice Hockey	82%	82%	(206)
Lacrosse	90%	90%	(670)
Skiing	84%	84%	(61)
Soccer	82%	84%	(4,868)
Softball	81%	82%	(5,035)
Swimming	87%	88%	(1,316)
Tennis	86%	86%	(1,687)
Volleyball	80%	82%	(3,725)
Water Polo	89%	91%	(98)

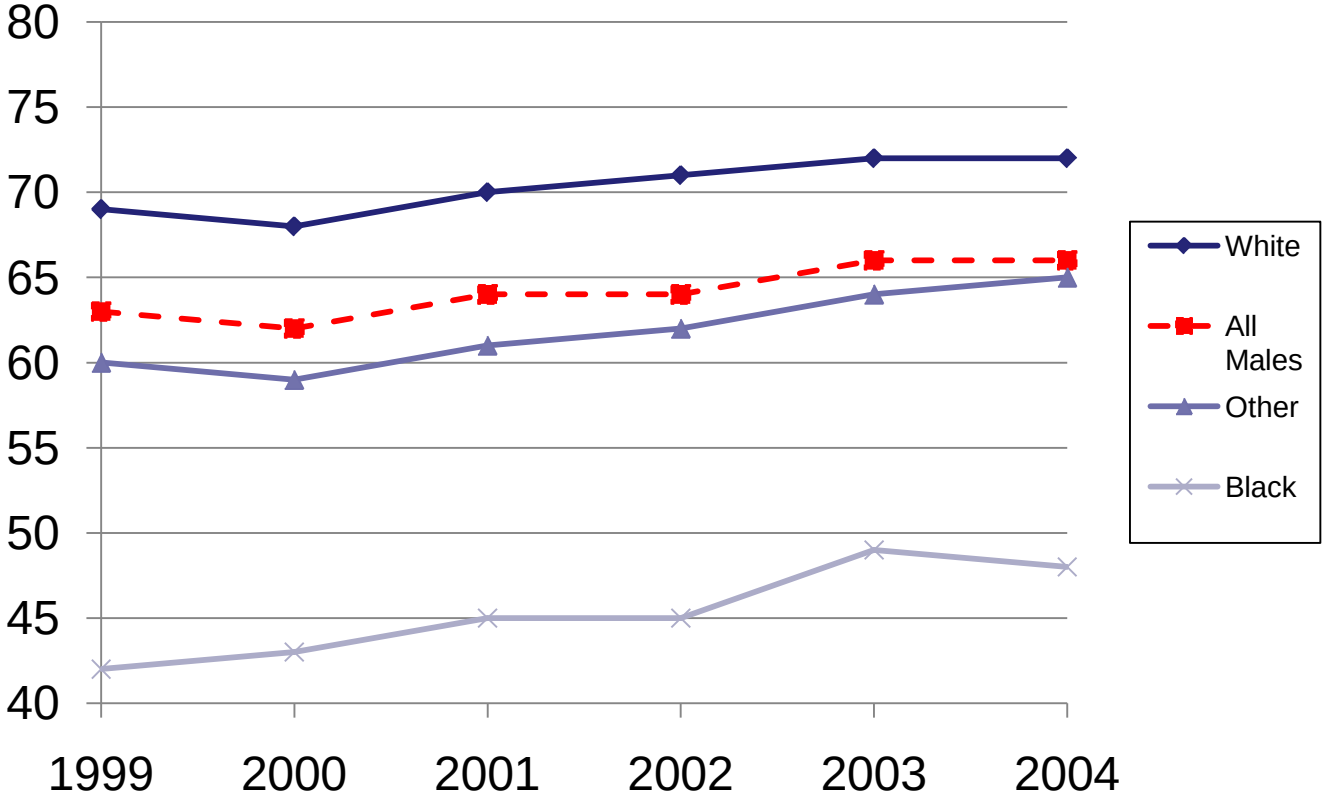
Single-Year Division II Academic Success Rates

Overall and by Gender



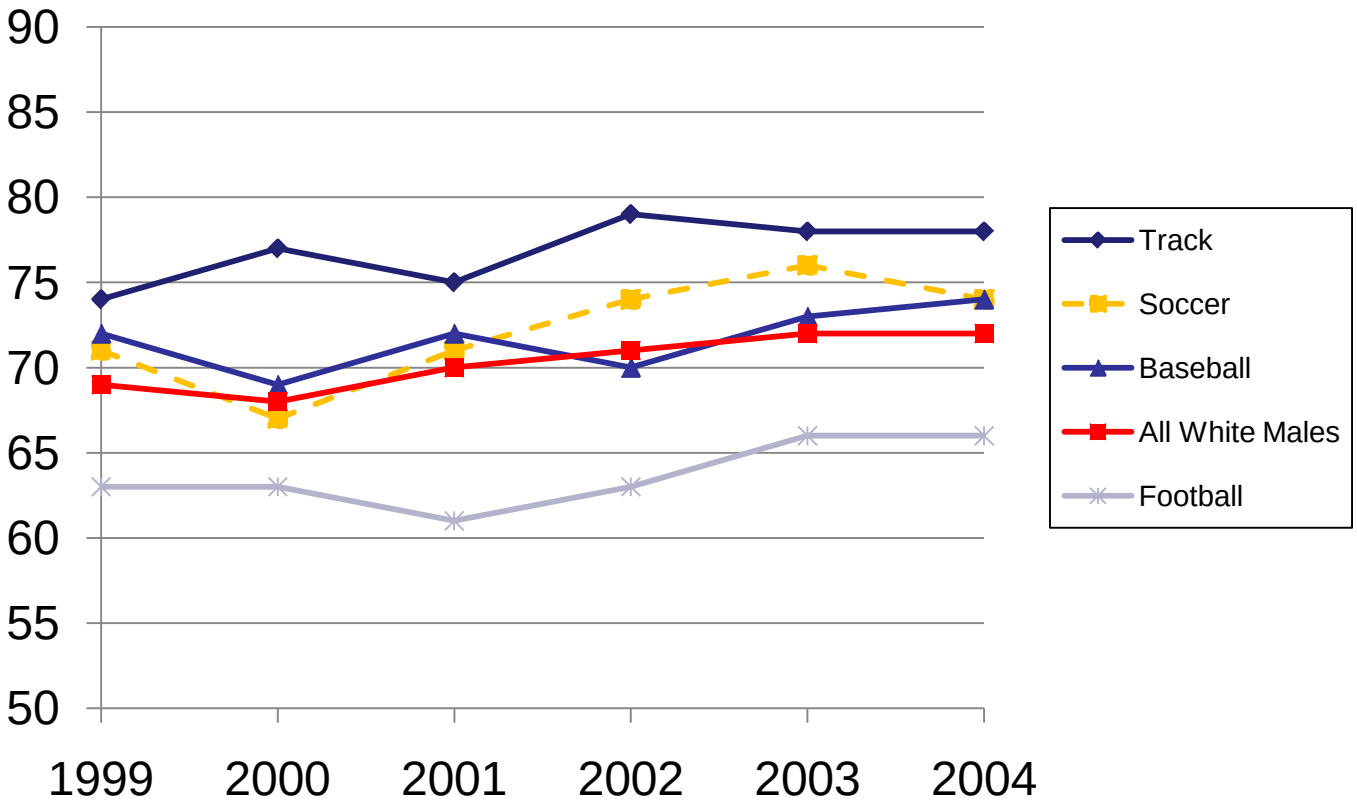
Single-Year Division II Academic Success Rates for Male Student-Athletes

By Ethnicity



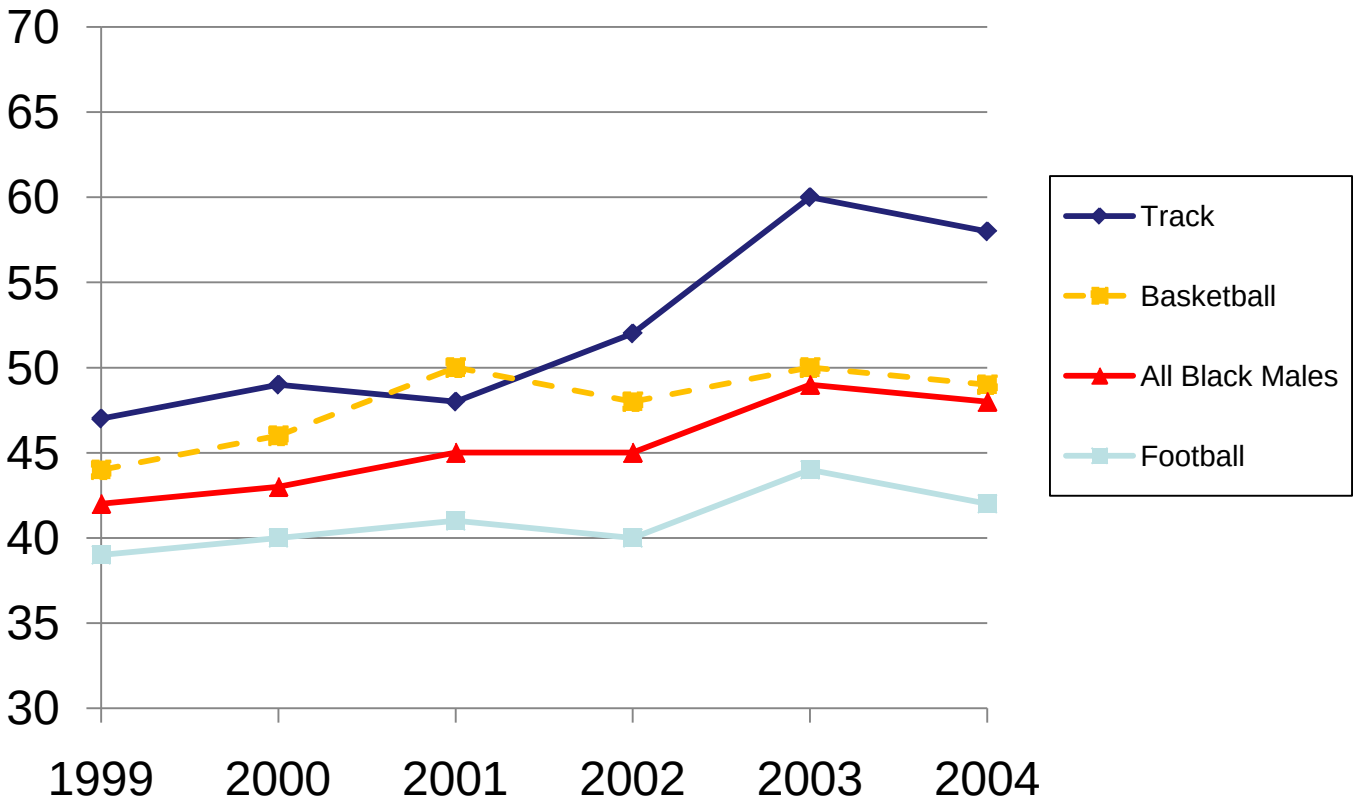
Single-Year Division II Academic Success Rates for White Male Student-Athletes

By Sport



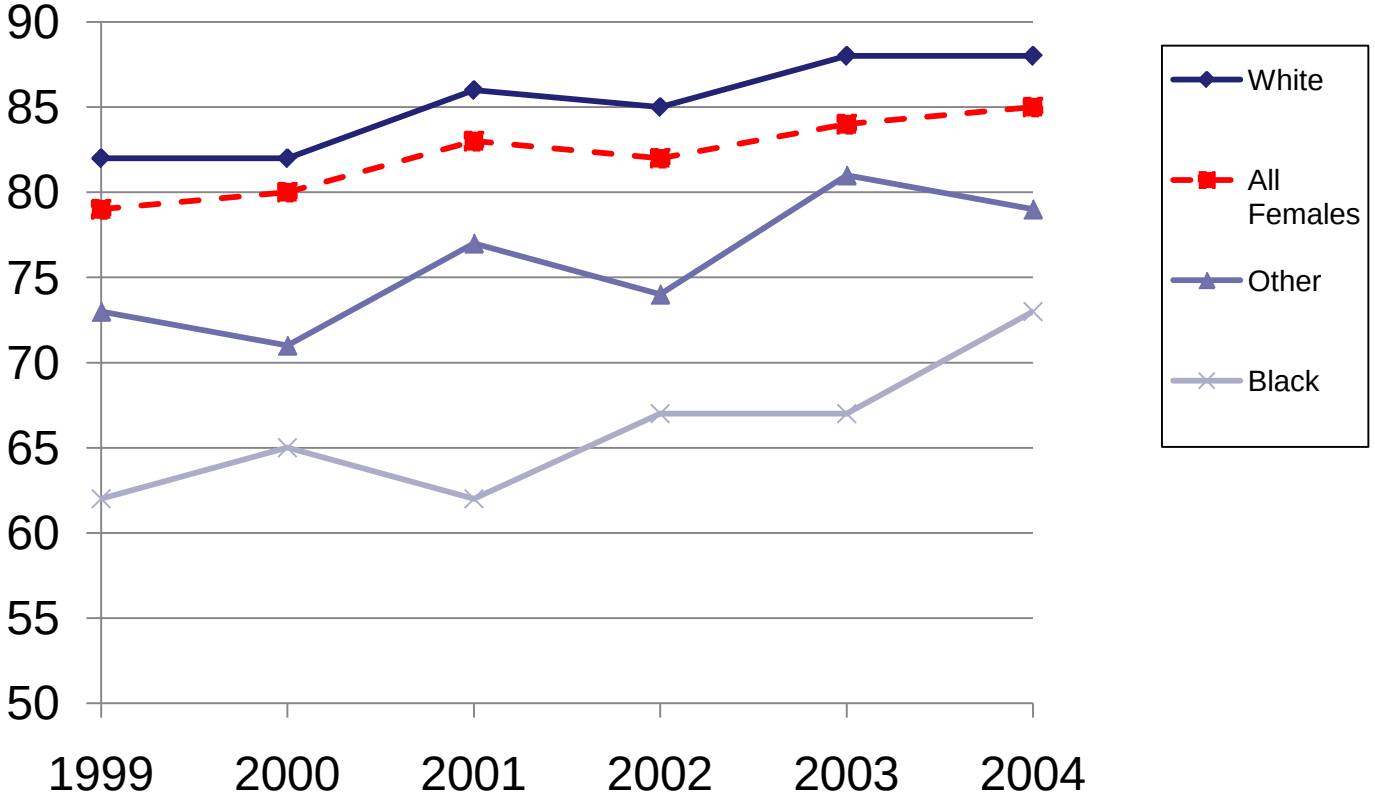
Single-Year Division II Academic Success Rates for Black Male Student-Athletes

By Sport



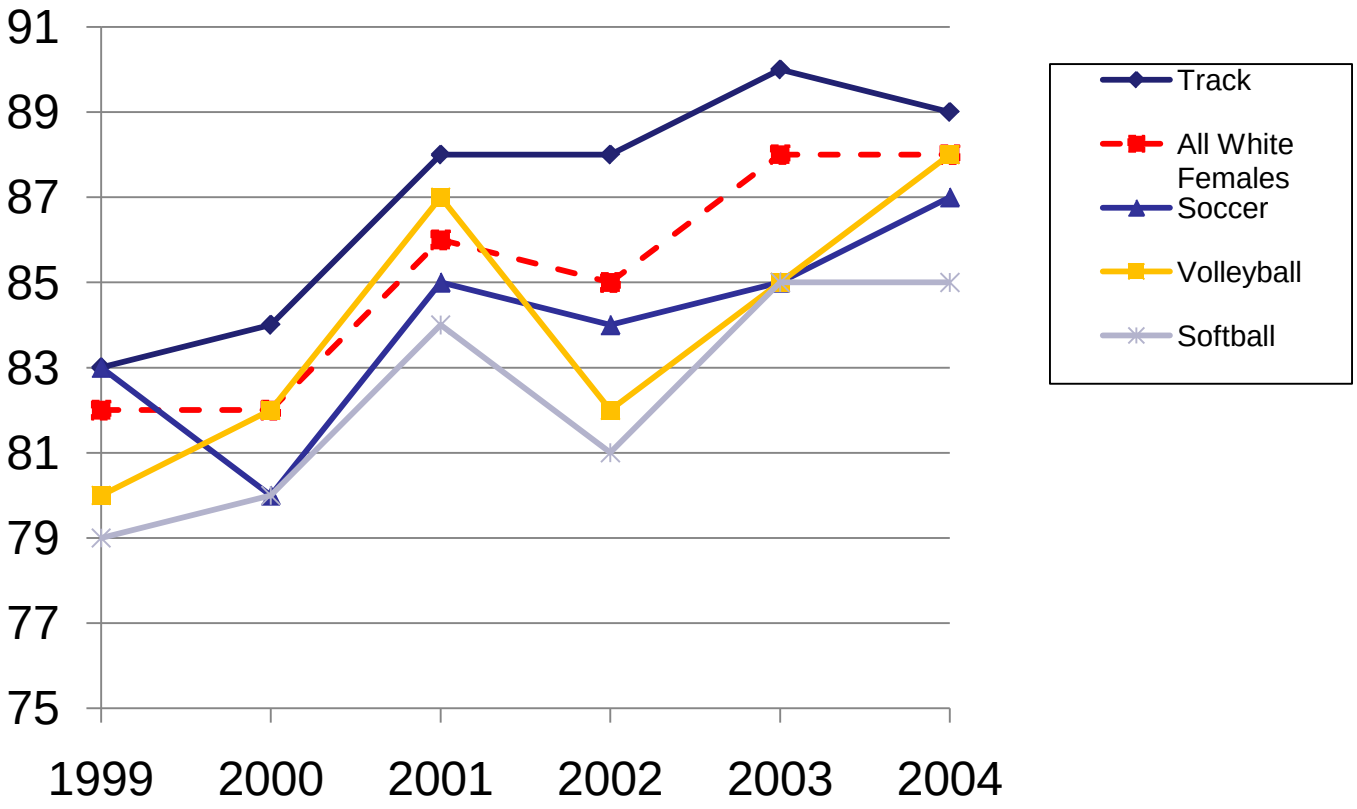
Single-Year Division II Academic Success Rates for Female Student-Athletes

By Ethnicity



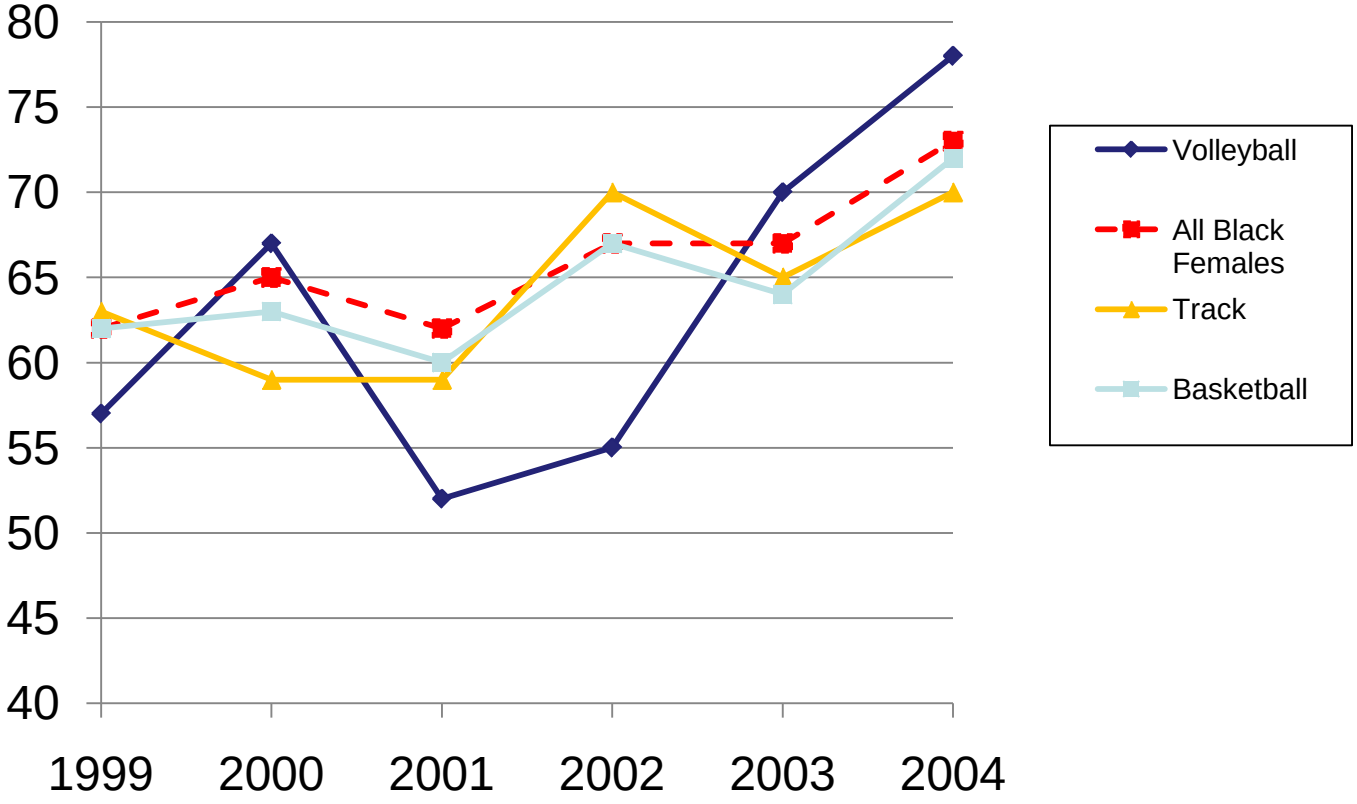
Single-Year Division II Academic Success Rates for White Female Student-Athletes

By Sport



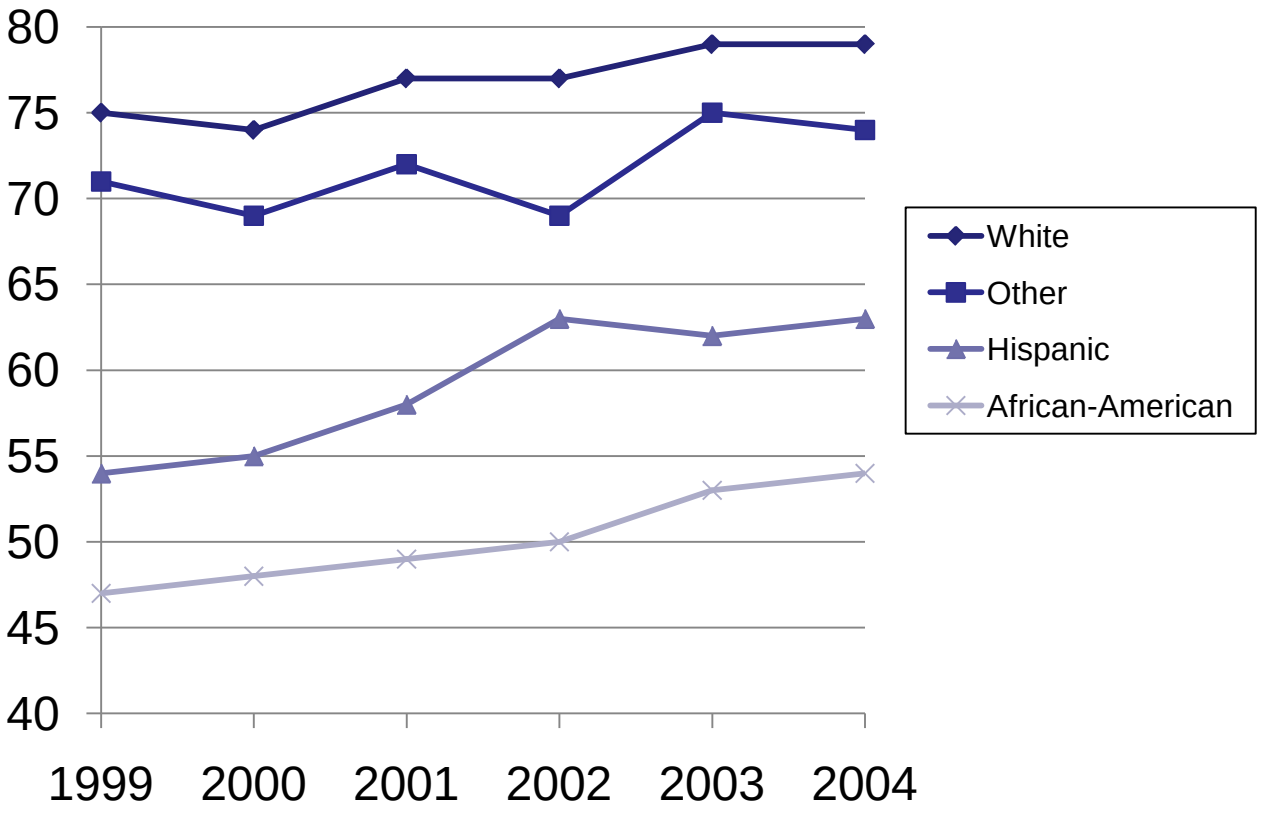
Single-Year Division II Academic Success Rates for Black Female Student-Athletes

By Sport

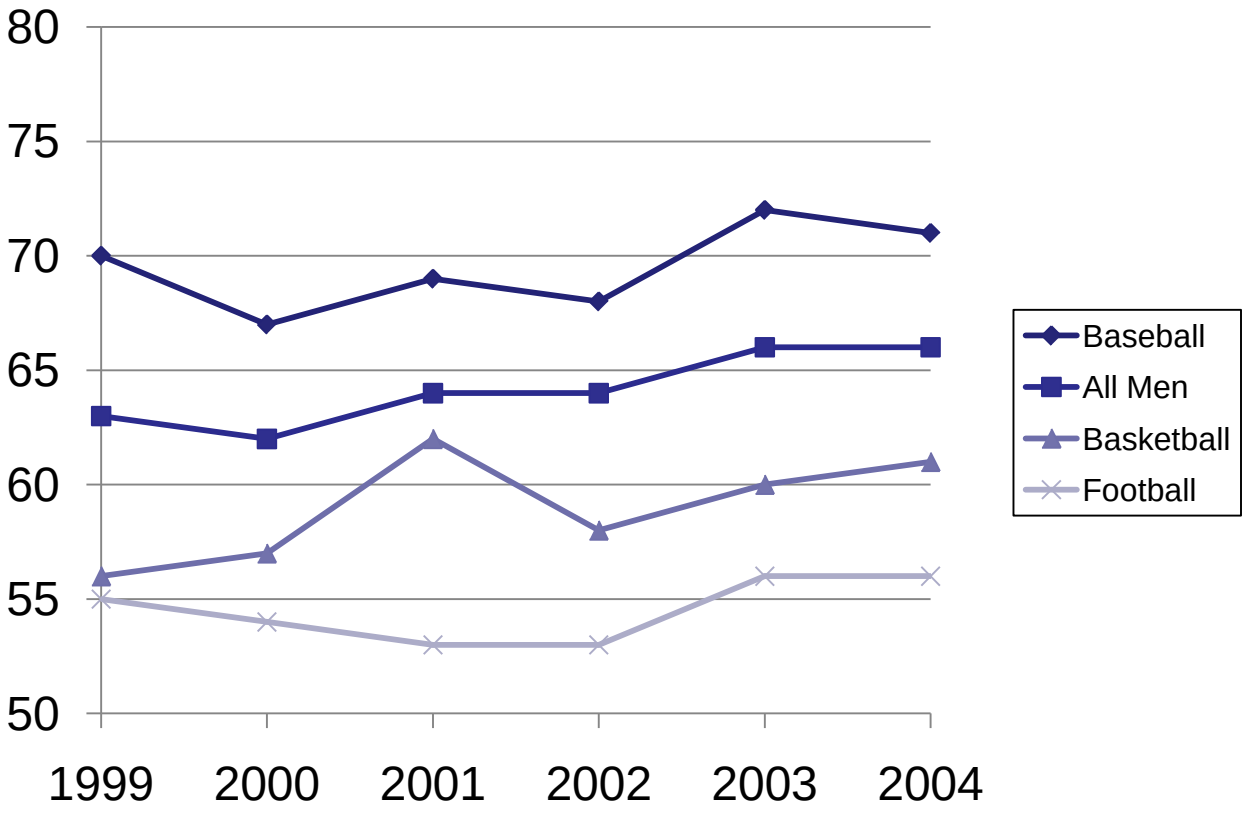


Single-Year Division II Academic Success Rates

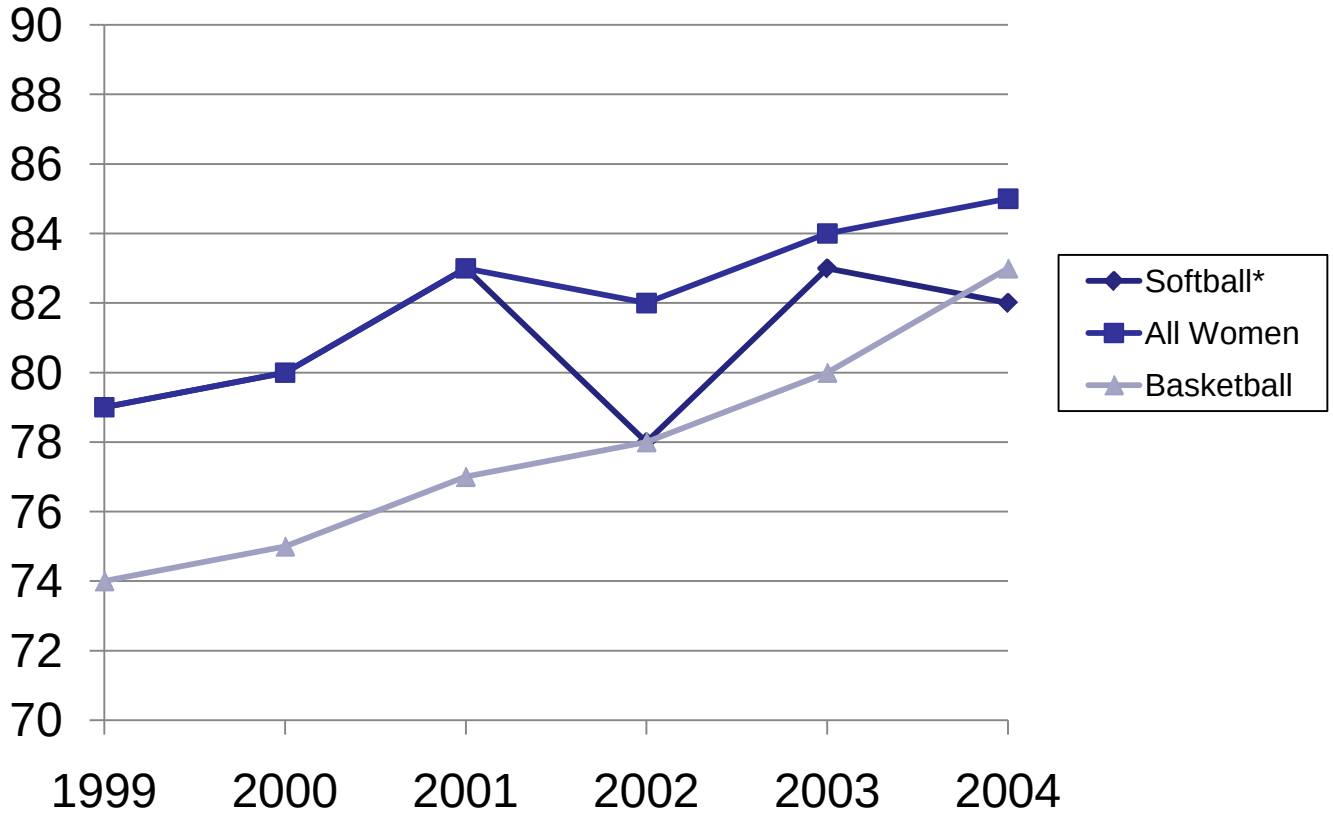
By Ethnicity



Single-Year Division II Academic Success Rates for Selected Men's Sports



Single-Year Division II Academic Success Rates for Selected Women's Sports



**Softball and women's rates are identical between 1999 and 2001.*

Trends in Federal Graduation Rates

NCAA Research

Federal Graduation Rate Trends for Div. II Men's Sports

Four-Class Averages for 2000-03 Cohorts vs. 2001-04 Cohorts

SPORT	2000-03	2001-04 (N)	
Baseball	51%	52%	(3,994)
Basketball	46%	46%	(2,695)
Cross Country/Track	55%	53%	(2,678)
Fencing	50%	50%	(**)
Football	43%	43%	(9,127)
Golf	55%	56%	(1,221)
Ice Hockey	51%	50%	(435)
Lacrosse	57%	56%	(488)
Rifle	100%	50%	(10)
Skiing	46%	42%	(19)
Soccer	51%	52%	(2,685)
Swimming	57%	60%	(435)
Tennis	60%	59%	(745)
Volleyball	40%	40%	(126)
Water Polo	61%	54%	(54)
Wrestling	48%	48%	(757)

** N < 5

Federal Graduation Rate Trends for Div. II Women's Sports

Four-Class Averages for 2000-03 Cohorts vs. 2001-04 Cohorts

SPORT	2000-03	2001-04 (N)	
Basketball	60%	61%	(3,313)
Bowling	69%	76%	(42)
Crew	50%	55%	(76)
Cross Country/Track	64%	66%	(3,023)
Fencing	100%	100%	(**)
Field Hockey	80%	79%	(376)
Golf	64%	65%	(627)
Gymnastics	63%	53%	(64)
Ice Hockey	65%	59%	(159)
Lacrosse	79%	76%	(304)
Skiing	54%	60%	(35)
Soccer	64%	63%	(3,753)
Softball	63%	62%	(3,565)
Swimming	73%	74%	(702)
Tennis	65%	66%	(1,062)
Volleyball	61%	62%	(3,052)
Water Polo	52%	67%	(39)

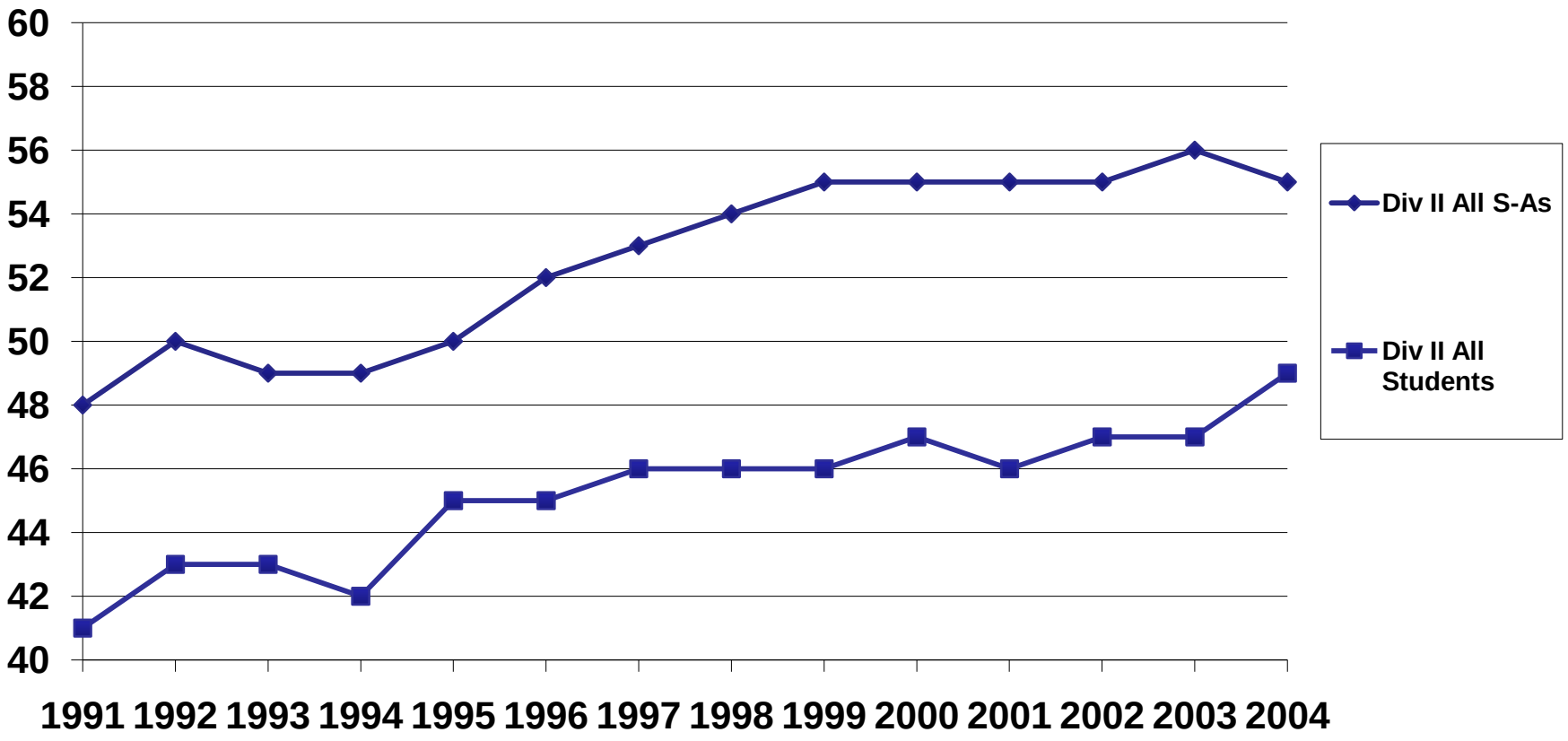
** N < 5

Comparison of Federal Graduation Rates Between Scholarship Student-Athletes and Student Body

For Select Groups in 2004 Entering Cohort

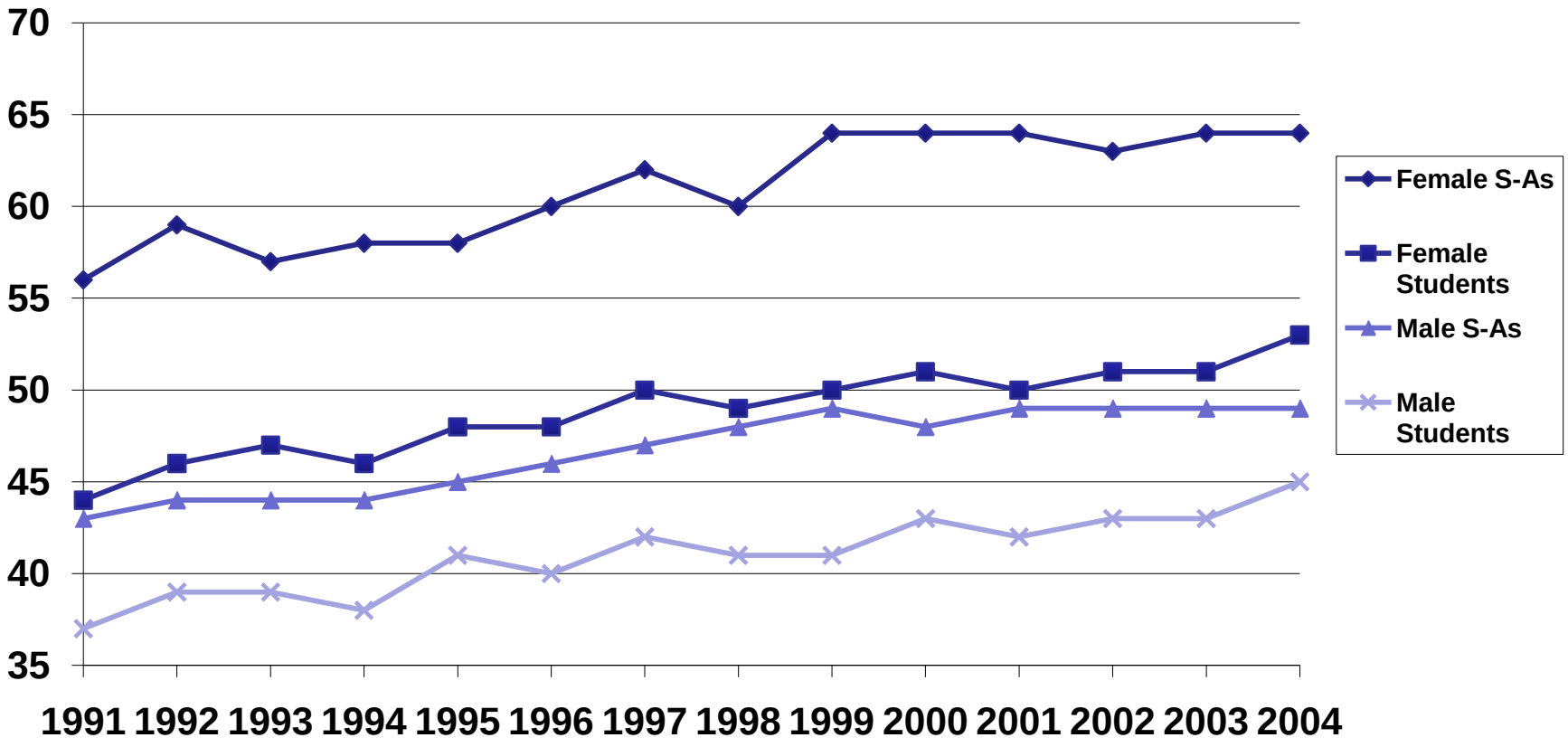
	Student-Athlete Graduation Rate	**Student-Body Graduation Rate**
Overall	55%	49%
Men	49%	45%
Women	64%	53%
White	60%	52%
African-American	43%	35%
White Males	53%	48%
African-American Males	39%	30%
White Females	67%	56%
African-American Females	55%	39%

Federal Graduation Rates of Scholarship Student-Athletes versus All Students at Division II Institutions



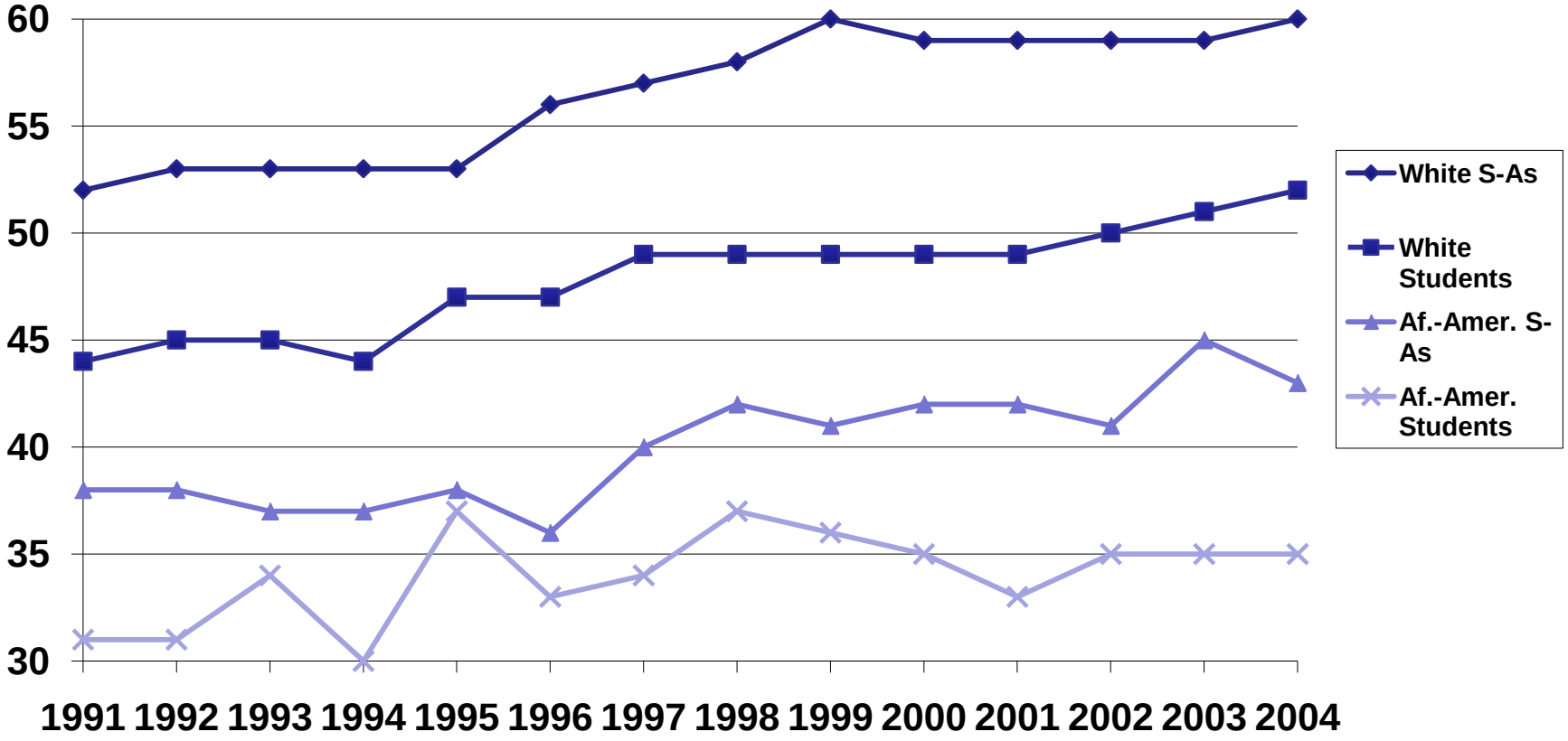
Federal Graduation Rates of Div. II Scholarship Student-Athletes versus Div. II Student Body

by Gender



Federal Graduation Rates of Div. II Scholarship Student-Athletes versus Div. II Student Body

by Ethnicity



Questions?

Gregg Summers
Associate Director of Research for
Division II and Data Management
gsummers@ncaa.org
317/917-6521

NCAA Research

EXHIBIT B

NCAA Postgraduate Scholarship 2010-11 Nominees Per Division

Fall Season

DI	DII	DIII
164	62	103

Winter Season

DI	DII	DIII
141	35	50

Spring Season

DI	DII	DIII
178	41	55

NCAA Postgraduate Scholarship 2010-11 Awardees Per Division

Fall Season

DI	DII	DIII
23	14	21

Winter Season

DI	DII	DIII
33	11	14

Spring Season

DI	DII	DIII
33	9	16

EXHIBIT C

NCAA DIVISION II DEGREE COMPLETION AWARDS

STATISTICS (as of January 2012)

Year	Applicants	Awarded	Percentage Awarded	Graduated	Percentage	Amount Awarded
2001-02	97	29	29%	25	86%	$150,000
2002-03	350	34	10%	34	100%	$90,000
2003-04	150	54	36%	54	100%	$200,000
2004-05	140	95	68%	90	95%	$300,000
2005-06	168	93	55%	79	85%	$320,000
2006-07	181	102	56%	96	94%	$350,000
2007-08	156	90	58%	88	98%	$350,000
2008-09	181	86	48%	80	93%	$350,000
2009-10	188	82	44%	77	94%	$354,000
2010-11	192	89	46%	83	97%	$362,000
2011-12	220	72	33%			$351,000
TOTAL	2023	826	41%	706	94%	$3,177,000

EXHIBIT D

NCAA Division II FAR Advanced Leadership Institute
History of Attendees, By Conference

Name	E-mail	Conference	School	Year Attended
Brenda Cates (*)	bcates@moc.edu	CC	Mount Olive College	2011
John Mayer (*)	jmayer@csustan.edu	CCAA	California State University, Stanislaus	2011
Julie Rochester	jrochest@nmu.edu	GLIAC	Northern Michigan University	2011
Ann Jirkovsky (*)	Ajirkovsky@bellarmine.edu	GLVC	Bellarmine University	2011
Scott Harris	sharris@msubillings.edu	GNAC	Montana State University Billings	2011
Timothy Ladd	timothy_ladd@pba.edu	Independent	Palm Beach Atlantic University	2011
Keith Vitense (*)	keithv@cameron.edu	LSC	Cameron University	2011
Doug Blais	d.blais@snhu.edu	NE10	Southern New Hampshire University	2011
Jo Stejskal	jstejskal@winona.edu	NSIC	Winona State University	2011
D. Allen Clabo	dclabo@fmarion.edu	PBC	Francis Marion University	2011
Craig Stevens	cstevens@wcupa.edu	PSAC	West Chester University of Pennsylvania	2011
Barbara Hannum	bhannum@hpu.edu	PWC	Hawaii Pacific University	2011
Dabney Grey	dgray@stillman.edu	SIAC	Stillman College	2011
Eileen McDonough	Emcdonough@mail.barry.edu	SSC	Barry University	2011
John Mansuy	johnm@wju.edu	WVIAC	Wheeling Jesuit University	2011

(*) Served as steering committee member

EXHIBIT E

SWA

SENIOR WOMAN ADMINISTRATOR

Understanding the designation and her role on your senior management team

"The senior woman administrator is an essential, visible leadership role in today's athletics landscape. The senior management functions and the key audiences involved in our profession continue to evolve, creating a need for a diverse and informed viewpoint to make sound decisions, especially when those decisions involve student-athletes or the overall operation of the athletics department. The senior woman administrator can be in a leadership role in any of the professional or management areas of the athletics program, including serving as a visible role model in intercollegiate athletics, the campus and in the community."

— Joni Comstock, NCAA senior vice-president for championships/SWA

THE SENIOR WOMAN ADMINISTRATOR

The senior woman administrator (SWA) is the highest ranking woman in the athletics department. The SWA is not the senior "women's" administrator, nor is the role intended to be restricted to the individual supervising women's sports. The SWA can fill any job duties in the athletic department – business manager, facilities, compliance, academics, sport supervision, etc. The SWA should be a member of the athletics department senior management team. She should be provided the appropriate time, resources and title to fulfill her administrative responsibilities. If the director of athletics (AD) is a woman, she can designate another woman in the department to serve in the role of SWA. (NCAA Constitution (4.02.4); First Institutional (4.02.4.1); Second Conference (4.02.4.2)

The SWA

- Acts as a key decision-maker instrumentally involved with the athletics department
- Participates on senior management team
- Strategizes ways to support and manage gender equity and Title IX plans and issues
- Advocates issues important to female and male student-athletes, coaches and staff
- Educates individuals on issues concerning both men and women
- Serves as a role model and resource for students-athletes, coaches, administrators and others
- Leads student-athletes in successfully balancing academics and athletics
- Reviews Equity in Athletics Disclosure Act Report and the Gender Equity Plan
- Active member of key professional organizations

PURPOSE AND STATUS OF THE SWA LEADERSHIP ROLE

The NCAA membership developed the designation of a senior female staff member in 1981 as the association began providing championships for women's sports. In the 1981-82 academic year, more than 64,000 female student-athletes participated in 33 NCAA championships in 16 sports. Now over 180,000 female student-athletes compete in 20 championship sports. The purpose of the designation has always been to involve female administrators in a meaningful way in the decision-making process in intercollegiate athletics. The position is intended to ensure representation of women's interests, experience and perspective at the institutional, conference and national levels.

Since sponsoring women's championships, the NCAA also pursued other avenues to promote the experience of women as student-athletes and athletics staff and coaches:

- Established the association-wide Committee on Women's Athletics (CWA) in 1989
- Developed the NCAA Women of the Year Award for career excellence in academics, athletics, community service and leadership in 1991
- Established a Gender Equity Task Force in 1993, responsible for programs such as emerging sports for women and NCAA research on women's participation
- Continued significant educational programming to advance the skills and connection of women as administrators and coaches, such as the NCAA/NACWAA Institutes, NCAA Leadership Institute for Minorities and the NCAA Women Coaches Academies

The number of women holding campus athletics leadership positions [AD, associate AD and assistant AD] in 2010 was 1,513 (30.4 percent); up minimally from the base year of 1995-96, when 661 (26.9 percent) of these positions were held by women. Women of color held just 1.8% of these campus positions in 1995-96. Women of color held 4.5% of these positions in 2009-10.

Overall, from 1998-99 to 2009-10 there was a 3.6 percent increase (from 33.4 percent to 37.0 percent) in the percentage of female staff members at NCAA conferences. In addition, the percentage of female conference commissioners increased 12.6 percent (from 7.4 percent to 20.0 percent) from 1998-99 to 2009-10. In the late 1990s women of color held 12.2% of conference leadership positions. In 2008-09 that percentage increased to 20.5%

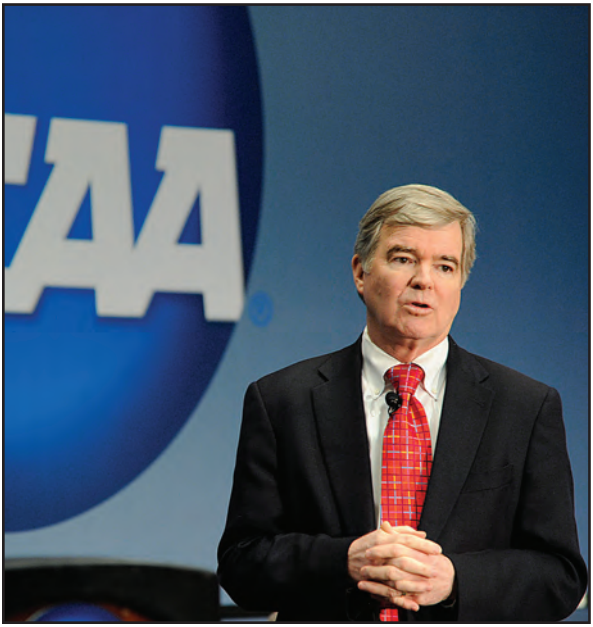
Recent NCAA research revealed that more institutions are assigning administrative titles to the designated SWA. That research also indicated mixed opinions about support of the role:

- Approximately 30 percent of SWAs reported that their AD provided

training or a mentorship role in developing them as an administrator prior to their designation as the institutional SWA. (80 percent of ADs reported providing training or a mentorship role).
- Sixty percent of SWAs reported that they have been approved for institutional funds to receive athletics administrative training. (More than 85 percent of ADs report they have approved this funding).

The SWA aides senior management with a broad-based, well-versed, wide range of experiences in sport and in the world of intercollegiate athletics. The institution also obtains an experienced, female voice and perspective, and a role model who is conscious about equity and matters concerning gender.

Other findings:
- More than 84 percent of SWAs indicated that they advocate issues important to female student-athletes, coaches and staff.
- Approximately 77 percent of SWAs indicated that they advocate issues important to male student-athletes, coaches and staff.
- More than 75 percent of SWAs indicated that the SWA is involved in the recruitment and hiring of key department personnel.
- Approximately 67 percent of SWAs indicated that they are involved in sport program supervision.
- Approximately 90 percent of ADs indicated that the SWA is part of the senior management team whereas 75 percent of SWAs indicated that they are part of this team.
- Approximately 74 percent of SWAs indicated that they are involved in administration and governance of the athletics program.
- Sixty-five percent of SWAs indicated that they act as a key decision-



"The senior woman administrator ensures the representation of women's interests, experiences and perspective into the decision-making process in intercollegiate athletics. This is important because an inclusive culture – one where all points of view are heard and valued – creates a better environment for student-athletes and higher education."

Dr. Mark Emmert
President, NCAA

maker instrumentally involved with the athletics department.
- More than 57 percent of SWAs indicated that they monitor the implementation of the gender-equity plan.
- Approximately 88 percent of SWA indicated that their roles were gender-neutral (geared toward both men's and women's programs).
- Over 81 percent of SWAs indicated high levels of agreement to the statement that the SWA should have an accompanying title as an athletics administrator (assistant, associate or senior associate AD) within three years of their designation.

BEST PRACTICE SUGGESTIONS

The Senior Woman Administrator should be instrumentally involved with the implementation of the following NCAA guiding principles at the conference and institutional levels:

- Institutional control and responsibility
- Student-athlete well-being
- Gender equity
- Sportsmanship and ethical conduct
- Sound academic standards
- Equitable hiring and compensation efforts
- Diversity within the conference and NCAA governance structures
- Competitive equity
- Fair recruiting practices
- Equitable budget allocations
- Financial aid provision
- Playing and practice season opportunities
- Economy of athletics program operation

Schools and conferences should:
- Include the SWA on the senior management team of the institution.
- Include SWA's at conference leadership meetings and assign the group clear responsibilities in the conference governance structure
- Seek conference and national governance and committee opportunities for the SWA.
- Provide mentorship to the SWA.
- Train the SWA. Suggestions include attendance at the NCAA Gender Equity Forum; membership in NACDA and NACWAA; professional development opportunities to improve leadership and communication skills. Divisions II and III should take advantage of grants specifically targeting SWA training.
- Connect the SWA to appropriate campus resources, such as the campus Title IX Coordinator and faculty leadership
- Provide the SWA with appropriate resources and time to complete her responsibilities in this role.
- Consider including an appropriate administrative title to reflect her responsibilities

NCAA INCLUSION FRAMEWORK

In 2010 the NCAA Executive Committee reaffirmed the association's commitment to providing and inclusive experience for students and staff by adopting a broadened directive:

"As a core value, the NCAA believes in and is committed to diversity, inclusion and gender equity among its student-athletes, coaches and administrators. We seek to establish and maintain an inclusive culture that fosters equitable participation for student-athletes and career opportunities for coaches and administrators from diverse backgrounds. Diversity and inclusion improves the learning environment for all student-athletes, and enhances excellence within the Association."

"The NCAA will provide or enable programming and education which sustains foundations of a diverse and inclusive culture across dimensions of diversity including, but not limited to age, race, sex, class, national origin, creed, educational background, disability, gender expression, geographical location, income, marital status, parental status, sexual orientation and work experiences. Programming and education will also strive to support equitable laws and practices, increase opportunities for individuals from historically underrepresented groups to participate in intercollegiate athletics at all levels, and enhance hiring practices for all athletics personnel to facilitate more inclusive leadership in intercollegiate athletics."

In support of this spirit of inclusion and recognition of the value of diverse leadership to both improved decision-making and to providing leadership reflective of the student-athlete experience, schools and conferences are encouraged to actively train and engage their senior woman administrators in all aspects of the organization's operations.

Resources Available:

NACDA — National Association of Collegiate Athletic Directors
http://nacda.fansonly.com

NACWAA — National Association of Collegiate Women Athletic Administrators
http://nacwaa.org or e-mail: info@nacwaa.org

NCAA WEB SITE — http://www.ncaa.org/gender_equity

Select Senior Woman Administrator Resource
Includes best practices resources such as hiring, student-athlete experience evaluations and the NCAA Gender Equity Manual.

Karen Morrison
NCAA, Director of Gender Inclusion Initiatives
P.O. Box 6222
Indianapolis, Indiana 46206-6222
317-917-6321
kmorrison@ncaa.org

Go to: www.ncaa.org
Governance
Office of Inclusion

NCAA Division II 2012 Strategic Priorities

The fall of 2011 marked the five-year anniversary of the creation and initial implementation of the NCAA Division II strategic positioning platform. Since the release of the strategic positioning platform, the division has created tools and resources for the membership, including initiatives centered on community engagement and game environment. An interactive website at diinetwork.org provides the membership an opportunity to share and learn about the successes of these initiatives at the local level. Further, within the last year, the division has launched a website geared specifically toward Division II student-athletes—D2SA.org. This interactive website includes videos, pictures, a blog and a poll. In addition to the website, the division launched a Facebook page.

Division II priorities have centered on enhancing the student-athlete experience and aligning the division's governance operations with its strategic objectives. For example, the division has developed a strategic plan with specific goals and priorities that relate to the overall strategic positioning platform. In addition, the division also passed landmark legislation that amended Bylaw 17 playing and practice season regulations by shortening seasons, reducing contests and creating a winter break that has provided "Life in the Balance" for student-athletes, coaches and athletics administrators.

Further, at the 2012 NCAA Convention, the membership considered two significant packages of proposals centered on the strategic growth of the division and easing the burden on coaches, administrators and compliance personnel by amending several key recruiting regulations, including telephone calls, contacts and electronic communications (e.g., email, text messaging).

The 2012-15 strategic plan will be released to the Division II membership at the 2012 NCAA Convention. The plan includes five strategic goals and funding initiatives: 1) Academics and Life Skills; 2) Athletics Operations and Compliance; 3) Game Day and Conference and National Championships; 4) Membership and Positioning Initiatives; and 5) Diversity and Inclusion. These goals and funding initiatives will be at the forefront for the division during the next several years, as we strive to continue with our focus on "Life in the Balance" in Division II. To help accomplish these goals, the division will emphasize three overarching strategies in 2012:

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1. *Promote the success of our student-athletes—in the classroom, on the playing field and in the community—by striking a balance among athletics competition, academic excellence and social growth as we prepare student-athletes for lifelong success.*

2. *Emphasize Division II not only as a membership destination, but also as a division that offers exceptional value to its members—a division where schools, in a fiscally responsible way, can offer highly skilled student-athletes a place to compete for championships and enjoy a balanced collegiate experience.*

3. *Continue to live the 'collegiate model' philosophy in Division II—those who participate in college sports are students and intercollegiate athletics is embedded in the values and mission of higher education.*

NCAA Division II 2012 Priorities

Overarching Strategy No. 1

Promote the success of our student-athletes.

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1. Championships Review of Selection Criteria. The Championships Committee has been charged with reviewing selection criteria to determine methods that would encourage schools to schedule in-region, nonconference competition and to discourage schools from scheduling contests that will not aid the sports committees in the selection of teams for the national championships. The committee will be asked to look at an incentive plan and/or a penalty structure to encourage cross competition among conferences. The committee will reach out to various constituent groups for feedback and thoughts, including the Division II Athletics Directors Association and the Division II Conference Commissioners Association.

2. Academic Standards Review. With the continued collection of APC (Academic Performance Census) data, the Academic Requirements Committee (ARC) is conducting a thorough review of initial-eligibility, progress-toward-degree and transfer legislation and requirements. The division is able to use the APC data to ensure the standards for eligibility are consistent with the academic performance and academic expectations of Division II student-athletes. ARC will conduct its review over the next 18 months and will host several education sessions at the 2013 NCAA Convention, including a special meeting of Division II presidents and chancellors. It is expected that a set of legislative proposals will be before the Division II membership at the 2014 NCAA Convention.

3. Championships Festival. The division will conduct its third spring championships festival (sixth overall) May 14-19 in Louisville, Kentucky, featuring the sports of men's and women's golf, women's lacrosse, softball and men's and women's tennis. Further, the winning bid for the 2013 Festival will be determined. Continuing the success of the festivals for the student-athletes will be a top priority.

Overarching Strategy No. 2

Emphasize Division II as a division that offers exceptional value to its membership.

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1. Strategic Communications and Use of Technology. Recently, the division launched a model document that emphasizes the need to develop and build purposeful and strategic communications. Building on the release of the model strategic communications document, the division will work to coordinate Division II communication tools and initiatives with overall NCAA strategies, including the presence of Division II messages and interactive communication tools (e.g., websites, social media) on ncaa.com and ncaa.org.

2. Ease of Burden Review. With the passage of the first set of legislative proposals in the 'ease of burden' package, Division II committees will continue to look for procedures and various ways to try to alleviate more of the compliance and financial burdens that current regulations place on NCAA Division II intercollegiate athletics. The main goals of the initiative are: (1) to ease the burden of compliance; (2) to assist Division II administrators and coaches with better time management; and (3) to identify potential cost savings for better allocation of resources. The division will continue to work with various constituent groups on the creation of legislative concepts and policy changes.

3. Inclusion Initiatives. In collaboration with the Division II Diversity Project Team, the NCAA Inclusion Office and other appropriate committees, the division will work to implement the initiatives and strategies recommended from the NCAA Inclusion Summit and the Division II Minority Coaches Summit. Additionally, emphasis will be placed on the diversity and inclusion area of the Division II conference grant program to ensure conferences and institutions are moving forward in implementing a culture of inclusion in the division. Finally, the division will work to coordinate a summit in 2012 focused on the representation of female coaches in Division II.

4. Measuring the Success of Division II Initiatives. The Planning and Finance Committee, working with the appropriate Division II committees and associations, will make certain the strategic plan goals and priorities, and the related initiatives to support those goals and priorities, are accurately measured to ensure implementation and success of the initiatives. Additionally, the committee will continue to emphasize the importance of measurable standards as part of the conference grant program, including the importance of providing a detailed rationale statement for the conference's ranking of each strategic positioning outcome area. The division will continue to use its strategic plan scorecards to reflect the measurements of success for the initiatives in the division.

Overarching Strategy No. 3

Continue to live the 'collegiate model' philosophy in Division II.

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1. Coaches' Education. The coaches' certification exam has been an initiative to ensure the education of coaches on the recruiting rules and regulations. However, in light of the changing landscape in intercollegiate athletics, are there other appropriate means to educate coaches not only on the rules and regulations, but to provide knowledge and understanding on the key initiatives in the division, including community engagement, game environment and the division's positioning platform. The division will focus on developing coach-specific tools and resources to aid in the greater utilization of the current divisional tools and resources.

2. Enforcement Process. This review will concentrate on where the division should focus its efforts in the enforcement process and the penalty structure to determine what is important to the integrity of Division II intercollegiate athletics. Discussions will begin at the division-specific chancellors and presidents program at the 2012 Convention, and feedback will be sought from various constituent groups. The review may result in policy and/or legislative changes.

3. SCORE Data. SCORE is a longitudinal study designed to collect data on former college student-athletes. The topics explored in SCORE are related to the impact of the respondent's educational experiences and athletics participation on his or her current life. For the 2011 survey, the division over-sampled the number of former Division II student-athletes, and additional questions were asked about the Division II-specific experience. The division will use the data collected in the 2011 survey to determine the accuracy of the strategic positioning platform and whether the Division II experience has aided student-athletes in their post-graduation achievement.

REPORT OF THE NCAA DIVISION II MANAGEMENT COUNCIL

The Division II Management Council conducted its July 23-24, 2012, meeting in Indianapolis. Listed below are specific recommendations for review and consideration by the Presidents Council.

ACTION REQUIRED

The following Management Council recommendations require action by the Presidents Council:

1. NCAA Convention and Legislation. **The Management Council recommends that the Presidents Council take the following action with regard to the 2013 NCAA Convention and proposed legislation.**

   a. 2013 NCAA Convention Proposals Sponsored by the Division II Presidents Council in Legislative Form. **Approve** the legislative form of the 2013 Convention proposals, as set forth in Attachment A, with the exception of Proposal 2013-5 (Awards and Benefits—Awards—Purchase Restrictions—Student Contribution to Purchase up to Specified Value Limitation). The Management Council **agreed to recommend** that the Presidents Council not sponsor this proposal for the 2013 Convention. (Proposal No. 2013-6 is new for you to review and approve in legislative form; other proposals were previously approved by the Management Council and Presidents Council.)

   b. 2013 NCAA Convention Proposals in Concept Sponsored by the Division II Presidents Council. **Sponsor** the legislative proposal concepts supported by the Management Council for the 2013 NCAA Convention, as set forth in Attachment B.

      [Note that proposals approved in concept by the Presidents Council will be reviewed in legislative form by the Administrative Committee during a teleconference August 29, prior to the September 1 legislative sponsorship deadline.]

2. Consent Package. **The Management Council recommends that the Presidents Council take the following action concerning items in the consent package:**

   a. Legislative Recommendations.

      (1) Administrative regulations (revisions to NCAA Bylaws 30, 31 and 32). **Approve** the legislative form of 2013 administrative regulations contained in Attachment C. (Proposal No. ADM 2013-2 is new for you to review in legislative form; ADM 2013-1 was previously approved by the Management Council and Presidents Council.)

(2) Membership Sponsored Proposals—Committee Review–Legislation. In accordance with NCAA Constitution 5.3.7, an appropriate NCAA committee shall evaluate all legislative proposals submitted by the membership before they can be included on the agenda for an NCAA Convention. Under Constitution 5.3.7.1, the Presidents Council shall assign each proposal to the appropriate committee(s) for evaluation.

Refer the following membership-sponsored proposals [Attachment D] for the 2013 NCAA Convention to the following committees for their review:

(a) IPOPL No. 1 (Eligibility—Criteria for Determining Season of Eligibility—Participation in Preseason Exhibition Contests or Dates of Competition and Preseason Scrimmages During Initial Year) to the Legislation Committee for a position of support, oppose or no position due by October 7.

(b) IPOPL No. 2 (Committees—Division II Committees—Championships Committee—Composition) to the Championships Committee for a position of support, oppose or no position due by October 7.

Each committee must complete its review and comment by October 7, and the committee positions will be shared with the Management and Presidents Councils during their October meetings. At that time, the Management Council and the Presidents Council will be asked to take an official position of support, opposition, or no position.

b. Committee and Project Team Recommendations.

(1) Nominating Committee—Appointment. Approve the appointment of Ryan Erwin, director of athletics, Dallas Baptist University, to the Nominating Committee, effective September 1, 2012. A chart showing the make-up of the Nominating Committee included as Attachment E.

NO ACTION REQUIRED

The following Management Council actions do not require formal action by the Presidents Council and are being reported to the Presidents Council for informational purposes only.

3. Committees and Project Teams.

a. Committee on Competitive Safeguards and Medical Aspects of Sports—Noncontroversial Legislation. The Management Council **approved** noncontroversial legislation to specify that a student-athlete who is involved in a case of clearly observed tampering with an NCAA drug-test sample shall be declared ineligible for further participation in postseason and regular-season competition in any sport during the time period ending two calendar years (730 days) after the student-athlete was involved in tampering with a drug-test sample. [Attachment F]

b. Academic Requirements Committee--Academic Requirements Task Force Concepts. The Management Council received a report from the Academic Requirements Task force, which contained information on membership feedback received to date regarding the initial-eligibility concepts and two-year transfer standard concepts that emerged from the February 2012 meeting, as well as feedback regarding progress-toward-degree areas identified for potential further review.

(1) Initial-Eligibility Standards. The task force noted the limited support for eliminating the test score completely from initial-eligibility standards and the support for a sliding scale or stair-step approach. The task force directed staff to provide the sliding scale and stair-step models for review at the September in-person meeting.

(2) Two-Year College Transfer Requirements. The task force noted several areas of consensus, specifically support for limiting physical education activity courses as part of the two-year transfer academic standards. The task force also noted the lack of consensus in other areas, specifically the addition of grade-point average and core-course requirements for those two-year transfers who earn their Associates or equivalent degree. Additional feedback will be available for review at the September in-person meeting to assist with the further development of concepts in all areas.

(3) Progress-Toward-Degree Requirements. The task force reiterated its support for a review of a percentage-of-degree model and additional models that assist in moving student-athletes toward graduation. Further, the task force directed staff to continue the education of member institutions regarding proper application of good academic standing as a current progress-toward-degree requirement.

b. Championships Committee—2013 Division II Championships Festival. The Management Council was **updated** on the plans for the 2013 Division II Championships Festival, to be held March 3-9, 2013, in Cleveland, Ohio.

c. Membership Committee.

(1) Limit on Number of Active Member Conferences. The Management Council **approved** a recommendation to set the annual limit on the number of new conferences admitted to active status, to be consistent with the budget projections established by the Long-Range Projections Task Force, unless extenuating circumstances (e.g., geographical needs) warrant different considerations. The numbers are as follows: up to 23 conferences starting in 2011-12; up to 24 conferences starting in 2014-15; up to 25 conferences starting in 2017-18; and up to 26 conferences starting in 2020-21.

(2) 2013 NCAA Convention Legislation—NCAA Constitution 3.1.1.1—NCAA Membership—10-Year Pilot Program for Canadian Institutions—Institutions Located in Mexico. The Management Council agreed **not to recommend** that the Presidents Council sponsor legislation for the 2013 Convention to amend Constitution 3.1.1.1 (membership of Canadian Institutions—10-Year Pilot Program) to permit institutions located in Mexico to join the Division II membership.

(3) Division II Membership Status. The Management Council **noted** the following actions taken by the Membership Committee, with regard to membership status:

(a) The following institutions were moved to active member status, effective September 1, 2012:

(i) Academy of Art University (California)
(ii) Cedarville University (Ohio)
(iii) Minot State University (North Dakota)
(iv) Notre Dame College (Ohio)
(v) Simon Fraser University (British Columbia) (*pending decision of NCAA Executive Committee regarding accreditation-next meeting scheduled August 2012)
(vi) University of Sioux Falls (South Dakota)
(vii) William Jewell College (Missouri)

(b) The following institutions were moved to the provisional period in the membership process, effective September 1, 2012:

(i) Black Hills State University (South Dakota)
(ii) California Baptist University (California)

(iii) Lindenwood University (Missouri)
(iv) Malone University (Ohio)
(v) South Dakota School of Mines and Technology (South Dakota)
(vi) Ursuline College (Ohio)
(vii) Walsh University (Ohio)

(c) The following institution must repeat year two of the candidacy period, effective September 1, 2012:

- McKendree University (Illinois)

(d) The following institutions were moved to year two of the candidacy period of the membership process, effective September 1, 2012:

(i) Azusa Pacific University (California)
(ii) Fresno Pacific University (California)
(iii) Point Loma Nazarene University (California)
(iv) Roberts Wesleyan University (New York)
(v) Shorter University (Georgia)
(vi) Southern Nazarene University (Oklahoma)
(vii) Trevecca Nazarene University (Tennessee)
(viii) Union University (Tennessee)
(ix) Young Harris College (Georgia)

(e) The following institution will repeat year one of the candidacy period of the membership process, effective September 1, 2012:

- McMurray University (Texas)

Note: During the repeat year, the institution shall be required to participate in an on-campus assessment conducted by the Membership Committee, an outside group and staff to review its readiness to become an active member.

(f) The following institutions were approved to enter year one of the candidacy period, effective September 1, 2012:

(i) Daemen College (New York)
(ii) Holy Names University (California)
(iii) Lee University (Tennessee)
(iv) Lubbock Christian College (Texas)
(v) Northwestern Oklahoma State University (Oklahoma)
(vi) Oklahoma Christian University (Oklahoma)
(vii) Rogers State University (Oklahoma)

(viii) University of Virginia at Wise (Virginia)

(g) The following institutions were not approved to enter into the candidacy period.

(i) California State University, San Marcos (California)
(ii) Georgetown College (Kentucky)

(4) Reclassification of the University of New Orleans. The Management Council **was updated** with regard to membership status of the University of New Orleans, which in 2011, sent the Membership Committee written communication indicating the institution wanted to begin the process of reclassifying from Division I to Division II. Subsequent to that letter being received, UNO made preparations to meet the legislated Division II membership requirements in a timely manner. In recent months, UNO has undergone significant organizational changes, including the naming of a new president. The Management Council noted that the committee had received a letter from the new president of UNO, in which he informed the committee that UNO would not pursue Division II membership and would continue to remain a Division I institution. The committee accepted the letter and directed staff to send a letter acknowledging that UNO is withdrawing from the reclassification process. The committee also directed staff to note in the letter that if UNO reapplies for Division II membership, it would be required to begin the membership process from the beginning.

(5) Campus Visits to Institutions Applying for Division II Membership. The Management **noted** that the following concepts from the committee for conducting site visits to institutions that submit applications to join Division II.

(a) Conduct a one-day visit to each institution's campus from February through early May (institutions must be in session);

(b) Visits shall be conducted by an outside vendor;

(c) Interested vendors will be required to complete a request for proposal (RFP);

(d) The committee shall create a check list for the vendor to use during the campus visit;

(e) The vendor shall be available to the committee (in-person, via videoconference or by phone) during the summer meeting to provide information and answer questions about the institutions; and

(f) The applicant institutions shall pay a fee to cover the cost of the campus visit.

4. Other Business—Division II Purchasing Website. The Management Council **received** a report from SourceOne Digital on the Division II purchasing website, as of the end of June. The report is included for your information as Attachment G.

PRESIDENTS COUNCIL

Attached for your review are the legislative drafts of the proposals being sponsored by the NCAA Division II Presidents Council for the 2013 NCAA Convention. Proposal No. 2013-6 is new for review in legislative format. This proposal was previously reviewed and approved by the NCAA Division II Management Council and NCAA Division II Presidents Council in concept, but has not yet been approved in legislative form.

Presidents Council Sponsored Proposals for the 2013 NCAA Convention

Title: RECRUITING -- LETTER-OF-INTENT PROGRAMS, FINANCIAL AID AGREEMENTS -- SUBMISSION OF TRANSCRIPT TO THE NCAA ELIGIBILITY CENTER BEFORE SIGNING

Convention Year: 2013

Effective Date: August 1, 2013, for any signing period on or after August 1, 2013.

Official Notice Number: 2013-1

Source: NCAA Division II Presidents Council [Management Council (Academic Requirements Committee)].

Category: Presidents Council

Topical Area: Recruiting

Status: Ready for Convention Vote

Intent: To specify that an institution shall not permit a high school prospective student-athlete (other than a prospective student-athlete who attends a secondary school in a foreign country) to sign a National Letter of Intent or an institution's written offer of athletically related financial aid until the NCAA Eligibility Center has received an official high school transcript for each high school the prospective student-athlete has attended through his or her sixth semester (or equivalent) of enrollment.

Bylaws: Amend 13.9, as follows:

13.9 Letter-Of-Intent Programs, Financial Aid Agreements.

[13.9.1 through 13.9.2.1 unchanged.]

13.9.3 Submission of Transcript to the NCAA Eligibility Center Before Signing. An institution shall not permit a high school prospective student-athlete to sign a National Letter of Intent (NLI) or an institution's written offer of athletically related financial aid until the NCAA Eligibility Center has received an official high school transcript for each high school the prospective student-athlete has attended through his or her sixth semester (or equivalent) of enrollment. This provision does not apply to a prospective student-athlete who attends a secondary school in a foreign country. [D]

[13.9.3 through 13.9.3.2 renumbered as 13.9.4 through 13.9.4.2, unchanged.]

Rationale: Current legislative requirements that must be met before a written offer of athletically related aid may be provided have greatly improved the academic information shared between prospective student-athletes and institutions, as well as with the NCAA Eligibility Center. This proposal is intended to continue the pattern of facilitating academic information sharing in a timely manner while minimizing overall administrative burden. Ensuring that six-semester transcripts are available for evaluation prior to a prospective student-athlete's signing of a National Letter of Intent or an institution's written offer of

financial aid will allow for identification of potential academic issues regarding initial-eligibility requirements and timely discussion of academically sound solutions. To assist with the goal of this proposal, the NCAA Eligibility Center will conduct preliminary evaluations of six-semester transcripts even if a test score is not on file for a prospective student-athlete. Additionally, prospective student-athletes who qualify for early academic certification will be identified and processed in a manner that will allow for campus and NCAA resources to be appropriately allocated in relation to final eligibility certifications.

Review History:

September 16, 2011: Recommends Approval - Academic Requirements Committee

October 18, 2011: Approved in Concept - Management Council

October 27, 2011: Approved in Concept - Presidents Council

January 11, 2012: Approved in Legislative Format - Management Council

January 12, 2012: Approved in Legislative Format - Presidents Council

Title: ELIGIBILITY -- GENERAL ELIGIBILITY REQUIREMENTS -- FULL-TIME ENROLLMENT -- REQUIREMENT FOR PRACTICE OR COMPETITION -- EXTENSION COURSES -- NONTRADITIONAL COURSES

Convention Year: 2013

Effective Date: August 1, 2013

Official Notice Number: 2013-2

Source: NCAA Division II Presidents Council [Management Council (Academic Requirements Committee)].

Category: Presidents Council

Topical Area: Eligibility

Status: Ready for Convention Vote

Intent: To specify that enrollment in a nontraditional course (e.g., distance-learning, correspondence, extension, Internet/virtual courses, independent study or any other course or credit that is not earned in a face-to-face classroom environment with regular interaction between the instructor and the student) offered by the certifying institution may be used to satisfy the full-time enrollment requirement for competition, provided specified conditions are met.

Bylaws: Amend 14.1.8.1, as follows:

14.1.8.1 Requirement for Practice or Competition. To be eligible for practice or competition, a student-athlete shall be enrolled in at least a minimum full-time program of studies leading to a baccalaureate or equivalent degree as defined by the institution, which for purposes of this bylaw and its subsections shall not be less than 12-semester or -quarter hours, regardless of the institution's definition of a minimum full-time program of studies. [D for practice only]

[14.1.8.1.1 through 14.1.8.1.5 unchanged.]

14.1.8.1.6 ~~*Extension Courses. A student-athlete may use a combination of hours taken in residence during a regular term and extension courses taken from the certifying institution during that term to meet the minimum 12-hour enrollment requirement, provided the institution considers enrollment in such extension courses as regular course enrollment for all students during term time.*~~ **Nontraditional Courses. Enrollment in a nontraditional course (e.g., distance-learning, correspondence, extension, Internet/virtual courses, independent study or any other courses or credit that is not earned in a face-to-face classroom environment with regular interaction between the instructor and the student) offered by the certifying institution may be used to satisfy the full-time enrollment requirement for competition, provided the following conditions are met:**

(a) The course is available to any student at the institution;

(b) The student-athlete enrolls in the course in the same manner as is available to any student;

(c) Enrollment in the course occurs within the institution's regular enrollment periods (preregistration or drop-add period) in accordance with the institution's academic calendar and applicable policies and procedures; and

(d) The course is conducted during the institution's regular academic schedule (term time) in accordance with the institution's academic calendar and applicable policies and procedures.

[Remainder of 14.1.8.1 unchanged.]

Rationale: In light of the prevalence and acceptance of nontraditional courses throughout postsecondary education, it is appropriate to modernize the guidelines regarding the various methods of course delivery. This proposal clarifies the opportunity for student-athletes to take legitimate nontraditional coursework, but also recognizes the potential for academic misconduct and provides safeguards against misuse to meet eligibility requirements. In general, student-athletes should be provided with similar access to nontraditional courses as all students at their respective institutions in order to fulfill the full-time enrollment requirements, provided the institution considers enrollment in such a course as regular course enrollment for all students. This proposal also includes baseline standards for nontraditional courses to minimize the potential for misuse. Finally, this proposal respects institutional discretion and authority in setting course content and curriculum and relies on institutional integrity and security with regard to the delivery of nontraditional courses.

Review History:

September 16, 2011: Recommends Approval - Academic Requirements Committee

October 18, 2011: Approved in Concept - Management Council

October 27, 2011: Approved in Concept - Presidents Council

January 11, 2012: Approved in Legislative Format - Management Council

January 12, 2012: Approved in Legislative Format - Presidents Council

Title: ELIGIBILITY -- PROGRESS-TOWARD-DEGREE REQUIREMENTS -- REGULATIONS FOR ADMINISTRATION OF PROGRESS TOWARD DEGREE -- NONTRADITIONAL COURSES

Convention Year: 2013

Effective Date: August 1, 2013

Official Notice Number: 2013-3

Source: NCAA Division II Presidents Council [Management Council (Academic Requirements Committee)].

Category: Presidents Council

Topical Area: Eligibility

Status: Ready for Convention Vote

Intent: To specify that nontraditional courses (e.g., distance-learning, correspondence, extension, Internet/virtual courses, independent study or any other course or credit that is not earned in a face-to-face classroom environment with regular interaction between the instructor and the student) completed at an institution other than the certifying institution, may be used to meet progress-toward-degree requirements, provided specified conditions are met.

Bylaws: Amend 14.4.3.3, as follows:

14.4.3.3 Regulations for Administration of Progress Toward Degree.

[14.4.3.3.1 through 14.4.3.3.3 unchanged.]

14.4.3.3.4 ~~*Correspondence, Extension, and Distance-Learning Courses from Another Institution. Correspondence, extension, distance-learning and credit-by-examination courses taken from*~~ **Nontraditional Courses from Another Institution. Nontraditional courses (e.g., distance-learning, correspondence, extension, Internet/virtual courses, independent study or any other course or credit that is not earned in a face-to-face classroom environment with regular interaction between the instructor and the student) complete at** an institution other than the one in which a student-athlete is enrolled as a full-time student may be used in determining progress toward degree**,** provided ~~*the course is taken at an accredited institution and the certifying institution accepts the course as transferable degree credit.*~~ **the following conditions are met:**

(a) The course is available to any student at the certifying institution;

(b) The student-athlete enrolls in the course in the same manner as is available to any student; and

(c) Enrollment in the course occurs within the offering institution's regular enrollment periods (preregistration or drop-add period) in accordance with the institution's academic calendar and applicable policies and procedures.

[Remainder of 14.4.3.3 unchanged.]

Rationale: In light of the prevalence and acceptance of nontraditional courses throughout postsecondary education, it is appropriate to modernize the guidelines regarding the various methods of course delivery. This proposal clarifies the opportunity for student-athletes to take legitimate nontraditional coursework, but also recognizes the potential for academic misconduct and provides safeguards against misuse to meet eligibility requirements. In general, student-athletes should be provided with similar access to nontraditional courses from any institution, as is the case for all students at their respective institutions, in order to fulfill graduation requirements for all students. This proposal also includes baseline standards for nontraditional courses to minimize the potential for misuse. Finally, this proposal respects institutional discretion and authority in setting course content and curriculum, and relies on institutional integrity and security with regard to the delivery of nontraditional courses.

Review History:

September 16, 2011: Recommends Approval - Academic Requirements Committee

October 18, 2011: Approved in Concept - Management Council

October 27, 2011: Approved in Concept - Presidents Council

January 11, 2012: Approved in Legislative Format - Management Council

January 12, 2012: Approved in Legislative Format - Presidents Council

Title: PLAYING AND PRACTICE SEASONS -- WOMEN'S BOWLING -- PRESEASON PRACTICE AND FIRST DATE OF COMPETITION -- OCTOBER 1

Convention Year: 2013

Effective Date: August 1, 2013

Official Notice Number: 2013-4

Source: NCAA Division II Presidents Council [Management Council (Championships Committee)].

Category: Presidents Council

Topical Area: Playing and Practice Seasons

Status: Ready for Convention Vote

Intent: In women's bowling, to specify that an institution shall not commence practice sessions or engage in its first date of competition with outside competition prior to October 1.

A. Bylaws: Amend 17.4.2, as follows:

17.4.2 Preseason Practice. A member institution shall not commence practice sessions in bowling before ~~*September 7 or the institution's first day of classes for the fall term, whichever is earlier*~~ **October 1**.

B. Bylaws: Amend 17.4.3, as follows:

17.4.3 First Date of Competition.

A member institution shall not engage in its first date of competition (game or scrimmage) with outside competition in bowling before ~~*September 7 or the institution's first day of classes for the fall term, whichever is earlier*~~ **October 1**.

Rationale: This proposal would standardize the first permissible dates of preseason practice and competition, and it would minimize the pressure to begin the season early in the academic year.

Review History:

September 12, 2011: Recommends Approval - Championships Committee

October 17, 2011: Approved in Concept - Management Council

October 27, 2011: Approved in Concept - Presidents Council

January 11, 2012: Approved in Legislative Format - Management Council

January 12, 2012: Approved in Legislative Format - Presidents Council

Title: AWARDS AND BENEFITS -- AWARDS -- PURCHASE RESTRICTIONS -- STUDENT CONTRIBUTION TO PURCHASE UP TO SPECIFIED VALUE LIMITATIONS

Convention Year: 2013

Effective Date: August 1, 2013

Official Notice Number: 2013-5

Source: NCAA Division II Presidents Council [Management Council (Legislation Committee)].

Category: Presidents Council

Topical Area: Awards and Benefits

Status: Ready for Convention Vote

Intent: To permit a student-athlete to contribute to the purchase of an award, provided the value of the award does not exceed the specified value limitations.

Bylaws: Amend 16.1.4, as follows:

16.1.4 Purchase Restrictions.

[16.1.4.1 through 16.1.4.3 unchanged.]

16.1.4.4 Student Contribution to Purchase. **A student-athlete may contribute to the purchase of an award, provided** ~~*The*~~ **the** value of ~~*an*~~ **the** award ~~*may*~~ **does** not exceed **the** specified value ~~*limits, and a student-athlete may not contribute to its purchase in order to meet those limits*~~ **limitations (see Figure 16-1, Figure 16-2 and Figure 16-3)**. [R]

Rationale: Current legislation precludes a student-athlete from making a financial contribution to the purchase of an award regardless of whether the value of the award remains within the legislated limitations. Permitting a student-athlete to contribute to the purchase of an award, without exceeding the limitations set forth in the legislation, provides flexibility for conferences and institutions while maintaining the integrity of the legislated limitations on the value of awards. Financial constraints may limit the value of an award that an institution or conference can provide to student-athletes, especially for teams that have large squad sizes. Permitting student-athletes to contribute to the purchase of their awards ensures that those individuals are able to commemorate their accomplishments when institutional or conference resources are limited.

Review History:

November 3, 2011: Recommends Approval - Legislation Committee

January 11, 2012: Approved in Concept - Management Council

January 12, 2012: Approved in Concept - Presidents Council

April 17, 2012: Approved in Legislative Format - Management Council

April 26, 2012: Approved in Legislative Format - Presidents Council

Title: LEGISLATIVE PROCESS -- OTHER LEGISLATIVE AND AMENDMENT PROCEDURES -- SPECIAL RULES OF ORDER -- MOTION TO DIVIDE -- DEBATABLE MOTION

Convention Year: 2013

Effective Date: August 1, 2013

Official Notice Number: 2013-6

Source: NCAA Division II Presidents Council [Management Council (Legislation Committee)].

Category: Presidents Council

Topical Area: Legislative Process

Status: Ready for Consideration by Management Council

Intent: To specify that a motion to "divide the question" of a properly moved proposal is a debatable motion.

Constitution: Amend 5.4.3, as follows:

5.4.3 Special Rules of Order.

[5.4.3.1 unchanged.]

5.4.3.2 Division Business Sessions. Each division may adopt special rules of order not inconsistent with the constitution and bylaws by a two-thirds majority of the delegates of the applicable division present and voting at any annual or special Convention.

5.4.3.2.1 Exception to Robert's Rules of Order, Newly Revised -- Motion to Divide. A delegate in attendance at the annual Convention, or at a special Convention, may debate the merits of a "motion to divide the question" of a properly moved proposal.

[5.4.3.3 unchanged.]

Rationale: Each year during the business session at the annual Convention, there are a number of properly moved proposals that could be divided. Pursuant to Robert's Rules of Order, if a motion "to divide the question" of a proposal occurs, the delegates are unable to debate the merits of that motion. This may result in significant confusion among the delegates because if asked, the NCAA staff would not be permitted to answer application and/or interpretive questions regarding the potential impact of such a division until after the delegates vote to approve the motion to divide. Current legislation specifies that the rules contained in the current edition of Robert's Rules of Order, Newly Revised, shall be the parliamentary

authority for the conduct of all meetings of the Association. This section also specifies that the rules shall be the deciding reference used in case of parliamentary challenge in all instances to which they apply and in which they are not superseded by the Division II constitution, bylaws or any special rule of order adopted by the Association. Legislation also sets forth parameters regarding special rules of order for all meetings of the Association.

Review History:

March 7, 2012: Recommends Approval - Legislation Committee

April 17, 2012: Approved in Concept - Management Council

April 26, 2012: Approved in Concept - Presidents Council

2013 NCAA CONVENTION PROPOSALS
(Presented in Concept)

The Management Council recommends that the Presidents Council sponsor the following legislative concepts for the 2013 NCAA Convention:

1. Women's Bowling - Number of Dates of Competition.

(1) Recommendation. To limit an institution's total playing schedule with outside competition to 32 dates of competition, and that an individual student-athlete shall limit her participation each academic year to 32 dates of competition. Further, all dates of competition of a tournament shall be included in the maximum limitation.

(2) Effective Date. August 1, 2013.

(3) Rationale. Under current legislation, institutions and student-athletes may participate in as many as 46 dates of competition, due to the tournament provision, which permits institutions to count up to 10 three-day tournaments as single dates of competition (i.e., 10 x 3 = 30 plus 16 additional dates of competition = 46 total). By eliminating the tournament provision, this recommendation standardizes the total dates of competition for institutions and student-athletes and also reduces the total dates of competition for institutions and student-athletes by as many as 14 dates.

This proposal was adopted by Division I, effective August 1, 2011, and by Division III, effective August 1, 2012.

(4) Budget Impact. Potential cost savings to institutions due to decrease in dates of competition.

(5) Student-Athlete Impact. This change limits the dates of competition in which student-athletes may participate and reduces travel and missed class time.

2. NCAA Bylaw 12.02—Amateurism--Definitions and Applications--Definition of an Agent.

(1) Recommendation. To amend Bylaw 12.02 to specify that an agent is any individual who, directly or indirectly, represents or attempts to represent an individual for the purpose of marketing his or her athletics ability or for financial gain, or seeks to obtain any type of financial gain or benefit from securing a prospective student-athlete's enrollment at an educational institution or from a student-athlete's potential earnings as a professional athlete.

(2) Effective Date. August 1, 2013.

(3) Rationale. As the salaries of professional athletes have risen, age restrictions to participate in professional sports leagues have changed and the notoriety of elite student-athletes has increased with scouting and media exposure, the interest of outside third parties in elite athletes is now greater than ever. As a result, an industry of individuals has been created, including runners, financial advisors, marketing representatives, business managers, brand managers and street agents who seek to broker elite athletes for financial gain. Although governing bodies have attempted to impose regulations on these individuals and their activities, the competitive nature of the industry has resulted in many finding ways to circumvent the rules. One constant is the use of outside third parties. These third parties typically operate free of any governing body's jurisdiction. In order to regulate the interaction of these individuals with prospective student-athletes and student-athletes, the definition of an agent must be broadened. This recommendation is not intended to include parents or legal guardians, athletics department staff members, former teammates or those individuals who have the best interest of a prospective student-athlete or student-athlete in mind in providing assistance or information, provided they do not intend to receive a financial gain for their assistance.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. Increased protection from third-party influences seeking to profit from or exploit student-athletes.

3. Ease of Burden--Bylaw 12—Amateurism--Amateur Status--Permissible Activities Prior to Initial Collegiate Enrollment.

(1) Recommendation. To amend Bylaw 12 (amateurism) to specify that prior to initial collegiate enrollment, only receipt of a benefit from an agent or entering into an agreement with an agent will jeopardize an individual's amateur status.

(2) Effective Date. August 1, 2013; for any prospective student-athlete initially enrolling in a Division II institution August 1, 2013, and thereafter.

(3) Rationale. One of the themes that emerged from the 2010 NCAA Division II Chancellors and Presidents Summit was the need to ease the compliance and financial burdens that current regulations place on Division II intercollegiate athletics. Current pre-enrollment amateurism legislation precludes receipt of certain benefits and expenses prior to initial collegiate enrollment. Receipt of impermissible benefits and expenses is difficult to track prior to enrollment. In

addition, the list of permissible activities and benefits that an individual may participate in and receive prior to initial collegiate enrollment is difficult to differentiate from activities and benefits that are currently impermissible prior to initial collegiate enrollment. For example, prior to enrollment an individual may receive a salary, win an unlimited amount of prize money and be a professional athlete. However, an individual may not receive expenses from anyone other than a person who they are naturally or legally a dependent of or a nonprofessional sponsor of an event for participation. Simplifying the pre-enrollment amateurism legislation will ease the burden on compliance and enhance consistency in the pre-enrollment amateurism legislation.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. Simplification of the pre-enrollment amateurism legislation will decrease the likelihood that a prospective student-athlete will unknowingly violate pre-enrollment amateurism legislation.

4. Ease of Burden--Bylaws 13.5, 13.6 and 13.7—Recruiting--Official and Unofficial Visits.

(1) Recommendation. To amend Bylaws 13.5 (transportation), 13.6 (official visit) and 13.7 (unofficial visit), as follows:

(a) Reorganize the transportation, official visit and unofficial visit legislation;

(b) Rename unofficial visits as campus visits;

(c) Specify that complimentary admission to a prospective student-athlete for a conference tournament constitutes excessive entertainment and is prohibited during a campus visit;

(d) Permit an institution to arrange special on-campus parking for a prospective student-athlete during a campus visit;

(e) Permit an institution to provide the cost of actual meals on a campus visit;

(f) Specify that a prospective student-athlete may not be provided an expense-paid visit earlier than June 15 immediately preceding the prospective student-athlete's junior year in high school;

(g) Require a prospective student-athlete to present the institution with either a test score and a current transcript (official or unofficial) or a current transcript (official or unofficial) prior to an official visit;

(h) Amend the length of an official visit from a 48-hour period to the discretion of the institution; and

(i) Specify that an institution may not pay any leg of a prospective student-athlete's actual round-trip transportation costs if he or she participates in an institutional camp or clinic immediately prior to or after an official visit.

(2) Effective Date. June 15, 2013; for any prospective student-athlete entering his or her junior year in high school June 15, 2013, and thereafter.

(3) Rationale. One of the themes that emerged from the Chancellors and Presidents Summit was the need to ease the compliance and financial burdens that current regulations place on Division II intercollegiate athletics. Amending the legislation to permit official visits beginning June 15 immediately preceding a prospective student-athlete's junior year aligns with the permissible date for other recruiting functions and is consistent with the general recruitment of students. In addition, combining the official and unofficial visit legislation will eliminate redundancy and assist with ease of references to many areas contained within the legislation (e.g., transportation, meals). This recommendation provides flexibility for an institution to determine how it prefers to conduct campus visits instead of relying on prescribed limitations. Further, consistent with other recent changes, this recommendation allows institutional budgets to dictate the length of visits and the benefits that institutions choose to provide to prospective student-athletes visiting the institution's campus.

(4) Estimated Budget Impact. Will vary depending on institutional policy.

(5) Student-Athlete Impact. None.

5. Ease of Burden--Bylaw 13.11.2.1—Recruiting--Permissible Activities—Tryouts--Permissible Timing of Tryouts for Prospective Student-Athletes.

(1) Recommendation. Sponsor legislation for the 2013 Convention to amend Bylaw 13.11.2.1 (tryouts) to specify that tryouts of high school prospective student-athletes are permissible beginning June 15 immediately preceding the prospective student-athlete's junior year in high school, provided the prospective student-athlete is enrolled in a term other than the term(s) in which the prospective

student-athlete's high school's traditional season in the sport occurs or the prospective student-athlete has completed high school eligibility in the sport.

(2) Effective Date. June 15, 2013; for any prospective student-athlete entering his or her junior year in high school June 15, 2013, and thereafter.

(3) Rationale. One of the themes that emerged from the Chancellors and Presidents Summit was the need to ease the compliance and financial burdens that current regulations place on Division II intercollegiate athletics. Aligning the first permissible date for tryouts of high school prospective student-athletes with the first permissible date for other recruiting functions eases the burden on compliance monitoring by establishing a consistent date for monitoring purposes. In addition, the legislation maintains protections for the prospective student-athlete by way of not permitting tryouts during the traditional season or until after the individual has exhausted eligibility in the sport. Further, the proposed timing for tryouts is consistent with the timing of recruitment of general students for the admissions office at many institutions.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. None.

6. NCAA Bylaw 13.14.3.2—Recruiting--Use of Recruiting Funds--Recruiting Services--Video Services--Nonscholastic Video.

(1) Recommendation. Sponsor legislation for the 2013 Convention to amend Bylaw 13.14.3.2 (video services) to specify that an institution is permitted to subscribe to a recruiting or scouting service that provides scholastic and/or nonscholastic video.

(2) Effective Date. August 1, 2013.

(3) Rationale. The recruiting and scouting services legislation currently prohibits recruiting and scouting services from providing nonscholastic competition video unless that video is free and available to the public. This restriction predates many advances in technology and a shift in emphasis from scholastic competition to nonscholastic competition in some sports. Several sports exist primarily or exclusively in the nonscholastic environment (e.g., gymnastics, golf) and, consequently, there is little or no scholastic video available in those sports. Permitting institutions to access nonscholastic video provides institutions and sports with limited recruiting budgets with additional tools to evaluate prospective student-athletes.

(4) Estimated Budget Impact. Institutions would have the option to access nonscholastic video, which may decrease recruiting funds currently expended for travel to nonscholastic events to evaluate prospective student-athletes.

(5) Student-Athlete Impact. None.

7. NCAA Bylaw 17.1.6.2.1--Playing Seasons--General Playing-Season Regulations--Time Limits for Athletically Related Activities--Weekly Hour Limitations-Outside the Playing Season--Sports Other than Football.

(1) Recommendation. To amend Bylaw 17.1.6.2.1 (sports other than football) to specify that following an institution's last contest or date of competition in the championship segment, including any competition in a conference championship or NCAA championship, out-of-season activities and countable athletically related activities are prohibited for a consecutive 14 calendar-day period.

(2) Effective Date. August 1, 2013.

(3) Rationale. At the 2011 Convention, the delegates adopted NCAA Division II Proposal No. 2011-7, which amended the out-of-season activities legislation for sports other than football. The proposal, in part, expanded the nature of access to student-athletes by permitting full-team activities during a particular segment of the academic year. The proposal also created a legislated break from the time a team or individual concludes the regular season through the end of the Division II or national collegiate championship, or end of the nonchampionship segment. During this time, it is not permissible to engage in out-of season activities or any other countable athletically related activities. The length of a team's legislated break varies greatly, depending on when an institution concludes the regular season and whether an institution advances to postseason competition, resulting in a potential competitive disadvantage for programs that do not advance to the postseason. In addition, student-athletes participating on teams that advance well into the postseason may be provided little or no break before the next segment of the playing season begins. A legislated consecutive 14-calendar day break at the conclusion of an institution's playing season provides consistency among institutions and ensures that student-athletes will be provided a sufficient break for recovery and to focus on academics.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. Student-athletes will be provided a break at the conclusion of the season to recover and focus on academics.

ADMINISTRATIVE REGULATIONS

Attached for your review are administrative regulations. Proposal No. ADM-2013-2 is new for you to review in legislative form. This proposal was previously reviewed and approved by the NCAA Division II Management Council and NCAA Division II Presidents Council in concept, but has yet to be approved in legislative form.

Administrative Regulations

Title: EXECUTIVE REGULATIONS -- SELECTION OF TEAMS AND INDIVIDUALS FOR CHAMPIONSHIPS PARTICIPATION -- AUTOMATIC QUALIFICATION -- EARNED ACCESS -- FOOTBALL -- GRACE PERIOD

Convention Year: 2013

Effective Date: Immediate

Official Notice Number: ADM-2013-1

Source: NCAA Division II Presidents Council [Management Council (Championships Committee)].

Category: Administrative Regulations

Topical Area: Executive Regulations

Status: Adopted

Intent: To create a two-year grace period during which a football-playing conference may continue to qualify for earned access to the NCAA championship when it fails to satisfy the six-member requirement, provided the conference maintains at least five active football-playing members.

Administrative: Amend 31.3.4.7, as follows:

31.3.4.7 Earned Access -- Football. The Division II Football Committee shall award earned access to the NCAA Division II Football Championship to Division II football-playing conferences for which at least one member institution finishes in the top eight of the final NCAA Division II football regional ranking. The earned access shall go to the conference's highest-ranked team in the final regional Top 10 poll.

31.3.4.7.1 Grace Period. A football-playing conference shall remain eligible for earned access for two years following the date of withdrawal of the institution(s) that causes the conference's membership to fall below six football-playing institutions, provided the conference maintains at least five active football-playing members.

Rationale: This change will afford a football-playing conference that falls below six active football-playing members the opportunity for earned access to the NCAA Division II Football Championship for two years, provided it does not fall below five active football-playing members. Providing a two-year grace period permits the remaining members of an established football-playing conference a reasonable amount of time to add new football-playing institutions to satisfy the six-member requirement. After the two-year grace period, the conference must have six active football-playing members to retain earned access. The two-year grace period for earned access aligns with the two-year grace period for automatic qualification currently afforded to conferences that fall below six active members.

Review History:

October 6, 2011: Recommends Approval - Championships Committee

October 17, 2011: Approved in Concept - Management Council

October 27, 2011: Approved in Concept - Presidents Council

January 11, 2012: Approved in Legislative Format - Management Council

January 12, 2012: Approved in Legislative Format - Presidents Council

Title: EXECUTIVE REGULATIONS -- ELIGIBILITY FOR CHAMPIONSHIPS -- NOTIFICATION OF INELIGIBILITY -- ELIMINATION OF MIDSEASON VERIFICATION FORM

Convention Year: 2013

Effective Date: September 1, 2012

Official Notice Number: ADM-2013-2

Source: NCAA Division II Presidents Council [Management Council (Championships Committee)].

Category: Administrative Regulations

Topical Area: Executive Regulations

Status: Ready for Consideration by Management Council

Intent: To eliminate the requirement that an institution that believes it is under consideration for NCAA championships selection must submit a midseason eligibility verification form.

Administrative: Amend 31.2.1.7, as follows:

31.2.1.7 Notification of Ineligibility. An institution shall advise the NCAA championships staff if a student-athlete who has participated in regular-season competition becomes ineligible before the date on which the governing sports committee selects championship participants, as indicated in the appropriate championships handbook.

~~*31.2.1.7.1 Eligibility Verification Form. An institution that believes it is under consideration for NCAA championships selection shall administer, on a form prescribed by the Championships Committee, a statement that verifies that the institution does not know or have reason to know that the eligibility status of any student-athlete has changed since the institution last certified the student-athlete's eligibility for competition. The form must be provided to the Division II sports committee liaison at a time established by the applicable sports committee. Further, a copy of the form shall be submitted to the institution's conference office, if applicable.*~~

[31.2.1.7.1.1 through 31.2.1.7.1.3 renumbered as 31.2.1.7.1 through 31.2.1.7.3, unchanged; 31.2.1.7.2 renumbered as 31.2.1.7.4, unchanged.]

Rationale: A theme that emerged from the 2010 NCAA Division II Chancellors and Presidents Summit was the need to ease the compliance and financial burdens that current regulations place on Division II intercollegiate athletics. Institutions are required to maintain current squad lists that reflect the eligibility status of student-athletes and those forms must be made available to the NCAA staff on request. The information included on the squad list is similar to the information reported on the midseason eligibility verification form. Eliminating the

requirement that institutions must submit a midseason verification form will ease the burden on compliance administrators by reducing the number of eligibility forms that must be completed.

Review History:

February 21, 2012: Recommends Approval - Championships Committee

April 17, 2012: Approved in Concept - Management Council

April 26, 2012: Approved in Concept - Presidents Council

Membership-Sponsored Proposals for the 2013 NCAA Convention

Title: ELIGIBILITY -- CRITERIA FOR DETERMINING SEASON OF ELIGIBILITY -- PARTICIPATION IN PRESEASON EXHIBITION CONTESTS OR DATES OF COMPETITION AND PRESEASON SCRIMMAGES DURING INITIAL YEAR

Convention Year: 2013

Effective Date: August 1, 2013

IPOPL Number: 1

Source: Great Lakes Valley Conference and South Atlantic Conference.

Category: Membership Proposal

Topical Area: Eligibility

Status: Ready for Convention Vote

Intent: In all sports, to specify that during a student-athlete's initial year of enrollment at the certifying institution, participation in preseason exhibition contests or dates of competition and preseason scrimmages (competition that occurs prior to the first countable contest or date of competition in the sport) shall not result in the use of a season of competition.

Bylaws: Amend 14.2.4, as follows:

14.2.4 Criteria for Determining Season of Eligibility.

14.2.4.1 Minimum amount of Competition. Any competition ~~*[including a scrimmage with outside competition (except for approved two-year college scrimmages per Bylaw 14.2.4.1.1)]*~~, regardless of time, during a season in an intercollegiate sport shall be counted as a season of competition in that sport. This provision is applicable to intercollegiate athletics competition conducted by a two-year or four-year collegiate institution at the varsity or subvarsity level.

[14.2.4.1.1 through 14.2.4.1.3 unchanged.]

14.2.4.1.4 Preseason Exhibition Contests or Dates of Competition/Preseason Scrimmages During Initial Year. During a student-athlete's initial year of enrollment at the certifying institution, he or she may compete in preseason exhibition contests or dates of competition and preseason scrimmages (as permitted in the particular sport per Bylaw 17) that occur prior to the first countable contest or date of competition in the sport without counting such competition as a season of competition.

Rationale: This proposal is consistent with the philosophy on student-athlete well-being. Currently, Division I legislation provides the opportunity for a student-athlete to participate in preseason exhibitions and preseason practice scrimmages to tryout with a sports team without using a season of competition in their initial year of enrollment. This proposal would better align Division II with Division I and provide the same opportunity to student-athletes as well as prospective student-athletes who transfer to a Division II institution. As part of the

deregulation efforts and since a majority of transfer students come from Division I, it would ease the burden on administrators when certifying transfer students and eliminate confusion on how to count seasons of competition when advising these student-athletes.

Primary Contact Person:

Erin Hiltner, Assistant Commissioner
Great Lakes Valley Conference
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Co-sponsorship:

Conference:

Great Lakes Valley Conference
South Atlantic Conference

Title: COMMITTEES -- DIVISION II COMMITTEES -- CHAMPIONSHIPS COMMITTEE -- COMPOSITION

Convention Year: 2013

Effective Date: August 1, 2013

IPOPL Number: 2

Source: Pennsylvania State Athletic Conference and Peach Belt Conference.

Category: Membership Proposal

Topical Area: Committees

Status: Ready for Convention Vote

Intent: To increase the number of members of the Championships Committee and to specify that the composition of the committee shall include one representative from each Division II multisport voting conference; to specify that when a vacancy on the Championships Committee occurs each conference shall develop a slate of nominees, as specified; further, to require that, except for faculty athletics representatives, all members of the Championships Committee have prior service on either a sport committee or a regional advisory committee.

Bylaws: Amend 21.8.5.2, as follows:

21.8.5.2 Championships Committee.

21.8.5.2.1 Composition. The Division II Championships Committee shall consist of ~~*12 members, including*~~ **one administrator or representative from each of the Division II multisport voting conferences;** one member of the Division II Student-Athlete Advisory Committee ~~*and two members of the Division II Management Council*~~**; one administrator or representative of Division II independent institutions, provided there are at least six Division II independent institutions; and two "at-large" positions to enhance efforts to achieve diversity of representation. The members shall be representatives of Division II active member institutions**. The vice chair of the Management Council shall serve as an ex officio, nonvoting member.

21.8.5.2.1.1 Independent Institutions. The position reserved for a representative of independent institutions may not be filled by an individual from the same independent institution in successive terms. If the total number of independent institutions falls below six, the position allocated for independent institutions shall become an at-large position as soon as the position becomes vacant.

21.8.5.2.1.2 Method of Selection. Whenever a vacancy occurs on the Championships Committee, the impacted conference(s) shall propose a slate of nominees that includes a director of athletics, a senior woman administrator and a faculty athletics representative. A conference may include a conference office

administrator as a fourth nominee. The members of the Championships Committee shall select the individual(s) to fill vacancies from the slate(s) of conference nominees, subject to ratification by the Management Council.

21.8.5.2.1.2.1 Requirements of Conference Nomination Form. Candidates included on a conference slate of nominees shall have sport committee and/or regional advisory committee experience, except for the faculty athletics representative.

21.8.5.2.1.2.2 President or Chancellor Signature -- Conference Nomination Form. Each conference must designate a president or chancellor from a member institution within the conference who shall sign the conference's nomination form.

[Remainder of 21.8.5.2 unchanged.]

Rationale: Championships has been identified by the Division II Long-Range Projections Task Force as the top funding priority for Division II and the most important feature provided by the Association to its membership. Modifying the composition of the Championships Committee to include representation from each Division II conference will provide a broad-based level of input on all issues, and for all sports, considered by the Committee. In addition, ensuring that the committee members have sport committee and/or regional advisory committee experience will provide the division with enhanced levels of expertise on critical issues. Finally, creating a nomination and selection process similar to that of the Management Council will assist with diversity, experience and knowledge for the Championships Committee.

Primary Contact Person:

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Co-sponsorship:

Conference:

Peach Belt Conference
Pennsylvania State Athletic Conference

2011-12 DIVISION II NOMINATING COMMITTEE

Composition: Eleven members, including two members of the Division II Management Council.

Vacancies: **One September 2012 vacancy. Preference: South Central.**
Appointment Preferences: **The committee should have at least one representative from each region (Atlantic, Central, East, Midwest, South, South Central, Southeast, West). Preference should be given to individuals with previous experience and/or Division II longevity.**
Staff Liaison: Sharon Tufano
Chair: Stan Wagnon (9/11-9/12)

REG	EM/GEN	ROLE	NAME AND INSTITUTION	CONFERENCE	9/11-9/12	9/12-9/13	9/13-9/14	9/14-9/15
West	N/M	AD	Daniel Bridges California State University, Los Angeles	California Collegiate Athletic	Bridges	Bridges	Bridges	Bridges*
East (East)	Y/F (N/F)	VP/AD (AD)	China Jude Queens College (NY) (Lynn Tubman Chestnut Hill College)	East Coast (Central Atlantic Athletic)	Jude*	(Tubman)	(Tubman)	(Tubman 9/16*)
Cen	N/F	Assoc AD	Jaime Lundgren University of Nebraska at Kearney	Rocky Mountain Athletic (Mid-America Intercollegiate 9/12)	Lundgren	Lundgren*		
Atl	Y/F	Assoc AD	Natasha Wilson Lincoln University (PA)	Central Intercollegiate Athletic	Wilson	Wilson	Wilson	Wilson*
Mid W	Y/M	Asst AD	Walter Moore Jr. Grand Valley State University	Great Lakes Intercollegiate Athletic	Moore	Moore	Moore*	
South	N/M	FAR	Charles Tucker Valdosta State University	Gulf South	Tucker	Tucker*		
SoC (Atl)	N/F (N/M)	Asst. AD (Comm)	Natalie Cullen Pittsburg State University (Barry Blizzard West Virginia Intercollegiate Athletic)	Mid-America (West Virginia Intercollegiate Athletic)	Cullen*	(Blizzard)	(Blizzard)	(Blizzard 9/16*)
SoC	**N/M**	**Comm**	**Stan Wagnon** **Lone Star Conference**	**Lone Star**	**Wagnon***			
East	N/M	AD	Chip Polak[2] Southern New Hampshire University	Northeast-10	Polak[2]	Polak[2]	Polak[2]	Polak[2] (1/16*)
SoE	N/F	AD	Lynn Griffin Coker College	Conference Carolinas	Griffin	Griffin	Griffin	Griffin*
SoE	N/M	AD	Steve Poston[2] Wingate University	South Atlantic	Poston[2]	Poston[2]	Poston[2]	Poston[2] (1/15*)

* Not eligible for reappointment [2] Term concurrent with service on Division II Management Council. 4/26/12

Title: EXECUTIVE REGULATIONS -- ELIGIBILITY FOR CHAMPIONSHIPS -- INELIGIBILITY FOR USE OF BANNED DRUGS -- TAMPERING WITH DRUG-TEST SAMPLE

Convention Year: 2013

Effective Date: August 1, 2012, for any NCAA drug test administered on or after August 1, 2012.

Official Notice Number: NC-2013-16

Source: NCAA Division II Management Council (Committee on Competitive Safeguards and Medical Aspects of Sports).

Category: Noncontroversial

Topical Area: Executive Regulations

Status: Ready for Consideration by Management Council

Intent: To specify that a student-athlete who is involved in a case of clearly observed tampering with an NCAA drug-test sample shall be declared ineligible for further participation in postseason and regular-season competition in any sport during the time period ending two calendar years (730 days) after the student-athlete was involved in tampering with a drug-test sample.

A. Bylaws: Amend 18.4.1.5.1.1, as follows:

18.4.1.5.1.1 Breach of NCAA Drug-Testing Program Protocol. A student-athlete who is in breach of the NCAA drug-testing program protocol (e.g., no show~~, *tampering with sample*~~) shall be considered to have tested positive for the use of any drug other than a "street" drug.

18.4.1.5.1.1.1 Tampering with a Drug-Test Sample. A student-athlete who is involved in a case of clearly observed tampering with an NCAA drug test sample, as documented per NCAA drug-testing protocol by a drug-testing crew member, shall be charged with the loss of a minimum of two seasons of competition in all sports if the season of competition has not yet begun for that student-athlete or a minimum of the equivalent of two full seasons of competition in all sports if the student-athlete involved in tampering with a drug-test sample during his or her season of competition (the remainder of contests in the current season and contests in the following two seasons up to the period of time in the initial season in which the student-athlete was declared ineligible). The student-athlete shall remain ineligible for all regular-season and postseason competition during the time period ending two calendar years (730 days) after the student-athlete was involved in tampering with a drug-test sample and until the student-athlete tests negative (in accordance with the testing methods authorized by the Executive Committee) and the student-athlete's eligibility is restored by the Committee on Student-Athlete Reinstatement.

B. Administrative: Amend 31.2.3.1, as follows:

31.2.3.1 Breach of NCAA Drug-Testing Program Protocol. A student-athlete who is in breach of the NCAA drug-testing program protocol (e.g., no show~~, *tampering with sample*~~) shall be considered to have tested positive for the use of any drug other than a "street" drug.

31.2.3.1.1 Tampering with a Drug-Test Sample. A student-athlete who is involved in a case of clearly observed tampering with an NCAA drug-test sample, as documented per NCAA drug-testing protocol by a drug-testing crew member, shall be charged with the loss of a minimum of two seasons of competition in all sports if the season of competition has not yet begun for that student-athlete or a minimum of the equivalent of two full seasons of competition in all sports if the student-athlete involved in tampering with a drug test sample during his or her season of competition (the remainder of contests in the current season and contests in the following two seasons up to the period of time in the initial season in which the student-athlete was declared ineligible). The student-athlete shall remain ineligible for all regular-season and postseason competition during the time period ending two calendar years (730 days) after the student-athlete was involved in tampering with a drug-test sample and until the student-athlete tests negative (in accordance with the testing methods authorized by the Executive Committee) and the student-athlete's eligibility is restored by the Committee on Student-Athlete Reinstatement.

Additional Information: The penalty for testing positive for use of a banned substance is a serious penalty, supported by the membership as a strong deterrent to banned drug use to protect the integrity of the game and student-athlete health and safety. The current penalty for breach of protocol (e.g., tampering with a sample) is the same as that for a positive test. A deliberate attempt by a student-athlete to alter his or her urine specimen (e.g., by substituting another's urine that is documented per NCAA drug-testing protocol by a drug-testing crew member), demonstrates an egregious violation of ethical conduct. This behavior warrants an even more serious automatic penalty as a deterrent to such behavior and as a sanction when it occurs. As with all drug-testing penalties, there is an appeal process available to the institution and student-athlete. In addition, if a student-athlete other than the student-athlete being subjected to the NCAA drug test assists with the tampering of the sample, that student-athlete will be referred to the NCAA enforcement staff for a possible Bylaw 10.1 (ethical conduct) violation. (Note: Under current legislation, the use of a diuretic or masking agent by a student-athlete is the same as that for a positive drug test.)

Review History:

June 13, 2011: Recommends Approval - Committee on Competitive Safeguards and Medical Aspects of Sports

October 17, 2011: Approved in Concept - Management Council

January 14, 2012: Reviewed in Concept - Management Council

April 17, 2012: Reviewed in Concept - Management Council

June 13, 2012: Recommends Concept as Amended - Committee on Competitive Safeguards and Medical Aspects of Sports

DIVISION II PURCHASING WEBSITE

SCHOOL / CONFERENCE	AVAILABLE FUNDS TO SPEND ON DII PURCHASING SITE	STATUS
Conference: California Collegiate Athletic Association	$ 189.17	Pending Approval
California State Polytechnic University, Pomona	**$0**	Pending Approval
California State University, Monterey Bay	$ 1,000.00	
California State University, Chico	$ 1,000.00	
California State University, Dominguez Hills	$ 452.80	Order has not been submitted
California State University, East Bay	**$0**	
California State University, Los Angeles	$ 1,000.00	
California State University, San Bernardino	**$0**	Pending Approval
Stanislaus State University, Stanislaus		
Humboldt State University	**$0**	
San Francisco State University	$ 96.74	
Sonoma State University	**$0**	
University of California, San Diego	$ 1,000.00	
Conference: Central Atlantic Collegiate Conference	$ 46.51	
Bloomfield College	$ 645.00	Order has not been submitted
Caldwell College	$ 88.00	Order has not been submitted
Chestnut Hill College	**$0**	Pending Approval
Concordia College (New York)	**$0**	Order has not been submitted
Dominican College (New York)	$ 1,000.00	
Felician College	$ 1,000.00	
Georgian Court University	**$0**	Pending Approval
Goldey-Beacom College	$ 1,000.00	
Holy Family University	**$0**	
Nyack College	$ 349.60	Order has not been submitted
Philadelphia University	**$0**	
Post University	$ 42.50	

University of the Sciences	$	30.71	Pending Approval
Wilmington University (Delaware)	$	39.70	
Conference: Central Intercollegiate Athletic Association	$	190.27	
Bowie State University		**$0**	
Chowan University	$	1,000.00	
Elizabeth City State University	$	89.00	
Fayetteville State University	$	1,000.00	
Johnson C. Smith University	$	290.50	Pending Approval
Lincoln University (Pennsylvania)	$	248.90	
Livingstone College		**$0**	
Shaw University	$	1,000.00	
St. Augustine's College	$	1,000.00	
Virginia State University		**$0**	
Virginia Union University	$	1,000.00	
Winston-Salem State University	$	1,000.00	
Conference: Conference Carolinas	$	5.48	
Barton College	$	1,000.00	
Belmont Abbey College	$	1,000.00	
Coker College		**$0**	
Converse College		**$0**	
Erskine College	$	160.96	
King College		**$0**	Pending Approval
Lees-McRae College		**$0**	
Limestone College		**$0**	
Mount Olive College	$	1,000.00	
North Greenville University	$	1,000.00	
Pfeiffer University		**$0**	
Queens University of Charlotte		**$0**	
Conference: East Coast Conference	$	4.96	Order has not been submitted
C.W. Post Campus/Long Island University		**$0**	

Dowling College	$	265.00	Pending Approval
Mercy College		**$0**	Order has not been submitted
Molloy College	$	3.55	
New York Institute of Technology	$	1,000.00	
Queens College (New York)	$	32.23	
St. Thomas Aquinas College		**$0**	Pending Approval
University of Bridgeport	$	1,000.00	
University of the District of Columbia	$	124.70	
Conference: Great American Conference		**$0**	
Arkansas Tech University		**$0**	
East Central University	$	6.21	
Harding University	$	1,000.00	
Henderson State University	$	7.53	Order has not been submitted
Ouachita Baptist University	$	1,000.00	
Southeastern Oklahoma State University		**$0**	
Southern Arkansas University	$	1,000.00	
Southwestern Oklahoma State University	$	1,000.00	
University of Arkansas, Monticello		**$0**	Order has not been submitted
Conference: Great Lakes Intercollegiate Athletic Conference	$	1,000.00	
Ashland University		**$0**	
Ferris State University		**$0**	
Grand Valley State University		**$0**	
Hillsdale College	$	1,000.00	
Lake Erie College	$	1,000.00	
Lake Superior State University	$	415.70	Pending Approval
Michigan Tech		**$0**	
Northern Michigan University		**$0**	
Northwood University (Michigan)		**$0**	
Ohio Dominican University	$	34.93	
Saginaw Valley State University		**$0**	
Tiffin University		**$0**	
University of Findlay	$	1,000.00	

Wayne State University (Michigan)	$ 1,000.00	
Conference: Great Lakes Valley Conference	**$0**	
Bellarmine University	$ 1,000.00	
Drury University	$ 67.70	
Kentucky Wesleyan College	$ 1,000.00	
Lewis University	**$0**	Pending Approval
Maryville University of Saint Louis	$ 1,000.00	
Missouri University of Science and Technology	**$0**	
Northern Kentucky University	$ 191.67	
Quincy University	$ 1,000.00	
Rockhurst University	$ 1,000.00	
Saint Joseph's College (Indiana)	**$0**	Pending Approval
University of Illinois at Springfield	$ 639.16	
University of Indianapolis	$ 3.67	Order has not been submitted
University of Missouri, St. Louis	$ 1,000.00	
University of Southern Indiana	$ 64.44	
University of Wisconsin, Parkside	$ 803.20	Order has not been submitted
Conference: Great Northwest Athletic Conference	$ 744.00	Order has not been submitted
Central Washington University	$ 1,000.00	
Montana State University Billings	$ 41.77	
Northwest Nazarene University	$ 1,000.00	
Seattle Pacific University	$ 1,000.00	
St. Martin's University	$ 89.46	Order has not been submitted
University of Alaska Anchorage	$ 1,000.00	
University of Alaska Fairbanks	$ 250.00	Order has not been submitted
Western Oregon University	**$0**	
Western Washington University	**$0**	
Conference: Gulf South Conference	$ 1,000.00	
Christian Brothers University	**$0**	Pending Approval
Delta State University	$ 1,000.00	

University of Alabama in Huntsville	$0	
University of North Alabama	$ 1,000.00	
University of West Alabama	$0	
University of West Florida	$ 1,000.00	
University of West Georgia	$ 1,000.00	
Valdosta State University	$ 80.57	
Conference: Heartland Conference	$ 27.18	
Dallas Baptist University	$0	
Newman University	$0	Order has not been submitted
Oklahoma Panhandle State University	$ 1,000.00	
St. Edward's University	$0	
St. Mary's University (Texas)	$ 1,000.00	
Texas A&M International University	$ 1,000.00	
University of Arkansas, Fort Smith	$0	
University of Texas of the Permian Basin	$0	Pending Approval
Conference: Lone Star Conference	$0	
Abilene Christian University	$ 1.80	Order has not been submitted
Angelo State University	$ 77.13	
Cameron University	$0	
Eastern New Mexico University	$ 1,000.00	
Midwestern State University	$ 4.77	Pending Approval
Tarleton State University	$ 750.00	Order has not been submitted
Texas A&M University-Commerce	$ 1,000.00	
Texas A&M University-Kingsville	$ 13.24	Pending Approval
Texas Woman's University	$ 1,000.00	
University of the Incarnate Word	$ 1,000.00	
West Texas A&M University	$0	
Conference: Mid-America Intercollegiate Athletics Association	$0	
Emporia State University	$0	
Fort Hays State University	$ 1,000.00	
Lincoln University (Missouri)	$ 237.27	

Missouri Southern State University	$0	
Missouri Western State University	$0	Pending Approval
Northwest Missouri State University	$0	
Pittsburg State University	$ 1,000.00	
Southwest Baptist University	$0	
Truman State University	$0	Order has not been submitted
University of Central Missouri	$ 49.10	
Washburn University of Topeka	$ 1,000.00	
Conference: Northeast-10 Conference	$0	
Adelphi University	$0	Order has not been submitted
American International College	$ 167.06	
Assumption College	$0	Order has not been submitted
Bentley University	$ 1,000.00	
Franklin Pierce University	$ 93.04	
Le Moyne College	$ 118.75	
Merrimack College	$ 258.50	
Pace University	$0	Pending Approval
Saint Anselm College	$ 1,000.00	
Saint Michael's College	$ 8.25	Pending Approval
Southern Connecticut State University	$ 1,000.00	
Southern New Hampshire University	$0	
Stonehill College	$ 4.35	
The College of Saint Rose	$0	
University of Massachusetts Lowell	$0	
University of New Haven	$0	
Conference: Northern Sun Intercollegiate Conference	$0	
Augustana College (South Dakota)	$ 1,000.00	
Bemidji State University	$ 940.00	Order has not been submitted
Concordia University, St. Paul	$0	
Minnesota State University Moorhead	$0	
Minnesota State University, Mankato	$0	
Northern State University	$ 500.00	

Southwest Minnesota State University	$	645.00	Order has not been submitted
St. Cloud State University		**$0**	
University of Mary	$	56.90	
University of Minnesota Duluth	$	1,000.00	
University of Minnesota, Crookston		**$0**	Pending Approval
Upper Iowa University		**$0**	Order has not been submitted
Wayne State College (Nebraska)	$	482.27	
Winona State University	$	1,000.00	
Conference: Pacific West Conference		**$0**	
Brigham Young University, Hawaii	$	1,000.00	
Chaminade University		**$0**	
Dixie State College of Utah	$	64.10	
Dominican University of California	$	1,000.00	
Grand Canyon University	$	177.17	Pending Approval
Hawaii Pacific University		**$0**	Pending Approval
Notre Dame de Namur University	$	74.14	
University of Hawaii at Hilo	$	66.09	
Conference: Peach Belt Conference		**$0**	
Armstrong Atlantic State University	$	82.50	
Augusta State University	$	1,000.00	
Clayton State University	$	1,000.00	
Columbus State University		**$0**	
Flagler College	$	1,000.00	
Francis Marion University		**$0**	
Georgia College & State University		**$0**	
Georgia Southwestern State University		**$0**	
Lander University	$	43.38	Pending Approval
North Georgia College & State University	$	2.37	
University of Montevallo	$	13.67	
University of North Carolina at Pembroke		**$0**	Order has not been submitted
University of South Carolina Aiken	$	2.70	Pending Approval

Conference: Pennsylvania State Athletic Conference	**$0**	
Bloomsburg University of Pennsylvania	**$0**	
California University of Pennsylvania	**$0**	
Cheyney University of Pennsylvania	**$0**	Order has not been submitted
Clarion University of Pennsylvania	$ 100.37	Pending Approval
East Stroudsburg University of Pennsylvania	$ 6.39	
Edinboro University of Pennsylvania	$ 93.70	Pending Approval
Gannon University	$ 223.10	
Indiana University of Pennsylvania	**$0**	
Kutztown University of Pennsylvania	**$0**	
Lock Haven University of Pennsylvania	**$0**	Pending Approval
Mansfield University of Pennsylvania	$ 111.01	
Mercyhurst College	$ 75.53	Order has not been submitted
Millersville University of Pennsylvania	$ 1,000.00	
Shippensburg University of Pennsylvania	**$0**	Pending Approval
Slippery Rock University of Pennsylvania	**$0**	
West Chester University of Pennsylvania	$ 643.93	Order has not been submitted
Conference: Rocky Mountain Athletic Conference	**$0**	
Adams State College	**$0**	Order has not been submitted
Chadron State College	**$0**	
Colorado Christian University	**$0**	
Colorado Mesa University	$ 65.30	
Colorado School of Mines	$ 1,000.00	
Colorado State University-Pueblo	**$0**	Order has not been submitted
Fort Lewis College	$ 1,000.00	
Metropolitan State College of Denver	$ 1,000.00	
New Mexico Highlands University	$ 1,000.00	
Regis University (Colorado)	$ 1,000.00	
University of Colorado, Colorado Springs	$ 664.20	Order has not been submitted
University of Nebraska at Kearney	$ 11.70	
Western New Mexico University	$ 1,000.00	
Western State College of Colorado	$ 27.37	

Conference: South Atlantic Conference	$	199.07	
Anderson University (South Carolina)	$	1,000.00	
Brevard College	$	1,000.00	
Carson-Newman College	$	1,000.00	
Catawba College	$	1,000.00	
Lenoir-Rhyne University	$	3.05	Pending Approval
Lincoln Memorial University	$	34.03	
Mars Hill College	$	58.50	
Newberry College	$	1,000.00	
Tusculum College	$	56.06	
Wingate University	$	1,000.00	
Conference: Southern Intercollegiate Athletic Conference	$	1,000.00	
Albany State University	$	1,000.00	
Benedict College	$	1,000.00	
Claflin University	$	13.07	Pending Approval
Clark Atlanta University		**$0**	Order has not been submitted
Fort Valley State University	$	1,000.00	
Kentucky State University	$	53.87	Order has not been submitted
Lane College	$	1,000.00	
LeMoyne-Owen College	$	264.46	Pending Approval
Miles College	$	73.59	
Morehouse College	$	1,000.00	
Paine College	$	44.34	
Stillman College	$	1,000.00	
Tuskegee University	$	1,000.00	
Conference: Sunshine State Conference		**$0**	
Barry University	$	71.51	
Eckerd College	$	284.43	
Florida Institute of Technology		**$0**	
Florida Southern College	$	1,000.00	

Lynn University	$ 1,000.00	
Nova Southeastern University	$ 272.17	
Rollins College	$ 1,000.00	
Saint Leo University	$ 147.59	
University of Tampa	$ 12.03	
Conference: West Virginia Intercollegiate Athletic Conference	$ 240.27	
Alderson-Broaddus College	**$0**	Pending Approval & Order Not Submitted
Bluefield State College	$ 1,000.00	
Concord University	$ 20.27	
Davis and Elkins College	$ 342.50	Pending Approval
Fairmont State University	$ 95.27	
Glenville State College	**$0**	
Ohio Valley University	**$0**	
Seton Hill University	$ 93.27	
Shepherd University	$ 1,000.00	
University of Charleston (West Virginia)	$ 4.63	
University of Pittsburgh, Johnstown	$ 645.00	Order has not been submitted
West Liberty University	$ 16.87	
West Virginia State University	$ 7.27	
West Virginia Wesleyan College	$ 40.11	
Wheeling Jesuit University	**$0**	Order has not been submitted
Independents		
Central State University	$ 1,000.00	
Northeastern State University	$ 24.63	
Oakland City		
Palm Beach Atlantic University	$ 1,000.00	
Salem International University	$ 120.13	
University of Central Oklahoma	$ 1,000.00	
University of Puerto Rico, Bayamon	$ 1,000.00	

University of Puerto Rico, Mayaguez Campus	$	1,000.00	
University of Puerto Rico, Rio Piedras	$	1,000.00	
Urbana University	$	220.00	Order has not been submitted
Washington Adventist University	$	1,000.00	

SUMMARY OF SPRING 2012 QUARTERLY MEETINGS

The National Collegiate Athletic Association

Division II Management Council **April 16-17, 2012** **Indianapolis, IN**	**Division II Presidents Council** **April 26, 2012** **Indianapolis, IN**
ATTENDEES	ATTENDEES
Anita Barker, California State University, Chico Bob Boerigter, Mid-America Intercollegiate Athletics Association Clint Bryant, Augusta State University Brenda Cates, Mount Olive College Rick Cole Jr., Dowling College Kris Dunbar, Lake Superior State College Barbara Hannum, Hawaii Pacific University Kathy Heitzman, Bloomsburg University of Pennsylvania Denisha Hendricks, Kentucky State University Dan Kenney, University of North Carolina Pembroke Timothy Ladd, Palm Beach Atlantic University Leonza Loftin, Fayetteville State University Larry Marfise, University of Tampa Ann Martin, Regis University *(chair)* Sandy Michael, Holy Family University Janet Montgomery, University of West Alabama Jared Mosley, Abilene Christian University Jim Naumovich, Great Lakes Valley Conference Erin O'Connell, Seattle Pacific University Chip Polak, South New Hampshire University Steve Poston, Wingate University Will Prewitt, Great American Conference Bren Stevens, University of Charleston *(vice chair)* Karen Stromme, University of Minnesota Duluth Kathy Turner, Oklahoma Panhandle State University Brent Wren, University of Alabama in Huntsville	Judith Bense, University of West Florida Mickey Burnim, Bowie State University Robin Capehart, West Liberty University James Gaudino, Central Washington University Tom Haas, Grand Valley State University *(vice chair)* Dianne Harrison, California State University, Monterey Bay Carolyn Mahoney, Lincoln University (Missouri) Ernest McNealey, Stillman College Pat O'Brien, West Texas A&M University *(chair)* Michael Scales, Nyack College Allen Sessoms, University of the District of Columbia Robert Wyatt, Coker College

ABSENTEES	ABSENTEES
	F. Javier Cevallos, Kutztown University of Pennsylvania Arthur Kirk Jr., Saint Leo University Judith Ramaley, Winona State University

OTHER PARTICIPANTS	OTHER PARTICIPANTS
Amanda Conklin, NCAA Mark Emmert, NCAA President Kim Ford, NCAA Bernard Franklin, NCAA Jennifer Fraser, NCAA Maritza Jones, Division II Consultant Cari Klecka, NCAA Jarrett Newby, NCAA Xiaomu Niu, NCAA Gwendolyn Packnett, ACE Fellow Roberta Page, NCAA David Pickle, NCAA Mike Racy, NCAA Ronnie Ramos, NCAA Ruth Reinhardt, NCAA *(recording secretary)* Amy Reis, NCAA Cam Schuh, NCAA Stephanie Smith, NCAA Terri Steeb-Gronau, NCAA Naima Stevenson, NCAA Gregg Summers, NCAA Wendy Walters, NCAA	Dan Calandro, NCAA Amanda Conklin, NCAA Jennifer Fraser, NCAA Maritza Jones, Division II Consultant Jarrett Newby, NCAA David Pickle, NCAA Mike Racy, NCAA Ruth Reinhardt, NCAA *(recording secretary)* Jess Rigler, NCAA Stephanie Smith, NCAA Terri Steeb-Gronau, NCAA Gregg Summers, NCAA

[Note: This summary reflects only actions (formal votes or "sense of meeting") in accordance with the established policy governing minutes of all NCAA entities. The only discussion included is that ordered by the chair or a member of the group.]

1. WELCOME AND ANNOUNCEMENTS.

Management Council. The meeting was called to order at 8 a.m. by the chair, Ann Martin. The chair again welcomed those members who were new to the Council, noting the absence of Steve Poston, who would be in attendance following adjournment of another NCAA committee meeting. The chair recognized the three Pathway participants

from Division II who were present—William T. Orr, Livingstone College; Shantey Hill, C. W. Post Campus-Long Island University; and Julie Wengert, Missouri Southern State University.

Presidents Council. The meeting was called to order at 9:08 a.m. by the chair, Pat O'Brien. The chair welcomed those members who were new to the Council—Robin Capehart, West Liberty University; Art Kirk Jr., Saint Leo University (who was not in attendance); Allen Sessoms, University of the District of Columbia; and Robert Wyatt, Coker College. Additionally, the chair noted that this would be the last meeting for Judith Ramaley, (who could not be in attendance) as well as for Dianne Harrison (who is taking over the presidency of California State University, Northridge). Carolyn Mahoney will be retiring from Lincoln University August 15, but will attend the August Presidents Council meeting. He noted that the Council would elect a person to replace Judith at this meeting, as well as contemplate its action for an at-large position and a Region 4 position.

The Council engaged in a discussion concerning the meeting the previous evening, giving its observations of the topics discussed and the complexities surrounding academic requirements, diversity and inclusion issues and health and safety matters. The chair also indicated his intentions to conduct a summer presidents/chancellors teleconference with Division II leaders, as well as the possibility of administering a survey to the membership to garner information on issues where the membership feels the division should be focused. No formal action was taken.

2. REVIEW OF PREVIOUS MINUTES.

a. Management Council Meeting—January 11; Presidents Council Meeting—January 12; and post-Convention Management Council Meeting—January 14.

Management Council. The Management Council approved the meeting summary from the January 11 and January 14 meetings, as presented.

Presidents Council. The Presidents Council approved the meeting summary from the January 12 meeting.

b. Executive Committee Meeting—January 13.

Management Council. The Management Council reviewed the report from the January 13 Executive Committee meeting. No formal action was necessary.

Presidents Council. The Presidents Council reviewed the report of the January 13 Executive Committee meeting, noting specifically the items from the Executive Committee Finance Committee and the items from the Division II Presidents Council. No formal action was necessary.

c. Administrative Committee—Interim Actions.

Management Council. The Management Council approved the report from the March 7 teleconference, as submitted.

Presidents Council. The Presidents Council approved the report from the March 7 teleconference, as submitted.

3. 2012 DIVISION II PRIORITIES.

Management Council. The Management Council reviewed the 2012 Division II priorities and received a verbal update on the accomplishments thus far in 2012. No action was necessary.

Presidents Council. No action was necessary.

4. NCAA CONVENTION AND LEGISLATION.

a. Presidents Council-Sponsored Proposals for the 2013 Convention.

Management Council. The Management Council approved the legislative drafts of the proposals for the 2013 Convention.

Presidents Council. The Presidents Council approved the legislative drafts of the proposals for the 2013 Convention.

b. Noncontroversial Legislation per Constitution 5.3.1.1.1.

Management Council. The Management Council approved the legislative form of the noncontroversial proposals, as presented.

Presidents Council. No formal action was necessary.

c. Administrative Regulations.

Management Council. The Management Council reviewed the legislative form of the administrative regulation, which had previously been approved by the Management Council and Presidents Council. No action was necessary.

Presidents Council. The Presidents Council reviewed the legislative form of the administrative regulation. No formal action was necessary.

d. Incorporation of Interpretations.

Management Council. The Management Council reviewed the legislative form of the incorporations recommended for inclusion in the NCAA Division II Manual, which had previously been approved by the Management Council, without taking any action.

Presidents Council. No action was necessary.

e. Modification of Wording.

Management Council. The Management Council reviewed the legislative form of the modification of wording proposal, which had previously been approved by the Management Council, without taking any action.

Presidents Council. No action was necessary.

f. Inclusion of Proposals into the 2012-13 Division II Manual.

Management Council. The Management Council agreed to recommend that the Presidents Council approve including into the 2012-13 Manual the legislative proposals approved in legislative form and in concept that are considered the running supplements of noncontroversial, administrative regulations, incorporations and modifications based on intent.

Presidents Council. The Presidents Council approved the recommendation.

g. Bylaw 17.1.6.2—Misapplication of Legislation.

Management Council. The Management Council agreed to provide full relief from the filing of a violation(s) and the accompanying penalties to institutions that misapplied Division II Bylaw 17.1.6.2-(e) between August 1, 2011, and April 17, 2012.

At the 2011 NCAA Convention, the membership adopted Proposal No. 2011-7 (playing and practice seasons—weekly hour limitations—outside of playing season—weight training, conditioning, team activities and skill instruction—sports other than football) with an August 1, 2011, effective date. The proposal established "windows" or time periods outside of the playing season during the academic year when specific countable athletically related activities by student-athletes are permissible. One part of Proposal No. 2011-7 specified that, outside of the playing season after the Division II championship through one week before the beginning of the institution's final examination period, a student-athlete may participate in not more than two hours per week of skill instruction as part of the permissible eight hours of required countable athletically related activities. The proposal changed the "window" when student-athletes could begin participating in countable athletically related activities following the last regular-season contest or date of competition and/or elimination from postseason competition.

In light of the widespread confusion about when student-athletes could begin out-of-season activities following the last regular-season contest and/or elimination from the postseason, the Council agreed that relief was warranted.

Additionally, the Management Council agreed to refer back to the Legislation Committee for further review the issue of an appropriate period of time to be designated as 'down time,' from the end of the institution's season in the particular sport and prior to participation in out-of-season activities. The Council will review any recommendation(s) at its summer meeting and determine whether to request sponsorship of legislation for the 2013 NCAA Convention.

Presidents Council. No action was necessary.

h. Noncontroversial Legislation—End-of-Season Meetings.

Management Council. The Management Council recommended that the Presidents Council adopt noncontroversial legislation, effective immediately, to specify that end of season team and individual meetings are permitted at any time; further, to specify that such meetings are not considered countable athletically related activities (CARA) provided the meetings do not include athletically related activities. The legislation will appear in the 2012-13 Division II Manual, as follows:

> 17.02.1 Countable Athletically Related Activities. Countable athletically related activities include any required activity with an athletics purpose involving student-athletes and at the direction of, or supervised by, one or more of an institution's coaching staff (including strength and conditioning coaches) and must be counted within the weekly and daily limitations under

Bylaws 17.1.6.1 and 17.1.6.2. Administrative activities (e.g., academic meetings, compliance meetings) shall not be considered as countable athletically related activities.

17.02.1.1 Exception—End of Season Meetings. It is permissible to have end of season team and individual meetings at any time (e.g., conclusion of a regular academic term, conclusion of the playing season). An end of season meeting is not considered a countable athletically related activity provided the meeting does not include any athletically related activities (e.g., watching game film, physical activities).

It was noted that meetings that occur at the conclusion of the playing season or the conclusion of a regular academic term are essential to the ongoing development of student-athletes. Generally, end of season meetings are intended to provide coaches and student-athletes with time to discuss off-season development and expectations and to create a plan for the upcoming term or academic year. Creating an exception for end of season meetings to be permissible at any time, and not considered a countable activity, aligns the legislation with current practice.

Presidents Council. The Presidents Council adopted the noncontroversial legislation, as presented.

5. COMMITTEE RECOMMENDATIONS AFFECTING DIVISION II.

a. Division II Committees.

(1) Academic Requirements Committee.

Management Council. The Management Council reviewed the committee's report. No formal action was taken.

Presidents Council. No action was necessary.

(2) Championships Committee.

(a) Bylaw 31.2.1.7.1 (midseason eligibility verification form).

Management Council. The Management Council recommended that the Presidents Council sponsor an administrative regulation to amend NCAA Division II Bylaw 31.2.1.7.1 to eliminate the requirement that an institution must submit a midseason eligibility

verification form, effective September 1, 2012. The Council agreed that by eliminating the mid-season verification form, efficiencies will be gained by the membership as it will be one less form that is required to be submitted.

Presidents Council. The Presidents Council agreed to sponsor the administrative regulation as presented.

(b) Football—Teams' Arrival at the National Championship Game Site.

Management Council. The Management Council agreed to refer to the Planning and Finance Committee the recommendation that, effective with the 2011 championship, both teams participating in the national championship game need to arrive at the finals site on Wednesday night prior to the championship game (which is conducted on a Saturday based on the championship date formula). As such, the teams would arrive at the national championship site three days prior to the game.

Because this recommendation has an estimated budget impact of $6,300 (which would be the additional expense to the NCAA for an additional half-day per diem for each participating team in the national championship game), the Planning and Finance Committee will need to approve the change. Each championship finalist is currently provided per diem for two days prior to competition, and such a policy change would require them to receive 2.5 days per diem. This is based on $90 per day per diem in 2012 for 70 people in the official travel party for each team ($45 extra per diem for 70 people for this half-day equates to $3,150 per team). This would result in an additional NCAA expense of $6,300 combined for both teams.

Presidents Council. No action was necessary.

[NOTE: This budgetary item was approved by the Division II Planning and Finance Committee at its April 25 meeting.]

(c) Men's Golf—Travel Party.

Management Council. The Management Council agreed to refer to the Planning and Finance Committee the recommendation that the travel party be increased from six to seven, for both the regionals

and finals, effective with the 2013 NCAA Division II Men's Golf Championship.

It is the committee's belief that more programs have added assistant coaches over the past few years. At both the regionals and finals sites, those assistant coaches are considered spectators as the men's golf committee has not adopted the United States Golf Association's (USGA) decision that allows a second coach to give advice. The committee has not previously adopted the decision as they believe it provides for an unfair competitive advantage for those programs that have the funds to send a second coach. However, the committee would allow the decision to provide for a second coach if the travel party were increased from six to seven to allow an assistant coach to travel with the team. The committee also believes that a travel party of six can be a safety issue as well. With fewer large passenger vans available, there have been instances in which institutions allow a student-athlete to drive a second vehicle.

Because this recommendation has an estimated budget impact of $56,000, the Planning and Finance Committee will have to approve the increase.

Presidents Council. No action was necessary.

[NOTE: This budgetary item was approved by the Division II Planning and Finance Committee at its April 25 meeting.]

(d) Women's Golf--Increase in Travel Party Size.

Management Council. The Management Council agreed to refer to the Planning and Finance Committee the recommendation that the official travel party size be increased from six to seven, for both the regionals and finals, effective for the 2013 NCAA Division II Women's Golf Championships.

It is commonplace during the regular season for both the head coach and assistant coach to travel with their team to tournaments. Furthermore, with the rule change a year ago allowing two coaches to provide advice to players during competition, the current NCAA travel party size limits no longer include the full coaching staff (head coach and assistant coach) for reimbursement.

Because this recommendation has an estimated budget impact of $31,000 (regional costs-$15,000; final site costs-$16,000), the Planning and Finance Committee will have to approve the increase.

Presidents Council. No action was necessary.

[NOTE: This budgetary item was approved by the Division II Planning and Finance Committee at its April 25 meeting.]

(e) Men's Soccer—Amendment to Regional Bid Allocations and Championship Bracket Expansion.

Management Council. The Management Council approved the recommendation that, effective with the 2012 championship, the number of regional bids be amended and the championship bracket be expanded as outlined below:

Current Allocations with 2012 Regional Alignment

Region	Sponsorship	Bids/Region	Regional Access Ratio
Atlantic	24	4	6.00
Central	9	2	4.50
East	37	6	6.17
Midwest	30	4	7.50
South	18	4	4.50
South Central	18	2	9.00
Southeast	33	6	5.50
West	33	4	8.25

Average access ratio – 6.43
National access ratio – 6.31
Lowest access ratio – 4.50
Highest access ratio – 9.00

Regional Alignment with Amended Bid Allocations

Region	Sponsorship	Bids/Region	Regional Access Ratio
Atlantic	24	4	6.00
Central	9	2	4.50
East	37	5	7.40

Midwest	30	5	6.00
South	18	3	6.00
South Central	18	3	6.00
Southeast	33	5	6.60
West	33	5	6.60

Average access ratio – 6.14
National access ratio – 6.31
Lowest access ratio – 4.50
Highest access ratio – 7.40

Regional Alignment with Bracket Expansion

Region	Sponsorship	Bids/Region	Regional Access Ratio
Atlantic	24	4	6.00
Central	9	2	4.50
East	37	**6**	**6.17**
Midwest	30	5	6.00
South	18	3	6.00
South Central	18	3	6.00
Southeast	33	**6**	**5.50**
West	33	**6**	**5.50**

Average access ratio – 5.71
National access ratio – 6.31
Lowest access ratio – 4.50
Highest access ratio – 6.17

Because this recommendation has an estimated budget impact of 85,140, for the bracket expansion and $43,000 for the amended bid allocation, the Planning and Finance Committee will have to approve this change.

Presidents Council. No action was necessary.

[NOTE: This budgetary item was approved by the Division II Planning and Finance Committee at its April 25 meeting.]

(f) Volleyball-Coordinator of Officials at Final Site:

Management Council. The Management Council agreed to approve that a coordinator of officials be assigned to the final site to make evaluations and assignments, effective September 1, 2012.

Because this recommendation has an estimated budget impact of $1,435, the Planning and Finance Committee will have to approve this change.

Presidents Council. No action was necessary.

[NOTE: This budgetary item was approved by the Division II Planning and Finance Committee at its April 25 meeting.]

(g) Committee Appointments/Reappointments.

Management Council. The Management Council ratified the following committee appointments and reappointments, as noted:

(i) Extension of Term.

Men's Lacrosse. **Michael Cerino**, athletics director at Limestone College, to extend service for a one-year appointment.

(ii) Immediate Appointments.

- Men's and Women's Track and Field. **William Bright**, assistant athletics director for compliance and communication at Stillman College, to replace Jamie Moreno, former head coach at Florida Southern College.

(iii) September 1, 2012, Appointments.

- Baseball. **Douglas Jones**, head baseball coach at Tusculum College, to replace Christian Stryker, sports information director at Coker College, due to the expiration of committee term.

- Men's Basketball. **Stan Wagnon**, commissioner of the Lone Star Conference, to replace Jim Johnson,

athletics director at Pittsburg State University, due to the expiration of committee term.

- Men's Basketball. **Wendall Staton**, director of athletics at Georgia College and State University, to replace Mark Peeler, men's basketball coach and athletics director at Erskine College, due to the expiration of committee term.

- Men's Basketball Rules. **Mark Peeler**, men's basketball coach and athletics director at Erskine College, to replace Scott Eaton, athletics director at Northern Kentucky University, due to the expiration of committee term.

- Women's Basketball. **Shantey Hill**, senior associate athletics director at C.W. Post Campus/Long Island University, to replace Joan Lehoullier, senior associate athletics director at the University of Massachusetts at Lowell, due to the expiration of committee term.

- Women's Basketball. **Lynne Andrew**, assistant director of athletics at Fort Lewis College, to replace Sandee Mott, associate athletics director at Metropolitan State University, due to the expiration of committee term.

- Field Hockey. **Shelly Morris**, head field hockey coach at Stonehill College, to replace Kelley Frassinelli, women's field hockey coach at Southern Connecticut University, due to the expiration of committee term.

- Women's Golf. **Chad Markuson**, associate athletics director at Minnesota State University Moorhead, to replace Matthew Higgins, women's golf coach at Concordia University, St. Paul, due to the expiration of committee term.

- Women's Ice Hockey. **Jeffrey Giesen**, head women's hockey coach at St. Cloud University, to replace Shannon Miller, women's ice hockey coach

at the University of Minnesota Duluth, due to the expiration of committee term.

- Men's Lacrosse. **Brad Jorgensen**, assistant athletics director and head men's lacrosse coach at Saint Leo University, due to the expansion of the committee from three members to four members.

- Men's and Women's Skiing. **Mark (Sparky) Anderson**, head skiing coach (alpine and nordic), to replace Scott Jerome, Nordic skiing coach at the University of Alaska, Fairbanks, due to the expiration of committee term.

- Men's and Women's Soccer Rules Committee. **Peter Campbell**, senior associate director of athletics at Lock Haven University of Pennsylvania, to replace Jack Hyde, head coach soccer coach at San Francisco State University, due to the expiration of committee term.

- Softball. **Yvonne Burbank**, associate senior woman administrator at Sonoma State University, to replace Pam Knox, head softball coach at Western Oregon University due to the expiration of committee term.

- Men's and Women's Track and Field. **Matthew van Lierop**, head men's and women's cross country/track and field coach at Mount Olive College, to replace Mike Mead, head coach and athletics administrator at Clayton State University due to the expiration of committee term.

- Playing Rules Oversight Panel. **Dr. Douglas Blais**, faculty athletics representative at Southern New Hampshire University, to replace Alan Patterson, commissioner of Conference Carolinas due to the expiration of committee term.

(iv) September 1, 2012, Reappointments.

- Baseball. **Kenny Leonesio**, head baseball coach at California State University, Stanislaus.

- Men's Basketball. **Joseph Clinton**, basketball coach and administrator at Dominican College (New York).

- Women's Golf. **Rebecca Mailloux**, head women's golf coach at Grand Valley State University.

Presidents Council. No action was necessary.

(h) Division II Championships Festivals.

Management Council. The Management Council noted that the 2012 Spring Championships Festival will be held May 14-19 in Louisville, Kentucky. The Championships Committee has approved dates for the 2014-2024 National Championships Festivals, as indicated below:

2013	Winter Festival	March 3-9, 2013 *(Cleveland, Ohio)**
2014-15	Fall Festival	December 2-6, 2014
2015-16	Spring Festival	May 16-21, 2016
2016-17	Winter Festival	March 5-11, 2017
2018-19	Fall Festival	November 27-December 1, 2018
2019-20	Spring Festival	May 11-16, 2020
2020-21	Winter Festival	March 7-13, 2021
2022-23	Fall Festival	November 29-December 3, 2022
2023-24	Spring Festival	May 13-18, 2024

*Notre Dame College, the Greater Cleveland Sports Commission and the Spire Institute will serve as hosts for the competition, to be conducted at the Spire Institute in Geneva, Ohio.

The Council noted that the Championships Committee will review and approve the championships date formulas for the specific sports during the festival years, based on the selected festival dates, at its May meeting.

Presidents Council. The Presidents Council noted the dates of upcoming festivals. No action was necessary.

(i) Great American Conference (GAC) Automatic Qualification (AQ) Waiver Review.

Management Council. The Management Council noted that the committee had denied the GAC's request for an automatic waiver during the 2012-13 academic year. The committee felt that it was important to uphold the legislation that outlines a two-year wait for automatic qualification. No action was taken.

Presidents Council. No action was necessary.

(j) Great Midwest Athletic Conference (G-MAC) In-Region Waiver Request.

Management Council. The Management Council noted that the committee had approved the waiver request to consider the contests between G-MAC member institutions in-region contests for the 2012-13 academic year.

Presidents Council. No action was necessary.

(k) Women's Lacrosse In-Region Waiver—Grand Valley State University.

Management Council. The Management Council noted that the committee had approved a waiver of the Division II women's lacrosse selection criteria to Grand Valley State University and their opponents so that they could consider contests against them as in-region.

Presidents Council. No action was necessary.

(l) Selection Criteria White Paper.

Management Council. The Management Council noted that the committee had endorsed the updated selection criteria white paper and will continue to focus on recommendations and timetable relative to the white paper. No action was taken.

Presidents Council. No action was necessary.

(m) Men's Basketball—2013 Championships Venue.

Management Council. The Management Council noted that the committee had approved that the 2013 Division II Men's Basketball Championship take place at Philips Arena in Atlanta, Georgia, as part of the 75th anniversary of the Division I Men's Final Four. The Division II Men's Basketball Committee believes that this would be a tremendous opportunity for Division II basketball and would provide an outstanding student-athlete experience for the two teams that advance to Atlanta, as well as an opportunity for greater exposure at the Men's Final Four.

Presidents Council. The Presidents Council also noted that the 2013 Division II Men's Basketball Championship had been approved to take place in conjunction with the 2013 Men's Final Four. No action was necessary.

[Note that the Division II Administrative Committee approved the funding that was necessary for this championship to occur in 2013 during its March 7, 2012, teleconference. A final decision is forthcoming regarding the 75th Anniversary activities at the 2013 Final Four.]

(3) Committee for Legislative Relief.

(a) Noncontroversial Legislation—NCAA Bylaw 14.8.1.2—Eligibility—Additional Waivers for Eligibility Requirements—Management Council Waivers—Residence Requirement.

Management Council. The Management Council agreed to sponsor noncontroversial legislation to amend Bylaw 14.8.1.2 (residence requirement) to specify that the NCAA Division II Committee for Legislative Relief shall process all requests for waivers of the residence requirement set forth in Bylaw 14.8.1.2.

Presidents Council. No action was necessary.

(b) Information Standards and Guidelines for Waivers Involving Bylaw 14.5 (Transfer Regulations) and Assertions that a Student-Athlete was "Run Off" by Previous Institution.

Management Council. The Management Council agreed to establish new information standards and guidelines for the review of requests seeking relief of Bylaw 14.5.1 (residence requirement––general principle) in cases where an institution is asserting that the student-athlete was "run off" by his or her previous institution. This new guideline would provide the opportunity for a student-athlete who is 'run off' from his/her previous institution to receive relief from the transfer year in residence, provided the individual was otherwise eligible for use of the one-time transfer exception, but could not use the exception due to a previous transfer (e.g., 4-4-4 transfer). The Management Council agreed that the new guideline should be reviewed after a one year period, after which the committee should analyze the data and report back to the Council with its findings.

Presidents Council. No action was necessary.

(c) Blanket Waiver for NCAA Bylaws 13.17.4 (Dead Periods for Other Sports) and 13.17.4.1 (National Letter of Intent Signing Date).

Management Council. The Management Council noted that the committee had approved with conditions, a blanket waiver to permit Division II women's ice hockey coaches to attend the April 7-14 International Ice Hockey Federation (IIHF) Women's World Championship. The Council noted this is a one-time request and future similar requests may be denied.

Presidents Council. No action was necessary.

(4) Legislation Committee.

(a) 2013 NCAA Convention Legislation—NCAA Constitution 5.1.4.2 and 5.4.3—Legislative Process—Operational Procedures—Parliamentary Rules and General Business Sessions—Motion to Divide—Debatable Motion.

Management Council. The Management Council agreed to recommend that the Presidents Council sponsor legislation for the

2013 Convention to amend Constitution 5.1.4.2 (parliamentary rules) and 5.4.3.2 (division business sessions) to specify that a motion "to divide the question" of a properly moved proposal is a debatable motion, effective August 1, 2013.

Presidents Council. The Presidents Council agreed to sponsor the legislation for the 2013 Convention.

(b) Noncontroversial Legislation—NCAA Bylaw 12—Amateurism—General Regulations—Amateur Status—Reorganization.

Management Council. The Management Council agreed to adopt noncontroversial legislation to reorganize Bylaw 12.1 (amateurism – general regulations) into categories of permissible and nonpermissible activities, based on whether the activity occurred prior to or after full-time collegiate enrollment. Reorganizing the legislation in this manner will make the legislation easier for the user to apply, thus meeting the prong of providing time back to institutional personnel under the Ease of Burden initiative.

Presidents Council. No action was necessary.

(c) Noncontroversial Legislation—Bylaw 12.2.2.1—Amateurism—Involvement with Professional Teams—Elimination of Prohibition of the Involvement of the Institution's Coach.

Management Council. The Management Council agreed to adopt noncontroversial legislation to eliminate Bylaw 12.2.2.1 (prohibited involvement of institution's coach).

Presidents Council. No action was necessary.

(d) Noncontroversial Legislation—Bylaw 12.4.3—Amateurism—Employment—Camp/Clinic Employment, General Rule.

Management Council. The Management Council agreed to adopt noncontroversial legislation to eliminate Bylaw 12.4.3 (camp/clinic employment, general rule).

Presidents Council. No action was necessary.

(e) Noncontroversial Legislation—Bylaw 13.2—Recruiting—Offers and Inducements—Benefits to Prospective Student-Athlete's Relative(s) or Legal Guardian(s).

Management Council. The Management Council agreed to adopt noncontroversial legislation to amend Bylaw 13.2 (offers and inducements) to permit institutional staff members to provide benefits to a relative(s) or legal guardian(s) of a prospective student-athlete provided the benefit is consistent with the nature and level of benefits provided prior to the student becoming a prospective student-athlete.

Presidents Council. No action was necessary.

(f) Noncontroversial Legislation—Bylaws 14.1 and 15.5.5—Eligibility and Financial Aid—General Eligibility Requirements—Certification of Eligibility Form—Squad-List Form.

Management Council. The Management Council agreed to adopt noncontroversial legislation to amend Bylaws 14.1 (general eligibility requirements) and 15.5.5 (squad list) to eliminate the requirement that a member institution's athletics director shall use the squad-list form as the instrument to certify the eligibility of a student-athlete; further, to specify that an institution shall use a general eligibility form developed by the NCAA to certify the eligibility of student-athletes, effective August 1, 2013.

Presidents Council. No action was necessary.

(g) Noncontroversial Legislation—Bylaw 14.5.5.4—Eligibility—Transfers—Four-Year College Transfers—Competition in the Year of Transfer.

Management Council. The Management Council agreed to adopt noncontroversial legislation to amend Bylaw 14.5.5.4 (competition in year of transfer) to eliminate the reference to championship and nonchampionship segments.

Presidents Council. No action was necessary.

(h) Referrals to Committees—Ease of Burden Initiative.

Management Council. The Management Council agreed to refer the following concepts to the appropriate committees, as follows, for review and possible action:

(i) To the Committee on Women's Athletics.

NCAA Gender Equity Report. Whether the current iteration of the NCAA Gender Equity Report collects relevant data; further, whether more or less data is needed in each area of the report.

(ii) To the Academic Requirements Committee.

Submission of the Academic Performance Census (APC) Data. Whether the institutional deadline to submit APC data should be extended from 12 weeks after an institution's first day of classes to 15 weeks after an institution's first day of classes.

(iii) To the Student-Athlete Advisory Committee.

Bylaw 12.1.2.1.6 (Preferential Treatment, Benefits or Services). Whether current prohibitions on prospective student-athletes receiving preferential treatment, benefits or services prior to enrollment should be eliminated while maintaining such prohibitions following collegiate enrollment.

Presidents Council. No action was necessary.

(i) Review of Bylaw 13 (Recruiting).

Management Council. The Management Council noted that the committee had begun its review of Bylaw 13, specifically in the areas of tryouts and campus visits, and had made the following recommendations:

Recruiting Calendars. For staff to continue monitoring the impact of the earlier start date for many of the recruiting functions and to bring the topic back for broader discussion at a future meeting.

First Permissible Date for Official Visit. For staff to bring back the topic of moving the first permissible date for an official visit to a future meeting.

Transportation on Visits. For staff to create a discussion document outlining the various places that transportation on official and unofficial visits appears and recommend a streamlined approach to the legislation.

(j) Official Interpretations.

Management Council. The Management Council noted that the following official interpretations had been issued:

- **Bylaw 12.5.1.1—Amateurism—Promotional Activities––Institutional, Charitable, Educational or Nonprofit Promotions.** In additional to updating Figure 14-3 (initial eligibility) to include specific examples of the activities that a partial and nonqualifer may permissibly take part in to clarify the application of the legislation and associated interpretations, the committee approved the archival of a staff interpretation [Reference: 11/3/1989, Item No. g] and issued the following official interpretation to clarify the application of the legislation:

  Nonqualifiers and Partial Qualifiers Participating in Institutional Promotional Activities. (II)

  The NCAA Division II Legislation Committee confirmed that a student-athlete who is certified as a nonqualifier or partial qualifier is not permitted to participate as a member of the team in any promotional activities during the summer prior to enrollment and during the first academic year of residence at the certifying institution.

  [References: NCAA Division II Bylaws 12.5.1 (promotional activities), 14.3.2.1.1 (partial qualifier – eligibility for aid, practice and competition) and 14.3.2.2.1 (nonqualifier – eligibility or aid, practice and competition), Figure 14-3 (initial eligibility); and a staff interpretation (11/3/89, Item No. g), which has been archived]

- Recruiting Functions Used in the Recruitment of Two-Year and Four-Year College Transfers. (II)

  The NCAA Division II Legislation Committee confirmed that there is no limit on the number or frequency of in-person off-campus contacts, telephone calls, printed recruiting materials, electronic media and electronic transmissions with two-year college transfers or four-year college transfers for whom the institution has received permission to contact.

  [References: NCAA Division II Bylaws 13.1.6 (contacts), 13.1.3.1 (time period for telephone calls – general rule) and 13.4.1 (printed recruiting materials), 13.4.2 (electronic media) and 13.4.5 (electronic transmissions); and Proposal Nos. 2012-11, 2012-12 and 2012-13]

- Application of the First Permissible Date for Contacts, Telephone Calls, Printed Recruiting Materials, Electronic Media and Electronic Transmissions to an Individual Who Attends an Educational Institution that Uses a Nontraditional Academic Calendar. (II)

  The NCAA Division II Legislation Committee determined that an institution may have unlimited in-person off-campus contacts, may make unlimited telephone calls and may send printed recruiting materials, electronic media and electronic transmissions on an unlimited basis to an individual (or his or her relatives or legal guardians) who attends an educational institution that uses a nontraditional academic calendar (e.g., southern hemisphere) beginning the day after the conclusion of the prospective student-athlete's sophomore year in high school.

  [References: NCAA Division II Bylaws 13.1.6 (contacts), 13.1.3.1 (time period for telephone calls – general rule) and 13.4.1 (printed recruiting materials), 13.4.2 (electronic media and 13.4.5 (electronic transmissions); and Proposal Nos. 2012-11, 2012-12 and 2012-13]

Presidents Council. No action was necessary.

(k) Phase III of Manual Enhancements Underway.

Management Council. The Management Council noted that the 2012-13 NCAA Division II Manual will include additional improvements designed to enhance user efficiency and consistency among bylaws. These changes were developed from the NCAA academic and membership affairs staff's extensive review of the Manual. Last year's enhancements included easier identification of *de minimis* violations and restitution bylaws and more consistent use of words and phrases throughout the Manual.

The upcoming hard copy publication of the Manual will feature only select articles and bylaws (Constitution 3, Bylaws 10 through 17 and 20) with the full Manual available online and e-publication version of the Manual being made available on a quarterly basis. Resources, educational materials and timely updates will be provided throughout this process to assist the membership with the transition.

An ePub and interactive PDF versions of the NCAA Division II Manual is now available online at the following link: www.ncaapublications.com. The Manual will be made available in these formats to the membership on a quarterly basis for use on many mobile devices such as the iPad or iPhone. The January 2012 version can now be accessed and contains any legislative proposals adopted since August 1, 2011. Printed Manuals will continue to be mailed to the membership every August.

Presidents Council. No action was necessary

(5) Membership Committee.

(a) Noncontroversial Legislation—NCAA Constitution 3.3.1.2.1, 3.3.1.5 and 3.3.2.2.6 and NCAA Bylaw 31.3.4.5.3—Member Conference—Eligibility—Privileges.

Management Council. The Management Council agreed to sponsor noncontroversial legislation to amend Constitutions 3.3.1 (eligibility) and 3.3.2 (privileges) to include the provision for the Division II Management Council to hear and act on a conference's appeal of a decision made by the NCAA Division II Membership Committee in regard to a conference's standing as a member, effective August 1, 2013.

Presidents Council. No action was necessary.

(b) Noncontroversial Legislation—Bylaw 20.3.2.1—Division Membership Process—Division II Membership Process—Provisional and Reclassifying Institutions—Application and Sponsorship.

Management Council. The Management Council agreed to sponsor noncontroversial legislation to amend Bylaw 20.3.2.1 (application and sponsorship) to modify the membership application deadline from June 1 to February 1, effective immediately, for any institution that submits an application for acceptance into the membership process to begin year one of the candidacy period September 1, 2013, and thereafter.

The timetable, effective Spring 2013, is below:

February 1:	Deadline for submitting initial membership application.
February-June:	One-day site visit conducted.
June 1:	Deadline for submitting supplemental membership application information (e.g., sports sponsorship)
July:	Committee completes selection process.

Presidents Council. No action was necessary.

(c) Referral to the Division II Athletic Directors Association—Request for Update to the "Models For Success For A Division II Athletics Program" Document.

Management Council. The Management Council agreed to refer the committee's request to update the "Model For Success For A Division II Athletics Program" document to the Division II Athletics Directors Association for its consideration.

Presidents Council. No action was necessary.

(d) Application and Waiver Request from the Great Midwest Athletic Conference.

Management Council. The Management Council noted that the committee had approved a request from the Great Midwest Athletic Conference to waive Constitution 3.3.1.4 to allow the conference to enter the conference membership process, although it does not meet sports-sponsorship requirements. It was noted that the conference would not be an active Division II member until completing an educational assessment program during the 2012-13 academic year and satisfying all applicable conference requirements (e.g., sports sponsorship). Also noted was that the year in which the conference is completing the educational assessment program does not count for purposes of meeting automatic qualification requirements in Bylaw 31. Further, the committee will not be invited to active status until it satisfies the six active-member requirements and all applicable legislation to become a Division II conference. The conference was accepted to enter the conference membership process based on current NCAA legislation that requires a minimum of six active-member institutions. Additionally, the conference has satisfied the application fee and that it will not be charged an additional fee in the future and will be invited into active Division II status once it satisfies all of the applicable membership requirements.

Presidents Council. No action was necessary.

(e) Millersville University—Reclassification of Wrestling Program.

Management Council. The Management Council noted that the committee reviewed and approved a request to reclassify the Millersville wrestling program from Division I to Division II, effective September 1, 2011. The committee agreed that if the institution successfully completes the two-year reclassification process, the institution's wrestling program will be an active Division II sport during the 2013-14 academic year.

Presidents Council. No action was necessary.

(f) Division II Conference Application Fee.

Management Council. The Council noted that the committee will increase the conference application fee to be consistent with the new legislation that increases the minimum number of member institutions from six to 10, effective August 1, 2013. The current fee is $60,000, with an additional $10,000 fee for each institution beyond the minimum of six. The committee agreed to increase the fee to $100,000, with an additional $10,000 fee for each institution beyond the minimum of 10.

Presidents Council. No action was necessary.

(6) Nominating Committee—Appointments/Reappointments.

Management Council. The Management Council agreed to recommend that the Presidents Council ratify the following committee appointments and reappointments, effective as noted:

(i) International Student Records Committee—Reappoint **Jennifer Minke,** assistant director of admissions, Texas A&M University, Kingsville, to term 2; and **Eileen McDonough**, faculty athletics representative, Barry University, to term 3, effective September 1, 2012.

(ii) Minority Opportunities and Interests Committee—Appoint **China Jude**, assistant vice president for athletics, Queens College (New York), effective September 1, 2012.

(iii) Committee on Women's Athletics—Appoint **Christopher McKibben**, assistant director of athletics, Georgian Court University, effective September 1, 2012.

(iv) Academic Requirements Committee—Appoint **Damon Arnold**, director of academic services, Grand Valley State University, and **Karen Hjerpe**, senior woman administrator/senior compliance officer, California University of Pennsylvania, effective September 1, 2012.

(v) Championships Committee—Reappoint **Lisa Sweany**, director of athletics, Armstrong Atlantic State University; appoint **Sandee Mott**, associate director of athletics, Metropolitan State College of

Denver; **Kim Duyst**, associate director of athletics, California State University, Stanislaus, effective September 1, 2012.

(vi) **Committee on Infractions—**Reappoint **Jean Paul Bradshaw**, attorney, Lathrop & Gage, to term 3, and **Julie Rochester**, faculty athletics representative, Northern Michigan University, to term 2; appoint **Jane Teixeira**, assistant commissioner for compliance, Pacific West Conference, effective September 1, 2012.

(vii) **Infraction Appeals Committee—**Reappoint **Gregory Moore**, commissioner, Southern Intercollegiate Athletic Conference to term 2, and **LaKeisha Marsh**, attorney, The Chicago School of Professional Psychology, to term 2, effective September 1, 2012.

(viii) **Legislation Committee—**Appoint **Tracee Passeggi,** associate director of athletics, California State Polytechnic University, Pomona, effective September 1, 2012.

(ix) **Committee for Legislative Relief—**Reappoint **Wispeny Ellis**, compliance director, Lynn University, to term 2, effective September 1, 2012.

(x) **Membership Committee—**Appoint **Tonia Walker**, senior woman administrator, Winston-Salem State University; **Tim Selgo**, director of athletics, Grand Valley State University; and **Kaye Crook**, faculty athletics representative, Coker College, effective September 1, 2012.

(xi) **Nominating Committee—**Appoint **Barry Blizzard**, commissioner, West Virginia Intercollegiate Athletic Conference; and **Lynn Tubman**, director of athletics, Chestnut Hill College, effective September 1, 2012.

(xii) **Committee on Student-Athlete Reinstatement—A**ppoint **Kristina Giddings,** associate director of athletics for compliance, University of Alaska Fairbanks, effective September 1, 2012.

Presidents Council. The Presidents Council approved the appointments, as presented.

(7) Planning and Finance Committee.

Management Council. The Management Council reviewed the budget to actual results as of February 29. No action was taken.

Presidents Council. The Presidents Council reviewed the budget to actual results as of February 29 and was given an oral update on the April 25 Planning and Finance Committee meeting. No action was taken.

(8) Student-Athlete Advisory Committee.

Management Council. The Management Council reviewed the committee report. No action was taken.

Presidents Council. No action was necessary.

b. Association-wide and Common Committees.

(1) Competitive Safeguards and Medical Aspects of Sports—Executive Regulations—Eligibility for Championships—Ineligibility for Use of Banned Drugs—Manipulation of Drug Test Sample.

Management Council. The Management Council reviewed a recommendation from the committee to sponsor noncontroversial legislation that would specify that a student-athlete who is involved in a case of clearly observed manipulation of an NCAA drug test shall be declared ineligible for further participation in postseason and regular-season competition during the time period ending two calendar years (730) days after the student-athlete was involved in the manipulation of a drug test.

The Management Council agreed to send the recommendation back to the committee for clarification of the term ‘manipulation’ versus ‘masking.’ The issue will be on the agenda at the July management Council/SAAC Summit as part of the legislative review.

The Management Council also agreed to establish a project team to study the issue of education and testing related to alcohol and drug usage in Division II. This project team will be comprised of members of the Management Council and NCAA affiliated associations and will undertake a comprehensive study of the relevant issues to determine where Division II should focus its future efforts.

Presidents Council. The Presidents Council received information on the formation of a project team without taking any formal action.

(2) Honors Committee.

(i) Today's Top VIII Award.

Management Council. The Management Council agreed to approve in concept the recommendation that NCAA Bylaw 21.2.3.3 (duties) be amended to change the Today's Top VIII Award to the Today's Top 10 Award, effective January 2013.

Presidents Council. No action was necessary.

[The estimated budget impact per year would be $18,400 for the addition of the two awards. The Association-wide funding must be approved prior to the change becoming effective.]

(ii) Today's Top VIII Selection Criteria.

Management Council. The Management Council noted that the committee had voted to make the following changes to the selection criteria for the Today's Top VIII Award.

(1) Increase the required GPA from 3.000 to 3.200.

(2) Reallocate the percentages for the award criteria as follows: athletics achievement—50 percent; academic achievement—30 percent; service and leadership—15 percent; and a discretionary five percent that can be allocated by each committee member. (This discretionary allocation is allowed so that outstanding achievement in any particular area can be recognized.)

Presidents Council. No action was necessary.

(3) Minority Opportunities and Interests Committee.

Management Council. The Management Council reviewed the committee's report, noting the concerns expressed by the committee on Legislative Proposal No. 2013-5 (Awards and Benefits—Awards—Purchase Restrictions—Student Contribution to Purchase Up to Specified Value Limitations). No formal action was taken.

Presidents Council. No action was necessary.

(4) Postgraduate Scholarship Committee.

Management Council. The Management Council reviewed the Postgraduate Scholarship Committee's fall sports awardees. No formal action was taken.

Presidents Council. No action was necessary.

(5) Committee on Women's Athletics.

Management Council. The Management Council reviewed the committee's report. No formal action was taken.

Presidents Council. No action was necessary.

(6) Student-Athlete Affairs Advisory Group.

Management Council. The Management Council reviewed the committee's report. No formal action was taken.

Presidents Council. No action was necessary.

6. DIVISION II PROJECT TEAMS.

a. Convention Planning Project Team.

Management Council. The Management Council received an update on the first teleconference that was conducted by the project team and provided several suggestions for educational sessions at the Convention. The Management Council also discussed a possible alternative for use of funds that typically go toward purchasing boxed lunches for the delegates at the end of the Division II Business Session on Saturday. It was the general consensus of the Council that spending the money to purchase a hot breakfast that morning might be a better use of the funds. Staff will discuss the issue with the Convention management team to discern options available to the division.

Once the overall Convention schedule has been determined, the project team will meet again via teleconference to set the Division II schedule and will advise the

Management Council and Presidents Council of anticipated activities. No formal action was taken.

Presidents Council. The Presidents Council reviewed the project team's report without taking any action.

b. Identity Subcommittee.

Management Council. The Management Council received an oral report on the meeting conducted by the subcommittee Tuesday morning, which consisted of a presentation by Textcaster, a company whose business primarily deals with effective permission-based communication. No formal action was taken.

Presidents Council. No action was necessary.

7. DIVISION II MANAGEMENT COUNCIL.

a. Round Table Discussions.

- **Academic Requirements Review.**

Management Council. The Management Council conducted round table sessions to discuss the review of Division II academic requirements. The Council discussed the current concepts coming from the Division II Academic Requirements Task Force regarding initial-eligibility, progress-toward-degree, and two-year college transfer requirements. The Council noted that the Task Force will meet again in person in September; an education session is planned for the full Division II membership at the 2013 NCAA Convention; and legislative proposals will be considered by the Division II membership at the 2014 NCAA Convention.

Presidents Council. The Presidents Council discussed the first part of the white paper, which covers initial-eligibility, as well as received an initial overview on the progress-toward degree discussions, at its meeting Wednesday evening with conference board chairs and commissioners. No formal action was taken.

b. Division II Management Council Vice-Chair Election.

Management Council. The Management Council agreed to recommend that the Presidents Council appoint Bren Stevens to a second term as vice-chair of the Management Council, beginning September 1, 2012.

Presidents Council. The Presidents Council approved the recommendation.

[Note that Bren Stevens' term on the Management Council will expire at the conclusion of the 2013 Division II Business Session. The Management Council will need to take action at its October meeting to appoint a person to replace Bren at that time, with the term beginning at the close of the business session.]

c. Management Council/Student-Athlete Advisory Committee Summit.

Management Council. The Management Council was given an overview of the July Management Council/Student-Athlete Advisory Committee Summit, noting that the July Summit will be held at the Renaissance Indianapolis North Hotel, located in Carmel, Indiana. No formal action was taken.

Presidents Council. No action was necessary.

d. Model FAR Document.

Management Council. The Management Council agreed to recommend that the Presidents Council endorse the Division II Model Faculty Athletics Representative Document, as presented. The Management Council noted that the document should be viewed and used as a model, not a mandate, as referenced on Page No. 1 (Purpose) of the document.

Presidents Council. The Presidents Council endorsed the document as presented, also nothing that it should be viewed and used as a model, not a mandate, as referenced on Page No. 1 (Purpose) of the document.

e. Update on Review of Drug Education and Drug Testing.

Management Council. The Management Council was updated on drug testing in Division II and given an overview of the partnership between NCAA Division III and Student Affairs Administrators in Higher Education (NASPA). Please see Item 5-b-(1) earlier in this document for more information on Management Council action.

Presidents Council. No action was necessary.

f. Division II/ADA Mentor Program.

Management Council. The Management Council was provided with an update on the inaugural class (2011-12) of the Division II/ADA Mentor Program, as well as the pairings for the 2012-13 class. No formal action was taken.

Presidents Council. No action was necessary.

g. **Division II Chancellors/Presidents Summit.**

Management Council. The Management Council received a preliminary schedule for the Division II Chancellors and Presidents Summit, which will be held during the 2013 NCAA Convention in Grapevine, Texas. No formal action was taken.

Presidents Council. The Presidents Council received information on the Summit and was asked to encourage their fellow presidents/chancellors to attend. No formal action was taken.

8. DIVISION II PRESIDENTS COUNCIL.

a. Academic Accreditation in Canada.

Presidents Council. The Presidents Council agreed to recommend that the Executive Committee take action to permit an international institution that is part of the NCAA international pilot program to satisfy the NCAA constitutional requirement of accreditation and/or maintain active membership in the Association by meeting one of the following standards:

(1) The international institution is accredited by one of the six U.S. regional accrediting agencies; or

(2) The international institution is a candidate for accreditation with one of the six U.S. regional accrediting agencies and is in good standing with its country's national, regional or provincial accreditation agency.

The recommendation is specific to schools that are a part of the NCAA's international pilot program. The Executive Committee will review the Council's recommendation at its August meeting and, if approved, the Council will amend the current Division II legislation in August. It is the intent of the Council that international institutions in the NCAA's international pilot program ultimately achieve accreditation with one of the six U.S. regional accrediting agencies. Candidate for Accreditation is a status of affiliation with one of the six U.S.

regional accrediting agencies, which indicates that the institution has achieved initial recognition and is progressing toward accreditation. Candidacy lapses when an institution fails to achieve accredited status within five years, the maximum allowed by the U.S. Department of Education. Additionally, a regional accrediting agency reserves the right during the Candidacy period to withdraw an institution's Candidacy status, after due notice, if evidence of progress is lacking or if the conditions on which the institution was admitted to Candidacy are substantially altered. Per the recommendation, if the institution fails to achieve accreditation or its candidacy status lapses or is withdrawn, the international institution shall not be considered an active member of the Association.

b. Presidents Council Composition.

Presidents Council. The Presidents Council received updated information on numbers of Division II institutions within each region in Division II and based on the figures presented, agreed to increase the size of the Presidents Council from 15 to 16 representatives, with the new representative representing Region 3. The new representative would be elected at the current meeting and would begin his/her term immediately.

c. Region 3 Election.

Presidents Council. The Presidents Council agreed unanimously to elect Deborah Ford, University of Wisconsin, Parkside, to replace Judith Ramaley, Winona State University, as the Region 3 representative.

The Presidents Council also agreed unanimously to elect Steven Scott, Pittsburg State University, to fill the new position created in Region 3.

Both newly elected representatives will serve out the remainder of 2012 and then complete a four-year term on the Council, until the close of the 2017 NCAA Convention.

d. Recognition of Outgoing Representatives.

Presidents Council. The Presidents Council recognized the service of Dianne Harrison, California State University-Monterey Bay, as well as Judith Ramaley, Winona State University.

e. Vice-chair's Report.

Presidents Council. The Presidents Council received a report from the vice-chair, which included a report on the budget-to-actual figures, as well as an oral report from the Planning and Finance Committee, which met the previous day.

f. Vice President's Report.

Presidents Council. Division II Vice President Mike Racy updated the Council on the MOAA Governance Academy, the Division II Purchasing Website, the 2013 Chancellors and Presidents Summit (in conjunction with the 2013 Convention), and 2012 Division II priorities. No action was taken.

9. AFFILIATED ASSOCIATION UPDATES.

a. Division II Athletics Directors Association (ADA).

Management Council. The Management Council received an update on the Division II Athletics Directors Association. No action was taken.

Presidents Council. No action was necessary.

b. Division II Conference Commissioners Association (CCA).

Management Council. The Management Council was informed that the conference commissioners would meet in June in Lake Tahoe. NCAA governance director Terri Steeb-Gronau was congratulated on her selection as the 2012 recipient of the CCA Award of Merit. No action was taken.

Presidents Council. No action was necessary.

c. Co-SIDA.

Management Council. The Management Council was informed that CoSIDA would meet June 23-26 in St. Louis, Missouri. No formal action was taken.

Presidents Council. No action was necessary.

d. Faculty Athletics Representative Association (FARA).

Management Council. The Management Council received an update on the Division II FAR Institute, which will be held October 19-21, as well as other presentations and issues that FARA is involved with. No action was taken.

Presidents Council. No action was necessary.

e. Minority Opportunity Athletics Administrators Association (MOAA).

Management Council. The Management Council was updated on the MOAA symposium that would be held later this year, which includes the Division II Governance Academy. No action was taken.

Presidents Council. No action was necessary.

f. National Association for Collegiate Women Athletics Administrators (NACWAA).

Management Council. The Management Council was updated on activities of NACWAA, including the dates of October 7-10 for their annual Convention. No formal action was taken.

Presidents Council. No action was necessary.

g. National Association for Athletics Compliance (NAAC).

Management Council. The Management Council received an update on the need for new members in the organization. No formal action was taken.

Presidents Council. No action was necessary.

10. NATIONAL OFFICE STAFF UPDATES.

a. Community Engagement Award of Excellence.

Management Council. The Management Council was reminded that the Community Engagement Award of Excellence would be presented at the Division II Championships Festival in Louisville in May. Of the 23 Division II conferences, 20 had institutions that submitted entries for the award. The University of Nebraska @ Kearney is the overall winner for 2012, with its entry

titled, "Lopers Under the Lights--Welcome Back Week." No formal action was taken.

Presidents Council. No action was necessary.

b. May Division II Championships Festival.

Management Council. The Management Council received a rundown of activities associated with the 2012 Championships Festival, which includes the sports of men's and women's golf; men's and women's tennis; women's lacrosse; and softball. Opening ceremonies will be held at Churchill Down Monday, May 14, with closing ceremonies conducted at Bowman Field Saturday, May 19. Council members were encouraged to attend and take advantage of the Olympic-type championships. No formal action was taken.

Presidents Council. The Presidents Council was updated on the activities at the Festival. No action was taken.

c. Division II Purchasing Website.

Management Council. The Management Council received information on those conferences and institutions that had made purchases from the Source One Digital/Division II Purchasing Website. No formal action was taken.

Presidents Council. The Presidents Council received a report on the purchasing website without taking any action.

d. Division II "Week of Wishes."

Management Council. The Management Council was updated on Division II's Week of Wishes, in collaboration with the Make-A-Wish organization. Council members encouraged early notification of the dates for the celebration to ensure enough time for member institutions and conferences to plan events. No formal action was taken.

Presidents Council. No action was necessary.

e. NCAA Communications Task Force.

Management Council. The Management Council received a presentation from members of the Communications Task Force, which is an all-encompassing initiative to communicate with the members. Council members were informed of

a pilot for ncaa.org accounts and asked to let staff know if they would like to participate. No formal action was taken.

Presidents Council. No action was necessary.

f. Division II Chancellors/Presidents/Commissioners Meeting.

Management Council. The Management Council reviewed the agenda for the upcoming meeting of Division II Presidents Council members, conference board chairs and commissioners. No formal action was taken.

Presidents Council. No action was necessary.

g. Litigation Update.

Management Council. The Management Council received a litigation update from the office of the general counsel. No formal action was taken.

Presidents Council. No action was necessary.

h. President's Update.

Management Council. The Management Council was updated by President Emmert on current issues the NCAA is dealing with, including student-athlete huddles and the new executive vice president of championships. No formal action was taken.

Presidents Council. President Emmert visited with the presidents and chancellors at their meeting Wednesday evening and again at breakfast on Thursday morning. No formal action was taken.

i. Office of Inclusion.

Management Council. The Management Council received an update from the executive vice president of membership & student-athlete affairs/chief inclusion officer on its initiative surrounding the inclusion endeavor. The Council was encouraged to invite inclusion personnel to their conference meetings. No formal action was taken.

Presidents Council. The Presidents Council received an update from the office of inclusion during its Wednesday evening meeting. No formal action was taken.

11. MEETING RECAP/THINGS TO REPORT BACK TO CONFERENCES.

Management Council. The Council noted several items/issues that would need to be reported back to their conferences: 1) Division II Festival dates through 2024 and forthcoming information concerning the date formulas for the specific sports during the festival years; 2) Relief from Bylaw 17.1.6.2; 3) ASR Data due in June; 4) Selection Criteria White Paper; 5) NACDA June 24 and to email Maritza if you would like to participate in a simulated Management Council meeting; and 6) Division II Purchasing Website. No formal action was taken.

Presidents Council. No action was necessary.

12. FUTURE MEETINGS.

Management Council. The Council reviewed the meetings for the remainder of 2012 and early 2013.

Presidents Council. The Council reviewed the meetings for the remainder of 2012 and early 2013.

13. ADJOURNMENT.

Management Council. The chair adjourned the meeting at 11:25 a.m.

Presidents Council. The chair adjourned the meeting at 11:12 p.m.

INTERIM ACTIONS TAKEN BY THE DIVISION II ADMINISTRATIVE COMMITTEE

1. The Administrative Committee approved the following waivers:

   a. April 12, 2012—From Colorado Christian University, asking for a waiver of Bylaw 31.2.1.3 (deadline waivers) for the sport of women's softball. This was the first year that Colorado Christian had sponsored women's softball, and the sport was omitted from the NCAA sports sponsorship form.

   b. April 18, 2012—From Wheeling Jesuit university, asking for a waiver of Bylaw 31.2.1.3 for the sport of women's lacrosse. This was the first year that Wheeling Jesuit had sponsored women's lacrosse, and the sport was omitted from the NCAA sports sponsorship form.

   c. May 4, 2012—From the University of Charleston (WV) asking for a waiver of Bylaw 31.2.1.3 for the sport of women's golf. This was the first year that the University of Charleston had sponsored women's golf, and the sport was omitted from the NCAA sports sponsorship form.
   (Please note that for this waiver, Bren Stevens recused herself from the vote.)

2. May 23, 2012--The Administrative Committee approved the election of Brynn Seidenstricker, field hockey student-athlete, Shippensburg University of Pennsylvania, as the new representative from the Pennsylvania State Athletic Conference on the Division II Student-Athlete Advisory Committee.

Committee Chair: *Pat O'Brien, President, West Texas A&M University*
Staff Liaisons: *Mike Racy, NCAA*
Terri Steeb-Gronau, NCAA

Committee Members
Mickey Burnim, Bowie State University
Tom Haas, Grand Valley State University
Ann Martin, Regis University
Pat O'Brien, West Texas A&M University
Bren Stevens, University of Charleston (WV)

Recommendation to NCAA Executive Committee that the NCAA International Membership Pilot Program in Division II be Expanded beyond Canada to Include Mexico

***ACTION ITEM*.**

NCAA Membership—10-Year International Pilot Program for Canadian Institutions—Institutions Located in Mexico.

(1) Recommendation. That the NCAA Executive Committee expand the current 10-year international pilot program to permit institutions located in Mexico.

(2) Effective Date. Immediate.

(3) Rationale. The NCAA Division II Presidents Council received correspondence from the government of Mexico indicating that several of its institutions were interested in joining the NCAA as Division II members. In response, the Presidents Council charged the Division II Membership Committee with seeking additional information. The committee created a list of questions, which were sent to the institutions in Mexico identified as potential candidates for membership. The purpose of these questions was to assess the readiness and qualifications of those institutions for membership in Division II. The committee reviewed the answers provided and agreed to recommend the expansion of the international pilot program (specific to institutions in Canada, only) to include institutions in Mexico. The current Canadian pilot program was adopted by the membership in 2008. In accordance with the legislation, the pilot program is scheduled to expire in 2018. The committee's recommendation is not to create a new pilot program exclusively for institutions in Mexico. The recommendation is to add language to the current Canadian pilot program allowing institutions located in Mexico to apply for Division II membership within the timeline of the current program.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. None.

A. Timeline and key decision points.

Date	Decision Points
July 12, 2012	Division II Membership Committee recommendation to the NCAA Division II Presidents Council to sponsor legislation at the 2013 NCAA Convention to amend NCAA Constitution 3.1.1.1 (membership of Canadian institutions—10-year pilot program) to permit institutions located in Mexico to join the Division II membership.

July 30, 2012	Presidents Council: (1) Review of Membership Committee legislative recommendation to amend Constitution 3.1.1.1; and (2) Recommendation to the NCAA Executive Committee to expand the Canadian pilot program to include institutions located in Mexico.
August 1, 2012	NCAA Executive Committee review of Presidents Council recommendation to expand the Canadian pilot program to include institutions located in Mexico. (Note: This recommendation does not include the Membership Committee recommendation to amend Constitution 3.1.1.1)
August 9, 2012	Presidents Council action to sponsor legislation for the 2013 Convention to amend Constitution 3.1.1.1.
January 19, 2013	Division II membership vote on a proposal to amend Constitution 3.1.1.1.
February 1, 2013	Deadline for an institution(s) located in Mexico to apply to enter the Division II membership process in the 2013-14 academic year provided a proposal is adopted at the 2013 Convention.
June 1, 2013	Institution(s) located in Mexico must supply updated information that was included in the application for membership to the Membership Committee (e.g., sport sponsorship).
July 2013	Membership Committee review and take action on whether to invite an institution(s) located in Mexico to enter the minimum three-year membership process.*
2013-14	Year one of the candidacy period of the membership process (if invited to enter the process in July 2013).
2014-15	Year two of the candidacy period of the membership process (if advanced by the Membership Committee in July 2014).
2015-16	Provisional period of the membership process (if advanced by the Membership Committee in July 2015).
2016-17	Active member status.

*A provisional member failing to meet and maintain the conditions of the membership process may be required to complete an additional year of either the candidacy period or the provisional period (but not both) or have its membership terminated.

Note that the February 1, 2013, through 2016-17 dates are contingent upon the Division II membership adopting legislation at the 2013 NCAA Convention.

Academic Accreditation for Institutions in the International Pilot Program

Recommendation: That the NCAA Executive Committee permit an international institution that is part of the NCAA international pilot program to satisfy the NCAA constitutional requirement of accreditation and/or maintain active membership in the Association by meeting one of the following standards:

(1) The international institution is accredited by one of the six U.S. regional accrediting agencies; or

(2) The international institution is a Candidate for Accreditation with one of the six U.S. regional accrediting agencies and is in good standing with its country's national, regional or provincial accreditation agency.

Effective Date: Immediate.

Rationale: At the January 2012 Executive Committee meeting, the Committee agreed that the Division II Presidents Council should review whether an institution that is part of the NCAA international pilot program could satisfy the academic accreditation requirement by means other than U.S. regional accreditation. The Presidents Council believes that international institutions in the NCAA's international pilot program should ultimately achieve accreditation with one of the six U.S. regional accrediting agencies. However, the Council agreed that, in light of the regional accreditation process, an institution should be able to satisfy the constitutional requirements for accreditation if the institiution is a Candidate for Accreditation by one of the six U.S. regional accrediting agencies and in good standing with its country's national, regional or provincial accreditation agency. Candidate for Accreditation is a status of affiliation with one of the six U.S. regional accrediting agencies, which indicates that the institution has achieved initial recognition and is progressing toward accreditation. Candidacy lapses when an institution fails to achieve accredited status within five years, the maximum allowed by the U.S. Department of Education. Additionally, a regional accrediting agency reserves the right during the Candidacy period to withdraw an institution's Candidacy status, after due notice, if evidence of progress is lacking or if the conditions on which the institution was admitted to Candidacy are substantially altered. Per the recommendation, if the institution fails to achieve accreditation or its candidacy status lapses or is withdrawn, the international institution shall not be considered an active member of the Association.

Budget Impact: None.

Student-Athlete Impact: Ability for student-athletes to receive active member benefits (e.g., access to championships) while the institiution is progressing through the U.S. regional accreditation process.

Summary of Accreditation in Canada

- National academic accreditation is not available in Canada. There is a national organization called the Association of Universities and Colleges of Canada (AUCC) of which Simon Fraser University is a member. The AUCC is the umbrella agency for all research-based universities in Canada. [Simon Fraser is currently in the Division II membership process as part of the international pilot program.]

- The AUCC does have a set of standards each member must meet; however, the standards relate more to operational criteria than academic.

- Rather than national accreditation, each province has jurisdiction over the institutions of higher learning within their borders. Criteria for receiving accreditation varies from province to province, as it does from regional accrediting agencies here in the United States. Simon Fraser University is subject to the requirements in the province of British Columbia.

- In British Columbia, reviews of institutions of higher learning are undertaken by the Degree Quality Assurance Board (DQAB).

- The DQAB can make scheduled or unscheduled visits to institutions in British Columbia. Reviews are conducted by individuals who work at other institutions of higher learning in the province of British Columbia and by professionals within the DQAB. Thus, there does seem to be a level of peer-to-peer review of academics, similar to what is done during an accreditation review here in the United States.

- The DQAB is also largely run by Simon Fraser University and the University of British Columbia. These two institutions are seen as the preeminent academic institutions in the province and, therefore, they set the standards for themselves and every other institution in the province to follow.

- According to Simon Fraser University, there is no set time period for the length of time an institution is accredited. Institutions in the United States are typically accredited for anywhere from seven to 10 years. Institutions in British Columbia may retain accreditation as long as they don't "make any changes" to their curriculum.

Accreditation of Individual Academic Programs at Simon Fraser

- Beyond the DQAB, specific academic programs at Simon Fraser University can attain a form of accreditation. Each specific academic program can elect, or not elect, to achieve discipline-specific accreditation. These accreditations can come not only from Canada but from the United States, Europe or virtually anywhere around the world.

- For instance, the Simon Fraser University department of psychology may elect to undergo accreditation by the American Psychological Association (APA) or the equivalent organization in Canada or Europe. In fact, the APA has awarded the psychology department at Simon Fraser University accreditation--the idea being that attaining accreditation will enhance the employment prospects of students once they graduate.

- Not all academic departments or major areas of study at Simon Fraser University have chosen to achieve some level of accreditation. The following academic programs have attained or are seeking to attain discipline-specific accreditation:

  - *Beedie School of Business* is accredited by Association to Advance Collegiate Schools of Business and European Quality Improvement System.

  - *Faculty of Health Sciences* is seeking accreditation through the Unites States based Council on Education for Public Health.

  - *Department of Psychology* is accredited by the American Psychological Association.

  - *Department of Engineering* is accredited by the Canadian Engineering Accreditation Board.

  - *Department of Management* is accredited by the European Foundation for Management Development.

Summary of Simon Fraser University Rankings

- Ranked as one of the top 250 institutions of higher learning in the world by the *Times Higher Education* (www.timeshighereducation.co.uk).

- Rated as Canada's best comprehensive university nine times by *Macleans* (www2.macleans.ca).

- Rated as a top 300 institution in the world by *ShanghaiRanking Consultancy* (www.shanghairanking.com).

- Ranked number 260 by *QS Top Universities* world university rankings (www.topuniversities.com).

NCAA MEMBERSHIP – ACTIVE MEMBERSHIP – ACCREDITATION – EXCEPTION FOR CANADIAN INSTITUTIONS

Convention Year: 2013
Effective Date: Immediate
Source: NCAA Division II Presidents Council.
Proposal Category: Noncontroversial
Topical Area: NCAA Membership
Status: Ready for Consideration

Intent: To specify that an institution in the NCAA Canadian pilot program must satisfy the Association's requirement of acceptable academic standards to be elected to and maintain active membership in the Association, as specified.

A. Constitution: Amend 3.02.3, as follows:

3.02.3 Membership Categories.

3.02.3.1 Active Member. An active member is a four-year college or university or a two-year upper-level collegiate institution accredited by the appropriate regional accrediting agency **(see Constitution 3.1.1.1.1 for the accreditation standard for an institution in the NCAA Canadian pilot program)** and duly elected to active membership under the provisions of this article (see Constitution 3.2.3). Active members have the right to compete in NCAA championships, to vote on legislation and other issues before the Association, and to enjoy other privileges of membership designated in the constitution and bylaws of the Association

[3.02.3.1.1 unchanged.]

3.02.3.2 Provisional Member. A provisional member is a four-year college or university or a two-year upper-level collegiate institution accredited by the appropriate regional accrediting agency **(see Constitution 3.1.1.1.1 for the accreditation standard for an institution in the NCAA Canadian pilot program)** and that has applied for active membership in the Association. Provisional membership is a prerequisite for active membership in the Association. The institution shall be elected to provisional membership under the provisions of this article (see Constitution 3.6.3). Provisional members shall receive all publications and mailings received by active members in addition to other privileges designated in the constitution and bylaws of the Association. For specific requirements, see Bylaw 20.3.

[3.02.3.3 unchanged.]

3.02.3.4 Provisional Conference. A provisional conference consists of a group of at least six four-year colleges or universities or two-year upper-level collegiate institutions, accredited by the appropriate regional accrediting agency **(see Constitution 3.1.1.1.1 for the accreditation standard for an institution in the NCAA Canadian pilot program)**, and that has applied for provisional conference membership in the Association. Provisional conference membership is a prerequisite for active conference membership in the Association. The conference shall be elected to provisional conference membership under the provisions of this article (see Constitution 3.3.1.1) and shall follow the guiding principles of a model Division II conference, set forth in the "Division II Long-Range Financial Plan." Provisional conferences shall receive all publications and mailings received by voting member conferences in addition to other privileges designated in the constitution and bylaws of the Association.

[Remainder of 3.02.3 unchanged.]

B. **Constitution:** Amend 3.1.1.1, as follows:

3.1.1.1 Membership of Canadian Institutions – 10-Year Pilot Program. Canadian institutions invited to enter a 10-year pilot program to explore Division II membership must accept or observe the pilot program's policies and procedures as developed and approved by the Executive Committee, in addition to the principles set forth in the constitution and bylaws of the Association.

3.1.1.1.1 Accreditation Standard for Canadian Institutions. An institution in the NCAA Canadian pilot program must satisfy the Association's requirement of acceptable academic standards to be elected to and maintain active membership in the Association by meeting one of the following standards:

(1) The institution is accredited by one of the six U.S. regional accrediting agencies*; or

(2) The institution has achieved candidacy status with one of the six U.S. regional accrediting agencies* and is in good standing with its country's national, regional or provincial accreditation agency.

***Middle States Association of Colleges and Secondary Schools, New England Association of Schools and Colleges, North Central Association of Colleges and Schools, Northwest Commission on Colleges and Universities, Southern Association of Colleges and Schools, and Western Association of Schools and Colleges.**

C. Constitution: Amend 3.2.3.3, as follows:

3.2.3.3 Accreditation and Division Classification. After it has been determined that the institution

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meets the Association's requirement of acceptable academic standards [i.e., the institution is accredited by one of the six regional accrediting agencies* **(see Constitution 3.1.1.1.1 for the accreditation standard for an institution in the NCAA Canadian pilot program)]**, the application shall be considered with regard to requested membership division and sport classification in accordance with Bylaw 20. The application then shall be referred to the Management Council for consideration.

D. Constitution: Amend 3.3.7.1, as follows:

3.3.7.1 Types of Conferences. Conference membership is available to conferences that consist of four-year colleges or universities or two-year upper-level collegiate institutions that are currently active or provisional members (see Constitution 3.3.1.2) of Division II and accredited by the appropriate regional accrediting agency **(see Constitution 3.1.1.1.1 for the accreditation standard for an institution in the NCAA Canadian pilot program)**.

E. Constitution: Amend 3.6.1.1, as follows:

3.6.1.1 Types of Institutions. Provisional membership is available to four-year colleges and universities and two-year upper-level collegiate institutions, accredited by the appropriate regional accrediting agency **(see Constitution 3.1.1.1.1 for the accreditation standard for an institution in the NCAA Canadian pilot program)** and duly elected to provisional membership under the provisions of Constitution 3.6.3 and Bylaw 20.3.

F. Constitution: Amend 3.6.3.3, as follows:

3.6.3.3 Accreditation and Division Classification. After it has been determined that the institution meets the Association's requirement of acceptable academic standards **[**i.e., the institution is accredited by one of the six regional accrediting agencies **(see Constitution 3.1.1.1.1 for the accreditation standard for an institution in the NCAA Canadian pilot program)]**, the application shall be considered with regard to requested membership division in accordance with Bylaw 20. The application then shall be referred to the Management Council for consideration.

G. Bylaws: Amend 14.8.1.2, as follows:

14.8.1.2 Residence Requirement. The one-year residence requirement for student-athletes may be waived under the following conditions or circumstances:

[14.8.1.2-(a) through 14.8.1.2-(c) unchanged.]

(d) For a student-athlete who transfers to a member institution to continue the student-athlete's opportunity for full participation in a sport because the student-athlete's original institution lost

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regional accreditation **[or no longer meets the accreditation standard for an institution in the NCAA Canadian pilot program (see Constitution 3.1.1.1.1)]** and forfeited immediately its membership in the Association per Constitution 3.2.5.2.

H. Bylaws: Amend 20.3.1.1, as follows:

20.3.1.1 Types of Institutions. Provisional membership is available to four-year colleges and universities and two-year upper-level collegiate institutions, accredited by the appropriate regional accrediting agency **(see Constitution 3.1.1.1.1, for the accreditation standard for an institution participating in the NCAA Canadian pilot program)** and duly elected to provisional membership under the provisions of Constitution 3.6.3 and Bylaw 20.3.

Review History:
April 26, 2012: Approved in Concept – Presidents Council

Additional Information: In 2008, the membership adopted legislation to permit institutions located in Canada to join the Division II membership. Current legislation and policy requires Canadian institutions to meet the Association's requirement of acceptable academic standards (i.e., the institution is accredited by one of the six regional accrediting agencies) to be duly elected to and maintain active membership status. This change provides flexibility by providing two ways for a Canadian institution to satisfy the Association's accreditation requirement. "Candidate for Accreditation" is a status of affiliation with one of the six U.S. regional accrediting agencies, which indicates that the institution has achieved initial recognition and is progressing toward accreditation. Candidacy lapses if an institution fails to achieve accredited status within five years, the maximum allowed by the U.S. Department of Education. Additionally, a regional accrediting agency reserves the right during the candidacy period to withdraw an institution's candidacy status, after due notice, if evidence of progress is lacking or if the conditions on which the institution was admitted to candidacy are substantially altered. While providing flexibility, institutions in the NCAA's Canadian pilot program must ultimately achieve accreditation with one of the six U.S. regional accrediting agencies. Per the recommendation, if the institution fails to achieve accreditation or its candidacy status lapses or is withdrawn, the Canadian institution shall not be considered an active member of the Association.

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REPORT OF THE

National Collegiate Athletic Association

Division II Convention Planning Project Team

June 5, 2012, Teleconference

***ACTION ITEMS*.**

1. Legislative.

None.

2. Nonlegislative.

a. 2013 Division II Convention schedule.

(1) Recommendation. Approve the Division II schedule for the 2013 Convention. [Attachment]

(2) Effective Date. Immediate.

(3) Rationale. The Division II Convention schedule remains relatively unchanged from past years. The deviation from norm is the addition of the Presidents and Chancellors functions in conjunction with the Summit Thursday evening, January 17, and Friday, January 18.

(4) Estimated Budget Impact. The additional cost of registration fees, hotel and travel for Division II chancellors and presidents who elect to attend the Convention and the Summit.

(5) Student-Athlete Impact. None.

b. Division II Education Session Programming.

(1) Recommendation. Approve the following four general topics for the education sessions during the 2013 Convention. The first three will be Division II educational sessions running concurrently Friday morning; the final topic is the one chosen for the Association-wide session Thursday.

- Division II Championships.
- FAR programming.
- Risk management.

- Policies/Plans/Procedures for Handling Media Issues (e.g., ineligibility of student-athlete, infractions case, etc.).

(2) Effective Date. Immediate.

(3) Rationale. These topics were selected from the list that had been suggested by the project team and the Management/Presidents Councils at their April meeting. Each topic will be further developed and aligned to make it relevant to the members in attendance at the 2013 Convention.

(4) Estimated Budget Impact. No additional cost.

(5) Student-Athlete Impact. None.

INFORMATIONAL ITEMS.

1. **Convention Core Schedule for 2013.** The project team reviewed the core schedule for all Association activities during the 2013 Convention. It was noted that Convention registration will open in September. No formal action was taken.

2. **Association-wide Programming and Events.** The project team was updated concerning the programming and events for Association-wide functions, noting the theme for the Convention—*Where Leaders of Higher Education and Athletics Connect*—and the focus—*Values-Based Culture*—which will be incorporated into all programming for the Convention.

3. **Division II Keynote Speaker.** The project team was updated on the keynote speakers who have agreed to join the Convention Friday, January 18, to speak to the general membership Friday morning, as well as to Division II chancellors and presidents Friday at lunch. The project team approved of the keynote speakers, Tom McBride and Ron Nief, the creators of the Mindset List. This list was created at Beloit College in 1998 to reflect the world view of entering first year students, and started with the members of the class of 2002, born in 1980.

What started as a witty way of saying to faculty colleagues "watch your references," has turned into a globally reported and utilized guide to the intelligent, if unprepared, adolescent consciousness. It is requested by thousands of readers, reprinted in hundreds of print and electronic publications, and used for a wide variety of purposes. It immediately caught the imagination of the public, and in the ensuing years, has drawn responses from around the world. This site now gets more than a million hits a year.

4. Adjournment. The teleconference concluded at 3:15 p.m.

Project Team Chair: Jim Naumovich, Commissioner, Great Lakes Valley Conference
Liaisons: Terri Steeb-Gronau and Mike Racy

Attendees	*Absentees*
Kathy Heitzman	*Robin Capehart*
Carolyn Mahoney	*Steve Poston*
Jim Naumovich, Chair	
Pat O'Brien	
Erin O'Connell	
Maritza Jones, NCAA Consultant *Stacey Preston, NCAA* *Ruth Reinhardt, NCAA (recording secretary)* *JoJo Rinebold, Cryder Rinebold* *Terri Steeb-Gronau, NCAA*	

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CORE SCHEDULE OF DIVISION II EVENTS

Wednesday, January 16

8 a.m. to 2 p.m.	Division II Management Council Meeting

Thursday, January 17

7:30 to 9 a.m.	Division II PC/MC/SAAC Breakfast
9:15 to 11:45 a.m.	Division II Joint MC/PC Meeting
Noon to 3:30 p.m.	Division II Presidents Council Meeting
5:30 to 9:30 p.m.	Division II Chancellors/Presidents Summit

Friday, January 18

8 to 9:30 a.m.	Education Session for all Division II Delegates *(Academic Requirements Review)*
9:45 to 10:45 a.m.	General Session for Division II Delegates *(keynote speaker)*
11 a.m. to Noon	Breakout Education Sessions for Division II Athletics Administrators, Conference Personnel; Faculty and Student-Athletes *(three one-hour sessions running concurrently)*
9 a.m. to 1 p.m.	Division II Chancellors/Presidents Summit
1 p.m. to 5 p.m.	Division II Conference Meetings

Saturday, January 19

8 a.m. to Noon	Division II Business Session
12:30 to 3 p.m. *(or 30 minutes following the conclusion of the DII Business Session)*	Division II Management Council Post Convention Meeting

National Collegiate Athletic Association

Division II Presidents Council—Vice Chair Election

***ACTION ITEM*.**

Division II Presidents Council Vice Chair Election.

1. Recommendation. That the Presidents Council elect a vice-chair of the Presidents Council. The duties of the vice-chair, as stated in Constitution 4.3.2.2 are as follows:

    a. Take the chair's place and perform the chair's duties, if the chair is absent or incapacitated;
    b. Report to the Division II membership at each annual Convention on the financial affairs of the division;
    c. Serve as a member of the Association's Executive Committee;
    d. Serve as a member of the Division II Administrative Committee; and
    e. Serve as the chair of the Division II Planning and Finance Committee

2. Effective Date. Immediately, for the period beginning September 1, 2012. Constitution 4.3.3.2.1 provides for the vice-chair to serve for two years; additionally, the person elected to serve in the position must have been a member of the Presidents Council for at least one year.

3. Rationale. Tom Haas was elected as vice chair in January 2012 to complete the unexpired term of Pat O'Brien, who was elected chair of the Council. President Haas is eligible to serve a second term as vice-chair of the Council, if he so desires.

4. Budget Impact. None.

5. Student-Athlete Impact. None.

[Please note that Tom Haas has indicated his willingness to serve a second term as vice-chair of the Division II Presidents Council, effective September 2012.]

NCAA DIVISION II
PRESIDENTS COUNCIL CHAIR POSITION

The Presidents Council will elect a new chair/reelect Dr. O'Brien at its October 30 meeting.

Listed below are the duties and responsibilities of the Division II Presidents Council chair:

1. Serve as a spokesperson for Division II;
2. Preside at Division II Presidents Council meetings;
3. Preside at the Division II business session at the annual Convention;
4. Serve as a member of the Association's Executive Committee;
5. Serve as chair of the Division II Administrative Committee; and
6. Serve as an ex officio, nonvoting member of the Division II Budget/Finance Committee.

The elected individual will take office at the conclusion of the 2013 NCAA Convention.

Please convey interest to Pat O'Brien or Mike Racy at your earliest convenience or prior to Monday, October 1.