

# A G E N D A

## National Collegiate Athletic Association

### Division II Championships Committee Teleconference

Dial-in number: 866/590-5055  
Access code: 9837636

August 2, 2012  
2 p.m. Eastern time

1. Welcome.
2. NCAA office structure and staff sport assignment chart. [Supplement No. 1]
3. Division II nominating committee report. [Supplement No. 2] (Sharon Tufano)
  - a. Governing national sport committee appointments.
    - (1) Men's basketball.
    - (2) Women's lacrosse.
    - (3) Men's soccer.
    - (4) Women's soccer.
    - (5) Men's and women's track and field.
    - (6) Wrestling.
  - b. Playing rules committee appointment.
    - Wrestling rules.
4. Governing sports committee reports.
  - a. Baseball. [Supplement No. 3] (Keith Willard)
  - b. Men's basketball. [Supplement No. 4] (Donnie Wagner)
  - c. Women's lacrosse. [Supplement No. 5] (Michelle Forkner)



- d. Men's golf. [Supplement No. 6] (Wagner)
  - e. Women's rowing. [Supplement No. 7] (Rachel Kay)
  - f. Softball. [Supplement No. 8] (Amy Reis)
  - g. Wrestling. [Supplement No. 9] (John Baldwin)
- 
- 5. Selection criteria white paper. [Supplement No. 10]
  - 6. International membership hosts. (Mark Strothkamp)
  - 7. September meeting roundtable topics. [Supplement No. 11]
  - 8. Other business.
  - 9. Next meeting.
  - 10. Adjournment.





Dear NCAA Committee Members,

I am writing this note to share with you some revisions to our organizational structure within Championships and Alliances. Since joining the NCAA, I have tried to gain an understanding of how we serve our various sports committees in executing our 89 championships. Many people have been very helpful in sharing the insights and thoughts about the job we are doing in Championships and Alliances. A consistent theme in these conversations was a lack of clarity about roles and responsibilities – both from within our own department and within the membership. Via the following link, you will find our organizational structure for the operations of the Championships and Alliances group. [Championships and Alliances Org Chart](#)

So for the last few weeks we have been working on modifying our organizational structure. The primary objective of our work was to provide more accountability within our staff as to who will be responsible for the execution of each championship. Our previous structure allowed us to execute the day-to-day tasks of running events, but limited our ability to think long-term and be proactive. We believe that this organizational structure provides the needed level of accountability, and will allow us to focus on growth in addition to operational excellence.

Some additional highlights of the changes we have made:

- All of our changes are being done with no increase to our budget. We have reallocated some staff to different areas, and changed some previously unfilled positions. Unfilled positions were posted on [NCAA.org](#), and we hope to fill all of these positions within the next 30-45 days. Completing this task will allow us to have a “full team” ready for the next competitive season. To reiterate the earlier point, everything reflected in the attached pages is done within our previous expense levels.
- For each of the men’s and women’s basketball championships, we have put all Divisions together for the first time along with all of our related basketball activities. By combining all of these championships and activities into “focused groups,” we believe that we can better coordinate ourselves and work to build upon the past successes of these sports.

We announced a few weeks ago the hiring of Dan Gavitt to lead our men’s basketball group, and we are working towards the completion of hiring a leader for our women’s group by the end of this month.

We have also closed our office in New York and will bring Will Hopkins to Indianapolis. These changes will allow us to bring the NIT operations into our headquarters and be better integrated into our overall activities. Our commitment to the success of the NIT is resolute, but candidly we want to improve it in the future and we think this structure gives us a chance to do so.

- Dennie Poppe will continue to lead a group overseeing FCS Football and DI Baseball, but he will add the championships for Rifle, DI Men’s Ice Hockey



and DI Men's Tennis along with DI Women's Volleyball. Importantly Dennie will also oversee our playing rules and officiating team. This area is critical to our long-term success, and you will see that we have reallocated more people to work in this area.

- Joni Comstock will lead a team that covers the largest number of championships in terms of number of competitions and number of sites/locations. In some respects, the structure may look similar to the past, but we have worked hard to reallocate the championships across the team to provide a more balanced work load in terms of seasonality, size and complexity of competition.
- Our Marketing and Broadcast Alliances group will have a vice president leading that team. We will begin the search for this person as soon as the women's basketball vice president position is filled. That person will structure our ticketing, licensing, broadcast services, marketing and fan engagement team to support all of our championships, and we will provide more details about those functions once we have that person in place.

All of these changes are now in place, and effective immediately in terms of our interaction with the various committees and other constituencies involved in each of our championships. Moving forward, our job as a staff is to take the strategic direction provided by each of our sport committees and to execute an outstanding championship with a focus on creating the best possible student-athlete experience. We define the best possible student-athlete experience to include both an excellent competitive environment and an exciting atmosphere for spectators and fans. Of course creating this experience must be done by best utilizing the financial resources available for each championship.

We are embarking on a project to build a 5-year plan for each of the 89 championships that can be used as a tool by our committees to help make each event more successful. It is a big project and a difficult task, but as a team we are excited to do this work and believe that the results will be useful for the future. Our goal is to begin sharing the results of these efforts with the relevant committees by early Fall this year.

In the days ahead, our teams will begin reaching out to the committee chairs to answer any questions you have about our organizational structure. Some of the names and boxes have changed, but our commitment to meeting your needs remains the same or hopefully even stronger. After about two months on board, I am excited to be a part of the NCAA and working with you in intercollegiate athletics. Thanks to many of you for making me feel welcome, and please call me any time with your ideas and insight.

Regards,

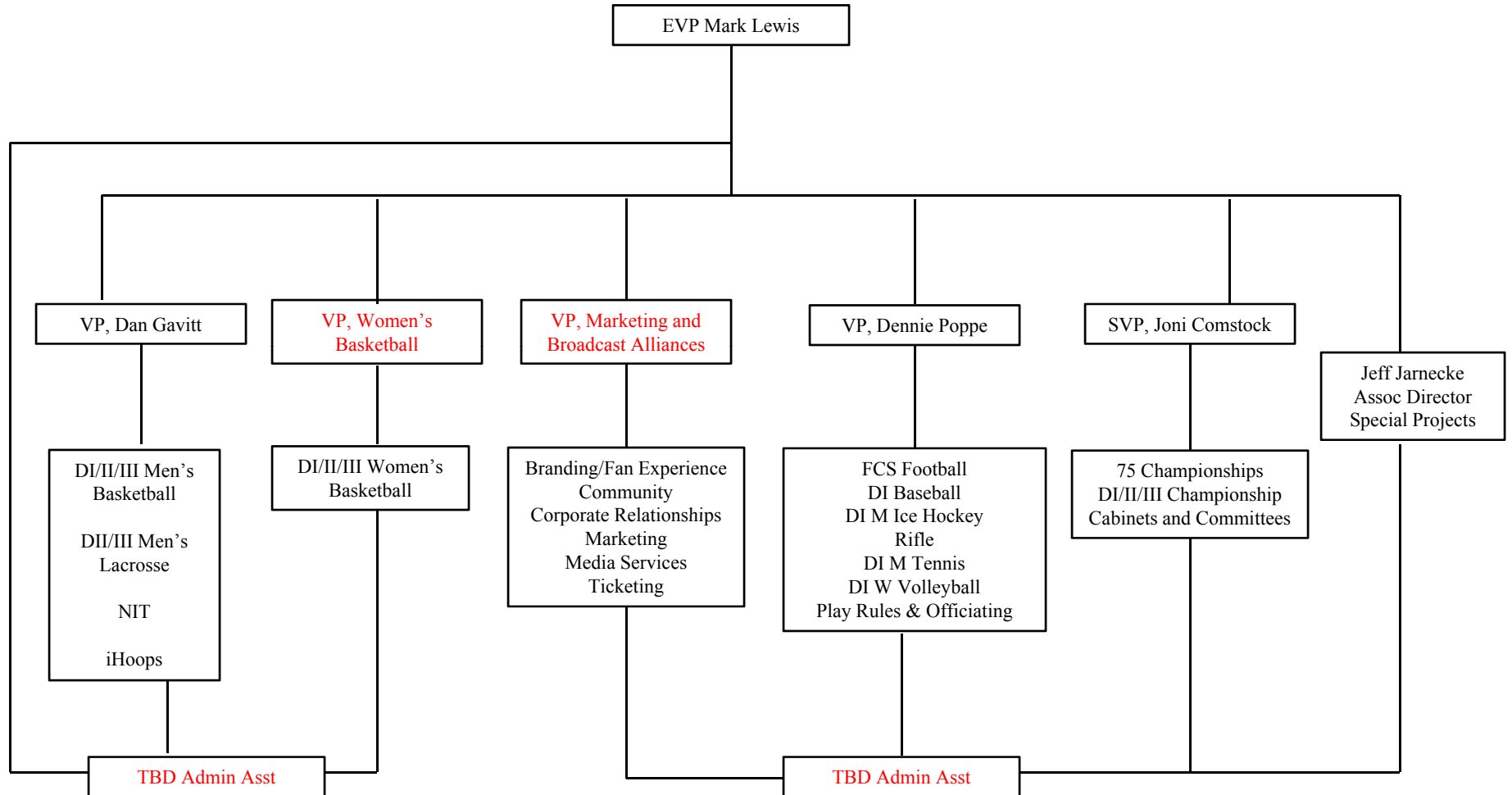
Mark Lewis

Executive Vice President of Championships and Alliances



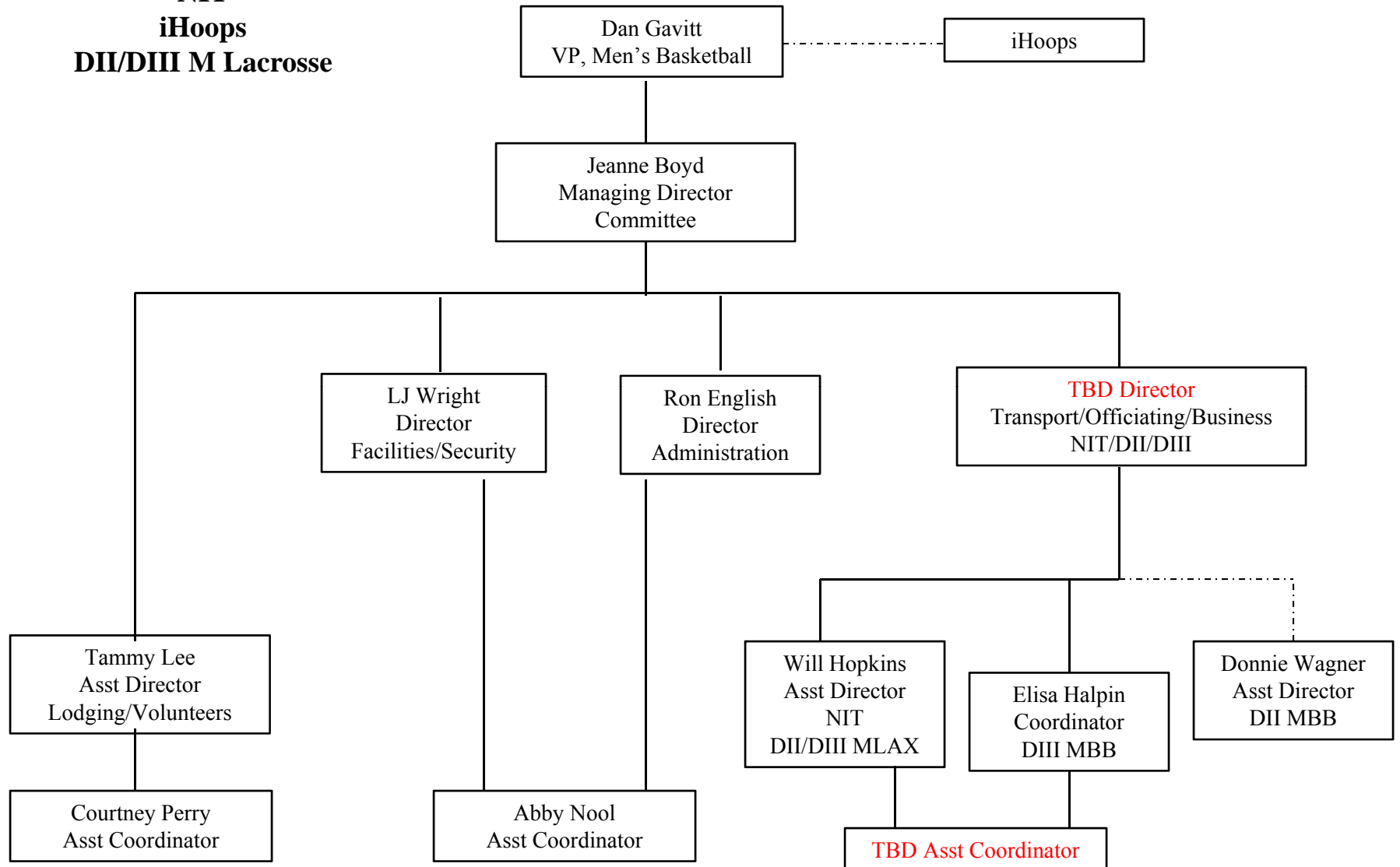
# Championships and Alliances Structure

July 26, 2012



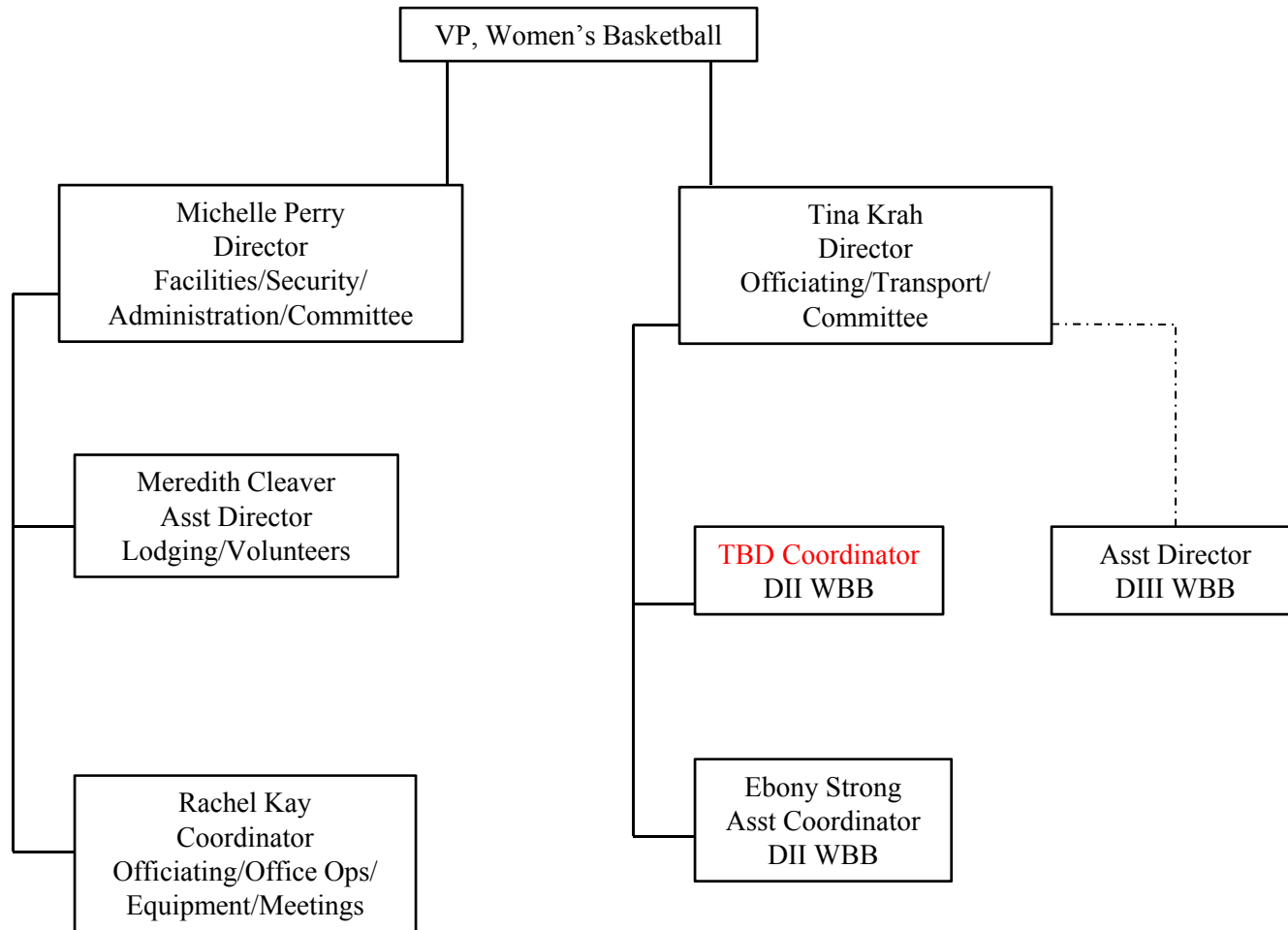


**DI/II/III Men's Basketball**  
**NIT**  
**iHoops**  
**DII/DIII M Lacrosse**



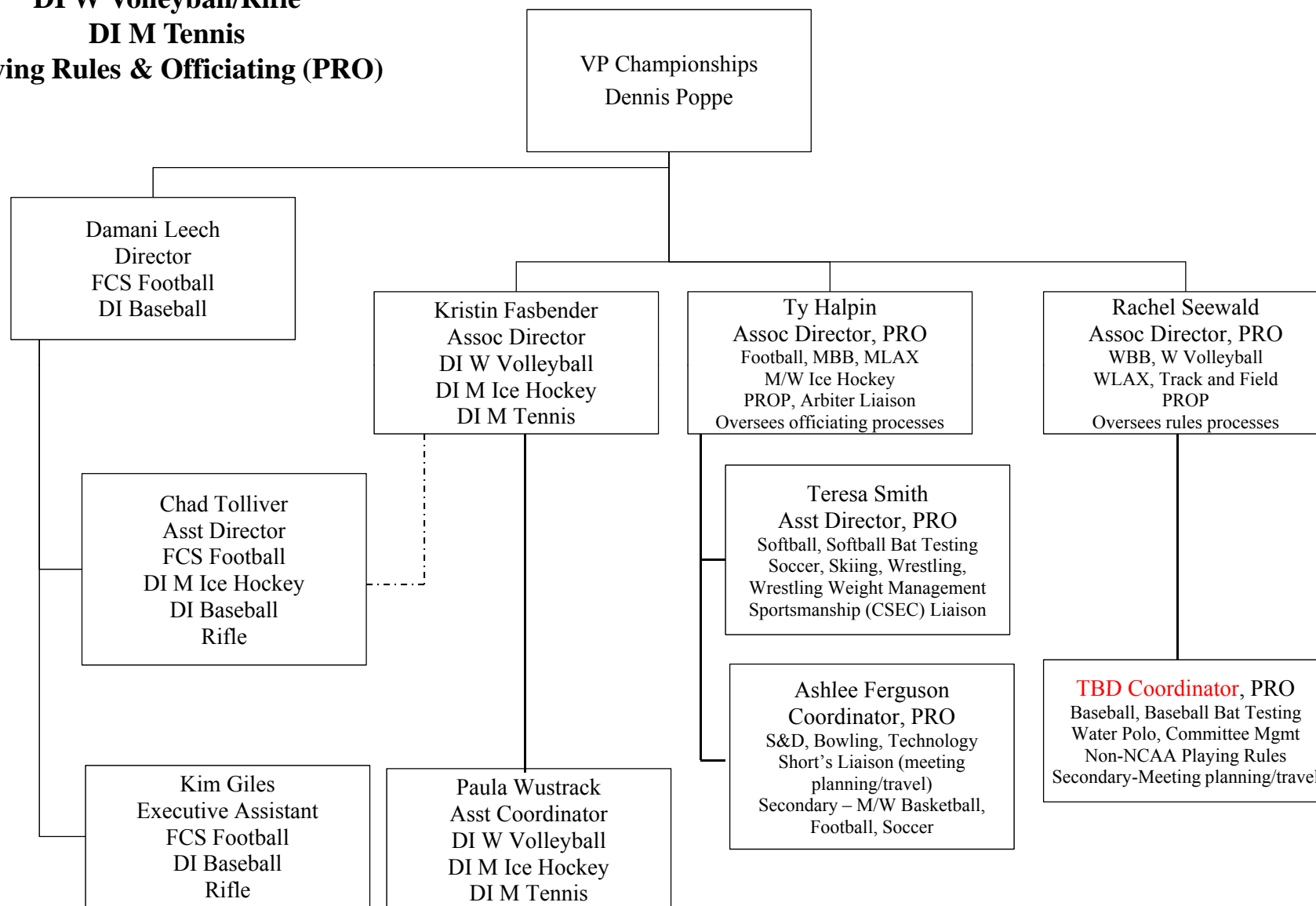


## DI/II/III Women's Basketball



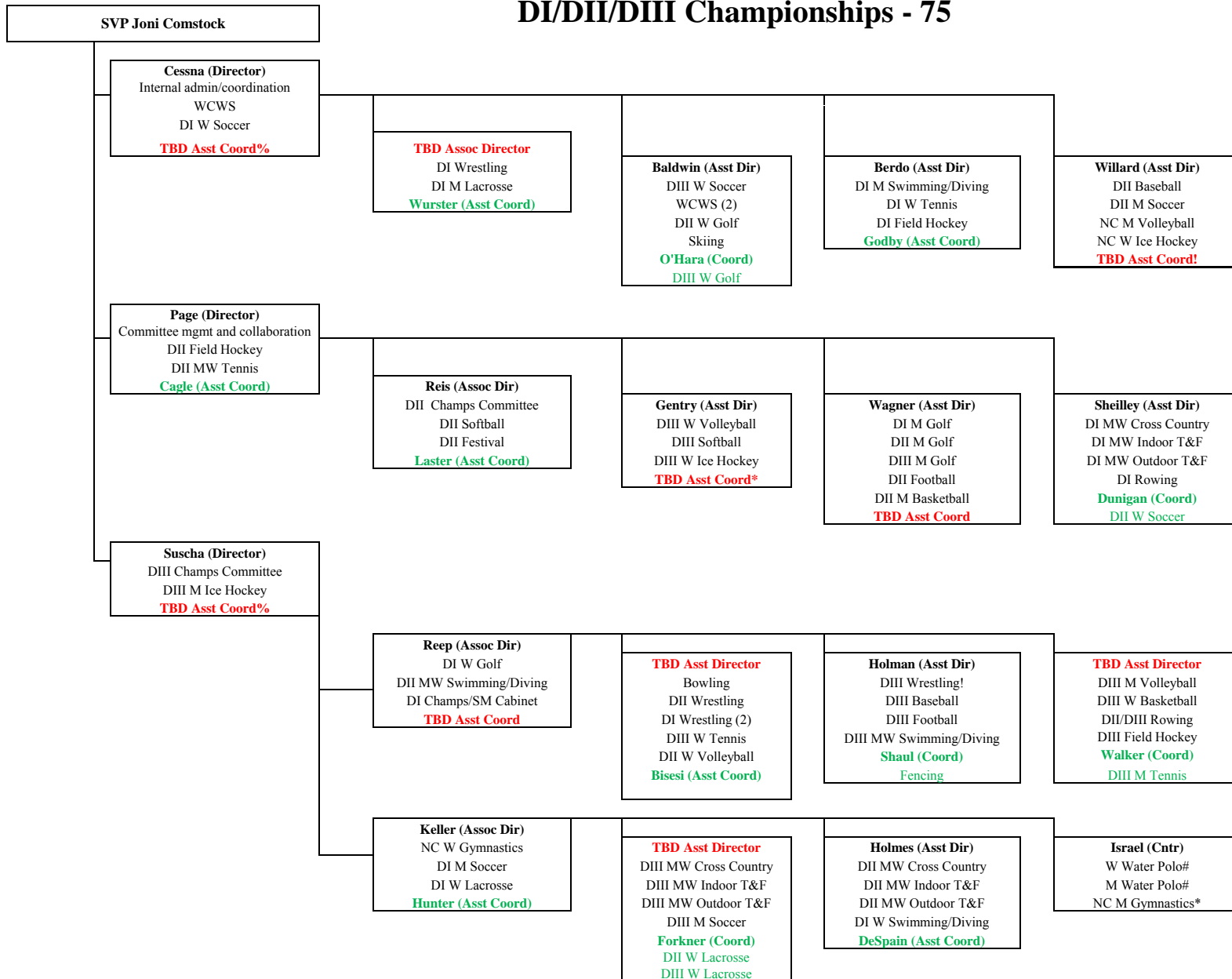


**FCS Football/DI Baseball**  
**DI M Ice Hockey**  
**DI W Volleyball/Rifle**  
**DI M Tennis**  
**Playing Rules & Officiating (PRO)**





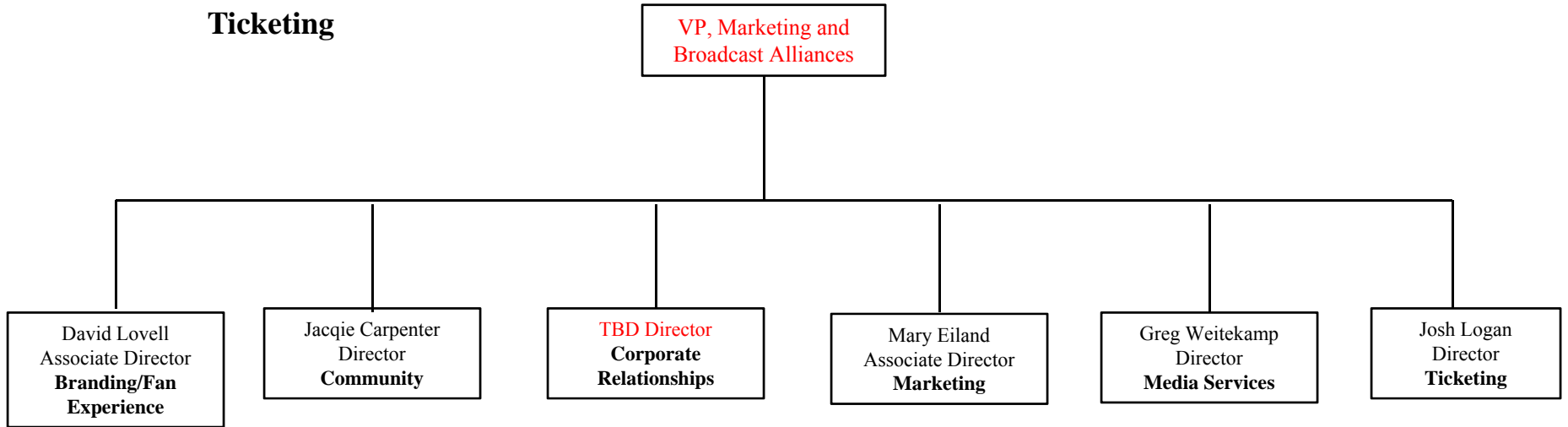
## DI/DII/DIII Championships - 75



\* TBD Asst Coord  
# Hunter  
! TBD Asst Coord  
% One Asst Coord



**Branding/Fan Experience**  
**Community**  
**Corporate Relationships**  
**Marketing**  
**Media Services**  
**Ticketing**





For Committee Use Only



REPORT OF THE  
NCAA DIVISION II BASEBALL COMMITTEE  
MAY 23-24, 2012 ANNUAL MEETING

**ACTION ITEMS.**

**1. Legislative Items.**

- None.

**2. Nonlegislative Items.**

- **Regional Advisory Committee (RAC) Rankings.** The NCAA Division II Baseball Committee voted to allow adjustments to be made to the RAC rankings submitted each week.
  - (1) Recommendation. That the national Baseball Committee members have the ability to allow adjustments to be made to the RAC rankings submitted each week.
  - (2) Effective Date. September 1, 2012.
  - (3) Rationale. Baseball Committee members feel that this will allow the weekly rankings to more accurately reflect the discussions on the RAC calls.
  - (4) Impact on Budget. None.
  - (5) Student-Athlete Impact. None.

**INFORMATIONAL ITEMS.**

- 1. Agenda and Meeting Schedule.** The Baseball Committee reviewed the annual meeting agenda and meeting schedule and made no adjustments.
- 2. 2011 Committee Meeting Minutes.** The Baseball Committee approved the 2011 meeting minutes.
- 3. Selection Criteria.** The Baseball Committee discussed the selection criteria and will continue these discussions as it pertains to making the following modifications:



- Modify “record versus ranked opponents,” to be defined as “once ranked, always ranked.”
  - Rename “Division II road record” to read “Division II road and neutral site record.” (Note: There is no change in the criteria; this modification more accurately describes how the criteria are calculated.)
  - Add the criteria “record versus road/neutral opponents 0.500 and better.”
4. **Automatic Qualification.** The Baseball Committee approved all conferences eligible for automatic qualification into the championship and forwarded to the Division II Championships Committee at their May meeting.
5. **Score Reporting System.** The Baseball Committee agreed to have staff add an unofficial column to the score reporting system to reflect “Record versus teams with a winning percentage of 0.399 and lower.” The Baseball Committee feels this will help them look beyond the numbers, but would not be factored as an official piece of criteria.
6. **Championship Bracket.** The Baseball Committee discussed altering the format of the championship in Cary, North Carolina, to a true, double-elimination bracket. Currently, the bracket results in a single championship game regardless of the number of losses the final two teams have. A one-loss team could defeat a zero-loss team for the championship and they would each only have one loss during the week.

In the past, the decision to have a single championship game bracket was driven by television coverage. The Baseball Committee will continue to discuss the possibility of creating a true double-elimination bracket for the 2013, 2014 and/or 2015 championships that does not add any days on-site in the event an if-necessary game is needed to determine the national champion. For the next budget cycle, the Baseball Committee will also continue to discuss a true double-elimination bracket beginning with the 2016 championship that would add a day to the schedule in the event an if-necessary game is needed, which would prevent teams from playing two games in one day.

7. **Pre-Determined Regional Sites.** The Baseball Committee discussed the option of pre-determined regional sites. This was driven by the Midwest region, which has a lack of lights throughout the region and inadequate facilities. Typically, the Midwest region competes at an off-campus site due to these reasons. The Baseball Committee is requesting feedback from the NCAA Division II Championships Committee as to whether this option would be considered.



- 8. Umpires.** The Baseball Committee voted to establish the umpire postseason selection timeline outlined below.

October – November: The national coordinator will request the names of the required Division II nominees for postseason competition.

January 1: Deadline for submission of all nominated Division II conference umpires to the NCAA Division II national umpire coordinator from their conference coordinator.

January 15: Names of nominated Division II umpires from each conference coordinator will be sent to appropriate regional chair of the Baseball Committee.

Division II national coordinator will begin vetting process for all nominees.

February 1: Division II national coordinator will continue and complete vetting process for all nominees. This process will include collection of updated resumes reflecting candidates' satisfactory fulfillment of items as listed on the postseason requirements as outlined in the NCAA Division II Game Officials Manual. Submission of 25-game NCAA schedule may be extended due to individual conference scheduling protocol.

February 10: Vetting process complete. All resumes for nominated umpires received and compiled by NCAA Division II national coordinator. Information on nominees sent to appropriate Baseball Committee regional chair.

Consultation between conference coordinators and Baseball Committee commences.

February 15: NCAA Division II Baseball postseason umpire selections made.

Appropriate information sent to NCAA Division II national umpire coordinator and conference umpire coordinators.

March 1: NCAA Division II postseason umpires announced by Baseball Committee chair. Conference coordinators are free to announce selections to their conference staffs.

NCAA Division II national umpire coordinator begins compilation of contact information, proof of NCAA Division II postseason requirements, and hat sizes for all regional umpires.

NCAA requests size information for umpires working the National Championship in Cary.



9. **Pre-Championships, Host, Site Representative Manuals.** The Baseball Committee made the necessary updates and changes to the manuals.
10. **2013 Annual Meeting Dates.** The annual meeting will take place May 22-23 in Cary, prior to the championship.

*Committee Chair:* Jim Givens, University of Findlay, Great Lakes Intercollegiate Athletic Association (GLIAC)

*Staff Liaison:* Keith Willard, Championships and Alliances

<b>Annual Meeting May 23-24, 2012</b>	
<b>Attendees</b>	<b>Absentees</b>
Kevin Brooks, Angelo State University	
Kenny Leonesio, California State University, Stanislaus	
Ed Manzanares, New Mexico Highlands University	
Nate Salant, Gulf South Conference	
Christian Stryker, Coker College	
Jason Trufant, Molloy College	
Terrance Whittle, Elizabeth City State University	
<b>Other Participants</b> Russ Yurk, NCAA	



REPORT OF THE  
NCAA DIVISION II MEN'S BASKETBALL COMMITTEE  
JULY 26, 2012 TELECONFERENCE

ACTION ITEMS.

1. Legislative Items.

- None.

2. Nonlegislative Items.

- **2013 Elite Eight Site.**
  - a. Recommendation. That Louisville, Kentucky host the quarterfinals and semifinals of the 2013 Division II Men's Elite Eight at Freedom Hall, hosted by Bellarmine University.
  - b. Effective Date. Immediate.
  - c. Rationale. The Men's Basketball Committee believes that the city of Louisville and Bellarmine University will draw upon their experience from hosting past NCAA Division II National Championships Festivals to provide an outstanding student-athlete experience. The Louisville Sports Commission along with Bellarmine University are committed to hosting a first-class event for all involved. There are ample hotels for fans to stay and the team hotels will be adjacent to the venue. The opening banquet will take place at Churchill Downs and will provide for many memories for the student-athletes.
  - d. Estimated Budget Impact. Expenses of \$59,506. Kansas City, Missouri and the Mid-America Intercollegiate Athletics Association along with the Kansas City Sports Commission also submitted a bid to host (See Attachment).
  - e. Student-Athlete Impact. None.

*Committee Chair:* Jim Johnson, Pittsburg State University, Mid-America Intercollegiate Athletic Association (MIAA)

*Staff Liaison:* Donnie Wagner; Championships and Alliances

July 26, 2012 Teleconference	
Attendees	



Joe Clinton, Dominican College (New York)	Mark Peeler, Erskine College
Kevin Hatcher, California State University, San Bernardino	Tom Ryan, Eckerd College
Jim Johnson, Pittsburg State University	Eric Schoh, Winona State University
Jeff Ligney, Great Lakes Intercollegiate Athletic Conference	
<b>Other Participants:</b> Mark Laesch, Golfstat Donnie Wagner, NCAA	



ESTIMATED AIRFARE EXPENSES FOR POSSIBLE FUTURE SITES

Championships Administrator **Donnie Wagner**  
Date sent to Accounting **7/23/2012**

Championship: (eg D I W Soccer) **DII Men's Basketball**  
Travel party per school: **20**

	2011-12	2013	2013				
Possible championship sites (School and city name)	Northern Kentucky	Kansas City	Louisville				
		MIAA	Bellarmine				

Schools that participated in championship in 2011-12:

1	Stonehill	\$ 24,157	\$ 18,920	\$ 26,520				
2	Montevallo	\$ 41,920	\$ 13,440	drive				
3	Bellarmine	\$ -	\$ 13,000	host				
4	Alabama-Huntsville	\$ -	\$ 30,800	drive				
5	Midwestern State	\$ 24,551	\$ 12,000	\$ 21,720				
6	Western Washington	\$ 63,096	\$ 26,040	\$ 21,680				
7	West Liberty University	\$ -	\$ 28,800	drive				
8	Metro State	\$ 39,714	\$ 21,000	\$ 32,600				

Totals **\$193,437.64** **\$164,000.00** **\$102,520.00** **\$0.00** **\$0.00** **\$0.00**

Airport (at site of competition)	<b>CVG</b>	<b>MCI</b>	<b>SDF</b>
Mileage from airport to site of competition	<b>10 miles</b>		<b>6 miles</b>
Is there an Enterprise Rent-a-Car office at this site?		<b>Yes</b>	<b>Yes</b>

Notes:

- 1 Airfares are based on a travel party of 20, roundtrip from the institution site to competition site.
- 2 Airfares are based on prices in effect today, 07/24/12, and are subject to change and subject to availability.
- 3 This analysis does not include costs for additional per diem days that could be possible with different site.
- 4 Please consider time of year travel will occur as well as ground transportation from airport to site of competition.



REPORT OF THE  
NCAA DIVISION II WOMEN'S LACROSSE COMMITTEE  
JUNE 11-13, 2012 ANNUAL MEETING

**ACTION ITEMS.**

**1. Legislative Items.**

- **None.**

**2. Nonlegislative Items.**

**a. Division II Festival Team Requirement.**

- (1) Recommendation. That for every Division II National Championships Spring Festival with women's lacrosse, all teams are required to stay (whether advancing or non-advancing) through the closing ceremonies (excluding extenuating circumstances), unless approved by the Division II Women's Lacrosse Committee before the start of the festival.
- (2) Effective Date. 2015-16 academic year.
- (3) Rationale. The Women's Lacrosse Committee felt that requiring teams to stay for the entire festival would promote sportsmanship. It would encourage teams to attend other games and participate in Festival activities. Conversely, allowing teams to leave before the end of the Festival takes away from the championship experience.
- (4) Estimated Budget Impact. None.
- (5) Student-Athlete Impact. Requiring teams to stay for the entire festival provides a better championship experience for the student-athletes and allows them to participate in all ancillary events.

**b. Appointment of Committee Chair.**

- (1) Recommendation. That **Michelle Gober**, associate director of athletics and compliance at Kutztown University of Pennsylvania, be reappointed to serve as the 2012-13 chair.
- (2) Effective Date. September 1, 2012
- (3) Rationale. For the last year, **Ms. Gober** has served as the chair of the committee. She has been a tremendous leader and asset to the committee and to



Division II women's lacrosse.

- (4) Estimated Budget Impact. None.
- (5) Student-Athlete Impact. None.

**INFORMATIONAL ITEMS.**

1. **Approval of the 2011 Minutes.** The Women's Lacrosse Committee approved the minutes as distributed.
2. **Review of 2012 Championship.** The Women's Lacrosse Committee reviewed the 2012 championship. Overall, it was felt that the championship was successful, but noted areas to be improve on in the future.
  - a. **Media/Sports Information Contacts.** It was noted that one of the individuals serving as the media/sports information contact lacked experience in this capacity. The Women's Lacrosse Committee felt that for the future, the on-site contact(s) should have experience as a sports information director.
  - b. **Security.** The Women's Lacrosse Committee felt that the level of security during the games was inadequate. Credentials were not checked, and credential boards were never posted. It was noted that several Bellarmine University students attempted to use the track around the lacrosse field between games.
  - c. **Community Outreach.** T he Women's Lacrosse Committee agreed that the community service was a very positive and rewarding experience for the student-athletes and elementary students. For the 2013 championship, because it is a joint Divisions II and III women's lacrosse championship year, the Women's Lacrosse Committee would like to explore the possibility of incorporating the Division III Special Olympics initiative into the Division II women's lacrosse community outreach.
3. **Review of hosts from the Preliminary Round.** The Women's Lacrosse Committee has decided to hold a teleconference for the first-round hosts to provide feedback on how they might improve for next year. Topic areas will include: controlling unruly fans, communication and officials.



4. **Officials.** Overall, the Women's Lacrosse Committee was very pleased with the performance of the officials for all rounds of the championship. In the future, the Women's Lacrosse Committee would like for the coordinator of officials to assign the officials for the championship game based on the officials' performances during the semifinal games. The Women's Lacrosse Committee will discuss this further with the national coordinator.
5. **Sponsorship and Regional Alignment.** The Women's Lacrosse Committee reviewed the sponsorship numbers and regional alignment for the 2012-2013 year. The main topic of discussion was regarding the Great Lakes Intercollegiate Athletic Conference (GLIAC), which approved adding women's lacrosse for the 2012-13 academic year. While the GLIAC was not in the approved regional alignment, the GLIAC institutions were in the approved alignment. Therefore, the Women's Lacrosse Committee recommended that the GLIAC be aligned to the North region, which is where its constituents are presently.

*Committee Chair: Michelle Gober, Kutztown University of Pennsylvania, Pennsylvania State Athletic Conference (PSAC)*

*Staff Liaison: Michelle Forkner, Championships and Alliances*

Meeting Date: June 11-13, 2012	
Attendees	Absentees
Michelle Gober, Kutztown University	
Kevin Huckel, Holy Family University	
Cecil Pilson, Mercyhurst University	
April Pollock, American International College	
<b>Other Participants</b> Abby Bisesi, NCAA Michelle Forkner, NCAA	



REPORT OF THE  
NCAA DIVISION II MEN'S GOLF COMMITTEE  
JUNE 27-29, 2012, MEETING

**ACTION ITEMS.**

**1. Legislative Items.**

- **None.**

**2. Nonlegislative Items.**

- **Committee Chair.**
  - a. Recommendation. That **Reid Amos**, director of broadcasting and assistant men's golf coach at West Liberty University, serve as chair for the NCAA Division I Men's Golf Committee.
  - b. Effective Date. September 1, 2012.
  - c. Rationale. Mr. Amos will be in his fifth year on the Division II Men's Golf Committee and served as acting chair last year at the championships. Mr. Amos has shown great leadership over his previous four years on the Men's Golf Committee which will serve him well as the chair of the Men's Golf Committee.
  - d. Estimated Budget Impact. None.
  - e. Student-Athlete Impact. None.

**INFORMATIONAL ITEMS.**

- 2011 Annual Meeting Minutes.** The Men's Golf Committee reviewed the 2011 meeting minutes and approved without any modifications.
- 2011-12 Championships Committee Actions.** The Men's Golf Committee members reviewed the actions and informational items from 2011-12 academic year. The Men's Golf Committee reviewed and discussed applicable items to Division II men's golf.
- Regional Evaluations.** The Men's Golf Committee reviewed the evaluations from the regional sites of the Division II men's golf championships. Overall, the Men's Golf Committee was very pleased with the regional sites and noted that Hershey Country Club will be an outstanding test for the 2013 Division II Men's Golf Championships.



4. **2012 Division II Championships Sports Festival Review.**

- a. The Men's Golf Committee reviewed the evaluations from the national championships and noted that things went very well. The hotel was a little far from the championships venue but the experience for the student-athletes was outstanding.
- b. The Men's Golf Committee will continue to have the practice round as a shotgun start with the coaches meeting immediately following the round.
- c. The Men's Golf Committee made no changes to the schedule of events for 2013.
- d. The Men's Golf Committee noted the rules officials under the director of Mr. John Reis did a great job. The Men's Golf Committee is very pleased working with Mr. Reis and his approach to the committee and his course set-up.
- e. The Men's Golf Committee discussed the current pairings at the regionals and finals. At the regionals, the individual pairings should be arranged so that the host region's first selected individual is number one then the visiting region's first selected individual is number two and so forth. At the championship finals, the individuals will be ranked according to Golfstat rankings. The committee also determined at both the regionals and finals that the #12 team after 36 holes of play will move to the afternoon wave in place of the top five individuals and will tee off with Teams 10 and 11. The individuals 4-8 after 36 holes will be placed in the morning wave with teams 15 and 16. Individuals 1-3 after 36 holes will be slotted in the 11:50 a.m. tee time off of the first tee in front of Teams 4, 5 and 6. The committee also adjusted the pairings at the national championships with the change in advancing teams for 2013.
- f. The Men's Golf Committee made no changes to the pace of play and have been very pleased with the pace of play system that has been in effect since 2009. The Men's Golf Committee believes that players and coaches are familiar with the system and it has had an impact on the pace of play at both the regionals and finals.
- g. The Men's Golf Committee was very pleased with the work of Executive Sports at the Division II National Championships Festival. The Men's Golf Committee would like to continue to utilize Executive Sports at future championships as they believe it enhances the experience for student-athletes, coaches, fans and the host institution.

5. **Championships Format.** The Men's Golf Committee reviewed the format that has been in place for the last two years. The Men's Golf Committee believed the format has worked very well and provided for a better student-athlete experience. There are now more teams that have a chance to make the final eight going into the third day of competition which makes for a more exciting day and a more memorable experience for the student-athletes.



- The Men's Golf Committee discussed the current way that the lineups are determined for the medal/match play portion of the championship. Currently, the lineups are determined by how the players finished 54 holes of play. The Men's Golf Committee believed that coaches should have some input into how their lineups are determined. Starting with the 2013 championships, the Men's Golf Committee will utilize a "President's Cup" style to determine the lineups for the medal/match play portion of the championships. The higher seeded team (as determined through the 54 hole stroke play portion) "Team 1" will have the first choice of putting a player on the board for Match #1. The opposing team "Team 2" will then name its player for Match #1. Team #2 will then name its player for Match #2 and Team #1 will name its player for Match #2. The process will continue in an "S" curve until the players for all five matches are named. However, Team #1 may defer in the selection process and permit Team #2 to begin the overall selection process.
6. **Selection Criteria.** The Men's Golf Committee made no changes to the selection criteria. The Men's Golf Committee believed that selections went well and that the changes made on Golfstat helped the RAC's and national Men's Golf Committee members sort through the data easier. The Men's Golf Committee will look at the current minimum yardages established for results to count in Golfstat to determine if any changes need to be made for 2013.
7. **Regionalization.** The Men's Golf Committee discussed the regionalization changes that will be in effect for 2013 including the conferences that will be placed in new regions as well as the pairing of the West and South Central and the Midwest and Central. It was noted that the breakdown for berths at the national championships based upon the finish of the 2012 championship will be:
- Atlantic/East – 3 berths
  - South/Southeast – 7 berths
  - Midwest/Central – 5 berths
  - West/South Central – 5 berths
8. **Two Coaches.** The Men's Golf Committee discussed the increased travel party (from six to seven) that was approved for the 2013 championships. With the increase in the travel party, the Men's Golf Committee will adopt the Condition that allows a second coach to give advice during competition. The second coach must be identified by the institution as a member of the coaching staff and designated prior to the start of regional competition by the athletic director or designee.



9. **Golfstat.** The Men's Golf Committee met with Mark Laesch, Golfstat, to discuss the past and suggestions for improvements to the rankings provided by Golfstat.
10. **Future Site Selection.** The Men's Golf Committee discussed the timeline for future sites. National committee members will reach out to those sites that might be interested to solicit bids for both the regionals and finals.
11. **Groove Rule.** The Men's Golf Committee reiterated their support of the new groove rule that will be in effect in January of 2014 for all amateur events.
12. **Automatic Qualification.** This information was approved by the Men's Golf Committee and forwarded to the Championships Committee for approval.
13. **Sport Sponsorship.** The Men's Golf Committee reviewed the sport sponsorship from 2011-12 and any anticipated changes for the 2012-13 academic year.
14. **National Committee and Regional Advisory Committee.** The Men's Golf Committee discussed the opening on the national golf committee and the timeframe for a replacement to be named. The Men's Golf Committee discussed the openings on the Regional Advisory Committee (RAC) and the process for filling those from conference commissioners including Doug Hamilton and Chris Greenwood who have left their institutions with time remaining on their respective terms. The Men's Golf Committee discussed the use of RAC balloting for the three required rankings during the season. The Men's Golf Committee believed it worked well; however, RAC members need to be very careful in selecting the teams that should be ranked as mistakes happened during the voting. The Men's Golf Committee did not take a stance one way or the other in support of continuing to use the RAC balloting in the future.
15. **Manual Review.** The Men's Golf Committee reviewed the championships handbook, tournament directors manual and host operations manual.
16. **Future Meeting.** The Men's Golf Committee determined that meeting dates for 2013 will be June 26-28, in Indianapolis.
17. **Outgoing Chair.** The Men's Golf Committee thanked Mr. Steve Card for his service to the Men's Golf Committee and for serving as chair for the past year.



*Committee Chair:*     *Steve Card, Western Washington University*  
*Staff Liaison(s):*     *Donnie Wagner; Championships and Alliances*

June 27-29, 2012 Annual Meeting	
<b>Attendees</b>	
Reid Amos, West Liberty University	
Steve Card, Western Washington University	
Todd Ohlmeyer, St. Edward's University	
Jimmy Wilson, Georgia College & State University	
<b>Other Participants</b> Mark Laesch, Golfstat Donnie Wagner, NCAA	



REPORT OF THE  
NCAA DIVISION II WOMEN'S ROWING COMMITTEE  
JUNE 19-20, 2012 MEETING

**ACTION ITEMS.**

1. **Legislative Items.**

- **None.**

2. **Non-legislative Item.**

- **None.**

**INFORMATIONAL ITEMS.**

1. **2011 annual meeting minutes.** The NCAA Division II Women's Rowing Committee reviewed minutes from the 2011 meeting and voted to approve them.
2. **2012 championship recap.** The Women's Rowing Committee reviewed the 2012 championship, including the report of the head official, student-athlete evaluations and webcast results.
3. **Selection process.** The Women's Rowing Committee reviewed a new results reporting portal.
4. **Reviewed the sport sponsorship list.** The Women's Rowing Committee reviewed the sport sponsorship list. No action was necessary; informational only.
5. **Agenda for the joint meeting session with Divisions I and III.** No action was necessary; informational topics only.
6. **Championship manuals and timeline for 2013.** The Women's Rowing Committee reviewed the manuals associated with the championship and marked updates.
7. **Committee Chair.** **Chris O'Brien** will continue in his role as chair for the 2013 championship.



*Committee Chair: Christopher O'Brien, Philadelphia University, Central Collegiate Athletic Conference (CCAC)*

*Staff Liaison(s): Rachel Kay, Championships and Alliances*

Annual Meeting June 19-20, 2012	
Attendees	Absentees
Adam Thorstad, Florida Institute of Technology	
Christopher O'Brien, Philadelphia University	
Other Participants: Tina Krah, Championships and Alliances Ebony Strong, Championships and Alliances	



REPORT OF THE  
DIVISION II SOFTBALL COMMITTEE  
JUNE 11-12, 2012, ANNUAL MEETING

**ACTION ITEMS.**

**1. Legislative Items.**

- None.

**2. Nonlegislative Items.**

- a. Regional Advisory Committee (RAC) Rankings.** The NCAA Division II Softball Committee voted to allow adjustments to be made to the RAC rankings submitted each week according to the RAC ranking call schedule of three weekly rankings prior to selections.

- (1) Recommendation. That the Softball national committee members have the ability to allow adjustments to be made to the RAC rankings submitted each week.
- (2) Effective Date. September 1, 2012.
- (3) Rationale. The Softball Committee members feel that this will allow the weekly rankings to more accurately reflect the discussions on the RAC calls and ensure the rationale for questions following rankings can be justified within the selection criteria outlined for the NCAA Division II Softball Championship.
- (4) Impact on Budget. None.
- (5) Student-Athlete Impact. None.

**b. Committee chair appointment.**

- (1) Recommendation. That **Brian DeMasters**, assistant director of athletics/director of camps at Queen's College (New York), serve as chair for the Softball Committee.
- (2) Effective Date. September 1, 2012.
- (3) Rationale. Mr. DeMasters will be in his second year on the committee. He has over thirty-four years of experience as a collegiate administrator including time as a head softball coach. The Softball Committee noted his knowledge of the sport and commitment to the equity of the championship for student-athletes as rationale for his appointment.
- (4) Estimated Budget Impact. None.



- (5) Student-Athlete Impact. None.

**INFORMATIONAL ITEMS.**

1. **Minutes of the Softball Committee's 2011 Annual Meeting.** The Softball Committee approved the minutes as written.
2. **National Fastpitch Coaches Association (NFCA) convention report.** Pam Knox, chair of the Softball Committee, noted that the presentation by NCAA staff at the 2011 NFCA Convention was extremely well received and some of the most thorough information the coaches have heard from the NCAA National Office. The Softball Committee recommended that continued education at the NFCA on the selection process would be beneficial along with more information on the role of the regional advisory committee (RAC). The 2012 NFCA Convention will be held in Orlando, Florida.
3. **NCAA Playing Rules and barrel compression testing (BCT).** Teresa Smith, assistant director of playing rules, presented to the Softball Committee a recap of BCT and overall rules review of the 2012 Championship. The decision to test bats on-site each day at the Championship provided a better assessment of bats each day to ensure fairness of play. A total of seventeen (17) bats were confiscated during the week, mainly for cracks, however twelve (12) bats failed barrel compression testing done on-site. The bats that failed the BCT will be logged and measured on a second machine following the Championship. If the bat fails again on a second test, it will be added to a pile of bats from Division I, II and III for consideration for lab-testing. If the bat is deemed not sent to the lab for further testing or passes lab testing, the bats will be returned to the participants. Ms. Smith reiterated that coaches need to take responsibility for their equipment and further education on how to look for cracks should be provided. The analysis of bats by head coaches should be reviewed all season and not just at the Championship.

Ms. Smith also provided an update on the rules meeting that took place in Oklahoma City, Oklahoma this summer and shared that education of BCT at NFCA will be considered and bat certification remains a topic of discussion amongst the NCAA and various constituents. A recap of the rules recommendations will be sent to the Softball Committee upon a final report of action from NCAA Playing Rules.

4. **Selection criteria.** The Softball Committee reviewed the selection criteria for the softball championship and noted that no changes should be applied. The Softball Committee did ask NCAA to see if the opportunity to see late season performance and non-conference competition categories on the score reporting system more clearly. NCAA staff will check with the



technology department and report back what changes may be able to be made in the system, if any.

5. **Score reporting system, regional and national ranking calls.** In discussing the score reporting system, the Softball Committee commended NCAA staff on the initial orientation teleconference and webinar that began the year. The Softball Committee noted that the opportunity for everyone on the RACs to hear the same information at one time related to the application of the selection criteria and use of the online score reporting system was extremely beneficial to the RAC chairs as they conducted the RAC calls each week. The Softball Committee did ask if the RAC ballot system could be more user-friendly for iPads and mobile devices.

The Softball Committee also discussed the process for regional and national ranking calls. As a part of their discussions, they liked the use of the one practice call followed by three ranking calls and the selection call. The Softball Committee recommended utilizing that format moving forward for the 2013 Championship. Related to RAC balloting, the Softball Committee took action to approve the national committee's ability to change RAC voting, if deemed necessary (see action item "a" above).

6. **Review of championship manuals and Softball Committee calendar/timeline.** The Softball Committee reviewed and provided staff with their suggested edits to the prechampionships manual, host operation's manual, committee operation's manuals, as well as, the committee's yearly timeline. The changes to the various manuals and committee timeline will be made by staff and distributed.
7. **2012 Softball Championship and National Championships Festival recap.** The Softball Committee commended the NCAA on a great Festival experience for the student-athletes and especially the work done by Bellarmine University staff along with the Louisville Sports Commission.
  - a. **Selection call, announcement and process of notification of teams.** The Softball Committee noted that the selection call went very well and felt as though there were minimal questions following selections related to the decision of the 64 teams that would participate. The selection announcement and notification of teams needs some improvement due to the online selection show not being able to be broadcast on time or communicated to membership what the issue was via the NCAA.com website. NCAA staff will work with NCAA Broadcasting to ensure the issue is resolved for the 2013 NCAA Division II Softball Championship.
  - b. **Regional and Super Regional recap.** The Softball Committee felt that this year's preliminary competition went very well. There were some concerns related to two sites and the Softball Committee felt those issues were managed well by the on-site



representatives and those areas of issue would be viewed more closely during site selections next year.

- c. **Championship Final Recap – Louisville, KY.** The Softball Committee felt that in general the Championship was a great event for the participants (student-athletes and coaches).
- (a) **Game Administration.** Again, the site provided good general administration for the championship but additional grounds crew support would have been helpful. The Softball Committee, again, commended the work done by the head softball coach at Bellarmine and her staff noting the first day was a bit hectic (as it was a first time host) but after day one, the operations ran smoothly.
  - (b) **Facility.** The playing surface was much improved and many teams complimented the venue. One area that should be examined in the future is the location of fans to the field but due to the layout of the facility, the stands in the outfield were suitable.
  - (c) **Sports Information – Press Conferences, Media Room and Seating.** The Softball Committee noted that not many people were utilizing the press conference area and ability to have that better mediated would be nice from the host sports information office. The space allocated to hold the press conferences was nice and more than adequate for the needs of the sports information staff.
  - (d) **Schedule of Events.** The Softball Committee noted that in a Festival year they lose almost two days of competition which staggers play. There was little issue this year due to good weather however in the case of rain delays, the Festival schedule does present significant challenges and would need further consideration prior to the next Festival year.
  - (e) **Awards.** The presentation of the championship awards was done nicely and the Softball Committee likes that both teams (winning and losing) are both on the field for recognition purposes along with the losing teams fans being allowed to enter the field for photos (behind baselines).
  - (f) **Festival Feedback (Opening and Closing Ceremonies/Community Engagement).** The opening ceremonies were greatly enjoyed by all and were noted by the Softball Committee as a very special experience for the final eight teams participating in the Championship. The Softball Committee noted the closing ceremonies was warm based on temperatures which likely aren't normal for early May in Louisville but also asked for the program to be a bit shorter, if possible. The softball teams were a bit rushed from the Championship to the closing ceremonies as well but overall all elements of the opening and closing are significantly more elaborate than a non-Festival year and appreciated by all participants.



The Softball Committee noted that the one of the most meaningful and memorable elements of the Festival was the community engagement with local students coming out to the games and conducting autograph sessions. The opportunity to continue to bring people out to the field should be considered and done in the future as it was a great interaction.

- d. **Umpires.** The Softball Committee especially wanted to note that this championship, especially the final site, that the umpires were of the highest-caliber and it was remarkably improved from previous years. The Softball Committee noted the selection process was inclusive of their recommendations and that the umpire-in-chief (UIC) was open to feedback as a part of umpire evaluations.
  - e. **2013 Championship – Salem, Virginia.** Carey Harveycutter and John Shaner, from the city of Salem, joined the annual meeting to discuss topics and operations for the 2013 event and upcoming bid process that they plan to join. The Softball Committee noted that they are looking forward to returning to Salem, Virginia and asked if community service could be examined to be more on-site engagements rather than teams going out into the community. The Softball championship was last in Salem, Virginia during the 2010 championship.
- 8. **Pairings at the 2013 Championship.** The Softball Committee reviewed the bracket pairings rotation for the 2013 Championship and made no changes
  - 9. **2012-14 Regionalization.** The Softball Committee reviewed regionalization updates and noted the changes of conference alignment. No changes were necessary as the material was only informational to ensure the Softball Committee was aware of any changes to regionalization in their respective regions.
  - 10. **Sponsorship Lists.** The Softball Committee reviewed the 2011-12 softball sponsorship list and will await updated lists upon updates to the NCAA membership database for the 2012-13 academic year that is expected to be ready in September 2012.
  - 11. **Championships Manuals and Committee Calendar/Time.** The Softball Committee reviewed and provided staff with their suggested edits to the prechampionships manual, host operation's manual, committee operation's manuals, as well as, the Softball Committee's yearly timeline. The changes to the various manuals and committee timeline will be made by staff and distributed.
  - 12. **Other Business.** The Head Coaches Committee (HCC) through the NFCA brought forward a review of scholarships for softball and has asked the Softball Committee to review the concept



along with develop a position on the proposal. The Softball Committee will further discuss this during a teleconference to determine next steps related to the proposal. The Softball Committee appreciated the HCC in sharing the information.

- 13. Future Annual Meeting Dates.** The Softball Committee agreed to meet June 24-25, 2013, in Indianapolis.

*Committee Chair:* Pamela Knox, Western Oregon University, Great Northwest Athletic Conference (GNAC)  
*Staff Liaison:* Amy Reis, Championships and Alliances

<b>Division II Softball Committee June 11-12, 2012, Annual Meeting</b>	
<b>ATTENDEES</b>	<b>ABSENTEES</b>
Pam Knox, Western Oregon	
Brian DeMasters, Queen's College (New York)	
Joan McDermott, Metropolitan State College of Denver	
Danielle Penner, Barry University	
Keri Becker, Grand Valley State University	
Beth Watson, Cameron University	
Kristen Decker, Mansfield University of Pennsylvania	
Jimmy Martin, Limestone College	
<b>Other Participants:</b> Carey Harvey Cutter and John Shaner, city of Salem; Carla Laster, Amy Reis and Teresa Smith, NCAA Staff.	



**REPORT OF THE  
NCAA DIVISION II WRESTLING COMMITTEE  
APRIL 10-11, 2012 MEETING**

**KEY ITEM.**

- **Regional Structure and Qualifying Structure Review.** The NCAA Division II Wrestling committee reviewed the current regionalization structure and potential realignment options to both more effectively group regions by geography and to better balance each region in terms of the number of competing institutions, but ultimately took no action on this topic.

After much discussion regarding realignment, including a great deal of time spent reviewing feedback from the head coaches and athletic directors from Division II wrestling-sponsoring institutions, the wrestling committee determined that there was not a solution available under the current championship format that would satisfy the majority of the wrestling community to a greater degree than the current regional alignment; as a result, the wrestling committee did not put forward any recommendations for regional realignment at this time.

**ACTION ITEMS.**

**1. Legislative Items.**

- None.

**2. Non-legislative Item.**

**a. Wrestling committee Appointments.**

- (1) Recommendation. That Mike Kirk, Director of Athletic Media Relations at the University of Central Oklahoma, serve as the chair of the Wrestling Committee.
- (2) Effective Date. September 1, 2012.
- (3) Rationale. In addition to his two years of service on the wrestling committee, Mr. Kirk has been closely involved with the sport of wrestling for more than two decades during his time as an athletic administrator. This background coupled with the respect that he has from the coaching community will position him to be a great leader for the wrestling committee during the 2012-13 academic year.
- (4) Estimated Budget Impact. None.



- (5) Student-Athlete Impact. Mr. Kirk's extensive knowledge of the Division II wrestling community will serve him well in this role. His attention to detail and desire for the optimal championship experience will undoubtedly serve student-athletes well.

**INFORMATIONAL ITEMS.**

1. **2012 Championships review.** The wrestling committee reviewed the 2012 NCAA Division II Wrestling Championship, citing the highlights and some challenges throughout the event.
  - a. **Schedule of Events.** The wrestling committee noted that the VIP/Hall of Fame Banquet should be removed from the schedule of events in the future, as it is not an NCAA-sponsored event. In addition, the wrestling committee noted that medical and skin checks should be moved to 8:45 a.m. on both championship days.
  - b. **Selections, Seeding, and Bracketing.** The wrestling committee was pleased with the pairings formula for the 2012 championships. The wrestling committee did note that they would like to see the grade classification of student-athletes removed from the brackets.
  - c. **Medical Checks/Weigh-Ins.** The wrestling committee noted that they would like to see the practice of having the head athletic trainer from the host institution solicit approximately ten athletic trainers from competing institutions to assist with the medical and skin checks during both mornings of the championship competition. This practice should continue to be done in alphabetical order by institution for each weight class.
  - d. **Official Computer Operator.** The wrestling committee recommended continuing the partnership with TrackWrestling and Wrestling Video Solutions to assist with the operations of the championships. The video feeds, score clock synchronization, and other enhancements brought to the table by this new partnership were fully supported by the wrestling committee.
  - e. **Resilite/Tanita/All-Star Custom Awards Agreements.** The wrestling committee was pleased with each of these agreements; however, would like to see non-logoed mats used for the championships where possible, but there is an understanding that the agreement with Resilite may not always allow this to happen.



- f. **Opening Ceremonies/Grand March/Awards Ceremony/Awards Presenters.** The wrestling committee would like to see instructions printed and placed on the back of the handheld signs for those volunteers leading these respective marches. For the grand march and parade of All-Americans, the wrestling committee would like to see a slower-paced approach used in the future, so that the student-athletes are highlighted properly.
- g. **Selection of Officials/Evaluation Process.** The wrestling committee noted that it will continue to work closely with Pat McCormick, Official Coordinator, to finalize officials for future championships. It was also noted that the wrestling committee should have the ability to provide input and override evaluators during the championships when necessary. The wrestling committee noted that they would like to see continued fine-tuning of the responsibilities for the evaluators.
- h. **Mementos Funding.** The wrestling committee agreed that the new process for the delivery of mementos worked well and that more coaches and student-athletes were familiar with the process than during the prior championship year.
- i. **Head Table (Announcer).** The wrestling committee was pleased with Dorothy Mayabb as the announcer during the past two championships and would like to see Mrs. Mayabb retained for the 2013 championships, as well. In addition, it was noted that it would be preferred for the announcer to highlight additional details throughout the championships to further engage the spectators. Notification of returning All-Americans competing on their respective mats would be a welcome addition to the championship announcements.
- j. **Lodging.** The wrestling committee was pleased with the prices of the hotels and the proximity of these hotels to the venue.
- k. **Video.** As noted previously, the wrestling committee was pleased with the NCAA's new agreement with Wrestling Video Solutions and was pleased with the web streaming that took place at the 2012 championships.
- l. **Web Streaming.** As noted previously, the wrestling committee was pleased with the NCAA's new agreement with Wrestling Video Solutions and was pleased with the web streaming that took place at the 2012 championships.
- m. **Format of Each Session.** The wrestling committee felt that the format made for a smoothly run event in 2012, but would like to see a few changes implemented for the 2013 championships. During Session 3, open mats should be utilized when available for the quarterfinals and consolations; there should not be an open mat during the beginning of this session. The third, fifth and seventh place matches should stay on



the same mats for each weight class. The semifinals should occur on only two mats and should begin by weight class.

2. **2013 Championships Financial Summary.** There was no financial information available for the wrestling committee to review, as the financial summary from the championship was not yet completed.
3. **Regional Structure and Qualification Structure.** The wrestling committee reviewed the current regionalization structure and potential realignment options to both more effectively group regions by geography and to better balance each region in terms of the number of competing institutions.

After much discussion regarding realignment, including a great deal of time spent reviewing feedback from the head coaches and athletic directors from Division II wrestling-sponsoring institutions, the wrestling committee determined that there was not a solution available under the current championship format that would satisfy the majority of the wrestling community to a greater degree than the current regional alignment; as a result, the wrestling committee did not put forward any recommendations for regional realignment at this time.

The feedback from the wrestling community suggested that there was a strong desire for additional qualifiers at the national championships. As such, the wrestling committee will work towards the future goal of obtaining future qualifiers for the championships, and will also continue to work to develop potential future regional alignment scenarios that can better serve the Division II Wrestling membership as attrition and conference realignment occurs.

4. **Future Sites.** The 2013 championships will be held as part of the Division II Winter Sports Festival. The site for the Festival had not yet been finalized at the time of the annual meeting.

The wrestling committee noted that the wrestling community had a negative experience with the last Sports Festival for which they were involved, and made several suggestions for improvements during next year's championships, including: ensuring that the competition is held in a closed-space venue, where no distractions are easily visible; providing spectator seating for approximately 3,000 student-athletes, coaches, and fans; ensuring that there is ample seating for participants; ensuring that there are enough warm-up mats, locker rooms, and hospitality areas for the participants throughout the entirety of the championships.



5. **Pre-Championships Manual and Host Operations Manual Review.** The wrestling wrestling committee reviewed the Pre-championships Manual and determined that the following item should be added to the manual: improper attire in the mat side corner will result in a team warning.
6. **NCAA Wrestling Championships Participants Guide.** The wrestling committee reviewed and noted no significant changes need to be made to this manual.
7. **Communication With Member Institutions.** The wrestling committee drafted a letter to the head coaches within Division II wrestling to bring them up to speed on the outcomes of the following discussions that took place during the wrestling committee meetings: regionalization, potential Winter Sports Festival sites, selection of 2013 championship officials, regional sites for next year, and the availability of the 2012 championship game program on ncaa.com. The letter will be sent out to the wrestling coaches in the coming weeks.
8. **Approval of 2011 Annual Meeting Minutes.** The wrestling committee reviewed and approved the meeting minutes from the 2011 annual meeting.
9. **Championship Misconducts.** The wrestling committee noted that there were some concerns with the misconduct at the hotels used by participating teams following the championships. However, when NCAA staff followed up directly with the host institution and those hotels in question, no additional details were provided. As such, no misconducts were applied.

During the Super Regional competition, there was a misconduct incident involving a student-athlete, as he shoved an official following a disqualification call to end the match. The student-athlete in question was a senior and has no remaining eligibility in the sport of wrestling. As the student-athlete could still compete in another sport during the 2012-13 academic year, the wrestling committee deemed that a private reprimand to the institution and a suspension for the student-athlete from all future championship competition was an adequate punishment for this act of misconduct. The institution did not receive travel reimbursement or per diem for the Super Regional competition; as such, the wrestling committee did not chose to levy a financial penalty or withhold those funds.



*Committee Chair: Tom Gioglio, East Stroudsburg University, Pennsylvania State Athletic Conference*

*Staff Liaison: John Baldwin, NCAA Championships and Alliance*

April 10-11, 2012 Annual Meeting	
Attendees	Absentees
Dax Charles, Colorado State University-Pueblo	
Tom Gioglio, East Stroudsburg University	
Mike Kirk, University of Central Oklahoma	
Doug Peters, Minnesota State University, Moorhead	
Other Participants: John Baldwin, NCAA Staff	



**DIVISION II SELECTION CRITERIA**  
**DRAFT RECOMMENDATIONS AND ADDITIONAL DISCUSSION TOPICS**

The Division II Championships Committee has developed the following draft recommendations for membership feedback related to the ongoing Division II Selection Criteria White Paper review. The review of selection criteria began in February 2011 and has included discussion with governing sports committee chairs, overall Division II membership feedback, a focus group and discussions within each Division II governance committee level.

In accordance with the timeline provided in the initial Division II selection criteria white paper, the Championships Committee has currently drafted the following recommendations for Division II membership consideration and will further define the recommendations at their September 2012 Championship Committee meeting.

**a. Division II Selection Criteria Priorities.**

- (1) Recommendation. That universal selection criteria should be utilized for all Division II team sports with the selection criteria focusing on the following six items (in no particular order) along with a list of optional selection criteria for each governing sports committees to select based on sport specific nuances:

**Required Selection Criteria**

- Overall Division II schedule / strength of schedule
- Overall winning percentage
- Head to head competition
- Record against ranked opponents
- Minimum of Division II and in-region games
- Common opponents

**Additional Optional Selection Criteria**

- TBD

The Division II philosophy for implementation would be for all national governing sports committees to begin and focus on the objective criteria for selections. Once the whole body of work has been analyzed for selection consideration, and if more comparisons are needed, the national governing sports committee can consider subjective selection criteria as long as it's within the context of the objective selection criteria.

- (2) Effective Date. September 1, 2013.
- (3) Rationale. The ability to provide a consistent set of selection criteria allows for the priorities of the Division II Championships Committee to be communicated to membership in development of competition schedules and for Division II institutions competing for postseason berths. The Division II Championships Committee



recognizes the need for certain sports to have individualized components which are provided as optional selection criteria for the governing sports committees to select.

The idea to have consistency in criteria across all team sports and allows for the division not to mandate specific scheduling requirements.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. None.

**b. Division II Selection Criteria Timeline for Requests.**

(1) Recommendation. That a governing sports committee only be allowed to make requests for selection criteria changes based on a three-year cycle beginning with 2013-14 academic year.

(2) Effective Date. September 1, 2013.

(3) Rationale. The Division II Championships Committee recognizes the governing sports committee's desire to continually modify the selection criteria to better serve the championships for selection purposes however with a timeline for requests to selection criteria on a three-year cycle any requested selection criteria changes will be allowed to be implemented, analyzed, and most importantly, not impact membership scheduling.

The Division II Championships Committee acknowledges the need to ensure Division II membership is educated on selection criteria and notes that continual and consistent changes of selection criteria can be confusing. Therefore, a three-year cycle will serve as a timeline for requests to be made to selection criteria from a governing sports committee to the Division II Championships Committee.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. None.

**c. Division II Selection Criteria Education & Training.**

(1) Recommendation. That Division II national office staff develop education and training for Division II institutions and conferences, coaches, regional advisory committees (RACs), and national governing sports committees. The following education and training components to be offered are as follows:

**Division II Institutions and Conferences**

- Division II Championships Regional Seminar;



- NCAA Convention Session (Division II Programming);
- NCAA Division II Athletics Director / Compliance Director Meetings;
- NCAA Selection Criteria Policies & Procedures Document for membership reference purposes;
- NCAA Guidelines for Conferences in selecting RACs;
- And, Division II Conference Sports Meetings.

**Division II Coaches**

- Division II Selection Criteria Webinar/DVD with administrative verification form;
- Division II Selection Criteria Insert for Conference Handbooks;
- Division II Selection Criteria Feedback Portal for coaches;
- Division II Mock Sport Selection;
- And, Division II Selection Criteria sessions at coaches conventions.

**Division II Regional Advisory Committees (RACs)**

- Division II Selection Criteria Vocabulary and Definitions Guide;
- Division II Selection Criteria “How to Use” NCAA Online Score Reporting video;
- Division II Selection Criteria Webinar;
- Division II Selection Criteria Webinar on Ballot and Ranking Process;
- Division II Selection Criteria Feedback Portal for RACs;
- Division II Incentive/Award Nomination Program for RAC Chairs;
- And, Division II “Rookie” Training Program for First-Time RAC members.

**Division II National Governing Sports Committees**

- Division II Selection Criteria Vocabulary and Definitions Guide;
- Division II Selection Criteria “Best Practices” for oversight of RACs;
- Division II Selection Criteria Feedback Portal for National Governing Sports Committee;
- Division II Incentive/Award Nomination Program for Outstanding RAC Contribution;
- And, Division II “Rookie” Training Program for First-Time National Governing Sports Committee members.

(2) Effective Date. September 1, 2013.

(3) Rationale. The Division II Championships Committee acknowledged the need for selection criteria to be better understood and transparent related to the selection process to develop a better understanding of the Division II selection criteria terminology, selection process and final selection outcomes within the Division.

In developing and offering the listed educational and training opportunities for



Division II constituents, the selection criteria will be clearer in terms of making schedules and serving in the RAC and national governing committee representative roles. The Division II Championships Committee believes the opportunities to articulate the rationale behind the selected selection criteria will provide much needed clarity on all elements related to selection criteria.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. None.

**d. Division II Selection Criteria Timeline for Requests.**

(1) Recommendation. That a policies and procedures manual for Division II selection criteria be developed.

(2) Effective Date. September 1, 2013.

(3) Rationale. This policies and procedures manual for Division II selection criteria would be able to outline exact protocol for regional advisory committees (RACs), written explanation and instructions for the ballot process, definitions for objective criteria for each sport along, and the regionalization philosophy. The manual would provide a written framework for membership to utilize and be a resource for those representatives serving on Championship committees (RACs and national governing committees).

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. None.

**Additional Selection Criteria Discussion Topics**

The Championships Committee will further discuss the items below related to Division II selection criteria and determine if recommendations will be necessary.

- Inclusion of both incoming and out-going national committee members during annual meetings.
- An evaluation of the contiguous states policy for regionalization.
- The short-term focus was determined to be on education with a discussion for a long-term evaluation related to providing regions the autonomy of determining their qualifying teams. A much further analysis of the latter needs to take place to see if the idea is feasible. If the concept is adopted, the Championships Committee would need to develop



the processes that could be implemented and get further membership feedback related to the idea.

- Could or should sport committees consider earned access to address the issues of in-region, non-conference competition?
- Should reseeding occur at NCAA Championships if in-region/non-conference competition is encouraged during the regular season? If so, would committees be given autonomy to make decisions on seeding?



**Division II Championships Committee and  
Sport Committees Chairs Joint Meeting**

**Roundtable Topics**

1. Selection Criteria white paper, focus group materials and draft recommendations.
2. International membership hosts.
3. Non-divisional hosts.
4. Travel expense and cost efficiencies brainstorming.
5. Recommendation timeline for sport committees.