A G E N D A

The National Collegiate Athletic Association

Division II Presidents Council

J. W. Marriott

January 12, 2012
Noon to 2:30 p.m.

1. Welcome and introductions; Drew Bogner.

2. Report from the Presidents Council vice-chair; Pat O'Brien.

   - Planning and Finance Committee.

     (1) Report. [Supplement No. 1]

     (2) Year-to-date budget-to-actual figures. [Supplement No. 2]

     (3) 2012-15 Division II strategic Plan. [Supplement No. 3]

3. Report from the vice president of Division II; Mike Racy.

   a. "Why Athletics" brochure.

   b. Plans for 2013 Division II Chancellors and Presidents Summit.

   c. Model FAR document; Maritza Jones. [Supplement No. 4]

   d. Division II purchasing website launch; Terri Steeb-Gronau.

4. Management Council report; Rick Cole. [Supplement No. 5 will be distributed at the meeting.]

5. 2012 NCAA Convention.

   a. Discuss Convention legislation; Jenn Fraser. [The Official Notice will be distributed to those who do not bring their copy with them to the meeting.]

   b. Review procedural issues document for Division II business session; Stephanie Smith. [Supplement No. 6]

   c. Review Presidents Council representatives' assignments during the business session; Smith. [Supplement No. 7]

d. Review Convention schedule; Steeb-Gronau. [Supplement No. 8]

6. Minutes; Bogner.

a. Summary from October Management Council and Presidents Council meetings. [Supplement No. 9]

b. Administrative Committee minutes. [Supplement No. 10]

7. Division II Presidents Council operations.

a. Elect new vice-chair for Presidents Council to replace Pat O'Brien. [Supplement No. 11]

b. Committee/project team assignments. [Supplement No. 12]

c. Recognize outgoing members.

8. Future meetings.

a. April 26, 2012; Indianapolis.

b. August 2, 2012; Indianapolis.

c. October 30, 2012; Indianapolis.

d. January 17, 2013; Grapevine, Texas, in conjunction with the 2013 NCAA Convention.

9. Other business.

10. Adjournment.

# # # # #

REPORT OF THE NCAA DIVISION II PLANNING & FINANCE COMMITTEE NOVEMBER 30, 2011

1. ACTION ITEMS.

None.

2. INFORMATIONAL ITEMS.

a. **Division II Vision Statement.** The committee voted to approve verbiage changes to the vision statement that better aligns the statement with the revised NCAA mission statement. [See Supplement No. 4 in this packet of materials.]

b. **Division II Strategic Plan.** The committee voted to approve the proposed action steps to the Division II Strategic Plan.

c. **Division II Three-Year and Long Range Budget.** The committee approved the three-year budget [Attachment A], as well the long-range budget [Attachment B]. The long-range budget was adjusted for new revenue contracts, as well as the triennial budget approach that was adopted.

d. **Champions budget requests.** It was voted to approve an increase of 15 participants in the men's swimming field size. The estimated budget impact is $31,000 and will be absorbed in the current budget allocation.

e. **Conference Grant Program Principles and Requirements.** The committee approved proposed adjustments to the principles and requirements.

Committee Chair: J.Patrick O'Brien, West Texas A&M University
Staff Liaison: Tamara M. Gingerich, Administrative Services

The National Collegiate Athletic Association

Division II 2011-12 Budget and 2012-14 Proposed Budget

	2011-12 Budget	Proposed 2012-13 Budget	Proposed 2013-14 Budget
NCAA Operating Revenue	$ 783,558,000	$ 802,428,000	$ 826,411,000
Revenue:			
Prior year's unallocated funds (Note 1)	$ 20,416,239	$ 19,889,465	$ 19,984,717
Division II 4.37% Revenue Allocation	$ 34,241,000	$ 35,066,000	$ 36,114,000
Total Revenue	$ 54,657,239	$ 54,955,465	$ 56,098,717
Expenses:			
Championships Expense	$ 20,135,880	$ 20,538,598	$ 20,949,370
Division II Operational Enhancement Fund Distribution (365)	$ 5,208,800	$ 5,513,200	$ 5,552,800
Supplemental Distribution	$ 1,000,000	$ -	$ -
Conference grants (664)	$ 2,910,000	$ 2,910,000	$ 2,910,000
Strategic Initiative Diversity Matching Grant Program (331)	$ 700,000	$ 700,000	$ 700,000
Championships and Regular Season Television (721)	$ 650,000	$ 1,500,000	$ 1,500,000
Strategic Initiative (632)	$ 788,144	$ 400,000	$ 400,000
Loss of Revenue Insurance	$ 175,000	$ 175,000	$ 175,000
Other initiatives:			
Sports Festival Reserve (339)	$ 500,000	$ 500,000	$ 500,000
Degree completion scholarship fund (649)	$ 441,000	$ 441,000	$ 441,000
Regional Leadership Conference (810)	$ 400,000	$ 400,000	$ 400,000
Assistant Coach Grant Program (327)	$ 320,000	$ 320,000	$ 320,000
D II Public identity (795)	$ 146,000	$ 146,000	$ 146,000
Drug Testing Enhancement (481)	$ 126,000	$ 135,000	$ 135,000
S/A Governance fund (627)	$ 25,000	$ 25,000	$ 25,000
Co-SIDA Academic Program (618)	$ 50,000	$ 50,000	$ 50,000
NACWAA support program (333)	$ 50,000	$ 50,000	$ 50,000
MOAA	$ 50,000	$ 50,000	$ 50,000
Athletic Directors Assocation support (393)	$ 50,000	$ 50,000	$ 50,000
FARA support program (610)	$ 50,000	$ 50,000	$ 50,000
Mentor Program (ADA)	$ 50,000	$ 50,000	$ 50,000
Membership Fund (638)	$ 100,000	$ 100,000	$ 100,000
Conference Commissioners Association grant (397)	$ 50,000	$ 50,000	$ 50,000
Arbiter Officiating Fund (726)	$ -	$ -	$ -
Contingency Fund	$ 125,000	$ 125,000	$ 125,000
Contribution to support overhead costs for other initiatives	$ 188,100	$ 188,100	$ 188,100
Contribution to support overhead costs for championship initiatives	$ 478,850	$ 503,850	$ 503,850
Total Division II Operational Expenses	$ 34,767,774	$ 34,970,748	$ 35,421,120
Membership Trust balance (Note 2)	$ 16,421,465	$ 19,984,717	$ 17,209,598
DII Unallocated Championships Reserve (Note 3)	$ 3,468,000	$ -	$ 3,468,000
Total Division II Unallocated Funds-current year	$ 19,889,465	$ 19,984,717	$ 20,677,598

Note 1: Equals unallocated funds from 2010-11.
Note 2: Per the Division II Budget Guidelines and Principles, the membership trust balance should be maintained at 15% of overall net revenue for the division.
Note 3: Amount reflects previous championship surpluses and has been earmarked for future sports bracket expansion, sports festivals and television agreements.

ATTACHMENT B
SUPPLEMENT NO. 01

The National Collegiate Athletic Association

0.15

Division II Long-Range Budget Projections 2009-10 through 2023-24

	2010-2011 Actuals	2011-2012 Budget	2012-2013 Proposed Budget	2013-2014 Proposed Budget	2014-2015 Proposed Budget	2015-2016 Proposed Budget	2016-2017 Proposed Budget	2017-2018 Proposed Budget	2018-2019 Proposed Budget	2019-2020 Proposed Budget	2020-2021 Proposed Budget	2021-2022 Proposed Budget	2022-2023 Proposed Budget	2023-2024 Proposed Budget	Initial LR chart ending amts
NCAA Operating Revenue	806,217,071	783,558,000	802,428,000	826,411,000	851,660,000	876,326,000	902,012,000	928,219,000	955,700,000	984,307,000	1,013,293,000	1,039,559,000	1,049,257,000	1,056,191,000	
Revenue:				3%	3%	3%	3%	3%	3%	3%	3%	3%	1%	1%	
Prior year's unallocated funds															
Division II 4.37% Revenue Allocation	35,231,686	34,241,000	35,066,000	36,114,000	37,218,000	38,295,000	39,418,000	40,563,000	41,764,000	43,014,000	44,281,000	45,429,000	45,853,000	46,156,000	
Good of the Game Fund															
Total Revenue	35,231,686	34,241,000	35,066,000	36,114,000	37,218,000	38,295,000	39,418,000	40,563,000	41,764,000	43,014,000	44,281,000	45,429,000	45,853,000	46,156,000	
Membership Growth estimates															
Number of institutions	290	292	293	302	309	316	323	329	335	341	347	353	359	365	
Number of conferences	22	23	23	23	24	24	24	25	25	25	26	26	26	26	
Expenses:															
1 Total Championships Expense	16,205,515	20,135,880	20,538,598	20,949,370	21,368,357	21,795,724	22,231,639	22,676,271	23,129,797	23,592,393	24,064,241	24,545,525	25,036,436	25,537,165	25,805,405
2 Division II Enhancement Fund	5,100,000	5,200,000	5,500,000	5,500,000	5,500,000	5,800,000	5,800,000	5,800,000	6,300,000	6,300,000	6,300,000	6,500,000	6,500,000	6,500,000	6,350,000
A Additional Enh. funds for membership growth		8,800	13,200	52,800	257,600	288,400	319,200	524,000	554,800	585,600	786,000	812,400	838,800	865,200	865,200
3 Supplemental Distribution//Loss of revenue insurance	2,600,000	1,175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000
4 Division II Conference Grants	2,721,084	2,825,000	2,825,000	2,825,000	2,825,000	3,025,000	3,025,000	3,025,000	3,225,000	3,225,000	3,225,000	3,500,000	3,500,000	3,500,000	3,500,000
B Additional Conf Grant funds for membership growth		85,000	85,000	85,000	215,000	215,000	215,000	345,000	345,000	345,000	475,000	475,000	475,000	475,000	475,000
5 Division II Matching Grant Program	523,793	700,000	700,000	700,000	700,000	800,000	800,000	800,000	900,000	900,000	900,000	1,000,000	1,000,000	1,000,000	1,000,000
6 Strategic Initiatives	511,856	788,144	400,000	400,000	400,000	550,000	550,000	550,000	650,000	650,000	650,000	800,000	800,000	800,000	800,000
7 Championships and Regular Season Television	1,512,761	650,000	1,500,000	1,500,000	1,500,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	2,000,000	2,000,000	2,000,000	2,000,000
8 Drug Testing Enhancement		126,000	135,000	135,000	135,000	155,000	155,000	155,000	175,000	175,000	175,000	200,000	200,000	200,000	155,000
9 Division II Sports Festival	481,721	500,000	500,000	500,000	500,000	500,000	500,000	500,000	550,000	550,000	550,000	600,000	600,000	600,000	600,000
10 Division II Strategic Programming	1,848,659	1,782,000	1,782,000	1,782,000	1,782,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,200,000	2,200,000	2,200,000	2,006,821
11 Contribution to support overhead costs	666,950	666,950	691,950	691,950	691,950	691,950	691,950	691,950	691,950	691,950	691,950	691,950	691,950	691,950	666,950
12 Miscellaneous Fund	190,975	125,000	125,000	125,000	125,000	150,000	150,000	150,000	150,000	150,000	150,000	200,000	200,000	200,000	150,000
Total Division II Expenses	32,363,314	34,767,774	34,970,748	35,421,120	36,174,907	37,946,074	38,412,789	39,192,221	40,646,547	41,139,943	41,942,191	43,699,875	44,217,186	44,744,315	44,549,376
Subtotal (Revenues less Expenses)	2,868,372	(526,774)	95,252	692,880	1,043,093	348,926	1,005,211	1,370,779	1,117,453	1,874,057	2,338,809	1,729,125	1,635,814	1,411,685	
13 Prior year's unallocated funds	17,547,867	20,416,239	19,889,464	19,984,716	20,677,597	21,720,690	22,069,616	23,074,827	24,445,606	25,563,059	27,437,116	29,775,926	31,505,051	33,140,865	
Total Division II Unallocated Funds-current year	20,416,239	19,889,464	19,984,716	20,677,597	21,720,690	22,069,616	23,074,827	24,445,606	25,563,059	27,437,116	29,775,926	31,505,051	33,140,865	34,552,550	
Percent of Division II Revenue	58%	58%	57%	57%	58%	58%	59%	60%	61%	64%	67%	69%	72%	75%	
### Calculated % of allocated revenue	5,284,753	5,136,150	5,259,900	5,417,100	5,582,700	5,744,250	5,912,700	6,084,450	6,264,600	6,452,100	6,642,150	6,814,350	6,877,950	6,923,400	
Remaining balance to spend	15,131,486	14,753,314	14,724,816	15,260,497	16,137,990	16,325,366	17,162,127	18,361,156	19,298,459	20,985,016	23,133,776	24,690,701	26,262,915	27,629,150	
Reserves plus Insurance as % of Planned Exp.		116%	114%	113%	112%	110%	110%	110%	109%	111%	113%	114%	116%	119%	

NOTES

1 Championships indexed at 2% annually. Per diem increases of $5 every other year ($300,000) to be absorbed within existing budget.
($85 in 2011-12; $90 in 2012-13; $100 in 2015-16; $105 in 2018-29; $115 in 2021-22)
2 Enhancement Fund-- Indexed at 2% annually.
3 Loss of revenue insurance premium-- insurance plan $10 million annual coverage
4 Conference Grant-- Indexed at 2% annually
5 Matching Grant -- $800,000 2015-16; $900,000 in 2018-19; $1 million 2021-22
6 Strategic Initiatives--$550,000 2015-16; $650,000 2018-19; $800,000 in 2021-22
7 Champs and Regular Season Television--$1.5 million 2012-13;$1.8 million 2015-16; $2.0 million 2021-22
8 Drug Testing Enhancement--Indexed at 2% annually
9 Sports Festival-- $550,000 2018-19; $600,000 2021-22
10 Strategic Programming -- indexed annually at 2% (see list of specific programs on right)
11 Overhead-- increased slighlty by champs expansion could increase with increased programs.
12 Miscellaneous Fund-- $150,000 2015-16; $200,000 2022-23
13 Note: $3,468,000 is earmarked for championship reserve pending approvals as needed.

10 Degree Completion Scholarship Fu	441,000
Leadership Conference	400,000
Assistant Coach Grant Program	320,000
DII Public Identity	146,000
S/A Goverance Fund	25,000
Co-SIDA Academic Program	50,000
NACWAA Support program	50,000
MOAA Grant	50,000
ADA Grant	50,000
FARA Grant	50,000
CCA Grant	50,000
Mentor Program	50,000
Membership Fund	100,000
	1,782,000

A--Assumed $4,400 per institution and $174,000 for additional conference.
See attached worksheet for details
B-- Assumed $130,000 for each additional conference added. Note first year
is using remaining balance of current budgeted dollars.
See attached worksheet for details

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2011-12 Division II Budget-to-Actual Results as of November 30, 2011

	2010-2011 Year-end Actual	2011-12 Budget	2011-12 YTD Actual	Budget vs. Actual
Revenue:				
Division II 4.37% Revenue Allocation	35,231,686	34,241,000	34,241,000	-
Good of the Game Fund	-	-	-	-
Total Revenue	35,231,686	34,241,000	34,241,000	-
Expenses:				
Championships Expense:				
Men's Championships Expenses				
Baseball	1,670,648	1,725,690	14,296	1,711,394
Basketball	1,287,880	1,638,440	1,652	1,636,788
Cross Country	309,199	444,660	197,147	247,513
Football	1,207,203	1,786,550	806,363	980,187
Golf	626,156	740,380	10,473	729,907
Lacrosse	90,587	153,310	5,020	148,290
I/D Track	390,007	448,000	2,194	445,806
O/D Track	639,690	669,470	95	669,375
Soccer	578,189	784,260	423,779	360,481
Swimming & Diving	337,122	424,320	6,982	417,338
Tennis	411,394	880,740	3,132	877,608
Wrestling	312,124	418,640	-	418,640
Total Men's Championships Expenses	7,860,199	10,114,460	1,471,133	8,643,327
Women's Championships Expenses				
Basketball	1,584,534	1,717,810	12,328	1,705,482
Cross Country	348,803	451,020	252,066	198,954
Field Hockey	236,702	200,350	92,113	108,237
Golf	343,138	490,120	5,706	484,414
Lacrosse	155,760	364,520	2,135	362,385
I/D Track	384,362	441,140	-	441,140
O/D Track	631,504	691,720	-	691,720
Soccer	1,069,464	1,152,670	600,056	552,614
Softball	1,638,061	1,771,930	14,463	1,757,467
Swimming and Diving	415,177	464,130	6,867	457,263
Tennis	388,695	944,340	1,869	942,471
Volleyball	957,372	1,096,710	493,952	602,758
Rowing	191,744	234,960	-	234,960
Total Women's Championships Expenses	8,345,316	10,021,420	1,481,555	8,539,865
Total Championships Expense	16,205,515	20,135,880	2,952,688	17,183,192

The National Collegiate Athletic Association

2011-12 Division II Budget-to-Actual Results as of November 30, 2011

	2010-2011 Year-end Actual	2011-12 Budget	2011-12 YTD Actual	Budget vs. Actual
Program Expenses				
Enhancement Fund	5,100,000	5,208,800	-	5,208,800
Supplemental Distribution	2,600,000	1,000,000	-	1,000,000
Strategic Alliance Matching Grant	523,793	700,000	503,308	196,692
Strategic Planning	511,856	788,144	119,235	668,909
Degree Completion	349,487	441,000	91,258	349,742
NACWAA Grant	48,495	50,000	47,103	2,897
FARA Grant	50,000	50,000	12,694	37,306
Student-Athlete Gov. Fund	6,633	25,000	-	25,000
Sports Festival	481,721	500,000	-	500,000
Co-SIDA Academic Program	49,816	50,000	42,500	7,500
Public Identity (Marketing)	157,826	146,000	47,038	98,962
Championships and Regular Season Television	1,512,761	650,000	47,697	602,303
Leadership Conference	310,818	400,000	80,787	319,213
Assistant Coaches Grant	256,148	320,000	-	320,000
Drug Education	130,000	126,000	-	126,000
Conference Grants	2,721,084	2,910,000	2,867,000	43,000
Athletic Directors Association Support	50,000	50,000	50,000	-
MOAA	46,360	50,000	49,500	500
Membership Fund	100,150	100,000	6,643	93,357
Conference Commissioners Association Grant	43,584	50,000	45,385	4,615
Mentoring Program	31,342	50,000	-	50,000
Arbiter Officiating Fund	218,000	-	-	-
Loss of Revenue Insurance	-	175,000	150,000	25,000
Miscellaneous	190,975	125,000	37,534	87,466
Total Program Expenses	15,490,849	13,964,944	4,197,682	9,767,262
				-
Championship Initiatives Overhead	478,850	478,850	478,850	-
Other Initiatives Overhead	188,100	188,100	188,100	-
Total Program and Overhead Expenses	16,157,799	14,631,894	4,864,632	9,767,262
Total Division II Expenses	32,363,314	34,767,774	7,817,320	26,950,454
Excess Revenue/Trust Allocation over Expense	2,868,372	(526,774)	26,423,680	
Prior Year Membership Trust Balance	17,547,867	20,416,239	20,416,239	
Membership Trust Balance	20,416,239	19,889,465	46,839,919	
Division II Unallocated Funds (Actual)	17,416,239	16,889,465	43,839,919	
Reserve Fund (Note 1)	3,000,000	3,000,000	3,000,000	

Note 1: Per the Division II Budget Guidelines and Principles, the membership trust balance should be maintained at

Division II Strategic Plan

January 2012 through January 2015

Division II Vision Statement*: The NCAA's purpose is to govern competition in a fair, safe, equitable and sportsmanlike manner, and to integrate intercollegiate athletics into higher education so that the educational experience of the student-athlete is paramount. Through a shared effort, Division II intercollegiate athletics also seeks to provide value and significance for its members by supporting the mission of higher education and striking a balance among academic excellence, athletics competition and social growth while its colleges and universities prepare student-athletes to thrive in their lives and careers.*

Endorsed by: NCAA Division II Management Council, NCAA Division II Presidents Council

POSITIONING STATEMENT

Life in the Balance. Higher education has lasting importance on an individual's future success. For this reason, the emphasis for the student-athlete experience in Division II is a comprehensive program of learning and development in a personal setting. The Division II approach provides growth opportunities through academic achievement, learning in high-level athletic competition and development of positive societal attitudes in service to community. The balance and integration of these different areas of learning opportunity provide Division II student-athletes a path to graduation while cultivating a variety of skills and knowledge for life ahead.

Attributes Highlighted in a NCAA Division II Student-Athlete Experience:

Learning: multiple opportunities to broaden knowledge and skills

Service: positive societal attitude through contributions to community

Passion: enthusiastic dedication and desire in effort

Sportsmanship: respect for fairness, courtesy; ethical conduct toward others

Resourcefulness: versatile skill set drawn from broad range of experiences

Balance: emphasis on collective knowledge; integration of skills

Reasons to Believe in NCAA Division II:

- Academic Success and Graduation Rates
- Athletics Scholarships/Unique Fiscal Model
- Championships Opportunities
- Community Partnerships
- Proud Alumni and Fans
- Innovative Solutions
- High-Level Athletics

Goal One: Academics and Life Skills

Provide Division II st udent-athletes a path to graduation while cultivating skills and knowledge for life ahead; learning in high-level athletics competition; and developing positive societal attitudes through service to community.

Goal One stresses the importance of promoting and honoring student-athlete success, protecting student-athlete well-being, developing positive societal attitudes through contributions to community, providing opportunities for student-athletes to have an active role in the governance process, and fostering partnerships to enhance the success of both student-athletes and the student body.

Goal Two: Athletics Operations and Compliance

Commit to institutional control by establishing a system for operations and compliance that is engaged and functioning.

Goal Two emphasizes presidential commitment and involvement, leadership and professional development opportunities for athletics personnel, coaches and faculty and commits conferences and institutions to effective, engaging and functioning compliance programs.

Goal Three: Game Day and Conference and National Championships

Provide fair and equitable competition and a quality, positive and rewarding game day and conference and national championship experiences.

Goal Three emphasizes the need to promote and enhance a quality student-athlete experience in Division II athletics competition and conference and national championships and to ensure game environments are competitive, safe, positive, respectful and entertaining.

Goal Four: Membership and Positioning Initiatives

Utilize the uniqueness of the Division II model to establish Division II as a membership destination and to ensure long-lasting stability.

Goal Four supports a commitment to fiscal responsibility and to the allocation of athletics funds and resources consistent with the identity of Division II. Additionally, Goal Four emphasizes the importance of attracting and retaining members that support the strategic position and philosophy of Division II intercollegiate athletics; promoting the Division II identity through collaborative partnerships and relationships; and strengthening the public's knowledge and appreciation for Division II.

Goal Five: Diversity and Inclusion

Promote diversity and foster an environment of inclusion.

Goal Five supports the importance, value, benefits and role of diversity and inclusion in higher education and intercollegiate athletics.

Goal One: Academics and Life Skills

Provide Division II st udent-athletes a path to graduation while cultivating skills and knowledge for life ahead; learning in high-level athletics competition; and developing positive societal attitudes through service to community.

Priority 1.1: Promote and honor academic measures of success and retention, including graduation rates.
Oversight: Division II Academic Requirements Committee

Priority 1.2: Analyze and assess research to establish requirements that impact and advance the academic success of student-athletes.
Oversight: Division II Academic Requirements Committee

Priority 1.3: Provide leadership, development and service opportunities for student-athletes.
Oversight: NCAA Educational Affairs staff, Division II Student-Athlete Advisory Committee

Priority 1.4: Promote and honor student-athlete service, achievement and success through various Division II platforms (e.g., championships, convention).
Oversight: NCAA Honors Committee, Division II Faculty Athletics Representatives, Division II Academic Requirements Committee, Division II Championships Committee

Priority 1.5: Strengthen student-athlete communications and voice in the governance process at the local, conference and national levels.
Oversight: Division II Student-Athlete Advisory Committee

Priority 1.6: Protect the health, safety and well-being of student-athletes.
Oversight: NCAA Educational Affairs staff, NCAA Committee on Competitive Safeguards and Medical Aspects of Sport, Division II Student-Athlete Advisory Committee, Division II Committee for Legislative Relief

Priority 1.7: Enhance the partnerships and the integration among the conference and campus community to support and foster the success of student-athletes and the student body.
Oversight: Campus and Conferences SAACs, Division II Faculty Athletics Representatives, Division II Directors of Athletics, Division II Student-Athlete Advisory Committee

Primary Standards and/or Metrics of Measure for Goal One

- Academic Success Rate
- Federal Graduation Rate
- Academic Performance Census
- GOALS survey data
- SCORE survey data
- Number of student-athletes nominated and awarded Division II Degree Completion Scholarships
- Drug use data for Division II student-athletes
- Injury rate for Division II student-athletes

Goal Two: Athletics Operations and Compliance
Commit to institutional control by establishing a system for operations and compliance that is engaged and functioning

Priority 2.1: Continue to enhance and support presidential commitment and involvement in the affairs of athletics at the local, conference and national levels.

Oversight: Division II Presidents Council, Division II Committee on Infractions

Priority 2.2: Provide leadership and development opportunities for athletics administrators, coaches and faculty.

Oversight: Division II Diversity Project Team, Division II Nominating Committee, Division II Management Council

Priority 2.3: Involve, enhance and recognize the role of athletics administrators, coaches and faculty in the governance process at the local, conference and national levels.

Oversight: Division II Conferences, Division II Nominating Committee, Division II Management Council, Division II Faculty Athletics Representatives

Priority 2.4: Develop the role of Division II conference offices as leaders and advocates for rules compliance and academic achievement.

Oversight: Division II Conference Commissioners Association, Division II Conference Office Compliance Administrators

Priority 2.5: Develop, enhance and increase educational materials, resources (e.g., technology), tools and services that support and maintain an effective compliance system.

Oversight: Division II Committee for Legislative Relief, Division II Legislation Committee, Division II Student-Athlete Reinstatement Committee

Primary Standards and/or Metrics of Measure for Goal Two

- Number of Division II institutions using the NCAA Compliance Assistant or other compliance software
- Secondary violations reported by Division II institutions
- Division II infraction cases
- Number of national and conference-office conducted compliance reviews
- Attendance by presidents/chancellors at annual NCAA conventions
- Attendance at NCAA Division II Faculty Athletics Representative Fellows Institute
- Enhancement Fund distribution by conference

Goal Three: Game Day and Conference and National Championships
Provide fair and equitable competition and a quality, positive and rewarding game day and conference and national championship experiences

Priority 3.1: Provide game environments and atmospheres that are competitive, safe, fun, positive, respectful and entertaining.
Oversight: Division II Conferences, Division II Directors of Athletics, Division II Student-Athlete Advisory Committee

Priority 3.2: Enhance and increase the opportunities to strengthen the experience for game day, conference championships and national championships for Division II student-athletes, coaches, officials, fans and spectators.
Oversight: Division II Directors of Athletics, Division II Identity Subcommittee, Division II Championships Committee

Priority 3.3: Commit to fair and equitable regional and national competition by developing appropriate and disseminated selection, seeding and bracketing processes, policies and guidelines.
Oversight: Division II Championships Committee

Priority 3.4: Strengthen partnerships and relationships with host communities, schools, coaches associations, media and sponsors at the local, regional and national levels.
Oversight: Division II Championships Committee

Priority 3.5: Provide opportunities to develop, establish and improve standards in officiating and increase the pool of qualified officials.
Oversight: Division II Conferences, Division II Championships Committee

Priority 3.6: Enhance and increase the use of resources (e.g., technology), tools and services to improve the effectiveness and efficiencies of game day, conference and national championships' operations.
Oversight: Division II Championships Committee

Primary Standards and/or Metrics of Measure for Goal Three

- Experience by student-athletes at conference and national championships (post-championship surveys)
- Championships participation opportunities
- Experience by attendees at Division II National Championships Festivals (survey)
- Number of Division II championships on national television and/or broadband technology
- Total attendance at Division II sporting events (aggregate numbers)
- Number of ideas that work on game environment website
- Game environment award nominees and winners
- Number of community engagement ideas that work

Goal Four: Membership and Positioning Initiatives
Utilize the uniqueness of the Division II model to establish Division II as a membership destination and to ensure long-lasting stability

Priority 4.1: Commit to fiscal responsibility at the local, conference, regional and national levels.
Oversight: Division II Institutions, Division II Conferences, Division II Planning and Finance Committee, Division II Championships Committee

Priority 4.2: Allocate funds and resources in a manner that recognizes and supports the unique characteristics and attributes of Division II.
Oversight: Division II Planning and Finance Committee, Division II Management Council

Priority 4.3: Analyze and assess budget policies and procedures to position for new media contracts for the division and the Association.
Oversight: Division II Media Advisory Group, Division II Planning and Finance Committee

Priority 4.4: Attract and retain members that support the strategic position and philosophy of Division II intercollegiate athletics.
Oversight: Division II Membership Committee

Priority 4.5: Commit to develop tools and resources that assist active member institutions and conferences with evaluating its position in conjunction with the strategic position and philosophy of Division II intercollegiate athletics.
Oversight: Division II Legislation Committee, Division II Membership Committee, Division II Presidents Council

Priority 4.6: Promote the use of tools and resources that assess the value of Division II intercollegiate athletics and strengthen the awareness of Division II and its characteristics and attributes.
Oversight: Division II Membership Committee, Division II Identity Subcommittee

Priority 4.7: Enhance communication and partnerships with the media and other organizations to provide opportunities for communicating the unique characteristics and attributes of Division II membership.
Oversight: Division II Institutions, Division II Conferences, Division II Management Council

Priority 4.8: Recognize outstanding achievements with strategic initiatives (e.g., community engagement) by Division II institutions and conferences.
Oversight: Division II Identity Subcommittee

Priority 4.9: Commit to the strategic management of Division II membership growth.
Oversight: Division II Membership Committee

Priority 4.10: Analyze the costs associated with sponsoring Division II intercollegiate athletics programs and institutional compliance to ensure strategic use of limited resources.
Oversight: Division II Planning and Finance Committee, Division II Presidents Council

<u>Primary Standards and/or Metrics of Measure for Goal Four</u>

- Division II Network website hits
- Facebook users who “like” Division II
- Game environment website hits
- Community engagement website hits
- Community engagement award nominees and winners
- Division II stories in local, regional and national papers
- Number of active Division II institutions and conferences
- Number of schools in the Division I, II and III membership processes
- Partnership with Make-A-Wish foundation

Goal Five: Diversity and Inclusion
Promote diversity and foster an environment of inclusion

Priority 5.1: Continue to partner and build collaborative relationships with other organizations to support and enhance the diversity of administrators, coaches and student-athletes at the local, conference and national levels.

Oversight: NCAA Office of Inclusion, Division II Diversity Project Team, Division II Conferences, Division II Institutions

Priority 5.2: Enhance commitment by presidents/chancellors, athletics administrators, coaches, faculty and student-athletes to be advocates for establishing environments that foster diversity and inclusion.

Oversight: NCAA Office of Inclusion, Division II Diversity Project Team, Division II Nominating Committee, Division II Conferences, Division II Institutions

Priority 5.3: Analyze and assess research and current programming to provide programs, tools and resources that support environments of diversity and inclusion.

Oversight: NCAA Office of Inclusion, Division II Diversity Project Team

Priority 5.4: Provide tools and resources that assist schools and conferences in recruiting, hiring and retaining diverse groups and individuals.

Oversight: NCAA Office of Inclusion, Division II Diversity Project Team

Priority 5.5: Provide tools and resources to schools and conferences that provide education on the importance, value, benefits and role of diversity and inclusion in higher education and intercollegiate athletics.

Oversight: NCAA Office of Inclusion, Division II Diversity Project Team, Division II Nominating Committee

Primary Standards and/or Metrics of Measure for Goal Five

- Number of Division II coaches by gender and ethnicity
- Number of Division II administrators by gender and ethnicity
- Number of Division II student-athletes by gender and ethnicity
- Nominees and awardees for the Division II assistant coaches grant
- Nominees and awardees for the Division II strategic alliance matching grant
- Number of Division II institutions requesting programming from the NCAA Office of Inclusion
- Gender and ethnicity representation on Division II committees

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Division II Model Faculty Athletics Representative Document

Drafted by the participants of the
Inaugural NCAA Division II Faculty Athletics Representative
Advanced Leadership Institute
Indianapolis, Indiana
October 14 – 16, 2011

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Background

NCAA Constitution highlights the importance of the Faculty Athletics Representative (FAR) position when it states that an FAR is a member of an institution's faculty or administrative staff who is designated by the institution's president or chancellor or other appropriate entity to represent the institution and it's faculty in the institution's relationships with the NCAA and its conference(s), if any. Further, the Constitution also states that the FAR shall not hold an administrative or coaching position in the athletics department (see Constitution 4.04.2 and 6.1.3 – Faculty Athletics Representative).

The first NCAA Division II Faculty Athletics Representative Fellows Institute was held in 2005. The mission of the FAR Fellows Institute is to provide an intense developmental opportunity for a core group of FARs to enhance their ability to perform the critical functions of Division II FARs. FAR Fellows participate in activities to help clarify their roles and identify critical functions for FARs at the campus and conference levels, develop leadership skills, and engage in dialogue about intercollegiate athletic issues at the national level, including important Division II initiatives.

Based on the success of the six FAR Fellows Institutes held from 2005 to 2010, FAR Fellows expressed an interest in continued and advanced professional development. In March 2010, the NCAA Division II FAR Fellows Institute Part II Working Group was formed. The working group was comprised of FAR Fellows, a director of athletics, a conference commissioner, and NCAA staff and it was charged with the task of developing the concept for a Part II or Advanced Institute. In December 2010, the NCAA Division II Planning and Finance Committee approved the proposal submitted by the working group.

The inaugural NCAA Division II FAR Advanced Leadership Institute was held in Indianapolis October 14-16, 2011. This Division II Model FAR Document was drafted during the inaugural Advanced Leadership Institute to outline the ideal roles and responsibilities of Division II FARs. This document complements other model documents that were previously developed and adopted for Division II, including the Models for Success for a Division II Athletics Program, the Model Conference Office Document, and the Model Strategic Communications Document.

The Division II Model FAR Document is designed primarily to define the role of the FAR for various stakeholders of intercollegiate athletics, including presidents or chancellors, directors of athletics, other athletics department staff, conference commissioners, student-athletes and the general public. In addition, the Model FAR Document should be used as a resource for newly-appointed FARs to aid their understanding of the expected responsibilities of the FAR and the processes involved in performing the various aspects of the role. It is important to note that this document contains the *ideal* roles and responsibilities of the Division II FAR grouped into three main areas: a) student-athlete well-being; b) academic integrity; and c) institutional control. Division II has a very diverse membership with institutions of varying size, mission, culture, and resources, and different institutions may be at different places in their efforts to reach the ideals outlined in this document. However, institutions, conferences, and FARs are encouraged to engage in dialog to determine how these ideals can be achieved. Finally, please note that the information contained in this document is provided as a reference and does not constitute binding advice on any member institution.

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Guiding Principles

Faculty Athletics Representatives should be committed to the Division II Life in the Balance positioning statement and to the six Division II attributes: learning, sportsmanship, service, resourcefulness, passion and balance. FARs should provide oversight in both academics and athletics to ensure integrity and institutional control of the athletics program. FARs should also serve as advocates for the student-athlete to ensure the student-athletes' well-being and a quality experience in an environment of tolerance, respect, and inclusion. Further, FARs should play an active role in communicating the vision and values of Division II intercollegiate athletics at the campus, conference and national levels, and with the community at-large.

To that end, FARs should exercise three primary roles:

1. Ensuring a quality student-athlete experience and student-athlete well-being;

2. Ensuring the academic integrity of the athletics program; and

3. Ensuring institutional control of the athletics program.

FARs have a unique perspective within the intercollegiate athletics program, and it is extremely important that FARs use this perspective to help align programs at the campus and conference levels with the Division II attributes and with the educational mission of their individual institutions.

Ensuring a Quality Student-Athlete Experience and Student-Athlete Well-Being

FARs should be advocates for student-athletes and help promote their success in the classroom, on in athletics, and in the community by striking a balance among academic excellence, athletics competition, and social growth as they prepare for lifelong success. Further, FARs should assist in the oversight of intercollegiate athletics programs to assure that they are conducted in a manner designed to protect and enhance the physical and educational well-being of student-athletes. This aspect of the FARs' activities should be recognized by all constituencies of the institution and conference. FARs should offer themselves as independent sources of support and advice to student-athletes. Embodying the essential attributes of leadership and teamwork, FARs should be central figures in all communications and be involved in issues related to student-athletes and their total academic experience. FARs should also be advocates for student-athletes' interests with the institution, the conference and the NCAA.

Success in the Classroom

FARs should be committed to the academic success of student-athletes, as measured by retention, grades, and graduation rate. In an effort to contribute to the academic success of student-athletes, FARs should:

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1. Meet with each team and with the Student-Athlete Advisory Committee (SAAC) to explain the role of the FAR as it relates to the academic success of student-athletes. Meeting topics should include eligibility, good academic standing, progress-towards-degree, ethical and behavioral conduct, classroom responsibility, course scheduling, and communication with professors.

2. Serve as a liaison between faculty, administration and student-athletes and assist in the mediation of conflicts between these groups.

3. Disseminate information regarding student-athletes' academic achievements and other success stories to all campus constituents and to the community at-large.

4. Work with the compliance office to ensure that all eligibility requirements are met.

5. Inform student-athletes of campus support services, including academic tutoring, advising and career development, counseling and health care, disability, and financial aid.

6. Work with coaches, directors of athletics and conference offices to advocate for scheduling that decreases missed class time.

7. Inform student-athletes and athletics staff about available scholarship opportunities and application processes and work directly with student-athletes throughout the application process.

8. Engage in campus, conference, and national SAAC activities.

<u>Success in Athletics</u>

FARs should be committed to the establishment of a positive game and practice environment that promotes safety, enjoyment and high level athletics competition. In an effort to contribute to athletics excellence, FARs should:

1. Work with coaches and student-athletes to minimize conflicts between practice and class schedules, and advocate a climate of respect between coaches, faculty, and student-athletes.

2. Serve as a member of search committees for head coaches and athletic administrators to ensure commitment to the mission of the institution and the guiding principles of Division II.

3. Help educate student-athletes about the importance of sportsmanship and positive game and practice environment.

4. Support the athletic training staff in health and safety education.

5. Attend sporting events when possible.

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Success in the Community

FARs should be committed to the active involvement of student-athletes in campus and community-based activities. To this end, the FARs should:

1. Encourage student-athletes to participate in community service projects (reaching out to help those in the community).

2. Encourage student-athletes to participate in community engagement projects (building lasting relationships with the community).

3. Encourage students-athletes to represent the institution at social, civic, and academic events.

4. Share the academic success of student-athletes with the community at-large.

5. Encourage student-athletes to be good citizens, leaders and contributors in their community.

Success in Life

Ultimately, FARs should be committed to assisting student-athletes in the development of life skills that enable them to be productive members of society. To this end, FARs should:

1. Perform or review exit interviews to discern the success of the student-athlete experience.

2. Be available for post-graduation advisement and collaboration with career services.

3. Encourage student-athlete participation in leadership academies and/or other professional development opportunities at the campus, conference and national level.

4. Encourage diversity and foster attitudes of tolerance, inclusion and respect.

5. Promote the continued practices of ethical and behavioral conduct learned during their student-athlete experience.

6. Encourage student-athletes to recognize the need to "balance" the different roles in their lives.

Ensuring the Academic Integrity of the Athletics Program

The principle of academic integrity is addressed in Constitution 2.5 (the principle of sound academic standards): Intercollegiate athletics programs shall be maintained as a vital component of the educational program, and student-athletes shall be an integral part of the student body. The

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admission, academic standing and academic progress of student-athletes shall be consistent with the policies and standards adopted by the institution for the student body in general.

In addition, Constitution 2.4 (the principle of sportsmanship and ethical conduct) states in part that student-athletes, coaches, and all others associated with these athletics programs and events should adhere to such fundamental values as respect, fairness, civility, honesty, and responsibility.

Further, The Fundamental Values of Academic Integrity (a document supported by the NCAA), published by the Center for Academic Integrity, lists the principles of academic integrity, which are also applicable to the roles of the FAR in Division II, as described below:

HONESTY is openness and truthfulness between all parties with whom the FAR interacts. Part of the FARs' responsibilities is to promote honest communications between all constituents, particularly those dealing with student-athlete issues.

TRUST is the logical outgrowth of honesty. People respond to consistent honesty with trust. Trust is also promoted by schools that set clear and consistent academic standards. FARs should foster an environment of trust and civility between all constituents.

FAIRNESS is predictability, clear expectations, and a consistent and just response to dishonesty. Faculty (and other stakeholders) also have a right to expect fair treatment, not only from students but also from colleagues and their administration. FARs should cultivate an environment where neither favoritism nor harshness towards student-athletes is tolerated.

RESPECT is a sense of worth. "…teaching and learning demand active engagement and mutual respect. Students and faculty (and athletics staff) must respect themselves and each other as individuals, not just as a means to an end." Like trust, FARs should foster an environment of respect between all constituents.

RESPONSIBILITY is the obligation of all parties involved to uphold the integrity of both the academic institution and the athletics department. This must be done despite peer-pressure, loyalty, compassion, or fear of retribution. Further, it is the responsibility of FARs to maintain current knowledge of NCAA rules to be effective in the role of liaison between academics and athletics

The academic integrity of an intercollegiate athletics program may be evaluated in a number of ways; nonetheless, to be effective in their role, FARs need to embody all of the above attributes. Specific examples of activities that support academic integrity include:

1. Work to maintain a balance between student-athletes' academic and athletic goals. Considerations include scheduling to minimize missed class time; working to limit conflicts between student-athletes' choice of major and athletics; and encouraging student-athletes to graduate in a reasonable amount of time.

2. Review admission profiles of recruited student-athletes in comparison with all students who are admitted to the institution, including courses and academic programs selected by student-athletes, academic performance, and graduation rates.

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3. Evaluate appropriate records (for both individual student-athletes and for sports teams) to ensure that decisions related to admissions, academic advising, evaluation of academic performance, and the extent of academic support services are made in ways that are consistent with the primary academic mission of the institution.

4. Ensure that the institution has in place effective mechanisms for evaluating whether student-athletes have met all of the academic eligibility requirements for practice, financial aid, and intercollegiate competition established by the NCAA, the conference (if any) and the institution.

5. Report the academic preparation and performance of student-athletes periodically to the president or chancellor, the faculty, and the athletics department.

Ensuring Institutional Control of the Athletics Program

According to Constitution 6.01.1 (institutional control) the control and responsibility for the conduct of intercollegiate athletics shall be exercised by the institution itself and by the conference(s), if any, of which it is a member. Administrative control, faculty control, or a combination of the two, shall constitute institutional control.

In addition, Constitution 2.1.1 (responsibility for control) states that it is the responsibility of each member institution to control its intercollegiate athletics program in compliance with the rules and regulations of the Association. The institution's president or chancellor is responsible for the administration of all aspects of the athletics program, including approval of the budget and audit of all expenditures. Further, Constitution 2.1.2 (scope of responsibility) states that the institution's responsibility for the conduct of its intercollegiate athletics program includes responsibility for the actions of its staff members and for the actions of any other individual or organization engaged in activities promoting the athletics interests of the institution.

According to the Faculty Athletics Representatives Association (FARA) Handbook, "Institutional control of an intercollegiate athletics program is a campus-wide responsibility. In the *Principles of Institutional Control* document, it is clearly specified that individuals outside the athletics program are to exercise meaningful oversight of those aspects of the athletics program that interact with other offices and departments on the campus (e.g., admissions, financial aid). But most importantly, it is stated that:

> **"Faculty athletics representatives are expected to take an active role in the institutional control of the intercollegiate athletics program on their campuses. Neither a lack of active involvement of the faculty athletics representative in the institutional compliance effort, nor unfamiliarity on the part of the faculty athletics representative with NCAA regulations is excused by the NCAA, should a major violation occur at the institution.** [emphasis added] Therefore, it is of critical importance that the role of the faculty athletics representative in monitoring and assessment of the effectiveness of the compliance effort of an institution be well-understood by the CEO and by all others involved."

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"As such, the faculty athletics representative should be knowledgeable about the NCAA and conference rules related to academic eligibility, transfer requirements, and restrictions and enforcement procedures. He or she should participate, or otherwise be fully informed about, institutional investigations of allegations of rules violations. No infractions report to either the NCAA or a conference should leave the campus until it has been reviewed by the FAR. He or she should play a major and direct role in matters that potentially involve major violations of NCAA rules." (FARA Handbook)

Following all these principles identified by the NCAA Constitution and the FARA Handbook, FARs should strive to play an active role in institutional control. Following are a few guidelines to ensure that active role:

1. Understanding of NCAA, conference, and institutional bylaws, policies, and procedures: To serve as the principal adviser to the president or chancellor in matters pertaining to the institutional control of the athletics program, FARs must have a thorough knowledge of the principles and rules that guide the management and supervision of the athletics program.

   Recommended Practices:

   - Attend national and regional meetings and conferences that provide professional development opportunities for rules education (e.g., NCAA Regional Rules Seminar, FARA Annual Meeting and Symposium, NCAA National Convention, conference compliance meetings).

   - Establish institutional and/or conference support for professional development opportunities related to rules education.

   - Use the conference and NCAA office as resources for rules interpretation, including web resources and telephone contacts.

   - Network with fellow FARs.

2. Monitor oversight of student-athlete recruiting and eligibility: Consistent with the NCAA's "Principles of Institutional Control" document, FARs' responsibilities should include oversight of compliance-related activities undertaken within the athletics department and coordination of the compliance-related activities of the campus units located outside the athletics department.

   Recommended practices:

   - Review and/or sign eligibility forms (initial, continuing, and transfer), squad lists, and rosters.

   - Periodically review/audit student-athletes' eligibility issues (e.g., progress-toward-degree, full-time enrollment).

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- Periodically review/audit the recruiting process (e.g., spot check prospective student-athletes' visits, phone logs, and summary of contacts).

- Administer the NCAA coaches' certification test.

- Review/write/sign waivers.

3. Foster open lines of communication: FARs should work to ensure that both routine procedures and issues of concern are managed appropriately and effectively. This operating principle helps maintain transparency in the operation and oversight of athletics.

   Recommended practices:

   - Serve as chair or as a member of a committee whose primary function is the development and oversight of institutional athletics policies and procedures (e.g., athletics board/committee, compliance committee).

   - Meet regularly with the institution's president or chancellor (e.g., once per semester/quarter).

   - Report regularly to the Faculty Senate (or appropriate faculty governance body) on athletics points of interest or information, including Academic Success Rate, academic awards, participation by student-athletes' in research/honors projects.

   - Become involved with the institution's Institutional Self-Study Guide (ISSG) and other compliance tools (such as the NCAA Division II Compliance Blueprint), including being broadly knowledgeable about the institution-wide implementation of athletics procedures and the institution's commitment to compliance.

   - Play an active role in internal (institutional) or external (conference or NCAA) investigations of NCAA rules violations and submission of findings to the conference or NCAA office (e.g., being contacted as soon as potential violations are discovered, conducting interviews, writing and reviewing reports).

   - Participate in annual NCAA rules education, athletics staff meetings, and initial team meetings.

   - Be an active participant in determining the institutional position on proposed legislation and rules.

   - Maintain open and professional communication with internal and external constituents related to athletics administration (e.g., president or chancellor, director of athletics, senior compliance administrator, sports information director, student-athletes, faculty, faculty governance structure, admissions, registrar, academic

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advising, financial aid, student affairs, boosters, athletics board, the community at-large, conference office, NCAA staff, governance, FARA).

- Work with athletics administration in the development and implementation of student-athlete exit interviews.

4. Encourage ethical behavior by all persons involved in athletics: FARs should foster an atmosphere of compliance consistent with the mission of the institution, conference, and NCAA.

   Recommended practices:

   - Ensure that all athletics program constituents value ethical behavior and are aware of implications related to unethical behavior, failure to monitor compliance, and lack of institutional control.

   - Encourage self-reporting of NCAA violations.

   - Serve on search committees for senior athletics administrators, head coaches, and others, as needed.

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Empowering the Faculty Athletics Representative

Faculty Athletics Representatives play a central role in a Division II intercollegiate athletics program, working closely with the institution's president or chancellor and director of athletics to support a campus environment where athletics is maintained as a vital component of the educational program and student-athletes constitute an integral part of the student body. In order to promote student-athlete well-being, enhance academic integrity, and oversee institutional control, FARs should be empowered in the following ways:

Appointment

1. Per Constitution 4.02.2 (faculty athletics representative), the institution's FAR is appointed by the president or chancellor or other appropriate entity to represent the institution.

2. The appointment may include consultation with faculty governance.

3. The FAR must be a full-time member of the faculty, preferably tenured or the equivalent and report to the appropriate academic authority.

4. Term limits are not a condition of the appointment.

Resources

1. FARs must have a well-defined and written position description to clarify roles and responsibilities, lines of reporting, and types of support and resources needed to be effective.

2. It is strongly recommended that FARs receive monetary compensation and/or reassigned time from teaching requirements or administrative duties. Monetary compensation for FARs should come from the institution's budget (as opposed to the athletic department's budget).

3. Travel funds should be made available (from the institution and/or through the conference) to attend conference meetings, Regional Rules Seminars, the annual FARA meeting, and the NCAA Convention. The funds for FAR travel should come from the institution's budget.

4. Meet regularly with the institution's president or chancellor.

Professional Development

1. FARs need to take advantage of continued education and professional development opportunities.

2. FARs should be an active participant at the conference level to help ensure that the policies of the conference are consistent with supporting a positive student-athlete experience and their well-being, academic integrity, and compliance with NCAA rules. This should be

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consistent with the statement of faculty involvement of Section V. of the Division II Model Conference Office document (Guiding Principles, page No. 6).

3. FARs, in conjunction with the conference office, can develop a program to provide training and mentoring for new FARs.

4. FARs should play an active role at the conference and national levels through FARA and NCAA governance, including service on committees or in other leadership roles.

Voice and Collaboration

1. FARs should work collaboratively with the institution's president or chancellor and director of athletics, with the conference commissioner, and with the NCAA national office staff.

2. FARs should communicate about local, regional, and national issues related to intercollegiate athletics as part of the athletics communication team and be willing to interact with the media when appropriate.

3. In accordance with the statement from the Models for Success for a Division II Athletics Program (Guiding Principles for the Program, page No. 2): "A model Division II member institution shall include the active involvement of the faculty athletics representative as the key institutional liaison to the athletics department, and should be supported and funded by the institution to perform these functions. The involvement of the FAR should include eligibility or academic related duties, maintaining an atmosphere of compliance and institutional control, and assisting in investigations of rules compliance. The FAR should also serve as a key contact for student-athletes."

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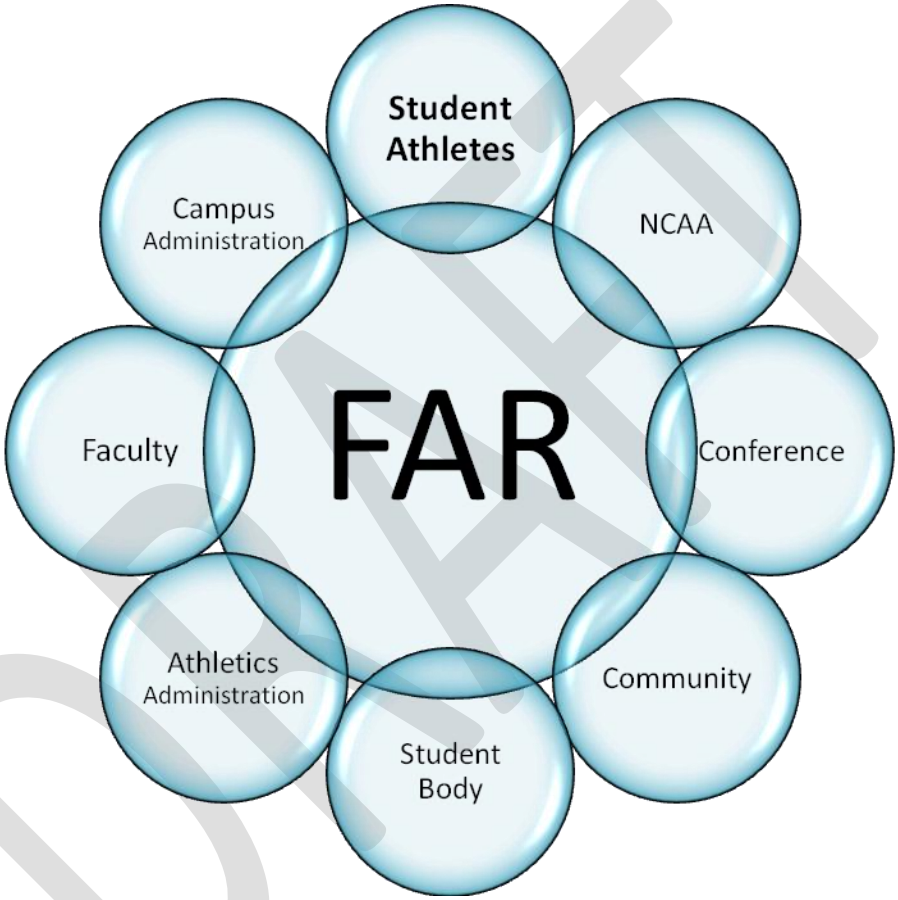
Faculty Athletics Representative and Campus Structure

The following graphic intends to depict the central role that FARs should play within the campus structure to ensure a quality student-athlete experience, the academic integrity of the athletics program, and overall institutional control of the athletics program.



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2012 NCAA Convention Procedural Issues and Clarifications Regarding NCAA Division II Proposals

1. Corrections. There are no corrections to the 2012 NCAA Convention Division II Official Notice.

2. Immediate Effective Date. The following proposals, or a section(s) of a proposal, have an immediate effective date. The immediate effective date must be considered first, followed by the vote on the merits of the proposal. If the immediate effective date is defeated and the proposal is adopted, the effective date will be August 1, 2012. The following proposals, or a section(s) of a proposal, have an immediate effective date:

   - NCAA Proposal No. 2012-1 – Consent Package.
   - Proposal No. 2012-3 – Consent Package.
   - Proposal No. 2012-9 – Sections B and C only.
   - Proposal No. 2012-10 – Section A only.

3. Alternate Effective Date. The following proposals have an effective date of June 15, 2012; for any prospective student-athlete entering his or her junior year in high school June 15, 2012, and thereafter. The effective date must be considered first, followed by the vote on the merits of the proposal. If the effective date is defeated and the proposal is adopted, the effective date will be August 1, 2012. The following proposals have an alternate effective date:

   - Proposal No. 2012-11.
   - Proposal No. 2012-12.
   - Proposal No. 2012-13.

4. Mootnicity Issues. There are no mootnicity issues at this time.

5. Noncontroversial Legislation Amendment. The NCAA Division II Management Council has adopted the following noncontroversial legislation.

   - **Noncontroversial Legislation Amendment to Proposal No. 2012-13 (Recruiting – Recruiting Materials – Printed Recruiting Materials, Electronic Media and Electronic Transmissions – Permissible Number and**

Timing of Materials), Page Nos. 45-47. The Management Council has adopted the following noncontroversial amendment to Proposal No. 2012-13, which has an effective date of June 15, 2012; for any prospective student-athlete entering his or her junior year in high school June 15, 2012, and thereafter. The noncontroversial amendment specifies that electronically transmitted correspondence to a prospective student-athlete [or the prospective student-athlete's relatives or legal guardian(s)] may not be sent during the conduct of any of the institution's intercollegiate athletics contests in that sport from the time the institution's team reports on call at the competition site at the direction of the coach until the competition has concluded and the team has been dismissed by the coach. If Proposal No. 2012-13 is adopted, the bylaws will read as follows:

13.4.5 Electronic Transmissions. Electronically transmitted correspondence (e.g., instant messaging, text messaging) shall not be sent to a prospective student-athlete [or the prospective student-athlete's relatives or legal guardian(s) and coaches)] before June 15 immediately preceding the prospective student-athlete's junior year in high school. All electronically transmitted correspondence shall be sent directly to the prospective student-athlete [or the prospective student-athlete's relatives or legal guardian(s) and coaches] and shall be private between only the sender and recipient (e.g., no use of chat rooms, message boards, posts to "walls"). There shall be no limit on the number of electronic transmissions sent by institutional staff members to a prospective student-athlete [or the prospective student-athlete's relatives or legal guardian(s). Color attachments may be included with electronically transmitted correspondence sent to a prospective student-athlete, provided the attachment does not include any animation, audio or video clips and there is no cost (e.g., subscription fee) associated with sending the item attached to the electronic mail correspondence. [D]

> 13.4.5.1 Additional Restrictions – During Conduct of Athletics Contest. Electronically transmitted correspondence to a prospective student-athlete [or the prospective student-athlete's relatives or legal guardian(s)] may not be made during the conduct of any of the institution's intercollegiate athletics contests in that sport from the time the institution's team reports on call at the competition site at the direction of the coach until the competition has concluded and the team has been dismissed by the coach.

SPEAKERS
2012 NCAA CONVENTION – DIVISION II BUSINESS SESSION

Official Notice No. (SPOPL No.)	Title	Effective Date	Presidents Council Position (Source)	Speaker(s) (Back-Up)	Notes
Consent Package				Cole	
1 (2-9)	Amateurism and Executive Regulations -- Financial Donations and Advertising and Sponsorship of NCAA Championships -- Professional Sports Organizations	Immediate	NCAA Division II Presidents Council [Management Council (Championships Committee)].	(Kenney)	Consent Package
2 (2-4)	Amateurism and Eligibility -- General Regulations and Eligibility Requirements -- Elimination of Eligibility Form to Certify International Student-Athletes	August 1, 2012, for student-athletes enrolling in a Division I or Division II institution on or after August 1, 2012.	NCAA Division II Presidents Council [Management Council (Legislation Committee)].	(Taylor May)	Consent Package
3 (2-11)	Eligibility -- Initial Eligibility -- Common Provisions -- Division I and Division II	Immediate	NCAA Division II Presidents Council [Management Council (Academic Requirements Committee)].	(Cates)	Consent Package
4 (2-12)	Eligibility -- Progress-Toward-Degree Requirements -- Eligibility for Competition -- Credit Hours Earned Prior to Initial Full-Time Enrollment at the Certifying Institution -- Credit Hours Earned While Enrolled as a High School Student	August 1, 2012, for individuals initially enrolling full time in a collegiate institution on or after August 1, 2012.	NCAA Division II Presidents Council [Management Council (Academic Requirements Committee)].	(Wren)	Consent Package
5 (2-8)	Financial Aid -- Financial Aid from Outside Sources -- Financial Aid from an Established and Continuing Program	August 1, 2012	NCAA Division II Presidents Council [Management Council	(Washington)	Consent Package

SPEAKERS
2012 NCAA CONVENTION – DIVISION II BUSINESS SESSION

Official Notice No. (SPOPL No.)	Title	Effective Date	Presidents Council Position (Source)	Speaker(s) (Back-Up)	Notes
			(Legislation Committee)].		
6 (2-14)	Playing and Practice Seasons -- Exceptions to the First Contest Date or First Date of Competition -- Alumni Game, Fundraising Activity, Celebrity Sports Activity and Discretionary Exemptions	August 1, 2012	NCAA Division II Presidents Council [Management Council (Legislation Committee)].	(Bryant)	Consent Package
7 (2-15)	Playing and Practice Seasons -- Golf -- First Date of Practice and Competition -- Nonchampionship Segment -- Exception -- Alternate Playing Season -- Preseason Activities before the First Day of Classes	August 1, 2012	NCAA Division II Presidents Council [Management Council (Legislation Committee)].	(Dunbar)	Consent Package
8 (2-1)	NCAA Membership -- New Member Conference -- Minimum Number of Active Members for Active Status -- Size of Conferences	For Section A: August 1, 2013, for a conference applying for Division II conference membership on or after August 1, 2013. For Section B: August 1, 2017. For Section C: August 1, 2022.	NCAA Division II Presidents Council [Management Council (Membership Committee)].	O'Brien Michael	Roll-Call Vote
9 (2-2)	NCAA Membership and Executive Regulations -- Member Conference -- Privileges -- Conference Privileges and Automatic Qualification	For Section A: August 1, 2013, for a conference applying for Division II conference	NCAA Division II Presidents Council [Management Council (Membership Committee)].	Rankin Ruppert	Roll-Call Vote

SPEAKERS
2012 NCAA CONVENTION – DIVISION II BUSINESS SESSION

Official Notice No. (SPOPL No.)	Title	Effective Date	Presidents Council Position (Source)	Speaker(s) (Back-Up)	Notes
		membership on or after August 1, 2013. For Sections B and C: Immediate. For Section D: August 1, 2012.			
10 (2-3)	NCAA Membership -- Member Conference -- Annual Limit on Conference Membership -- Division Membership -- Division II Membership Process -- Provisional and Reclassifying Institutions -- Conference Membership	For Section A: Immediate. For Section B: August 1, 2011, for an institution entering the Division II membership process on or after September 1, 2012.	NCAA Division II Presidents Council [Management Council (Membership Committee)].	Moody Naumovich	Roll-Call Vote
11 (2-5)	Recruiting -- Contacts and Evaluations -- Permissible Number and Time Period for Contacts -- Unlimited Contacts	June 15, 2012; for any prospective student-athlete entering his or her junior year in high school June 15, 2012, and thereafter.	NCAA Division II Presidents Council [Management Council (Legislation Committee)].	Harrison O'Connell	Roll-Call Vote
12 (2-6)	Recruiting -- Contacts and Evaluations -- Contactable Prospective Student-Athletes -- High School Prospective Student-Athletes -- Permissible Number and Timing of Telephone Calls	June 15, 2012; for any prospective student-athlete entering his or her junior year in high school June 15, 2012, and thereafter.	NCAA Division II Presidents Council [Management Council (Legislation Committee)].	Haas Mosley	Roll-Call Vote

SPEAKERS
2012 NCAA CONVENTION – DIVISION II BUSINESS SESSION

Official Notice No. (SPOPL No.)	Title	Effective Date	Presidents Council Position (Source)	Speaker(s) (Back-Up)	Notes
13 (2-7)	Recruiting -- Recruiting Materials -- Printed Recruiting Materials, Electronic Media and Electronic Transmissions -- Permissible Number and Timing of Materials	June 15, 2012; for any prospective student-athlete entering his or her junior year in high school June 15, 2012, and thereafter.	NCAA Division II Presidents Council [Management Council (Legislation Committee)].	Gaudino Martin	Roll-Call Vote
14 (2-10)	Recruiting and Playing and Practice Seasons -- Mandatory Medical Examination -- Sickle Cell Solubility Test	August 1, 2012; for all student-athletes, including both new and continuing student-athletes.	NCAA Division II Presidents Council [Management Council (Committee on Competitive Safeguards and Medical Aspects of Sports)].	Burnim Stevens	Roll-Call Vote
15 (2-13)	Awards and Benefits and Playing and Practice Seasons -- Winter Break -- First Day of Winter Break when December 20 Falls on Friday, Saturday, Sunday or Monday	August 1, 2012	NCAA Division II Presidents Council [Management Council (Legislation Committee)].	Cevallos Boerigter	Roll-Call Vote
16 (2-16)	Division Membership -- Membership Requirements -- Philosophy Statement -- Personal Conduct of Division II Institutional Staff Members, Student-Athletes and Prospective Student-Athletes	August 1, 2012	NCAA Division II Presidents Council [Management Council (Academic Requirements Committee)].	McNealey Fortosis	Roll-Call Vote

DRAFT 2012 NCAA CONVENTION
CORE SCHEDULE OF EVENTS

Tuesday, January 10

1 to 6 p.m.	NCAA Scholarly Colloquium on College Sports **(Convention Center)**

Wednesday, January 11

8 a.m. to 2 p.m.	Division II Management Council Meeting **(JW Marriott—White River Ballroom H-I)**
8:30 to 11:30 a.m.	NCAA Scholarly Colloquium on College Sports **(Convention Center)**
10:15 to 11:45 a.m.	Association-wide Education Sessions **(Convention Center)** **Athletics and Student Affairs: Partnering for Student-Athlete Success**—Building partnerships between the athletics and student affairs communities to share resources and maximize the student-athlete experience. The emphasis will be placed on tapping into existing infrastructures to thread complementary areas of expertise and effectively address common issues across campus. **The New Era in NCAA Championships 89:ONE—** Learn how the transition process started, its objectives, details behind the new structure and how the unit will operate going forward. **Structuring and Staffing the Intercollegiate Athletics Department**—A panel of university presidents and directors of athletics will share best practices for staffing an athletics department during these turbulent economic times, including strategies for restructuring to achieve departmental goals. **Values-Driven Leadership in the 21st Century—**Panel participants will engage in dialogue around the roles and responsibilities of today's leaders in intercollegiate athletics.
Noon to 1:30 p.m.	Keynote Lunch **(Convention Center-500 Ballroom)**
1:30 to 5 p.m.	Trade Show **(Convention Center, Exhibit Hall A)**
1:45 to 4 p.m.	NCAA Scholarly Colloquium on College Sports **(Convention Center)**
1:45 to 2:45 p.m.	Association-wide Education Sessions **(Convention Center)** **Academic Success and Missed Class Time**—This inclusive panel will share best practices from across Divisions I, II and III. **NCAA Inclusion Summit … What's Next?—**This session offers attendees an opportunity to share in an engaging membership-perspective panel discussion on next steps following the NCAA Inclusion Summit, "Challenges, Champions and Collaborative Strategies" held in September 2011. **Scholarly Colloquium—Presidents, Chancellors and Athletics Directors Discuss Academic Reform—**This session will present the perspectives and experiences of presidents, chancellors and directors of athletics who have had direct experience with NCAA academic reform. The

panel includes members of the NCAA Division I Board of Directors during the time of adoption and initial implementation of academic reform. Also included are leaders who have specific experiences with individual institutions reflecting the realities of academic reform. [Note: This panel will continue until 3:30 p.m.]

Telling the Story of the Student-Athlete—Panelists from intercollegiate athletics and other communications industries will discuss their latest strategies and new ideas to drive messaging on this core issue to multiple audiences.

3 to 4 p.m.

Association-wide Education Sessions **(Convention Center)**

Compliance in the Contemporary Athletics Environment—Panelists from all three NCAA divisions will discuss a variety of compliance-related topics, including the role of compliance on campus and within the athletics department, and the development of effective compliance systems.

Inclusion of Transgender Student-Athletes—This session will provide an opportunity to explore the role of institutional leaders in supporting this inclusionary practice. Panelists will discuss ways to facilitate institutional understanding of the challenges and rewards in engaging athletics administrators, coaches, student-athletes and others in a campus culture that fosters equitable participation for all student-athletes.

Scholarly Colloquium—Presidents, Chancellors and Athletics Directors Discuss Academic Reform (continued) and Closing Remarks—The panel discussion concludes, followed by Scholarly Colloquium closing remarks.

Students First: Giving Student-Athletes the College Experience They Deserve—Join Dr. Emmert and panel members representing administrators and student-athletes for a discussion of best practices and success stories as well as the road ahead for the needed changes to intercollegiate athletics.

5 to 6:30 p.m.

Trade Show Reception **(Convention Center—Exhibit Hall A)**

Thursday, January 12

7:30 to 9 a.m.

Division II PC/MC/SAAC Breakfast **(JW Marriott—Grand Ballroom 9)**

9:15 to 11:45 a.m.

Division II Joint MC/PC Meeting **(JW Marriott—Grand Ballroom 8)**

9:30 to 11 a.m.

Association-wide Education Sessions **(Convention Center)**

Title IX: The Latest Developments and Trends—This session will educate attendees on Title IX law and recent developments, and recommend specific steps for preventive gender equity planning and action.

Education-Impacting Disabilities: Student-Specific Impact, Campus-Wide Solutions—This session will examine several myths associated with EID and, in doing so, will provide the audience with perspectives that will assist them in improving the understanding of EID on their campuses. Attendees will learn practical tools and strategies needed to work with and advocate for student-athletes with disabilities.

Enforcement Experience—Step into the shoes of the NCAA enforcement staff and a Committee on Infractions member as you learn more about infractions processes and considerations. The session will explore what triggers an investigation, strategies utilized by investigators and how the enforcement staff determines what allegations should be made.

11:15 a.m.-12:15 p.m.

Association-wide Education Sessions **(Convention Center)**

Addressing Violence: Cross-Campus Solutions—Violence is an unpredictable phenomenon that is at the forefront of college administrators' minds and media headlines. In this session, the issue will be deconstructed and examined from the general student and student-athlete perspective.

Budgeting to Success—This interactive panel discussion will examine strategies in budget planning, budget woes and best-practice solutions to budgeting in athletics programs.
Getting Our Attention: Non-Medical Use of ADHD Stimulants on College Campuses—This session presents an explanation of the problems and the trends, along with suggestions on policies that may help address the issue.

Noon to 2:30 p.m. Division II Presidents Council Meeting **(JW Marriott—Grand Ballroom 10)**

2:15-3:45 p.m. Association-wide Education Sessions **(Convention Center)**
Examining the NCAA Division II Student-Athlete Experience through the NCAA GOALS Study – This session will provide participants with a look at the results from the most recent iteration of the GOALS study, specifically as it relates to the Division II student-athlete experience. The session will help build an understanding of factors affecting college choice, academic and social experiences for Division II student-athletes, including recruitment, choice of majors, expectations and satisfaction. The session will also cover other important issues, such as ethics and ethical leadership, including Division II student-athletes' perception of how respectfully they are treated by their coaches and the overall values of their institutions. A panel, to include a campus president, a former Division II student-athlete and a faculty-athletics representative will share their different perspectives on the richness of the overall Division II student-athlete experience.
The FAR in the Enforcement Process: Contributing to Institutional Control—It is a scenario that no one wants played out on their campus -- a breach of NCAA regulations that requires an investigation and response from an institution. The role the faculty athletics representative will play in that process is determined by each institution, but any FAR should be, at a minimum, conversant in the rules, "in the loop" on any apparent breaches and aware of the campus response to the problems. On many campuses, the FAR will play a pivotal role. Experienced FARs, NCAA Enforcement staff, and other institutional officials will discuss the roles a FAR may play, the advantages to involvement and the impact of infractions cases on all involved.
Social Media: Building and Engaging an Online Community—Join this panel to learn about the NCAA national office's approach to social media. In addition, we will discuss membership best practices, ideas for student-athlete integration and a good healthy brainstorm in this interactive, all-division session. Catch up before Convention by following www.ncaa.org/socialmedia.

4 to 5:30 p.m. Opening Business Session **(JW Marriott—Grand Ballroom 1-5)**

5:30 to 7 p.m. Delegates Reception **(JW Marriott—Grand Ballroom 6-10)**

6:30 to 7:30 p.m. Division II FAR and Presidents/Chancellors Reception **(JW Marriott—White River Ballroom G-H)**

Friday, January 13

8:30 to 9:30 a.m. Education Session for all Division II Delegates **(JW Marriott—Grand Ballroom 5)**
Title IX and Gender Equity – Celebrating the 40th anniversary of Title IX. Janet Judge will open the session by providing participants with an update on the most recent case law and issues to track on related to Title IX and Gender Equity. In addition, a panel has been assembled with the staff of a Division II member institution recently subject to a Title IX investigation by the Office of Civil Rights (OCR) - to include the university president, athletics director and Title IX coordinator. Each member of the panel will be able to share different perspectives on the process and outcomes, including best practices to prepare for an OCR visit and lessons learned from the investigation.

9:45 to 10:45 a.m. General Session for Division II Delegates Hosted by the Division II Management Council *(keynote speaker)* **(JW Marriott—Grand Ballroom 5)**

During this session, the chair of the Division II Management Council will provide the membership with an update on key Division II initiatives. The session will also feature a former Division II student-athlete as the keynote speaker.

11 a.m. to Noon

Breakout Education Sessions for Division II Athletics Administrators, Conference Personnel; Faculty and Student-Athletes *(three one-hour sessions running concurrently)* **(JW Marriott--Grand Ballroom 3-4, 5, 7-8)**

Making the Most of the NCAA Division II Financial Dashboard Indicators Tool. During this "hands-on" working session, participants will learn how to best use the Division II financial dashboard indicators tool. The session will feature experts who will provide participants with the practical aspects of the tool (how to compare institutions, how to create reports, etc.) while allowing computer access for attendees to work, practice with and experience the different features available.

Violence Prevention/By-Stander Prevention. This session will focus on exploring current issues with violent behavior and the impact on our athletics programs, including student-athletes. Participants will be able to discuss the issue, learn best practices, as well as additional educational opportunities centered on the topic of violence prevention. Join us in an interactive discussion centered on the best way to protect and preserve the well-being of our student-athletes.

CoSIDA and Athletics Trainers Association. This session is intended to provide the membership at large (directors of athletics, conference commissioners, senior woman administrators, faculty athletics representatives, compliance administrators) with an overview and update on the work two important collegiate athletics organizations: Representatives from the College Sports Information Directors of America (CoSIDA) will talk about the evolution of the organization as strategic communicators for college athletics. The session will also feature an overview and most recent information from the Athletics Trainers Association. Join us and learn more about the great work being done by our athletic trainers and sports information directors.

10 a.m. to 1 p.m. — Division II Chancellors and Presidents Meeting and Luncheon **(JW Marriott—Grand Ballroom 9-10)**

1 p.m. to 5 p.m. — Division II Conference Meetings **(Locations TBD—Please check schedule)**

5 to 6 p.m. — Division II Chancellors and Presidents Reception *(Hosted by Parker Associates)* **(JW Marriott—Grand Ballroom 8)**

6 to 8 p.m. — Honors Celebration **(Downtown Marriott—Marriott Ballroom)**

Saturday, January 14

8 a.m. to 1 p.m. — Division II Business Session **(JW Marriott—Grand Ballroom 1-5)**

1:30 to 4 p.m. *(or 30 minutes following the conclusion of the DII Business Session)* — Division II Management Council Post Convention Meeting **(JW Marriott—Grand Ballroom 7)**

SUMMARY OF OCTOBER 2011 QUARTERLY MEETINGS

The National Collegiate Athletic Association

Division II Management Council **October 17-18, 2011** **Indianapolis, IN**	**Division II Presidents Council** **October 26-27, 2011** **Indianapolis, IN**
ATTENDEES	ATTENDEES
Bob Boerigter, Mid-America Intercollegiate Athletics Association Clint Bryant, Augusta State University Brenda Cates, Mount Olive College Rick Cole Jr., Dowling College *(chair)* Kris Dunbar, Lake Superior State College Bob Fortosis, Eckerd College Barbara Hannum, Hawaii Pacific University Dan Kenney, University of North Carolina Pembroke Timothy Ladd, Palm Beach Atlantic University Leonza Loftin, Fayetteville State University Ann Martin, Regis University Wendy Taylor May, University of California, San Diego Sandy Michael, Holy Family University Janet Montgomery, University of West Alabama Jared Mosley, Abilene Christian University Jim Naumovich, Great Lakes Valley Conference Fran Nee, Indiana University of Pennsylvania Steve Poston, Wingate University Will Prewitt, Great American Conference Butch Raymond, Northern Sun Intercollegiate Conference Julie Ruppert, Northeast-10 Conference Bren Stevens, University of Charleston *(vice chair)* Kathy Turner, Oklahoma Panhandle State University Willie Washington, Benedict College Brent Wren, University of Alabama in Huntsville	Judith Bense, University of West Florida Drew Bogner, Molloy College *(chair)* Tom Haas, Grand Valley State University Dianne Harrison, California State University, Monterey Bay Carolyn Mahoney, Lincoln University (Missouri) Ernest McNealey, Stillman College Nancy Moody, Tusculum College Judith Ramaley, Winona State University David Rankin, Southern Arkansas University Michael Scales, Nyack College <u>Via Teleconference</u> James Gaudino, Central Washington University Pat O'Brien, West Texas A&M University *(vice-chair)*

ABSENTEES	ABSENTEES
Erin O'Connell, Seattle Pacific University	Mickey Burnim, Bowie State University Javier Cevallos, Kutztown University of Pennsylvania

OTHER PARTICIPANTS	OTHER PARTICIPANTS
Scott Bearby, NCAA Amanda Conklin, NCAA Mark Emmert, NCAA Jennifer Fraser, NCAA Maritza Jones, Division II Consultant David Klossner, NCAA Nick Marlin, NCAA Eligibility Center Intern Binh Nguyen, NCAA Roberta Page, NCAA David Pickle, NCAA Mike Racy, NCAA Ronnie Ramos, NCAA Ruth Reinhardt, NCAA *(recording secretary)* Amy Reis, NCAA Stephanie Smith, NCAA Terri Steeb-Gronau, NCAA Gregg Summers, NCAA Wendy Walters, NCAA Mary Wilfert, NCAA	Nicole Bracken, NCAA Rick Cole, Dowling College Bernard Franklin, NCAA Jennifer Fraser, NCAA Carmen Leeds, Pathway Program Binh Nguyen, NCAA Delise O'Meally, NCAA David Pickle, NCAA Mike Racy, NCAA Ruth Reinhardt, NCAA *(recording secretary)* Stephanie Smith, NCAA Terri Steeb-Gronau, NCAA Harry Stinson, Pathway Program Gregg Summers, NCAA

[Note: This summary reflects only actions (formal votes or "sense of meeting") in accordance with the established policy governing minutes of all NCAA entities. The only discussion included is that ordered by the chair or a member of the group.]

1. WELCOME AND ANNOUNCEMENTS.

Management Council. The meeting was called to order at 8:03 a.m. by the chair, Rick Cole. The chair welcomed those in attendance, particularly the two new Council members—Timothy Ladd, Palm Beach Atlantic University, and Will Prewitt, Great American Conference. He noted the absence of Erin O'Connell.

The chair also noted the three Woman of the Year finalists from Division II—Victoria Hansen, West Liberty University (West Virginia Intercollegiate Athletic Conference);

Hewenfei Elwin Li, Brigham Young University, Hawaii (Pacific West Conference); and Kelsey Ward, Drury University (Great Lakes Valley Conference).

The chair reviewed the schedule for the two-day meeting and reminded the Council of the upcoming 2012 Convention and the deadlines for registration.

Presidents Council. The Presidents Council met jointly with the Division III Presidents Council Wednesday evening, October 26, for a presentation from the NCAA enforcement staff on *The Enforcement Experience.*

The Council reconvened Thursday morning, October 27, at 8:45 a.m. Drew Bogner, chair, welcomed those in attendance, noting that Mickey Burnim and Javier Cevallos were both absent from the meeting and that Jim Gaudino and Pat O'Brien were participating via teleconference.

The chair welcomed the two new members of the Council, Judith Bense and Mike Scales. He also recognized the two Pathway participants who were in attendance, Carmen Leeds, Emporia State University, and Harry Stinson, Kentucky State University. He noted that Albert Walker, former president of Bluefield State University, had resigned from the Council, effective immediately, and had taken a new position at Harris-Stowe State University in St. Louis, Missouri.

2. REVIEW OF PREVIOUS MINUTES.

a. Management Council Meeting July 25-26, 2011, and Presidents Council Meeting August 11, 2011.

Management Council. The Management Council approved the meeting summary from the July 25-26 meeting, as presented.

Presidents Council. The Presidents Council approved the meeting summary from the August 11 meeting, as presented.

b. Executive Committee Meeting August 11, 2011.

Management Council. The Management Council reviewed the minutes from the August 11 Executive Committee meeting. No formal action was necessary.

Presidents Council. The Presidents Council reviewed the minutes from the August 11 Executive Committee meeting. No formal action was necessary.

c. Administrative Committee.

Management Council. The Management Council approved the minutes from the August 31 and October 5 teleconferences, as presented.

Presidents Council. The Presidents Council approved the minutes from the August 31 and October 5 teleconferences, as presented.

3. DIVISION II PRIORITIES.

a. 2011 Division II Priorities with Accomplishments.

Management Council. The Management Council was updated on the 2011 priorities and accomplishments. No formal action was necessary.

Presidents Council. The Presidents Council reviewed the 2011 priorities with accomplishments. The Council requested that its appreciation to the NCAA staff and to Pat O'Brien, the chair of the Planning and Finance Committee, on the work of the Long-Range Projections Task Force be documented in the official record of the meeting. Additionally, the Council noted its appreciation to Phil Gerbino for his leadership regarding Division II strategic membership growth issues. It was voiced that these two Division II accomplishments will provide a legacy for the division for years to come.

b. 2012 Division II Priorities.

Management Council. The Management Council reviewed the Division II priorities for 2012 and endorsed the priorities, as presented.

Presidents Council. The Presidents Council endorsed the 2012 priorities, as presented.

4. 2012-15 DIVISION II STRATEGIC PLAN.

Management Council. The Management Council was updated on the 2012-15 Division II strategic plan, as well as the Division II Score Cards Website, noting that the wording contained in the Division II vision statement had been updated. The strategic plan goals remain the same with updates on priorities and action steps. The Council endorsed the 2012-15 strategic plan, as presented.

Presidents Council. The Presidents Council reviewed the 2012-15 Division II strategic plan. The Council asked staff to amend verbiage on the vision statement (to denote that

Division II is part of a greater whole/to reflect that Division II's vision is reflective of the mission of the NCAA) and one of the action steps and approved the 2012-15 strategic plan as amended.

5. NCAA CONVENTION AND LEGISLATION.

a. Proposed Legislation for the 2012 NCAA Convention.

Management Council. The Management Council received the 2012 Division II Second Publication of Proposed Legislation for informational purposes. No formal action was taken.

The Council engaged in a discussion on the 'ease of burden' legislative package being presented to the membership at the 2012 Convention. The Council provided additional talking points and rationale for the proposals, which will be voted on during the 2012 Division II business session.

Presidents Council. The Presidents Council received the 2012 Division II Second Publication of Proposed Legislation, also for informational purposes. No formal action was taken.

b. Proposed Grouping of Legislative Proposals and Roll Call Votes.

Management Council. The Management Council agreed to recommend that the Presidents Council approve the proposed grouping of legislative proposals and the designated roll-call votes for the purpose of production of the 2012 Convention Official notice and the order of business for the Division II business session at the 2012 Convention. As recommended, the consent package will contain seven proposals: Proposal No. 1 (SPOPL 2-9); No. 2 (SPOPL 2-4); No. 3 (SPOPL 2-11); No. 4 (SPOPL 2-12); No. 5 (SPOPL 2-8); No. 6 (SPOPL 2-14); and No 7 (SPOPL 2-15). Similar to the past several years, the proposals this year will be divided into different categories, to include the consent package and the Presidents Council—Strategic Membership Growth and Ease of Burden packages, as well as those proposals dealing with recruiting, awards and benefits and division membership.

Presidents Council. The Presidents Council approved the proposed grouping and the designated roll-call votes, as recommended by the Management Council.

c. Suggested Speakers for 2012 NCAA Convention Legislation.

Management Council. The Management Council reviewed the speakers' chart for the Division II business session at the 2012 Convention. The Council was informed of the duties that go along with being a designated or back-up speaker and was asked to advise staff of any changes individuals would like to make. No formal action was taken.

Presidents Council. The Presidents Council reviewed the speakers chart. No action was taken.

d. Noncontroversial legislation per Constitution 5.3.1.1.2.

Management Council. The Management Council approved in legislative format those proposals that had previously been approved in concept.

[Note that per the recommendation of the Membership Committee, the Council agreed to remove its support of NC 2012-17 [See Item No. 6-b-(5)-(b) in this report. The item was moved from the package of proposals prior to the vote.]

Presidents Council. No action was necessary.

e. Incorporation of Interpretations.

Management Council. The Management Council reviewed the legislative form of the incorporations recommended for inclusion in the NCAA Division II Manual, previously approved in concept by the Council.

The Management Council agreed to send Incorporation 2012-7 (Recruiting—Tryouts—Permissible Activities—Recreational Activities During Official or Unofficial Visit) back to the Legislation Committee for further review. The remainder of the incorporations were approved as presented.

Note that the Management Council was advised that even though Incorporation 2012-7 was sent back to the Legislation Committee for further review, the interpretation will stand as written until such time that the committee takes additional action.

Presidents Council. No action was necessary.

f. Administrative Regulations.

Management Council. The Management Council approved the administrative regulations in legislative format, as recommended.

Presidents Council. The Presidents Council approved the administrative regulations in legislative format, as recommended.

6. COMMITTEE RECOMMENDATIONS AFFECTING DIVISION II.

a. Association-wide committees.

(1) Committee on Women's Athletics.

Management Council. The Management Council received the report from the Committee on Women's Athletics June meeting, as well as a verbal update from the October meeting. The Council was advised that there were a total of 471 Woman of the Year nominations across the Association and was encouraged to get Division II more involved in the nominations process. A written report from the October meeting will be forthcoming in January 2012. No action was taken.

Presidents Council. No action was necessary.

(2) Committee on Sportsmanship and Ethical Conduct.

Management Council. The Management Council reviewed the report from the Committee on Sportsmanship and Ethical Conduct's summer meeting. No formal action was taken.

Presidents Council. No action was necessary.

(3) Committee on Competitive Safeguards and Medical Aspects of Sports.

(a) Bylaw 14.1.1.4, 18.4.1. 5 and 31.2.3 (Postseason Events and Executive Regulations—Penalty for Manipulation of Drug Test Sample).

Management Council. The Management Council agreed to sponsor noncontroversial legislation to add an additional year's penalty to any case of clearly observed manipulation of a drug-test sample, effective August 2013.

[Note that the effective date for this noncontroversial legislation may change, as it will be dependent upon when the Division I Legislative Council and the Division III Management Council move it through their legislative processes.]

Presidents Council. No action was necessary.

(b) Drug Use in Division II. See Item 7-a for further information on the issue of drug use in Division II.

(4) Olympic Sports Liaison Committee.

Management Council. The Management Council reviewed the committee's report, noting that the NCAA senior vice president for championships/NCAA senior woman administrator had been assigned, along with Rick Adams from the USOC, the responsibility for creating collaborative strategies to prioritize and sustain Olympic sports within the collegiate structure. No formal action was taken.

Presidents Council. No action was necessary.

(5) Minority Opportunities and Interests Committee.

Management Council. The Management Council liaison to the Minority Opportunities and Interests Committee gave a verbal update on the recent meeting. A written report will be presented at the January 2012 meeting. No formal action was taken.

Presidents Council. No action was necessary.

b. Division II committees.

(1) Academic Requirements Committee.

(a) Report.

(i) Bylaw 14.1.8.1.6—Requiement for Practice or Competition—Extension Courses.

Management Council. The Management Council agreed to recommend that the Presidents Council sponsor legislation for the 2013 NCAA Convention to amend Bylaw 14.1.8.1.6 (extension courses) to specify that enrollment in a nontraditional course or credit (i.e., course or credit that is not earned in a typical face-to-face classroom environment with regular contact hours between the instructor and the student, including Internet/virtual courses, distance learning, extension, correspondence or independent study) offered by the certifying institution may be used to satisfy

the full-time enrollment requirement for competition, provided the following conditions are met:

(a) The course is available to any student at the certifying institution;

(b) The institution considers enrollment in the course as regular course enrollment for all students;

(c) Enrollment in the course occurs within the institution's regular enrollment periods (preregistration or drop-add period) in accordance with the institution's academic calendar and applicable policies and procedures; and

(d) The course is conducted during the institution's regular academic schedule (term time) in accordance with the institution's academic calendar and applicable policies and procedures.

Presidents Council. The Presidents Council agreed to sponsor the legislation, effective August 1, 2013. Additionally, the Council requested that the rationale statement provide additional clarity surrounding the statement of an "institution's regular academic schedule (term time)."

(ii) Bylaw 14.4.3.3.4—Correspondence, Extension and Distance Learning Courses from Another Institution.

Management Council. The Management Council agreed to recommend that the Presidents Council sponsor legislation for the 2013 Convention to amend Bylaw 14.4.3.3.4 (correspondence, extension and distance learning courses from another institution) to specify that enrollment in a nontraditional course or credit (i.e., course or credit that is not earned in a typical face-to-face classroom environment with regular contact hours between the instructor and the student, including Internet/virtual courses, distance learning, extension, correspondence or independent study) completed at an institution other than the certifying institution may be used to meet credit-hour requirements and percentage-of-degree requirements, provided the following conditions are met:

(a) The course is available to any student at the certifying institution;

(b) The institution considers enrollment in the course as regular course enrollment for all students; and

(c) Enrollment in the course occurs within the institution's regular enrollment periods (preregistration or drop-add period) in accordance with the institution's academic calendar and applicable policies and procedures.

Presidents Council. The Presidents Council agreed to sponsor the legislation, effective August 1, 2013.

(iii) Bylaw 13.9—Letter-of-Intent Programs, Financial Aid Agreements—Six-Semester Transcript Requirement Prior to the Prospective Student-Athlete Signing.

Management Council. The Management Council agreed to recommend that the Presidents Council sponsor legislation for the 2013 Convention to amend Bylaw 13.9 (letter-of-intent programs, financial aid agreements) to specify that a prospective student-athlete shall submit all official transcripts, representing the first six semesters of high school, to the NCAA Eligibility Center prior to a prospective student-athlete signing a National Letter of Intent (NLI) or an institution's written offer of financial aid. Violations would be considered de minimis and not affect a prospective student-athlete's eligibility. Further, prospective student-athletes from foreign countries and home schooled prospective student-athletes would be excluded from the requirement.

Presidents Council. The Presidents Council agreed to sponsor the legislation, effective August 1, 2013.

(iv) Bylaws 14.1.8.1.8.2—Practice or Competition—Nontraditional Academic Calendars or Cooperative-Educational Programs and 14.4.3.3.11—Cooperative-Education and Study-Abroad Programs.

Management Council. The Management Council agreed to adopt noncontroversial legislation to expand the references to cooperative-educational programs to include cooperative-educational work experiences (e.g., co-op, internship, practicum, student teaching).

Presidents Council. No action was necessary.

(b) Division II Academic Success Rate Data.

Management Council. The Management Council viewed a presentation on the Division II Academic Success Rate, noting that the press release for the data was scheduled for October 25.

The national four-year ASR average increased one percentage point to 72 percent overall, while the entering class of 2004 remained steady at 73 percent.

This is the sixth year the NCAA has released the ASR. The NCAA developed the Division II ASR at the request of college and university presidents who believed the federal graduation rate was flawed. Division II's ASR data is similar to the Division I Graduation Success Rate as it takes transfer students into account. However, given the partial-scholarship financial aid model of Division II, the ASR also includes student-athletes not on athletically related financial aid. The result is that the ASR captures more than 36,000 nonscholarship student-athletes.

Even when using the less-inclusive federal rate, Division II student-athletes perform significantly better than the general student body. The federal rate for Division II student-athletes in the 2004 entering class dropped one percentage point to 55 percent, while the general student body increased to 49 percent. This is still a difference of six percent.

No formal action was taken.

Presidents Council. No action was necessary.

(2) Championships Committee.

(a) Report.

(i) Bylaw 31.3.4.8—Football—Grace Period for Earned Access.

Management Council. The Management Council agreed to recommend that the Presidents Council adopt an administrative legislative change to specify that a two-year grace period be applied for earned access for those conferences that sponsor the sport of football and fall below six full-time football playing members, provided the conference maintains at least five active members, effective immediately.

Presidents Council. The Presidents Council agreed to adopt the administrative regulation.

(ii) Sports Committee Appointments.

Management Council. The Management Council ratified the following sports and sports rules committee appointments, effective immediately.

- Baseball. Kenny Leonesio, head baseball coach at California State University, Stanislaus, to replace Jeremiah Robbins, head baseball coach from Western Oregon University.

- Men's Soccer. Hugh Seyfarth, head soccer coach at Florida Southern College, to replace Francis Reidy, athletics director at Saint Leo University.

- Softball. Keri Becker, senior woman administrator at Grand Valley State University, to replace Lisa Sweany, former senior associate athletics director of Grand Valley State University.

- Wrestling. Dax Charles, head wrestling coach at Colorado State University-Pueblo, to replace Marc Bauer, head wrestling coach at the University of Nebraska at Kearney.

- Men's Lacrosse Rules. John Jez, head men's lacrosse coach at C.W. Post Campus/Long Island University, to replace Brad Jorgensen, head coach at Saint Leo University.

- Women's Lacrosse Rules. Alicia Groveston, head women's lacrosse coach at Grand Valley State University, to replace Julie Redman, formerly a head coach from Converse College.

Presidents Council. No action was necessary.

(iii) Bylaws 17.4.2 an d 17.4.3—Women's Bowling—Preseason Practice and First Date of Competition—October 1.

Management Council. The Management Council agreed to recommend that the Presidents Council sponsor legislation for the 2013 NCAA Convention that specifies that an institution shall not commence practice sessions or engage in its first date of competition with outside competition prior to October 1.

Presidents Council. The Presidents Council agreed to sponsor the legislation, effective August 1, 2013.

(iv) Bylaw 31.3.4.8—Championships—Football—Earned Access—Conference Sponsorship Requirements.

Management Council. The Management Council agreed to adopt a modification of wording to specify that six active member institutions of the conference are required to sponsor the sport for a conference to gain earned access opportunities specific to the sport of football, effective immediately.

Presidents Council. No action was necessary.

(v) Football—Officials' Evaluators.

Management Council. The Management Council approved Division II football's use of independent neutral evaluators in evaluating football officials during all rounds of the Division II championship, effective for the 2011 championship.

[Note that this budgetary item will be forwarded to the Division II Planning and Finance Committee for final approval.]

Presidents Council. No action was necessary.

(vi) Women's Rowing—Awards.

Management Council. The Management Council approved that individual boat awards be given to the second-place finishers of both the Eight boat event and the Four boat event, resulting in 14 extra individual awards, effective for the 2012 championship.

[Note that this budgetary item will be forwarded to the Division II Planning and Finance Committee for final approval.]

Presidents Council. No action was necessary.

(vii) Men's and Women's Swimming and Diving—Field Size Cap Limit Adjustment—Male Swimmers.

Management Council. The Management Council approved that, effective with the 2012 Division II Men's and Women's Swimming and Diving Championships, the current field size limit for invited male swimmers be increased to 15 participants (from 142 to 157), which would result in an overall championships field size from 365 to 380 (male and female).

[Note that this budgetary item will be forwarded to the Division II Planning and Finance Committee for final approval.]

Presidents Council. No action was necessary.

(viii) Men's and Women's Tennis—Officials' Fees.

Management Council. The Management Council approved that the tennis officials' budget be increased from $5,100 to $6,500, beginning with the 2012 Division II Men's and Women's Tennis Championships.

[Note that this budgetary item will be forwarded to the Division II Planning and Finance Committee for final approval.]

Presidents Council. No action was necessary.

(ix) Men's and Women's Tennis—Host Allowance.

Management Council The Management Council approved that, in the event a regional competition is forced indoors due to inclement weather as stated in the NCAA and ITA rule books, the host institution shall be reimbursed $150 per affected dual match to help offset these additional expenses, effective starting with the 2012 championship.

[Note that this budgetary item will be forwarded to the Division II Planning and Finance Committee for final approval.]

Presidents Council. No action was necessary.

(x) Playing Rules Oversight Panel (PROP).

Management Council. The Management Council noted that a Championships Committee member will be representing that committee on PROP. Current changes related to facilities, specifically football, include padding shall be required on wood, cement or brick backstops by the 2016 season, with a strong recommendation that fences constructed of wood, cement or brick be padded. PROP also approved an experimental rule to allow the use of instant replay during the 2012 Men's College World Series and will await feedback related to its use. No action was necessary.

Presidents Council. No action was necessary.

(xi) Women's Volleyball. The Management Council was updated on the committee's affirmation of its decision to amend the championship date formula for women's volleyball.

The committee shared the following information, which was compiled from the survey results, with the Council:

- 56.1 percent of all surveyors strongly agree or agree with the recommendation and 32.8 percent disagree or strongly disagree.
- 93.3 percent of respondents would not refrain from sending their teams to regional competition if the recommendation was approved.
- The majority of the supporters of the date formula change emphasized that the additional week would help decrease in-week travel, which should reduce missed class time for student-athletes and help with travel schedules.
- It is also noted that the date formula change would allow conferences to schedule conference tournaments that are currently unable to conduct conference championships without increasing time away from campus for those student-athletes.
- Supporters of the recommendation note that the extension would give institutions more opportunities to schedule in-region/out-of-conference matches.
- Many of the concerns of those who disagree with the recommendation were based on the scheduling conflicts for facilities and staff. While the Championship Committee understands the scheduling concerns, the committee reviewed the recommendation based on what is in the best interest for the sport of volleyball.

Other points to note concerning the championship date formula follow:

- This change will be effective starting with the 2012 championship.

- The format of the tournament will also change so that there will be no competition on Thanksgiving weekend. Selections will take place Sunday prior to Thanksgiving, and regional competition will take place Thursday through Saturday or Friday through Sunday the week after Thanksgiving. The finals will take place the week after regional competition, Thursday through Saturday.

- At the June Championships Committee meeting, a recommendation was approved to move to a predetermined site for the finals of the championship beginning with the 2012 championship, therefore alleviating the concern for the shortened time between regional competition and finals.

- The maximum number of dates of competition was not changed (i.e., 26 dates of competition). The permissible start date for practice and competition remains the same.

- The additional week at the end of the regular season will help to accommodate institutional and conference schedules. The additional week would give institutions and conferences more flexibility when scheduling. It has been noted that for the last several years, many conferences, especially those with a large number of schools or those that have a wide geographical composition, have difficulty scheduling all of the necessary conference matches without increasing mid-week travel. By adding an additional week, institutions can schedule at least two conference matches on the additional weekend of competition. In addition, institutions that are not currently playing as many conference matches as they would like would be able to schedule competition on the additional weekend, which encourages more in-region/nonconference play.

No action was taken by the Council.

Presidents Council. The Council reviewed the information. No action was necessary.

(xii) Candidacy/Provisional/Reclassifying Selection Criteria Chart.

Management Council. The Council reviewed an addition to the selection criteria chart, as follows:

Institutions Leaving Division I and Entering Division II. Once an institution has been accepted by the NCAA Division II Membership Committee to reclassify its entire athletics program from Division I to Division II, these institutions will be treated in the selection process using the following criteria:

Selection Criteria	
Min # of D II contests for selection	Count as Division II
Overall won/lost	Count
Strength of schedule	Count as Division II
In-region strength of schedule	Count as Division II
Division II won/lost	Count as Division II
In-region won/lost	Count as Division II

Also, this chart is accessible via www.ncaa.org on the Division II page. No action was taken by the Council.

Presidents Council. No action was necessary.

(xiii) Site Representatives, On-Site Administrators and Code of Conduct.

Management Council. The Council noted that for on-site representatives, the committee wants NCAA staff to begin developing training consistent by sport and indicate the roles and responsibilities of the individuals who are assigned this role at championship sites. NCAA staff will provide further follow-up during the February meeting for the Division II Championships Committee to review.

The Championships Committee discussed the application of similar expectations across all Division II championships for on-site administrators. The Championships Committee approved that, effective in the 2012-13 academic year, all team sports require that a designated individual be identified from each institution participating in the

championship and that it may be any individual from that school with no on-site responsibilities. If no one is sent or identified, the site coordinator is to notify the NCAA championship point persons and Division II Championships Committee liaisons to administer a fine of $500, with a private letter of reprimand to be sent to the conference commissioners, university president/chancellor, university athletics director, senior woman administrator, sports information director and the compliance director. The role of the on-site administrator is to be present at the competition site attend all events that are mandated for team (e.g., travel from institution to championship site, conference calls, pre-administrator meetings, practices, competition and community engagement, where applicable). The Championships Committee also approved that the Championships Committee staff liaisons administer the fine and letter of reprimand to the institution. The Championships Committee will share this new protocol with the Division II Athletics Directors Association (ADA) and the Division II Conference Commissioners Association (CCA) for communication of the new policy.

The Division II Championships Committee also approved the same parameters on policy for the Division II code of conduct forms, if not completed prior to a championship. Effective during the 2012-13 academic year, any institution who fails to submit an accurate and complete Division II Code of Conduct form will be issued a fine of $500, with a private letter of reprimand to be sent to the conference commissioners, university president, university athletics director, senior woman administrator, sports information director and the compliance director. The Championships Committee noted that further ease of completing the form should be examined and asked NCAA staff to conduct an analysis of a video with online form submission. The staff will provide the analysis of the video format to the Championships Committee at its 2012 February meeting.
No action was taken by the Council.

Presidents Council. No action was necessary.

(xiv) Review of In-Region/Nonconference Competition.

Management Council. The Management Council noted the Championships Committee's charge to review selection criteria to determine methods that would encourage schools to schedule in-region, nonconference competition and to discourage school from scheduling contests that will not aid the sports committees in the selection of teams for the national championships. The committee is looking at policy changes, an incentive plan and/or a penalty structure to encourage cross competition among conferences. The Championships Committee garnered feedback from the sport committee chairs during the joint meeting and decided to develop a subcommittee to further contact individual sport committees, the Division II Athletics Directors Association and Division II Conference Commissioners Association. The subcommittee will work to gather feedback and develop a white paper on the topic. A report will be provided during upcoming Championships Committee teleconferences, with continued action on the topic to occur at the 2012 February Championships Committee meeting. No action was taken by the Council.

Presidents Council. No action was necessary.

(xv) NCAA Locker Room Program.

Management Council. The Management Council noted that the championships and alliances staff is further expanding the current NCAA Locker Room Program at NCAA championships and will provide a championship t-shirt and hat to each team sport travel party member, effective during the 2011-12 academic year. Historically, the only Division II championships to participate in the program were men's and women's basketball, football and men's lacrosse.

Presidents Council. No action was necessary.

(b) 2012 Spring Festival.

Management Council. The Management Council received an update on the 2012 Spring Festival, to be conducted in Louisville, Kentucky, May 15-19, 2012, and will include the sports of men's and women's golf, women's lacrosse, softball and men's and women's tennis. No formal action was taken.

Presidents Council. No action was necessary.

(3) Committee on Infractions.

Management Council. The Management Council approved the following Bylaw 32 policies and procedures revisions, effective immediately:

(a) Bylaw 32.3.8—Enforcement Procedures—Investigative Procedures—Limited Immunity—Athletics Personnel and Student-Athlete. To specify that the Committee on Infractions, at the request of the enforcement staff, may grant limited immunity to at-risk individuals, even for information related to those individuals' involvement in violations already known by the staff.

32.3.8.1 Athletics Personnel. At the request of the enforcement staff, the Committee on Infractions may grant limited immunity to an institutional employee with responsibilities related to athletics based on information that the employee reports when such an employee otherwise would be subject to disciplinary action as described in Bylaws 19.5.1-(i) and 19.5.2-(k). Such immunity shall not apply to the employee's involvement in violations of NCAA legislation not reported or to future involvement in violations of NCAA legislation by employee or to any action taken by an institution. ~~*In any case, such immunity shall not be granted unless the employee provides information not otherwise available to the enforcement staff.*~~ *(Revised 10/12/94, 4/24/03, 4/28/11)*

32.3.8.2 Student-Athlete **or Prospective Student-Athlete**. At the request of the enforcement staff, the Committee on Infractions may grant limited immunity to a student-athlete or prospective student-athlete when such individual otherwise might be declared ineligible for intercollegiate competition based on information reported to the enforcement staff by the individual or a third party associated with the individual. Such immunity shall not apply to the individual's involvement in violations of NCAA legislation by the individual or to any action taken by an institution. ~~*In any case,*~~

~~*such immunity shall not be granted unless the relevant information would not otherwise be available to the enforcement staff.*~~ *(Adopted 4/28/11)*

(b) Bylaw 32.5.1—Enforcement Procedures—Notice of Inquiry—Notice to Institution. To revise Bylaw 32.5, as follows:

32.5.1 Notice to Institution. **Prior to the enforcement staff coming onto an institution's campus to conduct an inquiry, the enforcement staff shall notify the institution's president or chancellor of the inquiry, either verbally or in writing. This notice shall toll the statute of limitations pursuant to Bylaw 32.6.3. The institution shall be informed of its obligation to cooperate pursuant to Bylaw 32.1.4 and of the confidential nature of the inquiry pursuant to Bylaw 32.1.1.** ~~*If the enforcement staff has developed reasonably reliable information indicating that an institution has been in violation of NCAA legislation that requires further investigation, the enforcement staff shall provide a notice of inquiry in writing to the chancellor or president unless the institution and enforcement staff have agreed to pursue the summary disposition process as set forth in NCAA Bylaw 32.7. The notice of inquiry shall advise the chancellor or president that the enforcement staff will engage in an investigation, that the investigation will be conducted under the direction of the vice president for enforcement services and that members of the enforcement staff if requested, shall meet in person with the chancellor or president to discuss the nature and details of the investigation, and the type of charges that appear to be involved.*~~ **The institution shall be notified** ~~*The notice of inquiry shall state*~~ that if the **inquiry** ~~*investigation*~~ develops significant information of a possible major violation, a notice of allegations will be produced in accordance with the provisions of Bylaw 32.6, or, in the alternative, the institution will be notified that the matter has been concluded. ~~*To the extent possible, the notice of inquiry also shall contain the following information:*~~ *(Adopted: 4/24/03, Revised: 3/8/06, 4/17/07)*

~~*(a) The involved sport;*~~
~~*(b) The approximate time period during which the alleged violations occurred;*~~
~~*(c) The identity of involved individuals;*~~
~~*(d) An approximate time frame for the investigation;*~~
~~*(e) A statement indicating that the institution and involved individuals may be represented by legal counsel at all stages of the*~~

~~*proceedings;*~~
~~*(f) A statement requesting that the individuals associated with the institution not discuss the case prior to interviews by the enforcement staff and institution except for reasonable campus communications not intended to impede the investigation of the allegations and except for consultation with legal counsel;*~~
~~*(g) A statement indicating that other facts may be developed during the course of the investigation that may relate to additional violations; and*~~
~~*(h) A statement regarding the obligation of the institution to cooperate in the case.*~~

(c) Bylaw 32.5.1.1—Enforcement Procedures—Notice of Inquiry—Notice to Institution—Status Notification within Six Months. To revise Bylaw 32.5.1.1, as follows:

32.5.1.1 Status Notification within Six Months. The enforcement staff shall inform the involved institution of the general status of the inquiry within six months of the date after the chancellor or president receives the notice of inquiry from the enforcement staff**. If the investigation is continued, additional status reports shall be provided to the institution at least every six months thereafter, until the matter is concluded.** *(Revised: 1/12/04, 10/3/05)*

(d) Bylaw 32.5.1—Enforcement Procedures—Notice of Inquiry—Review After One Year. To eliminate Bylaw 32.5.1.2.

~~*32.5.1.2 Review After One Year. If the inquiry has not been processed to conclusion within one year of the date that the chancellor or president receives the notice of inquiry from the enforcement staff, the staff shall review the status of the case with the Committee on Infractions. The Committee on Infractions shall determine whether further investigation is warranted, and its decision shall be forwarded to the involved institution in writing. If the investigation is continued, additional status reports shall be provided to the institution in writing at least every six months thereafter, until the matter is concluded.*~~

(e) Bylaw 32.5.2—Enforcement Procedures—Notice of Inquiry—Termination of Investigation. To amend Bylaw 32.5.2, as follows:

32.5.2 Termination of Investigation. The enforcement staff shall terminate the investigation related to any notice of inquiry in which

information is developed that does not appear to be of sufficient substance or reliability to warrant a notice of allegation~~., *it being understood that the Committee on Infractions shall review each such decision.*~~ *(Revised 1/12/04)*

(f) Bylaw 32.7.1.4—Enforcement Procedures—Summary Disposition and Expedited Hearing—Committee on Infractions Review—Penalties Not Approved. To revise Bylaw 32.7.1.4, as follows:

32.7.1.4.3 Penalties Not Approved. If the Committee on Infractions accepts the agreed-on findings but proposes penalties in addition to those set forth in the summary disposition report, the institution and/or involved individuals may request an expedited hearing on penalties before the Committee on Infractions. **The institution and/or the involved individual have the option to appear before the committee either in person or by videoconference or such other mode of distance communication as the Committee on Infractions may deem appropriate. T he institution and/or the involved individual also have the option to provide a written submission in lieu of an in-person appearance.** The committee shall only consider information relevant to the imposition of penalties during the expedited hearing **or written review.** At the conclusion of the expedited hearing, the committee shall prepare a written report and provide notification of the committee's actions consistent with Bylaw 32.9. The institution and/or any involved individuals may appeal the additional penalties to the Infractions Appeals Committee in accordance with Bylaws 32.10 and 32.11. *(Adopted: 1/16/93, Revised: 6/11/07, 8/7/08)*

(g) Bylaw 32.8.6—Enforcement Procedures—Committee on Infractions Hearings—Appearance of Individual at Hearings—Request for Specific Individuals. To revise Bylaw 32.8.6, as follows:

32.8.6.1 Request for Specific Individuals. Institutional officials, staff members or enrolled student-athletes who are specifically requested to appear before the Committee on Infractions at an institutional hearing are **normally** expected to appear in person and may be accompanied by personal legal counsel. The Committee on Infractions also may request that former institutional staff members appear at a hearing. Such individuals also are expected to appear in person and may be accompanied by personal legal counsel. **In cases involving a small number of contested**

issues or where the contested issues are relatively uncomplicated, the institution and/or the involved individual may make a written request to appear before the committee by videoconference or such other mode of distance communication as the Committee on Infractions may deem appropriate. T he decision regarding the use of videoconferencing rests with the Committee on Infractions. Failure to ~~*attend*~~ **appear before the committee** may result in a violation of this bylaw ~~*in*~~ **and** a show-cause action by the Committee on Infractions.

Presidents Council. No action was necessary.

(4) Committee for Legislative Relief—Transfer Legislation.

Management Council. The Management Council noted that the committee had directed staff to draft guidelines to provide guidance in reviewing cases that involve transfer legislation, as well as to provide a historical perspective of the two-year nonparticipation exception. No formal action was taken.

Presidents Council. No action was necessary.

(5) Membership Committee.

(a) St. Andrews Presbyterian College.

Management Council. The Management Council noted that the committee had determined that a waiver opportunity does not exist for St. Andrews Presbyterian College and that it forfeited its membership as of August 1. The Council also noted that the committee had agreed that if Webber International University, which holds the regional accreditation and is not an active NCAA member, applies for membership by June 1, 2012, and is accepted into the Division II membership process, it would consider its authority to waive year(s) of the membership process for Webber International University. No formal action was taken.

Presidents Council. No action was necessary.

(b) Constitution 6.2.3.1—Institutional Control—Budgetary Control—Financial Report—Requirement.

Management Council. The Management Council agreed to withdraw its support of noncontroversial legislation to amend Constitution 6.2.3.1 to modify the timeframe from three years to five years in which a Division II institution must complete a financial audit of all expenses for and on behalf of an institution's intercollegiate athletics programs.

Presidents Council. No action was necessary.

(c) Probation Status for Institutions Failing to Meet the Minimum Sports Sponsorship Requirements during the 2010-11 Academic Year.

Management Council. The Management Council noted that the following institutions are on probation for the 2011-12 academic year for failure to meet the minimum sports sponsorship requirements set forth in NCAA Bylaw 20.10.3 (sports sponsorship) during the 2010-11 academic year: Central State University, Paine College, and Southern Arkansas University. These institutions are required to meet the minimum sports sponsorship requirement during the 2011-12 academic year, or absent a waiver, they will be placed in restricted membership status during the 2012-13 academic year.

Presidents Council. The Presidents Council received this information without taking any action.

(d) Restricted Membership Status for Institutions Failing to Meet the Minimum Sports Sponsorship Requirements during the 2010-11 Academic Year.

Management Council. The Management Council noted that Washington Adventist University did not meet the minimum sports sponsorship requirement because softball did not participate in the minimum number of contests and the institution did not have the minimum participants required in women's outdoor track field to complete the required minimum number of contests. In addition, the institution did not meet the three season requirement set forth in NCAA Bylaw 20.10.4.1(five-sport/three-season requirement) because it did not sponsor a women's spring sport. The Membership Committee had reviewed a request from Washington Adventist University to waive Bylaws 20.10.3 (sports sponsorship) and 20.10.4.1 (five-sport/three-season requirements) for the 2010-11 academic year. The committee denied the waiver request of the minimum sports-sponsorship requirement and the three-season requirement. The committee noted that the institution was previously put on probation during the 2010-11 academic year and that denying

the institution's waiver request has resulted in the institution being placed in restricted membership status immediately. The committee directed staff to inform the institution of the restricted membership status and that the institution is no longer eligible for NCAA championships, enhancement funds, committee service and voting privileges at the NCAA Convention.

Presidents Council. The Presidents Council received this information without taking any action.

(e) Institutions Selected for a For-Cause Audit of Membership Requirements.

Management Council. The Management Council noted that the following institutions were selected by the committee for a 'for-cause' audit (per Bylaw 201.10.5—audit of membership requirements), to determine if the institution is meeting minimum sports sponsorship or minimum financial aid requirements: Alderson-Broaddus College; Lane College; University of Puerto Rico, Bayamon; University of Puerto Rico, Rio Piedras; Salem International University; Southeastern Oklahoma State University; Stillman College; and University of District of Columbia. No formal action was taken by the Council.

Presidents Council. No action was necessary.

(6) Nominating Committee.

(a) Appointments and Reappointments.

Management Council. The Management Council agreed to recommend that the Presidents Council approve the following appointments and reappointments, effective immediately:

- Student Records Review Committee. Karl Wolf, director of athletics, Shepherd University (Term 2);

- Nominating Committee. Natasha Wilson, associate director of athletics/senior woman administrator, Lincoln University (Pennsylvania).

Presidents Council. The Presidents Council approved the appointment/reappointment, as presented.

(b) Removal of Bylaw 21 from the Division II Manual.

Management Council. The Management Council noted that the committee had received a staff recommendation to remove Bylaw 21 (Committees) from the Division II Manual and place its contents into a policies and procedures format, rather than legislation. The Council noted that the committee does not support the recommendation, but would consider the possibility of streamlining the bylaw. No formal action was taken.

Presidents Council. No action was necessary.

(7) Planning and Finance Committee.

(a) Committee Report—Budget Guidelines and Principles.

Management Council. The Management Council noted that the committee had approved verbiage in the budget guidelines and principles, related to the use of insurance and reserve dollars. No formal action was taken.

Presidents Council. The Presidents Council received the committee report and endorsed the changes made by the committee in the budget guidelines and principles.

b. Year-to-Date Budget-to-Actual Report.

Management Council. The Management Council received the budget-to-actual report for the period ending August 31, 2011. No formal action was taken.

Presidents Council. The Presidents Council received the budget-to-actual report for the period ending August 31, 2011. No formal action was taken.

(8) Student-Athlete Advisory Committee.

- Make-A-Wish Foundation.

  Management Council. The Management Council was provided with an update regarding the committee's partnership with the Make-A-Wish Foundation. NCAA Division II institutions raised $405,752 for Make-A-Wish during the 2010-11 academic year. The 2010-11 funds raised brought the total amount of funding raised by Division II institutions during the partnership to over $2 million. In addition, representatives from the Make-A-Wish Foundation, Indiana region, spoke with the committee regarding partnership at both the national and local levels and encouraged the committee members to make connections with their local chapters regarding community service and fundraising ideas for the upcoming academic year. The committee is in the final stages of preparing a national Make-A-Wish Week for Division II, which will be a co-branded event between Division II and the Make-A-Wish Foundation. The goal of the event is to highlight and provide awareness of the joint partnership between Make-A-Wish and Division II. Committee members also discussed the possibility of a co-branded logo between Division II and the Make-A-Wish Foundation in the future. No formal action was taken by the Council.

  Presidents Council. The Presidents Council received the Make-A-Wish information. No formal action was taken.

c. Project teams.

- **Management Council Identity Subcommittee**.

  Management Council. Selected members of the Management Council met Tuesday morning to discuss strategic planning and the positioning of Division II. Those in attendance discussed three topics—1) Life of "I Chose Division II"—is it still working?; 2) the impending fifth anniversary of the Division II strategic positioning platform; and 3) Division II facebook page.

  The Council was also informed that at the 2012 NCAA Convention, the division will launch a new purchasing Website and provide a $1,000 credit to all active Division II institutions and conferences to purchase various signage and promotional materials. No formal action was taken by the Council.

Presidents Council. No action was necessary.

7. ***DIVISION II MANAGEMENT COUNCIL.***

a. Roundtable discussion—*Drug Use in Division II.*

Management Council. The Management Council discussed in great detail the issue of drug use and drug education and testing in Division II. The round table sessions Monday afternoon were devoted to the subject matter. The Council charged the Committee on Competitive Safeguards and Medical Aspects of Sports to further explore the issue of drug use and drug education and testing in Division II to determine what can be learned from Division I and Division III, what education enhancements are necessary in Division II, and whether changes are warranted in the division's year-round drug-testing program.

The national office has identified "*myPlaybook*" as a possible resource for providing online alcohol/other drug education to student-athletes. The National Institute on Drug Abuse has provided Prevention Strategies, Inc. with a three-year grant to evaluate *myPlaybook*. Prevention Strategies has subcontracted with University of North Carolina Greensboro and Pennsylvania State to conduct the evaluation. Participating NCAA institutions will be provided with training seminars, program materials and online access, evaluation tools, and technical support, all at no cost to the member school.

Presidents Council. No action was necessary.

b. Elections.

Management Council. The Management Council agreed to recommend that the Presidents Council approve the following new members to the Division II Management Council, effective with the post-Convention Management Council meeting in January 2012:

(1) California Collegiate Athletic Association—**Anita Barker**, senior woman administrator, California State University, Chico, to replace Wendy Taylor May, University of California, San Diego.

(2) Northeast-10 Conference—**Joseph "Chip" Polak**, director of athletics, Southern New Hampshire University, to replace Julie Ruppert, commissioner.

(3) Northern Sun Intercollegiate Conference—**Karen Stromme**, senior woman administrator, University of Minnesota Duluth, to replace Butch Raymond, commissioner.

(4) Pennsylvania State Athletic Conference—**Kathy Heitzman**, senior woman administrator, Bloomsburg University of Pennsylvania, to replace Frances Nee, Indiana University of Pennsylvania.

(5) Southern Intercollegiate Athletic Conference—**Denisha Hendricks**, director of athletics, Kentucky State University, to replace Willie Washington, Benedict College.

(6) Sunshine State Conference—**Larry Marfise**, director of athletics, University of Tampa, to replace Bob Fortosis, Eckerd College.

Presidents Council. The Presidents Council ratified the appointments, as presented.

d. Management Council Chair.

Management Council. The Management Council agreed to recommend that the Presidents Council approve the appointment of Ann Martin, senior woman administrator, Regis University, as the new chair of the Management Council, effective with the post-Convention Management Council meeting in January 2012.

Presidents Council. The Presidents Council ratified the appointment, as presented.

8. PRESIDENTS COUNCIL.

a. Regional Elections. The Presidents Council elected the following individuals to serve on the Presidents Council, terms effective as noted:

(1) Region 1—**Allen Sessoms**, president, University of the District of Columbia, to replace Albert Walker, Bluefield State University. President Sessoms will begin his term following the adjournment of the 2012 Convention and finish the term of President Walker, which would have expired January 2014. Additionally, President Sessoms will be eligible to serve an additional four-year term at that time, if he so desires.

(2) Region 1—**Robin Capehart**, president, West Liberty University, to replace Drew Bogner, effective at the adjournment of the 2012 Convention and expiring January 2016.

(3) Region 2—**Arthur Kirk Jr.**, president, Saint Leo University, to replace Nancy Moody, effective at the adjournment of the 2012 Convention and expiring January 2016.

(4) Region 2—**Robert Wyatt**, president, Coker College, to replace David Rankin, effective at the adjournment of the 2012 Convention and expiring January 2016.

b. **Chair Election.** The Presidents Council elected **Pat O'Brien**, president, West Texas A&M University, to serve as the chair of the Presidents Council, beginning at the conclusion of the 2012 Convention. President O'Brien will be eligible to serve a second term as chair.

[Please note that as a result of President O'Brien being elected chair of the Council, a new vice-chair will be elected at the January 2012 Presidents Council meeting.]

c. **Financial Dashboards and Ratio Tools.** The Presidents Council received a presentation on financial dashboards from members of the research staff. No formal action was taken.

d. **Update on work of the Academic Requirements Committee.** The Presidents Council was updated on the work of the Academic Requirements Committee and Academic Performance Census data for student-athletes that has been collected since 2006. In light of the work that has been accomplished by the committee and the anticipated timeline for possible legislation at the 2014 Convention, the Presidents Council agreed that it would be appropriate to host a Chancellors/Presidents Summit for Division II in conjunction with the 2013 Convention.

9. NATIONAL OFFICE STAFF UPDATES.

a. Staff Liaisons/Committee Chairs Meeting.

Management Council. The Management Council received an update from the staff liaisons/committee chairs meeting, held in Indianapolis in September. No formal action was taken.

Presidents Council. No action was necessary.

b. Conference Compliance Officers Meeting.

Management Council. The Management Council received an update from the conference compliance officers meeting, held in Indianapolis in September. No formal action was taken.

Presidents Council. No action was necessary.

c. FAR Advanced Leadership Institute.

Management Council. The Management Council received an update on the FAR Advanced Leadership Institute, which was conducted the preceding weekend. This institute, which was the first of its kind in Division II, will alternate years with the Division II FAR Fellows Institute, which was begun in 2005-06.

The Council noted that, to date, over 150 faculty athletics representatives have attended the Division II FAR Institute. Fifteen faculty athletics representatives attended the Advanced Leadership Institute. As a part of the institute, the FARs created a "Model FAR" document. The document will be shared at the FARA Annual Symposium and the NCAA Convention for feedback.

Presidents Council. No action was necessary.

d. Update on the work of the NCAA Communications Task Force.

Management Council. The Management Council received an update on new communications mechanisms that will be launched with the membership at the 2012 Convention. The national office will operate with the following communication philosophy:

The NCAA national office will implement a centralized communication strategy with the membership. The membership will be empowered with easily accessible information that reflects the national office's commitment to timeliness, clarity, conciseness and effectiveness of membership communication. Further, the

national office will implement approaches of communication which are efficient, responsive and forward thinking.

Additionally, the office will:

- Change from an Information "Push" Environment to a "Pull" Environment. Instead of the national office sending information to the membership based on positional titles, the communication focus shifts to the subject matter or content. Information would be posted on NCAA.org and the membership would have the ability to "pull" the information they need.
- Implement high priority alerts to push out critical information to membership.
- On NCAA.org, enable alert functions by topics so the membership can receive content updates as often as they would like.
- Fix search function on the site by tagging content with appropriate categories.
- Develop a NCAA master calendar available to membership.

No formal action was taken.

Presidents Council. No action was necessary.

e. Transgender Educational Materials.

Management Council. The Management Council received informational materials produced by the NCAA office of inclusion on transgender student-athletes and noted that the Executive Committee adopted a policy to assist the membership with questions about fair and equitable participation by student-athletes who identify as transgender (i.e., a psychological and social identification as a man or a woman that differs from the person's sex at birth). A person who was born female and transitions to male is termed trans-male. A person who was born male and transitions to female is termed trans-female.

In consultation with medical and research experts who have advised both the Olympic Committee and others working with transgender athletes, the Executive Committee (working with the Committee on Competitive Safeguards and Medical Aspects of Sports and the Committee on Women's Athletics) approved the following policy regarding the participation of a transgender student-athlete:

- *A [trans-male] student-athlete who has received a medical exception for treatment with testosterone for diagnosed Gender Identity Disorder (GID), for the purposes of NCAA competition, may compete on a men's*

team, but is no longer eligible to compete on a women's team without changing that team status to a mixed team.

- *A [trans-female] student-athlete being treated with testosterone suppression medication for GID, for the purposes of NCAA competition, may continue to compete on a men's team but may not compete on a women's team without changing it to a mixed team status until completing one calendar year of testosterone suppression treatment.*

- *It is the responsibility of the NCAA institution to submit the request for a medical exception for testosterone treatment prior to the student-athlete competing while undergoing treatment. In the case of testosterone suppression, the institution must submit written documentation of the year of treatment and ongoing monitoring of testosterone suppression.*

- *For the purpose of NCAA competition, cases of GID treatment being interrupted will be reviewed on a case-by-case basis.*

In addition to addressing policy, a resource handbook and a video have been developed to help the membership with full understanding of the issues; the resource materials are available on the membership side of ncaa.org. No formal action was taken.

Presidents Council. No action was necessary.

f. Review of Convention Schedule and Programs.

Management Council. The Management Council received information on the 2012 NCAA Convention and the core schedule of events for Association-wide and Division II programs. No formal action was taken.

Presidents Council. The Presidents Council received information on the 2012 NCAA Convention. No formal action was taken.

g. Legal Update.

Management Council. The Management Council received a legal update from the NCAA office of legal counsel. No formal action was taken.

Presidents Council. No action was necessary.

h. NCAA President's Update.

Management Council. NCAA President Mark Emmert updated the Management Council on the reforms that are ongoing in Division I. No formal action was taken.

Presidents Council. No action was necessary.

i. Update from Executive Vice President of Membership & Student-Athlete Affairs/Chief Inclusion Officer.

Management Council. No action was necessary.

Presidents Council. The Presidents Council received an update on the change in meeting schedules for the Executive Committee, as well as a presentation on the Inclusion Summit, which was held earlier this year. The Council agreed that further discussion on these items is necessary, particularly at the presidential level. No formal action was taken.

10. AFFILIATED ASSOCIATION UPDATES.

a. Division II Athletics Directors Association (ADA),

Management Council. The Management Council was updated on the joint mentor program between Division II and the ADA. No formal action was taken.

Presidents Council. No action was necessary.

b. Division II Conference Commissioners Association (CCA).

Management Council. The Management Council was updated on the work of the CCA, specifically their recent meeting in Indianapolis with conference communication directors. No formal action was taken.

Presidents Council. No action was necessary.

c. CoSIDA.

Management Council. There was no additional update from CoSIDA.

Presidents Council. No action was necessary.

d. Faculty Athletics Representative Association (FARA).

Management Council. The Management Council was provided the agenda for the FARA Convention, to be conducted November 10-12 in San Diego. Additionally, the Council was updated on the recent FAR Advanced Leadership Institute, conducted in Indianapolis October 14-16. No formal action was taken.

Presidents Council. No action was necessary.

e. Minority Opportunities Athletics Administrators Association (MOAA).

Management Council. There was no update from MOAA.

Presidents Council. No action was necessary.

f. National Association for Collegiate Women Athletics Administrators (NACWAA).

Management Council. The Management Council was provided the agenda for the NACWAA Convention, which was held October 9-11 in Pittsburgh. No formal action was taken.

Presidents Council. No Action was necessary.

g. National Association for Athletics Compliance (NAAC).

Management Council. The Management Council was reminded of the good work of NAAC. No formal action was taken.

Presidents Council. No action was necessary.

11. MEETING RECAP—REPORTING BACK TO CONFERENCES.

Management Council. The Management Council was reminded of issues/topics that should be reported back to conferences and institutions from the meeting: 1) the executive summary on membership growth and the ease of burden package; 2) ASR data and talking points; 3) 2012 Division II priorities; 4) new communication methods at the 2012 Convention; 5) drug testing and education—thoughts for the January 2012 meeting; 6) myPlaybook; 7) 2012 Convention schedules and topics; 8) transgender student-athlete resources and Website; and 9) Division II purchasing Website at Convention.

Presidents Council. No action was necessary.

12. FUTURE MEETINGS.

Management Council. The Management Council reviewed future meetings for 2012, noting specifically the July 2012 meeting conducted with the Division II Student-Athlete Advisory Committee. No formal action was taken.

Presidents Council. The Presidents Council reviewed future meeting for 2012. No action was taken.

13. ADJOURNMENT.

Management Council. The Management Council meeting adjourned at 10:33 a.m. Tuesday, October 18.

Presidents Council. The Presidents Council meeting adjourned at 12:20 p.m. Thursday, October 27.

REPORT FROM THE NCAA DIVISION II ADMINISTRATIVE COMMITTEE TELECONFERENCE

December 7, 2011

ACTION ITEMS.

None.

INFORMATIONAL ITEMS.

1. **Presidents Council Committee and Project Team Assignments.** The Administrative Committee approved the following committee and project team assignments for Presidents Council representatives for 2012:

Judith Bense	Division II Planning and Finance Committee
Mickey Burnim	Division II Administrative Committee
Robin Capehart	Division II Convention Planning Project Team *Division II Planning and Finance Committee (dependent on vice-chair election)*
F. Javier Cevallos	Division II Project Team to Review Issues Related to Diversity *(chair)*
Jim Gaudino	Division II Media Advisor
Tom Haas	Division II Planning and Finance Committee
Dianne Harrison	Division II Convention Planning Project Team Division II Student-Athlete Advisory Committee Liaison
Arthur Kirk Jr.	Division II Membership Committee Liaison
Ernest McNealey	Division II Presidents Council ISSG and Compliance Advisor Division II Academic Requirements Committee Liaison
Carolyn Mahoney	Division II Convention Planning Project Team
Pat O'Brien *(chair)*	Division II Administrative Committee Division II Planning and Finance Committee *(ex officio)* NCAA Executive Committee NCAA Executive Committee Administrative Subcommittee
Judith Ramaley	
Michael Scales	Division II Championships Committee Liaison
Allen Sessoms	Division II Project Team to Review Issues Related to Diversity
Robert Wyatt	Division II Planning and Finance Committee

The person who is elected to be the next vice-chair will assume the following assignments: Division II Administrative Committee; Division II Planning and Finance Committee (chair); NCAA Executive Committee; and NCAA Executive Committee Budget and Finance Committee

2. **Management Council Committee and Project Team Assignments.** The Administrative Committee approved the following committee and project team assignments for Management Council representatives for 2012:

Anita Barker (*Stevens)*	NCAA Committee on Sportsmanship and Ethical Conduct DII Management Council Subcommittee Management Council Liaison to CoSIDA
Bob Boerigter	DII Championships Committee DII Management Council Identity Subcommittee
Clint Bryant	DII Project Team to Review Issues Related to Diversity DII Planning and Finance Committee Management Council Liaison to the Minority Opportunities Athletics Administrators Association (MOAA)
Brenda Cates	DII Academic Requirements Committee Management Council Liaison to the Faculty Athletics Representatives Association (FARA)
Rick Cole	DII Management Council Identity Subcommittee *(chair)* DII Student-Athlete Advisory Committee
Kris Dunbar	DII Championships Committee DII Management Council Identity Subcommittee
Barbara Hannum	NCAA Committee on Women's Athletics DII Project Team to Review Issues Related to Diversity
Kathy Heitzman *(O'Connell)*	NCAA Research Committee NCAA Olympic Sports Liaison Committee DII Convention Planning Project Team Management Council Liaison to National Association for Athletics Compliance (NAAC)
Denisha Hendricks *(Michael)*	DII Management Council Identity Subcommittee DII Student-Athlete Reinstatement Committee
Dan Kenney	DII Infractions Appeals Committee DII Legislation Committee
Timothy Ladd *(Cates)*	DII Legislation Committee DII Management Council Subcommittee
Leonza Loftin	DII Degree-Completion Awards Committee
Larry Marfise (*Bryant)*	DII Committee for Legislative Relief NCAA Honors Committee
Ann Martin	DII Administrative Committee DII Planning and Finance Committee (ex officio) NCAA Executive Committee NCAA Marketing/Promotions Advisory Group DII Management Council Identity Subcommittee (ex officio)
Sandra Michael	DII Membership Committee

	DII Management Council Subcommittee
Janet Montgomery	NCAA Minority Opportunities and Interests Committee DII Management Council Subcommittee
Jared Mosley	DII Planning and Finance Committee DII Management Council Identity Subcommittee DII Management Council Liaison to Division II Athletics Directors Association (ADA)
Jim Naumovich	DII Convention Planning Project Team (chair) DII Project Team to Review Issues Related to Diversity DII Academic Requirements Committee Management Council Liaison to the Division II Conference Commissioners Association (CCA)
Erin O'Connell	DII Convention Planning Project Team DII Membership Committee
Chip Polak *(Cole)*	DII Nominating Committee DII Management Council Subcommittee DII Project Team to Review Issues Related to Diversity
Steve Poston	DII Convention Planning Project Team NCAA Walter Byers Scholarship Committee DII Nominating Committee
Will Prewitt *(Naumovich)*	NCAA Committee on Competitive Safeguards and Medical Aspects of Sports DII Management Council/Championships Committee Appeals Subcommittee
Bren Stevens *(vice-chair)*	DII Administrative Committee DII Championships Committee *(ex officio)* DII Planning and Finance Committee DII Management Council/Championships Committee Appeals Subcommittee DII Management Council Identity Subcommittee
Karen Stromme *(Martin)*	DII Committee on Infractions DII Management Council Identity Subcommittee DII Management Council Subcommittee *(chair)* Management Council Liaison to the National Association of Collegiate Women Athletics Administrators (NACWAA)
Kathleen Turner	NCAA Postgraduate Scholarship Committee DII Finder of Fact Group Management Council Liaison to NCAA Student-Athlete Affairs Advisory Group
Brent Wren	DII Student-Athlete Advisory Committee DII Management Council Subcommittee

3. 2013 Division II Chancellors/Presidents Summit. The Administrative Committee approved the conduct of a Division II Chancellors and presidents Summit during the 2013 NCAA Convention. Tentative schedule would be as follows:

Thursday, January 17, 2013	
5:30 to 6:30 p.m.	Buffet Dinner and/or Reception
6:30 to 8:30 p.m.	Business Session
8:30 to 9:30 p.m.	Dessert Reception
Friday, January 18, 2013	
7:30 to 9 a.m.	Breakfast Hosted by President Emmert for All Divisions
9 a.m. to 1 p.m.	Business Session with Lunch

Invitations will go to every chancellor/president of Division II active member institutions and institutions in the membership process. Additionally, invitations will be extended to the Division II Conference Commissioners Association; the Division II Athletics Directors Association; and the Faculty Athletics Representatives Association. These three associations would select two representatives from their respective memberships to attend. Further, the executive committee of the Division II Student-Athlete Advisory Committee and the chair and vice-chair of the Division II Management Council would be invited to attend.

Each chancellor/president and representative from the Division II CCA, ADA and FARA who attends the Summit portion of the meeting during the Convention would receive round trip air/ground transportation and room accommodations for two nights at the Convention hotel.

4. Division II Vision Statement. The Administrative Committee approved a revised vision statement, approved by the Planning and Finance Committee, as follows:

The NCAA's purpose is to govern competition in a fair, safe, equitable and sportsmanlike manner, and to integrate intercollegiate athletics into higher education so that the educational experience of the student-athlete is paramount. Through a shared effort, Division II intercollegiate athletics also seeks to provide value and significance for its members by supporting the mission of higher education and striking a balance among academic excellence, athletics competition and social growth while its colleges and universities prepare student-athletes to thrive in their lives and careers.

Committee Chair: Drew Bogner, Molloy College
Staff Liaisons: Mike Racy and Terri Steeb-Gronau

Participants	Absentees
Drew Bogner, Molloy College (chair)	Pat O'Brien, West Texas A&M University
Mickey Burnim, Bowie State University	Bren Stevens, University of Charleston
Rick Cole, Dowling College	
Staff	
Jennifer Fraser	
Terri Steeb-Gronau	
Stephanie Quigg Smith	

INTERIM ACTIONS TAKEN

BY THE NCAA DIVISION II ADMINISTRATIVE COMMITTEE

November-December 2011

Appointments to Division II Student-Athlete Advisory Committee. The Division II Administrative Committee unanimously approved the following appointments via email November 1.

- Great American Conference—Jonathan Darby, Southwestern Oklahoma State University (football).

- Northern Sun Intercollegiate Conference—Trevor Reeves, Wayne State University (Nebraska (football).

National Collegiate Athletic Association

Division II Presidents Council—Vice Chair Election

ACTION ITEM.

Division II Presidents Council Vice Chair Election.

1. Recommendation. That the Presidents Council elect a new vice-chair of the Presidents Council. The duties of the vice-chair, as stated in Constitution 4.3.2.2 are as follows:

    a. Take the chair's place and perform the chair's duties, if the chair is absent or incapacitated;
    b. Report to the Division II membership at each annual Convention on the financial affairs of the division;
    c. Serve as a member of the Association's Executive Committee;
    d. Serve as a member of the Division II Administrative Committee; and
    e. Serve as the chair of the Division II Planning and Finance Committee

2. Effective Date. Immediately, for the period until September 1, 2012, with the option to serve an additional year if his/her term on the Presidents Council will allow. Constitution 4.3.3.2.1 provides for the vice-chair to serve for two years; additionally, the person elected to serve in the position must have been a member of the Presidents Council for at least one year.

3. Rationale. Pat O'Brien, previous vice chair of the Presidents Council, has resigned his position, due to the fact that he was elected chair of the Presidents Council.

4. Budget Impact. None.

5. Student-Athlete Impact. None.

[Please note that Tom Haas has indicated his willingness to serve as vice-chair of the Division II Presidents Council, effective immediately.]

2012 NCAA DIVISION II PRESIDENTS COUNCIL
Committee/Project Team Assignments

Judith Bense	Division II Planning and Finance Committee
Mickey Burnim	Division II Administrative Committee
Robin Capehart	Division II Convention Planning Project Team *Division II Planning and Finance Committee (dependent on vice-chair election)*
F. Javier Cevallos	Division II Project Team to Review Issues Related to Diversity *(chair)*
Jim Gaudino	Division II Media Advisor
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Ernest McNealey	Division II Presidents Council ISSG and Compliance Advisor Division II Academic Requirements Committee Liaison
Carolyn Mahoney	Division II Convention Planning Project Team
Pat O'Brien *(chair)*	Division II Administrative Committee Division II Planning and Finance Committee *(ex officio)* NCAA Executive Committee NCAA Executive Committee Administrative Subcommittee
Judith Ramaley	
Michael Scales	Division II Championships Committee Liaison
Allen Sessoms	Division II Project Team to Review Issues Related to Diversity
Robert Wyatt	Division II Planning and Finance Committee

Vice chair appointments will be:

Division II Administrative Committee
Division II Planning and Finance Committee (chair)
NCAA Executive Committee
NCAA Executive Committee Budget and Finance Committee