REPORT OF THE
NCAA DIVISION II MEMBERSHIP COMMITTEE
DECEMBER 12, 2012, TELECONFERENCE

***ACTION ITEMS*.**

1. Legislative Action Item.

- **Noncontroversial Legislation – NCAA Constitution 3.3.1.3 and 3.3.1.4 – Conference of At Least Six Active Member Institutions and Conference with Fewer Than Six Active Member Institutions – Timing of Sports Sponsorship Requirement.**

(1) Recommendation. Sponsor noncontroversial legislation to amend NCAA Constitution 3.3.1.3 (conference of at least six active member institutions) and 3.3.1.4 (conference with fewer than six active member institutions) to specify that a new conference must demonstrate that the institutions in the conference will satisfy the sports sponsorship requirement the year prior to becoming an active conference; further, to specify that the conference must demonstrate that it will satisfy the sports sponsorship requirement in the year it would become an active conference.

(2) Effective Date. Immediate.

(3) Rationale. Currently, the legislation does not address at which point in the Division II membership process a new conference is expected to demonstrate that it satisfies the sports sponsorship requirement. By amending the legislation as recommended, clarification is provided for the membership and consistency in the application of the legislation is ensured.

(4) Estimated Budget Impact. None.

2. Nonlegislative Action Item.

- **None.**

***INFORMATIONAL ITEMS*.**

1. Review of Waiver Request for NCAA Bylaw 20.10.1.2 (Minimum Awards) by the University of Puerto Rico, Bayamon. During its December 3, 2012, teleconference, the committee reviewed a waiver request of NCAA Bylaw 20.10.1.2 (minimum awards) submitted by the University of Puerto Rico, Bayamon, for the 2011-12 academic year.

The committee agreed to table the discussion until its December 12, 2012, teleconference and requested that staff ask the institution to provide further detail regarding its ability to meet the minimum financial aid limitations for the 2012-13 academic year.

The University of Puerto Rico, Bayamon, provided additional information demonstrating that the institution will satisfy the minimum financial aid limitations for the 2012-13 academic year. Further, the institution explained the mitigating factors for not meeting the legislation during the 2011-12 academic year, which included the expansion of its sports programs amidst budget cuts at the institution. Additionally, it was noted that the institution implemented administrative strategies to increase financial aid for all NCAA-sponsored sports.

The committee agreed to approve the institution's request to waive the minimum financial aid awards per Bylaw 20.10.1.2 (minimum awards) for the 2011-12 academic year. The committee noted the extenuating circumstances surrounding the financial challenges of the institution and that the institution demonstrated it will be meeting the requirements for the 2012-13 academic year.

2. **Constitution 3.3.1.3 and 3.3.1.4 – Conference of At Least Six Active Member Institutions and Conference with Fewer Than Six Active Member Institutions – Timing of Sports Sponsorship Requirement.** The committee reviewed a noncontroversial legislative change to Constitution 3.3.1.3 and 3.3.1.4. to clarify at which point in the Division II membership process a new conference is expected to demonstrate that it satisfies the sports sponsorship requirement. It was shared that an institution must demonstrate that it is meeting sports sponsorship requirements the year prior to submitting an application for Division II membership. The committee noted that requiring a conference to meet sports sponsorship requirements the year prior to becoming an active conference could be challenging. Specifically, a conference would need to be conducting a conference championship in its conference-sponsored sports and conducting regular season competition in team sports. Additionally, in the event that a conference is formed with current active member institutions that are part of an existing conference, these criteria would be difficult to satisfy and could negatively impact the student-athlete experience. The committee agreed to sponsor noncontroversial legislation to amend Constitution 3.3.1.3 (conference of at least six active member institutions) and 3.3.1.4 (conference with fewer than six active member institutions) to specify that a new conference must demonstrate that the institutions in the conference will satisfy the sports sponsorship requirement the year prior to becoming an active conference; further, to specify that the conference must demonstrate that it will satisfy the sports sponsorship requirement in the year it would become an active conference.

3. **Review and Approval of 2013-14 Candidacy and Provisional Period Members' Annual Reports.** The committee reviewed and approved the recommended changes to the candidacy and provisional period members' annual reports for the 2013-14 academic year.

4. **Review of 2013 NCAA Convention Assignments**. The committee reviewed its assignments for credentialing and vote counting during the 2013 NCAA Convention.

5. **Status update on Washington Adventist University**. The committee was informed that as a result of Washington Adventist University's failure to meet minimum sports sponsorship requirements while in restricted status, the institution was notified that its membership in the NCAA has been terminated. It was noted that the president at Washington Adventist was informed of the appeal process and indicated that the institution was considering filing an appeal of the committee's decision to deny the sports sponsorship waiver.

6. **Identification of Host Institution for McMurry University**. The committee reviewed the list of active member institutions provided by McMurry University for the candidacy period year-one visit. The committee noted that two of the institutions selected by the institution had conflicts, and asked staff to provide McMurry with suggestions of other possible institutions to visit.

7. **Centralized Registration Pilot Program.** The committee was updated on the technology efforts related to a centralized online system that will manage components of the membership process including applications, annual reports, the compliance blueprint program as well as the institutional and conference self-study guides. It was noted that the staff has been asked to participate in the pilot program of the system that will take place in spring 2013 with an anticipated launch of the system in 2013-14.

8. **November 2013 In-Person Meeting.** The committee discussed the possibility of amending the dates of the November 2013 in-person meeting. Currently, the meeting is scheduled for November 4 and 5; however, some committee members have a conflict on November 4. The committee was asked to provide staff feedback regarding their availability to meet on November 5 and 6 instead.

Committee Chair: *Dan Mara, Central Atlantic Collegiate Conference*
Staff Liaisons: *Katie Willett, Academic and Membership Affairs*
Natasha Oakes, Academic and Membership Affairs
Jess Rigler, Academic and Membership Affairs

December 12, 2012	
Attendees	**Absentees**
Debbie Chin, University of New Haven	Ann Martin, Regis University
Dixie Cirillo, Colorado School of Mines	Tonia Walker, Winston-Salem State University
Kaye Crook, Coker College	
Arthur F. Kirk Jr., Saint Leo University	
Dan Mara, Central Atlantic Collegiate Conference*(chair)*	
Sandra Michael, Holy Family University	
Erin O'Connell, Seattle Pacific University	
Tim Selgo, Grand Valley State University	
Dustin Smith, University of Arkansas, Fort Smith	
Brian Swanson, California State Polytechnic University, Pomona	
Sue Willey, University of Indianapolis	
Other Participants	
Natasha Oakes, NCAA staff Jess Rigler, NCAA staff Stephanie Quigg Smith, NCAA staff Terri Steeb-Gronau, NCAA staff Katie Willett, NCAA staff	